



## **The Corporation of the City of Stratford Infrastructure, Transportation and Safety Sub-committee MINUTES**

Date: July 24, 2019

Time: 4:30 P.M.

Location: Council Chamber, City Hall

Sub-committee Present: Councillor Vassilakos – Chair Presiding, Councillor Burbach - Vice Chair, Councillor Gaffney, Councillor Ingram, Councillor Sebben

Staff Present: Ed Dujlovic - Director of Infrastructure and Development Services, John Paradis - Fire Chief, Tatiana Dafoe - Deputy Clerk, Jodi Akins - Council Clerk Secretary, Mike Beitz - Corporate Communications Lead, Allison Jordan - Events Coordinator

Also present: Media

### **1. Call to Order**

The Chair called the Meeting to Order.

### **2. Disclosure of Pecuniary Interest and the General Nature Thereof**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made at the July 24, 2019 Sub-committee meeting.

### 3. Delegations

None scheduled.

### 4. Report of the Manager of Engineering

#### 4.1 Closure of T. J. Dolan (ITS19-050)

**Staff Recommendation:** THAT Council proceed to give public notice that the City of Stratford is to consider a by-law to close T.J. Dolan Drive from St. Vincent Street South to St. David Street.

**Sub-committee Discussion:** The Director of Infrastructure and Development Services advised that the condition of the road has deteriorated, is unsafe for vehicular traffic and has been closed for some time. In order to consider permanently closing the road, public notification is required.

Staff are recommending that this section of road be permanently closed and converted to a multi-use trail.

In response to questions from Sub-committee, the Director confirmed that multi-use trails are plowed in the winter, that staff wanted Council's direction prior to notifying any of the abutting properties and that there may be encroachments but they will not be identified until design work is complete.

The trail would be away from the property lines with grass on both sides. The lights would stay in their current locations.

Motion by Councillor Ingram

**Sub-committee Recommendation:** THAT Council proceed to give public notice that the City of Stratford is to consider a by-law to close T.J. Dolan Drive from St. Vincent Street South to St. David Street.

**Carried**

## 5. Report of the Events Coordinator

### 5.1 Request for Exemption from Noise Control By-law 113-79 for the 2019 Jobsite Anniversary Event (ITS19-049)

**Staff Recommendation:** THAT approval be given to the request from the organizers of the "Jobsite Brewings 1st Year on the Job" at 45 Cambria Street for exemptions from Noise Control By-law 113-79 in a residential zone to the amplification of sound provision [Schedule 2 clause 2] from 7:00 p.m. to 8:00 p.m. and from the unreasonable noise provision [Schedule 1 clause 8] for the duration of the event from 10:00 a.m. to 8:00 p.m. on Saturday, August 17, 2019.

**Sub-committee Discussion:** The Events Coordinator outlined the request for a noise by-law exemption and provided details of the event.

Notice was given to nearby residents and in the newspaper and no concerns were noted.

Motion by Councillor Sebben

**Sub-committee Recommendation:** THAT approval be given to the request from the organizers of the "Jobsite Brewings 1st Year on the Job" at 45 Cambria Street for exemptions from Noise Control By-law 113-79 in a residential zone to the amplification of sound provision [Schedule 2 clause 2] from 7:00 p.m. to 8:00 p.m. and from the unreasonable noise provision [Schedule 1 clause 8] for the duration of the event from 10:00 a.m. to 8:00 p.m. on Saturday, August 17, 2019.

Carried

## 6. Report of the Deputy Clerk

### 6.1 Traffic and Parking By-law Proposed Amendments (ITS19-047)

**Staff Recommendation:** THAT the Traffic and Parking By-law 159-2008, as amended, be further amended as follows:

- That the reference to "Mobility Bus" from the table of section 11 page 14 be removed;
- That the title "Schedule 3 – Exemptions for Mobility Bus Stops" be amended to "Schedule 3 – Exemptions for Bus Stops;"

- That Schedule 3 – Exemptions for Bus Stops as amended, be further amended to delete the following:

“Directly in front of the building known as 38 Albert Street”

“On Downie Street West, from a point measured 84.8 metres North of the North curb line of St. Patrick Street for a distance of 13.3 metres North”

“On Ontario Street north, from a point approximately 235 feet to a point approximately 265 feet west of Waterloo Street, immediately west of the driveway entrance to the municipal parking lot”

- That the following be added to Schedule 3 – Exemptions for Bus Stops as amended:

“When authorized signs are installed and on display, which signs are hereby authorized, no person other than those persons operating a Stratford Transit bus shall park or stop a vehicle to load or unload passengers within 15 metres of either side of a bus stop.

- That Schedule 6 – Angle Parking Only as amended, be further amended to delete the following:

“Cobourg Street, north side, from Waterloo St. to Erie Street”

“Market Place, both sides of the Parking Island and the south side, from Downie Street to Wellington Street”

- That the following be added to Schedule 6 – Angle Parking Only, as amended:

“Albert Parking Lot, municipally known as 18 Albert Street”

“Ontario Parking Lot, municipally known as 126 Ontario Street”

**Sub-committee Discussion:** The Deputy Clerk stated that this report is a follow-up from a previous report on housekeeping amendments to the Traffic and Parking By-law brought to Council in April 2019.

Motion by Councillor Ingram

**Sub-committee Recommendation: THAT the Traffic and Parking By-law 159-2008, as amended, be further amended as follows:**

- That the reference to “Mobility Bus” from the table of section 11 page 14 be removed;
- That the title “Schedule 3 – Exemptions for Mobility Bus Stops” be amended to “Schedule 3 – Exemptions for Bus Stops;”
- That Schedule 3 – Exemptions for Bus Stops as amended, be further amended to delete the following:
  - “Directly in front of the building known as 38 Albert Street”
  - “On Downie Street West, from a point measured 84.8 metres North of the North curb line of St. Patrick Street for a distance of 13.3 metres North”
  - “On Ontario Street north, from a point approximately 235 feet to a point approximately 265 feet west of Waterloo Street, immediately west of the driveway entrance to the municipal parking lot”
- That the following be added to Schedule 3 – Exemptions for Bus Stops as amended:
  - “When authorized signs are installed and on display, which signs are hereby authorized, no person other than those persons operating a Stratford Transit bus shall park or stop a vehicle to load or unload passengers within 15 metres of either side of a bus stop.
- That Schedule 6 – Angle Parking Only as amended, be further amended to delete the following:
  - “Cobourg Street, north side, from Waterloo St. to Erie Street”
  - “Market Place, both sides of the Parking Island and the south side, from Downie Street to Wellington Street”
- That the following be added to Schedule 6 – Angle Parking Only, as amended:
  - “Albert Parking Lot, municipally known as 18 Albert Street”
  - “Ontario Parking Lot, municipally known as 126 Ontario Street”

Carried

## **6.2 Simcoe and Morgan Street Crossing Guard Request (ITS19-048)**

**Staff Recommendation:** THAT staff be authorized to proceed to install a 35m sidewalk on the north side of Simcoe Street in 2019, to be funded from the Trails/BP Master Plan Implementation budget;

AND THAT staff be authorized to install a crossing guard, necessary signage and markings at the Simcoe and Morgan Street intersection in September 2019.

**Sub-committee Discussion:** The Deputy Clerk advised that staff received a request for a crossing guard at this location and a crossing warrant was completed.

Staff are recommending a crossing guard and necessary signage be installed in September 2019 to be funded from an anticipated tax supported surplus. This item would be budgeted for in 2020.

It was clarified that the traffic congestion is due to parents dropping kids off at school.

Referring to the letter from the requestor, a Sub-committee member expressed concern that the City was not contacted about this situation prior to the removal of a school staff member crossing children.

The Chair noted that once an Active Transportation Coordinator is in place, all schools will be involved and some of these issues will be addressed, including congestion.

The Deputy Clerk stated that the Highway Traffic Act has rigid rules regarding who is permitted to cross children and she can reach out to the police in case there are similar instances occurring in the City.

It was suggested by a Sub-committee member that communication between the school boards and city staff on who to contact for similar issues would be helpful.

Motion by Councillor Gaffney

**Sub-committee Recommendation:** THAT staff be authorized to proceed to install a 35m sidewalk on the north side of Simcoe

**Street in 2019, to be funded from the Trails/BP Master Plan Implementation budget;**

**AND THAT staff be authorized to install a crossing guard, necessary signage and markings at the Simcoe and Morgan Street intersection in September 2019.**

**Carried**

**10. New Business**

**7. Capital Project Update**

The Director of Infrastructure and Development Services provided a verbal update on the status of various engineering capital projects, highlighting the following:

Quinlan Pump Station is on schedule and will be up and running by November 1, 2019. The forcemain is in and in the testing phase.

There are a lot of road closures due to work being completed. O'Loane will be down to one lane in August.

Contractors are having challenges getting locates from the utilities. They are reporting its taking 4 weeks instead of 2 which is causing delays.

Ballantyne Avenue restoration is underway.

Staff are having challenges getting responses from the railway with respect to the Erie Street local improvement sidewalk. Design is done.

Design is ongoing for the Romeo Storm Arch rehabilitation.

Crane Avenue construction scheduled to start this week.

Good weather has helped staff catch up with line painting.

With respect to cracksealing, the contractor will need to move quickly to get work done with the late start.

The Director advised that the Infrastructure and Development Services department is experiencing some staffing challenges. A new Project Engineer starts soon, however, the current Project Engineer is moving on to Director of Public Works in another municipality. A Design Tech has moved up to Supervisor of Public Works. With the loss of both Project Engineer and Design Tech, some capital projects may be delayed.

The department is also down a Fleet Supervisor and a mechanic and two operators due to retirements.

A by-law inspector has moved to another department.

It was noted that the upcoming weekend is a household hazardous waste collection day at the landfill, as well as Treasure Hunt Weekend.

#### **8. Advisory Committee/Outside Board Minutes**

There are no Advisory Committee/Outside Board minutes to be provided to Sub-committee at this time.

#### **9. Next Sub-committee Meeting**

The next Infrastructure, Transportation and Safety Sub-committee meeting is Wednesday, August 28, 2019 at 4:30 p.m. in the Council Chamber, City Hall.

#### **10. New Business**

##### **10.1 Opioid Crisis**

It was noted by a Sub-committee member that there have been several overdose incidents in the last few months and the more people trained to administer help the better. It was questioned whether the City could expand on what is being done with respect to the current opioid crisis.

The Chair stated that the Health Unit has an opioid strategy and she could bring up at the next Health Unit Board meeting how municipal officials could get involved.

The Deputy Clerk advised that municipalities are also now required to



develop Community Safety and Wellbeing Plans. A report will be coming to Council in the fall and may tie in well with this issue.

The Director noted that CLT is working on an updated policy for dealing with these matters.

## **11. Adjournment**

Motion by Councillor Gaffney

**Sub-committee Decision: THAT the Infrastructure, Transportation and Safety Sub-committee meeting adjourn.**

**Carried**

Meeting Start Time: 4:30 p.m.

Meeting End Time: 4:55 p.m.