



Essex Municipal Heritage Committee (EMHC)

Special Meeting Agenda

Essex Municipal Building, 33 Talbot Street South, Large Meeting Room

Wednesday, June 5th , 2019 - 5:00 PM

"The EMHC is the resource base for information and knowledge for Council, administration and the community on all matters of heritage"

1. Roll Call

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|---------------|-----------------------------------|
| Present: | Councillor Steve Bjorkman, Chair |
| | Phil Pocock, Vice-Chair |
| | Laurie Brett |
| | Claudette Gauthier |
| | Richard Kokovai |
| | Laurie Kowtiuk |
| | Megan Meloche |
| | Patti Oshar |
| | Anthony Paniccia |
| | Laurel Weber-Renaud |
| | Richard Tapping |
| Also Present: | Rita Jabbour, Staff Liaison |
| | Sarah Aubin, Recording Secretary |
| | Elise Geschiere, Heritage Student |

2. Declarations of Conflict of Interest

3. Adoption of Published Agenda

- a) Thursday June 5th, 2019 Special EMHC Meeting Agenda

Moved by

Seconded by

That the published agenda for the June 5th, 2019 Special EMHC meeting, be adopted as presented.

4. Adoption of Minutes

- a) January 31st, 2019 EMHC Regular Meeting Minutes

Moved by

Seconded by

That the minutes of the January 31st, 2019 Regular EMHC Meeting, be adopted as circulated.

5. Public Presentations

None.

6. Unfinished Business

- a) Greater Marketing and Public Education about Heritage– Ongoing
Committee to discuss any upcoming opportunities for marketing or public education.
- b) PA Day Heritage Programming–ongoing
Committee to be provided with an update about the upcoming June 7th PA day programming.
- c) Cemeteries –ongoing
Committee to be updated on the geophysics survey and the findings from the University of Windsor students that were discussed at the February 18th regular council meeting.
- d) Listing –ongoing
Elise to give an update on 345 Talbot Street North and 2547 County Road 20 East.
- e) Heritage Designation and Interpretive Plaque Program – ongoing
Committee to discuss potential locations for heritage plaques in 2019.
- f) Designation By-Law Revisions –Ongoing
Committee to be provided with an update on this undertaking.
- g) Section 33 (15) of the Ontario Heritage Act – Ongoing
Committee to be provided with an update on the report.
- h) Heritage Property Standards By-Law – Ongoing
Committee to be provided with an update on the By-law.
- i) Master Plan for Heritage - Ongoing
- j) Cultural and Archaeological Mapping – Ongoing
- k) Friends of the Colchester Schoolhouse - Ongoing
Committee to discuss “Friends of” society.
- l) Heritage Week 2019
Committee to be provided with an update on heritage week 2019 events and student outreach as well as awards for heritage preservation and student awards. Rita to

discuss what Heritage Week 2020 might look like and the information received by Essex High School.

7. Reports from Administration

None.

8. Correspondence

None.

9. New Business

- a) Proposed Amendment to the Ontario Heritage Act-
Committee to review and discuss the proposed changes being made to the OHA.
- b) Colchester Family Fun Day
Committee to be provided with information concerning the Colchester Family Fun day event to be held in July. Committee to discuss heritage related events for the day.
- c) 2019 Summer Student
Committee to review and discuss the work plan for the 2019 Heritage Summer Student.
- d) Essex Appliance Building Mural
Committee to be provided with an update on the mural idea for the Essex appliance building that was discussed with the previous committee members.
- e) Heritage Walking Tour App
Committee to be provided with an update on the development of an app or link for a virtual Town of Essex Heritage tour.
- f) Janes Walk
Committee to be provided with information about Janes Walk.
- g) Meeting Time
Committee to review meeting time.
- h) Local Board / Committee Procedures and Best Practices
Committee members to review Local Board / Committee Procedures and Best Practices 2018-2022.

10. Adjournment

Moved by

Seconded by

That the meeting be adjourned.

Next Meeting Date – June 27th at Colchester Community Centre, 100 Jackson Street, at 5:00 pm