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**1. Call to Order**

**2. Disclosure of Conflict of Interest**

**3. Approval of Minutes**

**3.1 April 1, 2015** .....Page 3

**4. Presentation/Discussion Items**

**4.1 National Historical Site Application (6:00 – 6:15 p.m.)** (B. Briggs)

**4.2 2015 Historic Plaque Ideas (6:15 – 6:30 p.m.)** (C. Chrus)..... [external link](#)

**4.3 Simcoe Point Cemetery Plaque (New) (6:30 – 6:45 p.m.)** (C. Chrus)

**4.4 “Snapshots of Ajax” Status and Review Process (6:45 – 6:55 p.m.)** (C. Chrus)

**4.5 Patrick Sheehan Award Presentations (6:55 – 7:00 p.m.)** (C. Chrus)

**4.6 Ontario Heritage Conference Summary (7:00 – 7:20 p.m.)** (A. Inglesi-Grossi, S. White, B. Balsdon)

**5. Correspondence**

**5.1 Library Sketch** (C. Chrus)

**5.2 70<sup>th</sup> Anniversary of VE Day Event Reminder – Intrepid Park, May 8, 2015** .....Page 9

**6. Update from Council**

**7. Standing Items**

**7.1 Work Plan** ..... Page 10

**7.2 Pan Am 2015 Local Host Committee Update (P. Doyle)**

**8. New Business**

**9. Adjournment**

*Next Meeting Date: Wednesday, June 3, 2015 at 6:00 p.m., River Plate Room, Town Hall*



**DRAFT MINUTES**  
**Heritage Advisory Committee**  
April 1, 2015  
River Plate Room, Town Hall  
Meeting No. 2

**Alternative formats available upon request by contacting:**  
[sarah.moore@ajax.ca](mailto:sarah.moore@ajax.ca) or 905-619-2529 ext. 3347

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Committee Members: Councillor Pat Brown  
Bruce Balsdon  
Beverley Briggs  
Antonella Inglesi-Grossi  
Aliya Khan  
Denise Koh-McLeod  
Brian Lampole  
Darrell Mader  
Stephen White

Staff: Christy Chrus, Senior Planner  
Brenda Kriz, Records Manager & FOI  
Sarah Moore, Committee Coordinator

Regrets: Robert Cook  
Patrick Doyle

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## **1. Call to Order**

### **1.1 Election of the Chair and Vice-Chair**

S. Moore reviewed the role and responsibilities of the Committee Chair and Vice-Chair positions and called for nominations.

Moved By: B. Lampole  
Seconded By: D. Koh-McLeod

That Stephen White be appointed Chair and Darrell Mader be appointed Vice-Chair of the Heritage Advisory Committee, until January 6, 2016, at which time the appointments will be reviewed by the Committee.

CARRIED

## **2. Disclosure of Conflict of Interest**

None

## **3. Approval of Minutes**

Moved By: A. Inglesi-Grossi  
Seconded By: B. Briggs

That the March 4, 2015 Meeting Minutes of the Heritage Advisory Committee be approved.

CARRIED

#### **4. Presentation/Discussion**

##### **4.1 2014 Approved Heritage Permits and Façade/Sign Grants**

C. Chrus provided a synopsis of the Heritage Permit applications received in 2014 as well as the creation of the Pickering Village Community Improvement Plan. She noted that a Heritage Permit is required for any changes to a heritage property, with major changes requiring review by the Heritage Advisory Committee. A total of eight permits were approved in 2014. C. Chrus explained eligibility requirements and qualifications for the two types of grants; façade and signage. Under the façade and signage grant, property owners are eligible for a grant of up to 50% of the cost for exterior renovations and/or signage improvements up to a certain amount. C. Chrus reviewed the details of the applications and changes made to properties within Pickering Village as a result of the grant. Applicants for a Heritage Permit (HP) and for the Façade/Sign Grants as part of the Community Improvement Plan (CIP) are noted as follows:

- 9 Elizabeth Street (HP);
- 479 Kingston Road (HP & CIP);
- 57 Cameron Street (HP & CIP);
- 109 Kingston Road (HP);
- 40-44 Old Kingston Road (HP & CIP);
- 22 Linton Avenue (HP);
- 4 Elizabeth Street (HP);
- 19 Elizabeth Street (HP); and
- 34 Old Kingston Road (CIP).

Members posed questions relative to the amount of grant funding allocated each year and whether the grant is taxable. Members also inquired the limit of authority the Town has to approve applications for such changes. The program was noted to have received a budget of \$75,000 for 2015. Applicants are eligible to re-apply every five years.

##### **4.2 2015 Committee Event Participation**

C. Chrus led members through a list of upcoming Town events at which there were opportunities to take part/set up an information display. The Committee agreed on participating in the Pan Am Torch Relay (June 6), Pickering Village JAM Festival (June 27) and Culture Days Spirit Walk (September 26) but opted out of taking part in Canada Day and Pumpkinville events for 2015. C. Chrus noted she would follow-up with Recreation & Culture staff to let them know of the Committee's participation.

##### **4.3 Pictorial History Book**

B. Kriz circulated a copy of the draft pictorial history book and noted that she was seeking Members of the Committee to review the final draft in the coming weeks. B. Briggs, A. Inglesi-Grossi, A. Khan, D. Koh-McLeod, B. Lampole volunteered to review the online copy. Members posed question relative to the print quantity and price points for the book. A run of 4,000 copies was noted, with the price point to be determined once the final page count is established.

#### **4.4 Patrick Sheehan Award Presenters**

B. Kriz provided details of the upcoming commencement ceremonies for Archbishop Denis O'Connor Catholic High School and J. Clarke Richardson Collegiate on June 25, 2015. A. Khan volunteered to present the award at the Archbishop Denis O'Connor ceremony and Chair White tentatively volunteered to present at the J. Clarke Richardson Collegiate Ceremony.

### **5. Correspondence**

#### **5.1 Letter of Support for World War Commemorations Community Fund Grant**

B. Kriz, C. Chrus and B. Lampole were thanked for their contributions to preparing the letter of support on behalf of the Committee.

*With consent of all Members present, the item of correspondence reviewed at the April 1, 2015 Meeting of the Heritage Advisory Committee was received for information.*

### **6. Update from Council**

None.

### **7. Standing Items**

#### **7.1 Work Plan**

C. Chrus reviewed several Work Plan items, including the Committee's role in proposing sites to be included for 2016 Doors Open. Members proposed inclusion of the Steam Plant; the Lishman Residence and Sandra Tea & Coffee rail car. C. Chrus acknowledged that the Committee would have the opportunity to take part in review of the Town's Comprehensive Zoning By-law Review. B. Briggs and C. Chrus shared information about the opportunity to apply for National Historical Recognition and inquired whether the committee would be interested in pursuing such an application in recognition of the D.I.L. plant. C. Chrus noted she would circulate further information relative to eligibility.

Moved By: B. Lampole  
Seconded By: A. Inglesi-Grossi

That the Town of Ajax Heritage Advisory Committee supports the Town in reviewing the opportunity to seek federal recognition of the D.I.L. plant as a National Historical Site.

CARRIED

#### **7.2 Pan Am 2015 Local Host Committee Update**

On behalf of P. Doyle, S. Moore shared an update with the Committee. She noted it to be the 100<sup>th</sup> day mark before the Pan Am Games and summarized two recent informational meetings held for residents and Ajax businesses. S. Moore informed the Committee of the Town's naming of four torch bearers and encouraged Members to share information on the Games and volunteer opportunities by sharing the [www.panamajax.ca](http://www.panamajax.ca) website.

### **7.3 Heritage Register Evaluation (Ontario Reg. 9/06)**

C. Chrus provided an overview of the purpose for creating a Heritage Register, noting that it grants the Town additional time to step in and review demolition permit applications. She reviewed the process for the Committee to review properties against the criteria set out in Ontario Regulation 9/06.

With consent of all Members present, **10 Elizabeth Street** was identified to meet the following criteria of Ontario Regulation 9/06 s. 1 (2):

1. The property has design value or physical value because it, i) is a rare, unique, representative, or early example of a style, type, expression, material or construction method;
2. The property has historical value or associative value because it, ii) yields, or has the potential to yield, information that contributes to an understanding of a community or culture, or iii) demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to the community or culture;
3. The property has contextual value because it, i) is important in defining, maintaining or supporting the character of an area, and ii) is physically, functionally, visually or historically linked to its surroundings.

With consent of all Members present, **13 Elizabeth Street** was identified to meet the following criteria of Ontario Regulation 9/06 s. 1 (2):

2. The property has historical value or associative value because it, ii) yields, or has the potential to yield, information that contributes to an understanding of a community or culture;
3. The property has contextual value because it, i) is important in defining, maintaining or supporting the character of an area, and ii) is physically, functionally, visually or historically linked to its surroundings.

With consent of all Members present, **29 Elizabeth Street** was identified to meet the following criteria of Ontario Regulation 9/06 s. 1 (2):

2. The property has historical value or associative value because it, ii) yields, or has the potential to yield, information that contributes to an understanding of a community or culture; and
3. The property has contextual value because it, ii) is physically, functionally, visually or historically linked to its surroundings.

With consent of all Members present, **28 Church Street North** was identified to meet the following criteria of Ontario Regulation 9/06 s. 1 (2):

1. The property has design value or physical value because it, i) is a rare, unique, representative, or early example of a style, type, expression, material or construction method;
2. The property has historical value or associative value because it, ii) yields, or has the potential to yield, information that contributes to an understanding of a community or culture;
3. The property has contextual value because it, i) is important in defining, maintaining or supporting the character of an area and ii) is physically, functionally, visually or historically linked to its surroundings.

With consent of all Members present, **60-62 Old Kingston Road** was identified to meet the following criteria of Ontario Regulation 9/06 s. 1 (2):

2. The property has historical value or associative value because it, ii) yields, or has the potential to yield, information that contributes to an understanding of a community or culture; and
3. The property has contextual value because it, ii) is physically, functionally, visually or historically linked to its surroundings.

## **8. New Business**

B. Lampole inquired about rumoured sale and development of a property on the north-west corner of Rotherglen Road and Kingston Road West. C. Chrus noted that no formal application had been received nor has any pre-consultation meeting been held.

D. Mader and B. Balsdon led discussion relative to the placement of pictures on heritage plaques, especially for those buildings/sites no longer standing.

An agenda item on the May 6 Meeting Agenda was requested to discuss a potential Historical Designation plaque for 2015. C. Chrus noted that she would present an overview of the Town's plaque inventory to Members.

Chair White inquired whether the Town has any recognition (plaque/bench) for the Displace Persons Camp in Ajax during 1949-1953. B. Kriz advised that no current recognition exists and that limited records are available.

## **9. Adjournment**

Moved By: B. Briggs  
Seconded By: A. Inglesi- Grossi

That the April 1, 2015 Meeting of the Heritage Advisory Committee be adjourned. (8:00 p.m.)

CARRIED



**Military Event:**  
**70<sup>th</sup> Anniversary of VE Day**  
**'Salute to our Veterans – Past and Present'**

**When:** 1000h, Friday May 8<sup>th</sup>, 2015

**Where:** Camp-X – Intrepid Park. Whitby – Boundary Road South of Wentworth between Thickson Rd & Stevenson Rd.



**Itinerary:** 1100h, A salute to our Veterans service at the monument

**Morse traffic:** 1200h, Bletchley Park, England will send a message to Camp-X, which will be received by the North Shore Radio Club. As it did seventy years ago, the message will advise that the war in Europe is over!

**P.M.:** Military vehicles, exhibits and personnel will be on hand

**For more information contact:**

Lynn Hodgson [www.camp-x.com](http://www.camp-x.com) [lphodgson@camp-x.com](mailto:lphodgson@camp-x.com)

PROJECT ITEM		OBJECTIVES & SUMMARY	LEAD	TIMELINE	STATUS / NOTES
1	Pickering Village JAM Festival	<ul style="list-style-type: none"> <li>• Prepare and operate display table</li> <li>• Other activities as identified</li> </ul>	Staff Liaisons Committee	June	Annual event
2	Canada Day Celebrations	<ul style="list-style-type: none"> <li>• Prepare and operate display table</li> <li>• Other activities as identified</li> </ul>	Staff Liaisons Committee	July 1	Annual event
3	Culture Days Events	<ul style="list-style-type: none"> <li>• Prepare and operate display table</li> <li>• Other activities as identified</li> </ul>	Staff Liaisons Committee	September 25 - 27	Annual event
4	Heritage Designations	<ul style="list-style-type: none"> <li>• Selection of sites for heritage designation (goal of one per year)</li> <li>• Review and approval of Heritage Designation Reports</li> <li>• Recommendation to Council for designation</li> <li>• Organize plaque unveiling and reception</li> </ul>	Staff Liaisons Committee	As needed	Annually
5	Review of Development Applications and Heritage Permits	<ul style="list-style-type: none"> <li>• As presented by Planning Staff – Committee will review applications regarding designated properties, properties abutting designated properties and properties on the Heritage Inventory</li> </ul>	Staff Liaisons Planning Staff	Monthly, as needed	

6	<b>Heritage Property Inventory / Register</b>	<ul style="list-style-type: none"> <li>• Review Heritage Property Inventory; update where necessary</li> <li>• Prioritize properties for designation</li> <li>• Update Heritage Inventory Maps</li> <li>• Work towards updating Heritage Inventory to a Heritage Register</li> <li>• Develop a Communication Plan in preparation to formalizing the Heritage Register</li> </ul>	Staff Liaisons Committee	Completion Spring 2016	Monthly
7	<b>Ajax Town Hall Display</b>	<ul style="list-style-type: none"> <li>• Assist with the selection of themes for the display cases in Ajax Town Hall</li> </ul>	Staff Liaisons Committee	Annual	
8	<b>New Pictorial History Book</b>	<ul style="list-style-type: none"> <li>• Review edits and provide comments</li> </ul>	Staff Liaisons Committee	Completion June 2015	
9	<b>Revision of Pickering Village Walking tour booklet</b>	<ul style="list-style-type: none"> <li>• New drawings of houses</li> <li>• Design of new brochure</li> <li>• Include recent designations</li> <li>• Communication Plan for printing / promotion</li> </ul>	Staff Liaisons Committee	Completion June 2016	
10	<b>Develop Spirit Walk of Pickering Village</b>	<ul style="list-style-type: none"> <li>• Work with Recreation &amp; Culture staff to develop a spirit walk in Pickering Village / Ajax</li> </ul>	Staff Liaisons Committee	Completion September 2015	
11	<b>Doors Open</b>	<ul style="list-style-type: none"> <li>• Assist staff with the planning and development of the Doors Open event</li> <li>• Committee will be actively involved with the event</li> </ul>	Staff Liaisons Committee	Ongoing	Bi-annual (2016 & 2018)

12	<b>Heritage Property Tax Rebate Program</b>	<ul style="list-style-type: none"> <li>Assist staff, as required, with property inspections, education and updates</li> <li>Review need to increase tax rebate from 10% (max permitted is 40% as per the Municipal Act)</li> </ul>	Staff Liaisons Committee	Monthly, as needed	Review potential rebate increase in 2016
13	<b>Heritage Legislation</b>	<ul style="list-style-type: none"> <li>Examine and provide comment on any relevant cultural heritage legislation</li> </ul>	Staff Liaisons Committee	As needed	
14	<b>Patrick Sheehan Bursary Awards</b>	<ul style="list-style-type: none"> <li>Attend high school commencement ceremonies to present the bursary awards to the graduating students</li> </ul>	Staff Liaisons Committee	As needed	Annual
15	<b>2016 DIL 75<sup>th</sup> Anniversary Celebration</b>	<ul style="list-style-type: none"> <li>Assist in the development of events to promote and acknowledge the 75<sup>th</sup> anniversary of DIL</li> </ul>	Staff Liaisons Committee	Monthly, as needed	<ul style="list-style-type: none"> <li>Plan to be completed by December 2015</li> <li>Work with the Bomb Girls Committee</li> </ul>
16	<b>Comprehensive Zoning By-law Review</b>	<ul style="list-style-type: none"> <li>As presented by Planning Staff – Committee will review the Comprehensive Zoning By-law and provide comments</li> </ul>	Staff Liaisons Committee	Monthly, as needed	Anticipated completion date 2017
17	<b>Heritage Designation Brochure Update</b>	<ul style="list-style-type: none"> <li>Assist staff in updating the Heritage Designation Brochure for printing</li> </ul>	Staff Liaisons Committee	Monthly, as needed	
18	<b>Pickering Village Heritage Conservation District Brochure</b>	<ul style="list-style-type: none"> <li>Assist staff in creating a brochure for the Pickering Village Heritage Conservation District</li> </ul>	Staff Liaisons Committee	As needed	Spring 2016
19	<b>Torch Relay – Pan Am Games</b>	<ul style="list-style-type: none"> <li>Prepare and operate display table to promote Ajax 60<sup>th</sup> Anniversary</li> <li>Other activities as identified</li> </ul>	Staff Liaisons Committee	June 6, 2015	