



## **Town of Essex**

### **Finance Committee Meeting Agenda**

**Monday, June 3, 2019 at 5:00 PM**

**County of Essex Civic Centre, Committee Room C,  
360 Fairview Avenue West, Essex, Ontario, N8M 1Y3**

#### **1. Roll Call**

##### **Present:**

Richard Meloche, Deputy-Mayor (Chair)

Morley Bowman, Councillor, Ward 1 (Vice-Chair)

Chris Vander Doelen, Councillor, Ward 3

Larry Snively, Mayor

##### **Also Present:**

Chris Nepszy, Chief Administrative Officer

Jeffrey R. Morrison, Director, Corporate Services

Doug Sweet, Director, Community Services

Amy Fournier, Committee Secretary

##### **Absent:**

Lori Chadwick, Director, Development Services

Rita Jabbour, Planner

#### **2. Declarations of Conflict Of Interest**

#### **3. Adoption of Published Agenda**

Monday, June 3, 2019 Finance Committee Meeting Agenda.

Moved by:

Seconded by:

That the published agenda for the Monday, June 3, 2019 Finance Committee Meeting be adopted as presented.

#### **4. Adoption of Minutes**

Moved by:

Seconded by:

That the minutes of the Finance Committee Meeting held on Monday, January 21, 2019 be adopted as presented.

**5. Public Presentations** (Appendix A)

Doug Sweet (Director, Community Services will briefly discuss ‘Summer Solstice Feast in the Field’ hosted by The Rotary Club of Essex, and opportunities for sponsorship.

**6. Unfinished Business**

**7. Reports**

**8. Correspondence** (Appendix B)

- a) Waiver of minor zoning by-law amendment application fee – Roll 3754 760 000 01200

Property Roll:	3754 760 000 01200
Request Type:	Waiver of zoning by-law amendment application fee
Total Value of Request:	\$1,900

The property owner for Roll 3754 760 000 01200 would like to petition to get the fee for a zoning by-law amendment (\$1,900) waived, as they had originally applied for a severance (\$1,750) but were denied by the Committee of Adjustment.

Following further conversations with the applicant, it was identified by the Town Planner that a zoning by-law amendment would have been the better option.

Moved by:

Seconded by:

**Recommendation to Council** that \$\_\_\_\_\_, towards a zoning by-law amendment be waived to the property owner for Roll 3754 760 000 01200 be approved/denied.

**9. New Business**

**10. Adjournment**

Moved by:

Seconded by:

That the meeting be adjourned at

**11. Future Meetings:**

To be determined



The Rotary Club of Essex

*SUMMER SOLSTICE  
FEAST IN THE FIELD*

Sponsorship Opportunities

**Platinum Sponsor \$3000**

- Recognition as an exclusive sponsor
- Recognition in all advertising
- Logo featured prominently on print materials and on-site signage
- 6 VIP tickets in reserved seating section
- Bottle of red and white wine

**Gold Sponsor \$2000**

- Recognition in all advertising
- Logo featured prominently on print materials and on-site signage
- 6 VIP tickets in reserved seating section
- Bottle of red and white wine

**Silver Sponsor \$1000**

- Recognition in all advertising
- Logo featured prominently on print materials and on-site signage
- 4 VIP tickets in reserved seating section

**Bronze Sponsor \$500**

- Recognition in all advertising
- Logo featured prominently on print materials and on-site signage
- 2 VIP tickets in reserved seating section

**Program Sponsor \$250**

- Recognition in program
- Logo featured prominently on on-site signage

Appendix B

Morrison, Jeffrey

**From:** Jabbour, Rita  
**Sent:** May 28, 2019 8:25 AM  
**To:** Morrison, Jeffrey  
**Subject:** RE: Finance Committee Meeting dates

Hi Jeff.

Below is the applicants' information. S we discussed, I would be willing to speak to the Committee in support of the waiver on the grounds that they weren't properly advised of their options by Planning:

Christian and Alyce Pottle  
3954 3<sup>rd</sup> Concession Road  
ARN: 375476000001200

Request for waiver of minor zoning bylaw amendment application fee (\$1900).

Please let me know when the meeting date is.

Thank you,

**Rita Jabbour, RPP. BA. MSc | Planner**  
Town of Essex | 33 Talbot Street South, Essex, ON N8M 1A8  
Phone: 519-776-7336 ext 1112 | Fax: 519-776-8811  
[essex.ca](http://essex.ca)

**From:** Jabbour, Rita  
**Sent:** Monday, May 27, 2019 3:53 PM  
**To:** Morrison, Jeffrey <jmorrison@essex.ca>  
**Cc:** Nepszy, Chris <cnepszy@essex.ca>  
**Subject:** Finance Committee Meeting dates

Hi Jeff.

When does the finance committee meet again? I have a resident who would like to petition to get the fee for a zoning bylaw amendment waived. He originally applied for a severance but was denied by the Committee of Adjustemnt. Following further conversations with the applicant, the objective of the applicants proposal became more clear and it was evident that a ZBA would've been a better option. Therefore, I would support his petition to get the fee waived.

The fee for the severance is \$1750. He paid that. The fee for the ZBA is \$1900. This is the fee he is looking to get waived.

Please advise as to his next steps.

Thank you,

**Rita Jabbour, RPP. BA. MSc | Planner**  
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