

**Minutes of the  
Municipal Heritage Committee  
APRIL 9<sup>TH</sup>, 2013 – 4:30 p.m.**

Present: Hank Smith, Chair  
Judy Humphries  
Richard Tatley  
Colin Old  
Cheryl Faber  
Patricia Hewes  
Jeremy Rand, Staff Representative  
Scott Lucas, Staff Representative  
Joe Donoghue, Council Representative

Regrets: Nil.

**I Call to Order**

The meeting convened at 4:30 p.m. by Chair Smith.

**II Adoption of Agenda**

Moved by Patricia Hewes and seconded by Cheryl Faber.

-05 BE IT RESOLVED THAT the agenda, as amended, for the Municipal Heritage Committee dated April 8<sup>th</sup>, 2013 be adopted.

CARRIED.

**III Disclosure of Pecuniary Interests**

Nil.

**IV Adoption of Minutes**

-06 Moved by Cheryl Faber and seconded by Judy Humphries

BE IT RESOLVED THAT the Minutes of the Municipal Heritage Committee dated March 12<sup>th</sup>, 2013 be adopted, as amended.

CARRIED.

**V Deputations**

Nil.

**VI Correspondence**

**a) Doors Open**

Jeremy Rand provided an update to the Committee on the Doors Open 2013 planning. A total of 9 completed site applications have been submitted. A draft pamphlet will be available for the next MHC meeting.

**b) Community Improvement Plan**

Jeremy Rand and Scott Lucas provided the Committee with an outline of the Community Improvement Plan (CIP) which is scheduled to go to Council in May.

The Plan contains information relating to grants and loans for designated heritage properties. At this point some of the finer details have not been worked out; however the consultant will be presenting a final copy of the document to Council on May 14<sup>th</sup>.

**VII Unfinished Business**

**a) New Buildings of Interest List (BOI)**

The Committee discussed the BOI list for 2013. The Committee agreed that of the buildings on the new list, 4 should be designated in 2013 including Garner Lodge/Rosehurst, Clipsham, Blaincroft and Knox. In addition, 2 sites in Ryde should be designated as part of the 2014 Ryde 135 celebrations.

Judy Humphries will be proceeding with the creation of a Statement of Significance for Garner Lodge.

**b) Heritage Awards**

The Committee discussed an award program to recognize good stewardship of heritage buildings. Chair Smith suggested a small informal plaque.

**VIII New and Future Items**

**a) Clerk's Office**

Discussion took place with regard to the former Clerk's Office. It was noted that it is a designated heritage structure on the Town's Municipal Register. The question of where the building might go was discussed. A business case might be needed in order to garner support for the building. The Committee agreed that the building is at risk and could possibly look to service clubs for ideas.

**b) Municipal Website Update**

Mr. Rand noted that the Town's Website is scheduled to be up and running in a beta version by mid June. The Heritage Committee has their own section and would have the capability to add pages as needed. Updates for the heritage section of the site would need to go through Town Staff.

**IX Next Meeting Date**

Tuesday, May 14<sup>th</sup>, 2013 at 4:30 p.m.

**X Adjournment**

The meeting adjourned at 6:30 p.m.