



## **Regular Council Meeting Agenda**

County of Essex Council Chambers – Monday, August 11, 2014– 6:00 PM

4:00 – 6:00 PM – Special Meeting – Public Presentation

Development Charges Background Study

### **1. Opening Prayer**

### **2. Roll Call**

Present: Mayor Ron McDermott  
Deputy Mayor Richard Meloche  
Ward 1 Councillor Morley Bowman  
Ward 1 Councillor Randy Voakes  
Ward 3 Councillor Bill Baker  
Ward 3 Councillor John Scott  
Ward 4 Councillor Sherry Bondy

Also Present: Russ Phillips, Chief Administrative Officer  
Chris Nepszy, Director of Infrastructure & Development  
Doug Sweet, Director of Community Services  
Connie Gosselin, Manager, Human Resources  
Heather (Ross) Jablonski, Planner  
Jeff Watson, Policy Planner  
Josh Grondin, Youth Member  
Lynn Moroz, Acting Clerk  
Robin Hall, Administrative Assistant

### **3. Declarations of Conflict of Interest**

### **4. Adoption of Published Agenda**

a) Monday, August 11, 2014 Regular Council Meeting Agenda

Moved by

Seconded by

That the published agenda for the August 11, 2014 Regular Council Meeting, be adopted as presented.

## **5. Adoption of Minutes**

### **a) July 14, 2014 Regular Council Meeting**

Moved by

Seconded by

That the minutes of the Regular Council Meeting held July 14, 2014, be adopted as presented.

### **b) July 7, 2014 Special Council Meeting**

Moved by

Seconded by

That the minutes of the Special Council Meeting held July 7, 2014 for proposed changes to building permit fees; discussions on the repayment of the ELK Shareholder loan and the noise by-law exemption request for Dave and Jen Cassidy, be adopted as presented.

### **c) July 7, 2014 Reconsideration of Report Meeting**

Moved by

Seconded by

That the minutes of the July 7, 2014 Reconsideration of Report Meeting held to reconsider the report for the South Rear Road Drain (Bridge for George and Marguerite Markett) prepared by Gerard Rood, Professional Engineer, N.J. Peralta Engineering Ltd. dated June 16, 2014 , be adopted as presented.

### **d) July 7, 2014 Consideration of Report Meeting**

Moved by

Seconded by

That the minutes of the July 7, 2014 Consideration of Report Meeting held to consider the report for the Grondin Avenue Drain (North Portion) prepared by Gerard Rood, Professional Engineer, N.J. Peralta Engineering Ltd., date May 30, 2014, be adopted as presented.

## **6. Public Presentations**

### **a)**

## **7. Unfinished Business**

### **8. Reports from Administration**

#### **a) Corporate Services – Report Number Clerk 2014-07**

Re: Protection of Livestock and Poultry from Dogs Act

(Claims – Cynthia List and Nettie Fiorido)

Recommendation: That Report Number Clerk 2014-07 be received; that the claim submitted by Cynthia List for poultry killed by dogs in the amount of \$67.20 be approved for payment; and that the claim submitted by Nettie Fiorido for poultry killed by dogs in the amount of \$53.26 be approved for payment pursuant to the provisions of the Protection of Livestock and Poultry from Dogs Act.

Moved by

Seconded by

That Corporate Services Report Number 2014-07 prepared by Cheryl Bondy, Manager of Legislative Services and Clerk and submitted by Donna Hunter, Director of Corporate Services and Treasurer, dated July 25, 2014 seeking Council's approval for a claim submitted by Cynthia List for poultry killed by dogs in the amount of \$67.20 and a claim by Nettie Thompson for poultry killed by dogs in the amount of \$53.26, be received and that Council concurs with the recommendations contained in the report and pursuant to the provisions of the Protection of Livestock and Poultry from Dogs Act, the payments be approved.

#### **b) Planning – Report Number 2014-32**

Re: Milton Dzodin

Licence Agreement for use of Town Parking Lot and Amendments to Town Parking By-laws

Recommendation:

It is recommended that:

1. A Licencing Agreement between Milton Dzodin and the Town of Essex be entered into in order to permit the use of one (1) handicapped parking space and five (5) standard parking spaces in the Town's parking lot on the northeast corner of Jackson and Sullivan Streets in Colchester for a period of six (6) months (see attached draft agreement);
2. By-law 223, being a Bylaw to provide for handicapped parking in the Town of Essex, be amended to authorize the creation and designation of one (1) handicapped parking space in the Town's parking lot on the northeast corner of Jackson and Sullivan Streets in Colchester for a period not to exceed six (6) months;

3. By-law 224, being a bylaw to regulate parking in the Town of Essex, be amended to add the following to clause 7 of Schedule "D":

"(e) Parking lot on northeast corner of Jackson and Sullivan Streets, known as Part of Lot 5 East Side of Jackson, Plan 18

One (1) handicapped and five (5) standard parking spaces in this parking lot shall be assigned for sole use by patrons of Frosty's Restaurant, located at 220 Jackson Street, for a period not to exceed six (6) months."

Moved by

Seconded by

That Planning Report Number 2014-32, dated August 11, 2014 prepared by Heather (Ross) Jablonski, Town Planner and submitted by Chris Nepszy, Director of Infrastructure and Development providing Council with a recommendation to execute a draft licencing agreement between Milton Dzodin and the Town of Essex to permit the use of six (6) parking spaces in the Town's parking lot located on the northeast corner of Jackson and Sullivan Streets in Colchester, and to recommend amendments to By-laws 223 and 224, the Town's handicapped parking and parking restriction by-laws respectively, in order to permit the use of part of the Town's parking lot by patrons of Frosty's Restaurant be received and that Council concurs with the Planner's recommendation.

- b) Planning – Report Number 2014-33

Re: Development Charges Background Study – Public Meeting

Recommendation: To Council for information.

- Watson & Associates, Economists Ltd.

Town of Essex Development Charge Background Study

Re: Development Charges Background Study for the Town of Essex

Moved by

Seconded by

That Planning – Report Number 2014-33, dated August 11, 2014 prepared by Heather (Ross) Jablonski, Town Planner and submitted by Chris Nepszy, Director of Infrastructure and Development providing information on the Development Charges Background Study and the need to develop a new Development Charges by-law to implement Council's decision and the Town of Essex Development Charge Backgrounds Study prepared by Watson & Associates Economists Ltd. dated July 28, 2014 be received.

- c) Planning – Report Number 2014-34

Re: Street Names for Jakana Subdivision

Recommendation: That Council authorize the naming of two streets in the Jakana Subdivision in Essex Centre, in accordance with the Town's street naming by-law (By-law 601), and that public notice be given on the Town's website in accordance with By-law 989.

Moved by

Seconded by

That Planning Report Number 2014-34 prepared by Heather (Ross) Jablonski, Town Planner and submitted by Chris Nepszy, Director of Infrastructure and Development, dated August 11, 2014 seeking Council's authorization to start the process for naming the specified two streets in the Jakana Subdivision be received and that in accordance with the Town's street naming By-law Number 601 they be named "Sweetman" and "Robinson" and that public notice be given on the Town's website in accordance with By-law Number 989.

## **9. Correspondence**

### **a) Windsor Essex County Environment Committee Meeting**

Minutes – July 10, 2014

Moved by

Seconded by

That the minutes of the Windsor Essex County Environment Committee Meeting held July 10, 2014, be received.

### **b) Canada Post**

Response to Town of Essex's letter of concern regarding changes to the Canadian postal system

Moved by

Seconded by

That correspondence from Canada Post, dated July 18, 2014 addressing the concerns of Essex Council regarding the changes to our postal system, be received.

### **c) Committee of Adjustment**

Notice of Public Hearing for an Application for Minor Variance

520 County Road 50 East, Colchester South, Ward 3

August 12, 2014

Moved by

Seconded by

That the Notice of Public Hearing for an Application for Minor Variance for property known as 520 County Road 50 East, Colchester South, Ward 3 scheduled for Tuesday, August 12, 2014, be received and that Council has no objection to the application for the minor variance.

d) Southern Ontario Military Muster

Letter of Thanks

Moved by

Seconded by

That correspondence from Gunilla Dittman, Treasurer of the Southern Ontario Military Muster, dated July 14, 2014 thanking the Town of Essex for the donation and support given to them from the Town be received.

e) The Essex Memorial Spitfire Squadron

Letter of Thanks and Invitation to a Pasta Dinner Fundraiser

Moved by

Seconded by

That correspondence from the Essex Memorial Spitfire Squadron received August 5, 2014 thanking the Town of Essex for the donation and inviting Council to the Pasta Dinner Fundraiser at the Royal Canadian Legion, Branch 201 on August 30, 2014 be received.

f) Donna Hunter, Director of Corporate Services

Jeffrey Morrison – CGA

Moved by

Seconded by

That the email from Donna Hunter, Director of Corporate Services, dated August 5, 2014, forwarding the email from Jeffrey Morrison advising of his successful completion in his final two CGA exams PA1 and PA2, be received and that a letter be sent to Jeffrey congratulating him on his accomplishment.

## **10. Committee Meeting Minutes**

a) Essex Mural Committee – June 25, 2014

Moved by

Seconded by

That the minutes of Essex Mural Committee held June 25, 2014, be received and adopted as presented.

b) Finance Committee

August 6, 2014

Moved by

Seconded by

That the minutes from the Finance Committee Meeting held Wednesday, August 6, 2014, be received and the following four resolutions:

- FC-2014-08-041 "To deny Mr. Earl Cohoe's request to waive invoice for snow removal of sidewalks in the amount of \$201.71"
  - FC-2014-08-042 "To grant request to waive fees for the Harrow Community Centre on a trial basis for 3 months for 2 days per month. Legal Aid Ontario to bring results back to Finance Committee after 3 month trial"
  - FC-2014-08-043 "To deny donation request for the Safety Village due to limited funds available in 2014 as late in year; should consider requesting earlier next year"
  - FC-2014-08-044 "To receive H.E.I.R.S. request to reduce monthly rent to \$1 per month and to have Administration review models for similar groups"
- be approved as recommended.

## **11. By-Laws**

### **a) By-Law Number 1342**

Being a by-law to confirm the proceedings of the August 11, 2014 Regular Meeting of the Council of The Corporation of the Town of Essex.

Moved by

Seconded by

That By-Law Number 1342 being a by-law to confirm the proceedings of the August 11, 2014 Regular Meeting of the Council of The Corporation of the Town of Essex be read a first, a second and finally passed on August 11, 2014.

### **b) By-Law Number 1343**

Being a by-law to enter into an Agreement between the Corporation of the Town of Essex and the Rotary Club of Essex.

Moved by

Seconded by

That By-law Number 1343 being a by-law to enter into an agreement between The Corporation of the Town of Essex and the Rotary Club of Essex be read a first, a second and finally passed on August 11, 2014.

## **12. Financial**

### **a) 2014 Capital Report**

Moved by

Seconded by

That the Town of Essex 2014 Capital Report for the month ending June 30, 2014 be received.

b) 2014 Operating Report

Moved by

Seconded by

That the Town of Essex 2014 Operating Report for the month ending June 30, 2014 be received.

**13. New Business**

a) Councillor Meloche – Sewage Transfer Pump at Lucier Estates in McGregor

**14. Notices of Motion**

a)

**15. Adjournment**

Moved by

Seconded by

That the meeting be adjourned at

**Future Meetings:**

- Monday, August 25, 2014 – Special Council Meeting – Development Charges By-Law Adoption – **Town of Essex Council Chambers – 5:00 – 5:30 PM**
- Monday, August 25, 2014 – Special Council Meeting – Public Meeting – Official Plan and Zoning By-Law Changes - farm lot severances – **Town of Essex Council Chambers – 5:30 – 6:00 PM**
- Monday, August 25, 2014 – Special Council Meeting – Public Meeting – Sign By-Law – **Town of Essex Council Chambers – 6:00 – 7:30 PM**
- Tuesday, September 2, 2014 – Statutory Public Meeting – Zoning By-Law Amendment – Shoppers Harrow (Tentative) – **County of Essex Council Chambers – 5:00 – 6:00 PM**
- Tuesday, September 2, 2014 – Regular Council Meeting – **County of Essex Council Chambers - 6:00 PM**
- Monday, September 15, 2014 – Special Council Meeting – Renaud Rezoning – **County of Essex Council Chambers 5:00 – 6:00 PM**
- Monday, September 15, 2014 – Regular Council Meeting – **County of Essex Council Chambers – 6:00 PM**