



## **The Corporation of the City of Stratford Infrastructure, Transportation and Safety Sub-committee MINUTES**

Date: January 24, 2018

Time: 4:32 P.M.

Location: Council Chamber, City Hall

Sub-committee Present: Councillor Brown - Vice Chair Presiding, Councillor Beatty, Councillor Bunting, Councillor Henderson

Regrets: Councillor McManus - Chair

Staff Present: John Paradis - Fire Chief, Jodi Akins - Council Clerk Secretary, Joan Thomson - City Clerk, Mike Beitz - Corporate Communications Lead, Nancy Roulston – Manager of Engineering

Also present: Geoff Love - President of Cycle Stratford (Item 3.1), residents of Ballantyne Avenue (Item 4.1), media

### **1. Call to Order**

The Vice Chair called the Meeting to Order and noted that the Chair, Councillor McManus, provided regrets.

### **2. Disclosure of Pecuniary Interest and the General Nature Thereof**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made at the January 24, 2018 Sub-committee meeting.

**3. Delegations**

**3.1 Presentation by Geoff Love**

Geoff Love, President of Cycle Stratford, requested to address Sub-committee with respect to issues related to cycling in Stratford.

Motion by Councillor Henderson

**Sub-committee Decision: THAT the presentation by Geoff Love, Cycle Stratford, be heard.**

**Carried**

**Sub-committee Discussion:** Geoff Love, on behalf of Cycle Stratford, presented a Powerpoint slide show reviewing the current state of cycling in Stratford, potential opportunities and recommendations for Council.

For the most part, Stratford is safe for cyclists but Cycle Stratford has noted that few students or residents ride to work or school due to lack of marked routes and multi-use trails and we are not seen as a cycling destination for tourists. ATAC's recent report card on the progress made on the 20 year active transportation plan indicates that less than 10% of the routes are in place to date.

Mr. Love referred to several funding opportunities from the province and noted that the \$125,000 the City set aside for implementing the plan this year could be used as leverage for receiving matching funds.

Four recommendations were listed in his presentation, including allocating dedicated staff to support implementation of the plan and apply for funding opportunities, increase budget spending to \$200,000 per year on implementation of the plan, commit to developing a well-marked path in each quadrant of the City over the next four years and appoint a member of Cycle Stratford to the Active Transportation Advisory Committee.

Discussion took place regarding whether the City applied for certain grants and met the qualifications and which department would be allocated for this project.

Motion by Councillor Henderson

**Sub-committee Recommendation:** That staff review the following recommendations from Cycle Stratford and bring a report back to Sub-committee:

**Allocate a staff person or persons in 2018 to support implementation of the 20 Year Active Transportation Plan including funding applications and Bike Friendly Community applications;**

**Allocate \$200,000 per year in the budget to review and implement the plan;**

**Commit to developing a way-finding cycling path in each quadrant of the City over the next four years, working with Cycle Stratford to finalize routes and develop way-finding signs; and**

**Amend the composition of the Active Transportation Advisory Committee to include a dedicated position from Cycle Stratford.**

**Carried**

#### **4. Report of the Director of Infrastructure and Development Services**

##### **4.1 Ballantyne Avenue Road Reconstruction – Design 3 (ITS18-001)**

**Staff Recommendation:** THAT Council accept the new information including the description of Design 3 for Ballantyne Avenue Road Reconstruction;

AND THAT Council approve Design 3 for Ballantyne Avenue Road Reconstruction, as contained in this report, for 2018 construction.

**Sub-committee Discussion:** The Manager of Engineering stated that Design Option #3 was presented at a recent open house. Staff are recommending that Council choose an option so staff can proceed to tender for 2018 construction.

Discussion took place regarding the difference between Design 2 and Design 3. Concerns were raised with reducing the width of the road and the precedent that may be set. AODA regulations, snow removal and storage and access by emergency vehicles were cited as concerns.

The Fire Chief noted that his staff is working with the Engineering Department to compile a list of all streets in the City with parking on both sides. They intend to wait for a large snowfall and drive down the streets, noting where they have difficulties. A report will be forthcoming on the results.

Motion by Councillor Henderson

**Sub-committee recommendation:** THAT Council approve Design Option #2 for the Ballantyne Avenue Road Reconstruction.

**Defeated**

Motion by Councillor Beatty

**Sub-committee Recommendation:** THAT Report ITS18-001 for Ballantyne Avenue Road Reconstruction proceed to Infrastructure, Transportation and Safety Committee with no recommendation.

**Carried**

#### **4.2 Proposed Water Bottle Ban at City Facilities (ITS18-002)**

**Staff Recommendation:** THAT City Staff further investigate the development of a social marketing campaign to promote the use of municipal drinking water;

THAT City Staff determine additional opportunities to install water fountains at City facilities and providing a mobile water tanker at larger City events to provide access to municipal water;

AND THAT City Staff prepare a report on the implementation of a potential marketing campaign and additional access to municipal water.

**Sub-committee Discussion:** The Manager of Engineering stated that staff did a lot of research on this matter and while everyone can agree

that reducing single-use water bottles is a good thing, there are other impacts to consider.

It was suggested that a section be added to the City's Street Event Application relating specifically to the sale of water and possible alternatives such as water refill stations or trucks.

Discussion took place on the need for public education and how it often creates the desired outcome without the need for outright bans. Single use plastic bags and drunk driving were cited as examples of public education campaigns that worked well.

Motion by Councillor Henderson

**Sub-committee Recommendation: THAT City Staff further investigate the development of a social marketing campaign to promote the use of municipal drinking water;**

**THAT City Staff determine additional opportunities to install water fountains at City facilities and providing a mobile water tanker at larger City events to provide access to municipal water;**

**THAT a section be added to the City's Street Event Application regarding the sale of water bottles and suggesting possible alternatives such as water refill stations;**

**AND THAT City Staff prepare a report on the implementation of a potential marketing campaign and additional access to municipal water.**

**Carried**

## **5. Report of the City Clerk**

### **5.1 Encroachment Application 457 Douro Street (ITS18-003)**

**Staff Recommendation:** THAT the application be approved for an encroachment by 1787954 Ontario Ltd., as owner of 457 Douro Street, to permit the existing sign to encroach 1.3m x 0.26m onto City property at 457 Douro Street;

AND THAT the annual fee of \$50.00, adjusted yearly by the CPI, be added to the property tax bill for 457 Douro Street.

**Sub-committee Discussion:** The City Clerk advised that this is an application for approval of an existing encroachment onto the Douro Street road allowance. In response to which property this was and how it came up, the Clerk advised it was the Belfor Property Restoration property and it came up as part of another planning application process.

**Sub-committee Recommendation:** **THAT the application be approved for an encroachment by 1787954 Ontario Ltd., as owner of 457 Douro Street, to permit the existing sign to encroach 1.3m x 0.26m onto City property at 457 Douro Street;**

**AND THAT the annual fee of \$50.00, adjusted yearly by the CPI, be added to the property tax bill for 457 Douro Street.**

## **6. Capital Project Update**

The Manager of Engineering referred Sub-committee to the Capital Projects Update and gave an overview of key projects, noting several streets that are scheduled for top-coat asphalt in the spring, the Romeo and St. Vincent Street bridge rehabilitations are scheduled for spring/summer 2018, as well as the Lorne Avenue Left Turning Lane.

## **7. Advisory Committee/Outside Board Minutes**

The following Advisory Committee/Outside Board minutes were provided for the information of Sub-committee:

Active Transportation Advisory Committee minutes of September 27, 2017

Accessibility Advisory Committee minutes of October 3, 2017 and November 7, 2017

Energy and Environment Committee minutes of October 12, 2017 and November 9, 2017

Town and Gown Advisory Committee minutes of November 1, 2017

**8. Next Sub-committee Meeting**

The next Infrastructure, Transportation and Safety Sub-committee meeting is February 28, 2018 at 4:30 p.m. in the Council Chamber, City Hall.

**9. Adjournment**

Motion by Councillor Beatty

**Sub-committee Decision: THAT the Infrastructure, Transportation and Safety Sub-committee meeting adjourn.**

**Carried**

Meeting Start Time: 4:32 p.m.

Meeting End Time: 5:03 p.m.