



Committee of the Whole - Minutes Tuesday, December 19, 2017

Those in attendance were

Members of Council	Staff	
Mayor Donaldson	G. Davies	Chief Administrative Officer
Councillor Colhoun	K. Thibeault	Director of Legislative Services / Clerk
Councillor Cairns	V. Sequeira	Director of Corporate Services / Treasurer
Councillor Eiter	A. Stacey	Director of Infrastructure Services
Councillor Jorgensen	D. Buttineau	Manager of Recreation Services
Councillor Kelly	S. Lucas	Director of Development Services
Councillor Lorenz	N. Bush	Director of Human Resources
Councillor Pilger	L. Brassard	Director of Fire & Emergency Services / Fire Chief
Councillor Watson	J. Montreuil	Deputy Clerk / Committee Coordinator
	P. Dobias	Public Works & Operations Foreman
	D. Bray	Public Works & Operations Foreman

A. Closed Session

B. Adoption of Agenda

Moved by Councillor Eiter
Seconded by Councillor Pilger

#A BE IT RESOLVED THAT the Committee of the Whole agenda of December 19, 2017 be approved as circulated.

CARRIED

C. Disclosure of Pecuniary Interest

Councillor Lorenz declared a pecuniary interest with New Business Item #3 - Community Improvement Program Grant Priorities for personal reasons.

D. Working Session

1. Winter Maintenance Service Levels

The Director of Infrastructure Services provided a presentation regarding historical winter maintenance practices, legislative minimum maintenance service levels, partnerships with the District of Muskoka, employment law including hours of service for full time and contact employees and provided options regarding opportunities for enhanced service including additional contacts with local vendors.

Committee engaged in a discussion regarding volume of roads and road classifications, road patrol and time of patrols, efficiency of contract and Town operator routes, increase of traffic during weekends versus historical use, road conditions of neighbouring municipalities, legislative interpretations, service levels throughout the different geographical regions of the municipality and impact of weather changes on road conditions.

Committee discussed options of additional contracts and impacts financially and from a service level perspective and requested staff bring forward a Report with further detail on this proposal.

E. Deputations

1. D. Kearney / S. Van den Heuvel - CCFHT Operational Committee - Sustainability Plan for Muskoka Community Health Hub Project

Ms. Donna Kearney and Ms. Shelly Van den Heuvel provided a review of the Sustainability Plan for the Community Health Hub project. They thanked Committee for their support of the program and use of property to store the vehicle. They asked for a letter of support to assist in continual funding of the program.

Committee requested and received information regarding longevity of the program, future location and sustainability including operating costs and a permanent structure. Mayor Donaldson agreed to a letter of support.

F. Consent Agenda

Councillor Pilger took over as Chair at 3:10 pm.

Councillor Cairns pulled Item #9 Report - Turtle Migration Partnerships with Scales Nature Park for discussion.

Moved by Councillor Colhoun

Seconded by Councillor Eiter

#B BE IT RESOLVED THAT the items on the Consent Agenda be approved:

1. Minutes - Gravenhurst Business Improvement Area (BIA) - October 26, 2017
2. Minutes - Gravenhurst Municipal Heritage Committee - October 10, 2017
3. Minutes - Gravenhurst Lions Sports Hall of Fame Committee - November 13, 2017
4. Minutes - Gravenhurst Winter Carnival Committee - November 16, 2017
5. Minutes - Gravenhurst Community Spirit Awards Committee - November 20, 2017
6. Report - Updated Municipal Election Sign By-law
7. Report - Annual Status Accessibility Reporting
8. Report - Committee of Adjustment 2018 Appointment By-law
9. ~~Report - Turtle Mitigation Partnership with Scales Nature Park~~ **pulled for discussion**

CARRIED

G. Unfinished Business

H. New Business

1. Sections 357 / 358 Tax Reductions
Report No. COR 2017-26

The Director of Corporate Services / Treasurer provided a review of the Report. Committee requested and received information regarding assessment increases.

Moved by Councillor Kelly

Seconded by Councillor Watson

#C BE IT RESOLVED THAT Report No. COR 2017-26 re: Section 357/358 Tax Reductions be received for information;

AND THAT the Director of Corporate Services/Treasurer be authorized to write-off taxes in the amount of \$16,058.28 pursuant to the said Act;

AND FURTHER THAT staff be directed where a payment-in-lieu of taxes from the Province is to be adjusted pursuant to the said Act, the amount of the write-off shall be calculated and deducted from monies due to the Town from the Province at year-end;

AND FINALLY THAT the District Municipality of Muskoka and the affected school boards be advised that their portion of the write-off is to be paid back to the Town.

CARRIED

2. Updates to Subcommittee Terms of Reference
Report No. LEG 2017-13

The Director of Legislative Services / Clerk provided a review of the Report and purpose of the amendments. Committee engaged in a discussion regarding intentions and inconsistencies between Committees.

Moved by Councillor Lorenz, seconded by Councillor Colhoun **THAT** Report No. LEG 2017-13 be deferred pending an administrative review of the presented Terms of References and consistency amendments are completed. **CARRIED**

Moved by Councillor Eiter

Seconded by Councillor Cairns

BE IT RESOLVED THAT Report No. LEG 2017-13 re: Updates Subcommittee Terms of Reference be received;

AND THAT the following subcommittee Terms of Reference be updated and approved:

- Gravenhurst Accessibility Advisory Committee
- Gravenhurst Community Improvement Plan Committee
- Gravenhurst Community Spirit Awards Committee
- Gravenhurst Environmental Advisory Committee
- Gravenhurst Lions Sports Hall of Fame Committee
- Gravenhurst Municipal Heritage Committee
- Gravenhurst Terence Haight Financial Assistance Committee
- Gravenhurst Winter Carnival Committee

DEFERRED

3. Community Improvement Plan (CIP) Grant Priorities
Report No. DEV 2017-125

Having previously declared a pecuniary interest, Councillor Lorenz left the Council Chamber at 3:23 pm.

The Director of Development Services provided a review of the Report. Committee requested and received information regarding the inclusion of municipal fees and funding priorities.

Moved by Councillor Eiter

Seconded by Councillor Jorgensen

#D BE IT RESOLVED THAT Report No. DEV 2017-125 re: Community Improvement Plan Grant Priorities be received;

AND THAT the Community Improvement Plan Grants considered as priorities for 2018 be as follows:

- Planning Application Fee and Building Permit Fee Grant
- Building Façade Improvement Grant (Main/Front Façade)
- Building Façade Improvement Grant (Rear or Side Wall)
- Structural Improvement Grant
- Landscaping and Property Improvement Grant
- Signage Improvements Grant
- Residential Conversion/Rehabilitation Grant

CARRIED

4. Downtown Parking Control
Report No. DEV 2017-126

Councillor Lorenz returned to the Council Chamber at 3:28 pm.

The Director of Development Services provided a review of the Report and request from the BIA regarding a change in parking time permitted in the downtown core. Committee engaged in a discussion regarding occupants of parking spaces including business employees and visitors, operations of by-law enforcement, and evaluation of best practices.

Moved by Councillor Watson
Seconded by Councillor Cairns

#E BE IT RESOLVED THAT Report No. DEV 2017-126 re: Downtown Parking Control be received;

AND THAT Committee approves Option 1 by directing staff to increase the 2 hour limit to a 3 hour limit through an amendment of the Parking Control By-law.

CARRIED

5. Receipt of FCM Grant - Asset Management
Report No. INF 2017-12

The Director of Infrastructure Services provided a review of the Report.

Moved by Councillor Cairns
Seconded by Councillor Eiter

#F BE IT RESOLVED THAT Report No. INF 2017-12 re: Receipt of FCM Grant – Asset Management be received for information.

CARRIED

6. Centennial Centre Café Services Lease Agreement Revision
Report No. RAC 2017-07

The Manager of Recreation Services provided a review of the Report and the agreement with the café services tenant. Committee engaged in a discussion regarding services at community centres and alternative payment models for sustainable operation.

Moved by Mayor Donaldson
Seconded by Councillor Watson

#G BE IT RESOLVED THAT Report No. RAC 2017-07 re: Centennial Centre Café Services Lease Agreement Revision be received;

AND THAT Committee authorizes a reduction in monthly rent to \$400/month plus applicable taxes for the remaining term of the current lease agreement as outlined in Option A of this Report;

AND FINALLY THAT the lease agreement revisions be in a form and content satisfactory to the Director of Corporate Services and the Chief Administrative Officer.

CARRIED

7. Turtle Mitigation Partnership with Scales Nature Park
Report No. INF 2017-11

The Manager of Recreation Services provided a review of the Report and the agreement with the café services tenant. Committee engaged in a discussion regarding services at community centres and alternative payment models for sustainable operation.

Moved by Councillor Cairns
Seconded by Mayor Donaldson

#H THAT Report No. INF 2017-11 re: Status of Partnership with Scales Nature Park be received for information.

CARRIED

I. Closed Session

J. Adjournment

Moved by Councillor Eiter, seconded by Councillor Kelly, the meeting adjourned at 3:54 pm.

"Original Signed"

Clerk

"Original Signed"

Mayor