



Stratford City Council Regular Council Open Session MINUTES

Meeting #: 4576th
Date: Monday, April 8, 2019
Time: 7:00 P.M.
Location: Council Chamber, City Hall

Council Present: Mayor Mathieson - Chair Presiding, Councillor Beatty, Councillor Bunting, Councillor Burbach, *Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Sebben, Councillor Vassilakos

Staff Present: Rob Horne - Chief Administrative Officer, Joan Thomson - City Clerk, David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, Michael Humble - Director of Corporate Services, Jacqueline Mockler - Director of Human Resources/Acting Director of Social Services, John Paradis - Fire Chief, Jeff Leunissen - Manager of Development Services, Tatiana Dafoe - Deputy Clerk, Mike Beitz - Corporate Communications Lead, Kim McElroy - Manager of Ontario Works, Jeff Bannon - Planner, Allison Jordon - Events Coordinator

Also Present: Members of the Public and Media

1. Call to Order:

Mayor Mathieson, Chair presiding, called the Council meeting to order.

Welcome was extended to Grady Fischer, Mayor for the Day.

Singing of O Canada

Moment of Silent Reflection

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

Councillor Vassilakos declared a pecuniary interest on Item 4.1 of the Finance and Labour Relations Committee agenda and on Item 15.2.1 on the Reconvene agenda as she is a member of a Committee of the Stratford Perth Community Foundation.

Councillor Burbach declared a pecuniary interest on Item 4.1 of the Finance and Labour Relations Committee agenda and on Item 15.2.1 on the Reconvene agenda as she has business relations with InnerChamber and the Stratford Symphony Orchestra who are applicants for a community grant.

3. Adoption of the Minutes:

R2019-146

Motion By Councillor Bunting

Seconded By Councillor Gaffney

THAT the Minutes of the Regular Meeting of Council dated March 25, 2019 and the Special Meeting of Council dated April 1, 2019 of The Corporation of the City of Stratford be adopted as printed.

Carried

4. Adoption of the Addendum/Addenda to the Agenda:

There was no Addendum to be adopted at the April 8, 2019 Council meeting.

5. Report of the Committee of the Whole In-Camera Session:

An In-camera Session was not scheduled for April 8, 2019.

6. Hearings of Deputations and Presentations:

None scheduled.

7. Orders of the Day:

7.1 Resolution - Contract Administration and Inspection Services for Crane Avenue Reconstruction (COU19-024)

R2019-147

Motion By Councillor Ingram

Seconded By Councillor Vassilakos

THAT MTE Consultants Inc. be retained for Contract Administration and Inspection Services for the Crane Avenue Reconstruction at an estimated cost of \$89,309.55 including HST.
Carried

7.2 Resolution - Pleasant Drive Local Improvement Project Bylaw for Consideration (COU19-025)

R2019-148

Motion By Councillor Vassilakos

Seconded By Councillor Burbach

THAT Council approve the Pleasant Drive Reconstruction Project Local Improvement By-law.

Carried

7.3 Resolution - Special Occasion Permit

The Stratford-on-Avon Shrine Club is holding their annual chicken BBQ on Saturday, May 4, 2019 at the Stratford Rotary Complex on McCarthy Road West, and have requested a special occasion liquor licence.

The Fire and Building Departments provided no objections.

R2019-149

Motion By Councillor Henderson

Seconded By Councillor Ingram

THAT City Council does not express concern with the issuance of a special occasion permit for the Stratford on Avon Shrine Club Annual Chicken Barbeque to be held on May 4, 2019 at the Stratford Rotary Complex, 353 McCarthy Road West, subject to compliance with the City's Municipal Alcohol Risk Management

Policy, the necessary permits being obtained and the required certificate of insurance being provided prior to the event

Carried

7.4 Proclamation - National Public Works Week

R2019-150

Motion By Councillor Beatty

Seconded By Councillor Vassilakos

THAT City Council hereby proclaims May 19-25, 2019 as "National Public Works Week" in the City of Stratford to help educate the public regarding the importance of our nation's public infrastructure and services and to recognize public works professionals who work in the public interest to build, manage and operate the essential infrastructure and services of our communities.

Carried

7.5 Correspondence - Local Planning Appeal Tribunal (LPAT) Decision regarding Proposed Official Plan Amendment No. 21 [Case No. PL160830]

Finding: The Tribunal will allow the appeal in part, will approve OPA 21 as modified for section 4.11 as found in Exhibit 20 and otherwise wholly dismisses the appeals of the Appellants.

For the information of Council.

7.6 Resolution - RFP-2019-07 Blue Box Recyclable Materials Processing (COU19-026)

Information was requested on the contract award process. The Director of Infrastructure and Development Services advised the request for proposal was completed, meaning proposals were sought and the City did not put limits on materials to be recycled. Discussion was held on the changing nature of this business which resulted in only one proposal being received and the change in items that will be recycled. The Director advised discussion is being held by the province to put the cost of recycling back on the producers.

It was questioned whether the City is investigating an organics program. The Director of Infrastructure and Development Services advised a request for proposal was completed for this service and two submissions were received. The expected cost of this project is approximately \$500,000 per year with start-up costs of approximately \$500,000. This program will be presented for council's consideration.

A request was made for information to be provided to residents on how to reduce the use of plastic. The Director confirmed information would be provided on how residents can reduce the amount of plastic used.

It was questioned whether the number of acceptable items can be increased and if the RFP could be re-issued. The Director advised negotiations would have to be held and there would be financial implications. In order to re-issue the RFP it would have to be substantially changed and there are not any significant changes that can be made.

R2019-151

Motion By Councillor Bunting

Seconded By Councillor Vassilakos

THAT Council approve the award of RFP-2019-07 Blue Box Recyclable Materials Processing to Bluewater Recycling Association at \$185 per tonne plus HST;

AND THAT the Mayor and Clerk be authorized to sign the necessary contract documentation.

Carried

8. Business for Which Previous Notice Has Been Given:

8.1 Declaration of Surplus Land - 585 Douro Street

R2019-152

Motion By Councillor Clifford

Seconded By Councillor Ingram

THAT a 0.99 acre (40' x 1048') vacant parcel of municipal property known municipally as 585 Douro Street be declared surplus to the needs of The Corporation of the City of Stratford;

THAT the subject land at 585 Douro Street be sold via direct sale by the City;

AND THAT the proceeds from the sale be used to off-set unbudgeted City expenses in 2019.

Carried

9. Reports of the Standing Committees:

9.1 Report of the Infrastructure, Transportation and Safety Committee:

Staff requested that Schedules 3 and 6 from the 2018 Housekeeping and Update of Traffic and Parking By-law 159-2008 (ITS19-010) be withdrawn.

R2019-153

Motion by Councillor Vassilakos

Seconded By Councillor Henderson

THAT the Report of the Infrastructure, Transportation and Safety Committee dated April 8, 2019, be adopted as amended.

Carried

9.1.1 Douro Street Traffic Concerns from Waterloo Street to Romeo Street South (ITS19-008)

THAT the City use the portable speed display sign on Douro Street at various locations and intervals throughout the year.

9.1.2 Douro Street Traffic Concerns from Waterloo Street to Romeo Street South (ITS19-008)

THAT staff look into a blanket default 40km speed limit in the City of Stratford, reach out to stakeholders and report back to Subcommittee.

9.1.3 2019 Fire Dispatching Agreements (ITS19-012)

THAT Council approve the extensions and renewals for Fire Dispatching Services with Perth East, West Perth, North Perth, St Marys, Goderich, Huron East, Central Huron and Bluewater;

AND THAT the Mayor and City Clerk be authorized to execute the renewals.

9.1.4 2019 Housekeeping and Update of Traffic and Parking By-law 159-2008 (ITS19-010)

THAT the housekeeping amendments to Traffic and Parking By-law 159-2008 be approved as follows:

All areas noting "City of Stratford" updated to read "The Corporation of the City of Stratford";

The word "Disabled" updated to "Accessible" throughout the document, this includes Schedule 21 – Designated Parking for Persons with Disabilities;

All areas noting "Engineering and Public Works" updated to "Infrastructure and Development Services";

Descriptions of and instructions related to Pay and Display Machines updated to Pay by Plate Machines;

"Market Place" updated to "Market Square" where appropriate;

All references related to the Kiwanis Community Centre removed;

Schedule 3 has been deleted as currently in the City of Stratford no Mobility Bus specific stops exist;

Schedule 6, Angle Parking Only, has been updated for Market Place as this type of parking only exists on the south side of Market Place;

Schedule 8, Prohibited Turns, has been updated to remove the reference to the Kiwanis Community Centre and left turns southbound off Romeo Street onto Devon Street as a resolution was passed in 2001 in this regard;

Schedule 16 and 17, 30 Minutes Metered Zones and 4 Hour Metered Zones respectively, have been updated to reflect current status of each of these zones;

Schedule 22 has been updated to remove the Kiwanis Community Centre and Woolworth Co. as these are no longer City enforced parking spaces;

Section 83 has been updated to include that "no refunds shall be granted" when an excess amount of coins are deposited into a parking meter or Pay by Plate machine.

9.1.5 Amending the Terms of Reference for the Active Transportation Advisory Committee (ITS19-009)

THAT the Active Transportation Advisory Committee Terms of Reference be amended to include a representative from Cycle Stratford as a voting member.

9.2 Report of the Planning and Heritage Committee:

R2019-154

Motion by Councillor Beatty

Seconded By Councillor Ingram

THAT the Report of the Planning and Heritage Committee dated April 8, 2019, be adopted as printed.

Carried

9.2.1 Comprehensive Zoning By-law Review Update (PLA19-005)

THAT Committee receives this update on the Comprehensive Zoning By-law Review and confirms the direction set out in the August 2018 draft By-law and in the Report dated February 28, 2019.

9.2.2 Annual Building Permit Fee Report 2018 (PLA19-004)

THAT Council add the amount of \$59,560.01 into the Building Permit Reserve G-R07-BSUR-0000 established to administer and enforce the *Building Code Act*.

9.3 Report of the Finance and Labour Relations Committee:

R2019-155

Motion by Councillor Gaffney

Seconded By Councillor Bunting

THAT the Report of the Finance and Labour Relations Committee dated April 8, 2019, be adopted as printed.

Carried

9.3.1 2018 Lottery Licence Activity Update (FIN19-007)

THAT the report entitled "2018 Lottery Licence Activity Update" be received for information.

9.3.2 2018 Treasurer's Statements for Development Charges and Cash In Lieu of Parkland Reserve Funds (FIN19-008)

THAT the 2018 Treasurer's Statement for City of Stratford Development Charges Reserve Funds be received for information;

AND THAT the 2018 Treasurer's Statement for City of Stratford Cash In Lieu of Parkland Reserve Fund be received for information.

9.4 Report of the Community Services Committee

R2019-156

Motion by Councillor Beatty

Seconded By Councillor Burbach

THAT the Report of the Community Services Committee dated April 8, 2019, be adopted as printed.

A request was made to take Item 9.4.3 separately.

Mayor Mathieson called the question on Items 9.4.1 and 9.4.2.

Carried

On Item 9.4.3, discussion was held on the program and services currently in place to address the geese populations and issues being experienced. Concerns were expressed that there is a lack of data to substantiate the need for this plan. Discussion was held on data collected from conservation groups who have indicated there is a health hazard associated with the increased number of water fowl in the area.

It was questioned how flexible the program is as concerns over noise and safety of the program have been expressed. The Director of Community Services advised the program would be monitored and amended as necessary.

It was suggested this program be deferred for a year in order to gather sufficient data.

A request was made for a recorded vote on Item 9.4.3.

R2019-157

Motion by Councillor Beatty

Seconded By Councillor Burbach

THAT the Report of the Community Services Committee dated April 8, 2019, to adopt Item 9.4.3 be adopted as printed.

In Support (10): Councillor Bunting, Councillor Vassilakos, Councillor Ingram, Councillor Burbach, Mayor Mathieson, Councillor Henderson, Councillor Beatty, Councillor Ritsma, Councillor Clifford, and Councillor Gaffney

Opposed (1): Councillor Sebben

Carried

9.4.1 Outdoor Washroom Opening and Closing Policy (COM19-006)

THAT the proposed Outdoor Washroom Policy be approved.

9.4.2 Grass Sports Field Opening and Closing Policy (COM19-007)

THAT the proposed Grass Sports Field Policy be approved.

9.4.3 Goose Management Plan Update (COM19-008)

THAT Option 1, outlined in the Management Report entitled "Goose Management Plan Update" (COM19-008), be pursued;

AND THAT staff provide an update on the Goose Management Plan in the fall and that it be added to the 2020 budget.

10. Notice of Intent:

None scheduled.

11. Reading of the By-laws:

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

R2019-158

Motion by Councillor Ingram

Seconded By Councillor Beatty

THAT By-laws 41-2019 to 52-2019 be taken collectively.

Carried unanimously

R2019-159

Motion by Councillor Henderson

Seconded By Councillor Vassilakos

THAT By-laws 41-2019 to 52-2019 be given First and Second Readings.

Carried two-thirds support

R2019-160

Motion by Councillor Gaffney

Seconded By Councillor Bunting

THAT By-laws 41-2019 to 52-2019 be given Third and Final Readings.

Carried

11.1 Acceptance of Proposal - Contract Administration and Inspection Services - Crane Avenue Reconstruction-By-law 41-2019

To authorize the acceptance of a proposal and the undertaking of the work by MTE Engineering Consultants Inc., for contract administration and inspection services for the Crane Avenue Reconstruction [RFP2018-53].

11.2 2019 Fire Dispatching Agreement with West Perth-By-law 42-2019

To authorize the entering into and execution of an agreement with The Corporation of the Municipality of West Perth for certain fire dispatching services for a further two years until April 8, 2021.

11.3 2019 Fire Dispatching Agreement with Town of St. Marys-By-law 43-2019

To authorize the entering into and execution of an agreement with The Corporation of the Town of St. Marys for certain fire dispatching services for a further two years until April 8, 2021.

11.4 2019 Fire Dispatching Agreement with Perth East-By-law 44-2019

To authorize the entering into and execution of an agreement with The Corporation of the Township of Perth East for certain fire dispatching services for a further two years until April 8, 2021.

11.5 2019 Fire Dispatching Agreement with Huron East-By-law 45-2019

To authorize the entering into and execution of an agreement with The Corporation of the Municipality of Huron East for certain dispatching services for a further five years to April 8, 2024.

**11.6 2019 Fire Dispatch Function Agreement with Town of Goderich-
By-law 46-2019**

To authorize the entering into and execution of an agreement with The Corporation of the Town of Goderich for certain emergency back up paging functions related to dispatch for one year until April 8, 2020.

**11.7 2019 Fire Dispatching Agreement with Municipality of Bluewater-
By-law 47-2019**

To authorize the entering into and execution of an agreement with The Corporation of the Municipality of Bluewater for certain fire dispatching services for a further two years until April 8, 2021.

**11.8 2019 Fire Dispatching Agreement with Central Huron-By-law 48-
2019**

To authorize the entering into and execution of an agreement with The Corporation of the Municipality of Central Huron for certain fire dispatching services for a further two years until April 8, 2021.

**11.9 2019 Fire Dispatching Agreement with North Perth-By-law 49-
2019**

To authorize the entering into and execution of an agreement with The Corporation of the Municipality of North Perth for certain fire dispatching services for a further two years until April 8, 2021.

**11.10 Amendments to Traffic and Parking By-law 159-2008-By-law 50-
2019**

To amend Traffic and Parking By-law 159-2008 as amended, for housekeeping amendments to various sections and schedules.

11.11 Pleasant Drive Local Improvement By-law-By-law 51-2019

To authorize the construction of certain works on Pleasant Drive from Ontario Street to Devon Street as a local improvement under Ontario Regulation 586/06 of the Municipal Act, 2001.

**11.12 Acceptance of Proposal for Blue Box Recycling Materials
Processing-By-law 52-2019**

To authorize the acceptance of the proposal, execution of the contract and the undertaking of the work by Bluewater Recycling Association for

the processing of Blue Box recyclable materials [RFP-2019-07].

12. Consent Agenda: CA-2019-031 to CA-2019-036

12.1 CA-2019-031

It was questioned whether the removed trees will be replaced. The Director of Infrastructure and Development Services advised they would be as part of the site plan process.

It was questioned how many trees are required to be replaced. The Director of Community Services advised the exact number would be provided at a later date.

13. New Business:

13.1 Contamination of Lake Victoria

Concern was expressed regarding the contamination levels in Lake Victoria. Staff were requested to review this issue with appropriate officials and groups.

R2019-161

Motion by Councillor Gaffney

Seconded By Councillor Clifford

THAT the issue of contamination of Lake Victoria be referred to staff for review and discussion with appropriate officials and groups.

Carried

14. Adjournment to Standing Committees:

The next Regular Council meeting is Tuesday, April 23, 2019 in the Council Chamber, City Hall.

R2019-162

Motion by Councillor Gaffney

Seconded By Councillor Henderson

THAT the Council meeting adjourn to convene into Standing Committees as follows:

- **Planning and Heritage Committee [7:15 pm or thereafter following the Regular Council meeting];**

- **Infrastructure, Transportation and Safety Committee [7:20 pm or thereafter following the Regular Council meeting];**
 - **Finance and Labour Relations Committee [7:25 pm or thereafter following the Regular Council meeting];**
- and to Committee of the Whole if necessary, and to reconvene into Council.**

Carried

*Councillor Clifford departed the meeting.

15. Council Reconvene:

15.1 Declarations of Pecuniary Interest made at Standing Committees

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on April 8, 2018 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

Councillor Vassilakos declared a pecuniary interest on Items 4.1 of the Finance and Labour Relations Committee agenda and on Item 15.2.1 on the Reconvene agenda as she sits on a Committee of the Stratford Perth Community Foundation.

Councillor Burbach declared a pecuniary interest on Items 4.1 of the Finance and Labour Relations Committee agenda and on Item 15.2.1 on the Reconvene agenda as she has business relations with InnerChamber and the Stratford Symphony Orchestra who are applicants for a community grant.

15.2 Committee Reports

15.2.1 Finance and Labour Relations Committee

R2019-163

Motion by Councillor Gaffney

Seconded By Councillor Ritsma

THAT Item 4.1 of the Finance and Labour Relations Committee meeting dated April 8, 2019 be adopted as follows:

4.1 Report of the 2019 Community Grants Evaluation Committee (FIN19-010)

THAT the management report regarding the 2019 Community Grants Evaluation Committee recommendations be received for information;

THAT the 2019 grant recommendations of the Community Grants Evaluation Committee, excluding the grant recommendations for InnerChamber, the Stratford Symphony Orchestra and the Stratford Perth Community Foundation, for total annual grants in the amount of \$505,910., as detailed in the attached chart, be approved;

THAT Council approve the 2019 grant recommendations of the Community Grants Evaluation Committee, for total fee waiver grants in the amount of \$344,510, as detailed in the attached chart;

THAT following the decision of Council regarding the awarding of 2019 Community Grants, that any appeals from applicants be forwarded to the Finance and Labour Relations Sub-committee to hear the appeals and to make a recommendation for Council's consideration;

AND THAT appeals be based on new or additional information not previously considered by the Community Grants Evaluation Committee.

Carried

R2019-164

Motion by Councillor Gaffney

Seconded By Councillor Ingram

THAT the 2019 grant recommendations of the Community Grants Evaluation Committee for the InnerChamber, the

Stratford Symphony Orchestra and the Stratford Perth Community Foundation, for total annual grants in the amount of \$12,500, as detailed in the attached chart, be approved;

THAT following the decision of Council regarding the awarding of 2019 Community Grants, that any appeals from applicants be forwarded to the Finance and Labour Relations Sub-committee to hear the appeals and to make a recommendation for Council's consideration;

AND THAT appeals be based on new or additional information not previously considered by the Community Grants Evaluation Committee.

Carried

*Councillors Burbach and Vassilakos, having declared pecuniary interests on Items 4.1 and 15.2.1 did not partake in the vote.

Motion by Councillor Ritsma

Seconded By Councillor Henderson

THAT Item 5.1 of the Finance and Labour Relations Committee meeting dated April 8, 2019 be adopted as follows:

5.1 2019 Grant Request for the Operation of the H.M.S Razzamajazz (FIN19-011)

THAT the City of Stratford continue with the operation of the Razzamajazz in 2019;

THAT a community grant up to \$5,272 be approved and funded from the contingency fund;

AND THAT staff prepare a report on future years funding after 2019.

On Item 5.1, concern was expressed with how the City will audit the community grant given to the Razzamajazz. A request was made for this item to be deferred until a reporting system can be established for this grant.

R2019-165

Motion by Councillor Ingram

Seconded By Councillor Burbach

THAT the community grant request of the Razzamajazz be deferred until April 23, 2019 for the purpose of developing a reporting system on the use of the community grant funds.

Carried

15.3 Reading of the By-laws (reconvene):

The following By-law required First and Second Readings and Third and Final Readings:

By-law 11.13 Confirmatory By-law 53-2019

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on April 8, 2019.

R2019-166

Motion by Councillor Beatty

Seconded By Councillor Burbach

THAT By-law 53-2019 be given First and Second Readings.

Carried two-thirds support

R2019-167

Motion by Councillor Gaffney

Seconded By Councillor Ingram

THAT By-law 53-2019 be given Third and Final Readings.

Carried

15.4 Adjournment of Council Meeting

R2019-168

Motion by Councillor Bunting

Seconded By Councillor Burbach

THAT the April 8, 2019 Regular Council meeting adjourn.

Carried

Meeting Start Time: 7:00 P.M.

Meeting End Time: 7:44 P.M.

Reconvene Meeting Start Time: 9:11 P.M.

Reconvene Meeting End Time: 9:19 P.M.

Mayor - Daniel B. Mathieson

Clerk - Joan Thomson