



Stratford City Council Regular Council Open Session MINUTES

Meeting #: 4591st
Date: Monday, September 16, 2019
Time: 7:00 P.M.
Location: Council Chamber, City Hall

Council Present: Deputy Mayor Ritsma - Chair Presiding, Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Clifford, Councillor Gaffney, Councillor Ingram, Councillor Sebben, Councillor Vassilakos

Regrets: Mayor Mathieson, Councillor Henderson

Staff Present: Joan Thomson - Acting Chief Administrative Officer, Tatiana Dafoe - Acting Clerk, Ed Dujlovic - Director of Infrastructure and Development Services, Michael Humble - Director of Corporate Services, Kim McElroy - Director of Social Services, Jodi Akins – Council Clerk Secretary, Rachel Tucker – Planner, Jeff Bannon – Planner, Jonathan DeWeerd – Chief Building Official, Stephanie Potter – Policy and Research Associate

Also Present: Members of the Public, Media

1. Call to Order:

Deputy Mayor Ritsma, Chair presiding, called the Council meeting to order.

Mayor Mathieson and Councillor Henderson provided regrets for this meeting.

Singing of O Canada

Moment of Silent Reflection

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

Councillor Gaffney declared a pecuniary interest in Item 4.1 of the Planning and Heritage Committee Agenda, "Draft Plan of Subdivision 31T18-002 and Zone Change Application Z06-18, 4110 Perth Line 36", as he has a shareholder's interest in an abutting property.

3. Adoption of the Minutes:

R2019-384

Motion by Councillor Vassilakos

Seconded By Councillor Burbach

THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated August 26, 2019 be adopted as printed.

Carried

4. Adoption of the Addendum/Addenda to the Agenda:

There was no Addenda/Addendum to the September 16, 2019 Regular Council agenda.

5. Report of the Committee of the Whole In-Camera Session:

5.1 At the August 26, 2019 Reconvene Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered

- Labour relations or employee negotiations (section 239.(2)(d))

At the In-camera Session, direction was given on this matter.

5.2 At the September 9, 2019 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:

- Labour relations or employee negotiations (section 239.(2)(d)) and Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b));
- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)).

At the In-camera Session, direction was given on all matters.

5.3 Inter-Community Transportation Program

[Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f))]

R2019-385

Motion by Councillor Beatty

Seconded By Councillor Ingram

THAT The Corporation of the City of Stratford enter into a consulting agreement with Techknowledge Consulting for Community Transportation Coordinator services for the Inter-Community Transportation Program;

AND THAT the Mayor and Clerk be authorized to sign the agreement on behalf of the Corporation.

Carried

5.4 Appointment to the Stratford Town and Gown Advisory Committee

[Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b))]

R2019-386

Motion by Councillor Gaffney

Seconded By Councillor Vassilakos

THAT Kiera McMaster be appointed as the University of Waterloo student representative and that Sydney Lamorea be appointed as the University of Waterloo alternate student representative on the Stratford Town and Gown Advisory Committee until August 31, 2020.

Carried

5.5 At the September 16, 2019 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:

- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)).

At the In-camera Session, direction was given on this matter.

6. Hearings of Deputations and Presentations:

None scheduled.

7. Orders of the Day:

7.1 Proclamation - Recovery Day

R2019-387

Motion by Councillor Clifford

Seconded By Councillor Burbach

THAT City Council hereby proclaims September 20, 2019 as "Recovery Day" in the City of Stratford.

Carried

7.2 Proclamation - British Home Child Day

R2019-388

Motion by Councillor Bunting

Seconded By Councillor Vassilakos

THAT City Council proclaims September 28, 2019 as "British Home Child Day" in the City of Stratford.

Carried

7.3 Fire Prevention Week and Open House

The Stratford Fire Department would like to announce this year's Fire Prevention Week. Fire Prevention Week runs from October 6-12, 2019. This year's theme, "Not Every Hero Wears a Cape. Plan and Practice Your Escape!"TM, focuses on the small but important actions people can take to keep themselves and those around them safe from fire.

The Stratford Fire Department will have tables set up at various locations in the city, as well, an open house on Sunday, October 6, 2019 to kick off Fire Prevention Week. More information on the open house will be made available during the month of September leading up to the open house. We look forward to hosting the community.

For the information of Council.

7.4 Correspondence - Letter to Conservation Authorities

Correspondence was received from the Town of St. Marys in response to the letter from the Honourable Jeff Yurek to Conservation Authorities.

For the information of Council.

7.5 Resolution - Canadian Dairy XPO and Poultry XPO Municipal Significance

Organizers for the Canadian Dairy XPO and Canadian Poultry XPO requested designation of the following events as municipally significant for the purposes of obtaining a special occasion permit liquor licence:

Canadian Dairy XPO to be held Wednesday, April 1, 2020 from 9 am to 7 pm and Thursday, April 2, 2020 from 9 am to 4 pm.

Canadian Poultry XPO to be held Wednesday, November 4, 2020 from 9 am to 7 pm and Thursday, November 5, 2020 from 9 am to 4 pm.

Both of these events will be held at the Stratford Rotary Complex and Coliseum buildings.

Stratford Police, the Health Unit and City Departments indicated no concerns with the request, however, the Chief Building Official requires a permit application for use of the temporary structure known as the Coliseum.

R2019-389

Motion by Councillor Beatty

Seconded By Councillor Gaffney

THAT City Council hereby designates the Canadian Dairy XPO to be held April 1-2, 2020 and the Canadian Poultry XPO to be held November 4-5, 2020 as having municipal significance in Stratford for the purpose of obtaining liquor licences from the AGCO, subject to the necessary permits being obtained, compliance with the City's Municipal Alcohol Risk Policy and the required certificates of insurance being provided.

Carried

7.6 Road Widening for Consent Application B03-19, 882 O'Loane Avenue (COU19-073)

R2019-390

Motion by Councillor Vassilakos

Seconded By Councillor Ingram

THAT Council authorize acceptance of a conveyance of Part 3 on Plan 44R-5640 from Michael and Wendy Holman to The Corporation of the City of Stratford;

AND THAT upon conveyance of Part 3 Plan 44R-5640 to the City of Stratford, these lands be dedicated public highway.

Carried

7.7 Waste, Recyclables and Organics Collection for 2019 (COU19-074)

Discussion was held on the typical length of these contracts, whether the weekly collection of waste can be reviewed and whether an organics program can be added to this contract, including a review on whether cost savings could be achieved by combining garbage and organic waste pick-up.

The Director noted that the tender went out with specific information and the City solicitor would need to be consulted regarding whether amendments could be made.

A suggestion was made to defer the matter to the September 23, Regular Council meeting to allow staff time to respond to the questions raised.

Motion by Councillor Ingram

Seconded By Councillor Vassilakos

THAT Council approve the award of the tender for the bi-weekly collection of recycling to Canadian Waste Management Inc. at a cost of \$672,216.14, including HST, for 2019;

THAT Council approve the award of tender for the weekly collection of garbage to Canadian Waste Management Inc. at a cost of \$407,424.37, including HST, for 2019;

THAT Council approve the award of tender for the collection of yard waste to Canadian Waste Management Inc., at a cost of \$67,800, including HST, for 2019;

THAT the City enter into an agreement with Canadian Waste Management Inc. for a seven year term for the provision of bi-weekly recycling collection, weekly garbage collection, and the collection of yard waste;

AND THAT the Mayor and City Clerk or their respective delegates, be authorized to sign the agreement.

R2019-391

Motion by Councillor Sebben

Seconded By Councillor Burbach

THAT the matter of awarding tenders and entering into an agreement for bi-weekly collection of recycling, weekly collection of garbage and the collection of yard waste for 201 be deferred to the September 23, 2019 Regular Council meeting to explore options for amending the tender as discussed at the September 16, 2019 Regular Council meeting.

Carried

7.8 Resolution – Bernard Westcott Productions Municipal Significance

Organizers from Bernard Westcott Productions requested designation of a series of workshops as municipally significant for the purposes of obtaining special occasion permit liquor licences. The events will be held at the Stratford Masonic Concert Hall on the following dates:

October 4, 2019

October 26, 2019

November 16, 2019

November 29 and 30, 2019

December 14, 2019

No concerns from City departments were noted with the request.

R2019-392

Motion by Councillor Ingram

Seconded By Councillor Vassilakos

THAT City Council hereby designates the series of workshops held by Bernard Westcott Productions at the Stratford Masonic Concert Hall on October 4, October 26, November 16, November 29 and 30 and December 14, 2019 as having municipal significance in Stratford for the purpose of obtaining liquor licences from the AGCO.

Carried

7.9 Application under the Canada Infrastructure Program, Community Culture and Recreation Stream

The Acting CAO advised that staff are seeking endorsement from Council that the Grand Trunk Community Hub is Council's number one priority under this funding stream as such endorsement would assist with the funding application.

R2019-393

Motion by Councillor Gaffney

Seconded By Councillor Vassilakos

THAT the City submit an application under the Canada Infrastructure Program, Community Culture and Recreation Stream for the Grand Trunk Community Hub Project as the priority project in need of funding;

AND THAT the Director of Corporate Services be authorized to sign and submit the application on behalf of the municipal corporation.

Carried

8. Business for Which Previous Notice Has Been Given:

None scheduled.

9. Reports of the Standing Committees:

9.1 Report of the Finance and Labour Relations Committee:

R2019-394

Motion by Councillor Clifford

Seconded By Councillor Gaffney

THAT the Report of the Finance and Labour Relations Committee dated September 16, 2019, be adopted as printed.

Carried

9.1.1 Stratford Economic Enterprise Development Corporation (investStratford) – 2019 Quarterly Report 2 (FIN19-029)

THAT the Stratford Economic Enterprise Development Corporation (investStratford) 2019 quarterly update and 2018 annual report dated August 12, 2019, be received as information.

9.1.2 Presentation by Stratford Festival Guthrie Awards Committee

THAT a community grant in the sum of \$500 be given to the Guthrie Awards Committee, to be funded from the 2019 contingency fund.

9.1.3 Preliminary 2020 Budget Discussions (FIN19-030)

THAT the report of the Director of Corporate Services dated 12th August 2019, regarding the financial impact of reduced provincial grant funding on the City's 2020 budgets be received for information.

9.1.4 Preliminary 2020 Budget Discussions – Provincial Grant to Improve Service Delivery and Efficiency (FIN19-031)

THAT the report of the Director of Corporate Services dated 12th August 2019, regarding the Provincial Grant to Improve Service Delivery and Efficiency, be received for information;

AND THAT Council indicate other priorities for staff to investigate operationally and financially.

9.1.5 Preliminary 2020 Budget Discussions (FIN19-032)

THAT the report of the Director of Corporate Services dated 12th August 2019, regarding new initiatives and services level changes for inclusion in the 2020 budget, be received for information.

9.1.6 Stratford Tourism Alliance – Q2 Update - 2019 (FIN19-028)

THAT the Stratford Tourism Alliance report dated August 12, 2019 be received for information.

10. Notice of Intent:

None scheduled.

11. Reading of the By-laws:

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

R2019-395

Motion by Councillor Beatty

Seconded By Councillor Bunting

THAT By-laws 145-2019 to 149-2019 be taken collectively.

Carried unanimously

R2019-396

Motion by Councillor Vassilakos

Seconded By Councillor Burbach

THAT By-laws 145-2019 to 149-2019 be read a First and Second Time.

Carried two-thirds support

R2019-397

Motion by Councillor Gaffney

Seconded By Councillor Clifford

THAT By-laws 145-2019 to 149-2019 be read a Third and Final Time.

Carried

11.1 Conveyance from Holman - By-law 145-2019

To accept the transfer (conveyance) from Michael and Wendy Holman of Part 3 on 44R-5640 as a condition of Consent Application approval (B03-19) for 882 O'Loane Avenue.

11.2 Dedication as Public Highway of Part of O'Loane Avenue - By-law 146-2019

To dedicate Part 3 on Reference Plan 44R-5640 as public highway forming part of O'Loane Avenue.

11.3 Award of Tender for Bi-weekly Recycling Collection, Weekly Garbage Collection, and the Collection of Yard Waste – Deferred to September 23, 2019 Regular Council meeting

To authorize the entering into and execution of a contract with Canadian Waste Management Inc., for provision of bi-weekly recycling collection, weekly garbage collection, and the collection of yard waste for a seven year term from 2019-2026.

11.4 Encroachment Agreement for 1 Ontario Street - By-law 147-2019

To authorize the entering into and execution of an encroachment agreement with 1935362 Ontario Limited, to permit existing stairs, concrete planters and roof overhang at 1 Ontario Street to encroach onto City property and to repeal By-law 96-2019.

11.5 Inter-Community Transportation Program Agreement - By-law 148-2019

To authorize the execution of a consulting agreement with Techknowledge Consulting for Community Transportation Coordinator services for the Inter-Community Transportation Program.

11.6 Appointments to Town and Gown Committee - By-law 149-2019

To amend By-law 178-2018 as amended, to appoint student representatives to the Stratford Town and Gown Committee.

12. Consent Agenda: CA-2019-113 to CA-2019-121

12.1 CA-2019-114

R2019-398

Motion by Councillor Sebben

Seconded By Councillor Vassilakos

THAT CA-2019-114, being a resolution from the Township of Papineau-Cameron regarding municipal amalgamation, be endorsed.

Carried

12.2 CA-2019-120 and CA-2019-121

It was noted there are competing resolutions on the Consent Agenda with respect to the Perth County Municipal Association and a question was raised with respect to the costs for participating in the Association.

The Acting CAO advised the matter will be discussed at the November meeting of the Association. The majority of members feel it is valuable and have expressed support for continuing the Association. The costs for participation are minimal.

13. New Business:

No new business items were discussed.

14. Adjournment to Standing Committees:

The next Regular Council meeting is September 23, 2019 at 7:00 p.m. in the Council Chamber, City Hall.

R2019-399

Motion by Councillor Sebben

Seconded By Councillor Burbach

THAT the Council meeting adjourn to convene into Standing Committees as follows:

- **Planning and Heritage Committee [7:05 p.m. or thereafter following the Regular Council meeting];**
- **Infrastructure, Transportation and Safety Committee [7:15 p.m. or thereafter following the Regular Council meeting];**

and to Committee of the Whole if necessary, and to reconvene into Council.

Carried

15. Council Reconvene:

15.1 Declarations of Pecuniary Interest made at Standing Committees

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on September 16, 2019 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

Councillor Gaffney declared a pecuniary interest in Item 4.1 of the Planning and Heritage Committee Agenda, "Draft Plan of Subdivision 31T18-002 and Zone Change Application Z06-18, 4110 Perth Line 36", as he has a shareholder's interest in an abutting property.

15.2 Committee Reports

15.2.1 Infrastructure, Transportation and Safety Committee

R2019-400

Motion by Councillor Vassilakos

Seconded By Councillor Ingram

THAT Item 5.1 of the Infrastructure, Transportation and Safety Committee meeting dated September 16, 2019 be adopted as follows:

5.1 Romeo and Brunswick Crossing – Request for Elimination (ITS19-056)

THAT the Romeo Street and Brunswick Street crossing be eliminated starting September 27, 2019;

AND THAT staff be directed to contact area schools regarding the elimination of this crossing guard location as of September 27, 2019.

Carried

15.2.2 Planning and Heritage Committee

R2019-401

Motion by Councillor Ingram

Seconded By Councillor Burbach

THAT Items 5.1 and 6.1 of the Planning and Heritage Committee meeting dated September 16, 2019 be adopted as follows:

5.1 77 Ontario Street, Heritage Alteration Permit (PLA19-032)

THAT Council accept the request of the owner to allow vinyl or PVC replacement windows to be installed on the front façade of 77 Ontario Street for the second and third storey provided that the windows match the original proportions, divisions, depth of inset into the wall, and detail of the framing elements. This includes the curved tops of the windows as well as the 3 pane divisions on the

2nd storey windows and 2 pane divisions on the 3rd storey windows.

**6.1 Proposed exemption to Sign By-law 159-2004 –
Section 12.0 – Size Requirements (PLA19-035)**

THAT the request by the Stratford Perth Rotary Hospice, for a Sign By-law exemption in order to erect a new 3.58 m² (38.5sq.ft) ground address sign at 80-90 Greenwood Drive, using the existing concrete foundation, be approved.

Carried

15.3 Reading of the By-laws (reconvene):

The following By-law required First and Second Readings and Third and Final Readings:

By-law 11.7 Confirmatory By-law - By-law 150-2019

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on September 16, 2019.

R2019-402

Motion by Councillor Bunting

Seconded By Councillor Vassilakos

THAT By-law 150-2019 be read a First and Second Time.

Carried two-thirds support

R2019-403

Motion by Councillor Ingram

Seconded By Councillor Burbach

THAT By-law 150-2019 be read a Third and Final Time.

Carried

15.4 Adjournment of Council Meeting

R2019-404

Motion by Councillor Gaffney

Seconded By Councillor Beatty

THAT the September 16, 2019 Regular Council meeting adjourn.

Carried

Meeting Start Time: 7:00 p.m.

Meeting End Time: 7:29 p.m.

Reconvene Meeting Start Time: 8:47 p.m.

Reconvene Meeting End Time: 8:49 p.m.

Deputy Mayor – Martin Ritsma

Acting Clerk – Tatiana Dafoe