CITY OF ELLIOT LAKE

CITY COUNCIL - REGULAR MEETING
AGENDA

Monday, December 10, 2018
7:00 pm
COUNCIL CHAMBERS

		Pages
1.	CALL TO ORDER	
2.	ROLL CALL	
3.	DECLARATIONS OF CONFLICT OF INTEREST	
4.	ADOPTION OF PREVIOUS MINUTES	
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6.3 December 10, 2018. Memo from the Chief Administrative Officer

re: legal opinion on potential acquisition of land for municipal purposes.

As this matter deals with advice that is subject to solicitor-client privilege it may be discussed in closed session as per Section 239(2)(f)

6.4 December 10, 20187. Memo from the Chief Administrative Officer

re: terms and conditions of leases and site development agreements at the Pearson Plaza

As this matter deals with personal information about identifiable individuals and advice that is subject to solicitor-client privilege, it may be discussed in closed session as per Section 239(2)(b) and 239(2)(f) of the Municipal Act.

6.5 December 10, 2018. Memo from the Chief Administrative Officer

re: potential disposition of a parcel of land on Hwy. 108

As this matter deal with the potential disposition of land by the municipality it may be disclosed in closed session as per Section 239(2)(c) of the Municipal Act

6.6 December 10, 2018. Memo from the Chief Administrative Officer.

re: review of terms and conditions of lease at Elliot Lake Airport Hangar.

As this matter deals with personal information about identifiable individuals it may be discussed in closed session as per Section 239(2)(b) of the Municipal Act.

6.7 December 10, 2018. Memo from the Chief Administrative Officer

re: two (2) requests to purchase or lease municipal property at the Elliot Lake Airport.

As this matter deals with the potential disposition of municipal property and personal information about identifiable individuals it may be discussed in closed session as per Section 239(2)(c) and Section 239(2)(b)

6.8 December 10, 2018. Memo from the Chief Administrative Officer

re: Senior Management Succession Planning

As this matter deals with personal information about identifiable individuals, including municipal or local board employees, it may be discussed in closed session under Section 239(2)(b) of the Municipal Act.

6.9 **December 10, 2018. Memo from the Chief Administrative Officer**

re: review of potential lawsuit/insurance claim.

As this matter deals with litigation or potential litigation and with advice that is subject to solicitor-client privilege, it may be discussed in closed session under Section 239(2)(e) and 239(2)(f) of the Municipal Act

6.10 **December 10, 2018. Memo from the Chief Administrative Officer**

re: request to lease space at the Lester B. Pearson Civic Centre.

As this matter deals with a proposed or pending disposition of land by the municipality it may be discussed in closed session as per Section 239(2)(c) of the Municipal Act.

7. **PRESENTATION OF COMMITTEE REPORTS**

8. **UNFINISHED BUSINESS**

9. **PETITIONS**

10. **CORRESPONDENCE**

11. **NOTICES OF MOTION**

12. **PUBLIC QUESTION PERIOD**

13. **INTRODUCTION AND CONSIDERATION OF BY-LAWS**

13.1 **By-Law No. 18-69** 69

Being a by-law to amend by-law No. 18-41, a by law to provide for conditions of employment of non-unionized staff of the City of Elliot Lake.

14. **COUNCIL REPORTS AND ANNOUNCEMENTS**

15. **ADDENDUM**

16. **CLOSED SESSION (if applicable)**

17. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF ELLIOT LAKE

Minutes of a regular meeting of the Council of The Corporation of The City of Elliot Lake

Monday, November 26, 2018
7:00 PM
Committee Room

Present	D. Marchisella, Mayor
	L. Cyr, Councillor
	N. Mann, Councillor
	T. VanRoon, Councillor
	C. Patrie, Councillor
	S. Finamore, Councillor
	D. Gagnon, Chief Administrative Officer
	J. Thomas, Director of Protective Services
	A. Vlahovich, Economic Development Coordinator
	D. Halloch, Director of Public Works
	T. Dunlop, Director of Recreation and Culture
	N. Bray, City Clerk
Regrets:	E. Pearce, Councillor

1. CALL TO ORDER

2. ROLL CALL

3. DECLARATIONS OF CONFLICT OF INTEREST

Councillor Mann declared an indirect pecuniary interest with respect to item 10.1 as this matter deals with business dealings with his employer.

4. ADOPTION OF PREVIOUS MINUTES

4.1 November 13, 2018 - Regular.

Res. 403/18
Moved By: S. Finamore
Seconded By: L. Cyr

That the following minutes be adopted:
November 13, 2018 - Regular.

Carried

5. PUBLIC PRESENTATIONS

5.1 September 7, 2018 Elliot Lake Charity Bingo Association

Presentation from Sue Jarmovitch

Res. 404/18
Moved By: C. Patrie
Seconded By: S. Finamore

That this matter be referred to the December 17th, 2018 Finance and Administration meeting;

And that staff be directed to look into actual costs for the municipality to operate a TV Bingo from City Hall;

And that the owner of the Bingo Hall be invited to attend and to bring financials for the Bingo Hall.

At the request of the Mayor, the following roll call vote was recorded:

In Favour

C. Patrie
T. VanRoon
L. Cyr
S. Finamore
N.Mann
D. Marchisella

Carried

5.2 November 21, 2018 Presentation from Elliot Lake Residential Development Chair

re: Business Plan Review Fiscal 2018

Res. 405/18
Moved By: N. Mann
Seconded By: S. Finamore

That the Business Plan Review Fiscal 2018 be received as amended.

Carried

6. INTRODUCTION AND CONSIDERATION OF CORPORATE REPORTS

6.1 November 2, 2018 Report from the Treasurer

SR FIN 2018-19 Re: Interim Tax Levy

Moved By: N. Mann
Seconded By: C. Patrie

THAT Staff Report FIN 2018-19, Interim Tax Levy By-Law dated 31st October 2018 be received;

AND THAT the necessary by-law to provide for an interim tax levy and to provide for the payment of taxes and to provide for penalty and interest on arrears in accordance with the Municipal Act, 2001 and such a bylaw has been prepared for Council consideration.

An amendment to the motion was introduced
Res. 406/18
Moved by: C. Patrie
Second by: N. Mann

And that the interim tax levy be set at the existing tax rate

Carried

Main motion as amended
Res. 407/18
Moved By: N. Mann
Seconded By: C. Patrie

THAT Staff Report FIN 2018-19, Interim Tax Levy By-Law dated 31st October 2018 be received;

AND THAT the necessary by-law to provide for an interim tax levy set at the existing tax rate; and to provide for the payment of taxes and to provide for penalty and interest on arrears in accordance with the Municipal Act, 2001 be passed.

Carried

6.2 November 2, 2018 Report from the Treasurer

SR FIN 2018-20 re: Temporary Borrowing

Res. 408/18
Moved By: S. Finamore
Seconded By: L. Cyr

THAT Staff Report FIN 2018-20, dated November 2, 2018 re: Temporary Borrowing be received;

AND THAT the necessary by-law to permit temporary borrowing be passed.

Carried

6.3 November 2, 2018 Report from the Treasurer

SR FIN 2018-21 re: 2019 User Fees

Moved By: L. Cyr
Seconded By: T. VanRoonn

That Report SR FIN 2018-21 of the Treasurer dated November 2, 2018 be received;

And that a by-law to revise City of Elliot Lake user fees be adopted by Council.

A motion to refer was introduced

Res. 409/18
Moved by: N. Mann
Seconded by: S. Finamore

That the 2019 User Fees be referred to the 2019 Ad Hoc Budget Committee.

Carried

6.4 November 22, 2018 Memo from the Treasurer

re: 2019 User Pay Water/Sewer Rates

Res. 410/18
Moved By: C. Patrie
Seconded By: N. Mann

That this matter be referred to the 2019 Ad Hoc Budget Committee.

Carried

6.5 November 5, 2018 Report from the Treasurer

SR FIN 2018-22 re: 46 Ontario Ave Tax Sale by Public Tender

Moved By: T. VanRoon
Seconded By: C. Patrie

THAT Staff Report FIN 2018-22 dated November 5th, 2018 be received;

AND THAT Council approve Option # 1 – to have the property vested in the municipality by writing off the taxes and charging the education portion back to the school board - as outlined in Staff Report FIN2018-22 dated November 5, 2018.

An Amendment was introduced

Res. 411/18
Moved by: C. Patrie
Second by: T. VanRoon

And that the property be declared surplus at the time of closing.

Carried

Main motion as amended:

Res. 412/18
Moved by: T. VanRoon
Seconded by: C. Patrie

THAT Staff Report FIN 2018-22 dated November 5th, 2018 be received;

AND THAT Council approve Option # 1 – to have the property vested in the municipality by writing off the taxes and charging the education portion back to the school board - as outlined in Staff Report FIN2018-22 dated November 5, 2018;

And that the property be declared surplus at the time of closing.

Carried

6.6 November 21, 2018 Report from the Chief Administrative Officer

re: Elliot Lake Wildcats

Moved By: C. Patrie
Seconded By: T. VanRoon

That the report of the Chief Administrative Officer regarding the Elliot Lake Wildcats be received;

A motion to refer was introduced

Res. 413/18
Moved By: T. VanRoon
Seconded By: S. Finamore
That this matter be referred to the December 17, 2018 Finance and Administration;

And that the Elliot Lake Wildcats Board be invited to the meeting for further discussion and information.

Carried

6.7 November 15, 2018 Memo from the Manager of Human Resources

re: Alcohol and Drug Use Policy

Res. 414/18
Moved By: N. Mann
Seconded By: C. Patrie

That the Work Environment Alcohol & Drug Policy be approved as recommended by the Manager of Human Resources.

Carried

6.8 October 10, 2018 Memo from the Director of Recreation and Culture

re: Special Olympics Organization Support

Moved By: C. Patrie
Seconded By: N. Mann

That the memo from the Director of Recreation and Culture re: Special Olympics Organization Support be received.

A motion to refer was introduced

Res. 415/18
Moved by: N. Mann
Seconded by: C. Patrie

That this matter be referred to the December Finance and Administration Committee meeting.

Carried

6.9 November 21, 2018 Report from the Chief Administrative Officer

re: Christmas Season City Hall Closure

Res 416/18
Moved By: N. Mann
Seconded By: S. Finamore

That the report of the CAO re. City Hall Holiday Office Hours be received;

And that City Hall Holiday Hours be approved as detailed below:

Monday Dec 24th: 8:30 am to 12:00 pm

Closed Dec 25-28th inclusive

Dec 31st 8:30 am to 12:00 pm

Closed January 1st

Carried

6.10 November 8, 2018 Memo from the Chief Administrative Officer

re: Remembrance Day office hours

Res. 417/18
Moved By: C. Patrie
Seconded By: L. Cyr

That the memo from the Chief Administrative Officer dated November 8, 2018 regarding Remembrance Day Office Hours be received;

And that the proposed Remembrance Day Office hours be approved in principle pending 2019 CUPE negotiations

Carried

6.11 November 21, 2018 Memo from the Chief Administrative Officer

re: potential disposition of a parcel of land on Hwy. 108.

As this matter deals with a potential disposition of land by the municipality it may be discussed in closed session as per Section 239(2)(c) of the Municipal Act.

Res. 418/18
Moved By: T. VanRoon
Seconded By: N. Mann

That this matter be discussed in closed session.

Carried

6.12 November 21, 2018 Memo from the Chief Administrative Officer

re: Update on recruitment efforts for various vacant positions and terms and conditions of employment of senior managers in various departments.

As this matter deals with personal information about identifiable individuals, including municipal or local board employees it may be discussed in closed session as per Section 239(2)(b) of the Municipal Act

Res. 419/18
Moved By: T. VanRoon
Seconded By: L. Cyr

That this matter be discussed in closed session.

Carried

6.13 November 21 2018 Memo from the Chief Administrative Officer

re: Terms and conditions of leases and site development agreements at the Pearson Plaza.

As this matter deals with personal information about identifiable individuals and advice that is subject to solicitor-client privilege, it may be discussed in closed session as per section 239.(2)(b) and 239.(2)(f) of the Municipal Act

Res. 420/18
Moved By: C. Patrie
Seconded By: N. Mann

That this matter be discussed in closed session.

Carried

Councillor Mann left his chair

7. PRESENTATION OF COMMITTEE REPORTS

8. UNFINISHED BUSINESS

9. PETITIONS

10. CORRESPONDENCE

10.1 November 21, 2018 Letter from Elliot Lake Non-Profit Housing Corporation

re: Title on 4 Pine

Res. 421/18
Moved By: S. Finamore
Seconded By: T. VanRoon

That the Council of the City of Elliot Lake has no objection to and endorses the following issuance of Supplementary Letters Patent of Elliot Lake Municipal Non-Profit Housing Corporation to read as follows:

The Directors of the Elliot Lake Municipal Non-Profit Housing Corporation (the Corporation) shall be appointed by the Board of Directors of Huron Lodge Community Service Board Inc.
The Directors shall be residents of Elliot Lake, Ontario

At the request of the Mayor, the following roll call vote was recorded:

<u>In Favour</u>

C. Patrie
T. VanRoon
L. Cyr
S. Finamore
N.Mann
D. Marchisella

Carried

Councillor Mann returned to his chair

10.2 November 21, 2018 Letter from Ken Meawasige

re: Turtle Island Center for Excellence in Environmental Research and Education

As this matter with potential disposition of land by the municipality it may be discussed in closed session as per Section 239(2)(c) of the Municipal Act.

Res. 422/18
Moved By: T. VanRoon
Seconded By: L. Cyr

That this matter be discussed in closed session.

Carried

11. NOTICES OF MOTION

11.1 November 26, 2018 Notice of Motion from Councillor Finamore

re: Re-establish a museum board as a stand alone board

Res. 423/18
Moved by: S. Finamore
Seconded by: N. Mann

Whereas in May of 2015, the Recreation Standing Committee passed a motion to merge the Museum Board in with a newly developed Arts and Culture Advisory;

And whereas the museum has its own separate mandate from the overall arts and culture of the community;

And whereas in order for the municipality to continue receiving operational grant funding for the museum, it is required to have its own board and a supported operational plan;

And Whereas there is a desire to see the museum continue to succeed and grow within the municipality;

Now Let It Be Resolved That; the City of Elliot Lake Council rescind resolution # 22-15 which merged the Museum Board into Arts and Culture Advisory, and that the Museum Board be re-established as a stand alone board for the purpose of serving the Elliot Lake Nuclear and Mining Museum.

Carried

12. PUBLIC QUESTION PERIOD

13. INTRODUCTION AND CONSIDERATION OF BY-LAWS

13.1 By-law No. 18-60

Being a by-law to provide for interim tax levy for the year 2019

Res. 424/18
Moved By: N.Mann
Seconded By: T. VanRoon

That By-law No. 18-60, as amended being a by-law to provide interim tax levy for the year 2019 be passed.

Carried

13.2 By-law No. 18-61

Being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2019.

Res. 425/18
Moved By: C. Patrie
Seconded By: T. VanRoon

That By-Law No. 18-61 being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2019 be passed

Carried

13.3 By-law No. 18-62

Being a by-law to adopt the estimates for the sums required during the year 2019 for the Water and Wastewater Plant (User Pay) Operations, and to set 2019 Water Rates and to amend By-law No. 84-28

Res. 426/18
Moved By: Patrie
Seconded By: L. Cyr

That By-law No. 18-62 being a by-law to adopt the estimates for the sums required during the year 2019 for the Water and Wastewater Plant (User Pay) Operations, and to set 2019 Water Rates and to amend By-law No. 84-28 be deferred.

Carried

13.4 By-law No. 18-63

Being a by-law to establish User Fees for Municipal Services and to repeal By-law 18-6

Res. 427/18
Moved By: C. Patrie
Seconded By: L. Cye

that By-Law No. 18-63 being a by-law to establish User Fees for Municipal Services and to repeal By-law 18-6 be deferred.

Carried

13.5 By-law No. 18-67

Being a by-law to authorize the entering into of an agreement for provision of services with respect to Civic Centre Renovations - Retaining Wall

Res. 428/18
Moved By: L. Cyr
Seconded By: N. Mann

That By-Law No. 18-67 being a by-law to authorize the entering into of an agreement for provision of services with respect to Civic Centre Renovations - Retaining Wall be passed.

Carried

Res. 429/18
Moved by C. Patrie
Seconded by: S. Finamore

That we extend the meeting past the hour of 10:00 PM.

Carried

14. COUNCIL REPORTS AND ANNOUNCEMENTS

Elliot Lake Masonic Hall
Christmas Turkey Dinner, Wed. December 5, 2018, from 4:30 pm to 6:30 pm. $17.00 Per Person with Entertainment: “Men Of Song”. For Tickets Call Ken Pierce 705-848-3947

Christmas Miracle fundraiser
The Dollar Store and More in the Paris Plaza is running a Christmas Miracle Fundraiser, taking donations to fill stockings and also taking names of those who may be in need. This is a great addition to the many initiatives that take place over the season of giving, helping to ensure that everyone is remembered over the holiday.

Fire Fighter Food Drive
December 1st, our fire fighters and volunteers will be going door to door to help the food bank prepare for the holiday season. You can sign up to help at the fire hall or leave non-perishable items out on your doorstep in the morning for volunteers to pick up. You can help make sure everyone enjoys the season holidays.…

Toy Drive
December 6-7th the Moose FM, Salvation Army and the OPP will be looking for your assistance in filling the Christmas void, gifts for boys and girls are welcome and you can help to fill the OPP cruisers….

Christmas Parade
Time to show your Christmas Spirit…. November 30th will be this year’s Christmas Parade, starting at the Civic Center and ending at the Collins Hall, if you wish to submit a float, please contact Darla at 705-848-2287 Ext.2402

Safe Trade Site
The “Safe Trade Site” is now open for use, located in front of the OPP Station; this site can be used for any online purchase or trade transactions in the safety net of the OPP. This would include Kijiji or any of the buy and sell site purchases.

X-Mas Concert
COMMUNITY CHRISTMAS CONCERT, December 5, 2018 starts at 6:30 p.m. at the Lester B. Pearson Civic Centre. Tickets: $5 available at Elliot Lake Welcome Centre. Net proceeds to benefit Elliot Lake Foodbank. Please bring a nonperishable food item. Join us for this magical tradition, an arts event of The City of Elliot Lake.

CSO
Come chat with our Community Safety Officer Phil Young. He will be available for questions at the Rens Center on December 14th

Al Collette Memorial Christmas Dinner
Don't have Christmas Dinner alone, community volunteers in the spirit of Christmas and in memory of Al Collette will be hosting a turkey dinner at the Collins hall on Christmas day.

Bowes and Clothes
This is a new clothing store that will be opening in Elliot Lake on December 1st at 10 am, located at 7 Elizabeth Walk, come see what they have to offer.

Councillor VanRoon.
I just want to take a moment on behalf of Council, Staff and the community to thank Councillor Tammy VanRoon for her service to our community over the last four years. Many good things have come to pass with her hard work and dedication to the municipality and it is my hope that she will consider putting her name forward to perhaps serve on some of our Advisory Committees come the new year…. Best wishes from all of us Tammy.

15. ADDENDUM

16. CLOSED SESSION

Res. 430/18
Moved By: L. Cyr
Seconded By: S. Finamore

That we go into closed session at the hour of 9:50 PM

Carried

Res. 431/18
Moved By: N. Mann
Seconded By: S. Finamore

That we come out of closed session at the hour of 11:10 PM

Carried

17. ADJOURNMENT

Res. 432/18
Moved By: T. VanRoon
Seconded By: C. Patrie

That this meeting adjourn at the hour of 11:10 PM

Carried

_____

Mayor

_____

City Clerk

THE CORPORATION OF THE CITY OF ELLIOT LAKE

Minutes of a special meeting of the Council of The Corporation of The City of Elliot Lake

Monday, December 3, 2018, 7:30 PM
COUNCIL CHAMBERS

Present
D. Marchisella, Mayor
L. Cyr, Councillor
E. Pearce
N. Mann, Councillor
S. Finamore
C. Patrie, Councillor
T. Turner, Councillor
D. Gagnon, Chief Administrative Officer
J. Thomas, Director of Protective Services
N. Bray, City Clerk

1. CALL TO ORDER

2. ROLL CALL

3. DECLARATIONS OF CONFLICT OF INTEREST

4. PUBLIC PRESENTATIONS

5. CORRESPONDENCE LIST

6. REPORTS

6.1 November 29, 2018. Report CK2018-18 of the City Clerk

re: Remuneration - Mayor and Council

Res. 433/18
Moved By: E. Pearce
Seconded By: C. Patrie

That Staff Report CK2018-18, dated November 29, 2018 of the City Clerk concerning the Council Remuneration by-law be received.

Carried

6.2 November 29, 2018. Report CK2018-19 from the City Clerk

re: Signing Authority- financial instruments

Res. 434/18
Moved By: C. Patrie
Seconded By: S. Finamore

That Staff Report CK2018-19, dated November 29, 2018 of the City Clerk concerning Signing Authority be received;

And that Councillor Mann be authorized as the third member of Council to sign documents for the payment of funds in the absence of the Mayor or Deputy Mayor;

Carried

7. NOTICES OF MOTION

8. OTHER BUSINESS

9. BY-LAWS

10. CLOSED SESSION BUSINESS

11. ADJOURNMENT

Res. 435/18
Moved By: Mr. N. Mann
Seconded By: Mr. L. Cyr

That this meeting adjourn at the hour of 7:32 PM.

Carried

_____ _____

Mayor City Clerk

THE CORPORATION OF THE CITY OF ELLIOT LAKE

Minutes of a special meeting of the Council of The Corporation of The City of Elliot Lake

Tuesday, December 4, 2018, 6:30 PM
Committee Room

Present
D. Marchisella, Mayor
L. Cyr, Councillor
E. Pearce
N. Mann, Councillor
S. Finamore
C. Patrie, Councillor
T. Turner, Councillor
M. Rose, Councillor – Township of the North Shore
D. Gagnon, Chief Administrative Officer
J. Thomas, Director of Protective Services
N. Ottolino, Manager of Human Resources
A. Vlahovich, Manager of Economic Development
T. Dunlop, Director of Recreation and Culture
D. Halloch, Director of Public Works
D. Hennessey, Museum & Special Events Co-ordinator
N. Bray, City Clerk

1. CALL TO ORDER

2. ROLL CALL

3. DECLARATIONS OF CONFLICT OF INTEREST

4. REPORTS

Paul Cassan of Wishart Law Firm provided a Council Orientation session.

5. ADJOURNMENT

Res. 436/18
Moved By: Mr. N. Mann
Seconded By: S. Finamore

That this meeting adjourn at the hour of 9:30 PM.

Carried

Mayor	City Clerk

THE CORPORATION OF THE CITY OF ELLIOT LAKE

Minutes of a special meeting of the Council of The Corporation of The City of Elliot Lake

Wednesday, December 5, 2018, 3:00 PM
COUNCIL CHAMBERS

Present
D. Marchisella, Mayor
L. Cyr, Councillor
E. Pearce, Councillor
N. Mann, Councillor
S. Finamore, Councillor
C. Patrie, Councillor
T. Turner, Councillor
D, Halloch, Director of Public Works
J. Archambault, BDO
J. Laity, BDO L. Sprague, Director of Clerks & Planning Services
N. Bray, City

1. CALL TO ORDER

2. ROLL CALL

3. DECLARATIONS OF CONFLICT OF INTEREST

4. REPORTS

4.1 December 5, 2018. Council Financial Statement Training presented by BDO Canada LLP

The Auditors for the City of Elliot Lake presented a session on Financial Statement training.

5. ADJOURNMENT

Res. 437/18
Moved By: Mr. N. Mann
Seconded By: S. Finamore

That this meeting adjourn at the hour of 4:20 PM.

Carried

_____ _____

Mayor City Clerk

Denison Mines

Denison Mines Inc.
200 – 1 Horne Walk
Elliot Lake ON P5A 2A5

T: 705-848-9191
F: 705-848-5814

www.denisonmines.com

December 5, 2018

Mayor Marchisella & Members of Council
City Of Elliot Lake
45 Hillside Drive North
Elliot Lake ON P5A 1X5
Via email: Nbray@city.elliotlake.on.ca

Attention: Ms. Natalie Bray

Dear Ms. Bray:

Re: Denison Mines Inc. Annual Presentation to Council

Denison Mines would like to provide a presentation to Mayor Marchisella, Elliot Lake City Council and the general public on December 10th, 2018 during the regularly scheduled City Council meeting. Our presentation will provide an update of the status of Denison's closed mine sites in Elliot Lake. We will forward a copy of the presentation separately.

If you have any questions or comments, please do not hesitate to contact the undersigned.

Yours very truly,

DENISON MINES INC.

Per: Janet Lowe
General Manager
/ae

Cc: D. Cates, W. Wiggins

City of Elliot Lake Presentation

December 2018

Denison Environmental

Introductions & Overview

Denison Mines

- Janet Lowe, General Manager, Denison Environmental Services
- Wade Wiggins, Environmental Manager, Denison Environmental Services
- James Cameron, Maintenance Supervisor, Denison Environmental Services

Overview

- Activities at the sites
- Regulatory requirements for the sites
- Site access and Health & Safety concerns

Denison – Site Activities

- For the past two years, activities on the sites have not changed. It has been routine Care and Maintenance which includes:
  - Aging equipment repair or replacement
  - Herbicide of vegetation on dams
  - Brushing of vegetation along roadways and on dams
  - Monitoring of water quality and quantity
  - Monitoring of dam instrumentation
  - Road maintenance
  - Snow removal

Denison Environmental

Denison – Site Activities (cont'd)

- Removal of beaver dams and debris
- Site inspections
  - Regulators (CNSC, ENDM, MECP)
  - Engineers of Record – for annual dam inspections

Denison Environmental

Regulatory Requirements

- Both sites are licensed and regulated by Canadian Nuclear Safety Commission (CNSC) and a number of provincial agencies under an umbrella labelled the Joint Review Group (JRG)
  - Monthly water quality reports
  - Monthly Reclamation Group
  - Annually Operating Care and Maintenance Report

CNSC Five Year Review

- No changes in our sampling program in 2017
- In 2018 we will complete our Cycle 5 Study Design
  - Review of the environmental sampling program

Annual Monitoring

We routinely monitor the following:

Health and Safety

- H&S accidents and incidents of staff and others on the sites
- Gamma Dosimetry Program
- Radon Progeny for the treatment Plants

Water Quality

- Groundwater
- Surface water

Dam Instrumentation

Denison Environmental

Site Access and Health and Safety – Know the Hazards

There is no public access permitted on Denison sites

- There are No Trespassing signs posted
- Sites are now monitored with cameras

WHY?

Because of the public accessing the sites, the sites have become a Health and Safety issue for the DES staff working on the sites

Denison Environmental

Want to know more?

- The annual newsletter will continue to be published annually; distributed with The Standard with additional copies at Welcome Centre
- We provide an annual water quality monitoring report in the spring every year and that is available to the public
- We invite members of public to participate in mine site tours during Uranium Days in late June and early July. All tours are booked through the City.
- Always a phone call away
  - Denison Mines 705 848 9191
  - In Case of Emergency 705 461 0466 - a DES staff member answers this phone 24/7

Denison Environmental

Rio Algom

City of Elliot Lake Emergency Response Drill

David Hewitt, Site Superintendent

10 December 2018

Agenda

Emergency response training

Engagement and planning

Notification to public

Simulated joint emergency response drill

Key lessons

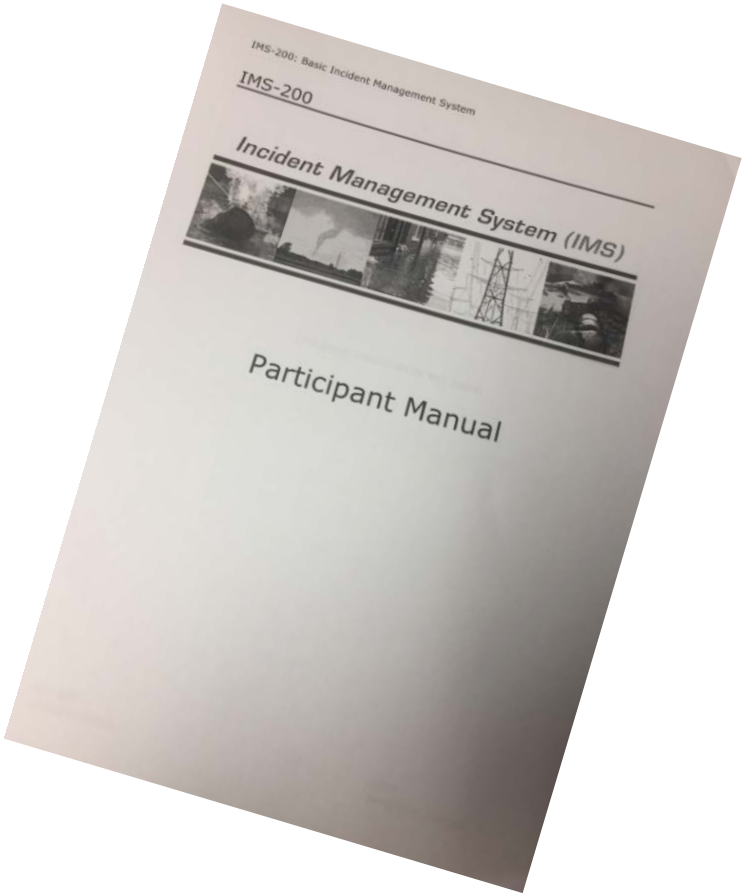
Questions and answers

Rio Algom

Emergency response training

Incident Management System (IMS) 100 & 200 training 25 and 26 April 2018

- Phoenix Emergency Management provided IMS training to the City of Elliot Lake employees, first responders, Rio Algom Limited (RAL), BHP and Denison Environmental.



Benefits

- Alignment of emergency response systems and terminology;
- Interaction in advance of community workshops.

Rio Algom

Engagement and planning

Participants of community workshop held 30 May 2018

45 participants representing 2 municipal governments, 2 First Nations, 3 regulatory agencies, 4 emergency response agencies, 2 health agencies, BHP and RAL and our contractor Denison Environmental Services.

Key outcomes

- City and emergency services support for joint simulated emergency response drill;
- Identification of community impacts (hydro, roads, drinking water, natural gas and sewage lines);
- Clear understanding of response organization roles and expectations during event;
- Identification of response boundaries, responsibilities, capabilities and support requirements.

Planning workshops for simulated full field drill

- Steering Committee comprised of participating organizations from May workshop.
- Committee met throughout the summer to set objectives, scope of participation and develop scenarios, injects and establish controllers, observers and players.
- Chaired by external resource.

Notification to public

Public Notice of Simulated Emergency Exercise

On Wednesday, September 26, 2018 the City of Elliot Lake in conjunction with Rio Algom Limited, (RAL), a subsidiary of BHP, will be conducting a simulated field emergency response exercise from 8:00am to 1:00 pm Eastern Time.

The exercise is being coordinated to provide a training opportunity and evaluate interagency response capabilities. Please do not be alarmed if you notice an influx of emergency vehicles and personnel in City of Elliot Lake or around the RAL closed sites.

The participants for this exercise will include:

- City of Elliot Lake employees including public works
- Emergency response vehicles and personnel from Fire, Ambulance and OPP
- RAL and/or BHP employees
- Denison Environmental as a contractor to RAL/BHP

Residents should be aware that real life sights and sounds may be seen and heard through a variety of emergency response vehicles in the area. Any impact to the community should be minimal.

To maximize the effectiveness of the training, the public is asked to kindly refrain from visiting the exercise areas and be patient and helpful by not impeding the process throughout the exercise. This exercise will not interrupt public safety services and no roads or highways will be closed to the public.

Residents in the area should continue reporting real world emergencies by dialing 9-1-1.

For more information please contact:

City of Elliot Lake
Judy Croskery, Community Emergency Management Coordinator
Phone: 705-848-3260
Email: jcroskery@city.elliotlake.on.ca

Rio Algom Limited
David Hewitt, Superintendent Elliot Lake
Phone: 705-848-0111
Email: David.Hewitt@bhp.com

Elliot Lake BHP Rio Algom

26 September 2018 simulated drill

Participants

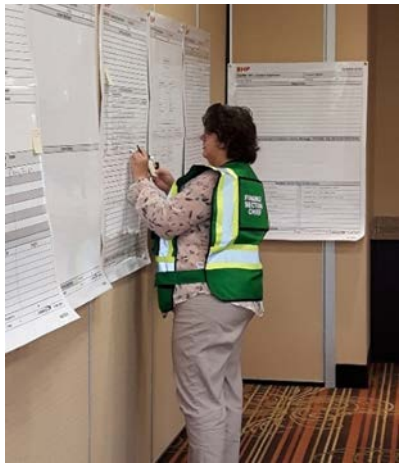
BHP/RAL, City of Elliot Lake, Algoma Emergency Services, Northshore Search and Rescue, Algoma Health, local Ontario Provincial Police, Ministry of Environment and Canadian Nuclear Safety Commission (notifications only).

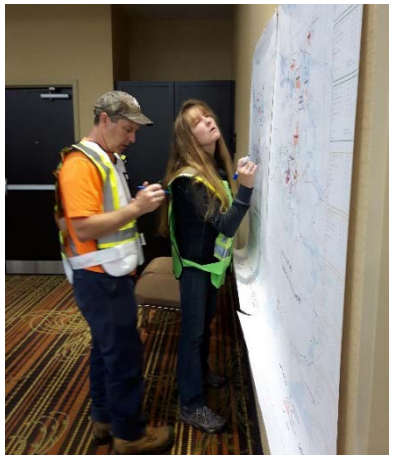
Scenario

Stanleigh Dam A failure resulting in washout of Highway 108 accompanied by loss of power, natural gas and land-based communications including mock employee fatality, in field missing persons, stranded school bus and media injects from 3rd party media firm.

Key Outcomes

- The BHP Elliot Lake IMT and City of Elliot Lake Emergency Operations Centre were both mobilized, and communications established.
- Alternate access routes established for rescue of missing hikers and school bus.
- Simulated BHP/RAL and City joint press release and public media event.





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Key Lessons

- Due to miscommunication both the City and RAL were sourcing alternative water supply.
- Electrical connections for generator to the Denison Environmental Services shop required for alternate EOC.
- RAL reviewing alternative communication solutions (radios) in the event of power failure to cell phone towers.
- Exploring technology for early warning systems.
- Continue table top and drill exercises.
- Continue working relationships with emergency services and community.

Thank you!

- City of Elliot Lake, Emergency responders, Northshore Search and Rescue, Trail Association (lost hikers), Denison Environmental Services and Jeff Edwards of Phoenix Emergency Management.

Questions?

Rio Algom

Rio Algom

Rio Algom

City of Elliot Lake
Elliot Lake Closed Sites Update

David Hewitt, Site Superintendent

10 December 2018

Agenda

- Rio Algom Limited staff and responsibilities
- Community engagement
- Dam safety
- Stanleigh effluent treatment
- Operations and projects
- License and permit modernization
- Questions and answers

Rio Algom

Roles and responsibilities

Based in Elliot Lake

Elliot Lake Superintendent – David Hewitt

Specialist Site Planner – George Downey

Based elsewhere

Canadian Sites Manager – Anthony (Tony) Lambert

Principal Regulatory Compliance – Holly Heffner

Specialist Community – Ann Paton

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Community engagement

- City Council Engagement and Update
- Annual Newsletter
- Decommissioned sites bus tours
- Serpent River Watershed Monitoring Program annual report – sent to City Council (developed jointly with Denison Mines)
- Presentations to local interest groups

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Community support

- Sheriff Creek – signage, trail maintenance
- Elliot Lake Museum – decommissioned Uranium Mines display update
- City of Elliot Lake – Incident Management System training
- City of Elliot Lake – participation in September 2018 Emergency Response Drill

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Dam safety engagement activities

- Dam safety is a regular component of annual newsletters, routine presentations to City and annual public site tours.
- 2018 emergency response planning and exercises (May workshop and September drill).
- Rio Algom Limited participates as a resource in City's Emergency Management Committee.
- Periodically meet with local interest groups.

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Rio Algom Limited & Denison Mines Inc.
Community Newsletter 2018

Denison Mines

The Art of Mining: Shaping the Mine of the Future

As described on PwC Canada's website: 'The art of mining is a photography competition that aims to highlight the positive impact the mining community is delivering across the world'. In 2017, the second year of this annual contest, the theme was 'How is your organization transforming the face of mining through diversity and innovation?' Prior to the annual Prospectors & Developers Association of Canada (PDAC) convention, Canadian mining companies, were invited to submit a photo based on this theme.

Prizes are awarded to the top three winners: a financial donation to a charity or community program as determined by the winning company. In a reception held at the Art Gallery of Ontario, 700 attendees enjoyed an exclusive art exhibition of the 22 finalists' photo entries.

In December 2016 Denison Mines requested pictures from all of their operations across Canada for an internal contest and the photo chosen to represent Denison at the art exhibition was a view of Dam 10 at the former Denison Mine site in Elliot Lake. Denison's Dam 10 is part of a decommissioned site that contains the tailings from 35 years of active uranium mining in the region, and is an example of how Denison's Environmental Services ("DES") division takes pride in achieving engineering in balance with nature. Faced with historically low uranium prices, Denison has taken an innovative view of turning its historic mining liabilities in Elliot Lake into an asset – relying on the "resourcefulness" of its staff at DES to care for its own decommissioned sites and serve others in the Canadian mining industry as a means to help fund the company's next generation of uranium mining in the Athabasca Basin region in northern Saskatchewan.

Although our photo was not the grand prize winner, it was an honour to have been selected as a finalist along with a number of mining giants – Goldcorp Inc., BHP Billiton, IAMGOLD Corporation, Kinross Gold Corporation, Lundin Mining Corporation as well as Agnico Eagle Mines Limited, the grand prize winner who received a $10,000 donation to their community program or charity of choice.

Dam safety planning

Work continues

- Active monitoring and evaluation.
- Late 2017 and early 2018 drilling performed at Quirke and Nordic to determine characteristics of underlying tailings; geotechnical and geochemical data are being analyzed.
- Dam safety monitoring is performed to ensure our programs are in line with industry and Canadian Dam Association Standards.

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Stanleigh effluent treatment

Overview

- Radium levels were above monthly mean discharge criteria in December 2017 and January 2018. City of Elliot Lake informed as per license requirements.
- Radium discharges exceeded the monthly mean of 0.37 becquerel per litre (Bq/l) but did not exceed the acceptable concentration for radium at 0.5 Bq/l as outlined in the Guidelines for Canadian Drinking Water Quality by Health Canada.
- No exceedances since January 2018.

Action Plan

- Increased monitoring;
- Added silt curtain in Settling Pond;
- Trialing new treatment process;
- Working closely with industry experts and regulators.

Rio Algom

Operations and projects

Recent year

- Stanleigh treatment trials.
- Emergency response readiness activities.

Upcoming

- Replace aging pump stations with modern buildings at Nordic.
- Stanleigh reagent storage building and minor mechanical plant modifications (generator).
- Replace beaver dam at Lacnor with engineered berm.
- Dredge Pronto and Nordic settling ponds.

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License and permit modernization

- Continue transition of CNSC license to License Condition Handbook
- Administrative amendment – Certificates of Approval to Environmental Compliance Approvals – Ministry of Environment Conservation and Parks
- Serpent River Watershed State of the Environment Cycle 5

Rio Algom

Want to know more?

General Inquiries/Complaints/Concerns

Rio Algom Limited office (705) 848-0111

ClosedSiteEnquiry@bhp.com

Rio Algom

Questions?

Rio Algom

Rio Algom

The Corporation of the City of Elliot Lake

Council Report DM2018-02

Report of Mayor Marchisella
for the Consideration of Council

RE: Committee and Board Appointment

OBJECTIVE

To assign members of Council with positions on boards and committees relevant to city business.

RECOMMENDATION

That Report DM2018-02 of Mayor Marchisella dated 10th December, 2018 be received;

And that the City of Elliot Lake Council adopt the recommendations for committee and board appointments as presented for members of Council;

And further that staff be directed to post for volunteer applicants to be appointed to the various boards and committees for this term of Council;

And that volunteers may be required to undertake a vulnerable records check.

Respectfully Submitted

Prepared by
Mayor Dan Marchisella

10th December 2018

Background

Council is required to adopt a committee and board appointment list following each election year for the term of Council.

Analysis

Attached is the recommended committee list.

Financial Impact

There is no financial impact to this recommendation.

Links to Strategic Plan

Strong Municipal Corporate Administration and Governance

Summary

Approval is sought to adopt the recommendations for committee and board appointments as presented for members of Council.

STANDING COMMITTEES 3 members of Council and Mayor, Ex officio	
Finance & Administration Committee Chair – Councillor Mann Members – Councillors Patrie and Finamore Secretary – D. Gagnon	**By-laws & Planning Committee** Chair – Pearce Members - Councillors Finamore and Mann Secretary – J. Thomas
Public Services Committee Chair – Councillor Cyr Members - Councillors Pearce and Mann Secretary – D. Halloch	**Recreation and Culture Committee** Chair – Councillor Finamore Members - Councillors Turner and Cyr Secretary – T. Dunlop
Economic Development Committee Chair – Councillor Patrie; Members - Councillors Pearce and Turner Secretary – A. Vlahovich, Economic Development Coordinator	
CITY OF ELLIOT LAKE COMMITTEES **All Members appointed by City Council, Mayor is ex officio member**	
Accessibility Advisory Committee Members – Councillors Cyr and Turner Secretary – N. Bray, City Clerk	**Parks and Recreation Advisory Committee** Members – Councillors Mann and Finamore, Secretary – D. Brandow
Youth Advisory Committee Members – Councillor Cyr and Mann	**Arts and Culture Advisory Committee** Members - Councillors Cyr and Finamore Secretary – K. Matuszewski, Arts & Culture Coordinator
Economic Development Advisory Committee Members – Councillors Pearce and Patrie Secretary – A. Vlahovich, Economic Dev't Coordinator	**Seniors Advisory Committee** Councillors Turner and Finamore, Secretary – Sarah Robb
Shared Use Trails Committee Members – Councillor Cyr, Councillor Patrie, Secretary – D. Brandow	**Miners Memorial Name Selection Committee** Members – Councillor Pearce, Secretary - D. Hennessey, Museum Coordinator
Elliot Lake Residential Development Commission Members – Councillors Mann, Pearce, Turner Secretary – A. Vlahovich, Economic Dev't Coordinator	**Public Library Board** Members – Councillors Cyr and Patrie Secretary – D. Gagnon, CAO
Event Review Committee Members – Under Staff Review	**Elliot Lake Nuclear and Mining Museum Board** Members - Councillors Finamore and Cyr

CITY OF ELLIOT LAKE COMMITTEES All Members appointed by City Council	
Compliance Audit Committee Members-	**Emergency Management Program Committee** Mayor Marchisella, Councillor Cyr, Fire Chief Thomas, CAO Dan Gagnon Secretary – J. Croskery, CEMC
Committee of Adjustment Members –	**Property Standards Committee** Members –
AD HOC COMMITTEES	
Ad hoc 2019 Budget Committee All members of Council, Chair – Councillor Mann Secretary –	**Ad hoc Community Health Care Committee** Mayor Marchisella, Councillors Finamore and Mann
Ad hoc Community Hub Committee Mayor Marchisella, Councillors Turner and Pearce. Rec Advisory to be included upon funding Secretary – Natalie Bray	**Ad Hoc Smart City Committee** As per MOU with Samsung Renewable Energy Mayor Marchisella, Councillor Turner and CAO Dan Gagnon
EXTERNAL COMMITTEES AND BOARDS	
Elliot Lake Retirement Living Board Mayor Marchisella and Councillor Mann	**Algoma District Municipal Association** Councillor Patrie
Algoma Public Health Councillor Pearce	**Renaissance Seniors Centre** Councillor Pearce
Algoma District Services Administration Board Mayor Marchisella, Councillors Cyr, Mann, and Patrie. Request for Continuity	**Serpent River Region Environmental Committee** No Longer Relevant
Small Business Development Corporation No Longer Relevant	**Huron Lodge Committee** Councillor Finamore
Elliot Lake Non-Profit Housing Corporation No Longer Relevant	**Elliot Lake Safe Communities Coalition** Mayor Marchisella and Councillor Cyr
Elliot Lake Police Services Board Mayor Marchisella, Councillor Pearce , Secretary – B. Lackie, Administrative Assistant	**ELNOS** - Elliot Lake and North Shore Corporation for Business Development Councillor Mann
Sustainable Development Steering Committee No Longer Relevant	**Mount Dufour Committee** Mayor Marchisella, Councillors Mann & Turner
East Algoma Chiefs, Mayors & Reeves Council No Longer Relevant	**WildCats Board** Councillors Pearce and Patrie
Serpent River and Elliot Lake Lands and Economic Development EL Members- Mayor Marchisella, Councillors Pearce and Finamore Recording: Dan Gagnon	**Mississuagi Park Commission** Councillor Ed Pearce and A. Vlahovich

The Corporation of the City of Elliot Lake

Chief Administrative Officer Report CAO2018-00

Report of CAO Dan Gagnon
for the Consideration of Council

RE: Cannabis Retail Sales in Elliot Lake

OBJECTIVE

Council must decide before January 22, 2019 whether the City of Elliot Lake will be willing host for licensed recreational cannabis retail stores.

RECOMMENDATION

That the report from the Chief Administrative Officer re. Cannabis Retail Sales in Elliot Lake be received;

And that the City of Elliot Lake Council provide direction to staff whether the municipality wishes to allow recreational cannabis retails stores or to opt out of being a host to such establishments.

Respectfully Submitted

_____

Prepared by
Daniel Gagnon

December 6, 2018

BACKGROUND

On October 17 2018 the use and sale of Cannabis become legal across Canada, each province has been put in charge of plans for production, retail and regulations for cannabis and cannabis products. All Ontario municipal Councils have been given until January 22nd, 2019 to make a decision to either opt in or opt out of the program regulated by the province's Alcohol and Gaming Commission of Ontario (AGCO). The AGCO will license private retailers to store and sell cannabis to the public for recreational use. Those licensees will have stringent regulations and specifications for their operations. But they will only be granted licenses to be within municipalities who have agreed to permit their existence within their boundaries. The province aims to have the new licensees operating by April, 1 2019 allowing some time for municipalities to address zoning and other by-laws.

Municipalities who opt into the program will have access to some funding from the Ministry of Finance, Elliot Lake has been allocated $16,239 for phase one funding for the purpose of addressing enforcement, by-law and policy development, public inquires and increased services. Another phase of funding will be released in the late spring, funding amounts dependent on Council's decision.

Municipal Governments have a one-time opportunity to opt out of the retail sale of cannabis in their communities. A municipality may opt back into allowing cannabis retail stores in their communities at a later date to be determined by the Province. However, once a Municipality has opted in to allow cannabis retail stores, they are not able to opt out at any point.

ANALYSIS

The OPP already have the legislative and other tools necessary for enforcement and guidelines have been already set out within various legislation: Ontario Cannabis Act, Updated Smoke Free Ontario Act, Updated Criminal Code and Bill 36 Ontario Cannabis Statute Law Amendment Act.

The city's new Official Plan (OP) and zoning bylaws already generally address marijuana cultivation in industrial zones and would permit recreational cannabis retail anywhere that commercial retail use would be permitted. That said, the province's own regulations for licensees sets out minimum setbacks to schools and the like, so regales of coning no licensed establishments will be near school zones. See attached summary if the regulations from the AGCO for retail stores. If a slight update is in order for the OP and zoning, it would be easily accomplished in the first quarter of 2019.

The province has dictated that it will be legal to smoke or vape marijuana anywhere tobacco use is permitted, with restrictions of course on driving. The city's drug and alcohol policy was recently updated to capture the legal use of cannabis.

If Council wishes to opt-in or out, there is no need to delay making the decision. If Council wants more research or needs more time, then that direction should be done now in order to ensure adequate time to do the research before the deadline if January 22nd.

Financial Impact

Overall the immediate financial impact of opting or out does not appear to be significant. Mostly modest preliminary costs and some grants to offset those costs. There are still many unknowns and it is largely impossible to predict the long term impacts of retail cannabis on a community social-economic well-being.

What may be more significant is the boost to retail that may result from becoming a wiling host to cannabis retail. From a pure commercial perspective there may be more foot traffic in key areas, job creation, investment in storefronts and the like from private retail stores that do not exist today.

City administration has fielded several inquiries for both commercial production and potential retail licensed dispensaries.

Links to Strategic Plan

Economic Development and Diversification, Stabilization, and Investment Readiness

Capitalize on opportunities for diversification and community growth.

Summary

Council must decide soon whether Elliot Lake will opt in and be a willing host for retail cannabis or opt out of the new provincial retail cannabis regime.

AGCO | Alcohol and Gaming Commission of Ontario

Registrar's Standards for the Private Retail Sale of Cannabis

Introduction

The *Cannabis Licence Act, 2018* (CLA) and Regulation 468/18 provide the Registrar with authority to establish standards and requirements in the following areas:

- store premises, equipment and facilities, including surveillance and security
- the prevention of unlawful activities
- advertising and promotional activities
- training related to the responsible use and sale of cannabis
- the protection of assets
- record-keeping and measures to maintain confidentiality and security of records
- compliance with the federal cannabis tracking system.

These Standards are outlined in the *Registrar's Standards for Cannabis Retail Stores*. Licensees are required to comply with the *Registrar's Standards for Cannabis Retail Stores*, as well as all applicable laws and regulations, including the *Cannabis Control Act, 2017* (CCA), the *Cannabis Licence Act, 2018* (CLA), and Ontario Regulation 468/18.

The objective of a standards-based regulatory model is to shift the focus from requiring licensees to comply with a specific set of rules or processes, toward the broader regulatory outcome or objectives they are expected to achieve. Since there may be many ways for a licensee to meet the Standards, licensees have the flexibility to determine what works best for their business, thereby strengthening regulatory outcomes without needlessly burdening

regulated entities.

Holders of a Retail Operator Licence are responsible for meeting all Standards. Where not specified otherwise, Standards also apply to holders of a Retail Manager Licence.

The *Registrar's Standards for Cannabis Retail Stores* will be reviewed and revised on a regular basis to ensure that they are effective in mitigating risks as the cannabis retail sector matures.

General Standards

Licensees must ensure that all employees act in accordance with the law and demonstrate honesty and integrity.

Requirements - At a minimum:

- licensees must obtain criminal background checks from employees as part of the hiring process
- licensees must ensure that all employees understand their obligations with respect to applicable laws, regulations, standards, and policies
- licensees must ensure that all employees have completed any required training, including Board-approved training, prior to their first scheduled shift.

Licensed Retail Operators must exercise oversight of their retail operations.

Licensed Retail Operators (if also performing the duties of a Retail Manager) or licensed Retail Managers may only be accountable for one authorized store.

A copy of the Retail Manager Licence must be kept at the store, and made available to AGCO inspectors or investigators upon request.

The retail store's operating name must be the same as the name set out on the retail store authorization.

A Licensed Retail Operator must submit the following changes to the Registrar within a reasonable time:

- if a person ceases to be a director or officer of a Licensed Retail Operator that is a corporation or a corporation that effectively controls the business
- if a person ceases to be a partner of a partnership in which the Licensed Retail Operator is also a partner.

A Licensed Retail Operator must submit, within a reasonable time, the following changes to the Registrar for approval:

- a person becomes a director or officer of a Licensed Retail Operator that is a corporation or a corporation that effectively controls the business
- a person becomes a partner of a partnership in which the Licensed Retail Operator is also a partner

a person or partnership acquires a beneficial interest in the Licensed Retail Operator's business, including holding or controlling shares of a holder that is a corporation or in a corporation that effectively controls the business

a person or a partnership other than the Licensed Retail Operator becomes entitled to any of the profits from the sale of cannabis or cannabis accessories, or liable for any obligations incurred from the sale of cannabis or cannabis accessories, at any cannabis retail store for which the Licensed Retail Operator holds a retail store authorization.

Physical Store Requirements

A secure, high-resolution surveillance system must be in place at all times.

Requirements - At a minimum:

cameras and lighting must be positioned to clearly capture 24 hour coverage of the interior of the premises and immediately outside the premises, including the:

Entrances and exits, including where IDs are checked;

Point of sale area(s);

Receiving area(s);

Sales floor area(s); and

Cannabis storage area(s).

video recordings must be made and retained for a minimum of 30 days and be made available to the AGCO upon request

the Licensee must ensure that the surveillance system is functioning properly at all times.

All cannabis must be stored securely at all times and be accessible only by staff from receipt of product to point of sale, destruction, or return to the Ontario Cannabis Retail Corporation (OCRC) or the Licensed Producer.

Any cannabis that is outdated, recalled, damaged, deteriorated, misbranded, adulterated, returned, or otherwise ineligible to be sold must be kept separate from other cannabis.

All points of access to the premises must be secure and protected against unauthorized access.

Licensees must ensure that cannabis and accessories are not visible from the exterior of the premises.

Licensees may use sensory display containers to allow patrons to see and smell cannabis. Sensory display containers must be locked and tamper-proof to prevent patrons from touching the cannabis, and must not be able to be removed from the premises.

The cannabis used in the sensory display containers must be purchased by the Licensed Retail Operator from the retail store's inventory through the point-of-sale system.

Destruction of Cannabis

Cannabis that is ineligible to be sold and ineligible for return to the OCRC must be destroyed or rendered unusable through a method that :

- complies with all applicable federal, provincial and municipal laws and regulations, including environmental protection legislation applicable to the location where it is being destroyed
- does not result in any individual being exposed to cannabis smoke or cannabis vapour.

If carried out by the Licensee, the entire cannabis destruction process must be captured on the premises' surveillance system, and must be overseen by a Licensed Manager or Licensed Retail Operator.

Destruction of cannabis that is ineligible for sale must be performed on a monthly basis, at a minimum.

Secure Transportation

In the event of a product recall, Licensees must ensure that all product recalled is transported securely to the Licensed Producer, and must ensure that records are kept of all product returned.

If a Licensed Retail Operator holds more than one Retail Store Authorization, cannabis may be transferred between their retail stores. Licensees must ensure that the transportation of cannabis is secure, and must maintain records of all movements of cannabis between stores. At each store, the Licensed Retail Manager or Licensed Retail Operator must supervise and document the transfer process.

Minors and Prohibited Individuals

Licensees must take reasonable measures to ensure that patrons are not purchasing cannabis or cannabis accessories on behalf of individuals under the age of 19.

Advertising and Promotions

Licensees must have signage clearly identifying their business on the exterior of the authorized store.

Language and images on exterior signage may not:

- communicate information about the price or distribution of cannabis or cannabis accessories

appeal to young persons

contain testimonials or endorsements

depict a person, character, or animal, whether real or fictional

present cannabis or a cannabis accessory in a manner that associates it with or evokes a positive or negative emotion or image of a way of life such as one that includes glamour, recreation, excitement, vitality, risk, or daring

promote cannabis or cannabis accessories in a way that is false, misleading, or deceptive

be associated with medicine, health, or pharmaceuticals

associate consumption of cannabis with driving a motorized vehicle, or with any activity that requires care and skill or has elements of danger.

Licensees may promote cannabis and cannabis accessories within the store only under the following circumstances:

the promotion is limited to factual information about:

cannabis or a cannabis accessory and its characteristics

a service related to cannabis

the availability or price of cannabis, cannabis accessories, or a service related to cannabis.

the promotion focuses on brand characteristics of cannabis or cannabis accessories.

Licensees may not provide cannabis or cannabis accessories free of charge or provide any other thing or benefit, including a discounted price, as an inducement for the purchase of cannabis or a cannabis accessory.

Licensees may not accept or request material inducements from Licensed Producers, their representatives, or suppliers of cannabis accessories.

Responsible Use

Licensees must ensure that information related to the responsible use of cannabis is made available to patrons.

Requirements - At a minimum:

licensees must make the Health Canada Consumer Information – Cannabis document available to patrons; and

any other information prescribed by the Registrar.

Record Keeping Requirements

Licensees must ensure that the following records are maintained, retained a minimum of three (3) years, or longer as may be required by other laws and regulations, and made available upon request by the AGCO:

- employee records, including names, addresses, primary job responsibilities, shift schedules, training records, CPIC records check results, and dates of employment
- records for all cannabis in the authorized store, including cannabis purchased directly from the OCRC and cannabis transferred from another authorized retail store operated by the Licensed Operator. At a minimum, these records must contain information regarding:
  - the cannabis purchased and received by the Licensee for sale in the authorized store
  - any cannabis returned to the OCRC or Licensed Producers
  - each sale transaction at the authorized store, traceable to the employee level
  - any cannabis that has been destroyed. Records of any cannabis destroyed must include, at a minimum:
    - the name and address of the authorized retail cannabis store
    - the time and date of the destruction
    - the name of the individual conducting the destruction, if being carried out by the licensee, or the company, if being contracted to a third party
    - a certificate of destruction, if destruction is carried out by a third party
    - the product category and SKU
    - the amount of product
    - the reason for the destruction of the cannabis product
    - the method of destruction.
- records required to enable the licensee to participate in any national cannabis tracking system established under section 81 of the federal *Cannabis Act*
- records that may be required to support a cannabis product recall
- records demonstrating that the Licensee is complying with sections 7 and 8 of the *Cannabis Control Act, 2017*, which prohibit sales to persons under 19 years of age and persons who are or appear to be intoxicated.

licensees must maintain records of the cannabis used for display purposes. These records must account for the product after it is no longer on display.

Licensees must complete full physical inventory counts of all cannabis on a weekly basis at a minimum or upon the request of AGCO.

A log of the inventory results must be maintained and all discrepancies must be reported to AGCO as soon as possible.

Licensees must ensure that there are reasonable safeguards around data security and protection of data integrity.

Point of Sales systems must be certified by a recognized industry certification body or organization (e.g. PCI, ISO) and have logging capability for the purposes of monitoring all system access and system changes.

‹ Ontario Regulation 468/18 made under the Cannabis Licence Act, 2018 up Cannabis Licensing and Application Process ›

Printer-friendly version

THE CORPORATION OF THE CITY OF ELLIOT LAKE

BY-LAW NO. 18-69

Being a by-law to amend By-law No. 18-41,
a by-law to provide for conditions of
employment of non-unionized staff of
the City of Elliot Lake

The Council of the Corporation of the City of Elliot Lake hereby **ENACTS AS FOLLOWS:**

1. **THAT** the Management Remuneration By-law No. 18-41, is hereby amended as follows:

Add to section 11:

"11. c. The Chief Administrative Officer is able to grant exemptions to item 11.2 b. when there are extenuating circumstances in the department at the CAO' s discretion."

PASSED this 10th day of December, 2018.

_____

MAYOR

_____

CITY CLERK