



**Committee of the Whole - Minutes**  
**Tuesday, March 20, 2018**

Those in attendance were

<b>Members of Council</b>	<b>Staff</b>	
Mayor Donaldson	G. Davies	Chief Administrative Officer
Councillor Cairns	K. Thibeault	Director of Legislative Services / Clerk
Councillor Colhoun	S. Lucas	Director of Development Services
Councillor Eiter	A. Stacey	Director of Infrastructure Services
Councillor Jorgensen	M. Proctor	Director of Communications, Culture & Recreation Services
Councillor Kelly	L. Brassard	Director of Fire and Emergency Services / Fire Chief
Councillor Lorenz	D. Buttineau	Manager of Recreation Services
Councillor Watson	J. Loney	Manager of Economic Development
	D. Gronc	Manager of By-law Services
	T. Clapp	Deputy Fire Chief
	J. Montreuil	Deputy Clerk / Committee Coordinator
	A. Taylor	Senior Coordinator – Communications & Marketing
	B. White	Program Assistant – Programs & Marketing Services

**Regrets**

Councillor Pilger

**A. Closed Session**

**B. Adoption of Agenda**

Moved by Councillor Kelly

Seconded by Councillor Cairns

**#A BE IT RESOLVED THAT** the Committee of the Whole agenda of March 20, 2018 be approved as circulated.

**CARRIED**

**C. Disclosure of Pecuniary Interest**

None noted.

**D. Working Session**

**E. Deputations**

1. 2018 Terence Haight Grant Award Presentations

The Director of Corporate Services / Treasurer introduced the recipients of the 2018 Terence Haight Grant Awards.

Members representing the Ryde Co-op, Sawdust City, Muskoka Pride, West Muskoka Ringette Association, Big Brothers Big Sisters of Muskoka, Gravenhurst Supper Club, Gravenhurst Curling Club, Severn River Rowing Club, Muskoka Steamship and Historical Society received their awards.

2. R. Willison, District Municipality of Muskoka - Annual Water Quality Monitoring Program Update

Ms. Willison presented information on the Water Quality Monitoring Program through a PowerPoint presentation and highlighted the activities of 2017 and the proposed program for 2018.

Committee requested and received information regarding cost of the program, invasive species programs, community involvement in revegetation programs, and impact of human and natural occurrences of phosphorus.

3. R. Abbott, Gravenhurst Winter Carnival Committee - 2018 Event Update

Mr. Abbott provided Committee with some highlights surrounding the 2018 Winter Carnival event, including the events, growth in public and volunteer participation, estimates on revenues generated, and identified that a Report from Administration will be presented in April with the Subcommittee's recommendations regarding the donation of a portion of revenues generated back into the community.

Mayor commended the Chair and Subcommittee for their success and efforts surrounding this year's event.

4. D. Hogarth - Fire Department Invoice Dispute

Mr. and Mrs. Hogarth presented information to Committee regarding the history of their program and the fire event which resulted in a received invoice for services. They requested Committee to waive tipping fees and dismiss/reduce the costs in connection with the invoice for fire suppression services that were incurred as a result of a site cleaning fire in 2017.

Committee did not identify direction to proceed with Mr. Hogarth's request.

Councillor Cairns took over as Chair at 3:37 p.m.

**F. Consent Agenda**

Councillor Eiter requested that item No. 9. Report - 2017 Development Charges Reserve Fund Statutory Annual Report, be pulled for discussion.

Mayor Donaldson requested that Item No. 8. Minutes - Gravenhurst Accessibility Advisory Committee - February 15, 2018, be pulled for discussion.

Moved by Councillor Eiter

Seconded by Mayor Donaldson

**#B BE IT RESOLVED THAT** the items on the Consent Agenda be approved:

1. Minutes - Gravenhurst Public Library Board - January 11, 2018
2. Minutes - Gravenhurst Public Library Board - February 8, 2018
3. Minutes - Gravenhurst Business Improvement Area (BIA) - January 25, 2018
4. Minutes - Gravenhurst Winter Carnival Committee - February 1, 2018
5. Minutes - Gravenhurst Winter Carnival Committee - February 8, 2018
6. Minutes - Gravenhurst Emergency Management Program Committee - February 7, 2018
7. Minutes - Gravenhurst Municipal Heritage Committee - February 12, 2018
8. ~~Minutes - Gravenhurst Accessibility Advisory Committee - February 15, 2018~~ – **PULLED FOR DISCUSSION**
9. ~~Report - 2017 Development Charges Reserve Fund Statutory Annual Report~~ – **PULLED FOR DISCUSSION**
10. Report - SRC 01-2018 (Caravasilis - Riley Lake)
11. Report - DB 01-2018 (Rose - Loon Lake)

**CARRIED**

**G. Unfinished Business**

1. Founders' Day  
Report No. LEG 2018-03

The Director of Legislative Services / Clerk provided a review of the report.

Committee requested and received clarification surrounding the decisions of Council in the initial request to name the August civic holiday.

Committee engaged in a discussion surrounding the impacts in supporting the tabled/amended resolution, and removing the reference to marketing and planning for an event from the 2019 budget.

Moved by Councillor Lorenz, seconded by Councillor Eiter, **BE IT RESOLVED THAT** the original motion be amended to remove the following text:

**AND THAT** the comments from the Gravenhurst Municipal Heritage Advisory Committee regarding the name of Founders' Day be received for consideration;

**AND THAT** Committee direct staff to proceed with the public advertising of Founders' Day in accordance with the Naming of Public Parks and Facilities Policy;

**AND FINALLY THAT** Administration report back with options including funding, marketing and event planning for the 2019 budget cycle. **CARRIED**

Moved by Councillor Colhoun

Seconded by Councillor Eiter

**#C BE IT RESOLVED THAT** Report No. LEG 2018-03 re: Founders' Day be received for information

~~**AND THAT** the comments from the Gravenhurst Municipal Heritage Advisory Committee regarding the name of Founders' Day be received for consideration;~~

~~**AND THAT** Committee direct staff to proceed with the public advertising of Founders' Day in accordance with the Naming of Public Parks and Facilities Policy;~~

~~**AND FINALLY THAT** Administration report back with options including funding, marketing and event planning for the 2019 budget cycle.~~

**CARRIED**

## **H. New Business**

### **1. Community Partners Presentations**

The Chief Administrative Officer provided an introduction and the intent of the Community Partners presentations.

#### **Brian Therrien, Detachment Commander - Ontario Provincial Police (OPP)**

Inspector Therrien presented information to Committee surrounding the geography of enforcement, analytics of property crimes/motor vehicle collisions/other engagements, community mobilization and engagement, service delivery impacts due to enhanced technology/connectivity, OPP community partners, and the priorities and goals for 2018.

Committee requested and received clarifications surrounding:

- drinking and driving charges including factors and mitigation efforts;
- borderless policing operational processes;
- summary of accomplishments since June, 2017; and
- downtown camera surveillance.

**Sandy Lockhart, Executive Director - Gravenhurst Chamber of Commerce**

Ms. Lockhart provided Committee with a comprehensive review of the various initiatives, successes, struggles related to the Gravenhurst Chamber of Commerce in 2017 and the priorities and goals for 2018 year.

Committee requested and received information surrounding membership rationale.

Committee commended the Ms. Lockhart and the Chamber for their service engagement in the Town of Gravenhurst.

**Rob Armstrong, Chief Executive Officer - YMCA of Simcoe-Muskoka**

Mr. Armstrong, Ms. Rowe and Ms. Gregor provided Committee with a comprehensive review of day to day operations, impacts and accomplishments, and local and national challenges regarding the services offered by the YMCA Gravenhurst.

Committee requested and received information surrounding membership satisfaction, Bill 148 impacts, and membership model pilots.

Committee commended Mr. Armstrong and all staff at the YMCA Gravenhurst for their service engagement for residents of the Town.

2. Authority to Execute Memorandum of Understanding for Shared IT Services  
Report No. ADM 2018-02

The Chief Administrative Officer provided a review of the report.

Moved by Councillor Colhoun  
Seconded by Councillor Eiter

**#D BE IT RESOLVED THAT** Report No. ADM 2018-02 re: Authority to Execute Memorandum of Understanding for Shared Information Technology Services be received for information;

**AND FINALLY THAT** the Mayor and Clerk be authorized to execute the four (4) year Memorandum of Understanding (MOU) for Shared Information Technology Services between the Town of Gravenhurst, the Town of Bracebridge and the District Municipality of Muskoka.

**CARRIED**

3. Dog Control By-law  
Report No. DEV 2018-24

The Director of Development Services provided a review of the report.

Committee requested and received information surrounding inclusion/exclusion of other animals (felines) within the proposed by-law, internal enforcement processes, the definition of a dangerous dog, dog tag awareness campaigns and engaged in a discussion surrounding the enforceability of the by-law and requested clarifications.

Moved by Councillor Watson  
Seconded by Councillor Lorenz

**#E BE IT RESOLVED THAT** Report No. DEV 2018-24 re: Dog Control By-law be received for information.

**CARRIED**

4. Community Ambassador Program Launch & Gravenhurst365 Update  
Report No. DEV 2018-25

The Director of Development Services and Manager of Economic Development provided a review of the report and unveiled the new promotional video surrounding the Community Ambassador Program.

Committee commended the Economic Development staff in their ongoing commitment efforts in bringing awareness to the Town of Gravenhurst.

Moved by Councillor Watson  
Seconded by Councillor Jorgensen

**#F BE IT RESOLVED THAT** Report No. DEV 2018-25 re: Community Ambassador Program Launch and Gravenhurst365 Update be received for information.

**CARRIED**

5. Award of RFP Fire Fleet - Tanker Replacement  
Report No. FES 2018-01

The Director of Fire & Emergency Services / Fire Chief provided a review of the report and noted staff's recommendation on the award.

Committee requested and received clarifications surrounding the tender process, and financial justification based on criterion determination regarding the proposed recommendation in the award.

Moved by Councillor Colhoun  
Seconded by Councillor Watson

**#G BE IT RESOLVED THAT** Report No. FES 2018-01 re: Award of RFP, Fire Fleet – Tanker

Replacement be received for information;

**AND THAT** the Request For Proposal 2018 FES-001 be awarded to Carrier Centers Emergency Vehicles at a cost of \$324,743.77 (plus HST)

**AND FINALLY THAT** the Director of Fire and Emergency Services/Fire Chief be authorized to initiate the purchasing process for the procurement of the vehicle in concert with Corporate Services staff.

**CARRIED**

6. Assumption of Road Allowances Plan of Subdivision M-145  
Report No. INF 2018-06

The Director of Infrastructure Services provided a review of the report.

Committee requested and received information surrounding next steps in identifying encroachments and the disposition of properties.

Moved by Mayor Donaldson  
Seconded by Councillor Kelly

**#H BE IT RESOLVED THAT** Report No. INF 2018-06 re: Assumption of Road Allowances Plan of Subdivision M-415 be received for information.

**CARRIED**

7. Report - 2017 Development Charges Reserve Fund Statutory Annual Report

Committee requested and received clarifications surrounding the process in identifying uses of the funds within the Development Charges Reserve, including the details on the prescribed requirements under the Municipal Act.

Committee engaged in a lengthy discussion surrounding the rationale in the collection and disbursement of Development Charges Reserve funds.

Moved by Councillor Watson  
Seconded by Councillor Eiter

**#I BE IT RESOLVED THAT** Report – 2017 Development Charges Reserve Fund Statutory Annual Report be received for information.

**CARRIED**

8. Minutes - Gravenhurst Accessibility Advisory Committee Minutes - February 15, 2018

The Deputy Clerk / Committee Coordinator provided background information surrounding the recommendation from the Subcommittee regarding the Audible Signals Project initiated by the District Municipality of Muskoka.

Committee requested and received clarifications surrounding designs associated with the proposed Accessibility Standard relative to the proposal, and the collaborative priorities of both the District and the Town of Gravenhurst.

Moved by Mayor Donaldson  
Seconded by Councillor Eiter

**#J BE IT RESOLVED THAT** the minutes of the Gravenhurst Accessibility Advisory Committee dated February 15, 2018 be approved;

**AND THAT** the recommendation from the Subcommittee regarding installation priority of Audible Signals by the District Municipality of Muskoka be received;

**AND THAT** Committee support the recommendation from the Subcommittee and further recommend that Councillor Pilger bring same forward to the District's Engineering and Public Works Committee for consideration;

**AND FINALLY THAT** prior to the commencement of any work surrounding Audible Signals, that the Town of Gravenhurst's Director of Infrastructure Services and Gravenhurst Accessibility Advisory Committee be consulted on the proposed design.

**CARRIED**

**I. Closed Session**

**J. Adjournment**

Moved by Councillor Colhoun, seconded by Councillor Kelly, the meeting adjourned at 6:02 p.m.

"Original Signed"

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Clerk

"Original Signed"

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Mayor