



**BY-LAW & PLANNING COMMITTEE
AGENDA**

Monday, April 3, 2017, 4:15 pm
COUNCIL CHAMBERS

Pages

1. ROLL CALL
2. DECLARATION OF CONFLICT OF INTEREST
3. MINUTES OF PREVIOUS MEETINGS
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re: No Parking signs
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re: request for timed parking spaces at Brunswick Walk
6. PRESENTATION OF COMMITTEE REPORTS
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8. PETITIONS
9. CORRESPONDENCE
10. PUBLIC QUESTION PERIOD
11. ADDENDUM
12. CLOSED SESSION (if applicable)
13. SCHEDULING OF NEXT MEETING
14. ADJOURNMENT



**BY-LAW & PLANNING COMMITTEE
MEETING MINUTES**

Monday, March 6, 2017, 4:15 pm
COUNCIL CHAMBERS

Present: T. VanRoon, Chair
N. Mann, Member
D. Marchisella, Member ex officio

Resources: B. Ewald, CBO/Secretary
L. Sprague, City Clerk, Resource
M. Humble, Director of Corporate Services
A. Vlahovich, Economic Development Coordinator
W. Rowland, Director of Community Services
J. Thomas, Director of Protective Services
S. McGhee, Director of Operations
C. Nykaforak, Councillor
S. Reinhardt, Councillor

Regrets: C. Martin, Member

- 1. ROLL CALL**
- 2. DECLARATION OF CONFLICT OF INTEREST**
- 3. MINUTES OF PREVIOUS MEETINGS**

3.1 February 6, 2017 - Regular.

Resol. 08/17

Moved By: N. Mann

Seconded By: D. Marchisella

That the following minutes be adopted:

February 6, 2017 - regular.

Carried

4. PUBLIC PRESENTATIONS**5. INTRODUCTION AND CONSIDERATION OF CORPORATE REPORTS****5.1 March 1, 2017. Report from the Economic Development Coordinator**

re: Policies with respect to selling of land to promote Economic Development in the City of Elliot Lake

Resol. 09/17

Moved By: D. Marchisella

Seconded By: N. Mann

That Staff Report EDC 2017-05 dated March 1, 2017 of the Economic Development Coordinator be received; and

That the report 'Policies with Respect to Selling of Land to Promote Economic Development in the City of Elliot Lake' by McSweeney and Associates be received; and

That the proposed policy in section 4 'Selling of Lands for Economic Development Purposes' be recommended to Council for adoption.

Carried

5.2 February 20, 2017. Report from the Director of Clerks and Planning Services

re: Offer to Purchase waterfront property adjacent to Glassy Bay Outfitters on Elliot Lake

As this matter deals with the disposition of land owned by the Municipality, it may be discussed in closed session under Section 239.(2)(c) of the Municipal Act.

Resol. 10/17

Moved By: N. Mann

Seconded By: D. Marchisella

That Staff Report CK2017-4 of the Director of Clerks and Planning Services dated February 20, 2017 concerning the 3.7 acre parcel on Elliot Lake, municipally known as the former Elliot Lake Police Association clubhouse property, be discussed in closed session under Section 239.(2)(c) of the Municipal Act, as this matter deals with the disposition of property owned by the Municipality.

Carried

5.3 February 28, 2017. Report from the Director of Clerks and Planning Services

re: Response to RFP for the sale of the municipal land known as the former MNR Worksite on Elliot Lake

As this matter deals with the disposition of land owned by the Municipality, it may be discussed in closed session under Section 239.(2)(c) of the Municipal Act.

Resol. 11/17

Moved By: N. Mann

Seconded By: D. Marchisella

That Staff Report CK2017-5 of the Director of Clerks and Planning Services dated February 28, 2017 concerning the response to the RFP for the sale of Parcel 4602 A.E.S. a 4 acre piece of property formerly known as the MNR Worksite Property, be discussed in closed session under Section 239.(2)(c) of the Municipal Act, as this matter deals with the disposition of property owned by the Municipality.

Carried

6. PRESENTATION OF COMMITTEE REPORTS

7. UNFINISHED BUSINESS

8. PETITIONS

9. CORRESPONDENCE

10. PUBLIC QUESTION PERIOD

11. ADDENDUM

12. CLOSED SESSION

Resol. 12/17

Moved By: D. Marchisella

Seconded By: N. Mann

That this meeting proceed into closed session at the hour of 4:28PM.

Carried

Resol. 13/17

Moved By: N. Mann

Seconded By: D. Marchisella

That this meeting come out of closed session at the hour of 4:55PM.

Carried

Resol. 14/17

Moved By: N. Mann

Seconded By: D. Marchisella

That the By-laws and Planning Committee recommend the acceptance of the Offer to Purchase from Mr. T. Grignon, operating as Glassy Bay Outfitters with respect to the 3.7 acres of vacant waterfront property on the north shore of Elliot Lake adjacent to the Air Base and described as Part 1 on Plan 1R-2785 A.E.S.

Carried

13. SCHEDULING OF NEXT MEETING

April 3, 2017.

14. ADJOURNMENT**Resol. 15/17**

Moved By: D. Marchisella

Seconded By: N. Mann

That this meeting adjourn at the hour of 4:58PM.

Carried

The Corporation of the City of Elliot Lake
REPORT CBO2017-02

Report of the Chief Building Official
for the Consideration of the Mayor and Members of Council

RE: No Parking signs

OBJECTIVE / LINK TO GOALS

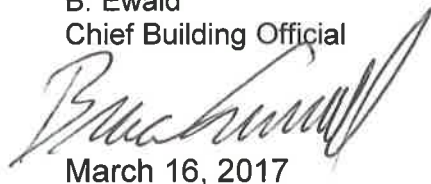
To provide the Council with information pertaining to a proposal for the purchase and installation of additional "No Parking" signs.

RECOMMENDATION

That Report CBO2017-02 of the Chief Building Official dated March 16, 2017 concerning a proposal to purchase and install additional No Parking signs be received, and
That the Council authorize the purchase of 360 additional signs and hardware and install as required in locations where parking is prohibited pursuant to By-law 02-18 being a by-law to provide for the regulation of traffic within the City of Elliot Lake.

Respectfully Submitted,

B. Ewald
Chief Building Official



March 16, 2017

Approved



Chief Administrative Officer

RE: No Parking Signs**BACKGROUND**

A review of our streets and Parking By-law 02-18 indicates that approximately 360 additional signs would need to be installed in order to properly cover all areas addressed by our by-law.

ANALYSIS

We have a by-law which prohibits parking in certain areas but due to the lack of signage we are unable to enforce the provisions of the by-law.

**FINANCIAL / BUDGET
IMPACT**

The cost to purchase the required signs is estimated to be \$12,177.56 plus the cost of labor for the installation of those signs which has been estimated by Public Works to be \$29,228.50. It is also anticipated that there would be some additional time involved to have locates completed and an annual maintenance cost which is estimated at \$4100.00/year. Once the signage is in place it is expected that the number of parking tickets issued would increase.

**LINKS TO THE
STRATEGIC PLANS**

N/A

CONCLUSION

It is recommended that staff be directed to proceed with the purchase and installation of the required signs.

Mario Gallien

From: Sean McGhee
Sent: March-23-17 2:31 PM
To: Mario Gallien
Subject: FW: Costing

Hi Mario,

Can you put together your best estimate to complete the installation of the 350 "No Parking" signs please. Include any time necessary for locates or any other work as well.

Thanks,

Sean

From: Bruce Ewald
Sent: Thursday, March 23, 2017 1:38 PM
To: Sean McGhee
Subject: Costing

Hi Sean, I am preparing a report to Council regarding installation of 350 additional "No Parking" signs I have the pricing for the signs but need an estimate on labour costs to install them. I was hoping you could provide a number for me.

Bruce Ewald CBCO
 Chief Building Official
 City of Elliot Lake
 705-848-2287 ext. 2121

This message may contain confidential and/or privileged information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this email. Please notify the sender immediately by email if you have received this email by mistake and delete this email from your system.

LABOUR COST

1- UT2 = ^{\$}32.42 PER HR
 1- LAB = 31.09 PER HR
 1- CUBE VAN = 20.00 PER HR
 TOTAL = 83.51 PER HR
 668.08 PER DAY

8 POST MAX PER DAY
 DIG + INSTALL + MOVE TO NEXT
 WILL TAKE 43.75 DAY TO COMPLETE

43.75 DAY X 668.08 = 29228.50 - LABOUR COST

350 POST-U-CHANNEL + SIGN = 12,177.56

TOTAL 41406.06 COST

NOTE NOT TAKING FOR ACCOUNT
 TIME SPENT TO CALL FOR ALL LOCATE AND ANNUAL MAINTENANCE COST
 OF 10% = \$4100.00 FOR LIFE.



Quotation

Quote Number: QT0016248
 Date: 3/6/2017
 Salesperson: CS
 Valid Until: 4/5/2017

Bill To	Ship To
---------	---------

ELLIOTT LAKE CITY OF
 PUBLIC WORKS DEPARTMENT
 3 TIMBER RD.
 ELLIOTT LAKE, ON P5A 2T1
 T: (705) 848-2287

ELLIOTT LAKE CITY OF
 PUBLIC WORKS DEPARTMENT
 3 TIMBER RD.
 ELLIOTT LAKE, ON, P5A 2T1
 T: (705) 848-2287
 F: (705) 848-2287

Description	PO Number	Customer No.	Ship Via	Terms
35497 rb51/uchannels/hardware		000499	COLLECT WITH ACCOUNT	NET30

Ordered By:	Ship Date	FOB	Loc	Due in Hand
{ET} RICHARD BARRETTE @ 705-848-2287 Ext.2602	3/13/2017	50 Roysun	N/A	03/14/2017

Qty. Ord.	Qty. Shp.	Qty. B/O	Item Number	Description	Unit Price	UOM	Extended Price
360	0	360	S1-RB5104E	RB-51 NO PARKING 30X30 16GA EGP	5.51	EA	1,983.60
260	0	260	S3-UCHANNEL10	POST UCHANNEL 10' STANDARD GALV	28.35	EA	7,371.00
360	0	360	S3-UCHNHRKT2	UCHANNEL HARDWARE KIT	3.95	EA	1,422.00

Comments:

DELIVERY 3-5 DAYS FROM DATE OF ORDER
 F.O.B. WOODBRIDGE
 ABOVE QUOTED PRICES ARE FOR MINIMUM ORDER
 QUANTITIES.

SHIP MANITOULIN COLLECT ACCT. #8245.
 PUROLATOR ACCT. #8532291

Tax Summary:

HSTON 1,400.96

Currency

CAD

Included Tax

0.00

Order Discount

0.00

Subtotal

10,776.60

Total sales tax

1,400.96

Total order

12,177.56

All Quotations are F.O.B. Stinson location unless otherwise stated.
 All applicable taxes are extra unless otherwise stated

Quotation Accepted By

Concord Location
 130 Creditstone Road
 Concord, Ontario
 L4K 1P2
 T: (905) 669-2360
 F: (905) 669-3537

Roysun Location
 50 Roysun Rd.
 Woodbridge, ON
 L4L 0E7
 T: (905) 669-2360
 F: (289)-371-3026

Quote Number: QT0016248

Print Name: _____

Signature: _____

Elliot Lake municipal sign allocations/locations

- Lakeview – 1 sign and 1 required.
- Pine – 3 signs and 3 posts required.
- Poplar – No new signs required.
- Westview – No signs currently posted – 6 signs 3 posts some hydro posts available.
- Spruce – No new signs required.
- Birch – No signs currently – 4 signs, 4 posts required.
- Hemlock – No signs currently – 3 signs, 3 posts.
- Balsam – No signs currently – 3 signs, 1 post. Hydro posts available.
- Cedar – No signs currently – 3 signs. 3 posts required.
- Tamarack – No signs currently - one sign, one post.
- Central – No new signs required.
- Maple – No signs currently- 2 signs, 2 posts.
- Oakhill – No signs currently – 2 signs, 2 posts.
- Spine – Good coverage near the hospital and the manner. However, an additional 7 signs on both sides of the roadway, 7 posts as there are some hydro posts available. Total: 14 signs.
- Lawrence – No new signs required.
- Feltz – No new signs required.
- Beckett – No signs currently – 3 signs, 3 posts.
- Lisbon – No signs currently – 3 signs – 3 posts.
- Ottawa – Good coverage. However, could use an additional 3 signs on the odd side between Paris and Washington.
- Vienna – 3 signs 3 posts.
- London – No signs currently – 8 signs, 5 posts. Hydro are poles available.
- Canberra – No signs currently- 3 signs, 3 posts.

Rome – No signs currently – 3 signs, 3 posts.

Edinburgh – 2 signs already posted by the high school track. 6 signs needed for each side of the road. 6 posts, hydro posts available. 12 signs in total.

Paris - No signs currently – 5 signs, 3 posts as hydro posts are available.

Tokyo –Even side requires 3 signs, 3 posts.

Axmith – Even side requires 4 signs and 4 posts.

Ferguson – No new signs needed.

Kain - Has no signs currently. 6 signs 4 posts. Some hydro posts available.

West Cul de Sac – No signs currently – 3 signs, no posts as hydro posts are available.

East Cul de Sac –No signs currently – 3 signs, no posts required.

Westhill – No signs currently -12 signs needed 9 posts. Some hydro posts available.

Hutchison – No new signs required.

Roman – No signs on even side. All signage posted on the odd side of the roadway. 4 more signs, 2 posts required.

Willoughby – No signs currently – Need 6 signs (3 on each side of the roadway), 3 posts. Hydro poles are available.

Kostwik – No signs currently – 3 signs /3 posts.

Bouch – No signs currently - 4 signs/3posts.

Stollery – No signs currently posted – 3 signs/2posts.

Jowsey – No signs currently – 3 signs/2 posts.

Pountney – No signs currently – 3 signs/2 posts.

Benner – No signs currently – 3 signs/2 posts.

Link – No signs posted – 1 sin/1 post.

Joubin – No signs currently – 4 signs/2 posts.

Gillanders – No signs currently – 5 signs/5 posts.

Buckles – No new signs needed.

Hutchison – No new signs needed on even side. No signs currently on odd side. 6 signs/6 posts.

Hirshhorn – No new signs needed.

Hart – No signs currently – 6 signs/6 posts.

Smith – No signs currently – 4 signs/4 posts.

Gatenby – No signs currently – 3 signs/3 posts.

Mario – No signs currently – 3 signs/3 posts.

MacFarlane – No new signs required.

Bracken – No signs currently – 3 signs/3 posts.

McKeown – No signs currently – 4 signs/4 posts.

Brown – No signs currently – 3 signs/3 posts.

Milliken – No signs currently – 7 signs/7 posts.

Algom – No new signs needed.

Lauzon – No signs currently – 5 signs/5 posts.

Canmet – No signs currently – 4 signs.

Blackwell Rd – No signs currently – 5 signs/5 posts.

Blackwell Pl – No signs currently – 4 signs/2 posts.

Dieppe – No new signs needed.

Stevens – No signs currently - 4 signs/4 posts.

Denison – No signs currently – 4 signs/2 posts.

Timmins – No signs currently – 2 signs/2 posts.

Tecumseh – No signs currently – 2 signs/2 posts.

Brunet – No signs currently – 5 signs/5posts.

Albert – No new signs needed.

Forest – No signs currently – 4 signs/2 posts.

Lachance – No signs currently – 8 signs/6 posts.

Laprairie – No signs currently – 8 signs/ no posts.

Hergott – No new signs needed.

Colwill – No signs currently – 12 signs/no posts.

McQuarrie – No new signs needed.

McAfee – No signs currently – 4 signs/4 posts.

Stewart – No signs currently – 8 signs/6 posts.

Farrell – No signs currently – 8 signs/8 posts.

McLarren – No signs currently – 8 signs/4 posts.

Gauthier – 1 sign currently – 2 signs/2 posts.

Esten Dr S. – No signs on both sides currently. 18 signs x 2/ 18 posts.

Pearson – No new signs needed.

Taylor – No new signs needed.

Capillo – No signs currently – 5 signs / 3 posts.

Frobel – 6 signs currently – 5 signs/5 posts.

Beaumier – No signs currently – 6 signs/5 posts required.

Farquhar – No signs currently – 6 signs/2 posts.

Ste. Camillus – No signs currently – 6 signs/3 posts.

Diefenbaker – No signs currently – 4 signs / 3 posts.

Laurier – No signs currently – 6 signs / 6 posts.

MacDonald – No signs currently – 6 signs / 4 posts.

Bennett To Pearson – No signs currently – 5 signs / 3 posts.

Bennett to St. Laurent – No new signs needed.

St. Laurent – No signs currently – 5 signs / 2 posts.

Total number of signs needed: Approx 349

Total number of posts needed: Approx 252

The Corporation of the City of Elliot Lake
REPORT CBO2017-03

Report of the Chief Building Official
for the Consideration of the Mayor and Members of Council

RE: Amendment to By-Law No. 02-18

OBJECTIVE / LINK TO GOALS

To provide Council with information pertaining to a proposed amendment to By-law 02-18 which regulates traffic in the Municipality.

RECOMMENDATION

That Report CBO2017-03 of the Chief Building Official dated March 28, 2017 concerning an amendment to By-law 02-18 be received, and
That, two parking spaces on the west side of Brunswick Walk in front of 22 Brunswick Walk be posted as 45 minute parking spaces and
That, Schedule "D" to By-law 02-18 be amended to reflect that these two spaces are now restricted to a 45 minute time limit and,
That staff be directed to purchase and install two 45 minute signs at this location.

Respectfully Submitted


B. Ewald
Chief Building Official

Approved


Chief Administrative Officer

March 28, 2017

RE: Amendment to By-Law No. 02-18**BACKGROUND**

There are currently no time designated parking spaces along Brunswick walk and it has been noted that some vehicles are parked in these locations for extended periods of time.

ANALYSIS

A request was made by R. Luciano Monteleone owner of Luciano's Fresh Pasta located at 22 Brunswick Walk for timed parking in the area to allow patron's a specified space for short term parking.

**FINANCIAL / BUDGET
IMPACT**

The costs associated with this amendment include purchase and installation of two signs at an estimated cost of \$200.00.

**LINKS TO THE
STRATEGIC PLANS**

N/A

CONCLUSION

It is recommended that these amendments be approved.



THE CORPORATION OF
THE CITY OF
ELLIOT LAKE



ELLIOT LAKE

PARKING BY-LAW

**45 Minute Parking
Except Sunday**

 10 Minute Parking
Except Sunday

Doctor's Parking
Only - By Permit
2 HOUR

**Parking Except
Sundays And
Except Between
6:00PM & Midnight**

THIS IS SCHEDULE "D"
TO BY-LAW NO. 02-18
OF THE CORPORATION
OF THE CITY OF
ELLIOT LAKE

parking elliot lake city council

From:

Friday, March 24th / 2017
 Luciano's Fresh Pasta
 Brunswick Walk
 Elliot Lake; Ontario, Canada
 P5A-2A8

22

(705) 847-1212
 lucianos@vianet.ca

To:

The City Of Elliot
 45 Hillside Drive North
 Elliot Lake, ON P5A 1X5

C/O:

City Council
 Public Meetings;
 Parking and Bylaw.

Greetings and Salutations;

Please allow me to introduce myself;

I am R. Luciano Monteleone. I am the Founder/Owner/Operator and sole employee of Luciano's Fresh Pasta.

I have been operating from the above mentioned location for the past one-year and six-months. And in doing so; my small take-out restaurant has been met with some parking concerns.

I am aware that solutions are at times most challenging; Yet these challenges do require addressing. I have no solutions as yet. But I am confident that through the proper means there is probability and possibility for some form of resolve.

To describe the conditions and to state my parking concerns; here at Brunswick Walk, is my intent today.

I respectfully submit as much of a detailed overview of my interpretation of what has become; impossible and unfavorable situations with the limited parking, directly in-front of my place-of-business.

My first example is overnight parking in the winter. The inability for proper snow-removal. This leaves an impassible front for customers. This issue has been addressed. Warnings and fines have been issued to any and all offenders.

parking elliot lake city council

I was left no other choice but to call-in the parking infraction. And it was properly dealt with.

My point at hand is that I - as an individual; and as a business owner; I declare it prudent to be patient;

My patients is intact.; Yet I submit this form of tact can be trying and taxing on one's resolve.

It is not my Nature to complain. Yet when I am met with challenges;

It is my Nature to affront the challenge/s. And to always seek peaceable solutions.

To continue; I wish to submit another potential parking situation.

There are Businesses and residential units here at Brunswick Walk.

The discrepancies seem to arise from both.

With the residents of Brunswick walk. it seems some have parking in the rear of the buildings . And others unfortunately

Do Not!!!

Those which have parking choose to [park in front of the strip-mall.

A challenge.

The Brunswick Walk co-ordure; I refer to as the Strip-mall which is shared with the Scotia bank.

Choosing to park in the front of the buildings; Hence drastically reduces customer parking availability. At an already prominently; lack of parking zone; allowing for proper availability and rightful access, accommodating the needs of prospective customers.

Also; with the business owners; whom choose to park in the fore-mentioned area; and also have loading doors and parking in the rear of the strip-mall. choose to park in front of the other businesses instead of in-front of their own businesses ; They reduce parking availability; by parking two three vehicles; most especially; directly affecting the other businesses and interfering with deliveries.

At times I do not get a timely delivery because the truck just can not park here at Brunswick Walk. Nor can some of the prospective customers; whom just decide to take their business else-where; do to the lack of parking. A concern.

I have spoken with other business owners, and the parking is a concern.

I feel I have been prompted to approach city council on these matters of Parking and City Bylaws.

To conclude;

I am advised to submit a possible solution.

A daunting-task;

This area, Brunswick Walk; I see much potential and a much needed niche to be filled here

in Elliot lake. And in-so affronting my concerns I see prosperity for all .

parking elliot lake city council

In the four years and six months that which I have been a resident of Elliot Lake;
It has been my experience that
Elliot Lake committees express attentiveness, concern and vigilance in matters of
conduct.

And in closing I respectfully submit; in my own words; some monocomn of hope.
For a solution to said; befallen challenges. Solutions to Challenges are not always
readily apparent.

I propose a forty-five minute customer parking in front of the above; fore-mentioned
strip-mall.

Also; there is ample space surrounding the Scotia Bank; The bank itself is
graciously allowing all to park;
Indiscriminately within their lot-boundaries. They have the space. Yet; every-one
wishes to park as close as possible to their destination;
to conduct their business.

We here at the strip-mall solely depend on the availability of parking for customers
directly in-front of our local businesses.

I submit that my solutions are as yet; quite vague.

I am confident that my words will not fall-upon-deaf-ears; and
together we shall mend some of these challenges for our community.

Respectfully
R.Luciano Monteleone.