

Essex Accessibility Advisory Committee

Meeting Minutes

The Essex Accessibility Advisory Committee meets in session this 29th day of September, 2015 at the Essex Municipal Office.

This meeting was called to order at 10:00 a.m.

1. Roll Call

Earl Brownell

Geraldine Dozois

Lisa Wallace

Richard Kokovai

Claudette Gauthier

Darlene Edwards

Also Present: Doug Sweet, Director of Community Services

Donna Hunter, Director of Corporate Services (Treasurer)

Lynn Moroz, Secretary

Absent: Brandon Chartier

Julia Welch

Rob McLean

Councillor Sherry Bondy

2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Adoption of Published Agenda

a) Tuesday, September 29, 2015 Essex Accessibility Advisory Committee Agenda

Moved by Richard Kokovai

Seconded by Darlene Edwards

(EAAC15-05-018) That the Tuesday, September 29, 2015 Essex Accessibility Advisory Committee Agenda be adopted. "Carried"

4. Adoption of Minutes

- a) Tuesday, May 19, 2015 Essex Accessibility Advisory Committee Minutes

Moved by Richard Kokovai

Seconded by Lisa Wallace

(EAAC15-09-019) That the Tuesday, May 19, 2015 Essex Accessibility Advisory Committee Minutes be adopted as circulated. "Carried."

5. Public Presentations

- a) Local Boards/Committees Procedures and Best Practices

Presented by Cheryl Bondy, Manager, Legislative Services (Clerk)

Earl Brownell introduced Cheryl to the Committee and welcomed her to the meeting. She brought to the Committee's attention the Town of Essex's Local Boards/Committees Procedures and Best Practices which is a guide for the Town's committee and board volunteers and appointees during their term. She discussed various aspects of the document with the Committee and invited them to contact her at any time if there was anything they had questions about.

6. Unfinished Business

- a) Update on Tour of Town Facilities

The Committee reviewed the notes taken on the Accessibility Tour of various Town facilities. Doug advised that these items would be included in the 2016 Budget and dealt with at that time by Council.

- b) 10th Anniversary of the Accessibility for Ontarians with Disabilities Act Event

The Committee had originally scheduled an event for the 10th Anniversary of the Accessibility for Ontarians with Disabilities Act for October 20th. With the County of Essex's

Accessibility Workshop falling on the same date the Committee decided to look at another date in either November or December.

8. Correspondence

a) Email from Councillor Voakes

Re: Lorrie Del Bel's request regarding a tree and parking sign to an accessible parking spot in Harrow Centre

Doug will discuss with the Director of Infrastructure and Development and provide an answer back to the Committee.

b) County of Essex

13th Annual Accessibility Workshop

Tuesday, October 20, 2105

The 13th Annual Accessibility Workshop is being held on Tuesday, October 20, 2015. The deadline for the registration is October 13, 2015. Earl Brownell, Richard Kokovai, Lisa Wallace, and Geraldine Dozois will attend for a full day. Darlene Edwards, Doug Sweet and John Olsen will attend for the half day.

10. New Business

a) Site Plan Control Application (File # SPC-05-15)

186, 190 Talbot Street South, Essex Centre, Ward 1

The Committee reviewed the site plan application submitted to the Town for the property known as 186, 190 Talbot Street South, Essex Centre, Ward 1. Although they appreciated the inclusion of the three accessible parking spots they felt that with is being a health care facility the number of accessible parking spots should be increased and placed closer to the main accessible door.

Moved by Richard Kokovai

Seconded by Lisa Wallace

R15-09-020 Recommendation: That the number of accessible parking spaces be increased to five spaces and that these spaces be located by an accessible main entrance with appropriate curb cuts as the building is a healthcare facility. "Carried"

10. Next Meeting

The next meeting is scheduled for Tuesday, October 27th at 10 a.m.

11. Adjournment

Moved by Geraldine Dozois

Seconded by Richard Kokovai

(EAAC15-09-021) That this meeting adjourn at 10:45 a.m. "Carried"

Earl Brownell, Chair

Lynn Moroz, Secretary