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1. Call to Order

1.1. Election of Chair & Vice-Chair for 2016

2. Disclosure of Conflict of Interest

3. Approval of Minutes

3.1 November 19, 2015Page 2

4. Presentation/Discussion Items

4.1. Bike Lanes Project 2016 [E. Leung] 6:15 – 6:40 p.m.

4.2 Bike Month 2016 Recognition [J. Black] 6:40 – 7:00 p.m.

4.3 Active Transportation Awareness Video Draft Screening [E. Leung] 7:00 – 7:20 p.m.

5. Correspondence

6. Update from Council

7. Standing Items

7.1 Work PlanPage 6

8. New/Other Business

9. Adjournment



MINUTES
Transportation Advisory Committee
November 19, 2015
River Plate Room, Town Hall
Meeting No. 7

Alternative formats available upon request by contacting:
sarah.moore@ajax.ca or 905-619-2529 ext. 3347

Committee Members: Keith Haines, Chair
Zoilo Amoranto
Caryn Antram
Jessica Black
Mary Cunningham
Wayne Hingston
Stu Logan
Lynn Trauzzi

Staff: Hubert Ng, Senior Transportation Planner
Sarah Moore, Committee Coordinator

Guests: Dale Dionne, Dionne Bacchus & Associates Consulting Engineers
Heather Doucette, Capital Projects Technologist
Officer Gord Fleming, Traffic Safety Coordinator, Durham
Regional Police Services
Randy Ireland, Chair of Ajax-Pickering Road Watch Committee

Regrets: Elysia Leung, Councillor Marilyn Crawford

1. Call to Order

Chair Haines called the meeting to order at 6:10 p.m.

2. Disclosure of Conflict of Interest

None

3. Approval of Minutes

Moved By: S. Logan
Seconded By: J. Black

That the Minutes of the October 22, 2015 Meeting of the Transportation Advisory Committee be approved.

CARRIED

4. Presentation/Discussion

4.1 Harwood Avenue Cycling Facilities

Heather Doucette, Capital Projects Technologist, introduced Dale Dionne, Dionne Bacchus & Associates Consulting Engineers, as the consultant lead for the lower Harwood Avenue redesign project. D. Dionne presented an overview of the proposed redesign of lower Harwood Avenue from Westney Road South to Lake Drive Way. He noted that traffic will be reduced to one lane in each direction and that a buffered bike lane will be implemented on both sides. From McRae Road to Lake Driveway, D. Dionne discussed designs to allow for on-street parking and bump outs that will be landscaped with rain gardens. He allowed Members to view aerial designs for the site and provide comments.

H. Ng invited Members to take a closer look at the designs and place comments on them using sticky notes. He circulated best practice examples of buffered cycling lanes from the City of Toronto, San Francisco and Vancouver. Committee comments on the proposed designs included:

- Extending the off-road cycle track north of McRae to Westney Road South.
- Identification of potential cyclist-driver conflict at the southbound corner of Harwood Avenue South and Lake Driveway
- Proposing a future PIC be held at St. James Catholic School
- Concerns for visibility due to significant foliage at Cumberland Lane
- Installation of stop signs on cycling routes
- Proposing a combination of pavement markings and flexible bollards to denote the cycling lane

Members posed questions relative to winter maintenance of the cycling lanes. Staff advised that specific widths are required for plowing and snow removal.

4.2 Introduction to Ajax-Pickering Road Watch

Officer Gord Fleming, DRPS Traffic Safety Coordinator, explained the origin of Road Watch, noting it was created after a horrific motor vehicle fatality in Caledon. The Committee was established in partnership with Regional Police and is comprised of volunteers. It functions like Crime Stoppers, with a reporting mechanism in place for feedback, however it is not anonymous in the sense that all reports require some form of contact information that is maintained confidential.

Officer Fleming noted that Whitby was the first municipality to start a Road Watch Committee, followed by Ajax. The program functions with people witnessing aggressive or dangerous driving when they can obtain a licence plate but not necessarily identify the driver, and a report is filed to the Road Watch Committee. The Citizen Report Form can be completed [online](#) or in hardcopy format and dropped off at one of three drop-box locations in Ajax-Pickering. Officer Fleming reviews all reports and enters them in to a separate police commuter database. For a first time report, a letter is sent to the registered owner of the vehicle. On a second report, Officer Fleming calls the registered vehicle owner. And for a third report received within a two-year time frame, Durham Region Police visit the home of the registered owner. The program has been very successful in reaching young drivers and companies, but not as successful a deterrent for the 35-55 year old age bracket.

Randy Ireland, Chair of the Ajax-Pickering Road Watch Committee, acknowledged the Road Watch's objective to reduce automotive collisions and fatalities through awareness, education

and enforcement of road safety. He shared relevant statistics and walked the Committee through the [Ajax-Pickering Road Watch website](#). Since 2003, 6,500 letters have been sent by Road Watch, with 653 in 2015 alone. The breakdown of reports received is fairly evenly spread between Ajax and Pickering. R. Ireland informed the Committee that volunteer members visit streets with high volume of complaints and set up one of two radar speed boards to monitor speeding. Perception was noted to be a challenge in many reports, as people may think cars are moving faster than they actually are. The reports assist with Officer Fleming's allocation of enforcement officers to monitor high volume areas. The solar-powered radar boards are left in an area for approximately one week to gather data.

Members posed questions relative to whether a Road Watch report impacts one's driving record and what occurs if a plate is reported more than three times in the two year period. Officer Fleming noted that the Road Watch reports are completely separate from one's driving record and upon more than three offences, a complainant would be contacted to determine whether they would be able to identify the driver and would be comfortable laying charges. The Committee strongly recommended the Road Watch committee undertake more public awareness about what it does, as many members had heard of Road Watch, seen the symbol, but did not have a clear idea about what it does and that one could file a report. Members suggested promotion at the Ajax GO Station and posting relevant stats on its Facebook page. The suggestion was also made to create a video to illustrate the role and function of Road Watch.

Members inquired whether Road Watch receives complaints filed about speeding or aggressive cyclists on the Waterfront Trail. Officer Fleming noted that he does receive complaints, but not through Road Watch. Over the August 2015 long weekend, 1222 cyclists were counted speeding through a stop sign at Petticoat Creek along the trail via the radar board. He noted there is not a lot of police presence on the trail network. Staff reminded the Committee about the newly installed trail etiquette signage and noted that the informational video is in progress. It is anticipated that a copy will be able to be screened for the Committee at its December Meeting.

Both Officer Fleming and R. Ireland strongly encouraged the Committee to share information about Ajax-Pickering Road Watch, including the need for volunteers.

5. Correspondence

5.1 Letter of Response from region of Durham Re: Highway # Concerns

The Committee noted that the Region had followed through on the improvements to highway #2, including painting portions of the cycling lane green, improved signage and extending the broken line to allow for more room to merge in and out of lanes. Members discussed continued concern for the confusion and safety of the pavement markings and lack of awareness. It was noted that Officer Fleming would be invited to attend the DRT Advisory Committee to speak on DRPS concerns with the Highway #2 Bus Rapid Transit lanes. The Committee decided it will wait until the spring before following up on the letter of response received from the Region.

6. Update from Council

None.

7. Standing Items

7.1 Work Plan

Members requested an update on the traffic calming measures piloted on Clements Road West. H. Ng noted that the bollards have been removed in preparation for winter maintenance and that in the spring permanent pavement surfacing will be installed. He is in the process of analysing speed reduction data captured but noted that the results overall have been effective in reducing speeds 15-20%.

Members inquired about the status of the Rotary Park/Lake Driveway Study. H. Ng noted that the concerns focus mainly on parking and garbage and that Operations & Environmental Services staff will be undertaking a larger study. Progress is still awaiting and once available an update will be shared with the Committee.

8. New Business

S. Logan encouraged the Committee to forward locations in need of curb cuts to E. Leung by email for forwarding to the Operations department.

9. Adjournment

Moved By: C. Antram
Seconded By: M. Akthar

That the November 19, 2015 Meeting of the Transportation Advisory Committee be adjourned.
(8:05 p.m.)

CARRIED

Meeting Date	Objective / Project	Task	Lead	Timeline	Status
03/26/2015	<ul style="list-style-type: none"> Trailfest and Bike Month Hunt Street EA – PIC Williamson Dr Bike Lanes 	<ul style="list-style-type: none"> Introduction to TAC Attend and discuss Hunt St EA PIC Review and comment on the proposed bike lanes on Williamson Drive 	Hubert Ng Elysia Leung		
04/16/2015	<ul style="list-style-type: none"> TAC Bike Month Trail Etiquette Temporary Signage Traffic Calming Warrant Update Highway 401 EA 	<ul style="list-style-type: none"> Review and comment on the listed projects 	Hubert Ng Elysia Leung		
05/21/2015	<ul style="list-style-type: none"> TAC Bike Month Update Big Brothers Big Sisters Transportation Demand Management Plan 	<ul style="list-style-type: none"> Presentation by Big Brothers Big Sisters Review and comment on the TDM Plan 	Hubert Ng Elysia Leung		
06/18/2015	<ul style="list-style-type: none"> AT Facilities and Trails Implementation Update Active Safe Routes to School 	<ul style="list-style-type: none"> Presentation on AT Facilities by Andrew Jackson Review and comment on ASRTS 	Hubert Ng Elysia Leung Andrew Jackson		
09/17/2015	<ul style="list-style-type: none"> Region of Durham Transportation Master Plan Update Traffic Calming – Clements Road Pilot Project 	<ul style="list-style-type: none"> Comment on the Region's multi-modal transportation policy and infrastructure needs Provide an update on the findings of the Clements Road Pilot Project 	Hubert Ng Elysia Leung		
10/22/2015	<ul style="list-style-type: none"> Traffic Calming – Emperor Street and Seward Crescent Projects Lake Driveway and Rotary Park Improvement Plan Road Watch Committee 	<ul style="list-style-type: none"> Provide updates on the design of traffic calming projects Discuss the key transportation issues that pertain to Lake Driveway and Rotary Park and what improvements are feasible? 	Hubert Ng Robert Salewysch		
11/19/2015	<ul style="list-style-type: none"> Future Bicycle and Pedestrian Master Plan Update Wayfinding Strategy on AT Facilities 	<ul style="list-style-type: none"> Discuss the key issues these projects should consider. 	Hubert Ng Elysia Leung		
12/17/2015	<ul style="list-style-type: none"> Highway 407 East Extension 	<ul style="list-style-type: none"> Provide an update on the construction of the 407 East Extension 	Hubert Ng Elysia Leung		