

**TOWNSHIP OF WOOLWICH
COMMITTEE OF THE WHOLE MINUTES**

**January 12, 2016
6:00 p.m.
Breslau Community Centre
100 Andover Drive, Breslau**

Present: Mayor Shantz
Councillor Merlihan
Councillor Hahn
Councillor Bauman
Councillor Martin
Councillor Shantz

Public Resolution to move into Closed Session (4:30 P.M.) - Gymnasium at the Breslau Community Centre

The following motion was passed publicly.

MOVED BY Councillor Hahn

SECONDED BY Councillor Martin

THAT the Council of the Township of Woolwich convenes in closed session in the basement meeting room at the Breslau Community Centre at 4:30 p.m. on Tuesday January 12, 2016 in accordance with Section 239 (2)(e) of the Municipal Act 2001, as amended, for the purpose of discussion regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

...CARRIED

Members of Council moved to the downstairs meeting room for the in camera session. They returned to the gymnasium at 6:00 p.m. to pass the following motion publicly:

MOVED BY Councillor Bauman

SECONDED BY Mayor Shantz

THAT Council reconvenes in open session.

...CARRIED

Councillor Hahn read a meeting introduction outlining Council's decorum requirements and procedure for tonight's meeting.

Disclosures of Pecuniary Interest

None.

Resolutions to Come Forward from Closed Session

None.

Presentations

None.

Delegations (10 minute limit)

E09-2016: Zone Change Application 2/2015 for the Vien Quang Vietnamese Buddhist Association of Kitchener Waterloo

Dan Kennaley, Director of Engineering and Planning Services, introduced the report to Council and provided an overview of the recommendation. In response to an inquiry, Mr. Kennaley indicated that both the Building Department and the Recreation and Facilities Services Department are in the process of reviewing the concerns expressed at the public meeting regarding the light standards. The Recreation and Facilities Services department will determine whether the lights can be reused.

Kristen Barisdale, GSP Group Inc.

Ms. Barisdale indicated that GSP Group support the staff report. She indicated that the applicants are excited about the move and are hoping to move their congregation to this site for March, 2016.

MOVED BY Councillor Martin

SECONDED BY Councillor Bauman

THAT the Council of the Township of Woolwich approve Zone Change Application 2/2015 for the Vien Quang Vietnamese Buddhist Association of Kitchener Waterloo for the property known as 689 St. Charles Street East, to amend the Agricultural (A) site specific provisions, to:

- add a place of religious worship / church as a permitted use; and
- remove the private club and recreational sports fields as permitted uses,

subject to the amending By-law being in accordance with the proposed By-law attached as Appendix 'C' to Report E09/2016.

...CARRIED

R01-2016: Off-leash Dog Park

Karen Makela, Director of Recreation and Facilities Services, introduced the report and outlined the recommendation. She indicated that a public meeting was held to discuss the proposal and there appears to be 2 types of parks that are being requested – naturalized and unfenced or a standard fenced park. A committee has been formed to proceed with planning.

Shanna Hoffer and Chantal Allen, Dog Park Committee

The delegations provided background on the proposal and updated Council on the recent activities of the Committee including fundraising opportunities and the public meeting held to solicit public input.

MOVED BY Councillor Bauman

SECONDED BY Mayor Shantz

THAT Council approves the location legally described as 65 Water Street in St. Jacobs (Registered Compiled Plan 1501, Part Lot 17, Roll Number 302902000310700) to be designated as an open space off leash dog area;

AND FURTHER THAT Staff in the Recreation and Facilities Services Department reports back to Council regarding the establishment of an off-leash dog area policy that addresses the Negligence Act/Dog Owners' Liability Act;

AND FURTHER THAT Staff works with the community to establish a volunteer committee of dog owners to address matters within the off-leash dog area.

Discussion on the motion:

In response to an inquiry, Valrie Hummel, Director of Council and Information Services/ Clerk, indicated that staff have not considered the use of dog tag revenue as support for the maintenance of a potential dog park. Staff will need to discuss this further before they can give Council an answer. (see January 14th Budget Minutes for the response)

Councillor Bauman explained that the proposed parcel of land is naturally fenced and he is supportive of turning the area into a dog park. The Health Valley Trail would serve as a good entrance to the naturally fenced area as this area is already occasionally used for off-leash dogs.

Councillor Martin suggested this is an excellent piece of land for a park and asked that staff ensure this park is operating smoothly before expanding to other locations.

...CARRIED

Surplus Land Designation of a Portion of Breslau Memorial Park

Mr. Kennaley explained that Council will be considering whether to declare a portion of Breslau Memorial Park surplus to facilitate the sale of the land to the Waterloo District Catholic School Board (WDCSB) for the construction of a Catholic School and library and the completion of park enhancements. Council opened the floor up to delegations.

Kurtis Gadke (Opposed)

Mr. Gadke expressed concern about future population growth in Breslau as it relates to the capacity of the proposed school. He suggested that there are other land options for the school board and questioned the need to rush this decision.

Lynn Hoffman (Opposed)

Ms. Hoffman expressed concern that Breslau residents are continually asked to give up something in exchange for projects being proposed by the Township. She questioned the urgency of the proposal and suggested that Council should consider the impact this would have on the balance of the Breslau Secondary Plan. She also expressed opposition to the renaming of the park noting that the scope of commemoration in this park has broadened over the years.

Matthew VanderMeer (Opposed)

Mr. VanderMeer thanked Council for bringing this meeting to Breslau and noted his opposed to renaming Breslau Memorial Park. He expressed concern regarding how a school would impact

existing programming in the park. As a member of the Breslau Task Force on this project, he commented that he did not feel that it was successful and expressed concern that the library was used to entice residents into supporting the project.

Julie Taylor (Opposed)

Ms. Taylor suggested that in accordance with the Breslau Secondary Planning process, parks and open space should be protected. She suggested that there needs to be a long term vision for the park which should be community driven.

Paul Taylor – not present when called.

Eleanor Snyder-McKee (Opposed)

Ms. Snyder McKee expressed her opposition to the sale of the land and asked Council to reconsider declaring the land surplus.

Iva Mader (Opposed)

Ms. Mader stated that if the parkland is declared surplus and sold to the WCDSB, the community will see a marked decline in community spirit and volunteerism. She also suggested that it would eliminate the possibility for an arena, seniors' room and other projects envisioned by the community.

Robert Mader (Opposed)

Mr. Mader noted concerns regarding the potential impact on community and suggested that there are other, more logical locations for the this school.

Kathy Planinac (Opposed)

Ms. Planinac commented on the ongoing growth in Breslau noting that the community will continue to have a need for this park.

Jeff Barnard, Breslau Lions Club Splash Pad Committee (Neutral)

Mr. Barnard noted that the Breslau Lions Club is neutral regarding this proposal and stated that their only goal is to bring a splash pad to Breslau. He explained that the splash pad project has been on hold since the announcement of the potential collaboration with the WCDSB as the perception has been that the splash pad would be included in the park enhancements if the deal moved forward. If the declaration goes through, the Lions Club is asking for a donation of \$200,000 to assist the splash pad project moving forward. Mr. Barnard emphasized that the fundraising capabilities of the group have been seriously limited by the proposed school board project. He suggested that if the land is not declared surplus, Council consider passing a by-law to allow all development charges collected in Breslau to remain in Breslau and allocated towards park upgrades, particularly the splash pad project.

Planning Public - 7:00 P.M.

Councillor Hahn read the following introduction:

We have reached 7 pm on the Committee of the Whole agenda. At this point, the committee temporarily moves into what is called a "Planning Public meeting". The purpose of the Planning Public meeting for Committee to hear from anyone that wants to comment on the planning applications that are listed under this part of the agenda and we have 4 applications. The content of Public Planning Meetings is scheduled weeks in advance, before we know what else is on the agenda, and Committee members must hear from anyone that wants to speak about

any of the applications. Speakers for this portion of the meeting are not required to register as delegations in advance and we cannot limit their speaking time. However, I ask that anyone speaking during this portion of the agenda be sensitive to the heavy agenda and be concise in their comments.

The Planning Act requires that I read this public introduction:

This Planning Public agenda item constitutes the formal public meeting required under Sections 14 and 34 of the Planning Act. The meeting is for information purposes only and no decisions will be made at this time. The applications will be brought forward at a future meeting of the Committee of the Whole when staff has had an opportunity to review all submissions and prepare recommendations. All those in attendance will be given an opportunity to speak. Interested parties are invited to sign the appropriate sign-up sheet in the lobby, if they wish further notification with respect to the applications. Individuals are requested to submit a written outline of any oral submissions made at the Public Meeting to the Township Clerk.

Zoning Amendment

If a person or public body that files an appeal of a decision of the Council of the Township of Woolwich in respect of the proposed zoning by-laws does not make oral submissions at a public meeting or make written submissions to the Council of the Township of Woolwich before the proposed zoning by-law amendments are passed:

- a) the person or public body is not entitled to appeal the decision of the Township of Woolwich to the Ontario Municipal Board; and*
- b) the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to add the person or public body as a party.*

Official Plan Amendment

If a person or public body that files a notice of appeal of a decision of the Council of the Regional Municipality of Waterloo in respect of the proposed Official Plan Amendment, does not make oral submissions at a public meeting or make written submissions to the Council of the Township of Woolwich before the proposed Official Plan Amendment is adopted:

- a) the person or public body is not entitled to appeal the decision of the Regional Municipality of Waterloo to the Ontario Municipal Board; and*
- b) the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to add the person or public body as a party.*

Councillor Hahn declared the Planning Public meeting to be open and ask staff to review the first application.

E03-2016: Zone Change 1/2016 (Willard and Lorraine Martin)

No Comments.

Since there was nothing else with respect to this application, Councillor Hahn declared this portion of the planning public meeting to be closed and ask staff to review the next application.

E04-2016: Zone Change 2/2016 (Clayton and Selema Martin)

No Comments.

Since there was nothing else with respect to this application, Councillor Hahn declared this portion of the planning public meeting to be closed and ask staff to review the next application.

E05-2016: Zone Change 4/2016 (Lewis and Pauline Weber)

No Comments.

Since there was nothing else with respect to this application, Councillor Hahn declared this portion of the planning public meeting to be closed and ask staff to review the next application.

E06-2016: OPA 1/2016 (793335 Ontario Limited (Conestoga Meat Packers) and ZC 3/2016 (793335 Ontario Limited (Conestoga Meat Packers))

John Scarfone, the Township's Manager of Planning, introduced the staff report and outlined the details of the application.

Krista Walkey and Kevin Fergin, Stantec Consulting

Ms. Walkey and Mr. Fergin outlined the application and provided details regarding the proposed expansion particularly with respect to sanitary and water servicing requirements and well as storm water management.

In response to a Council inquiry, Mr. Fergin confirmed that reduced wastewater capacity request recognizes the temporary tandem use of the existing on-site treatment facility with municipal wastewater while recognizing that limitations of the Randall Municipal Drain. Councillor Bauman asked whether the applicant had considered off-peak pumping to reach the intended discharge rate. Mr. Fergin explained that the quoted discharge rate is actually less than the peak rate and actually reflects the discharge rates to be achieved during the municipality's peak times. The facility would actually be looking to discharge at a higher rate during off-peak periods.

In response to a Council inquiry, Arnold Drung, President of Conestoga Meats, indicated that the ultimate objective would be to bring cold storage would come back to Breslau from Cambridge. He also confirmed that the bulk of their truck traffic runs through Fountain St.

Lynn Hoffman, Breslau Resident

Lynn Hoffman asked if there is a containment policy that needs to be met. Mr. Scarfone indicated that the applicant has submitted a report related to an amendment to their certification of approval related to odor emissions through the MOECC related to this expansion. All of this information will be reviewed by staff as a part of this application.

Bill Smith, Breslau Resident

Bill Smith asked that staff ensure parking requirements are adequate as current safety concerns exist with the current parking at the facility. Mr. Scarfone indicated that staff are aware and will consider this in relation to both capacity and shift changes.

Since there was nothing further with respect to the applications, Councillor Hahn declared the Public Planning Meeting to be closed.

Surplus Land Designation of a Portion of Breslau Memorial Park... continued

Lee Harris (Opposed)

Mr. Harris noted that the park is used daily and warned Council that if the land is sold, they won't be able to get it back.

Victor Neglia (Opposed)

Mr. Neglia quoted Empire's website and asked why developers would continue to do business with the Township if they are willing to alter the community in this way. He expressed further concern regarding the impact of this sale on the community and advised the local Optimist Club has stated that they will not participate in any activities to support to park or community centre if the sale goes through.

Elizabeth Siddorn (Opposed)

Ms. Siddorn suggested that the sale of this land would be shortsighted when considering potential future growth in Breslau. She also suggested that the joint-use proposal would not work in this community. The outline of the history of the park was missing the heart of the community. She asked Council to let the residents build their community.

Ian MacNaughton (Opposed)

As a former member of the Breslau Recreation Association, Mr. MacNaughton provided a history of the park and the relationship between the Township and the recreation association. He indicated that this is a community level park and suggested that the Township's priority should be on maintaining its land base as a central meeting place for a growing town.

Dennis Lougheed (Opposed)

Mr. Lougheed provided some further history regarding the Breslau Recreation Association and Council in the 1980s noting that they worked together to develop the park to what it is today. He questioned the process used throughout this project and questioned why 22 months elapsed between the formal proposal being received from the WRCSB and the first public announcement. In addition, he noted that the original agreement to transfer these lands to Township stated that the Township should make every effort to add land to the original 3 acres. He suggested that the Township should be working to ensure its continuous recreational use. Mr. Lougheed asked that Council hold a recorded vote.

Grace Sudden (Opposed)

Ms. Sudden thanked Council for holding this meeting in Breslau. She asked all those in the audience opposed to stand. *A large number of the audience members stood.* She expressed concern about impact that this proposal might have on community events and the connections and community spirit that they create. She asked Council not to declare the land surplus and asked for a recorded vote.

Lisa Nadon (Opposed)

Ms. Nadon expressed concern about what a joint usage agreement might look like. She noted concerns that the school board's usage of the gymnasium would limit public use and potential revenue generation. In addition she asked Council to consider the possibility of a lock-door policy and the potential limitation to public library time during school hours.

Rita Harris – Not present when called.

Allen Harris - Not present when called.

Sonya Ran (Opposed)

Ms. Ran stated that there are alternatives to this location for a new school in Breslau.

Dan Horgan (Supportive)

Mr. Horgan said that he feels this is a win-win proposal for the Township, School Board and residents. He urged those with outstanding concerns about the project to speak to the WCDSB and read the relevant legislation.

Council recessed for 10 minutes.

Michelle Courtnage (Opposed)

Ms. Courtnage stated her opposition to the proposal.

Bonnie Bryant (Opposed)

Ms. Bryant was not able to attend the meeting however, a written statement was read by Sharon Griffin on her behalf. Concern was expressed about potential other uses for this space that would be more beneficial to the community. Ms. Bryant's statement read that the board's formal request to purchase the land was not discussed with the former Council.

Chad Benki (Opposed)

As a Catholic parent, Mr. Benki expressed understanding for the desire to speed up the process of moving a school to Breslau. He noted concerns however, that fundraising efforts and community volunteers would not continue their involvement with the park if this project proceeds.

Lynne Hare

The chairperson said Ms. Hare was unable to attend the meeting but provided a written submission to Council. (See Sonya Willsher delegation later in minutes.)

Tanya Watchorn (Opposed)

Ms. Watchorn indicated that this park is a gathering place and centre of the community. She explained that placing a school in the proposed location would divide the park from the community centre and asked Council to take this into consideration.

Art Dettweiler (Opposed)

Mr. Dettweiler urged Council to make a decision that is best for the community, not the School Board. He questioned whether this is a good site for the school considering limitations related to capacity. The suggestion was also made that the School Board's safe place guidelines would jeopardize the community's use of the facility.

Marianne Damaren – not present when called.

Steven Damaren (Opposed)

Mr. Damaren stated his opposition to the proposal.

Steven Milijasevic – not present when called.

Liz Milijasevic (Opposed)

Ms. Milijasevic indicated that she is teacher with the Waterloo Region District School Board and noted that this community centre is a major attracting point for residents to Breslau. She noted that she and her husband, Steven Milijasevic, are both strongly opposed to this project.

Doug and Connie Mader – not present when called.

Steve and Terri-Ann Kuntz (Supportive)

The delegates encouraged Council to see the opportunity for 3 levels of government to work together in a partnership in order to make efficient use tax dollars and suggested that the opportunities outweigh the costs. Ms. Kuntz said she participated on the Task Force for this project and indicated that they were supportive of the project and likely had the most information about the proposal. The delegates encouraged Council to continue to support the project.

Jackie Schofield (Opposed)

Ms. Schofield expressed concern about the impact that this sale will have on volunteerism in Breslau and stated that this park is a central meeting place and “the heart of Breslau”.

George Silva (Supportive)

Mr. Silva suggested that there has been a misguided sense of entitlement from those opposed and noted that their opposition or previous connection to the park does not give them jurisdiction over the land. He explained that the deterrents to this proposal are minimal and will reduce over time.

Sonya Willsher (Opposed)

Ms. Willsher indicated that Lynne Hare had provided her with comments in writing and the delegate read them aloud. Ms. Hare’s statement expressed opposition to the proposal and suggested that the process has not been transparent and that staff should have made the previous council aware of the board’s formal request to purchase the land. She expressed further concerns related to growth rates and enrollment as well as the impact on planning processes and the Breslau Secondary Plan.

Ms. Willsher also outlined her own concerns which were related to the proposed location of the school and the impact that the sale of the land will have on community spirit. She suggested that the community would work together to get the park up to standard if the proposal does not move forward.

Chris Willsher (Opposed)

Mr. Willsher indicated that the community of Breslau deserves better than the existing park and suggested that selling a portion of the land is not an appropriate solution to making the park better. He asked Council to work with residents to turn the park into a better commodity.

Bill Smith (Opposed)

Mr. Smith expressed concern about the impact of the proposal to existing programming and noted that he sees underutilization of the facilities as potential rather than a problem. He suggested that the taxes and fees collected in Breslau should be invested back into Breslau and that change does not need to be made overnight. The only urgency is from the school board. In addition, he asked Council to consider the long term needs of the community and the potential impact on the community spirit.

Wayne Wright and Christine Wright (Supportive)

The delegates emphasized the importance of the proposed partnership between three tiers of government and suggested that this is a good way to help to revitalize the park. Mr. Wright urged Council to continue to support the partnership and make the project a reality.

Josh Moore (Opposed)

Mr. Moore asked Council to listen to the community to help establish a relationship based on trust.

Chris Donnelly (Opposed)

Mr. Donnelly noted his opposition to the proposal.

This concluded the registered delegation portion of the agenda. Council acknowledged that a number of written submissions had also been received and were included in the agenda package that Council received. Council passed a resolution as required by the Procedural By-law before unregistered speakers were allowed.

MOVED BY Councillor Shantz

SECONDED BY Councillor Bauman

THAT Council hears unregistered delegations.

...CARRIED

Dave Nichol (Supportive)

Mr. Nichol indicated that he works in the parks and recreation field and noted that parks are not typically a budget priority and this is a great opportunity to prioritize this park. He expressed concern about the unwillingness of residents to continue to support the park if a portion is sold. He explained that the community will still need to work together for future maintenance.

Roger Shantz (Opposed)

Mr. Shantz asked Council to listen to the community and provided further historical context of the park and its establishment. He suggested that the park belongs to Breslau, not the Township.

Cooper Miller (Opposed)

Cooper spoke in opposition to the sale and expressed concern about how he and his friends will be able to use the park if a school is constructed.

Kristen Tukums (Opposed)

Ms. Tukums asked Council to listen to the residents and honor the passionate wishes of Breslau.

Jane Mader (Opposed)

Ms. Mader expressed concern about what level of control the School Board will have over the scheduling of the community centre. She suggested that the school will have first right of refusal and asked Council to listen to the community's wishes.

Krista Lisk (Opposed)

Ms. Lisk suggested that the park belongs to the growing community of Breslau.

Kathleen Gardner (Opposed)

Ms. Gardner indicated to Council that this park and community saved her life. Ms. Gardner had a stroke in the park and the community was able to come to her rescue and continued to help her through her recovery. She explained that a community grows together and that this park is a key part of the Breslau community.

Shiree Gauld (Opposed)

The delegate indicated that she home schools her children and that access to the park during regular school hours is a large aspect of her program. She suggested that this is not the right location for a new school.

Samantha Bajtos (Opposed)

Ms. Bajtos emphasized that home daycares also use the park and it has been a place where the children can socialize before going to school.

No one else in the audience indicated a wish to speak and the floor was closed to further delegations. Council commenced debate of the

In response to a Council inquiry, Ms. Makela indicated that the community centre will continue to be owned and managed by the Township and all use will be scheduled through Township staff. It has been proposed that a scheduling committee would meet at the beginning of each year to determine a joint-use schedule between the school board, library staff and Township staff. Shared use of property and facilities between school boards and municipalities is done regularly across the Region and beyond including facilities such as at St. Daniels, St. Mary's, St. Benedict's, St. Gabriel, St. Anne etc. Day use at the community centre has 2 demographics, seniors and pre-school, and all of those programs will be continuing.

Mayor Shantz indicated that she had an opportunity to sit down with the Breslau seniors recently and thanked them for their passion and their connection to the park. She explained that since the park's establishment Township staff has secured substantially more land than required from the developers in an effort to expand the park. Mayor Shantz commented that this community space is not just for adults but for children too, and suggested that there are many options for shared space configurations. She indicated that she has a hard time believing that the community would truly lose their commitment to the park if the land is sold because it will be their children and grandchildren attending the school and playing in the park. While a distrust of partnerships has been expressed, it should be remembered that a partnership between the Township and resident is what created this park. Selling this parcel will not diminish the parkland but will instead enhance its use. The school and community centre could become a community hub where seniors and children come together and placing a school on this land does not preclude those things from happening. Partnering with the Township will ensure that the upgrades are appropriate for the community and that they are safeguarded. She went on to say that this council initiated a yearlong public process which did not show overwhelming opposition to the project. She acknowledged that the details of the project still need to be worked out and this will be done in association with all of the partners as well as the community. This is a unique opportunity for Breslau to become a leader within the Township.

Councillor Martin said the Breslau Task Force completed a poll of a substantial section of the community and the results indicated that over 50% of the public are in favour of the project. In response to a further inquiry from Councillor Martin, Mr. Brenneman indicated that the previous Council was aware of the project.

Councillor Merlihan quoted the Township's motto "proudly remembering our past, confidently embracing our future" and suggested that this proposal does not "proudly remember the past". He reiterated that the chronology of the park prepared by staff is missing the heart from the community. He indicated that he doesn't feel that the money from the purchase will be worth what the community will give up as a result of the sale, including trust for the Township. He expressed concern about losing the spirit of the parkland. He asked Council to reconsider its previous positions.

Councillor Shantz thanked the community for their comments and indicated that he feels Council has done its best through this process in hearing and considering all opinions. Councillor Shantz requested a recorded vote.

Councillor Bauman stated that in 15 years as a Township Councillor this is the hardest and most emotional decision he has been asked to make. Both sides have stated that it is important that the community pulls together following the decision, whatever the outcome, and that the Township be a part of that.

Councillor Hahn stated that he agrees this should have been made an election issue but that the timeline of when the School Board approached Council with the formal proposal was not relevant in making a decision about this project. He stated that he will continue to support the Task Force's stance in support of the project.

MOVED BY Councillor Bauman

SECONDED BY Councillor Martin

THAT the Council of the Township of Woolwich declares as surplus, in accordance with the Sale and Disposition of Township Land By-law (86-2013), a 4 acre, L-shaped portion of land within the Breslau Memorial Park at 100 Andover Drive in Breslau for the purpose of selling it to the Waterloo Catholic District School Board (the "WCDSB") to facilitate the construction of a new catholic elementary school and a new Breslau branch library, as well as upgrades to the existing recreational facilities, as part of a shared use project between the Township, the WCDSB and Region of Waterloo Library.

Opposed

Councillor Bauman
Councillor Merlihan
Councillor Shantz

In Favour

Councillor Hahn
Councillor Martin
Mayor Shantz

...MOTION **DEFEATED**

Staff requested direction on how to proceed. Councillor Bauman suggested that a community working group still be established to provide input on park upgrades.

Mr. Brenneman clarified that the Special Council Meeting scheduled to follow this meeting was no longer necessary as there was no committee recommendation to be ratified. A defeated motion from Committee of the Whole does not require ratification.

Mayor Shantz asked that staff contact the WCDSB to give notice of the cancellation.

Council recessed for 5 minutes.

Staff Reports and Memos

C01-2016: Ward Boundary Review Consultation

MOVED BY Councillor Bauman

SECONDED BY Mayor Shantz

THAT the Council of the Township of Woolwich directs that the electoral ward boundary review scheduled for 2016 be delayed until 2020 for the 2022 Municipal Election.

...CARRIED

F02-2016: Draft 2016 Water & Wastewater Budget

Richard Petherick, Director of Finance/ Treasurer, provided an overview of the report and highlighted a few key items. He noted that staff budgeted for water meter replacements in 2015 however, they were not actually purchased. Staff are proposing to carry over the funds to 2016. Additional increases to rates have been proposed for both water and wastewater rates, primarily to cover additional regional administrative costs.

MOVED BY Councillor Shantz

SECONDED BY Councillor Bauman

THAT the Council of the Township of Woolwich approves the Draft 2016 Water and Wastewater Budgets attached to Report F02-2016 as Appendix "A" and Appendix "B".

AND FURTHER THAT Council adopts the Draft amended Water and Wastewater Fees and Charges By-laws attached to Report F02-2016 as Appendix "C" and Appendix "D".

AND FURTHER THAT Council directs staff to bring the 2016 Water and Wastewater Budgets forward for final Council approval on February 9, 2016.

...CARRIED

F03-2016: 2016 Fees & Charges

In response to a Council inquiry, Ms. Hummel advised that all Freedom of Information request fees are provincially legislated and cannot be changed.

In response to a Council inquiry, Ms. Makela explained that staff met with user groups and discussed potential increases to ice rental fees, and groups were in agreement with the increases. There has not been an increase to these rates in a long time and Township prices have steadily fallen below the provincial average. Ms. Makela confirmed that costs of swim lessons remain competitive and enrollment has continued to increase. Staff has also introduced a "toonie swim" on Fridays to encourage public swimming.

Staff was asked to comment on the pricing disparity of programming in Breslau and Elmira. Ms. Makela indicated that programming in Breslau has historically been low in order to compete with heavily subsidized programming costs in Kitchener. Breslau will see an increase to program fees through a phased-in approach over the next several years.

MOVED BY Councillor Bauman

SECONDED BY Mayor Shantz

THAT the Council of the Township of Woolwich adopts the By-laws attached as Appendices "A", "B" and "C" to Report F03-2016 to establish fees and charges for planning and fire purposes and general Township services.

...CARRIED

Memo: Naming of Municipal Facilities

Ms. Makela introduced the report and asked for Council's direction with respect to the renaming of Breslau Memorial Park. In response to a question from an audience member, Ms. Makela asked for Council's direction on how the costs associated with the name changes in St. Jacobs will be paid. Council directed staff to consult with the St. Jacobs Lions and bring forward a proposal related to costs associated with the name change for Council's consideration.

Councillor Bauman expressed support for the changes and suggested that the Breslau Ad Hoc Advisory Committee should consider this question in their discussions related to park upgrades as any change should be a community decision. Mayor Shantz expressed support for this idea.

MOVED BY Councillor Martin

SECONDED BY Councillor Shantz

THAT the Council of the Township of Woolwich approves the following facility name changes:

1. Former Riverland Sales Centre to "The Empire Room".
2. Woolwich Township Arena to St. Jacobs Arena.
3. Woolwich Community Centre to St. Jacobs Lions Hall.

...CARRIED

Consent Items

Items for Approval

None.

Items for Information

MOVED BY Councillor Bauman

SECONDED BY Councillor Shantz

THAT the following items be received for information:

- Technical Advisory Group (TAG) Minutes - September 24, 2015
- Technical Advisory Group (TAG) Minutes - November 5, 2015
- Remediation Advisory Committee (RAC) Minutes - September 30, 2015
- Committee of Adjustment Minutes - October 19, 2015
- Grand River Accessibility Advisory Committee (GRAAC) Minutes - November, 2015
- Region of Waterloo - Hauled Wastewater Receiving Station Site Selection Update
- Rural Ontario Institute - Rural Youth Engagement Showcase Nomination
- LAS Natural Gas Program - 2013-14 Period Reserve Fund Rebate
- Downtown Elmira BIA Minutes - October 14, 2015
- Committee of Adjustment Notice - January 25, 2016

- Council Mail Folder Items

...CARRIED

Correspondence

Township of North Dumfries Resolution re: Enhanced policies and regulations associated with the land application of septage products

Councillor Bauman noted that septage products are already appropriately regulated through Provincial legislation.

Other Business

None.

Outstanding Activity List, as of January 8, 2016

Councillor Bauman asked to add numerous items on the outstanding activity list so Council is able to give updates to residents when requested:

NJ Excavating
Glasgow St.
Adam St. surplus designation
Auto Recycling in Elmira
Lockhart Pit Expansion (pit fence)
Sidewalk Policy

Mayor Shantz added that she has already asked staff to automatically include Council requests on the outstanding activity list when reviewing the minutes of each meeting.

In response to a Council inquiry, Mr. Kennaley indicated that the Woolwich Street South tender for Breslau should be out in early 2016.

Public Notice

None.

Notice of Closed Meetings

None.

Adjournment

MOVED BY Councillor Bauman
SECONDED BY Councillor Merlihan
THAT the meeting be adjourned.

...CARRIED

Sandy Shantz

Mayor

Valrie Hummel

Clerk