



**Municipal Shared Services Committee**  
**Thursday, January 31, 2019 – 1:30 p.m.**  
**Stratford Rotary Complex – Tim Taylor Lounge, 353 McCarthy Rd., Stratford ON**

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**BUDGET MEETING MINUTES**

A meeting of the Municipal Shared Services Committee was held at  
1:30 p.m. on January 31, 2019,  
Stratford Rotary Complex – Tim Taylor Lounge, 353 McCarthy Road, Stratford ON

*Where appropriate, motions contained in the Municipal Shared Services Committee Minutes are considered recommendations to the affected municipalities.*

**Committee Members Present:**

Councillor Martin Ritsma, City of Stratford (Chairperson)  
Councillor Tom Clifford, City of Stratford  
Mayor Al Strathdee, Town of St. Marys  
Warden Walter McKenzie, County of Perth  
Councillor Robert Wilhelm, County of Perth  
Councillor Jim Aitcheson, County of Perth  
Councillor Tony Winter, Town of St. Marys

**Absent:**

Mayor Dan Mathieson, City of Stratford  
Councillor Bonnie Henderson, City of Stratford  
Councillor Margaret Luna, Town of St. Marys  
Betty Jo Belton – Archivist – Stratford-Perth Archives, County of Perth

**Staff Present:**

Michael Humble – Director of Corporate Services, City of Stratford  
Rob Horne – CAO, City of Stratford  
Renato Pullia – CAO, County of Perth  
Blaine Lucas – Director of EMS, County of Perth  
Linda Becker – Provincial Offences Coordinator, County of Perth  
Corey Bridges - Treasurer, County of Perth  
Brent Kittmer – CAO, Town of St. Marys

**Also Present:**

- \*Dr. Miriam Klassen, Perth District Health Unit
- \*Julie Pauli, Perth District Health Unit
- \*Peter Bolland, Spruce Lodge Home for the Aged
- \*David Schlitt, Spruce Lodge Home for the Aged
- \*John Kastner – General Manager, Stratford Perth Museum
- \*Randy Matthews - Treasurer, Stratford Perth Museum

**1.0 Call to Order**

The Budget Meeting of the Municipal Shared Services Committee with quorum present was called to order by Committee Chair, Councillor Martin Ritsma at 1:35 p.m.

**2.0 Disclosure of Pecuniary Interest and the General Nature Thereof**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

None disclosed.

**3.0 Confirmation of Agenda**

**Moved by:** Al Strathdee

**Seconded by:** Jim Aitcheson

**That the Committee Agenda for the January 31, 2019 Budget Meeting be approved. Carried.**

**4.0 Adoption of the Previous Minutes – December 20, 2018**

**Moved by:** Walter McKenzie

**Seconded by:** Tom Clifford

**That the Municipal Shared Services Committee minutes dated December 20, 2018 be adopted as presented. Carried.**

**5.0 Business Arising from the Previous Minutes**

None identified.

## **6.0 2019 Budget Presentations**

### **6.1 Perth District Health Unit – Julie Pauli, Business Administrator and Dr. Miriam Klassen, Medical Officer of Health**

Julie Pauli presented the 2019 Perth District Health Unit Budget Report as circulated with the Agenda. Ms. Pauli reviewed with committee members the background on the figures for their budget.

Rob Horne inquired how the amalgamation of the Perth District Health Unit and the Huron County Health Unit in 2020 will impact service levels. Dr. Miriam Klassen reported they are anticipating improved service levels with the amalgamation.

Jim Aitcheson inquired if there will be a financial savings by amalgamating the two health units. Dr. Klassen reported that by combining the operating budgets of the two health units, there may be a slight decrease in the 100% provincially funded programs when they are one unit. Cost sharing should remain the same. Historically, the health units have been underfunded, so by combining, they will be able to make better use of their funds.

Al Stratthdee inquired if there was a substantial amount in the reserve fund should they need to use it. Julie Pauli reported there is approximately \$109,000.00 in their reserve.

Brent Kittmer inquired if the 2020 numbers reflect the health units operating as one or still separately. Dr. Klassen explained that it is a combination of both and is just an estimate, as they have not finalized how they will be splitting them.

\*Julie Pauli and Dr. Miriam Klassen no longer present (1:43 p.m.)

### **6.2 Spruce Lodge Home for the Aged – Peter Bolland, Administrator and David Schlitt, Business Manager**

Peter Bolland presented the Spruce Lodge Home for the Aged 2019 Budget Report as circulated with the Agenda. He noted that the summary of contributions for 2019 moving forward, can be significantly affected by arbitrated awards. Their collective agreement expires at the end of 2019, which will impact projections. Mr. Bolland also highlighted their 2018 projects and results.

\*Peter Bolland and David Schlitt no longer present (1:58 p.m.)

### **6.3 Stratford Perth Museum – John Kastner, General Manager and Randy Matthews, Treasurer**

John Kastner presented the Stratford Perth Museum 2019 Budget Report as circulated with the Agenda. He noted that 2018 was a remarkable year for the museum, with a record number of visitors and merchandise sales.

\*John Kastner and Randy Matthews no longer present (2:08 p.m.)

**6.4 Perth County Paramedic Services – Blaine Lucas, Director/Chief of Paramedic Services**

Blaine Lucas presented the Perth County Paramedic Services 2019 Budget Report as circulated with the Agenda.

Rob Horne inquired if the ambulance back-up pressure from the Region of Waterloo is affecting Perth County. Mr. Blaine explained that there are internal mitigation strategies for Perth County for calls into Waterloo Region. They are continually evaluating changes to the deployment strategies and re-adjusting internally to always ensure that Perth County paramedic services coverage is not compromised.

**6.5 Provincial Offences Administration – Linda Becker, Manager of Court Services, County of Perth**

Linda Becker presented the Provincial Offences 2019 Budget Report as circulated with the Agenda. She noted that there has been a change in the policing structure, with Stratford Police now policing St. Marys and Perth South. They are continuing to analyze the impact of this.

**6.6 Stratford Perth Archives – Renato Pullia, CAO – County of Perth**

Renato Pullia presented the Stratford Perth Archives 2019 Budget Report as circulated with the Agenda.

**Moved by:** Robert Wilhelm

**Seconded by:** Tom Clifford

**That the Municipal Shared Services Committee recommends adoption of the 2019 budgets to their respective Councils as presented. Carried.**

**7.0 New Business**

**7.1 Social Services 2019 Budget Presentation**

Rob Horne reported that a future meeting may be called later in February to hear the Social Services 2019 budget presentation.

**8.0 Next Meeting – Thursday, March 21, 2019 – County of Perth**

**9.0 Adjournment**

**Motion by:** Tony Winter

**Seconded by:** Walter McKenzie

**That the meeting adjourn. Carried.**

Time: 2:26 p.m.