



A Meeting of the Stratford Town and Gown (T&G) Committee will be held on  
**Tuesday, February 13, 2018 at 5:00 p.m.**  
University of Waterloo – Stratford Campus, 125 St. Patrick Street – Rm. 1003

**Present:** Councillor Martin Ritsma, Brandi Gillett – U of W, Annaka Willemsen, Nancy Orr,  
Councillor Bonnie Henderson, Councillor Danielle Ingram, Rebecca Graper

**Staff Present:** Jeff Leunissen – Manager of Development Services, Stephanie Potter – Policy &  
Research Associate CAO's Office, Casey Riehl – Recording Secretary

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## **A G E N D A**

### **1.0 Call to Order**

### **2.0 Disclosure of Pecuniary Interest and the General Nature Thereof**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the Act.

Name, Item and General Nature of Pecuniary Interest

### **3.0 New Member Introduction**

### **4.0 Election of 2018 T&G Chair & Vice-Chair**

### **5.0 Adoption of Previous Minutes – December 7, 2017**

### **6.0 Business Arising from Previous Minutes**

- (a) BA5 Plans – Nancy Orr
- (b) T&G Communication Plan Updates

### **7.0 New Business**

- (a) Annual Review of T&G Terms of Reference
- (b) TGAO 2018 Membership Renewal

### **8.0 Next Meeting Date**

### **9.0 Adjournment**

**Please contact Casey Riehl at 519-271-0250 ext. 242 or [criehl@stratford.ca](mailto:criehl@stratford.ca) if you will  
NOT be in attendance for this meeting**

**If you require this document in an alternate format, contact City Hall at  
519-271-0250 ext 237 or TTY at 519-271-5241 or email [clerks@stratford.ca](mailto:clerks@stratford.ca)**