

AGENDA ACCESSIBILITY ADVISORY COMMITTEE

April 15, 2015 at 6:00 p.m.
River Plate Room, Town Hall
Meeting No.2

Online Agenda: Anything in **blue** denotes an attachment/link. By clicking the links on the agenda page, you can jump directly to that section of the agenda. To manoeuvre back to the agenda page use the **Ctrl + Home** keys simultaneously **OR** use the “Bookmark” icon on the navigation panel to the left of your screen.



Alternative formats available upon request by contacting:
sarah.moore@ajax.ca or 905-619-2529 ext. 3347

1. Call to Order

1.1. Election of the Chair & Vice-Chair

2. Disclosure of Conflict of Interest

3. Approval of Minutes

3.1 March 12, 2015Page 3

4. Presentation/Discussion Items

4.1 “Seeing Beyond the Pale” – Julia Stevenson (6:10 – 6:30 p.m.)

4.2 National Access Awareness Week Planning (6:30 – 7:00 p.m.)
Sarah Moore, *Committee Coordinator*

4.3 DRAFT Accessibility in Action Plan Status Update (7:00 – 7:20 p.m.)
Sarah Moore, *Committee Coordinator*

4.4 Durham Region Transit Specialized Services Questions (7:20 – 7:40 p.m.)

5. Correspondence

6. Update from Council

7. Standing Items

7.1 Work PlanPage 7

7.2 Pan Am 2015 Local Host Committee Update (7:45 – 7:50 p.m.)

8. New Business

9. Adjournment

Next Meeting Date: Wednesday, May 20, 2015 at 6:00 p.m., River Plate Room, Town Hall



DRAFT MINUTES
Accessibility Advisory Committee
March 12, 2015
River Plate Room, Town Hall
Meeting No. 1

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Committee Members: Marcia Bowen
Shandell Conboy
Sepelene Deonarine
Carion Fenn
Jennifer Harrison
Donna Mullings
Kathreen Smith
Julia Stevenson
Heather Steeves

Staff: Sarah Moore, Committee Coordinator

Regrets: Councillor Pat Brown, Barb Dowds

1. Call to Order

Acting-Chair Smith called the meeting to order at 6:10 p.m. Members were welcomed and roundtable introductions were made.

2. Disclosure of Conflict of Interest

None

3. Approval of Minutes

Moved By: D. Mullings
Seconded By: M. Bowen

That the November 24, 2014 Meeting Minutes of the Accessibility Advisory Committee be approved.

CARRIED

4. Presentation/Discussion

4.1 Accessibility for Ontarians with Disabilities Act & AAC Overview

Shandell Conboy entered the meeting (6:20 p.m.)

S. Moore delivered a detailed presentation relative to the Accessibility for Ontarians with Disabilities Act, 2005 and the role of municipal accessibility advisory committees. She spoke about the various pieces of provincial legislation influencing accessibility including the

Accessibility for Ontarians with Disabilities Act (AODA), 2005, Ontarians with Disabilities Act, 2000, Ontario Planning Act, Ontario Building Code, Ontario Human Rights Code and The Blind Person's Rights Act, including related requirements.

The requirement for establishing a municipal accessibility advisory committee was identified through the AODA. S. Moore reviewed the Committee's mandate and explained that the committee is responsible for providing advice on a wide range of municipal processes including reviewing site plans, participating in consultations, reviewing official plans, providing accessible places and methods to vote, and monitoring compliance with accessibility requirements. The roles of advocacy and advisory were discussed and clarified.

Several Members shared anecdotes of how far accessibility awareness has come through recent years. Members discussed the Province's shift in focus on audits of private sector provincial accessibility compliance to more awareness communication. Limitations on compliance for the private sector were noted. S. Moore distributed copies of the ["Making Accessible Happen" guide to serving on a municipal accessibility advisory committee](#) and encouraged Members to review and retain as a resource tool.

4.2 2014 Volunteer Recognition Award Submission

S. Moore thanked the Committee for their review of the Town of Ajax Accessibility Award Nomination for Ajax Home Depot. Members committed to reviewing award nomination opportunities through the Town and Region of Durham well in advance throughout the year in order to prepare submissions.

4.3 National Access Awareness Week/AODA 10th Anniversary Recognition

S. Moore provided an overview of National Access Awareness Week and noted that the 10th anniversary of the AODA will be recognized on June 13, 2015. She solicited feedback from the Committee on ideas for potential recognition activities. A summary of past recognition events was shared for the information of new Members.

Members shared suggestions relative to connecting with the Ajax Public Library to build on 2014 events. A Parapan/recreation theme was proposed. S. Moore reminded the Committee of their contact with Paralympian and future Parapan tennis athlete Joel Dembe, as a possible participant in recognition events. The Committee was asked to brainstorm activities in order for more fulsome discussion at the April Meeting.

S. Moore agreed to circulate the dates for recognition via email once confirmed.

4.4 April 1, 2015 Ajax Business Network Invitation

S. Moore noted that staff from the Economic Development Section had extended an invitation to the Committee to set up an information booth/display at its April 1, 2015 Ajax Business Network Event, which is focused on preparing local businesses for the Pan Am Games. S. Moore informed the Committee of the opportunity to develop a Pan Am-specific communications piece for businesses and committed to sending draft materials for the Committee's review and input via email. Several Members expressed interest in attending. Further details will be circulated by email in regards to timing and registration to attend the

event. Members asked S. Moore to request a few minutes to speak at the beginning of the session.

5. Correspondence

- 5.1 Richmond Hill Accessibility Advisory Committee Meetings – Teleconferencing**
- 5.2 Successful Grant for Seniors Club Received [Email]**
- 5.3 Town of Ajax Taxicab Blitz and Accessible Parking [Email]**
- 5.4 Editorial Opinions Dated February 26th [Email]**

Members expressed interest in an update on the Grand Harwood Place development and requested S. Moore invite a representative from the Planning & Development Department to attend a future Meeting.

With consent of all Members present, the items of correspondence listed on the March 12, 2015 agenda were received for information

6. Update from Council

None.

7. Standing Items

7.1 Work Plan

S. Moore provided a summary of the Committee Work Plan noting that it is fluid and on-going to be populated and revised throughout the term. She encouraged Members to provide feedback and suggestions on initiatives listed therein and possible guest presenters of interest. Members proposed future presentations relative to Mental Health First Aid, Durham Mental Health Association, individual disability presentations from Members, adaptive technology, PFLAG, as well as diabetes and disability.

7.2 Pan Am 2015 Local Host Committee Update

S. Moore shared a summary of recent Local Host Committee activities and information on the need for Pan Am volunteers for the urban domain (Town of Ajax). Those interested were encouraged to sign up at www.panamajax.ca. Information on the March 28, 2015 Community Information Meeting was discussed.

8. New Business

None.

9. Adjournment

Moved By: J. Stevenson
Seconded By: S. Deonarine

That the March 12, 2015 Meeting of the Accessibility Advisory Committee be adjourned. (8:10 p.m.)

CARRIED

DRAFT

ACCESSIBILITY ADVISORY COMMITTEE 2014-2018 WORK PLAN

PP – Policy & Procedure **SD** – Service Delivery **IC** – Information & Communications **FI** – Facilities & Infrastructure **CP** – Community Partnerships

PROJECT ITEM		OBJECTIVES & SUMMARY	LEAD	TIMELINE	STATUS / NOTES
1	Committee Report to Council (SD, CP, IC)	<ul style="list-style-type: none"> Review of recent committee achievements and future projects 	AAC Chair/Vice-Chair	Annual (November/December)	
2	Regional AAC Chairs Group Meetings (CP, IC)	<ul style="list-style-type: none"> Attendance at quarterly Regional AAC meetings to share best practices and resources Communication and participation in annual Regional Joint AAC Forum 	AAC Chair/Vice-Chair	Quarterly September 2015 (Forum)	
3	National Access Awareness Week Recognition (CP, IC)	<ul style="list-style-type: none"> Planning and execution of an event in recognition of National Access Awareness Week Council Proclamation 	AAC S. Moore Ajax Public Library	Annual Last week in May May (proclamation)	Planning should start early spring 2015
4	Multi-year Accessibility Plan (PP, SD, IC, FI)	<ul style="list-style-type: none"> Review and comment on development and implementation of the accessibility plan document Annual status report to Council Monitor Town compliance with AODA standards requirements 	AAC S. Moore Town Departments	Annual Status Report	
5	Region of Durham Accessibility Award Nomination (CP, IC, SD)	<ul style="list-style-type: none"> Submit a nomination for Ajax business, individual or organization that has made efforts to improve accessibility and remove barriers 	AAC	Annual Spring/Summer (Nomination) Fall (Awards Ceremony)	Committee could consider Regional Award Nominee for Town Volunteer Recognition Awards
6	Town of Ajax Volunteer Recognition Awards (CP, IC, SD)	<ul style="list-style-type: none"> Submit a nomination for the Town of Ajax Accessibility Award 1-2 members to participate in the Awards Selection Review Committee 	AAC 2 members to sit on selection committee	Annual January- March (Nomination) April (Ceremony)	
7	Town of Ajax Accessibility Newsletter – Access-i-Bulletin (IC)	<ul style="list-style-type: none"> Provide content to be included in staff accessibility newsletter 	AAC S. Moore	Monthly?	

ACCESSIBILITY ADVISORY COMMITTEE 2014-2018 WORK PLAN

8	Building Approvals / Site Plan Review (FI)	<ul style="list-style-type: none"> Review of major community and Town development proposals/renovations/retrofits to provide feedback on accessibility elements for the built environment 	AAC Planning & Development R. Ford	Ongoing	
9	Accessibility for Business Initiatives (IC, CP, SD)	<ul style="list-style-type: none"> Review ways to promote greater accessibility awareness with private sector and local Ajax businesses 	AAC Business Development?	Ongoing	
10	Strengthen Community Partnerships & Awareness (IC, CP, SD)	<ul style="list-style-type: none"> Invitation of local accessibility related organizations to present educational information to the Committee Investigate and participate in Town of Ajax and community events/presentation opportunities to build public awareness and education 	AAC Local Accessibility Organizations	Ongoing	
11	Accessibility Informational Resource Development (IC, CP, SD)	<ul style="list-style-type: none"> Development of clear guidelines/reference materials for staff/external organizations on: <ul style="list-style-type: none"> Accessible events Hosting accessible meetings 	AAC	Ongoing	
12	TO2015 Pan Am/Parapan Am Games (IC, CP, SD)	<ul style="list-style-type: none"> Engagement in recognition of Parapan Am Games Committee Liaison participation on Pan Am Local Host Committee Consultation on Accessibility Training for Urban Domain Volunteers Prepare and operate display table at community engagement events 	AAC	To August 2015	
13	Durham Regional Transit Specialized Services Update (PP, SD, CP)	<ul style="list-style-type: none"> Presentation and discussion of accessibility improvements to DRT conventional and specialized services, including AODA compliance and rider concerns 	B. Eyre, DRT	Annual	

ACCESSIBILITY ADVISORY COMMITTEE

2014-2018 WORK PLAN

14	Taxi By-law Review (SD, PP)	<ul style="list-style-type: none"> Review of final proposed changes to Town of Ajax Taxi By-law prior to Council approval 	D. Hannan R. Vokey	Early 2015	% of Accessible taxi licences established by AAC in 2011
15	Seniors Strategy and Age-Friendly Community Designation (SD, CP, PP)	<ul style="list-style-type: none"> Participate in consultations surrounding the Seniors Strategy that will seek to review current senior pricing, develop an inventory of programs for older adults, review existing and emerging clubs/organizations and research programming trends 	R. Prochilo	2016/2017	
16	2018 Municipal Election (PP, SD, IC)	<ul style="list-style-type: none"> Development of Election Accessibility Plan Review of Accessible voting methods Site audits for potential voting place locations 	Legislative Services	2017-2018	
17	AODA Implementation (PP)	<ul style="list-style-type: none"> Monitor AODA amendments and implementation of requirements 	AAC Legislative Services	Ongoing 2015 - Provincial Status Report	
18	Waterfront Review (PP, SD)	<ul style="list-style-type: none"> Examine and provide comment on staff recommendations to changes in waterfront amenities (parking, washrooms, access routes etc.) 	AAC Town Departments	2015/2016	
19	Town Event Participation (SD, CC, IC)	<ul style="list-style-type: none"> Prepare and operate display table at community engagement events <ul style="list-style-type: none"> Ajax Business Network (April 1) Senior's BBQ (June 4) Pan Am Torch Relay (June TBD) Parapan Am Torch Relay (August TBD) Canada Day (July 1) Senior's Information & Wellness Fair (October) 	AAC Recreation & Culture	Annual	