



**Stratford City Council  
Regular Council Open Session  
AGENDA**

**Meeting #:** 4598th  
**Date:** Tuesday, November 12, 2019  
**Time:** 7:00 P.M.  
**Location:** Council Chamber, City Hall  
**Council Present:** Mayor Mathieson - Chair Presiding, Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Sebben, Councillor Vassilakos  
  
**Staff Present:** Joan Thomson - Acting Chief Administrative Officer, Tatiana Dafoe - Acting Clerk, David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, Michael Humble - Director of Corporate Services, Kim McElroy - Director of Social Services, Jacqueline Mockler - Director of Human Resources, John Paradis - Fire Chief, Jeff Leunissen - Manager of Development Services, Jodi Akins - Council Clerk Secretary

Pages

**1. Call to Order:**

Mayor Mathieson, Chair presiding, to call the Council meeting to order.

Singing of O Canada

Moment of Silent Reflection

**2. Declarations of Pecuniary Interest and the General Nature Thereof:**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

**3. Adoption of the Minutes:**

10 - 22

Motion by \_\_\_\_\_

**THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated October 28, 2019 be adopted as printed.**

**4. Adoption of the Addendum/Addenda to the Agenda:**

Motion by \_\_\_\_\_

**THAT the Addendum/Addenda to the Regular Agenda of Council and Standing Committees dated November 12, 2019, be added to the Agenda as printed.**

**5. Report of the Committee of the Whole In-Camera Session:**

**5.1 From the October 28, 2019 Session, under the Municipal Act, 2001, as amended:**

Agreement of Purchase and Sale – Briarhill and Forman  
[Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years)]

Motion by \_\_\_\_\_

**THAT Council of The Corporation of the City of Stratford agrees to convey and transfer the subject properties to the respective property owners:**

- **Parts 5, 7 and 9, Reference Plan 44R-5671;**
- **Part 10, Reference Plan 44R-5671;**
- **Part 11, Reference Plan 44R-5671;**
- **Parts 14, 17 and 19 on Reference Plan 44R-5671;**
- **Parts 13, 16 and 18 on Reference Plan 44R-5671.**

**5.2 From the October 28, 2019 Session, under the Municipal Act, 2001, as amended:**

Application to the Energy and Environment Committee

[Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b))]

Motion by \_\_\_\_\_

**THAT Sammie Orr be appointed as the youth representative for the Energy & Environment Advisory Committee for a one-year term to September 30, 2020, or until a successor is appointed.**

**5.3 From the October 28, 2019 Session, under the Municipal Act, 2001, as amended:**

Appointment to the Huron Perth Health Unit Board

[Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b))]

Motion by \_\_\_\_\_

**THAT Councillor Henderson and Councillor Vassilakos be appointed as Council representatives to the Huron Perth Health Unit Board until November 14, 2022.**

**5.4 At the November 12, 2019 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:**

- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b));
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)).

**6. Hearings of Deputations and Presentations:**

**6.1 Public Meeting Planning Report-Draft Plan of Subdivision 31T19-001 and Zone Change application Z09-19, 236 Britannia Street (COU19-088)**

23 - 34

Motion by \_\_\_\_\_

**THAT the Council meeting adjourn to a Public Meeting under the Planning Act to hear Draft Plan of Subdivision 31T19-001 and Zone Change Application Z09-19, to reconvene at the conclusion of the Public Meeting.**

**7. Orders of the Day:**

**7.1 Correspondence - Call for Candidates for the Board of the Municipal**

35 - 36

## **Property Assessment Corporation**

Interested candidates must submit an application by Friday, November 15, 2019 at 5:00 p.m.

For the information of Council.

### **7.2 Correspondence - Ontario Energy Board Notice 37**

Enbridge Gas Inc. has applied to the Ontario Energy Board for approval to raise its natural gas rates effective January 1, 2020, based on a rate-setting framework and other adjustments previously approved by the Ontario Energy Board for the period 2019-2023.

The full application regarding the public hearing is available for viewing in the Clerk's Office.

### **7.3 Acceptance of Proposal - Audit RFP (COU19-087) 38 - 40**

Motion by \_\_\_\_\_

**Staff Recommendation: THAT Millards Chartered Professional Accountants be appointed auditors for The Corporation of the City of Stratford for 2019-2021 with an option for 2022 and 2023;**

**AND THAT the Manager of Financial Services be authorized to exercise the option for 2022 and 2023 as deemed necessary.**

### **7.4 Tender - Tropical Plant Overwintering/Hanging Baskets for 2019-2020 (COU19-089) 41 - 42**

Motion by \_\_\_\_\_

**Staff Recommendation: That the Community Services Department be authorized to extend for a one-year term the contract for storage of plant material and hanging basket preparation;**

**AND THAT staff retender the remaining bedding plant requirements for a one-year term.**

## **8. Business for Which Previous Notice Has Been Given:**

None scheduled.

## **9. Reports of the Standing Committees:**

There are no Standing Committee reports to be considered.

## **10. Notice of Intent:**

## 10.1 Notice of Public Meeting to be held under the Planning Act

City of Stratford Council will hold a public meeting on **Monday, December 9, 2019 at 7:00 pm** in the Council Chambers in City Hall, 1 Wellington Street, Stratford to hear all interested persons with respect to the Zone Change Application (File Z10-19) under Section 34 of the Planning Act, R.S.O. 1990.

The application affects the property with the municipal address of 3194 Vivian Line 37, located on the north side of Vivian Line 37 between Romeo Street North and Harrison Street, having an area of approximately 0.48 ha (1.19 ac). The subject lands are legally described as Pt Lot 45 Con 3 ; Geographic Township of North Easthope now in the City of Stratford.

The purpose of this zone change is to rezone the property from a Future Residential (FR) zone that permits an existing single detached dwelling, group home and home occupation to a Residential Fifth Density- Special- R5(1)- \_\_\_\_ zone to permit an apartment dwelling, nursing home, seniors' apartment dwelling and retirement home/ lodge with a maximum density of 65 units per hectare.

The applicant is proposing to demolish the existing single detached dwelling and construct two apartment buildings containing 28 dwelling units (14 dwelling units in each building).

## 11. Reading of the By-laws:

The following By-laws require First and Second Readings and Third and Final Readings and could be taken collectively upon unanimous vote of Council present:

Motion by \_\_\_\_\_

**THAT By-laws 11.1 to 11.10 be taken collectively.**

Motion by \_\_\_\_\_

**THAT By-laws 11.1 to 11.10 be read First and Second Time.**

Motion by \_\_\_\_\_

**THAT By-laws 11.1 to 11.10 be read a Third and Final Time.**

### 11.1 Conveyance of Parts 5, 7 and 9, Plan 44R-5671

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To authorize the transfer / conveyance to Mary Lou Atthill, William Atthill, Mallory Catherine Atthill and Andrew William Atthill of Parts 5, 7 and 9, Reference Plan 44R-5671.

<b>11.2</b>	<b>Conveyance of Part 10, Plan 44R-5671</b>	<b>44</b>
	To authorize the transfer / conveyance to Josh Willemsen and Annaka Willemsen of Part 10, Reference Plan 44R-5671.	
<b>11.3</b>	<b>Conveyance of Part 11, Plan 44R-5671</b>	<b>45</b>
	To authorize the transfer / conveyance to Erika Walton and Jamie Giroux of Part 11, Reference Plan 44R-5671.	
<b>11.4</b>	<b>Conveyance of Parts 14, 17 and 19, Plan 44R-5671</b>	<b>46 - 47</b>
	To authorize the transfer / conveyance to Cranla McNeil-Smith and Brian McNeil-Smith of Parts 14, 17 and 19 on Reference Plan 44R-5671.	
<b>11.5</b>	<b>Conveyance of Parts 13, 16 and 18, Plan 44R-5671</b>	<b>48</b>
	To authorize the transfer / conveyance to Sashko Damjanovski and Kim Roberts of Parts 13, 16 and 18 on Reference Plan 44R-5671.	
<b>11.6</b>	<b>Appointment to Energy and Environment Committee</b>	<b>49</b>
	To amend By-law 178-2018 as amended, to make appointments to the Energy & Environment Committee.	
<b>11.7</b>	<b>Appoint Auditors</b>	<b>50</b>
	To appoint Millards Chartered Professional Accountants as Auditors for The Corporation of the City of Stratford and its local boards for the fiscal years 2019, 2020 and 2021 with an option for 2022 and 2023.	
<b>11.8</b>	<b>Appointments to the Huron Perth Health Unit Board</b>	<b>51</b>
	To amend By-law 178-2018 as amended, to make appointments to the Huron Perth Health Unit Board.	
<b>11.9</b>	<b>Amend Fees and Charges By-law 190-2018</b>	<b>52 - 75</b>
	To amend the Fees and Charges By-law 190-2018, as amended, for The Corporation of the City of Stratford.	
<b>11.10</b>	<b>Council Remuneration</b>	<b>76 - 77</b>
	To amend By-law 20-98 to establish the indemnity and remuneration of members of Council for the City of Stratford.	
<b>12.</b>	<b>Consent Agenda: CA-2019-154 to CA-2019-161</b>	<b>78 - 94</b>

Council to advise if they wish to consider any items listed on the Consent Agenda.

**13. New Business:**

**14. Adjournment to Standing Committees:**

The next Regular Council meeting is November 25, 2019 in the Council Chamber, City Hall.

Motion by \_\_\_\_\_

**THAT the Council meeting adjourn to convene into Standing Committees as follows:**

- **Infrastructure, Transportation and Safety Committee [7:15 p.m. or thereafter following the Regular Council meeting];**
- **Planning and Heritage Committee [7:20 p.m. or thereafter following the Regular Council meeting];**
- **Finance and Labour Relations Committee [7:25 p.m. or thereafter following the Regular Council meeting];**

**and to Committee of the Whole if necessary, and to reconvene into Council.**

**15. Council Reconvene:**

**15.1 Declarations of Pecuniary Interest made at Standing Committees**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on November 12, 2019 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

**15.2 Committee Reports**

**15.2.1 Infrastructure, Transportation and Safety Committee**

Motion by \_\_\_\_\_

**THAT Items 5.1 and 5.2 of the Infrastructure, Transportation and Safety Committee meeting dated November 12, 2019 be adopted as follows:**

**5.1 - Annual Christmas Market By-Law 5-2006 Exemption (ITS19-061)**

**THAT an exemption to Section 8.2 (a) of By-law 5-2006 be granted to the Annual Christmas Market Committee to allow for an open burn from 10:30 am – 4:30 pm on Sunday, November 24, 2019 in Market Square.**

**5.2 - Town of Goderich Fire Dispatching Services (ITS19-062)**

**THAT Council approve the one year fire dispatching agreement for the Town of Goderich at the cost of \$12,000.**

**AND THAT the Mayor and City Clerk be authorized to execute the Agreement.**

**15.3 Reading of the By-laws (reconvene):**

95 - 96

The following By-laws require First and Second Readings and Third and Final Readings and could be taken collectively upon unanimous vote of Council present:

**By-law 11.11 Goderich Fire Dispatch**

To authorize an agreement with The Corporation of the Town of Goderich for the provision of fire alarm dispatching services by the Stratford Fire Department for a one-year term to December 30, 2020.

**By-law 11.12 Confirmatory By-law**

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on November 12, 2019.



Motion by \_\_\_\_\_

**THAT By-laws 11.11 to 11.12 be taken collectively.**

Motion by \_\_\_\_\_

**THAT By-laws 11.11 to 11.12 be read a First and Second Time.**

Motion by \_\_\_\_\_

**THAT By-law 11.11 to 11.12 be read a Third and Final Time.**

#### **15.4 Adjournment of Council Meeting**

Meeting Start Time:

Meeting End Time:

Motion by \_\_\_\_\_

**THAT the November 12, 2019 Regular Council meeting adjourn.**



## Stratford City Council Regular Council Open Session MINUTES

Meeting #: 4595th  
 Date: Monday, October 28, 2019  
 Time: 7:00 P.M.  
 Location: Council Chamber, City Hall

Council Present: Mayor Mathieson - Chair Presiding, Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Sebben, Councillor Vassilakos

Staff Present: Joan Thomson - Acting Chief Administrative Officer, Tatiana Dafoe - Acting Clerk, David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, Michael Humble - Director of Corporate Services, Kim McElroy - Director of Social Services, Jacqueline Mockler - Director of Human Resources, John Paradis - Fire Chief, Jeff Leunissen - Manager of Development Services, Jodi Akins - Council Clerk Secretary, Kathy Bjorkquist – Human Resources Coordinator

Also Present: Cambria Ravenhill, Patrick O'Rourke, David & Leona Sharpe, Sean Kelly of Stempski Kelly Associates, Members of the Public, Media

### 1. Call to Order:

Mayor Mathieson, Chair presiding, called the Council meeting to order.

Singing of O Canada

Moment of Silent Reflection

**2. Declarations of Pecuniary Interest and the General Nature Thereof:**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made at the October 28, 2019 Regular Council Meeting.

**3. Adoption of the Minutes:**

R2019-459

**Motion by** Councillor Gaffney

**Seconded By** Councillor Bunting

**THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated October 15, 2019 be adopted as printed.**

**Carried**

**4. Adoption of the Addenda to the Agenda:**

R2019-460

**Motion by** Councillor Beatty

**Seconded By** Councillor Ingram

**THAT the Addenda to the Regular Agenda of Council and Standing Committees dated October 28, 2019, to add Items 7.6 and 7.7, be added to the Agenda as printed.**

**Carried**

**5. Report of the Committee of the Whole In-Camera Session:**

**5.1 At the October 28, 2019 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered**

- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years);
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)) And Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years, And A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons or organization (section 239.(2)(i)), And A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value (section 239.(2)(j)), And A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality of local board (section 239.(2)(k));
- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years), And Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years);
- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b));
- Personal matters about an identifiable individual(s) including municipal employees or local board employees) (section 239.(2) (b)).

At the In-camera Session, direction was given on all matters.

## 6. Hearings of Deputations and Presentations:

### 6.1 Presentation by Heritage Stratford of Blue Plaque

R2019-461

**Motion by** Councillor Burbach

**Seconded By** Councillor Vassilakos

**THAT the presentation by Cambria Ravenhill on behalf of the Heritage Stratford Committee, be heard.**

**Carried**

Cambria Ravenhill, on behalf of the Heritage Stratford Committee, recognized 56 Front Street and its former owner, Sr. Robert Bruce Salter, with the 2019 Blue Plaque. The Blue Plaque Program recognizes the link between a notable individual and their home. An example is the residence on Ontario Street where Thomas Edison resided.

Sr. Robert Bruce Salter purchased 56 Front Street in 1920 and lived there for 17 years. Dr. Salter's life and achievements were detailed by Ms. Ravenhill, with his most notable contributions to society being a fifty-five year career at Sick Kids Hospital specializing in pediatric orthopedics. He developed the Salter technique to help kids with hip dysplasia and travelled to more than 30 countries teaching his technique and helping millions of children to walk.

Mayor Mathieson presented the plaque to David and Leona Sharpe, current owners of 56 Front Street. Mr. Sharpe stated that they love their house and promise to be good stewards of the home.

### 6.2 Comprehensive Wayfinding Strategy (COU19-082)

R2019-462

**Motion by** Councillor Vassilakos

**Seconded By** Councillor Burbach

**THAT the presentation by Sean Kelly on behalf of Stempski Kelly Associates, be heard.**

**Carried**

Sean Kelly, of Stempski Kelly Associates Inc., was in attendance to present an executive summary of the City's Comprehensive Wayfinding Strategy.

Referring to a PowerPoint presentation, Mr. Kelly reviewed the firm's biography and explained what wayfinding is.

The process was completed in three phases comprising of completion of a foundations report, sign design and location plan and an implementation strategy.

Stakeholder engagement was completed and it was determined that there are five key areas of importance to Stratford and its residents, including accessibility, parking, active transportation, complex intersections and areas of confusion and destinations.

A high-level explanation of the Comprehensive Wayfinding Strategy was given and two preferred sign concepts were shown and explained.

Mr. Kelly noted that implementation is designed to be flexible. Achieved through this process has been a comprehensive wayfinding strategy based on thorough background and best practice review, an extensive sign inventory and analysis and an informative engagement process.

R2019-463

**Motion by** Councillor Vassilakos

**Seconded By** Councillor Ingram

**THAT the executive summary prepared by Stempski Kelly Associates Inc., be received;**

**AND THAT the executive summary be referred to the Infrastructure, Transportation and Safety Sub-committee for consideration.**

**Carried**

## **7. Orders of the Day:**

### **7.1 Correspondence - 2018 Annual Report of the Perth District Health Unit**

For the information of Council.

### **7.2 Resolution - Lake Victoria South Side Shoreline Protection Works – Waterloo Street to Morenz Drive (COU19-083)**

R2019-464

**Motion by** Councillor Henderson

**Seconded By** Councillor Burbach

**THAT funding in the amount of \$65,000 be provided for the installation of shoreline protection on the south side of Lake Victoria from Waterloo Street to Morenz Drive;**

**AND THAT the funding be provided by reallocating approved funds from the 2019 Storm Sewer Maintenance Miscellaneous Projects capital account G-942-9574-4100.**

**Carried**

### **7.3 Resolution - Block 170, Plan 44M-17 (COU19-084)**

R2019-465

**Motion by** Councillor Ingram

**Seconded By** Councillor Henderson

**THAT Council has no objection to the lifting of the 0.3 m reserve described as the eastern 40 m of Block 170 Plan 44M-17;**

**THAT upon receipt of a Reference Plan describing the eastern 40 m of Block 170 Plan 44M-17, Council will proceed to dedicate the lands as public highway (part of Cody Drive);**

**AND THAT all costs associate with the lifting of a portion of the 0.3 m reserve of Block 170 Plan 44M-17 and the dedicating of the lands as public highway shall be borne by the owner of 193 O'Loane Avenue.**

**Carried**

### **7.4 Resolution - Delegation of Authority By-law Amendment – Signing of Lease Agreements (COU19-085)**

R2019-466

**Motion by** Councillor Henderson

**Seconded By** Councillor Bunting

**THAT Delegation of Authority By-law 135-2017, as amended, be further amended to delegate authority to the Manager of Housing, or in the absence of the Manager, to the Director of Social Services or the Supervisor of Social Services to sign rental**

**agreements between The Corporation of the City of Stratford and tenants for the Britannia Street Housing project.**

**Carried**

**7.5 Resolution - Connecting Link Program for Huron Street (COU19-086)**

R2019-467

**Motion by** Councillor Gaffney

**Seconded By** Councillor Burbach

**THAT the City submit an application to the Connecting Links Program 2019-2020 for the Huron Street Reconstruction project;**

**AND THAT the Director of Corporate Services be authorized to sign and submit the application on behalf of the municipal corporation.**

**Carried**

**7.6 ADDED - Correspondence - Ontario Good Roads Association (OGRA) Call for Nominations to Board of Directors**

A completed Nomination Form must be received by the deadline of November 8, 2019.

Councillor Burbach expressed interest in letting her name stand for nomination.

R2019-468

**Motion by** Councillor Gaffney

**Seconded By** Councillor Sebben

**THAT Stratford City Council endorses the nomination of Councillor Jo-Dee Burbach and Councillor Martin Ritsma to the Ontario Good Roads Board of Directors.**

**Carried**

**7.7 ADDED - Correspondence - Nomination(s) for Board of Directors of the Perth County Municipal Association**

Councillor Henderson expressed interest in letting her name stand for re-nomination.



R2019-469

**Motion by** Councillor Henderson

**Seconded By** Councillor Burbach

**That Stratford City Council endorses the nomination of Councillor Martin Ritsma and Councillor Bonnie Henderson to the Perth County Municipal Association Board of Directors for the remainder of the 2018-2022 Council term.**

**Carried**

**8. Business for Which Previous Notice Has Been Given:**

None scheduled.

**9. Reports of the Standing Committees:**

**9.1 Report of the Finance and Labour Relations Committee:**

**Motion by** Councillor Clifford

**Seconded By** Councillor Henderson

**THAT the Report of the Finance and Labour Relations Committee dated October 28, 2019, be adopted as printed.**

It was requested that Item 9.1.1 - Council Remuneration (FIN19-036) be taken separately.

R2019-470

**Motion by** Councillor Clifford

**Seconded By** Councillor Henderson

**THAT Items 9.1.2, 9.1.3 and 9.1.4 of the Report of the Finance and Labour Relations Committee dated October 28, 2019 be adopted as printed.**

**Carried**

**Motion by** Councillor Clifford

**Seconded By** Councillor Henderson

**THAT Item 9.1.1 of the Report of the Finance and Labour Relations Committee dated October 28, 2019 be adopted as printed.**

On item 9.1.1, it was suggested that an increase to account for the loss of the 1/3 exemption is appropriate to make retroactive to January 1, 2019 but the rest was not accounted for in the budget.

Mayor Mathieson called the question on Item 9.1.1.

**Defeated**

R2019-471

**Motion by** Councillor Henderson

**Seconded By** Councillor Beatty

**THAT Council Remuneration Option#2 be adopted as follows for all Members of Council:**

- **A revised base pay, which accounts for the elimination of the 1/3 tax exemption retroactive to January 1, 2019; and**
- **\$4000 in lieu of group extended health care and dental coverage or the option to purchase group extended health care and dental coverage through the Corporation to commence January 1, 2020.**

Discussion took place regarding Option 2 and whether benefits were optional. The Director of Human Resources clarified that Option 2 includes the option to purchase group health and dental coverage or \$4,000 is included with the base pay in lieu of benefits.

It was suggested that Council should not consider just their personal needs and situations, but those of future councillors as well. It was noted that all councillors are at different life stages with different needs and that Option 2 strikes a balance between those who may want group health and benefit insurance and those who do not require it.

The Director of Human Resources advised that in order to opt-in to the benefit program there would need to be a material change, such as a spouse losing their benefit coverage.

Mayor Mathieson called the question on the motion on the floor.

**Carried**

### **9.1.1 Council Remuneration (FIN19-036)**

THAT Option 3, which includes an adjusted base rate, accounts for the 1/3 tax exemption, consists of \$4,000 in lieu of group health and dental coverage, and includes an estimated average per diem for Councillors, be implemented retroactive to January 1, 2019 for all members of Council.

### **9.1.2 Consideration of the Application by Value Village to open on certain retail business holidays in Stratford (FIN19-037)**

THAT City Council approve the Application by Value Village Stores for an exemption under the *Retail Business Holidays Act* to permit the store at 925 Ontario Street Stratford to open for business between 10:00 am and 4:00 pm on certain holidays during Stratford's designated tourism season;

AND THAT By-law 149-92 be amended to add Value Village to the list of retail establishments permitted to operate under the provisions of the by-law.

### **9.1.3 Request to Waive Water and Wastewater Charges due to Discolouration Event (FIN19-034)**

THAT the report on the request to waive water and wastewater charges due to discolouration event for 94 Louise Street, 90 Louise Street, and 104 Blake Street be received for information.

### **9.1.4 Request for Changes to 2019 Capital Budget – Grit Removal System (G941-9782) (FIN19-035)**

THAT Council amend the capital budget for the Grit Removal System replacement and re-allocate \$150,000 towards the Tertiary Filter Rehabilitation at the Water Pollution Control Plant.

## **10. Notice of Intent:**

### **10.1 Notice of Public Meeting - Proposed Renewable Natural Gas Plant**

Notice was given that Stratford City Council intends to hold Public Meetings on November 6, 2019 to provide information and to gather input from the community on the renewable natural gas project proposed for

Stratford's Water Pollution Control Plant.

# **11. Reading of the By-laws:**

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

R2019-472

**Motion by** Councillor Burbach

**Seconded By** Councillor Bunting

**THAT By-laws 164-2019 to 165-2019 be taken collectively.**

**Carried** unanimously

R2019-473

**Motion by** Councillor Henderson

**Seconded By** Councillor Ingram

**THAT By-laws 164-2019 to 165-2019 be read a First and Second Time.**

**Carried** two-thirds support

R2019-474

**Motion by** Councillor Burbach

**Seconded By** Councillor Gaffney

**THAT By-laws 164-2019 to 165-2019 be read a Third and Final time.**

**Carried**

## **11.1 Amend Retail Business Holidays Act By-law 149-92 - By-law 164-2019**

To amend By-law 149-92, as amended, to permit Value Village Stores to open for business on certain holidays during the tourist season in Stratford pursuant to the *Retail Business Holidays Act*.

## **11.2 Delegation of Authority to Sign Leases for the Britannia Street Housing Project - By-law 165-2019**

To amend By-law 135-2017 to delegate Council's authority to sign lease agreements between the City and tenants for the Britannia Street Housing project.

## **12. Consent Agenda: CA-2019-148 to CA-2019-153**

### **12.1 CA-2019-151**

In response to questions about the size and functionality of the green bins, the Director of Infrastructure and Development Services advised that they are looking at one size only, they are taller and skinnier than the large recycling bins, have a clasp at the top and will ask staff whether wheeled carts are an option.

## **13. New Business:**

None.

## **14. Adjournment to Standing Committees:**

There were no Standing Committee meetings scheduled for Monday, October 28, 2019.

The next Regular Council meeting is Tuesday, November 12, 2019 in the Council Chamber, City Hall.

## **15. Reading of the Confirmatory By-law:**

The following By-law required First and Second Readings and Third and Final Readings:

### **By-law 11.3 Confirmatory By-law 166-2019**

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on October 28, 2019.

R2019-475

**Motion by** Councillor Vassilakos

**Seconded By** Councillor Ingram

**THAT By-law 166-2019 be read a First and Second Time.**

**Carried** two-thirds support

R2019-476

**Motion by** Councillor Gaffney

**Seconded By** Councillor Clifford

**THAT By-law 166-2019 be read a Third and Final Time.**

**Carried**

**16. Adjournment of Council Meeting**

R2019-477

**Motion by** Councillor Bunting

**Seconded By** Councillor Burbach

**THAT the October 28, 2019 Regular Council meeting adjourn.**

**Carried**

Meeting Start Time: 7:00 p.m.

Meeting End Time: 7:40 p.m.

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Mayor - Daniel B. Mathieson

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Acting Clerk – Tatiana Dafoe



## MANAGEMENT REPORT

**Date:** November 12, 2019  
**To:** Mayor and Council  
**From:** Jeff Leunissen, Manager of Development Services  
**Report#:**  
**Attachments:** None

**Title:** Public Meeting Planning Report-Draft Plan of Subdivision 31T19-001 and Zone Change application Z09-19, 236 Britannia Street.

**Objective:** The purpose of this report is to describe the applications received from GSP Group on behalf of Werner Bromberg Limited for Draft Plan of Subdivision 31T-19001 and Zone Change application Z09-19.

### Zoning By-law Amendment

The proposed zone change application is to change zoning on the above described subject lands from an Institutional/Future Residential-Special (IN/FR-1) Zone to a Residential Second Density R2(2) Special Provision Zone, a Residential Fourth Density R4(2) Special Provision Zone and a Park (P) Zone.

Special provisions to the R2(2) regulations have been requested to allow single and semi-detached dwellings to have: a minimum front yard depth of 4.5m, an exterior side yard width of 3m, a minimum interior side yard width of 1.5m, a maximum lot coverage of 50%, and a maximum height of 12m.

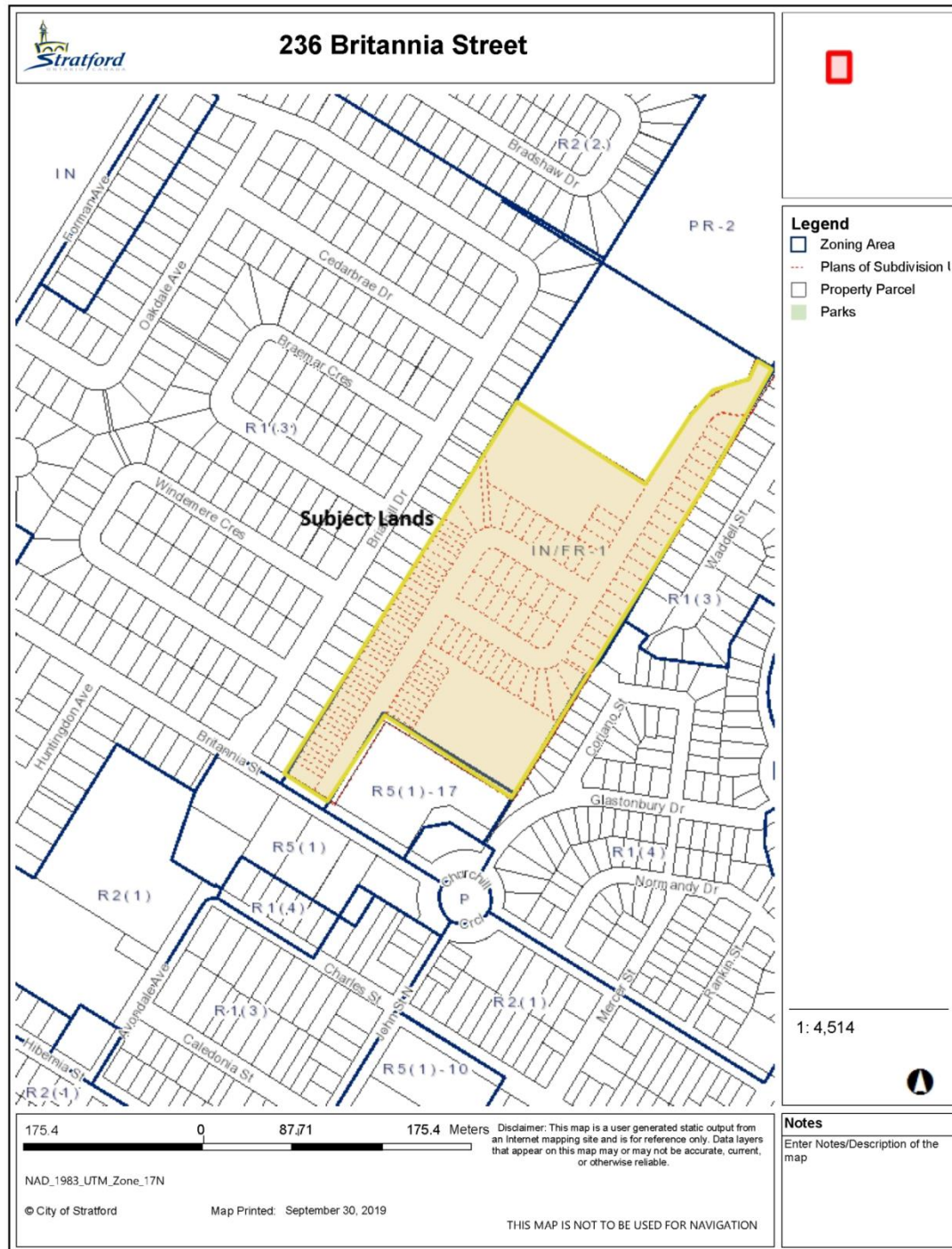
Special provisions to the R4(2) regulations have been requested to allow townhouse dwellings to have a minimum lot depth of 25m, a minimum front yard setback of 4.5m, a minimum exterior side yard of 3m, a minimum side yard width of 1.5m, a minimum rear yard setback of 6m, a maximum lot coverage of 55%, a maximum height of 12m and to allow street townhouse dwellings to have a minimum front yard setback of 4.5m, a minimum exterior side yard setback of 3m, a minimum interior side yard setback of 1.5m, maximum lot coverage of 55% and maximum height of 12m.

### Draft Plan of Subdivision

The proposed plan of subdivision contains 51 single detached dwelling lots, 6 semi-detached lots, 9 street townhouse blocks, 1 multi-unit residential block, 1 stormwater

management block, 1 0.3m reserve block and 2 walkway blocks all served by 2 new local roads. The lands are projected to be able to accommodate approximately 151 dwelling units. The lot frontages for single detached dwelling lots range from approximately 11.9m-17.4m.

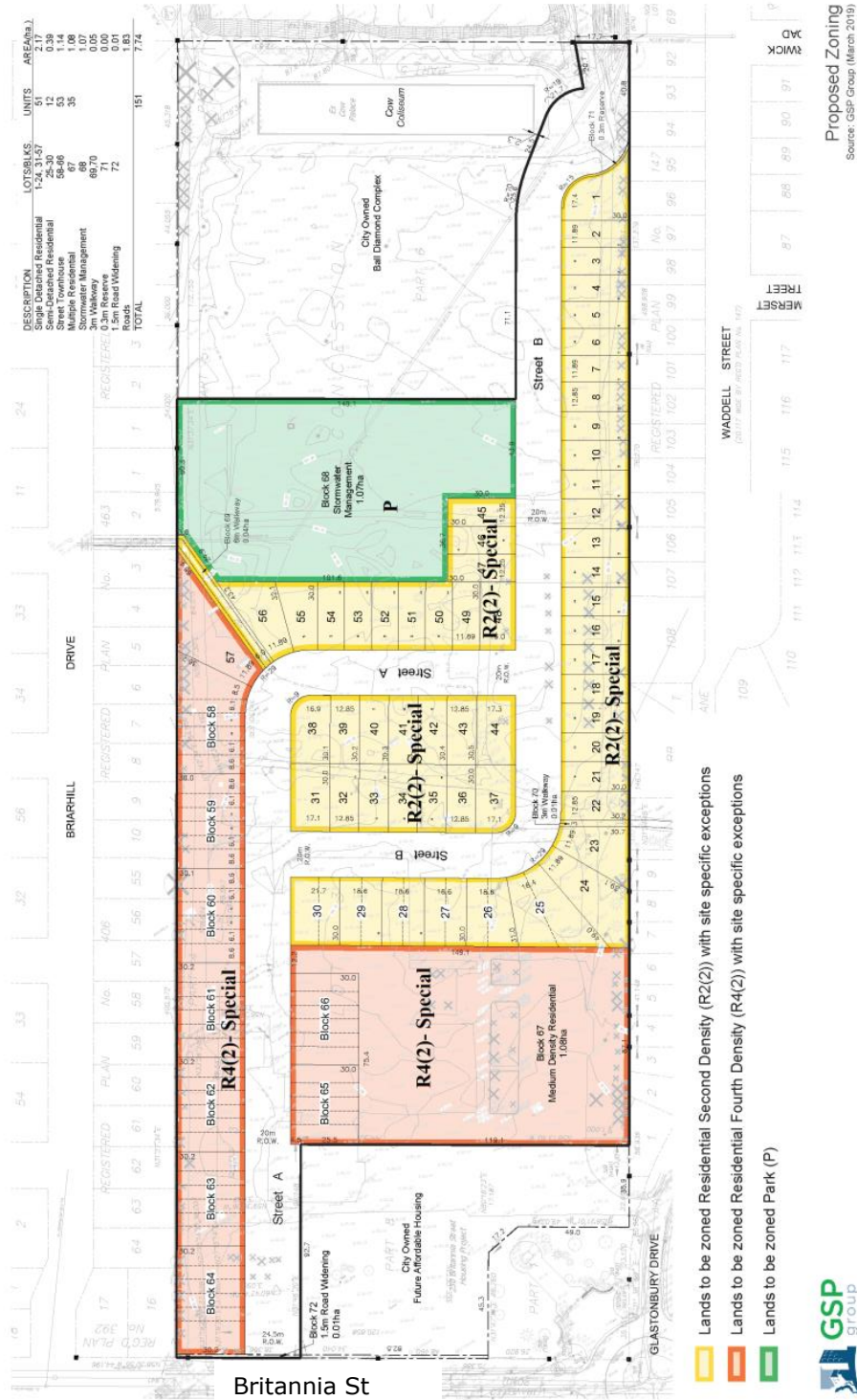
### Location and Zoning Map







# Proposed Zoning







## Background:

Subject Site: The subject lands are located on the north side of Britannia Street between Churchill Circle and Briarhill Drive. The Draft Plan of Subdivision and Zoning By-law Amendment applications affect a 7.71 ha property legally described as Part of Lot 3 Concession 1 and Part 2, 3, 4, 14-18 on 44R-5543 in the City of Stratford. The lands are municipally known as 236 Britannia Street.

### Site Characteristics:

Existing Use: vacant land (formally the Stratford Fairgrounds)  
 Frontage: Britannia Street 54.7m (179.46 ft)  
 Depth: approximately 420m (1,377.95 ft)  
 Area: 7.71 ha (19.05 ac)  
 Shape: Irregular

### Surrounding Land Uses:

North: Rotary Complex (City Owned Lands)  
 East: Single Detached Dwellings and Apartment Dwelling (Residential)  
 West: Single Detached Dwellings (Residential)  
 South: Apartment Dwellings (Residential)

### Subject Lands – view from Britannia Street



## **Analysis:**

### Official Plan

The lands are designated 'Residential Area-Special Policy 16' in the Official Plan. The primary use of lands designated 'Residential Area' shall be single detached, semi-detached and duplex dwellings. Lands within Special Policy Area 16 shall have a minimum net density of 25 units per hectare (10 units per acre). The special policy also outlines that future buildings shall have a form, massing and appearance that is consistent with the character of adjacent buildings, and future development shall provide a public road access to the City of Stratford Rotary Complex.

Within significant redevelopment areas, development is encouraged that provides a mix of development forms and densities that is intermixed with low density developments, is street oriented, and located adjacent to arterial and collector roads, parks and green areas, community facilities and commercial areas. The road pattern is to be a modified rectilinear grid pattern which provides for the maximum possible degree of connectivity internally and externally with short blocks to promote active transportation and the development is to incorporate linkages to City parks and open space system and incorporate public or private open space features that serve as a focal point for the development or overall character and structure of the area. The maximum height shall be three storeys.

Britannia Street is classified as a collector road.

### Zoning By-law

The subject lands are currently zoned Industrial/Future Residential-Special (IN/FR-1). The Institutional/Future Residential-Special (IN/FR-1) zone permits a trailer camp and all of the uses permitted in the Institutional Zone such as an auditorium, business office, hospital, post-secondary school, recreation park, etc.

### Agency Comments

Circulation of the application to various agencies produced the following comments to date (October 29, 2019): Comments received after the completion of the report will be summarized within the planning report to the Planning and Heritage Committee.

### City of Stratford Infrastructure and Development Services Department – Engineering Division:

#### *Zone Change:*

- Engineering has the following concerns with the proposed amendments:
  - Staff has no objection to reducing the front yard setback in the Zoning By-law provided all garages are set back 6 m from the road allowance. There is no parking over the sidewalk or boulevard.

#### *Draft Plan of Subdivision Comments:*

- General:
  - The 0.3m reserve, Block 71, should extend across the rear of existing lots 92, 93, 94 Registered Plan No. 147 (Waddell Street to the east of Block 71).

- Preliminary Servicing Report, Former Stratford Fairgrounds Subdivision Redevelopment, Meritech, June 2019:
  - Watermain design - the Developer will be responsible for the costs of a hydraulic assessment completed by the City's consultant.
  - The Street A entrance at Britannia Street shall be designed with a centre median to the satisfaction of the City. Prior to preparing conditions of draft approval, a concept of the entrance off of Britannia Street to show how it fits in the road allowance and how it impacts the townhouse lots is required.
  - Sanitary Servicing – the information provided does not support servicing the subdivision by gravity at this time. In order for staff to prepare conditions of draft approval that do not require a pumping station, revisions to the preliminary servicing report are required. If a pumping station is required, revisions to the draft plan are required to show a pumping station block.
- Traffic:
  - Sidewalks will be required on at least one side of the street on local roads.
  - The Traffic Impact Study does not include traffic resulting from the connection to the Rotary Complex. Prior to preparing draft plan conditions, the traffic study shall be updated to:
    - include traffic from the Rotary Complex;
    - confirm if Street B will function as a local road, and
    - identify any design recommendations to ensure the street functions as intended.
- Preliminary Stormwater Management Report, Meritech, June 2019:
  - The stormwater management facility will be required to be wholly constructed in one phase, although some of the typical plantings required of a wet facility may be delayed until after the facility has been cleaned out.
  - Minor technical revisions required to the report may be accommodated during design.
  - Storm servicing – major overland flow routes must be provided for all rear yards. Major overland flow routes shall not negatively impact adjacent existing properties.

#### Huron-Perth Catholic District School Board

- No concerns

#### Upper Thames River Conservation Authority

- No objection to the draft plan of subdivision and zoning by-law amendment. While we have no objection to the applications we have yet to complete our review of the Stormwater Management Report. Comments will be provided relating to stormwater management once they have been finalized.

### Township Of Perth East

- The Township of Perth East has received the City of Stratford Planning Department Circulation (Stratford file nos. 31T-19001 and Z09-19) and will provide formal comments, if any, to the City of Stratford following review and consideration of the above-noted applications by Council for the Township of Perth East at its regular scheduled meeting on November 5, 2019.

### Bell Canada

- The following paragraph is to be included as a condition of approval:  
"The Owner shall indicate in the Agreement, in words satisfactory to Bell Canada, that it will grant to Bell Canada any easements that may be required, which may include a blanket easement, for communication/telecommunication infrastructure. In the event of any conflict with existing Bell Canada facilities or easements, the Owner shall be responsible for the relocation of such facilities or easements".
- We hereby advise the Developer to contact Bell Canada during detailed design to confirm the provision of communication/telecommunication infrastructure needed to service the development.

### Canada Post

- Canada Post will provide mail delivery service to the subdivision through centralized Community Mail Boxes (CMBs).
- Canada Post will provide mail delivery to any apartments through a centralized Lock Box Assembly.
- Where there are any multi-unit buildings with common indoor entrance(s) the developer must supply, install and maintain the mail delivery equipment within these buildings to Canada Post's specifications.
- Please provide Canada Post with the excavation date for the first foundation/ first phase as well as the date development work is scheduled to begin. Finally, please provide the expected installation date(s) for the CMB pads.

### Hydro One

- No comments or concerns at this time.

### Public Comments:

Notice of the application was sent to 211 abutting property owners on October 8, 2019. Notice was also published in the Beacon Herald on October 12, 2019. Comments received after the completion of the public meeting report will be included in the future planning report. Seven responses, 6 letters and one petition with 15 properties' signatures have been received to date (October 29, 2019) with the following comments throughout:

- Greenspace:
  - Do not support the removal of the existing greenspace behind the existing houses. Removal of the green space will result in the loss of one of the few public green spaces in the neighbourhood.

- When they purchased their property on Waddell Street three years ago they were told by the City that the park space behind their property would always remain as park/green space. This was the deciding factor in their decision to purchase.
- Happy to see the baseball fields preserved in the proposals, but would like to see a public park and playground in addition to the baseball fields. Think that all these new households would need more recreational facilities than the one that currently exists.
- They noted that they are eager for the re-establishment of a park with playground equipment and happy for the natural area that will accompany the stormwater management pond.

Planning note: No parkland or greenspace is included within the proposed draft plan of subdivision. The applicant has labelled existing abutting land uses. Future use of the lands labelled "City owned baseball diamond complex" to be determined by City Council.

- Special provisions requested in the R2(2) zone to increase the maximum lot coverage to 50% and maximum height to 12m:
  - Will allow for larger dwellings than what exists in the abutting neighbourhood.
  - Several respondents expressed concerns with the proposed height of 12m. This height seems out of proportion with the existing bungalows on Waddell Street. A lower rise development (nothing more than a standard two-storey dwelling) would be more in keeping with the rest of the neighbourhood. The requested height is not in keeping with the existing neighbourhood.
  - The request feels like an overbuild on the lands.
- Special provisions requested in the R4(2) zone to reduce the lot depth to 25m, reduce the rear yard setback to 6m, increase the lot coverage to 55% and increase the height to 12m:
  - The requested special provisions in combination with the proposed grade change of 2m will tower over the existing raised ranches, split levels and two storeys on Briarhill, will be out of character for the area and would block sunlight from at least sunrise until 10am-11am depending on the season.
  - The special policies outline that future buildings shall have a form, massing and appearance that is consistent with the character of adjacent buildings. The abutting area is a stable residential area (as defined in the Official Plan). This proposal does not comply with the Official Plan. Single detached dwellings to the east of Briarhill with a maximum height of 9 metres (maximum 3 storeys) would comply with the policies.
  - The request feels like an overbuild on the lands.
- Subdivision:
  - The lots are smaller than what exists in the abutting neighbourhoods.



- Respondents on Briarhill object to the location of the street townhouse dwellings and feel as though single detached dwellings would be more appropriate in this location.
- Wondering why the lower level townhouses are not backing on to the future geared to income building that the city has built. Should move the development east away from existing dwellings and use the existing access off of Britannia Road as the access road.
- Will existing fencing be left? The existing fence line along Briarhill should be grandfathered. It would have been erected on that line approximately 50 years ago. Residents have trees, plantings and abutting fences that have been in place for the same 50 years.
- The single detached lots are narrow, likely to allow houses with garages at the front. A wider lot would allow a garage at the side, a better view of the street and the neighbours, and a better opportunity to build a community.
- Would like the owner to be required to install an 8 foot privacy fence along rear yard of street townhouse dwellings on the east side of Street A however not sure how this would work when the first floor would be over 15 feet due to the height requested and increased grade.
- A neighbor wondered if the city will be more pro-active on this second phase of building with regards to the removal/ extinction of rodents before excavation and before rodents start to move to other areas and if the type of housing is to be geared to low income or just regular housing?
- Grading:
  - Several respondents expressed concerns with raising the grades as it may result in spring runoff. Respondents would like to see the existing grades maintained and want to ensure that there is no impact on abutting property owners.
  - One respondent noted that the owner is raising the grade so that they do not have to put in a pumping station but because of this the adjacent property owners would suffer a loss.
- Infrastructure/ utilities:
  - All of the sewer water drains to the drain located in front of their dwelling on Britannia Street- where does it go after?
  - Putting the city on notice that they or the previous owner have never had water back up in their basement and they trust that the city has planned for this development with the sewage infrastructure requirements on Britannia needed for such.
  - Running along their east property line is their hydro service to the back north east corner transformer; it passes along three mature large trees that are on the developer's property. Concerned about how they are going to remove the trees without disturbing their underground wires entangled in the roots of their trees. What has festival hydro detailed in a report regarding this issue?

- Traffic:
  - The proposal will result in increased traffic, light pollution and associated noise and fumes in this quiet area.
  - The proposed road will serve as a main route to the Rotary Complex. Traffic calming measures will be needed for the road and Rotary Complex parking lot that will serve as a bypass to John Street. Will trucks be allowed?
- General:
  - Believe that the development should be rejected because it is not in the interests of the current surrounding neighbourhoods and that it will impact quality of life, lower property values, create noise and change the character of this quiet area.
  - Happy with the proposed development. It is an appropriate use of space and a relief that the site will be developed in a way to bring life back to the community.

**Financial Impact:** To be reported in a future planning report.

**Staff Recommendation: THAT Council hear all interested persons with respect to Draft Plan of Subdivision 31T19-001 and Zone Change Application Z09-19.**

*R. Bossie*

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Prepared by: Rachel Bossie, Planner

*Jeff Leunissen*

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Recommended by: Jeff Leunissen, MCIP, RPP – Manager of Development Services

*Joan Thomson*

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Joan Thomson, Acting Chief Administrative Officer



October 30, 2019

## Call for Candidates for the Board of the Municipal Property Assessment Corporation (MPAC)

AMO is undertaking an open solicitation for expressions of interest from eligible persons to be nominated to serve on the MPAC Board.

Interested candidates are invited to submit an application by **Friday, November 15, 2019 at 5:00pm**. From among qualified candidates, AMO's Board will select and submit twenty-two names to the Minister of Finance.

The Province requires (by statute) that AMO submit annually a list containing the names of twenty-two individuals recommended by AMO for appointment to the MPAC Board. AMO undertook an invitation for expressions of interest most recently in 2015 and is inviting expressions of interest again to create an updated list of nominees.

The MPAC Board of Directors is appointed by the Minister of Finance, and is composed of:

- seven individuals who are current or former elected officials of a municipality or current or former officers or employees of a municipality ("municipal representatives");
- four individuals who represent the interests of property taxpayers ("taxpayer representatives") and
- two individuals who represent the interests of the Province ("provincial representatives").

The MPAC Board elects a Chair from among the municipal representatives who are current or former elected officials of a municipality, and the Minister appoints a Vice-Chair from among the provincial representatives.

Here is a position description of an [MPAC Board Member](#). AMO will assess candidates against the list of qualifications (starting on page 5), including respecting and promoting the principles of equity, diversity and regional consideration. Additional

details regarding this Board are available at the [Public Appointments Secretariat](#) website or at [MPAC](#)'s Board Governance page. Candidates are not required to apply through the Public Appointments Secretariat at this time.

Those who are interested in applying are encouraged to complete the [Expression of Interest](#) form and submit their resume to [mpacboard@amo.on.ca](mailto:mpacboard@amo.on.ca).

**AMO Contact:**

Matthew Wilson, Senior Advisor, [mwilson@amo.on.ca](mailto:mwilson@amo.on.ca), 416-971-9856 extension 323.

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\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

# ONTARIO ENERGY BOARD NOTICE TO CUSTOMERS OF ENBRIDGE GAS INC.

**Enbridge Gas Inc. has applied to raise its natural gas rates effective  
January 1, 2020**

**Learn more. Have your say.**

Enbridge Gas Inc. has applied to the Ontario Energy Board for approval to raise its natural gas rates effective January 1, 2020, based on a rate-setting framework and other adjustments previously approved by the Ontario Energy Board for the period 2019-2023. The rates are set using a formula that is tied to inflation and other factors intended to promote efficiency. If the request is approved, a typical residential customer in the EGD Rate Zone and in the Union Rate Zones (former customers of Enbridge Gas Distribution Inc. and Union Gas Limited, respectively) would see the following increases:

Rate Zones	Residential Annual Bill Increase
EGD	\$7.53
Union South	\$4.26
Union North East	\$5.07
Union North West	\$5.80

Enbridge Gas Inc. has also applied to recover capital expenditures related to two projects that are not part of Enbridge Gas Inc.'s regular capital expenditure plan. Enbridge Gas Inc. states that if this request is approved, it will increase the above-noted bill impact in the EGD Rate Zone by an additional \$0.40 per year and the above-noted bill impact in the Union South Rate Zone by an additional \$1.49 per year.

Enbridge Gas Inc. also states that in November 2019 it will file a cost allocation study for the Union Rate Zones, including a proposal to address TransCanada's C1 Dawn to Dawn TCPL service.

Other customers may also be affected. It is important to review the application carefully to determine whether you will be affected by the changes.

## THE ONTARIO ENERGY BOARD IS ALSO HOLDING A PUBLIC HEARING

The Ontario Energy Board (OEB) will hold a public hearing to consider the application filed by Enbridge Gas Inc. We will question Enbridge Gas Inc. on the case. We will also hear questions and arguments from individual customers and from groups that represent the customers of Enbridge Gas Inc. At the end of this hearing, the OEB will decide whether the rate increase requested in the application will be approved.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

## BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review the application filed by Enbridge Gas Inc. on the OEB's website now.
- You can file a letter with your comments, which will be considered during the hearing.
- You can become an active participant (called an intervenor). Apply by **November 11, 2019** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, you can review the OEB's decision and its reasons on our website.

## LEARN MORE

Our file number for this case is **EB-2019-0194**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case, please enter the file number **EB-2019-0194** on the OEB website: [www.oeb.ca/participate](http://www.oeb.ca/participate). You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

## ORAL VS. WRITTEN HEARINGS

There are two types of OEB hearings – oral and written. The OEB will determine at a later date whether to proceed by way of a written or oral hearing. If you think an oral hearing is needed, you can write to the OEB to explain why by **November 11, 2019**.

## PRIVACY

*If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and e-mail address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.*

*This hearing will be held under section 36 of the Ontario Energy Board Act, S.O. 1998 c.15 (Schedule B).*



Ontario Energy Board  
Commission de l'énergie  
de l'Ontario



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## MANAGEMENT REPORT

**Date:** November 12, 2019  
**To:** Mayor Mathieson and City Council  
**From:** Janice Beirness, Manager of Financial Services  
**Report#:** COU19-087  
**Attachments:** Submission Summary

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**Title:** Audit RFP

**Objective:** To recommend external auditors for the years 2019-2021.

**Background:** Millards Chartered Professional Accountants has been the City's auditors for the past five years. A Request for Proposal for audit services was issued September 19, 2019 and closed on October 9, 2019. Proposals were evaluated on price, firm qualifications, staff qualifications, methodology and deliverables. The Evaluation Committee was made up of 2 staff members and the Vice Chair of the Finance and Labour Relations Sub-Committee.

**Analysis:** The evaluation committee recommends that Millards Chartered Professional Accountants be appointed the City's auditors for the next 3 years, with the option of 2 additional years.

**Financial Impact:** The 2018 audit price for the City of Stratford including City Trusts, the City Centre Committee and Perth & Stratford Housing Corporation was \$44,183 including HST. The 2019-2021 audit price will be \$48,742.55 per year including HST.

**Alignment with Strategic Priorities:**

**Not applicable (explanation required)** Audit services are a necessary annual operating function that are not tied specifically to one Strategic Priority.

**Staff Recommendation:** THAT Millards Chartered Professional Accountants be appointed auditors for The Corporation of the City of Stratford for 2019-2021 with an option for 2022 and 2023;

**AND THAT the Manager of Financial Services be authorized to exercise the option for 2022 and 2023 as deemed necessary.**



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Janice Beirness, Manager of Financial Services



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Michael Humble, Director of Corporate Services



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Joan Thomson, Acting Chief Administrative Officer

**RFP-2019-46****External Audit Services For A Five Year Period**

Closing Date: Wednesday, October 9, 2019

**Submission Summary**

<b><u>Vendor</u></b>	<b><u>City/Province</u></b>	<b><u>Submission Name</u></b>
Grant Thornton LLP	Mississauga, ON	Submission 1
Scrimgeour & Company CPA Professional Corporation	London, Ontario	Submission 1
Millard, Rouse & Rosebrugh LLP	BRANTFORD, ON	Submission 1
MNP LLP	London, Ontario	Submission 1
KPMG LLP	Toronto, ON	Submission 1
Graham Scott Enns LLP	St Thomas, Ontario	Submission 1





## MANAGEMENT REPORT

**Date:** November 6, 2019  
**To:** City Council  
**From:** Quin Malott – Parks, Forestry & Cemetery Manager  
**Report#:** COU19-089  
**Attachments:** None

**Title:** Tropical Plant Overwintering/Hanging Baskets for 2019-2020

**Objective:** To grant Cozyn's (the current supplier) with an extension for the tropical plant storage and hanging basket components of the Bedding Plant Tender.

**Background:** The 2020-2023 Bedding Plant Tender received no submissions upon closure. Storage for existing tropical plant material in a greenhouse must be secured immediately in order that it can survive and be available for spring planting 2020 as the extraction process has already been initiated.

**Analysis:** The Parks Manager negotiated a price for overwintering plant material and hanging basket preparation with the current supplier. These two components of the tender require immediate remedy. The remaining components of the tender which involves growing and supplying bedding plants will be re-issued for quotation for a one year contract as of November 13, 2019.

### Financial Impact:

- Hanging Baskets: 2019 \$35/basket, 2020 quote \$40/basket this is an increase of \$1500.00 from the previous contract
- Storage: 2019 - \$7 per square foot, 2020 quote - \$10 per square foot. This is an increase of approx. \$3000 from the previous contract.

This will be paid from the operating budget.

**Alignment with Strategic Priorities (delete any that do not apply):**

**Not applicable**

**Staff Recommendation: That the Community Services Department be authorized to extend for a one-year term the contract for storage of plant material and hanging basket preparation;**

**AND THAT staff retender the remaining bedding plant requirements for a one-year term.**



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Parks, Forestry & Cemetery Manager



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Director of Community Services



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Joan Thomson, Acting Chief Administrative Officer



**BY-LAW NUMBER        -2019**  
**OF**  
**THE CORPORATION OF THE CITY OF STRATFORD**

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BEING a By-law to authorize the transfer (conveyance) to Mary Lou Atthill, William Atthill, Mallory Catherine Atthill and Andrew William Atthill of Parts 5, 7 and 9, Reference Plan 44R-5671.

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**WHEREAS** Section 8.(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** Section 9 of the Municipal Act, 2001, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 10.(1) of the Municipal Act 2001 provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That the Council of The Corporation of the City of Stratford hereby authorizes the conveyance of the lands described in Paragraph 2 herein to Mary Lou Atthill, William Atthill, Mallory Catherine Atthill and Andrew William Atthill.
2. That the lands referred to in Paragraph 1 hereof are legally described as Part of Block 94, Plan 44M-44, Part of Block 104 Plan 44M-44 and Part of Block 46 Plan 44M-49, now designated as Parts 5, 7, and 9 on Reference Plan 44R-5671, City of Stratford in the County of Perth, consisting of part of PINs 53157-0819(LT), 53157-0821 (LT) and 53157-0811 (LT).
3. That the Mayor and Clerk representing The Corporation of the City of Stratford, or their authorized delegates are hereby authorized to execute the conveyance documents and all necessary documents related to this conveyance.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 12th day of November, 2019.

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Mayor – Daniel B. Mathieson

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Acting Clerk – Tatiana Dafoe



**BY-LAW NUMBER        -2019**  
**OF**  
**THE CORPORATION OF THE CITY OF STRATFORD**

---

BEING a By-law to authorize the transfer (conveyance) to Josh Willemsen and Annaka Willemsen of Part 10, Reference Plan 44R-5671.

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**WHEREAS** Section 8.(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** Section 9 of the Municipal Act, 2001, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 10.(1) of the Municipal Act 2001 provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That the Council of The Corporation of the City of Stratford hereby authorizes the conveyance of the lands described in Paragraph 2 herein to Josh Willemsen and Annaka Willemsen.
2. That the lands referred to in Paragraph 1 hereof are legally described as Part of Block 46 Plan 44M-49, now designated as Part 10, Reference Plan 44R-5671, City of Stratford in the County of Perth, consisting of part of PIN 53157-0811 (LT).
3. That the Mayor and Clerk representing The Corporation of the City of Stratford, or their authorized delegates are hereby authorized to execute the conveyance documents and all necessary documents related to this conveyance.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 12th day of November, 2019.

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Mayor – Daniel B. Mathieson

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Acting Clerk – Tatiana Dafoe



**BY-LAW NUMBER        -2019**  
**OF**  
**THE CORPORATION OF THE CITY OF STRATFORD**

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BEING a By-law to authorize the transfer (conveyance) to Erika Walton and Jamie Giroux of Part 11, Reference Plan 44R-5671.

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**WHEREAS** Section 8.(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** Section 9 of the Municipal Act, 2001, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 10.(1) of the Municipal Act 2001 provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That the Council of The Corporation of the City of Stratford hereby authorizes the conveyance of the lands described in Paragraph 2 herein to Erika Walton and Jamie Giroux.
2. That the lands referred to in Paragraph 1 hereof are legally described as Part of Block 46, Plan 44M-49, designated as Part 11 on Reference Plan 44R-5671 in the City of Stratford, County of Perth, being part of PIN 53157-0811 (LT).
3. That the Mayor and Clerk representing The Corporation of the City of Stratford, or their authorized delegates are hereby authorized to execute the conveyance documents and all necessary documents related to this conveyance.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 12th day of November, 2019.

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Mayor – Daniel B. Mathieson

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Acting Clerk – Tatiana Dafoe



**BY-LAW NUMBER                    -2019  
OF  
THE CORPORATION OF THE CITY OF STRATFORD**

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BEING a By-law to amend By-law 20-98 to establish the indemnity and remuneration of members of Council for the City of Stratford.

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**WHEREAS** section 242 of *The Municipal Act, R.S.O. 1990*, chapter M.45 allows the Council of a municipality to pass by-laws for paying remuneration to the members of Council;

**AND WHEREAS** section 243 of *The Municipal Act* allows the Council of a municipality to pass by-laws to provide for the payment in whole or in part of such expenses of the members of Council as are actually incurred as a result of their acting either within or outside of the municipality in their capacity as members of Council;

**AND WHEREAS** section 244 of *The Municipal Act* allows the Council of a municipality to pass by-laws to provide for the payment of remuneration to a member of Council to serve as a member of a local board as defined in *The Municipal Affairs Act*, or of any other body, in respect of services as a member of that board;

**AND WHEREAS** By-law 20-98 was adopted by Council of The Corporation of the City of Stratford to establish indemnities and remuneration for the members of Stratford City Council;

**AND WHEREAS** Sections 8 and 9 of the *Municipal Act*, 2001, S.O. 2001, as amended, confer authority on municipalities to govern their affairs as they consider appropriate;

**AND WHEREAS** Section 5 of the said *Municipal Act*, 2001, S.O. 2001, as amended authorizes council to exercise the powers of the municipality by by-law;

**AND WHEREAS** Section 283 of the *Municipal Act*, 2001, S.O. 2001, as amended, authorizes municipalities to pay remuneration and expenses of the members of any local board of the municipality and of the officers and employees of the local board if the expenses are of those persons in their capacity as members, officers or employees, and if the expenses are actually incurred or the expenses are a reasonable estimate, in the opinion of the council or local board, of the actual expenses that would be incurred, and

**AND WHEREAS** it is deemed necessary to amend By-law 20-98 as amended, to reflect Council resolutions accepting the recommendations in part, arising out of the Final Report from the Ad-Hoc Citizens Committee on Council Remuneration;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That Section 1 of By-law 20-98 be deleted and replaced with the following new Section 1:

"1. That the annual allowance to be paid to the Mayor, shall be as follows:

- a) Effective January 1, 2019:                    \$77,212.00 plus out-of-pocket expenses

and that the remuneration be indexed in future years, in accordance with the previous year's whole Consumer Price Index."

2. That Section 3 of By-law 20-98 be deleted and replaced with the following new Section 3

"3. That the annual allowance to be paid to each member of Council, other than the Mayor, shall be as follows:

- a) Effective January 1, 2019: \$19,958.00 plus out-of-pocket expenses

and that the remuneration be indexed in future years, in accordance with the previous year's whole Consumer Price Index."

3. That Section 4 of By-law 20-98 be deleted and replaced with the following new Section 4:

"4. That the annual allowance to be paid to the Deputy Mayor, shall be as follows:

- a) Effective January 1, 2019: \$21,688 plus out-of-pocket expenses

and that the remuneration be indexed in future years, in accordance with the previous year's whole Consumer Price Index."

4. That Section 9 of By-law 20-98 be deleted and replaced with the following new Section 9:

"9. That each member of Council will receive \$4000.00 in lieu of group extended health care and dental coverage or the option to purchase group extended health care and dental coverage through The Corporation of the City of Stratford to commence January 1, 2020."

5. That all other provisions of By-law 20-98 shall remain in force and effect.

6. That this By-law shall come into force and take effect upon final passage.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 12th day of November, 2019.

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Mayor – Daniel B. Mathieson

---

Acting Clerk – Tatiana Dafoe



**BY-LAW NUMBER        -2019**  
**OF**  
**THE CORPORATION OF THE CITY OF STRATFORD**

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BEING a By-law to authorize the transfer (conveyance) to  
 Sashko Damjanovski and Kim Roberts of Parts 13, 16 and 18  
 on Reference Plan 44R-5671.

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**WHEREAS** Section 8.(1) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** Section 9 of the Municipal Act, 2001, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 10.(1) of the Municipal Act 2001 provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That the Council of The Corporation of the City of Stratford hereby authorizes the conveyance of the lands described in Paragraph 2 herein to Sashko Damjanovski and Kim Roberts.
2. That the lands referred to in Paragraph 1 hereof are legally described as Part of Block 96 Plan 44M-44, Part of Block 100 Plan 528 and Part of Block 101 Plan 528, now designated as Parts 13, 16 and 18 on Reference Plan 44R-5671, City of Stratford, County of Perth being parts of PINs 53157-0790 (LT), 53157-0077 (LT), and 53157-0077 (LT).
3. That the Mayor and Clerk representing The Corporation of the City of Stratford, or their authorized delegates are hereby authorized to execute the conveyance documents and all necessary documents related to this conveyance.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 12th day of November, 2019.

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Mayor – Daniel B. Mathieson

---

Acting Clerk – Tatiana Dafoe





**BY-LAW NUMBER -2019  
OF  
THE CORPORATION OF THE CITY OF STRATFORD**

---

BEING a By-law to amend By-law 178-2018 as amended,  
to make appointments to the Energy & Environment  
Committee.

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**WHEREAS** Council of The Corporation of the City of Stratford adopted By-law 178-2018 to appoint Council Members to Sub-committees of Council and Standing Committees of Council and to Advisory Committees, Boards and Agencies and to appoint Citizens to Advisory Committees and Boards during the 2018 term of municipal office;

**AND WHEREAS** Council of The Corporation of the City of Stratford deems it necessary to make further appointments to its Advisory Committees, Committees and Boards;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That Section 2.6 e) of By-law 178-2018 be deleted and replaced with the following new Section 2.6 e):

"2.6 e) That Sammie Orr is hereby appointed as a youth representative to the Energy and Environment Committee for a one-year term to September 30, 2020 or until a successor is appointed by City Council."

2. All other provisions of By-law 178-2018, as amended, remain in force and effect.
3. This By-law shall come into force and take effect upon final passage thereof.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 12th day of November, 2019.

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Mayor – Daniel B. Mathieson

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Acting Clerk – Tatiana Dafoe



**BY-LAW NUMBER -2019  
OF  
THE CORPORATION OF THE CITY OF STRATFORD**

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BEING a By-law to appoint Millards Chartered Professional Accountants as Auditors for The Corporation of the City of Stratford and its local boards for the fiscal years 2019, 2020 and 2021 with an option for 2022 and 2023.

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**WHEREAS** section 296(1) of the *Municipal Act, 2001, S.O. 2001, c.25* as amended, provides that a municipality shall appoint an auditor licensed under the *Public Accountancy Act* who is responsible for:

- a) annually auditing the accounts and transactions of the municipality and its local boards and expressing an opinion on the financial statements of these bodies based on the audit; and
- b) performing duties designated by the Minister,

**AND WHEREAS** proposals have been received to provide auditor services to The Corporation of the City of Stratford and its local boards;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That the proposal submitted by Millards Chartered Professional Accountants for providing auditor services to The Corporation of the City of Stratford and its local board is hereby accepted.
2. That Millards Chartered Professional Accountants is hereby appointed auditors under subsection 296.(1) of the *Municipal Act, 2001, c. 25*, for The Corporation of the City of Stratford and its local boards.
3. The auditors are hereby appointed for the fiscal years 2019, 2020 and 2021 with an option for 2022 and 2023 at the sole discretion of The Corporation of the City of Stratford.
4. That the Mayor, Clerk and/or Treasurer are hereby authorized to execute all documents necessary to implement this By-law.
5. That the Manager of Financial Services is hereby authorized to exercise the option for 2022 and 2023 as deemed necessary.
6. This By-law shall come into effect upon final passage.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 12th day of November, 2019.

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Mayor – Daniel B. Mathieson

---

Acting Clerk – Tatiana Dafoe



**BY-LAW NUMBER -2019  
OF  
THE CORPORATION OF THE CITY OF STRATFORD**

---

BEING a By-law to amend By-law 178-2018 as amended,  
to make appointments to the Huron Perth Health Unit  
Board.

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**WHEREAS** Council of The Corporation of the City of Stratford adopted By-law 178-2018 to appoint Council Members to Sub-committees of Council and Standing Committees of Council and to Advisory Committees, Boards and Agencies and to appoint Citizens to Advisory Committees and Boards during the 2018 term of municipal office;

**AND WHEREAS** Council of The Corporation of the City of Stratford deems it necessary to make further appointments to its Advisory Committees, Committees and Boards;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That Section 1.27 of By-law 178-2018 be deleted and replaced with the following new Section 1.27:

"1.27 That Councillor Henderson and Councillor Vassilakos are hereby appointed as Council representatives to the Huron Perth Health Unit Board for four-year terms ending November 14, 2022."

2. All other provisions of By-law 178-2018, as amended, remain in force and effect.
3. This By-law shall come into force and take effect upon final passage thereof.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 12th day of November, 2019.

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Mayor – Daniel B. Mathieson

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Acting Clerk – Tatiana Dafoe



**BY-LAW NUMBER -2019  
OF  
THE CORPORATION OF THE CITY OF STRATFORD**

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BEING a By-law to amend the Fees and Charges By-law 190-2018, as amended, for The Corporation of the City of Stratford.

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**WHEREAS** the *Municipal Act, 2001, S.O. 2001*, provides that a municipality may pass by-laws imposing fees and charges on any class of persons;

**AND WHEREAS** section 391 of the *Municipal Act* provides that without limiting sections 9, 10 and 11 of the *Municipal Act*, those sections authorize a municipality to impose fees or charges on persons,

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- c) for the use of its property including property under its control.

**AND WHEREAS** section 398 of the *Municipal Act* provides that fees and charges imposed by a municipality or local board on a person constitute a debt of the person to the municipality or local board, respectively;

**AND WHEREAS** Council of The Corporation of the City of Stratford deems it necessary to amend the by-law from time to time;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That Schedule "A" to By-law 190-2018, as amended, is hereby repealed and replaced with Schedule "A" attached hereto and forming part of this By-law to amend certain Corporate Wide Fees and Charges.
2. That Schedule "C" to By-law 190-2008, as amended, is hereby repealed and replaced with Schedule "C" attached hereto and forming part of this By-law to amend certain Community Services fees.
3. That Schedule "D" to By-law 190-2008, as amended, is hereby repealed and replaced with Schedule "D" attached hereto and forming part of this By-law to amend certain Corporate Services fees.
4. That Schedule "E" to By-law 190-2008, as amended, is hereby repealed and replaced with Schedule "E" attached hereto and forming part of this By-law to amend certain Infrastructure and Development Services fees.

5. That Schedule "G" to By-law 190-2008, as amended, is hereby repealed and replaced with Schedule "G" attached hereto and forming part of this By-law to amend certain Social Services fees.
6. All other provisions of By-law 190-2018, as amended, remain in force and effect.
7. This By-law shall come into force and take effect on January 1, 2020.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 12th day of November, 2019.

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Mayor – Daniel B. Mathieson

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Acting Clerk – Tatiana Dafoe

**THIS IS SCHEDULE "A" TO BY-LAW 190-2018**

of The Corporation of the City of Stratford

passed this 12th day of November 2019.

**To amend By-law 190-2018****CORPORATE-WIDE FEES AND CHARGES**

(all departments)

All Fees are subject to HST where applicable

Any cheque not cleared by the City's bank [NSF]	\$40.00
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<b>Overhead Expense</b> - applicable to all City Departments	actual costs of the project plus an overhead of 7% (minimum overhead of \$35)
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<b>Area Openings and Encroachment Fees</b>	
Application Fee for Area Opening or Encroachment	Effective February 1, 2018 \$514.16
	plus annual CPI increase thereafter starting in 2019
The size of the encroachment is used in the calculation of the annual fee. This fee is calculated by taking the current property tax times the size of the encroachment (area) divided by the total area of the owned property. This calculation will be determined by the City on an annual basis. Once calculated, this annual fee is added to the tax bill of the property owner.  The minimum annual fee, regardless of the area, is \$50.00 plus the annual CPI increase. An annual fee will not be charged for encroachments in institutional zones.	Minimum Fee - \$50.00 plus annual CPI increase
Application Fee for Release of an encroachment agreement	\$375.00 plus annual CPI increase in subsequent years
Fee to Register and to Release Liens on property [includes but is not limited to loans by the City and heritage loan to heritage property owners]	\$375.00 to register a lien on title or to release a lien on title

<b>Fees for General Information Requests</b>	
Search time:	\$7.50 for each 15 minutes
Research time:	\$7.50 for each 15 minutes
Record preparation:	\$7.50 for each 15 minutes
Photocopies/printouts:	\$0.20 per page
Computer programming:	\$15.00 for each 15 minutes
CDs or Flashdrives:	\$10.00 each
Other costs:	Amount specified in an invoice

Fees for Personal Information Requests (Own Information)	
Photocopies/printouts:	\$0.20 per page
Computer programming:	\$15.00 for each 15 minutes
CDs or Flashdrives:	\$10.00 each
Other costs:	Amount specified in an invoice

Outdoor Cafes on Municipal Property					
Rental of municipal sidewalk/road allowance for Outdoor Cafe	Jan 1, 2014	Jan 1, 2015	Jan 1, 2016	Jan 1, 2017	Jan 1, 2019
	\$1.50 per square foot	\$1.75 per square foot	\$2.00 per square foot	\$2.25 per square foot per year, and thereafter subject to annual CPI increase	\$2.50 per square foot per year, and thereafter subject to annual CPI increase

**THIS IS SCHEDULE "C" TO BY-LAW -2019**

of The Corporation of the City of Stratford

passed this 12 day of November, 2019.

**COMMUNITY SERVICES DEPARTMENT FEES AND CHARGES**

Includes the Following: Public Transit, Arena Rentals, Public Skating, Room/Hall Rentals and Amenities, Stratford Agriplex, Parks Fields, Lion's Pool, Day Camps, Beach Volleyball, Cemetery

<b>PUBLIC TRANSIT</b>	<b>Fee</b>
Commission fee paid to retailers on the sale of all bus passes	5%

<b>PUBLIC TRANSIT RATES (Tax exempt)</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Child Cash – Under the age of 5	Free	Free	Free
Student and Affordable Cash	\$2.50	\$2.50	\$2.50
Adult Cash	\$2.75	\$3.00	\$3.00
Senior Cash	\$2.50	\$2.75	\$2.75
Student Ticket	\$2.25	\$2.25	\$2.25
Adult Ticket	\$2.50	\$2.75	\$2.75
Senior Ticket	\$2.25	\$2.50	\$2.50
Adult Pass – 30 Days	\$67.00	\$67.00	\$67.00
Student passes – 30 Days	\$55.00	\$55.00	\$55.00
Seniors and Affordable passes – 30 Days	\$57.00	\$57.00	\$57.00
Day Pass	\$7.00 / day	\$7.00 / day	\$7.00 / day
Family Day Pass – up to 4 riders with 1 adult	\$15.00	\$15.00	\$15.00
Charter (plus HST)	\$85.00 / hour	\$85.00 / hour	\$85.00 / hour
<b>PARALLEL TRANSIT RATES (Tax exempt)</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
One Way Trip – In town	\$2.75 / single	\$3.00 / single	\$3.00 / single
10 Ride Card – In town (1 free ride)	\$25.00	\$27.50	\$27.50
Charter – In town	\$31.64 / hour	\$31.64 / hour	\$31.64 / hour
Charter Wait Time	\$31.64 / hour	\$31.64 / hour	\$31.64 / hour
One Way Trip - Out of town	\$2.75 / single plus \$1.47 / km	\$3.00 / single plus \$1.47 / km	\$3.00 / single plus \$1.47 / km
Day Pass	\$7.00 / day	\$7.00 / day	\$7.00 / day



30 Day Pass – Adult	\$67.00	\$67.00	\$67.00
30 Day Pass - Senior/Affordable	\$57.00	\$57.00	\$57.00

ARENA RENTAL RATES	2020 (includes tax)	2021 (includes tax)	2022 (includes tax)
<b>Summer Ice Rates</b> (April 1 to Sept 30)			
Standard Rental	\$190.00/hour	\$198.00/ hour	\$204.00/hour
Minor Sports	\$190.00/hour	\$198.00/ hour	\$204.00/hour
Slice of Ice: Single Admission	\$18.50/hour	\$19.00/hour	\$19.50/hour
<b>Winter Ice Rates</b> (October 1 to March 31)			
Prime Time	\$226.00/hour	\$232.00/ hour	\$240.00/hour
Non-prime Time	\$190.00/hour	\$198.00/ hour	\$204.00/hour
Minor Sports (October 1 to April 30)	\$190.00/hour	\$198.00/ hour	\$204.00/hour
Slice of Ice: Single Admission	\$18.50/hour	\$19.00/hour	\$19.50/hour
<b>Arena Floor – No Ice Rentals</b>			
Sports and Short Period Rentals	\$124.30/hour	\$129.95/hour	\$133.34/hour
Private Full Day Rental	\$1610.25/day	\$1655.45/day	\$1706.30/day

PUBLIC SKATING	2020 (includes tax)	2021 (includes tax)	2022 (includes tax)
<b>Public Skate: Single Admission</b>			
Child (under 6 years)	No charge	No Charge	No Charge
Child (7 – 18 years)	\$3.50	\$3.50	\$3.50
Adult (19 – 54 years)	\$5.00	\$5.00	\$5.25
Senior (55 years+)	\$5.00	\$5.00	\$5.25
Family	\$12.50	\$12.50	\$13.00
<b>Public Skate: Season Pass</b>			
Child (7 – 18 years)	\$64.00	\$64.00	\$64.00
Adult (19 – 54 years)	\$78.00	\$80.00	\$82.00
Senior (55 years +)	\$66.00	\$68.00	\$70.00
Family	\$205.00	\$212.00	\$218.00
<b>Sponsored Skate</b>	\$497.20	\$514.15	\$531.10
ARENA SIGN RENTAL	2020 (includes tax)	2021 (includes tax)	2022 (includes tax)

Rink board Signs			
Protective Cover (1-time cost)	\$265.55	\$276.85	\$327.70
Advertisement	\$587.60/year	\$621.50/year	\$740.15/year

STRATFORD ROTARY COMPLEX - General Rates			
Weekdays: Monday morning to Friday at 4:00 pm	2020 (includes tax)	2021 (includes tax)	2022 (includes tax)
Single Meeting Room - (Rotary – Games), (Allman-Upper Lobby):			
Up to 8 hours	\$28.25 / hour	\$29.38 / hour	\$31.64 / hour
Beyond 8 Hours	\$226.00 / day	\$235.04 / day	\$253.12 / day
Double Meeting Room - (Rotary – Mansbridge, Room 136):			
Up to 8 hours	\$33.90 / hour	\$36.16 / hour	\$38.42 / hour
Beyond 8 Hours	\$271.20 / day	\$289.28 / day	\$307.36 / day

Hall – (Rotary - Tim Taylor Lounge):			
Up to 8 hours	\$67.80 / hour	\$70.06 / hour	\$72.32 / hour
Beyond 8 Hours	\$542.40 / day	\$560.48 / day	\$578.56 / day
Event Hall – (Rotary Complex)			
Single Hall	\$824.90 / day	\$847.50 / day	\$875.75 / day
Four Community Halls	\$2909.75 / day	\$2994.50 / day	\$3084.90 / day
Evenings/Weekends: Friday after 4:00 pm to Sunday	2020 (includes tax)	2021 (includes tax)	2022 (includes tax)
Single Meeting Room - (Rotary – Games), (Allman-Upper Lobby):			
Up to 8 hours	\$42.94 / hour	\$45.20 / hour	\$47.46 / hour
Beyond 8 Hours	\$343.52 / day	\$361.60/ day	\$379.68 / day
Double Meeting Room - (Rotary – Mansbridge, Room 136):			
Up to 8 hours	\$54.24 / hour	\$56.50 / hour	\$58.76 / hour
Beyond 8 Hours	\$433.92 / day	\$452.00 / day	\$470.08 / day
Hall – (Rotary - Tim Taylor Lounge):			
Up to 8 hours	\$79.10 / hour	\$81.36 / hour	\$83.62 / hour
Beyond 8 Hours	\$632.80 / day	\$650.88 / day	\$668.96 / day
Event Hall – (Rotary Complex)			
Single Hall	\$1073.50 / day	\$1107.40/day	\$1141.30/day
Four Community Halls	\$3531.25 / day	\$3638.60/day	\$3751.60/day

<b>Amenities</b>			
Kitchen - Agriplex	\$113.00 / day	\$116.39 / day	\$118.65
Kitchen – Rotary Hall	\$163.85 / day	\$169.50 / day	\$175.15 / day
Audio Visual:			
Wireless Microphone	\$63.28 / day	\$65.54 / day	\$67.80 / day
Wired Microphone	\$25.99 / day	\$28.25 / day	\$29.38 / day
Portable TV / VCR / DVD Player	\$18.08 / day	\$19.21 / day	\$20.34 / day
Electrical Connections:			
110V 15 AMP connection	\$20.34 / day	\$22.60 / day	\$23.73 / day
110V 30 AMP connection (w panel)	\$36.16 /day	\$39.55 / day	\$40.68 /day
220V connection	\$152.55 / day	\$158.20 / day	\$163.85 / day
Data Connections:			
Wired Internet (per single connected unit)	\$50.85 / day	\$54.24 / day	\$56.50 / day
Installations:			
Stage - 4 section starter (16' x 8')	No Charge	No Charge	No Charge
Stage - additional sections	\$18.08 / day	\$19.21 / day	\$20.34 / day
Insulated floor to cover ice surface	\$2130.05 / day	\$2231.75 / day	\$2299.55 / day
Judges Platform 4 section starter (16' x 8') additional sections (4' x 8')	\$762.75 / day \$79.10 / day	\$791.00 / day \$81.36 / day	\$813.60 / day \$84.75 / day
Bar Charges:			
Draft Fee	\$81.36 / day	\$83.62 / day	\$85.88 / day
Ice (Rotary only)	\$42.94 / day	\$45.20 / day	\$47.46 / day

<b>STRATFORD AGRIPLEX FIELDHOUSE October 1 – April 30</b>	<b>2020 (includes tax)</b>	<b>2021 (includes tax)</b>	<b>2022 (includes tax)</b>
Single Court (Basketball sized)	\$40.68 / hour	\$41.81 / hour	\$42.94 / hour
All 4 Courts for Tournament Use	\$904.00 / day	\$932.25 / day	\$960.50 / day

<b>PARKS FIELDS</b>	<b>2020 (includes tax)</b>	<b>2021 (includes tax)</b>	<b>2022 (includes tax)</b>
Short Period Rentals (All users)	\$64.41 / use	\$67.80 / use	\$70.06 / use
Minor Sports Rate	\$11.00 / part	\$12.00 / part	\$13.00 / part
Single Diamond for Tournament use	\$237.30 / day	\$248.60 / day	\$259.90 / day

<b>BEACH VOLLEYBALL May 1 – September 30</b>	<b>2020 (includes tax)</b>	<b>2021 (includes tax)</b>	<b>2022 (includes tax)</b>
Single Court	\$16.95 / hour	\$16.95 / hour	\$16.95 / hour
All 4 Courts for Tournament Use	\$395.50 / day	\$395.50 / day	\$395.50 / day
<b>LIONS POOL RATES</b>	<b>2020 (includes tax)</b>	<b>2021 (includes tax)</b>	<b>2022 (includes tax)</b>
<b>Public Swimming:</b> Single Swim			
Children under 2 years	No Charge	No Charge	No Charge
Children (2 – 15 years)	\$3.50	\$3.50	\$3.50
Youth (16-18 years)	\$4.25	\$4.25	\$4.25
Seniors/Special Population (55 yrs+)	\$4.25	\$4.25	\$4.50
Adults (19-54 yrs)	\$5.25	\$5.25	\$5.50
Family (2 adults of same household & children under 19 yrs of age)	\$15.00	\$15.00	\$15.50
<b>Day Pass:</b>			
Children under 2 years	No Charge	No Charge	No Charge
Children (2 – 15 years)	\$5.00	\$5.00	\$5.00
Youth (16-18 years)	\$5.50	\$5.50	\$5.50
Seniors/Special Population (55 yrs+)	\$5.50	\$5.50	\$5.75
Adults (19-54 yrs)	\$8.00	\$8.00	\$8.25
Family (2 adults of same household & children under 19 yrs of age)	\$25.00	\$25.00	\$26.00
<b>5-Visit Card:</b>			
Children under 2 years	No Charge	No Charge	No Charge
Children (2 – 15 years)	\$14.00	\$14.00	\$14.00
Youth (16-18 years)	\$17.00	\$17.00	\$17.00
Seniors/Special Population (55 yrs+)	\$17.00	\$17.00	\$18.00
Adults (19-54 yrs)	\$21.00	\$21.00	\$22.00
Family (2 adults of same household & children under 19 yrs of age)	\$60.00	\$60.00	\$62.00
<b>Season Pass: (Half price after Civic Holiday)</b>			
Children under 2 years	No Charge	No Charge	No Charge
Children (2 – 15 years)	\$90.00	\$90.00	\$90.00
Youth (16-18 years)	\$105.00	\$105.00	\$105.00
Seniors/Special Population (55 yrs+)	\$105.00	\$106.00	\$110.00

Adults (19-54 yrs)	\$135.00	\$138.00	\$145.00
Family (2 adults of same household & children under 19 yrs of age)	\$268.00	\$275.00	\$280.00
<b>Swim Lessons (Tax exempt):</b>			
½ hour (2 week session)	\$80.00	\$82.00	\$84.00
¾ hour (2 week session)	\$90.00	\$92.00	\$94.00
1 hour (2 week session)	\$96.00	\$98.00	\$100.00
Swim Team	\$150.00	\$155.00	\$160.00
<b>Private Rentals:</b>			
1 - 30 Swimmers 31 - 125 Swimmers	\$209.95 / hour \$231.65 / hour	\$214.70 / hour \$242.95 / hour	\$220.35 / hour \$254.25 / hour
<b>Sponsor &amp; Swim:</b>			
Sponsored Swim Sponsored Free Swim	\$180.80 / hour \$570.65 / hour	\$186.45 / hour \$587.60 / hour	\$192.10 / hour \$610.20 / hour

<b>DAY CAMP (Tax Exempt)</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
5-day Week	\$140.00	\$145.00	\$150.00
4-day Week	\$112.00	\$116.00	\$120.00
Single-day	\$32.00	\$34.00	\$35.00

<b>DIGITAL ADVERTISING</b>	<b>2020 (includes tax)</b>	<b>2021 (includes tax)</b>	<b>2022 (includes tax)</b>
<b>8” Advertisement</b>			
1 Month	\$140.12 / term	\$144.64 / term	\$144.64 / term
3 Months	\$397.76 / term	\$412.45 / term	\$412.45 / term
6 Months	\$796.65 / term	\$819.25 / term	\$819.25 / term
9 Months	\$1192.15 / term	\$1226.05 / term	\$1126.05 / term
12 Months	\$1593.30 / term	\$1638.50 / term	\$1638.50 / term
<b>18” Advertisement</b>			
1 Month	\$280.24 / term	\$288.15 / term	\$288.15 / term
3 Months	\$796.65 / term	\$819.25 / term	\$819.25 / term
6 Months	\$1593.30 / term	\$1644.15 / term	\$1644.15 / term
9 Months	\$2389.95 / term	\$2463.40 / term	\$2463.40 / term

Draft By-law 11.9

12 Months	\$3186.60 / term	\$3277.00 / term	\$3277.00 / term
<b>26” Advertisement</b>			
1 Month	\$418.10 / term	\$431.66 / term	\$431.66 / term
3 Months	\$1192.15 / term	\$1226.05 / term	\$1226.05 / term
6 Months	\$2389.95 / term	\$2463.40 / term	\$2463.40 / term
9 Months	\$3582.10 / term	\$3689.45 / term	\$3689.45 / term
12 Months	\$4779.90 / term	\$4921.15 / term	\$4921.15 / term

**Cemetery Fee Schedule:****2020**

<b>1. Sale of Lots</b>	<b>Dimensions</b>	<b>Land</b>	<b>Perpetual Care</b>	<b>HST</b>	<b>Total</b>
Single Grave	1m x 3m	\$970.20	\$646.80	\$210.21	\$1,827.21
2 Grave Plot	2m x 3m	\$1,940.40	\$1,293.60	\$420.42	\$3,654.42
3 Grave Plot	3m x 3m	\$2,910.60	\$1,940.00	\$630.58	\$5,481.18
6 Grave Plot	3m x 3m	\$5,821.20	\$3,880.80	\$1,261.26	\$10,963.26
Child Plot Upright	3ft x 7ft	\$277.20	\$184.80	\$60.06	\$522.06
Infant Plot Flat Marker	2ft x 4ft	\$207.90	\$138.60	\$45.05	\$391.55
Stillborn Plot Flat Marker	2ft x 48in	\$207.90	\$138.60	\$45.05	\$391.55
Cremation Plot Flat Marker	2ft x 2ft	\$332.64	\$221.76	\$72.07	\$626.47
Cremation Plot Flat Marker	4ft x 4ft	\$665.28	\$443.52	\$144.14	\$1,252.94

<b>2. Sale of Niches</b>	<b>Dimensions</b>	<b>Land</b>	<b>Perpetual Care</b>	<b>HST</b>	<b>Total</b>
Columbarium Wall	144 cu. In	\$1,936.02	\$341.65	\$296.10	\$2,573.77
Bronze Scrolls		\$693.00		\$90.09	\$783.09

Each niche accommodates 2 regular urns (bottom level). Each level above add \$50 + HST per level.

<b>3. Avondale Garden Mausoleum</b>	<b>Level</b>	<b>Cost</b>	<b>Maintenance</b>	<b>HST</b>	<b>Total</b>
Section #1	E	\$6,444.90	\$1,611.23	\$1,047.30	\$9,103.43
Premium	D	\$7,733.88	\$1,933.47	\$1,256.76	\$10,924.11
	C	\$9,882.18	\$2,470.55	\$1,605.85	\$13,958.58
	B	\$8,808.03	\$2,202.00	\$1,431.30	\$12,441.33
	A	\$6,015.24	\$1,503.81	\$977.48	\$8,496.53
Section #2	E	\$5,157.08	\$1,288.98	\$837.99	\$7,284.05
Interior Courtyard	D	\$6,444.90	\$1,611.23	\$1,047.30	\$9,103.43
	C	\$8,593.20	\$2,148.30	\$1,396.40	\$12,137.90
	B	\$7,519.05	\$1,879.76	\$1,221.85	\$10,620.66
	A	\$4,726.26	\$1,181.57	\$768.02	\$6,675.85
Section #3	E	\$4,726.26	\$1,181.57	\$768.02	\$6,675.85
Exterior Courtyard	D	\$5,585.58	\$1,396.40	\$907.66	\$7,889.64
	C	\$7,304.22	\$1,826.06	\$1,186.94	\$10,317.22
	B	\$6,293.07	\$1,556.94	\$1,020.50	\$8,870.51
	A	\$4,296.60	\$1,074.15	\$698.20	\$6,068.95

<b>4. Scattering Garden</b>	<b>Dimensions</b>	<b>Service</b>	<b>Perpetual Care</b>	<b>HST</b>	<b>Total</b>
Sale of scattering services	n/a	\$400.00	\$25.00	\$55.25	\$480.25
Single Memorial	1" x 6"	\$125.00	\$0.00	\$16.25	\$141.25

Plaque					
Double Memorial Plaque	2.25" x 6"	\$175.00	\$0.00	\$22.75	\$197.75
Double Plaque with text	3.5" x 6"	\$200.00	\$0.00	\$26.00	\$226.00
Replacement Deed	n/a	\$30.00	\$0.00	\$3.90	\$33.90

<b>5. Interment Charges</b>	<b>Base Rate</b>	<b>Gross</b>	<b>Device</b>	<b>HST</b>	<b>Total</b>
Licence Fee (if applicable)	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
Adult Regular Depth	\$912.45	\$0.00	\$0.00	\$118.62	\$1,031.07
Child 3' x 6' opening	\$346.50	\$0.00	\$0.00	\$45.05	\$391.55
Child 2' x 4' opening	\$231.00	\$0.00	\$0.00	\$30.03	\$261.03
Stillborn 2' x 20" opening	\$231.00	\$0.00	\$0.00	\$30.03	\$261.03
Mausoleum Entombment Opening	\$596.92	\$0.00	\$0.00	\$77.60	\$674.52
Cremation Remains (12" x 12")	\$349.39	\$0.00	\$0.00	\$45.42	\$394.81
Cremation Remains (over 12" x 12")	\$476.44	\$0.00	\$0.00	\$61.94	\$538.38
Cremation Remains in Columbaum Niche	\$317.63	\$0.00	\$0.00	\$41.29	\$358.92
Winter Storage	\$317.63	\$0.00	\$0.00	\$41.29	\$358.92

<b>6. Disinterment Charges</b>	<b>Base Rate</b>	<b>Gross</b>	<b>Device</b>	<b>HST</b>	<b>Total</b>
For burial in another cemetery	\$1,578.68	\$0.00	\$0.00	\$205.23	\$1,783.91
For burial in another plot in Avondale	\$2,525.87	\$0.00	\$0.00	\$328.36	\$2,854.23

**\* Please note disinterment charges for cremated remains is the charge stated for interment.**

## **7. Foundations**

\$23.93 per cubic foot – minimum \$242.00 plus HST

Inspection fee for foundations will not exceed \$77.07 (\$68.20 + \$8.87 HST)

Flat market installation of \$62.15 (\$55.00 + \$7.15 HST)

Up to 4' x 4' \$113.00 (\$100.00 + \$13.00 HST)

Over 4' x 4' \$226.00 (\$210.00 + \$26.00 HST)

Flat markers over 173 sq. in. \$56.50 (\$50.00 + \$6.50 HST)

## **8. Other**

- The standard charges as indicated above shall apply to funerals held in the cemetery within the times specified in By-law #88-2012.
- Saturday burials permitted in Section 6 (f) (iv) of By-law #88-2012 will be subject to an additional charge of \$358.59 (\$317.34 + \$41.25 HST) before noon.
- Use of Chapel for committal service \$107.33 (\$94.99 + \$12.35 HST)
- Transfer of certificates of interment rights \$86.29 (\$76.36 + \$9.93 HST)
- Funerals entering the cemetery after the hours specified in Section 6 (g) (iii) of By-law #88-2012 may be charged an additional \$45.65 (\$40.40 + \$5.25 HST) per each fifteen (15) minutes or part thereof that they remain in the cemetery.



Saturday \$256.14 before noon, and \$256.14 after twelve noon plus above will apply.

Cemetery Fee Schedule:

2021

1. Sale of Lots	Dimensions	Land	Perpetual Care	HST	Total
Single Grave	1m x 3m	\$970.20	\$646.80	\$210.21	\$1,827.21
2 Grave Plot	2m x 3m	\$1,940.40	\$1,293.60	\$420.42	\$3,654.42
3 Grave Plot	3m x 3m	\$2,910.60	\$1,940.00	\$630.58	\$5,481.18
6 Grave Plot	3m x 3m	\$5,821.20	\$3,880.80	\$1,261.26	\$10,963.26
Child Plot Upright	3ft x 7ft	\$277.20	\$184.80	\$60.06	\$522.06
Infant Plot Flat Marker	2ft x 4ft	\$207.90	\$138.60	\$45.05	\$391.55
Stillborn Plot Flat Marker	2ft x 48in	\$207.90	\$138.60	\$45.05	\$391.55
Cremation Plot Flat Marker	2ft x 2ft	\$360.36	\$240.24	\$78.08	\$678.68
Cremation Plot Flat Marker	4ft x 4ft	\$720.72	\$480.48	\$156.16	\$1,357.36

2. Sale of Niches	Dimensions	Land	Perpetual Care	HST	Total
Columbarium Wall	144 cu. In	\$2,069.54	\$365.22	\$316.52	\$2,751.28
Bronze Scrolls		\$750.75		\$97.60	\$848.35

Each niche accommodates 2 regular urns (bottom level). Each level above add \$50 + HST per level.

3. Avondale Garden Mausoleum	Level	Cost	Maintenance	HST	Total
Section #1	E	\$6,444.90	\$1,611.23	\$1,047.30	\$9,103.43
Premium	D	\$7,733.88	\$1,933.47	\$1,256.76	\$10,924.11
	C	\$9,882.18	\$2,470.55	\$1,605.85	\$13,958.58
	B	\$8,808.03	\$2,202.00	\$1,431.30	\$12,441.33
	A	\$6,015.24	\$1,503.81	\$977.48	\$8,496.53
Section #2	E	\$5,157.08	\$1,288.98	\$837.99	\$7,284.05
Interior Courtyard	D	\$6,444.90	\$1,611.23	\$1,047.30	\$9,103.43
	C	\$8,593.20	\$2,148.30	\$1,396.40	\$12,137.90
	B	\$7,519.05	\$1,879.76	\$1,221.85	\$10,620.66
	A	\$4,726.26	\$1,181.57	\$768.02	\$6,675.85
Section #3	E	\$4,726.26	\$1,181.57	\$768.02	\$6,675.85
Exterior Courtyard	D	\$5,585.58	\$1,396.40	\$907.66	\$7,889.64
	C	\$7,304.22	\$1,826.06	\$1,186.94	\$10,317.22
	B	\$6,293.07	\$1,556.94	\$1,020.50	\$8,870.51
	A	\$4,296.60	\$1,074.15	\$698.20	\$6,068.95

4. Scattering Garden	Dimensions	Service	Perpetual Care	HST	Total
Sale of scattering services	n/a	\$400.00	\$25.00	\$55.25	\$480.25

Single Memorial Plaque	1" x 6"	\$125.00	\$0.00	\$16.25	\$141.25
Double Memorial Plaque	2.25" x 6"	\$175.00	\$0.00	\$22.75	\$197.75
Double Plaque with text	3.5" x 6"	\$200.00	\$0.00	\$26.00	\$226.00
Replacement Deed	n/a	\$30.00	\$0.00	\$3.90	\$33.90

<b>5. Interment Charges</b>	<b>Base Rate</b>	<b>Grass</b>	<b>Device</b>	<b>HST</b>	<b>Total</b>
Licence Fee (if applicable)	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00
Adult Regular Depth	\$912.45	\$0.00	\$0.00	\$118.62	\$1,031.07
Child 3' x 6' opening	\$346.50	\$0.00	\$0.00	\$45.05	\$391.55
Child 2' x 4' opening	\$231.00	\$0.00	\$0.00	\$30.03	\$261.03
Stillborn 2' x 20" opening	\$231.00	\$0.00	\$0.00	\$30.03	\$261.03
Mausoleum Entombment Opening	\$682.19	\$0.00	\$0.00	\$88.68	\$770.87
Cremation Remains (12" x 12")	\$365.27	\$0.00	\$0.00	\$47.49	\$412.76
Cremation Remains (over 12" x 12")	\$498.10	\$0.00	\$0.00	\$64.75	\$562.85
Cremation Remains in Columbaum Niche	\$332.06	\$0.00	\$0.00	\$43.17	\$375.23
Winter Storage	\$317.63	\$0.00	\$0.00	\$41.29	\$358.92

<b>6. Disinterment Charges</b>	<b>Base Rate</b>	<b>Grass</b>	<b>Device</b>	<b>HST</b>	<b>Total</b>
For burial in another cemetery	\$1,760.84	\$0.00	\$0.00	\$228.91	\$1,989.75
For burial in another plot in Avondale	\$2,817.32	\$0.00	\$0.00	\$366.25	\$3,183.57

**\* Please note disinterment charges for cremated remains is the charge stated for interment.**

## **7. Foundations**

\$27.91 per cubic foot – minimum \$242.00 plus HST

Inspection fee for foundations will not exceed \$84.52 (\$74.80 + \$9.72 HST)

Flat market installation of \$62.15 (\$55.00 + \$7.15 HST)

Up to 4' x 4' \$113.00 (\$100.00 + \$13.00 HST)

Over 4' x 4' \$226.00 (\$210.00 + \$26.00 HST)

Flat markers over 173 sq. in. \$56.50 (\$50.00 + \$6.50 HST)

## **8. Other**

- The standard charges as indicated above shall apply to funerals held in the cemetery within the times specified in By-law #88-2012.
- Saturday burials permitted in Section 6 (f) (iv) of By-law #88-2012 will be subject to an additional charge of \$409.82 (\$362.67 + \$47.15 HST) before noon.
- Use of Chapel for committal service \$112.21 (\$99.30 + \$12.91 HST)
- Transfer of certificates of interment rights \$114.77 (\$101.56 + \$13.20 HST)
- Funerals entering the cemetery after the hours specified in Section 6 (g) (iii) of By-law #88-2012 may be charged an additional \$45.65 (\$40.40 + \$5.25 HST) per each fifteen (15) minutes or part thereof that they remain in the cemetery.

Saturday \$256.14 before noon, and \$256.14 after twelve noon plus above will apply.

**Market Square Special Event Fee Schedule**

1. Security Deposit

- a) All event organizers booking events in Market Square are required to pay a \$250.00 security deposit for rental of a portion of Market Square (excluding the parking area);
- b) All event organizers booking events for all of Market Square (excluding the parking area) are required to pay a \$500.00 security deposit;
- c) All event organizers booking events for all of Market Square including the Parking Area are required to pay a \$600.00 security deposit;
- d) The security deposit will be fully refunded to event organizers so long as Market Square is returned to the same condition that existed prior to the Special Event;
- e) The security deposit is payable the earlier of 10 business days from the approval of the Special Event or a minimum of 10 business days prior to the special event.

2. Daily Rental Fees

Special Events that charge admission fees that are held in Market Square will be charged the following base daily rental fees for the use of Market Square:

- a) \$100 + HST for rental of a portion of Market Square (excluding the parking area);
- b) \$300 + HST for rental of all of Market Square (excluding the parking area);
- c) \$500 + HST for rental of all of Market Square including the parking area;
- d) Registered non-profits and/or other approved charitable events will receive a 20% discount off of rental fees.

3. Supplementary Fees

Supplementary Fees will be charged for use of services or for removals as follows:

- a) Hydro Access Fee - \$15.00 per location per day;
- b) Water Access Fee - \$15.00 per day;
- c) Fees for after-hours washroom access (minimum 1 hour):

Rental Period	Hourly Rental Fee*
Monday to Friday between 4:30pm and 11:30 pm	\$18.23
Monday to Friday after 11:30pm	\$122.93
Saturday between 5:00pm and 11:30pm	\$40.60
Sunday between 4:00pm and 11:30pm	\$40.60
Saturday and Sunday after 11:30pm	\$122.93

\*All rates subject to applicable tax.

4. Parade Route and Street Event Application

- a. No charge if the application is received more than three months prior to the event.
- b. \$150 for expedited service where the event is less than three months prior to receipt of the completed application;
- c. Veterans and Military parades, Canada Day and Santa Claus parades are exempt from paying the fee for Parade and Street Event applications.

**THIS IS SCHEDULE "D" TO BY-LAW -2019**

of The Corporation of the City of Stratford

passed this 12th day of November, 2019.

**CORPORATE SERVICES DEPARTMENT FEES AND CHARGES**

Commissioning of Document	\$25.00 per document		
Marriage Licence	\$125.00 per licence		
Civil Marriage Ceremony	\$300.00 plus HST = \$339		
Witness Fee for Civil Ceremony	\$25.00 per witness		
Retail Business Holidays Act Exemption Application (fees are increased annually by the CPI)	Single Application - \$500.00 for 2017 and thereafter subject to annual CPI Increase Shopping Mall - \$600.00 for 2017 and thereafter subject to annual CPI Increase Group of 3 or more stores on same property - \$600.00 for 2017 and thereafter subject to annual CPI Increase		
Bicycle Licences	\$4.00 (17 years and under) \$6.00 (18 years and older)		
Dog and Cat Licensing:			
If paid before March 1st	Dog or Cat	Regular	Senior's Discount
	Altered	\$20.00	\$17.00
	Unaltered	\$50.00	\$42.50
	Less than 1 year old	\$20.00	\$17.00
If paid after March 1 <sup>st</sup>	Dog or Cat	Regular	Senior's Discount
	Altered	\$30.00	\$25.50
	Unaltered	\$60.00	\$51.00
	Less than 1 year old	\$20.00	\$17.00
Replacement Tag	\$10.00		
Kennel/Cattery License	\$550.00		
Specialized Needs Dog	No Fee		
* New Residents to Stratford may bring a current tag from another municipality and exchange it at no cost for a current City of Stratford tag (One time only)			
Tax Certificate	\$60.00		

Registration of Death	\$20.00 if issued at Clerk's Office \$40.00 if issued at Stratford Fire Department
Municipal Information Form:	\$45.00 for any AGCO Form – Municipal Information Form, Special Occasion Permit, Municipal Designation as a Significant Event
Rental rate for meter hoods in the core area – there shall be a limit of two hoods (4 spaces) in any section of a block of a parking area at any one time	\$6.75 per day per single meter plus HST \$13.50 per day per double meter plus HST \$50.00 deposit \$10.00 administration fee
Municipal Lottery Licencing Fees: a) Raffles, where the total value of all prizes to be awarded does not exceed \$50,000.00; b) Bazaar Lotteries  c) Break-open Ticket Lotteries where tickets are not sold in conjunction with another gaming event; d) Bingo Lotteries e) Catch the Ace Lottery Events	a) 3% of the total value of all prizes to be awarded; b) 3% of prizes for a bingo and 3% of prizes for a raffle and \$10.00 per wheel of fortune per day; c) 3% of total prizes per box (unit); d) \$100.00 per event; e) The payment of the lottery licence fee remains at 3% however, the payment and timing of the fees may be spread out over the licence period.

Table A.2 – For parking meters where the rate is \$1.00 per hour effective April 1, 2016

<b>Currency Deposited</b>	<b>Time provided *Up to the maximum time that can be recorded thereon</b>
\$1.00 – any coin combination	60 minutes
\$0.25 cent coin	15 minutes for each coin
\$0.10 cent coin	6 minutes for each coin
\$0.05 cent coin	3 minutes for each coin
\$2.00 coins	120 minutes

Table B.1 – Parking permits for municipal parking lots effective October 31, 2015

<b>PARKING LOT</b>	<b>TIME PERIOD Up to a maximum of six months</b>
York Street Parking Lot – 10 permits available, downtown residents only	\$100.66 + HST = \$113.75 per month
Erie Street Parking Lot – “ Lower” sections B and C – 24 permits available	\$100.66 + HST = \$113.75 per month
Rear of Stratford Jail / Rear of Perth County Court House – 1 Huron Street – 4 permits available	\$100.66 + HST = \$113.75 per month

### **Auditorium Rental Rates**

**Booking Fee** (at time of Booking) \$75.00 plus 10% of estimated Rental Fee (non-refundable)

<b>RENTAL PERIOD</b>	<b>CITY HALL AUDITORIUM</b>	<b>SHAKESPEARE ROOM</b> (3 <sup>rd</sup> Floor) (Booked only in conjunction with Auditorium)
Monday to Friday between 8:30 a.m. and 11:30 p.m., *Holidays excluded	\$19.00per hour (minimum 1 hour)	\$19.00 flat fee per day
After 11:30 p.m. Monday to Friday	\$126.00 per hour (minimum 1 hour)	\$34.00 per hour (minimum 1 hour)
Set-up and Take Down by City Staff Monday to Friday	\$19.00 (minimum 1 hour)	
Saturday and Sunday between 9:00 am and 11:30 pm	\$42.00 per hour (minimum 1 hour)	\$19.00 flat fee
*Holidays between 8:30 am and 11:30 pm	126.00 per hour (minimum 1 hour)	\$19.00 flat fee
After 11:30 pm	\$126.00 per hour (minimum 1 hour)	34.00 per hour (minimum 1 hour)
Set-up and Take Down by City Staff Saturday and Sunday	\$42.00 (minimum 1 hour)	
Wireless Internet Connection Fee	\$56.00per day	\$56.00 per day

All rates are also subject to an annual Consumer Price Index increase as provided for in this By-law.

Registered charitable organizations receive a 20% discount of the booking fee and rental rates.

**THIS IS SCHEDULE "E" TO BY-LAW -2019**

of The Corporation of the City of Stratford

passed this 12th day of November, 2019.

**INFRASTRUCTURE AND DEVELOPMENT SERVICES**  
**FEES AND CHARGES**

Land transfer inquiries	\$55.00 per land transfer inquiry
Street Permit: Hoarding on City Sidewalk Excavation on Road Allowance	\$40.00
Subdivision Servicing Agreements	Now part of Planning Fee
<b>ADMINISTRATIVE FEES</b>	
New House Sewer Connections (H.S.A.)	\$125.00 plus actual cost of the project
House Sewer Repairs (H.S.R.)	\$35.00 plus actual cost of the project
Private Sidewalk and Curb: Driveway widenings or relocation Curb or sidewalk replacement Damage deposit and repair	\$35.00 plus actual cost of the project
Sidewalk or Curb Repair for Utility Companies	\$35.00 per location plus actual cost of the project
Miscellaneous Invoice: Damaged sign and traffic signals Street cleaning (mud, fuel, oil) Sewer flushing Garbage pickup Road Closures for MTO, etc.	7% with minimum of \$35.00 Plus actual cost of the activity
Payroll Burden on invoices to the public	45%
Warehouse Fee on the invoices to the public for material taken from stock	15%
Temporary Access Across Municipal Property (Policy P.3.6) Fees and damage deposits subject to annual Consumer Price Index increase	\$55 per application, plus damage deposit of \$100 per metre of private property abutting city property
As Built Drawings	\$10.00 per sheet

THAT the following rates be charged for water starting January 1, 2020:

Consumption Charge	2020
First 3 cubic metres	\$2.50/m3
All additional cubic metres	\$1.02/m3
Minimum consumption charge	\$7.50
Monthly Flat Charge	
Under 1 inch meter	\$7.00

1 inch meter	\$11.00
1½ inch meter	\$14.00
2 inch meter	\$17.00
3 inch meter	\$23.00
4 inch meter	\$30.00
6 inch meter	\$51.00
8 inch meter	\$69.00

THAT the following rates be charged for sanitary sewer starting January 1, 2020:

Sewage Service Rate	2020
Percentage of the water rate	167.2%
Fixed monthly charge	7.00

AND THAT the following rates be charged for waste management starting January 1, 2020:

	2020
Bag Tag	\$3.50
Bag or Can at Landfill Site	\$4.70
Minimum scale rate	\$18.00
Tip Fee – regular	\$81.10 per tonne
Tip Fee – large hauler	\$76.00 per tonne
Tip Fee – Asbestos	\$162.20 per tonne
Scale down – car	\$18.00
Scale down – truck	\$21.50
Scale down – trailer	\$21.50
Scale down- Roll off	\$11.50/cubic yard
Scale down - Packer	\$16.50/cubic yard
Large Item Tag	\$12.00
Recycle Box	\$7.08
Backyard Composter	\$26.55
White Goods – Freon removal	\$41.00
White Goods – No Freon	\$23.00
Televisions & computer monitors	\$0.00
Commission Fee on sale of garbage bag tags	5%
Finished compost produced through the City's organic diversion program to Commercial Users and Landscapers	\$3.50/cubic metre

An administrative fee of \$20.00, excluding applicable taxes, shall be charged by the City to provide duplicate copies of tickets for tipping fees when requested to do so.

Tipping Fees for Eligible Brownfields Sites



Developers of contaminated properties who are eligible for tax increment-based grant financing under the City's brownfields program will:

A) pay the tipping fees for the minimum projected quantities of contaminated soil to be removed as recommended in a Phase II Environmental Assessment prepared by a recognized environmental engineering firm, such report to be accepted by the City's Director of Infrastructure and Development Services; and

B) enter into an agreement with the City to pay the tipping fees, over time, for any quantities of contaminated soil that are actually delivered in excess of the projected minimum amount by agreeing that the City shall deposit the amount of all tax increments, for which the developer would otherwise be entitled to relief by way of grant, to the tipping fee reserve until the balance of the amount owing is paid, with any portion of the tipping fees still owing to the City at the end of the tax increment-based grant financing period to be then immediately due and payable.

Further that the Director of Infrastructure and Development Services be authorized to make arrangements with developers who qualify under this policy to either accept contaminated soil at the Stratford landfill site or divert quantities to another landfill site.

**THIS IS SCHEDULE “G” TO BY-LAW -2019**

of The Corporation of the City of Stratford  
passed this 12th day of November, 2019.

**SOCIAL SERVICES DEPARTMENT FEES AND CHARGES**

Anne Hathaway Daycare Centre

<b><u>Group</u></b>		<b><u>Rate for 2020</u></b>
<b><u>Toddler</u></b> 18 months to 2.5 years		
Weekly		\$240.60
Daily		\$58.84
½ Day (5 hours or less)		44.62
<b><u>Preschool</u></b> 2.5 to 4 years		
Weekly		\$209.58
Daily (includes JK/SK)		\$50.35
<b><u>Nursery School</u></b> (9:30 am to 1:30 pm)		\$36.68
<b><u>Before and After School Kindergarten</u></b>		\$7.79 hourly rate

Britannia Street Housing

<b>Item</b>	<b>Fee</b>
Replacement of screens	\$35.00 – small
	\$45.00 - large
	\$50.00 - exterior
Replacement of windows (Damaged, Broken or Missing)	\$100.00 – less than 1000 <sup>2</sup> in.
	\$250.00 – more than 1000 <sup>2</sup> in.
Drywall Repair	\$30.00 2 sq. ft., and under (per wall)
	\$60.00 2 sq. ft. and over (per wall)
Door Repair	\$30.00 (per door)
Window Repair	\$30.00 (per window)
Replacement of interior doors (includes labour and hardware, as required)	\$75.00 – without frame
	\$150.00 – with frame
Replacement of exterior doors (includes labour and hardware, as required)	\$500.00 – exterior door
Replace Kitchen cupboard doors or hinges	\$50.00/door
Replace Kitchen counter top	\$60.00/ lin. ft.
Wallpaper/border removal (includes shelf/drawer liner)	\$100.00/wall
Additional coat of paint/stain blocking	\$100.00/room
Removal of peel & stick tile	<100 sq ft -, \$3.00/sq. ft.
	>100 sq ft - \$4.00/sq. ft.

Damage to flooring	\$10.00 /sq. ft.
Missing handrails	\$35.00 /handrail
Grass cutting	\$60.00
Parking for secondary vehicle	\$25.00 per month
<b>PLUMBING REPAIRS</b>	
Install new toilet	\$165.00
Plugged toilet or drain	\$35.00/occurrence
Kitchen taps	\$100.00 (installed)
Vanity sink & taps	\$100.00 (installed)
<b>ELECTRICAL REPAIRS</b>	
Missing light fixtures	\$50.00 – interior/exterior
Broken/Damaged/Painted Receptacles	\$15.00 – for the first three
	\$5.00/receptacle <b>after</b> first three
Missing (or tampered with) smoke detectors	\$50.00 each, plus possible fine by Fire Department (up to \$25,000.00)
Broken thermostat	\$35.00
No heat call with no issue	\$35.00
Missing/broken light shade	\$35.00
<b>LOCKSMITHING</b>	
Repin lock	\$35.00 – replace key (1 free)
Replace Unit Door Lock	\$50.00 – replace lock
Replace door handle	\$50.00 – replace handle
<b>PEST CONTROL</b>	
Obligation to comply with treatment plan	Costs will be assessed on a case by case basis
<b>APPLIANCE REPLACEMENT</b>	
Fridge replacement caused by damage	\$850.00-\$925.00 plus tax per appliance
Stove replacement caused by damage	\$565.00 plus tax per appliance
<b>ADDITIONAL CLEANING</b>	
Fridge	\$35.00
Stove & Oven	\$35.00
Kitchen	\$35.00
Bathroom	\$35.00
Cleaning – Nicotine	\$379.00
Waste Removal of remaining personal property and furniture	\$75.00 – Small
	\$250.00 – Large



**BY-LAW NUMBER                    -2019**  
**OF**  
**THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to amend By-law 20-98 to establish the indemnity and remuneration of members of Council for the City of Stratford.

**WHEREAS** section 242 of *The Municipal Act, R.S.O. 1990*, chapter M.45 allows the Council of a municipality to pass by-laws for paying remuneration to the members of Council;

**AND WHEREAS** section 243 of *The Municipal Act* allows the Council of a municipality to pass by-laws to provide for the payment in whole or in part of such expenses of the members of Council as are actually incurred as a result of their acting either within or outside of the municipality in their capacity as members of Council;

**AND WHEREAS** section 244 of *The Municipal Act* allows the Council of a municipality to pass by-laws to provide for the payment of remuneration to a member of Council to serve as a member of a local board as defined in *The Municipal Affairs Act*, or of any other body, in respect of services as a member of that board;

**AND WHEREAS** By-law 20-98 was adopted by Council of The Corporation of the City of Stratford to establish indemnities and remuneration for the members of Stratford City Council;

**AND WHEREAS** Sections 8 and 9 of the *Municipal Act*, 2001, S.O. 2001, as amended, confer authority on municipalities to govern their affairs as they consider appropriate;

**AND WHEREAS** Section 5 of the said *Municipal Act*, 2001, S.O. 2001, as amended authorizes council to exercise the powers of the municipality by by-law;

**AND WHEREAS** Section 283 of the *Municipal Act*, 2001, S.O. 2001, as amended, authorizes municipalities to pay remuneration and expenses of the members of any local board of the municipality and of the officers and employees of the local board if the expenses are of those persons in their capacity as members, officers or employees, and if the expenses are actually incurred or the expenses are a reasonable estimate, in the opinion of the council or local board, of the actual expenses that would be incurred, and

**AND WHEREAS** it is deemed necessary to amend By-law 20-98, as amended, to reflect Council resolutions accepting the recommendations in part, arising out of the Final Report from the Ad-Hoc Citizens Committee on Council Remuneration;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That Section 1 of By-law 20-98 be deleted and replaced with the following new Section 1:

"1. That the annual allowance to be paid to the Mayor, shall be as follows:

- a) Effective January 1, 2019:                    \$77,212.00 plus out-of-pocket expenses

and that the remuneration be indexed in future years, in accordance with the previous year's whole Consumer Price Index."

2. That Section 2 of By-law 20-98 be deleted and replaced with the following new Section 2:

"2. That the annual allowance to be paid to each member of Council, other than the Mayor, shall be as follows:

- a) Effective January 1, 2019: \$19,958.00 plus out-of-pocket expenses

and that the remuneration be indexed in future years, in accordance with the previous year's whole Consumer Price Index."

3. That Section 3 of By-law 20-98 be deleted and replaced with the following new Section 3:

"3. That the annual allowance to be paid to the Deputy Mayor, shall be as follows:

- a) Effective January 1, 2019: \$21,688.00 plus out-of-pocket expenses

and that the remuneration be indexed in future years, in accordance with the previous year's whole Consumer Price Index."

4. That Section 4 of By-law 20-98 be deleted and replaced with the following new Section 4:

"4. That, notwithstanding Section 1-3 above, the Mayor and Councillors elected to the Council of The Corporation of the City of Stratford and appointed to any other body, are entitled to receive any remuneration payable to them in that capacity, such as but not limited to Stratford Police Services Board and Festival Hydro Inc., and Festival Hydro Services Inc. so far as such remuneration is not funded by The Corporation of the City of Stratford."

5. That Section 9 of By-law 20-98 be deleted and replaced with the following new Section 9:

"9. That each member of Council will receive \$4000.00 in lieu of group extended health care and dental coverage or the option to purchase group extended health care and dental coverage through The Corporation of the City of Stratford to commence January 1, 2020."

6. That all other provisions of By-law 20-98 shall remain in force and effect.

7. That this By-law shall come into force and take effect upon final passage.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 12th day of November, 2019.

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Mayor – Daniel B. Mathieson

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Acting Clerk – Tatiana Dafoe



## **STRATFORD CITY COUNCIL**

### **CONSENT AGENDA**

November 12, 2019

#### **REFERENCE NO.    CONSENT AGENDA ITEM**

CA-2019-154

In accordance with By-law 135-2017 the Infrastructure and Development Services Department provides notification that the following streets were temporarily closed to through traffic, local traffic only:

- Birmingham Street from Cambria Street to St. David Street on or about Monday, October 28 for one day for an Emergency Sanitary repair.
- Church Street from Monteith Avenue to Easson Street on or about Tuesday, November 12 for one day only for the installation of the sanitary, storm and water services to the residential development located at 376 Church Street.
- Stratford Street from Cambria Street to St. David Street on or about Thursday, November 14 for two days for the installation of sanitary, storm and water services to the residential development located at 32 Stratford Street.
- King Street from Douro Street to Frederick Street on or about Thursday, October 24 for one day only for water main repair.
- York Street from Huron Street to 7 York Street on or about Monday, November 4 for up to approximately 5 weeks for preventative maintenance repairs on Festival Hydro underground infrastructure.
- Romeo Street South from Ontario Street to Albert Street on or about Thursday, October 31 for up to 2 days for water main repair.
- Princess Street (eastbound only) from Earl Street to Mornington Street on Friday, November 1 for 1 day only for sewer relining installation.
- Albert Street from Romeo Street S to Burritt Street on Wednesday, November 6 for 1 day only for water main repair.
- Grange Street from Nile Street to Waterloo Street on Friday, November 8 for 1 day only for sanitary and water installation.

Emergency Services were notified.

CA-2019-155 Resolution from the Town of Kingsville calling upon the Ontario government to halt the closures of, mergers of and cuts to local health care services.

Attachment – Letter from Kingsville dated October 25, 2019

Endorsement of the resolution is requested.

CA-2019-156 Resolution from the Township of Puslinch supporting the County of Wellington's position with respect to the 2019 Provincial Policy Statement.

Attachment – Letter from Puslinch dated October 18, 2019

Endorsement of this resolution is requested.

CA-2019-157 Notification that the Fire Department intends to call Requests for Proposal's in accordance with the City's Purchasing Policy for a backup generator for the Stratford Municipal Airport, as approved in the 2019 Capital Plan.

CA-2019-158 Resolution from the Municipality of West Elgin supporting the Town of the Blue Mountains resolution with respect to Integrity Commissioners.

Attachment – Letter from West Elgin dated October 11, 2019

Endorsement of this resolution is requested.

CA-2019-159 In accordance with By-law 102-2008 and By-law 135-2017, the City Clerk provides notification that the following streets were/will be temporarily closed for parades/street events:

- Lakeside Drive from Waterloo Street to Morenz Drive;  
Front Street from Ballantyne Avenue to Cobourg Street;  
Water Street from Waterloo Street to Nile Street;  
Cobourg Street from Waterloo Street to Front Street;  
Morenz Drive from Lakeside Drive to Water Street;  
Nile Street from Water Street to Albert Street;  
Ontario Street from Nile Street to Erie Street;  
Waterloo Street from Lakeside Drive to Ontario Street;  
Downie Street from Ontario Street to St. Patrick Street;  
St. Patrick Street from Waterloo Street to Cooper Street;

Wellington Street from St. Patrick Street to Downie Street;  
George Street from Waterloo Street to St. Patrick Street;  
Brunswick Street from Waterloo Street to Downie Street;  
Albert Street from Waterloo Street to Downie Street;

on Sunday, November 24 from 3:00 p.m. to 7:00 p.m. for Santa's  
Parade of Lights.

Emergency Services were notified.

CA-2019-160      Resolution from Niagara Region regarding proposed cuts to the Legal Aid  
Ontario budget.

Attachment – Letter from Niagara Region dated November 1, 2019

Endorsement of this resolution is requested.

CA-2019-161      Resolution from the Municipality of West Elgin regarding the Provincial  
Policy Statements.

Attachment – Letter from West Elgin dated October 11, 2019

Endorsement of this resolution is requested.





2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
Phone: (519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**SENT VIA EMAIL**

October 25, 2019

The Honourable Doug Ford, Premier  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

Dear Premier Ford:

**RE: LOCAL HEALTH CARE SERVICES**

At its Regular Meeting held on October 15, 2019 Council of the Town of Kingsville passed the following Resolution:

**"533-2019**

**Moved By** Councillor Kimberly DeYong

**Seconded By** Councillor Larry Patterson

WHEREAS public health care consistently ranks as the top priority in public opinion polls, and;

WHEREAS Public Health provides vital health promotion and prevention services based on the unique demographic and economic, social, and cultural needs of our communities; and;

WHEREAS the evidence from hospital amalgamation in Ontario and across Canada is that they have cost billions of dollars and have not yielded the promised administrative savings but have taken money away from frontline care, and;

WHEREAS there is no evidence to support the proposed closure of 25 out of 35 local Public Health Units, the closure of 12 of 22 local ambulance dispatch centres, and the closure of 49 out of 59 local ambulance services, and;

WHEREAS there is a deep consensus among virtually all stakeholders that increasing acuity in our long-term care homes requires additional staff and resources, not

cancellation of the two special funds and real dollar cuts to per diem funding of our long-term care homes, and;

WHEREAS our local hospitals have been downsized for an entire generation and cannot meet population needs while sustaining real dollar cuts to hospital global budgets.

THEREFORE BE IT RESOLVED:

That The Corporation of the Town of Kingsville calls upon the Ontario government to halt the closures of, mergers of, and cuts to our local health care services including Public Health Units, land ambulance services, hospitals and long-term care homes and the Town of Kingsville forward this resolution to all municipalities in the Province of Ontario.”

Yours very truly,



Jennifer Astrologo, B.H.K. (Hons), LL.B.  
Director of Corporate Services/Clerk  
Corporate Services Department  
jastrologo@kingsville.ca

cc: Association of Municipalities of Ontario (AMO)  
cc: All Ontario Municipalities  
cc: Taras Natyshak, MPP  
cc: Windsor-Essex County Health Unit



October 18, 2019

Ministry of Municipal Affairs and Housing  
Provincial Policy Statement Review – Proposed Policies

Submitted via the Environmental Registry of Ontario

RE: 2019 Provincial Policy Statement Review

Please be advised that Township of Puslinch Council, at its meeting held on October 16, 2019, considered the aforementioned topic and subsequent to discussion, the following was resolved:

**That the County of Wellington report regarding the 2019 Provincial Policy Statement be received; and**

**That Council supports the County of Wellington's position with respect to the 2019 Provincial Policy Statement; and**

**That Council directs staff to submit the County of Wellington comments to the EBR and to endorse the County of Wellington's comments by way of forwarding the comments to all municipalities.**

On behalf of the Mayor and Members of Council, please accept the Township of Puslinch comments with respect to the Provincial Policy Statement Review of Proposed Policies.



Courtenay Hoytfox  
Development and Legislative Coordinator  
Township of Puslinch  
7404 Wellington Rd 34, Puslinch, ON N0B 2J0  
P: 519-763-1226 ext. 227 F: 519-763-5846 [www.puslinch.ca](http://www.puslinch.ca)



# COUNTY OF WELLINGTON

## COMMITTEE REPORT

**To:** Chair and Members of the Planning Committee  
**From:** Sarah Wilhelm, Manager of Policy Planning  
**Date:** Thursday, September 12, 2019  
**Subject:** **2019 Provincial Policy Statement Review**

### 1.0 Background

To further support its Housing Supply Action Plan and other priorities, the Ministry of Municipal Affairs and Housing is consulting on proposed changes to the Provincial Policy Statement (PPS). Comments are requested prior to October 20, 2019 (EBR Registry Number #019-0279).

The current PPS, which came into effect April 30, 2014, provides overall policy direction on matters of provincial interest related to land use planning and development across Ontario. Where provincial plans are in effect (such as the Growth Plan for the Greater Golden Horseshoe and the Greenbelt Plan in Wellington), such plans:

- provide additional, and in some cases, more specific land use planning policies
- take precedence over the policies of the PPS in the event of a conflict

Where policies in the PPS do not overlap with policies in provincial plans, the policies of the PPS must be independently satisfied.

This report provides an overview of the key policy changes and responds briefly to questions posed by the province in the consultation documents.

### 2.0 Key Changes to the Provincial Policy Statement

Many of the proposed changes appear to have little impact on the County as they:

1. harmonize the PPS with the 2019 Growth Plan for the Greater Golden Horseshoe ("Growth Plan") which already applies to Wellington; or
2. the Growth Plan policies are more specific/restrictive than the draft PPS.

In other respects, staff have identified the following key areas with the greatest impact on land use planning in Wellington County.

#### Agriculture

Current PPS policies allow for planning authorities to permit non-agricultural uses in prime agricultural areas subject to meeting specific criteria. Some examples of non-agricultural uses include manufacturing, automobile sales, golf courses, and campgrounds. The draft policies remove the criterion that the proposed use "complies with the minimum distance separation formulae" (MDS). Instead, impacts on surrounding agricultural operations and lands are to be "informed by provincial guidelines". This is more permissive when compared to language used elsewhere in the PPS, such as "in accordance with provincial guidelines". While the wording would allow for consideration of guidelines in addition to MDS, such as the "Guidelines on Permitted Uses in

Ontario's Prime Agricultural Areas" we have questions about what these changes mean for MDS implementation.

### **Mineral Aggregates**

Changes to subsection 2.5.2.4 include additional policy direction that depth of extraction be addressed through processes under the Aggregate Resources Act. The intent of the new wording is unclear and we are concerned that it may be meant to remove the ability of municipalities to continue to use vertical zoning to regulate extraction below the water table.

For gravel pits outside of the Greenbelt area and subject to satisfactory long-term rehabilitation, draft policies allow consideration of extraction in provincially significant wetlands (applies to areas outside of the County), woodlands, valleylands, wildlife habitat, areas of natural and scientific interest; fish habitat; and habitat of endangered species and threatened species. The Growth Plan is more restrictive for some features, but overall, the more permissive draft policies would appear to allow interim negative impacts to features and areas in favour of potential long-term environmental benefits through rehabilitation.

### **Indigenous Consultation**

New requirement for planning authorities to:

- engage with Indigenous communities and coordinate on land use planning matters; and
- engage with Indigenous communities and consider their interests when identifying, protecting and managing cultural heritage and archaeological resources.

### **Extension of Planning Horizon**

The planning horizon is extended from 20 to 25 years. We do not know whether the province intends to address this change in the Growth Plan for the Greater Golden Horseshoe, which provides a growth forecast to 2041.

### **Housing**

The province has changed housing policies and related terms in an effort to encourage a greater mix and supply of housing. For example, a new term "housing options" provides more specific policy direction about housing types. The draft policies increase the required supply of land for residential growth from ten years to twelve years. Municipalities are also given the option to maintain land with servicing capacity to provide a five-year supply of residential units (up from three). Overall, these changes appear to be positive, but we will continue to assess as more information becomes available.

### **Servicing Hierarchy and Private Communal Services**

The draft PPS clarifies that the servicing hierarchy supports protecting the environment, human health and safety. With that in mind, upper-tier municipalities are required to work with lower-tier municipalities to assess long-term impacts of individual services on environmental health and character of rural settlement areas and the feasibility of full municipal services or private communal services. Policies specify that communal services are preferred for development of multiple residential units/lots where municipal services are not available, planned or feasible.

### **Land Use Compatibility**

Stronger protection is provided for existing or planned major facilities (including industries, manufacturing uses, other facilities and infrastructure) from proposed sensitive lands uses (such as residences, day care centres, etc.).

### 3.0 Comments

Questions from Ministry	Response
1. Do the proposed policies effectively support goals related to increasing housing supply, creating and maintaining jobs, and red tape reduction while continuing to protect the environment, farmland, and public health and safety?	<p>The PPS has become much less relevant to Wellington because of the more specific, more restrictive, same or similar policies of the Growth Plan for the Greater Golden Horseshoe.</p> <p>The Province should consider fully implementing the PPS in the Greater Golden Horseshoe through one policy document - the provincial Growth Plan. This would reduce red tape by eliminating policy duplication and streamline the review of development applications.</p>
2. Do the proposed policies strike the right balance? Why or why not?	<p>The policy changes for mineral aggregate resources do not effectively balance the need:</p> <ul style="list-style-type: none"> <li>• for local Council input regarding depth of extraction as below water table extraction is a permanent change to the landscape</li> <li>• to protect the environment by allowing extraction to be considered within natural heritage features and areas</li> </ul> <p>We do not support these permissive aggregate policies in the draft PPS, particularly in areas of the County where there is a high concentration of gravel pits.</p>
3. How do these policies take into consideration the views of Ontario communities?	See response to question 1.
4. Are there any other policy changes that are needed to support key priorities for housing, job creation, and streamlining of development approvals?	See response to question 1.
5. Are there other tools that are needed to help implement the proposed policies?	The province should support municipalities and housing developers by researching and sharing best practices to facilitate a greater mix of housing options and increase the supply of affordable rental accommodations.

We have reported on the PPS review at this time to ensure that County Council may consider these comments prior to the October 20, 2019 deadline. We will be attending an information session with the province September 9 and the Association of Municipalities of Ontario (AMO) is working on a response. Planning staff may augment this report if we become aware of new information of relevance to Wellington.

**Recommendation**

That the report “2019 Provincial Policy Statement Review” be forwarded to the Ministry of Municipal Affairs and Housing and be circulated to member municipalities in Wellington County.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Sarah Wilhelm', with a stylized flourish at the end.

Sarah Wilhelm, BES, MCIP, RPP  
Manager of Policy Planning



# The Municipality of West Elgin

22413 Hoskins Line, Box 490, Rodney Ontario N0L 2C0

October 11, 2019

At the Regular Meeting of Council on October 10, 2019, the Council of the Municipality of West Elgin passed the following Resolution:

**Resolution No. 2019-530**

**Moved: Councillor Rowe**

**Seconded: Councillor Tellier**

That West Elgin Council hereby supports the Resolution of Town of the Blue Mountains regarding Integrity Commissioner Matters as attached.

**Disposition: Carried**





**Town of The Blue Mountains**  
 32 Mill Street, Box 310  
 THORNBURY, ON N0H 2P0  
<https://www.thebluemountains.ca>

**OFFICE OF:** Mayor Alar Soever  
 Email: [asoever@thebluemountains.ca](mailto:asoever@thebluemountains.ca)  
 Phone: 519-599-3131 Ext 400

**Sent via E-mail**

October 4, 2019

Ministry of Municipal Affairs and Housing  
 Hon. Steve Clark | Minister | [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)  
 777 Bay Street, 17<sup>th</sup> Floor  
 Toronto, ON M5G 2E5

Dear Minister Clark,

**RE: Integrity Commission Matters**

Since the Province required all municipalities to have Integrity Commissioners ("ICs"), we have noted that although this is a quasi-judicial role, few if any decisions by Integrity Commissioners refer to British Common Law precedents, or any precedents for that matter.

In addition, there seems to be quite a difference of opinion on matters between Integrity Commissioners. As an example, our IC takes the position that in all cases the Complainant should never be named in a report, even when they are another member of Council, while at the County level, our County IC, states that she would almost always name the complainant in these circumstances, unless it was a personal matter. Her test would be whether it was a matter of public interest.

As a result of this confusion on behalf of the Town of The Blue Mountains, please note the following resolution passed by Council on September 30, 2019:

Moved by: Rob Potter                      Seconded by: Peter Bordinon

WHEREAS the system of justice in Ontario is based on the British system of Common Law which bases decisions on legal precedents;

AND WHEREAS the decisions of Integrity Commissioners in settled cases could provide guidance to all involved in Municipal Government in Ontario as well as to the people they serve;

BE IT THEREFORE RESOLVED that the Code of Conduct Sub-Committee recommends that the Council of the Town of The Blue Mountains requests that the Ontario Ministry of Municipal Affairs and Housing create a searchable database of all matters placed before all Integrity Commissioners within the province and the resolution of such matters;

AND FURTHER BE IT RESOLVED THAT this resolution be circulated to all municipalities in Ontario via the Association of Municipalities of Ontario, Carried.

Please do not hesitate to contact me if you have any questions or comments.

Yours Truly,

Mayor Alar Soever  
 Town of The Blue Mountains

CC: Mayor and Council, Town of The Blue Mountains (via e-mail)  
 Shawn Everitt, CAO, Town of The Blue Mountains (via email)  
 Municipalities in Ontario (via-email)

**Administration**

Office of the Regional Clerk

1815 Sir Isaac Brock Way, PO Box 1042, Thorold, ON L2V 4T7

Telephone: 905-980-6000 Toll-free: 1-800-263-7215 Fax: 905-687-4977

[www.niagararegion.ca](http://www.niagararegion.ca)

November 1, 2019

**CL 18-2019, October 17, 2019**
***DISTRIBUTION LIST***
***SENT ELECTRONICALLY***
**Re: Proposed Cuts to Legal Aid Ontario Budget**

Regional Council, at its meeting held on October 17, 2019, passed the following resolution:

WHEREAS the Niagara Community Legal Clinic is a not-for-profit agency providing access to justice and vital service to low-income Niagara citizens in civil law matters, including landlord-tenant disputes, Ontario Disability Support Payment (ODSP) appeals, pension appeals, workplace injury/WSIB compensation, consumer law protection, refugee assistance, migrant worker support, human rights law, power of attorney matters, and wills and estates for low-income seniors;

WHEREAS the Niagara Community Legal Clinic is funded by Legal Aid Ontario, an arm's-length agency of the Ministry of the Attorney General for Ontario, which (in addition to funding the province's legal clinics) provides much-needed support to low-income people in matters of family law, refugee law, and criminal law;

WHEREAS the two historic Niagara legal clinics – Justice Niagara, founded in 1978, and Niagara North Community Legal Assistance, founded in 1982 – merged on January 1, 2019, to form the Niagara Community Legal Clinic;

WHEREAS Legal Aid funding saves money in the overall justice system budget, in light of the evidence that the cases of self-represented parties (i.e., parties without Legal Aid support) consume significantly greater amounts of expensive court time and/or tribunal time; and

WHEREAS the Province cut approximately \$70 million from the Legal Aid Ontario budget in 2019, with approximately \$14.5 million of that being cut from the legal clinic system, and has indicated an intention to cut an additional \$17.3 million from the LAO budget in 2020:

**NOW THEREFORE BE IT RESOLVED:**

1. That Regional Chair Jim Bradley **BE DIRECTED** to send a letter to Ontario Attorney General Doug Downey, on behalf of Regional Council, reading as follows:

"The Region of Niagara is grateful for the work of the Niagara Community Legal Clinic, whose professionals provide meaningful access to justice for low-income people in Niagara. In light of the deep challenges Niagara faces in terms of poverty and lack of sufficient affordable housing, the services that the Niagara Community Legal Clinic provides are truly vital to our community.

It has come to our attention that the Province has proposed additional cuts to the budget of Legal Aid Ontario (LAO), the Niagara clinic's funder, to be implemented in 2020. Because our Council deeply values the work of our Niagara Community Legal Clinic, and the supports that LAO provides to citizens facing challenges in family law, criminal law, and refugee law, we request that you not implement any additional cuts to the LAO budget. We also ask that you re-invest in the Legal Aid and clinic systems, so as to address the many barriers to access to justice that our citizens face.

Thank you for your consideration."

2. That this motion and the Chair's letter **BE CIRCULATED** to municipalities throughout Ontario and the Association of Municipalities of Ontario.

Yours truly,



Ann-Marie Norio  
Regional Clerk

CLK-C 2019-245

Distribution List:

All Municipalities in Ontario  
Association of Municipalities of Ontario


**Office of the Regional Chair | Jim Bradley**

1815 Sir Isaac Brock Way, PO Box 1042 Thorold, ON L2V 4T7  
 Telephone: 905-980-6000 Toll-free: 1-800-263-7215 Fax: 905-685-6243  
 Email: [jim.bradley@niagararegion.ca](mailto:jim.bradley@niagararegion.ca)  
[www.niagararegion.ca](http://www.niagararegion.ca)

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October 21, 2019

The Honourable Doug Downey, Attorney General of Ontario  
 Ministry of the Attorney General  
 McMurtry-Scott Building  
 720 Bay Street, 11<sup>th</sup> Floor  
 Toronto, ON M7A 2S9

Dear Attorney General Downey,

The Region of Niagara is grateful for the work of the Niagara Community Legal Clinic, whose professionals provide meaningful access to justice for low-income people in Niagara. In light of the deep challenges Niagara faces in terms of poverty and lack of sufficient affordable housing, the services that the Niagara Community Legal Clinic provides are truly vital to our community.

It has come to our attention that the Province has proposed additional cuts to the budget of Legal Aid Ontario (LAO), the Niagara clinic's funder, to be implemented in 2020. Because our Council deeply values the work of our Niagara Community Legal Clinic, and the supports that LAO provides to citizens facing challenges in family law, criminal law, and refugee law, we request that you not implement any additional cuts to the LAO budget. We also ask that you re-invest in the Legal Aid and clinic systems, so as to address the many barriers to access to justice that our citizens face.

Thank you for your consideration.

Sincerely,

Jim Bradley, Chair  
 Niagara Region



# The Municipality of West Elgin

22413 Hoskins Line, Box 490, Rodney Ontario N0L 2C0

October 11, 2019

At the Regular Meeting of Council on October 10, 2019, the Council of the Municipality of West Elgin passed the following Resolution:

## **Resolution No. 2019-520**

**Moved: Councillor Rowe**

**Seconded: Deputy Mayor Leatham**

**Whereas** The government of Ontario is consulting on proposed changes to the Provincial Policy Statement (PPS) to support the government's Housing Supply Action Plan and other land use planning related priorities. This consultation period closes on October 21, 2019;

**And Whereas** The Provincial Policy Statement is a consolidated statement of the government's policies on land use planning and is issued under section 3 of the Planning Act. The PPS applies province-wide and sets out the provincial policy direction for, among other things: The efficient use and management of land and infrastructure; Protecting public safety, the environment, and important resources including farmland;

**And Whereas** Municipalities are the primary implementers of the PPS through policies in their local official plans, zoning by-laws and other planning related decisions;

**And Whereas** The proposed draft policies would enhance agricultural protections to support critical food production and the agricultural sector as a significant economic driver;

**And Whereas** The proposed draft policies would direct large ground-mounted solar facilities away from prime agricultural and specialty crop areas, except for on-farm diversified uses;

**And Whereas** The Municipality of West Elgin is primarily an agriculture-based economy, and large grid-connected industrial wind turbine projects could also remove large portions of prime agricultural land from use, and are therefore not an appropriate use of prime agricultural land;

**Therefore** West Elgin Council supports the above policy statement with regard to large ground-mounted solar facilities; and recommends that PPS policies also include

language to direct wind turbine facilities away from prime agricultural and specialty crops, except for on-farm diversified use;

**And That** West Elgin Council hereby directs staff to send a copy of these comments prior to the October 21/19 deadline, to The Provincial Planning Policy Branch at <https://ero.ontario.ca/notice/019-0279>; with copies to Minister of the Environment Conservation and Parks, and MPP, Jeff Yurek.

**And Further That** a copy of this motion be sent to the Premier of Ontario; The Association of Municipalities of Ontario; The County of Elgin; and all municipalities in the Province of Ontario.

**Disposition: Carried**





**BY-LAW NUMBER                    -2019  
OF  
THE CORPORATION OF THE CITY OF STRATFORD**

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BEING a By-law to authorize the entering into and execution of an agreement with The Corporation of the Town of Goderich for the provision of fire alarm dispatching services by the Stratford Fire Department for a one-year term to December 30, 2020.

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**WHEREAS** Section 8.(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** Section 10(1) of the *Municipal Act 2001* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**AND WHEREAS** The Corporation of the Town of Goderich provides fire protection and suppression services in its fire service area as shown in Schedule "A" to the Agreement referred to in Paragraph 1 below;

**AND WHEREAS** the Stratford Fire Department has been providing back-up dispatching services for the Town of Goderich since 2009;

**AND WHEREAS** The Corporation of the Town of Goderich now wishes the Fire Department for Stratford to provide certain full-time functions related to dispatch of fire and emergency equipment and personnel;

**AND WHEREAS** the Council of The Corporation of the City of Stratford has agreed to provide certain fire alarm dispatching services to The Corporation of the Town of Goderich commencing December 31, 2019, subject to certain terms and conditions;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That the agreement dated the 12th day of November, 2019 between The Corporation of the City of Stratford and The Corporation of the Town of Goderich with respect to the provision of fire alarm dispatching services be entered into, and the Mayor and Clerk or their respective delegates be and are hereby authorized to execute the said agreement on behalf of and for this Corporation, and to affix the corporate seal thereto.

Read a FIRST, SECOND and THIRD time and

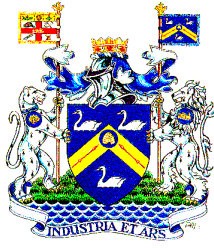
FINALLY PASSED this 12th day of November, 2019.

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Mayor – Daniel B. Mathieson

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Acting Clerk – Tatiana Dafoe



**BY-LAW NUMBER        -2019**  
**OF**  
**THE CORPORATION OF THE CITY OF STRATFORD**

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BEING a By-law to confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on November 12, 2019.

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**WHEREAS** subsection 5(1) of the *Municipal Act, 2001, S.O. 2001 c.25* as amended, provides that the powers of a municipal corporation are to be exercised by its council;

**AND WHEREAS** subsection 5(3) of the *Act* provides that the powers of council are to be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of The Corporation of the City of Stratford at this meeting be confirmed and adopted by By-law;

**NOW THEREFORE BE IT ENACTED** by the Council of The Corporation of the City of Stratford as follows:

1. That the action of the Council at its meeting held on November 12, 2019 in respect of each report, motion, resolution, recommendation or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Council and the proper officers of the City are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required, and, except where otherwise provided, to execute all documents necessary in that behalf in accordance with the by-laws of the Council relating thereto.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 12th day of November, 2019.

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Mayor – Daniel B. Mathieson

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Acting Clerk – Tatiana Dafoe