



Stratford City Council Regular Council Open Session MINUTES

Meeting #: 4581st
Date: Tuesday, May 28, 2019
Time: 7:00 P.M.
Location: Council Chamber, City Hall

Council Present: Mayor Mathieson - Chair Presiding, Councillor Beatty, *Councillor Bunting, Councillor Burbach, *Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Vassilakos

Regrets: Councillor Sebben

Staff Present: Rob Horne - Chief Administrative Officer, Joan Thomson - City Clerk, David St. Louis - Director of Community Services, Michael Humble - Director of Corporate Services, Jacqueline Mockler - Director of Human Resources, John Paradis - Fire Chief, Jeff Leunissen - Manager of Development Services, Tatiana Dafoe - Deputy Clerk, Mike Beitz - Corporate Communications Lead, Kim McElroy - Director of Social Services

Also Present: Members of the Public and Media

1. Call to Order:

Mayor Mathieson, Chair presiding, called the Council meeting to order.

Councillor Sebben provided regrets for this meeting.

Singing of O Canada

Moment of Silent Reflection

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

A declaration of pecuniary interest was not made by a member at the May 28, 2019 Regular Council meeting.

3. Adoption of the Minutes:

R2019-229

Motion by Councillor Bunting

Seconded By Councillor Ritsma

THAT the Minutes of the Special Meeting of Council of The Corporation of the City of Stratford dated May 9, 2019 and the Regular Meeting of Council of The Corporation of the City of Stratford dated May 13, 2019 be adopted as printed.

Carried

4. Adoption of the Addenda to the Agenda:

R2019-230

Motion by Councillor Ingram

Seconded By Councillor Beatty

THAT the Addenda to the Regular Agenda of Council dated May 28, 2019, to add Items 5.5 and 11.10 be added to the Agenda as printed.

Carried

5. Report of the Committee of the Whole In-Camera Session:

5.1 From the May 13, 2019 Session under the Municipal Act, 2001 as amended, a matter concerning the following item:

Appointment of Director to Stratford Economic Enterprise Development Corporation

Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b))

R2019-231

Motion by Councillor Beatty

Seconded By Councillor Gaffney

THAT Michael McCourt be appointed to the Stratford Economic Enterprise Development Board of Directors as the representative for the Manufacturing Sector for a three-year term to June, 2022 or until a successor is appointed by City Council;

AND THAT an exemption be granted to the requirement to be an eligible elector in Stratford.

Carried

5.2 From the May 13, 2019 Session under the Municipal Act, 2001 as amended, a matter concerning the following item:

Appointment to Active Transportation Advisory Committee

Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b))

R2019-232

Motion by Councillor Vassilakos

Seconded By Councillor Burbach

THAT Wayne Sjaarda be appointed to the Active Transportation Advisory Committee as the Cycle Stratford representative, for a two-year term to November 30, 2021 or until a successor is appointed by City Council.

Carried

5.3 From the May 13, 2019 Session under the Municipal Act, 2001 as amended, a matter concerning the following item:

Appointment to Stratford Town and Gown Advisory Committee

Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b))

R2019-233

Motion by Councillor Gaffney

Seconded By Councillor Henderson

THAT Katherine Prospero be appointed to the Stratford Town and Gown Advisory Committee as the University of Waterloo Administrative representative for a two-year term to November 30, 2020, or until a successor is appointed by City Council.

Carried

5.4 At the May 28, 2019 Session under the Municipal Act, 2001 as amended, matters concerning the following items were considered:

[Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years, Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (section 239.(2)(e)), Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)), Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them (section 239.(2)(h)), A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons or organization (section 239.(2)(i)), and A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality of local board (section 239.(2)(k))];

Municipal Representative on Thames Sydenham Drinking Water Source Protection Committee

[Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b))];

Labour relations or employee negotiations (section 239.(2)(d)).

At the In-camera Session, direction was given on all items.

5.5 ADDED - Municipal Representative – Thames Sydenham Drinking Water Source Protection Committee [Personal matters about an

identifiable individual(s) including municipal employees or local board employees (section 239.(2) (b))]

R2019-234

Motion by Councillor Ingram

Seconded By Councillor Vassilakos

THAT Michael Mortimer be endorsed as the Stratford municipal representative on the Thames Sydenham and Regional Drinking Water Source Protection Committee for a further four-year term commencing June 1, 2019.

Carried

6. Hearings of Deputations and Presentations:

6.1 Presentation of Award by CBEAC

R2019-235

Motion by Councillor Beatty

Seconded By Councillor Henderson

THAT a representative from the Civic Beautification and Environmental Awareness Committee be heard to present an award to City Council.

Carried

The Civic Beautification and Environmental Awareness Committee presented an award to the City of Stratford for their winning entry in the commercial category of the 9th Annual Garbage Can Competition.

6.2 Presentation by SRPC on a Living Wage

R2019-236

Motion by Councillor Clifford

Seconded By Councillor Bunting

THAT Kimberly Richardson and Ryan Erb, on behalf of the Social Research and Planning Council, be heard regarding the Living Wage and the myPerthHuron website.

Carried

Kimberly Richardson, Living Wage Sub-committee member of the Social Research and Planning Council presented a PowerPoint presentation on the living wage in Huron and Perth Counties. The living wage in 2018 for these counties was \$17.44 per hour. The number of households by

income level was discussed, along with the reasons and benefits of being a living wage employer.

Members were advised how an organization can become a certified living wage employer. The Social Research and Planning Council requested the City of Stratford to consider becoming a living wage employer.

R2019-237

Motion by Councillor Vassilakos

Seconded By Councillor Ritsma

THAT consideration of the City of Stratford becoming a Living Wage employer be referred to the 2020 Budget.

Carried

6.3 Presentation by SRPC on myPerthHuron.ca

Ryan Erb, Executive Director of the United Way Perth Huron provided an update on the myPerthHuron website. The domain categories, how the website can be used and the information contained on the website were discussed. The Social Research and Planning Council requested the City to enter into a data sharing agreement.

R2019-238

Motion by Councillor Vassilakos

Seconded By Councillor Burbach

THAT the request to enter into a data sharing agreement with the Social Research and Planning Council be referred to staff for review.

Carried

7. Orders of the Day:

7.1 Proclamation - Safe Kids Week

R2019-239

Motion by Councillor Bunting

Seconded By Councillor Burbach

THAT City Council hereby proclaims June 3 to 9, 2019 as "Parachute Safe Kids Week" in the City of Stratford.

Carried

7.2 Resolution - Ontario Pork Congress Trade Show Municipal Significance

The Stratford and District Agricultural Society requested designation of the annual Trade Show for the Ontario Pork Congress to be held June 19 and 20, 2019 at the Rotary Complex, as a municipally significant event for the purpose of obtaining a liquor licence.

City Departments and the Police Department did not advise of concerns provided that occupant loads remain in accordance with the Ontario Fire Code and Ontario Building Code and that tent permits were obtained.

The Health Unit advised they require information from the organizers before they can provide comments.

R2019-240

Motion by Councillor Ritsma

Seconded By Councillor Gaffney

THAT City Council hereby designates the annual Trade Show for the Ontario Pork Congress to be held June 19 and 20, 2019 at the Rotary Complex as having municipal significance in Stratford for the purpose of obtaining liquor licences from the AGCO, subject to the necessary permits being obtained and conditions noted by departments met, compliance with the City's Municipal Alcohol Risk Policy and that approvals are obtained from the Perth District Health Unit prior to the event.

Carried

7.3 Resolution - Acceptance of Resignation

R2019-241

Motion by Councillor Ingram

Seconded By Councillor Burbach

THAT the resignation of Brandi Gillett from the Stratford Public Library Board be accepted.

Carried

7.4 Management Report - 2019 Tax Ratios and Tax Rates By-law (COU19-048)

R2019-242

Motion by Councillor Clifford

Seconded By Councillor Gaffney

THAT the report of the Director of Corporate Services dated May 28, 2019, regarding the 2019 Tax Ratios and Tax Rates By-law and Stratford City Centre BIA Tax Rate By-law be received for information;

AND THAT the necessary by-law to set and levy the 2019 rates of taxation for the City of Stratford be passed by Council at the May 28, 2019, meeting;

AND THAT the necessary by-law to set and levy the 2019 rates of taxation for the Stratford City Centre Business Improvement Area be passed by Council at the May 28, 2019 meeting.

Carried

7.5 Resolution - Special Occasion Permit

The Stratford on Avon Shrine Club is holding a Spring Ceremonial and Potentate's Weekend on June 7 and 8, 2019 at the Stratford Rotary Complex. The organizer applied for a special occasion liquor licence from the AGCO and requested Council support of their application.

The Perth District Health Unit, Fire Department, Police Department and City Departments all provided no objections, provided that volunteer monitors refrain from drinking prior to or during their shifts.

R2019-243

Motion by Councillor Ingram

Seconded By Councillor Beatty

THAT City Council does not express concern with the issuance of a special occasion permit for the Stratford on Avon Shrine Club's Spring Ceremonial and Potentate's Weekend to be held June 8 and 9, 2019 at the Stratford Rotary Complex, subject to compliance with the City's Municipal Alcohol Risk Management Policy, the necessary permits being obtained and the required certificate of insurance being provided prior to the event.

Carried

8. Business for Which Previous Notice Has Been Given:

None scheduled.

9. Reports of the Standing Committees:

9.1 Report of the Planning and Heritage Committee:

R2019-244

Motion by Councillor Ingram

Seconded By Councillor Vassilakos

THAT the Report of the Planning and Heritage Committee dated May 28, 2019, be adopted as printed.

Carried

9.1.1 Planning Report-Zone Change Application Z01-19, 4272 Line 34 (PLA19-012)

THAT the application to amend the zoning on 4272 Line 34, located on the north side of Line 34 between O'Loane Avenue and the City limits, from an Agricultural (A) Zone in the Township of Perth East By-law 30-1999 to:

- Agricultural-Special Provision (A-1) Zone in the City of Stratford By-law 201-2000 on the retained lands to allow an agricultural use (no dwelling units permitted), a conservation use and a forestry use and to apply a definition of agricultural use, a minimum lot area, a minimum lot frontage, minimum setbacks, maximum lot coverage, maximum height, MDS regulations and a special provision for services; and
- Agricultural-Special Provision (A-2) Zone in the City of Stratford By-law 201-2000 on the severed lands to allow a single detached, a home occupation and a bed and breakfast establishment and to apply special provision for a bed and breakfast, minimum setbacks (for main building and accessory structures), a maximum lot coverage (for main building and accessory structures), a maximum height, minimum lot area, a minimum lot frontage, a minimum landscaped open space, and a special provision for services.

BE APPROVED for the following reasons:

- It is consistent with the Provincial Policy Statement;
- It is consistent with the Official Plan; and
- The recommendation has regard for public interest.

9.2 Report of the Finance and Labour Relations Committee:

R2019-245

Motion by Councillor Gaffney

Seconded By Councillor Clifford

THAT the Report of the Finance and Labour Relations Committee dated May 28, 2019, be adopted as printed.

Carried

9.2.1 Amendment to Notice Policy C.3.10

That Schedule 13 of Notice Policy C.3.10 be amended to add the following policies to the Schedule:

2.1 the relationship between members of Council and the officers and employees of the municipality;

7. the manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality.

8. pregnancy leaves and parental leaves of members of council.

9.2.2 Stratford Tourism Alliance – Q1 Update - 2019 (COU19-034)

THAT the Stratford Tourism Alliance report dated April 16, 2019 be received for information.

9.2.3 Stratford Economic Enterprise Development Corporation (investStratford) – 2019 Quarterly Report 1 (COU19-035)

THAT the Stratford Economic Enterprise Development Corporation (investStratford) quarterly report dated April 16, 2019, be received as information.

9.2.4 Management Report - 2018 Year End Results (COU19-027)

THAT the report of the Director of Corporate Services dated April 16, 2019 regarding 2018 year end results be received;

THAT the Wastewater surplus of \$295,914.40 be closed out to the Wastewater Rate Stabilization Reserve G-R18-WWTR-0000;

THAT the Water surplus of \$169,892.03 be closed out to the Water Rate Stabilization Reserve G-R18-WATR-0000;

THAT the Waste Management surplus of \$475,774.00 be closed out

to the Waste Management Capital Reserve Fund R-R11-WAST;

THAT the Building Division surplus of \$59,560.01 be closed out to the Building Permit Reserve G-R07-BSUR-0000;

THAT the Parking surplus of \$422,593.98 be closed out to the Parking Capital Reserve Fund R-R11-PRKG;

AND THAT the Tax Supported surplus of \$53,677.52 be closed out to the Tax Rate Stabilization reserve G-R14-TAXS-0000.

9.2.5 Management Report - 2019 Municipal Debt Limits (COU19-029)

THAT the report of the Director of Corporate Services dated April 16, 2019 regarding 2019 Municipal Debt Limits be received for information.

9.2.6 Municipal Investment Performance for 2018 (COU19-030)

THAT the report of the Director of Corporate Services dated April 16, 2019, regarding 2018 investment performance, be received for information.

9.2.7 Proposed Revisions to the Community Grants Program (COU19-032)

THAT the report of the Director of Corporate Services dated April 16, 2019, regarding the Proposed Revisions to the Community Grants Program be received for information;

AND THAT a final Community Grants Program policy be forwarded to Council for consideration of approval and adoption by by-law.

9.2.8 Purchasing Policy Update (COU19-033)

THAT the management report regarding an updated Policy P.5.1 Procurement of Goods and Services, Purchasing be received;

THAT Council adopt the revised Policy P.5.1 Procurement of Goods and Services, Purchasing;

AND THAT Policy C.2.1 Hiring of Consultants be rescinded.

9.2.9 Pregnancy and Parental Leave for Members of Council Policy (COU19-031)

THAT the report entitled "Pregnancy and Parental Leave for Members of Council Policy" be received for information;

AND THAT the Pregnancy and Parental Leave for Members of Council Policy C.3.15 be approved.

9.2.10 Caregiver Policy Referral

THAT the development of a policy permitting a leave of absence by a member of Council for the purpose of acting as a caregiver or in an emergency situation be referred to staff for review.

9.2.11 Draft Policy Council – Staff Relations under section 270 (FIN19-012)

THAT the draft Council – Staff Relations Policy be adopted by City Council and authority be delegated to the Chief Administrative Officer or designate to respond to complaints and/or concerns.

9.3 Report of the Community Services Committee

R2019-246

Motion by Councillor Beatty

Seconded By Councillor Vassilakos

THAT the Report of the Community Services Committee dated May 28, 2019, be adopted as printed.

Carried

9.3.1 Amendments to City of Stratford By-law 174-2003 Smoking in Public Places (COM19-014)

THAT City of Stratford By-law 174-2003 Smoking in Public Places be amended as follows:

- No smoking in Market Square in areas that are not considered a highway;
- No Smoking in any area within 20 metres of City recreational facilities per the legal requirements of the Smoke Free Ontario Act;
- The inclusion of vaping products;

- The inclusion of cannabis;
- Sections 5.1 a), b), c) d) and sections 5.2 and 5.3 be removed;
- The inclusion of Perth and Stratford Housing Corporation (PSHC) properties;

THAT smoking be prohibited in City Parks;

AND THAT nominal funding for custom No Smoking signage be allocated from the City's share of the Ontario Cannabis Legalization Implementation Fund.

9.3.2 Multi-Year Governance Agreement for Joint Transit Procurements Facilitated by Metrolinx/TPI (Transit Procurement Initiative) (COM19-015)

THAT the Mayor and Clerk be authorized to sign the Metrolinx/TPI Multi-Year Governance Agreement for a five-year period 2019 - 2024.

10. Notice of Intent:

10.1 Notice of Public Meetings under the Planning Act

Notice was given that the City of Stratford Council will hold public meetings on Monday, June 10, 2019 at 7:00 pm in the Council Chambers in City Hall, 1 Wellington Street, Stratford to hear all interested persons with respect to the following planning applications under Section 34 of the Planning Act, R.S.O. 1990:

Zone Change Applications Z05-19 and Z07-19 for 265 St. David Street and 122 Birmingham Street

Zone Change Application Z06-19 for 379 Romeo Street N

Draft Plan of Condominium Application 31CDM19-003 for 350 O'Loane Avenue

10.2 Notice of Public Meeting under the Planning Act

Notice was given that Stratford Council intends to hold a public meeting on Wednesday June 19, 2019 regarding the draft Comprehensive Zoning By-law.

11. Reading of the By-laws:

The following By-laws required First and Second Readings and Third and Final Readings.

R2019-247

Motion by Councillor Burbach

Seconded By Councillor Bunting

THAT By-laws 78-2019 to 83-2019 be taken collectively.

Carried unanimously

R2019-248

Motion by Councillor Henderson

Seconded By Councillor Vassilakos

THAT By-laws 78-2019 to 83-2019 be given First and Second Readings.

Carried two-thirds support

R2019-249

Motion by Councillor Gaffney

Seconded By Councillor Clifford

THAT By-laws 78-2019 to 83-2019 be given Third and Final Readings.

Carried

11.1 2019 Tax Ratios, Tax Rates and governance By-law-By-law 76-2019

To set the tax ratios, tax rates for 2019 and govern and regulate the finances of The Corporation of the City of Stratford.

11.2 2019 Tax Ratios and Tax Rates for the Business Improvement Area-By-law 77-2019

To set the tax ratios and tax rates for 2019 for the Stratford City Centre Business Improvement Area (BIA).

11.3 Appointments to SEED, ATAC and Town and Gown-By-law 78-2019

To amend By-law 178-2018 as amended, to make appointments to the Stratford Town and Gown Advisory Committee, the Stratford Economic Enterprise Development Corporation, the Active Transportation Advisory Committee and to accept resignations from the Stratford Town and Gown Committee.

11.4 Amendment to ATV By-law 65-2012-By-law 79-2019

To amend By-law 65-2012 as amended, to permit and control the operation of all-terrain vehicles (ATVs) on certain highways and streets and property under the jurisdiction of The Corporation of the City of Stratford for the 2019 Canada Day Parade.

11.5 Governance Agreement for joint transit procurements-By-law 80-2019

To authorize the entering into and execution of a multi-year governance agreement for joint transit procurements facilitated by Metrolinx and to appoint the Manager of Transit as the City's representative on the Steering Committee.

11.6 Amendment to Zoning By-law 201-2000 for Zone Change Application Z01-19-By-law 81-2019

To amend Zoning By-law 201-2000 as amended with respect to zone change application Z01-19 to amend the Agricultural (A) zoning on 4272 Line 34, Stratford.

11.7 Amendment to Purchasing By-law 117-2016 as amended-By-law 82-2019

To amend Purchasing By-law 117-2016 as amended to update Policy P.5.1 Procurement of Goods and Services Policy.

11.8 Amendment to Smoking in Public Places By-law 174-2003-By-law 83-2019

To amend Smoking in Public Places By-law 174-2003 as amended, to include Market Square, electronic cigarettes, vaping and cannabis and to reflect changes in municipal policy and provincial legislation.

12. Consent Agenda: CA-2019-060 to CA-2019-064

12.1 CA-2019-061 and CA-2019-062

A request was made to support the resolution from the OMB Reform Working Group opposing Bill 108 and the resolution from the Town of Hanover regarding cuts to Ontario Library Services.

R2019-250

Motion by Councillor Ingram

Seconded By Councillor Vassilakos

THAT CA-2019-061 being a resolution from the OMB Reform Working Group opposing Bill 108 and CA-2019-062 being a resolution from Town of Hanover regarding cuts to Ontario Library Services, be endorsed.

Carried

12.2 CA-2019-063

It was questioned whether the road closures associated with the parades were rolling. The Director of Community Services advised they are not but that the road closures are limited and the roads will be opened following completion of the parade.

12.3 CA-2019-064

Concern was expressed with the impacts on local programs, services and budget of the Health Unit as a result of the provincial 2019 budget.

13. New Business:

13.1 AccessAbility Week Event

Northwestern Secondary School and the Avon Public School were thanked for their participation in an event organized by the Accessibility Advisory Committee held on Tuesday, May 28. The purpose of the event was to help raise awareness of accessibility issues, challenges and champions.

14. Adjournment to Standing Committees:

The next Regular Council meeting is June 10, 2019 in the Council Chamber, City Hall.

R2019-251

Motion by Councillor Vassilakos

Seconded By Councillor Gaffney

THAT the Council meeting adjourn to convene into Standing Committees as follows:

- **Planning and Heritage Committee [7:15 pm or thereafter following the Regular Council meeting];**
- **Social Services Committee [7:20 pm or thereafter following the Regular Council meeting]; and**

- **Infrastructure, Transportation and Safety Committee [7:25 pm or thereafter following the Regular Council meeting] and to Committee of the Whole if necessary, and to reconvene into Council.**

Carried

*Councillors Bunting and Clifford departed the meeting at 7:46 p.m.

15. Council Reconvene:

15.1 Declarations of Pecuniary Interest made at Standing Committees

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on May 28, 2019 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

A declaration of pecuniary interest was not made at the Reconvene portion.

15.2 Committee Reports

15.2.1 Infrastructure, Transportation and Safety Committee

R2019-252

Motion by Councillor Vassilakos

Seconded By Councillor Burbach

THAT Item 4.1 of the Infrastructure, Transportation and Safety Committee meeting dated May 28, 2019 be adopted as follows:

4.1 Ontario Active School Travel Fund (ITS19-041)

THAT the City of Stratford hire a School Travel Planning Facilitator on a temporary basis;

AND THAT the Mayor and Clerk be authorized to sign the necessary Funding Agreement.

Carried

15.3 Reading of the By-laws (reconvene):

The following By-law required First and Second Readings and Third and Final Readings:

By-law 11.9 Confirmatory By-law 85-2019

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on May 28, 2019.

ADDED - By-law 11.10 Agreement for Ontario Active School Travel Fund-By-law 84-2019

To authorize the entering into and execution of a funding agreement under the Ontario Active School Travel Fund with Green Communities Canada to retain a temporary school travel planning facilitator to increase active school travel on a city-wide basis.

R2019-253

Motion by Councillor Beatty

Seconded By Councillor Ritsma

THAT By-laws 84-2019 to 85-2019 be taken collectively.

Carried unanimously

R2019-254

Motion by Councillor Henderson

Seconded By Councillor Ingram

THAT By-law 84-2019 to 85-2019 be given First and Second Readings.

Carried two-thirds support

R2019-255

Motion by Councillor Gaffney

Seconded By Councillor Vassilakos

THAT By-law 84-2019 to 85-2019 be given Third and Final Readings.

Carried

15.4 Adjournment of Council Meeting

R2019-256

Motion by Councillor Ingram

Seconded By Councillor Burbach

THAT the May 28, 2019 Regular Council meeting adjourn.

Carried

Meeting Start Time: 7:00 P.M.

Meeting End Time: 7:46 P.M.

Reconvene Meeting Start Time: 8:46 P.M.

Reconvene Meeting End Time: 8:48 P.M.

Mayor - Daniel B. Mathieson

Clerk - Joan Thomson