



The Corporation of the County of Wellington
County Council
Agenda

Thursday, May 26, 2016

10:00 am

County Administration Centre
Council Chambers

Pages

1. **O Canada**
2. **Warden's Remarks**
3. **Roll Call**
4. **Declaration of Pecuniary Interest**
5. **Confirmation of Council Minutes - Councillor Alls**

5.1 April 28, 2016

4 - 11

6. **Resolution to Permit Delegations - Councillor Breen**

- 6.1 Certified Municipal Manager Designation Presentations

Bill McKim, Executive Director, Ontario Municipal Management Institute:

Kate Brubacher, RAI-MDS Coordinator/RN, Terrace - CMM II

Rosie Krul, Assistant Branch Supervisor - CMM I

Linda Dickson, Emergency Manager/CEMC - CMM III Emergency Management Professional Enhancement

The following County employee has received an updated CMM status (no presentation):

Wayne England, Transfer Operations Supervisor, CMM III Infrastructure Specialist Enhancement

- 6.2 University of Waterloo Leadership Programme Certificates

Warden George Bridge and Ms. Andrea Lawson, Director of Human Resources will be presenting certificates to the following County employees:

Jodie McMahon, Private Home Child Care Supervisor

Melissa Sheflin, Maintenance Supervisor Housing

Luisa Artuso, Director of Child Care Services

Danielle Arial, Branch Supervisor

Sean Farrelly, Employment Planning and Strategic Operations Leader

6.3 Groves Memorial Community Hospital Update (GMCH)

Gord Feniak, Chair, GMCH Building Committee

Stephen Street, President and CEO, Wellington Health Care Alliance

Laurie Arsenault, Executive Director, Groves Memorial Hospital Foundation

Councillor Lynda White, Groves Hospital Board Member

6.4 OPA 99 Growth Forecast and Second Unit Policy Update

12 - 16

Keith MacKinnon, KLM Planning Partners

Maurizio Rogato, Solmar Development Corp.

7. Resolution First and Second Reading of By-Laws - Councillor Brianceau

5471-16 A by-law to authorize user fees and charges for Solid Waste Services provided by the County of Wellington and to repeal by-law number 5414-15.

5472-16 A by-law to authorize the Warden and County Clerk to execute a Municipal Housing Capital Facility Agreement between the Corporation of the County of Wellington and Maryborough Township Housing Corporation (MTHC) for the purposes of ensuring affordable and rent-geared-to-income rents.

5473-16 A by-law to provide the Director of Planning and Development the authority to designate, in writing, a Planning Manager to serve as Acting Director, in his absence.

5474-16 A by-law to declare and transfer surplus lands in Centre Wellington.

5475-16 A by-law to provide for the appointment of a County of Wellington Licensing Officer and a County of Wellington By-Law Enforcement Officer for the purposes of enforcing the County's parking by-laws and taxi by-laws.

5476-16 A by-law to authorize the Warden and County Clerk to execute an agreement between the Minister of Transportation and the Corporation of the County of Wellington for the Electric Vehicle Charger Ontario Programme.

5477-16 A by-law to adopt Official Plan Amendment No. 98 Drinking Water Source Protection to the Wellington County Official Plan.

5478-16 A by-law to adopt Official Plan Amendment No. 99 Growth Forecast and Second Unit Updates Policy to the Wellington County Official Plan.

5479-16 A by-law to confirm the proceedings of the Council of the Corporation of the County of Wellington at its meeting held on May 26, 2016.

8. Resolution Moving Council into Committee of the Whole - Councillor Watters

9. Closed Meeting - Councillor Davidson

(Agenda emailed under separate cover)

10.	Report from Closed Meeting - Warden Bridge	
11.	Committee Minutes and By-Laws For Action	
11.1	Roads Committee - May 9	17 - 21
11.2	Solid Waste Services Committee - May 10	22 - 36
11.3	Police Services Board - May 11	37 - 69
11.4	Information, Heritage and Seniors Committee - May 11	70 - 99
11.5	Planning Committee - May 12	100 - 148
11.6	Economic Development Committee - May 17	149 - 159
11.7	Administration, Finance and Human Resources - May 17	160 - 281
12.	Proposed By-Laws Resolution to Refer to Council - Councillor Driscoll	
13.	Reports from Staff	
14.	Correspondence for Council's Information	
15.	Resolution that the Committee of the Whole Rise and Report - Councillor Linton	
16.	Resolution to Adopt Action of Council in Committee of the Whole - Councillor Davidson	
17.	Resolution for Third Reading of By-Laws - Councillor McKay	
18.	Notice of Motion	
19.	Cultural Moment	
20.	Adjournment	



Corporation of the County of Wellington County Council Minutes

April 28, 2016
County Administration Centre
Council Chambers

1. O Canada

Councillor Watters led Council in the singing of O Canada.

2. Warden's Remarks

Warden Bridge welcomed everyone to the Chambers.

3. Roll Call

Present: Warden George Bridge, Councillors Allan Alls, David Anderson, Rob Black, Doug Breen, Pierre Brianceau, Gregg Davidson, Neil Driscoll, Andy Lennox, Dennis Lever, Kelly Linton, Shawn Watters, Chris White, Lynda White and Gary Williamson.

Absent: Councillor Don McKay

4. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

5. Confirmation of Council Minutes

1/5/16

Moved by: Councillor Brianceau

Seconded by: Councillor Alls

That the minutes of the Council Meetings in Committee of the Whole and Council Session held on March 31, 2016 be confirmed as recorded and distributed.

Carried

6. Resolution to Permit Delegations

2/5/16

Moved by: Councillor Breen

Seconded by: Councillor Williamson

That persons desiring to address Council be permitted to do so.

Carried

6.1 Building Community Together Presentation

Dr. Franco Vaccarino, President and Vice-Chancellor of the University of Guelph discussed the many facets of the University and how building and strengthening strategic relationships with the County of Wellington can benefit the community.

7. Resolution First and Second Reading of By-Laws

3/5/16

Moved by: Councillor Alls

Seconded by: Councillor Brianceau

That by-laws numbered 5464-16 to 5470-16 inclusive, be taken as read by the Clerk; and that they be given consideration in Committee of the Whole.

Carried

8. Resolution Moving Council into Committee of the Whole

4/5/16

Moved by: Councillor Driscoll

Seconded by: Councillor Williamson

That Council now go into Committee of the Whole to consider correspondence, minutes and by-laws.

Carried

9. Closed Meeting

5/5/16

Moved by: Councillor Davidson

Seconded by: Councillor Williamson

That Council move into a closed meeting for the purposes of considering labour relations or employee negotiations, litigation or potential litigation and authority under another act.

Carried

10. Report from Closed Meeting

There was nothing to report from the closed meeting.

11. Committee Minutes and By-Laws For Action

11.1 Police Services Board

6/5/16

Moved by: Councillor L. White

Seconded by: Councillor Linton

That the April 13, 2016 Minutes of the Police Services Board be received and referred to Council for adoption.

Carried

11.2 Social Services Committee

7/5/16

Moved by: Councillor Anderson

Seconded by: Councillor Davidson

That the April 13, 2016 Minutes of the Social Services Committee, be received and referred to Council for adoption.

Carried

11.3 Information, Heritage and Seniors Committee

8/5/16

Moved by: Councillor Black

Seconded by: Councillor Watters

That the April 13, 2016 Minutes of the Information, Heritage and Seniors Committee be received and referred to Council for adoption.

Carried

11.4 Planning Committee

9/5/16

Moved by: Councillor Lennox

Seconded by: Councillor C. White

That the April 14, 2016 Minutes of the Planning Committee be received and referred to Council for adoption.

Carried

11.5 Roads Committee

10/5/16

Moved by: Councillor Williamson

Seconded by: Councillor Driscoll

That the April 19, 2016 Minutes of the Roads Committee be received and referred to Council for adoption.

Carried

11.6 Economic Development Committee

11/5/16

Moved by: Councillor C. White

Seconded by: Councillor Breen

That the April 19, 2016 Minutes of the Economic Development Committee be received and referred to Council for adoption.

Carried

11.7 Administration, Finance and Human Resources

12/5/16

Moved by: Councillor Lever

Seconded by: Councillor Lennox

That the April 19, 2016 Minutes of the Administration, Finance and Human Resources Committee be received and referred to Council for adoption.

Carried

12. Proposed By-Laws Resolution to Refer to Council

13/5/16

Moved by: Councillor Watters

Seconded by: Councillor Linton

That by-laws numbered 5464-16 to 5470-16 inclusive, be considered and referred to Council for third reading.

Carried

13. Reports from Staff

There were no reports from staff.

14. Correspondence for Council's Information

There was no correspondence for Council's information.

15. Resolution Regarding FCM Board of Directors / Committee Member

14/5/16

Moved by: Councillor C. White

Seconded by: Councillor Breen

Whereas FCM's National Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

Whereas the FCM Annual Conference and Trade Show will take place June 2 to June 5, 2016, during which time the Annual General Meeting will be held and followed by the election of the FCM's National Board of Directors;

Be It Resolved that Council of the Corporation of the County of Wellington endorse Councillor George Bridge to stand for election on The FCM Board of Directors and/or to serve as a Committee Member for 2016- 2017; and

Be It Further Resolved that Council assume all costs associated with Councillor George Bridge attending FCM Board of Directors, and/or Committee meetings.

Carried

16. Resolution that the Committee of the Whole Rise and Report

15/5/16

Moved by: Councillor Breen

Seconded by: Councillor C. White

That the Committee rise as Council to report and confirm the actions taken in Committee of the Whole.

Carried

17. Resolution to Adopt Action of Council in Committee of the Whole

16/5/16

Moved by: Councillor L. White

Seconded by: Councillor Lennox

That the actions taken in Committee of the Whole today be confirmed by this Council and the Minutes of the Committees be adopted.

Carried

18. Resolution for Third Reading of By-Laws

17/5/16

Moved by: Councillor Linton

Seconded by: Councillor Lennox

That by-laws numbered 5464-16 to 5470-16 inclusive be taken as read a third time and passed.

Carried

19. Notice of Motion

There were no notices of motion.

20. Cultural Moment

Ms. Janice Hindley, Wellington Place Administrator brought several items in celebration of the special events and exhibit planned at the museum to honour the Queen's 90th birthday. Items included a copy of the Queen's signature in the County of Wellington's official guestbook, a photograph of a young Princess Elizabeth and her uncle, the Prince of Wales, three years prior to the abdication; some commemorative tins; and a life sized standing cut out of the Queen for people to stand next to and take photographs.

21. Adjournment

At 11:43 am, the Warden adjourned the meeting until May 26, 2016 or at the call of the Chair.

George Bridge - Warden

Donna Bryce - County Clerk

May 19, 2016

Warden George Bridge and County Councillors
County of Wellington
Administration Centre
74 Woolwich Street
Guelph, Ontario
N1H 3T9

Attention: Ms. Donna Byce
County Clerk

Re: OPA 99 Growth Forecast and Second Unit Policy Updates
County of Wellington

Dear Warden Bridge and County Councillors,

We are the land use planning consultants for 4135199 Canada Inc., 2084937 Ontario Limited, and Sebecca Enterprises Corp., which companies are controlled by Solmar Development Corp. ("Solmar"). Our clients are the owners of approximately 116 hectares (288 acres) of land located between County Road 124 and Dundas Street East in the Village of Erin, generally east of Erin Park Drive (the "Subject Lands").

The County of Wellington Official Plan identifies the Subject Lands within the "Urban Area". The lands are further designated in the Town of Erin Official Plan as "Residential", "Commercial", "Industrial, and "Future Development" and are zoned as "Future Development" in the Town of Erin Zoning By-law.

On October 12, 2012, on behalf of the Solmar companies, we filed applications with the County of Wellington for an amendment to the County Official Plan and a Draft Plan of Subdivision for the Subject Lands. The application for a County Official Plan Amendment proposes to update the population projections for both the Town and Village of Erin and increase the permitted density for townhouse and apartment units. The County applications were deemed to be complete by the County on November 19, 2012.

Simultaneously we filed applications with the Town of Erin for amendments to the Town's Official Plan and Zoning By-law to facilitate development of the Subject Lands. These applications were deemed to be complete by the Town on December 12, 2012.

The applications propose the development of the Subject Lands as a mixed-use community consisting of residential, commercial, employment, institutional and open space uses. The draft plan of subdivision is comprised of 570 single detached, 472 semi-detached and 48 townhouse dwellings. It also includes two blocks for senior's apartments and medium density apartments

respectively, providing for an estimated total of 1,240 units. Additional blocks for three parks (4.234 ha), a central square (1.137 ha), place of worship (0.553 ha), high school (5.167 ha), commercial (4.611 ha), employment (14.985 ha), natural heritage (19.142 ha), and stormwater management (5.858 ha) have also been included in the plan. The plan of subdivision is proposed to be implemented in phases.

On May 12, 2016, the Planning Committee endorsed a proposed amendment to the County Official Plan (“OPA 99”) which will update the 2036 and 2041 population and employment forecasts for the County and its constituent municipalities, including the Town of Erin. We have reviewed the proposed OPA 99, the Planning Staff report and the analysis prepared by Watson & Associates dated May 5, 2015 (as amended to January 8, 2016).

We understand that the proposed OPA 99 is recommended for adoption at the County Council meeting on Thursday May 26, 2016. We have concerns with both the content of proposed OPA 99 as well as the timing for its adoption.

The allocation of population and employment growth in OPA 99 assumes growth will be directed to future settlement area boundary expansions instead of optimizing the use of land in existing settlement areas in the County. This assumption is in direct conflict with the policies of the *Growth Plan for the Greater Golden Horseshoe* (“Growth Plan”). Therefore, OPA 99 does not conform with the Growth Plan.

As mentioned above, the Subject Lands are within the Town of Erin Urban Area. In our opinion, OPA 99 does not recognize the potential for accommodation of additional population and employment from the development of the Subject Lands as proposed in the Solmar applications.

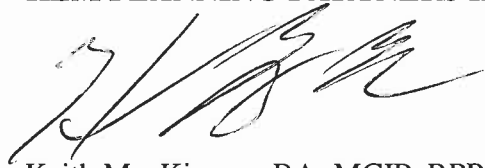
Further, we feel that the proposed amendment is premature at this time given the current Environmental Assessment (“EA”) process that is underway respecting municipal servicing in the Town of Erin. This EA process is being undertaken as a result of the work completed by the Servicing and Settlement Master Plan (“SSMP”) analysis and it will provide technical information related to the assimilative capacity of the Credit River and the feasibility of providing municipal services within the Town of Erin.

Accordingly, we request that Council’s consideration of OPA 99 be deferred until the Town of Erin’s EA process has been completed. Doing so will allow for a more complete and informed determination of where growth can and should be accommodated in the County.

We respectfully request notice of any decision made by Council respecting OPA 99. Should you have any questions, do not hesitate to contact the undersigned.

Yours truly,

KLM PLANNING PARTNERS INC.

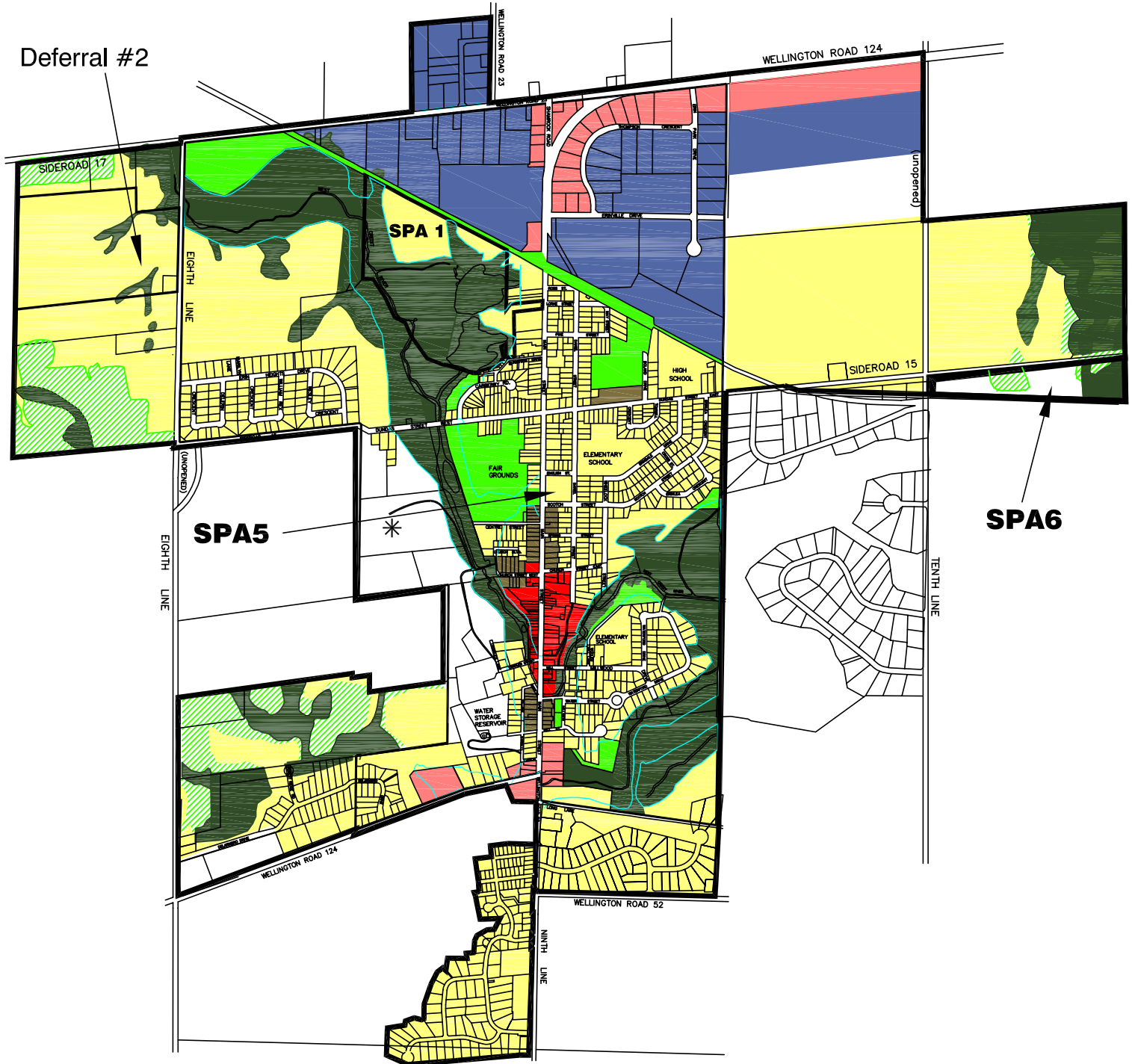
A handwritten signature in black ink, appearing to read 'K MacKinnon', written over a horizontal line.

Keith MacKinnon, BA, MCIP, RPP
Partner

cc: Mr. Maurizio Rogato - Solmar Development Corp.
cc: Mr. Michael Melling – Davies Howe Partners LLP
cc: Ms. Meaghan McDermid – Davies Howe Partners LLP
cc: Ms. Jeanette Gillezeau – Altus Group
cc: Mr. Gary Cousins – County of Wellington

Schedule A-2

MODIFIED SCHEDULE A-2



Legend:

- | | |
|---|---|
| - Residential | - Recreational |
| - Central Business District | - Community Improvement Area |
| - Highway Commercial | - Special Policy Areas |
| - Residential Transition Area | - Regulatory Floodline |
| - Industrial | - Future Development |
| - Core Greenlands | - Former Landfill Site |
| - Greenlands | |



Erin Urban Area

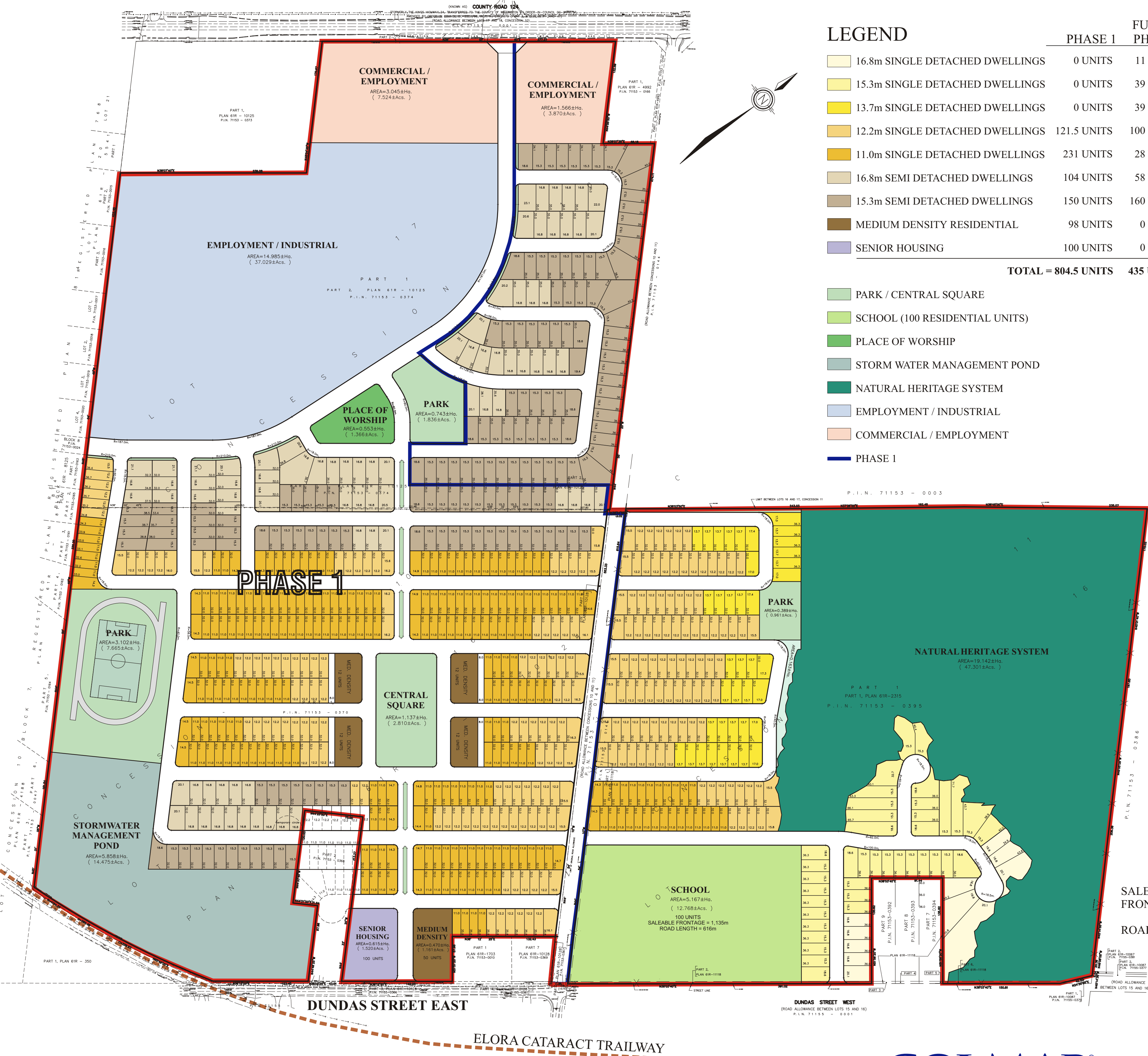
Town of Erin
Schedule A-2

Scale:

0 100 300 700 metres

DATE: December 14, 2004

SOLMAR ERIN - CONCEPT PLAN



LEGEND

	PHASE 1	FUTURE PHASES	TOTAL
16.8m SINGLE DETACHED DWELLINGS	0 UNITS	11 UNITS	11 UNITS
15.3m SINGLE DETACHED DWELLINGS	0 UNITS	39 UNITS	39 UNITS
13.7m SINGLE DETACHED DWELLINGS	0 UNITS	39 UNITS	39 UNITS
12.2m SINGLE DETACHED DWELLINGS	121.5 UNITS	100 UNITS	221.5 UNITS
11.0m SINGLE DETACHED DWELLINGS	231 UNITS	28 UNITS	259 UNITS
16.8m SEMI DETACHED DWELLINGS	104 UNITS	58 UNITS	162 UNITS
15.3m SEMI DETACHED DWELLINGS	150 UNITS	160 UNITS	310 UNITS
MEDIUM DENSITY RESIDENTIAL	98 UNITS	0 UNITS	98 UNITS
SENIOR HOUSING	100 UNITS	0 UNITS	100 UNITS
TOTAL = 804.5 UNITS			435 UNITS 1,239.5 UNITS

- PARK / CENTRAL SQUARE
- SCHOOL (100 RESIDENTIAL UNITS)
- PLACE OF WORSHIP
- STORM WATER MANAGEMENT POND
- NATURAL HERITAGE SYSTEM
- EMPLOYMENT / INDUSTRIAL
- COMMERCIAL / EMPLOYMENT
- PHASE 1

SALEABLE FRONTAGE = 10,600m[±]
ROAD LENGTH = 9,363m[±]



Corporation of the County of Wellington Roads Committee Minutes

May 9, 2016
Town of Minto Municipal Office
5941 Highway 89, Town of Minto

Present: Warden George Bridge
Councillor Gary Williamson (Chair)
Councillor Doug Breen

Regrets: Councillor Neil Driscoll
Councillor Kelly Linton

Staff: Mark Eby, Construction Manager
Paul Johnson, Operations Manager
John O'Donnell, Roads SuperIntendent
Gord Ough, County Engineer
Scott Wilson, CAO

1. Call to Order

At 8:00 am the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Tender Award - Rehabilitation of Culvert C111020, Wellington Road 11

1/4/16

Moved by: Councillor Breen

Seconded by: Warden Bridge

That County of Wellington project CW2016-017, a tender for the rehabilitation of culvert C111020, slope stabilization and road construction on Wellington Road 11 in the County of Wellington be awarded to Moorefield Excavating Ltd., of Harriston at the total tendered amount of \$1,005,564.70 excluding HST; and

That the funding for this project be approved as set out in the Funding Summary; and

That the County Treasurer be authorized to provide additional funding for this project from the Roads Capital Reserve; and

That staff be authorized to issue the Purchase Order for the contract; and

That the Warden and Clerk be authorized to sign the construction agreements.

Carried

4. Adjournment

At 8:03 am, the Chair adjourned the meeting until June 14, 2016 or at the call of the Chair.

Gary Williamson
Chair
Roads Committee



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Roads Committee
From: Mark Bolzon, Manager Purchasing and Risk Management Services
Date: Tuesday, May 10, 2016
Subject: **Tender Award – Rehabilitation of Culvert C111020, Wellington Road 11**

Background:

Staff recently issued Project No. CW2016-017, a tender for the rehabilitation of culvert C111020, slope stabilization and road construction on Wellington Road 11 in the County of Wellington.

The scope of work involves rehabilitation of the existing culvert , road repair/resurfacing, installation of guidewire and site work for the mechanically stabilized earth wall.

On Thursday April 28, 2016 four (4) submissions were received as follows, with pricing shown exclusive of HST @13% -

COMPANY	BID AMOUNT (excluding HST)
Moorefield Excavating Ltd., Harriston	\$ 1,005,564.70
Drexler Construction Limited, Rockwood	\$ 1,034,955.75
Xterra Construction Inc., Kitchener	\$ 1,209,721.93
Maloney & Pepping Construction Ltd., Stratford	\$ 1,405,006.00

The submissions were all in order and staff are recommending awarding the contract to Moorefield Excavating Ltd., of Harriston at the total bid amount of \$1,005,564.70 excluding H.S.T.

The funding for this project is provided in detail in the attached funding summary.

Engineering fees are estimated at \$65,000 in addition to the fees incurred to date.

Recommendation:

That County of Wellington project CW2016-017, a tender for the rehabilitation of culvert C111020, slope stabilization and road construction on Wellington Road 11 in the County of Wellington be awarded to Moorefield Excavating Ltd., of Harriston at the total tendered amount of \$1,005,564.70 excluding HST; and

That the funding for this project be approved as set out in the attached funding summary; and

That the County Treasurer be authorized to provide additional funding for this project from the Roads Capital Reserve; and

That staff be authorized to issue the Purchase Order for the contract; and

That the Warden and Clerk be authorized to sign the construction agreements.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark Bolzon', with a long horizontal line extending to the right.

Mark Bolzon
Manager, Purchasing and Risk Management Services

FUNDING SUMMARY

COUNTY OF WELLINGTON CAPITAL PROJECT EXPENDITURE AND FINANCING SCHEDULE
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Project name: WR11, Culvert 11020
 Project number : 21140231

PROJECT COSTS

	Total
Tendered Construction Cost*	\$1,023,000
Previously Incurred Expenditures	\$103,000
Professional Fees	\$65,000
County Labour & Materials	\$10,000
Contingency	\$74,000
Project total	\$1,275,000

* includes net cost to County of HST

PROJECT BUDGET APPROVALS AND FINANCING

	Gross cost	Tax Levy	OCIF**	Roads Capital Reserve
2014 Capital Budget	\$ 100,000	\$ 100,000		
2015 Capital Budget	\$ 300,000	\$ 50,000	\$ -	\$ 250,000
2016 Capital Budget	\$ 750,000	\$ 750,000		
	\$ 1,150,000	\$ 900,000		\$ 250,000
Funding adjustment	\$ 125,000			\$ 125,000
Revised cost and sources of financing	\$ 1,275,000	\$ 900,000		\$ 375,000

** Note the OCIF funds were reallocated in 2015 when this project did not proceed as scheduled



Corporation of the County of Wellington Solid Waste Services Committee Minutes

May 10, 2016
County Administration Centre
Keith Room

Present: Warden George Bridge
Councillor Don McKay (Chair)
Councillor Pierre Brianceau
Councillor Gregg Davidson
Councillor Gary Williamson

Staff: Donna Bryce, County Clerk
Ken DeHart, County Treasurer
Gord Ough, County Engineer
Das Soligo, Manager, Solid Waste Services
Cathy Wiebe, Admin Supervisor Solid Waste Services
Scott Wilson, CAO

1. Call to Order

At 10:30 am, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Financial Statements as of April 30, 2016

1/4/16

Moved by: Councillor Davidson

Seconded by: Warden Bridge

That the Financial Statements as of April 30, 2016 be received for information.

Carried

4. Rural Collection Progress Report

2/4/16

Moved by: Councillor Williamson

Seconded by: Councillor Brianceau

That the report titled Rural Collection Progress Report be received for information.

Carried

5. Bill 151, Waste Free Ontario Act Update

3/4/16

Moved by: Warden Bridge

Seconded by: Councillor Davidson

That the report titled Bill 151, Waste-Free Ontario Act Update be received for information.

Carried

6. Correspondence regarding March 24 Ice Storm and Clean Up

The correspondence requesting an extension to the deadline for residents to drop-off ice storm debris at transfer stations was received for information.

7. Adjournment

At 11:19 am, the Chair adjourned the meeting until June 14, 2016 or at the call of the Chair.

Don McKay
Chair
Solid Waste Services Committee



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Solid Waste Services Committee
From: Gordon J. Ough, P.Eng., County Engineer
Date: Tuesday, May 10, 2016
Subject: Rural Collection Progress Report

Background:

At the March Solid Waste Services (SWS) and County Council meetings, the decision was made to expand rural collection of waste and recyclables to the five member municipalities not currently receiving the service, beginning in early July. Planning for the service expansion commenced immediately following the decision, and staff have been making a successful roll-out of rural collection a top priority.

The following report highlights some of the high level progress made to date, and also details what will need to be accomplished between now and July 1.

Operations Progress Update:

On April 4, County staff met with our curbside collections contractor, Waste Management (WM) to initiate planning for a July rural collection expansion. Roles were clarified, duties were assigned and decisions were made in regards to routing of vehicles and days of collection.

Day of Collection

It was determined that the day of collection in the rural areas would remain aligned with collection days in urban areas in the same member municipality. For example, Minto rural collection will be on a Tuesday, the same day that collection occurs in Palmerston, Harriston, Clifford and the other urban areas of Minto.

Week of Collection

Due to having a bi-weekly rural collection schedule, and in order for WM to best utilize their staff and truck fleet, the County has agreed to a Week 1 and a Week 2 schedule. This schedule has been developed in draft form and will be finalized in the coming days.

Day of Collection	Week 1	Week 2
Tuesday	Mapleton	Minto
Wednesday	Centre Wellington West of Highway 6	Centre Wellington East of Highway 6
Thursday	Erin	Wellington North
Friday	Guelph/Eramosa	Puslinch

Note that the rural areas of Centre Wellington have been split up between Week 1 and Week 2 with Highway 6 being the dividing line. Due to the large population of Centre Wellington, the rural area parts of the township need to be separated to be able to accommodate the volume.

Collection Set-Out Location

Similar to rural collection in the Town of Erin and Guelph/Eramosa Township (areas currently receiving rural collection), set-out points on Town/Township roads will continue to be on one side of the road while collection will occur on both sides of the road for County roads and Provincial Highways. This structure was built into the 2008 Collections contract.

Town of Erin and Guelph/Eramosa Township residents living on local roads have been instructed to set out their materials on the same side of the road as their mail box. This will not be the case for the other municipalities which will be receiving the service in July.

The “mail box side of the road” was challenging for collection routing, and confusing for residents at times, due to the variability of where mail boxes are located. On some roads the mail boxes would shift from one side to the other, or even appear on both sides of the road. As another complicating factor, there has been a recent trend for Canada Post to utilize superboxes, rather than having every resident use their own mail box.

For these reasons a new method of determining which side of the road collection will occur on was selected. Within a municipality, collection will be on either the “odd” or “even” side of the road with respect to civic address numbers. Roads will alternate between odd and even side for routing efficiency purposes. These efficiencies will lead to lower prices in future collections contracts.

Maps will be distributed to each household newly receiving this service, via our resident introductory packages given out with blue boxes beginning in late May.

County and WM staff have been traversing the County and Town/Township roads identifying areas that will be challenging to service, and generating potential solutions where possible.

Blue Box Delivery

20,000 22-gallon blue boxes have been ordered for the benefit and convenience of rural residents which will be newly receiving the service in July. Similar to past rural collection service roll-outs, two blue boxes will be delivered to each household complete with an introductory package. This will include information to educate residents on how to participate in the service.

As the County receives truckloads of the new boxes, beginning in late May, SWS staff will begin delivering them to households from one member municipality to the next. The deliveries will be complete by mid-to-late June.

The larger blue box will accommodate recyclable volumes with consideration of the bi-weekly rural collection schedule. With the addition of flower pots and planter trays to the blue box programme, and with packaging trends of having bulky plastic containers, the larger blue box will be a convenient tool for County residents.

The 22-gallon size will now be the standard size box with future County orders, so that urban and Erin and Guelph/Eramosa rural residents may also benefit from this change.

Promotions and Education Progress Update:

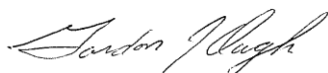
As with any significant change in service, SWS and Communications staff are coordinating a comprehensive communications programme to inform residents of the upcoming changes. A summary of the key components of the plan is provided in the table below. Copies of completed and approved media are attached for Committee’s information.

Media Tool	Approximate Start Date	Status
Media Release - decision	March 31	Complete
County Page ads – April to June	April 8	On-going
Spring Newsletter in Wellington Advertiser	April 29	Complete
County Website	May 9	
eNews Notices – May through September	May 18	
Posters	May 18	
Postcards	May 18	
Introductory package delivered to each home along with two blue boxes, includes: <ul style="list-style-type: none"> • introduction to service • municipal collection map • collection schedule • participation information • list of user pay bag distributors 	May 30	
Radio commercials – 4 weeks	June 6	
Media Release – starting soon, blue box deliveries	June 13	
Local Newspaper Ads – starting soon	June 17	

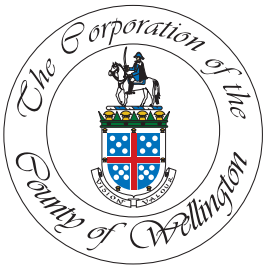
Recommendation:

That the report titled “Rural Collection Progress Report” be received for information.

Respectfully submitted,



Gordon J. Ough, P.Eng.
County Engineer



COUNTY OF WELLINGTON

Media Release

FOR IMMEDIATE RELEASE

March 31, 2016

COUNTY COUNCIL TO EXPAND RURAL WASTE AND RECYCLABLE COLLECTION AND CHANGE USER FEES

WELLINGTON COUNTY - During today's Wellington County Council meeting, Council approved expanding waste and recyclable collection to all rural households, and to change user fees for waste disposal. Both changes will take effect on July 1, 2016.

"Expanding rural collection will allow all County residents the opportunity to access curbside services," commented Warden George Bridge. "Given a convenient end of driveway option, we expect households will recycle as much of their waste as possible, which will extend the life of our landfill, which benefits all Wellington County residents."

The County commissioned Oraclepoll Research Ltd. to conduct a phone survey of randomly selected County of Wellington residents on issues related to waste management services in the County.

"There is strong backing for rural collection in both urban and rural areas, with 84% of respondents in support of expanding the service," commented SWS Chair Don McKay. "It was important for us to solicit the public's feedback before making this decision."

County Council also approved a modest change to user fees for waste disposal. Fees have remained unchanged in 15 years. As of July 1:

- large user pay garbage bags will be \$2.00, an increase of 25 cents
- small user pay bags will increase to \$1.50 from \$1.00
- bags brought to County waste facilities will be \$2.00 each

The user fee changes are anticipated to offset the additional cost of providing the expanded rural curbside collection service.

In advance of the July 1 start date, two large blue boxes will be delivered to each rural household in the five municipalities which will be receiving the expanded service. The delivery will occur in late May or early June, and will include an information package to provide residents details on how to participate in the curbside waste and recycling programme.

-30-

Media, please contact:
Das Soligo, Manager of Solid Waste Services
County of Wellington
T 519.837.2601 x2400
E dass@wellington.ca



Ice Storm Brush Accepted at County Waste Facilities

Brush from the ice storm will be accepted free of charge at the following waste facilities:

- Riverstown • Harriston
- Belwood • Aberfoyle

Brush will be accepted until Saturday, April 30.



Rural Curbside Collection Expansion

Curbside collection of waste and recyclables will be expanded to all rural households in the County of Wellington.

- Bi-weekly collection will begin the week of July 4.
- Blue boxes and participation information will be delivered to all rural households in the five municipalities which will be receiving the expanded service.

For more information, please contact:
W www.wellington.ca/sws
T 519.837.2601
T 1.866.899.0248

Council Highlights

- Council approved expanding waste and recyclable collection to all rural households. Service will take effect on July 1, 2016.
- County Council approved property tax incentives for the new Pearle Hospitality Development in Elora in partnership with the Township of Centre Wellington.
- Retired OPP Auxiliary Staff Sergeant Bruce McGimsie was honoured at County Council for his 30 years of service.

2016 Local Green Legacy Tree Distribution Days



Trees will be available at the following local municipalities and times. Arrive early to get your choice.

TOWNSHIP	DATE	CONTACT	LOCATION	TIME
Guelph/ Eramosa	Saturday, May 7	Louise Marshall louise.marshall.41@outlook.com	Marden Municipal Garage, 7366 Wellington Rd. 30, Marden Rockwood Fire Hall, AND	9:00 am -12:00 pm Donations of cash and/or dry or canned goods can be donated to the East Wellington Community Service Food Bank.
	Saturday, April 30	Louise Marshall louise.marshall.41@outlook.com	5141 Wellington Rd. 27, Rockwood	10:00 am - 1:00 pm Donations of cash and/or dry or canned goods can be donated to the East Wellington Community Service Food Bank. [Note: Personal tree orders will all go to Rockwood Fire Hall.]
Centre Wellington	Saturday, April 30	Colin Baker cbaker@centrewellington.ca	Centre Wellington Infrastructure Services Office, 7444 Wellington Rd. 21, Elora	8:00 am -10:00 am Food bank donation gratefully accepted.
Mapleton	Saturday, April 23	Jim Grose jgrose@mapleton.ca	Township of Mapleton Office (sand dome), 7275 Sideroad 16, Drayton	8:00 am -10:00 am Food bank donation gratefully accepted.
Wellington North	Saturday, May 7	Cathy Conrad cconrad@wellington-north.com	Kenilworth Works Yard 7490 Sideroad 7 West, Kenilworth	9:00 am -11:00 am Donations to the Arthur Horticultural Society or the Mount Forest Horticultural Society gratefully accepted.
Minto	Saturday, April 30	Mike Mclsaac mike@town.minto.on.ca	Town of Minto Municipal Office Garage, 5941 Hwy. 89, Harriston	8:00 am -10:00 am Food bank donation gratefully accepted.
Puslinch	Saturday, April 23	Donna Tremblay dtremblay@puslinch.ca	Green Shed at the Puslinch Community Centre, 23 Brock Rd. South, Aberfoyle	8:30 am -11:00 am Food bank donation gratefully accepted.
Erin	Saturday, May 7	John Brennan john.brennan@erin.ca	Municipal Work Yard, 5684 Trafalgar Rd., Erin	9:00 am –11:00 am Food bank donation gratefully accepted.

ALTERNATE FORMATS OF THIS PUBLICATION AVAILABLE UPON REQUEST.

Accessibility Clerk
519.837.2600 x 2373 or accessibility@wellington.ca



FEEDBACK - HOW ARE WE DOING?

Do you have an idea for an upcoming issue?

Andrea Ravensdale, Communications Manager
519.837.2600 x 2320* or andrear@wellington.ca

*ALL CALLS CAN BE MADE TOLL FREE TO 1.800.663.0750



Expanded Rural Curbside Collection

Solid Waste Services staff have begun a review of all of our waste services as part of the long term strategy approved in November (see story in this newsletter).

Rural curbside collection and user fees were identified as the first two priorities in the strategy review. At the County Council meeting in March, Council approved the expansion of rural curbside collection to the five municipalities not currently receiving this service. In addition, they approved an increase to the price of garbage bags at both curbside and waste facilities.

There have been many questions about these decisions and what residents can expect. We have compiled a list of the most common questions and answers to each of them.

WHERE DO I PICK UP BLUE BOXES?

Two blue boxes will be delivered to each rural

household in the five municipalities which will be receiving the expanded service. The delivery will occur in late May or early June, and will include an information package to provide residents details on how to participate in the curbside waste and recycling programme.



WHERE CAN I BUY THE USER PAY GARBAGE BAGS?

There are many distributors across the County. A distributor list is available on our website. It will also be included in the information packages being delivered to the expanded rural collection areas.

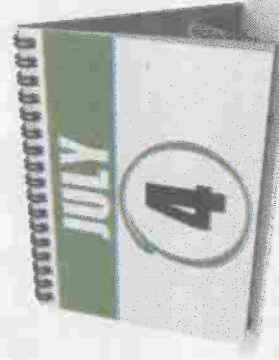


WHY DO URBAN RESIDENTS GET WEEKLY COLLECTION AND RURAL AREAS WILL RECEIVE BI-WEEKLY COLLECTION?

Providing the collection service to rural residents on a bi-weekly basis is the most cost-effective method of providing this service. In our recent telephone survey (see story in this newsletter) 91% of Guelph/Eramosa and Erin rural residents who currently receive rural collection, stated that bi-weekly collection meets their needs.

WHEN WILL RURAL COLLECTION START?

The expanded rural collection will begin the week of July 4. There will be a two-week schedule for the County. Municipalities will be split into week 1 and week 2 collection areas. The schedule will be made available as soon as our routing review is completed. The schedule will also be included in the information packages being delivered to all affected rural households during May and June.

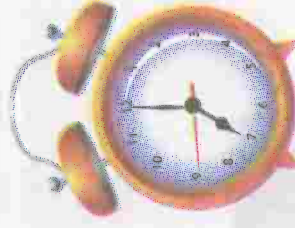


I LIVE IN AN AREA THAT ALREADY HAS RURAL COLLECTION. DOES MY WEEK CHANGE?

No, there are no changes to the rural curbside collection schedule in Guelph/Eramosa and Erin. The time of day your materials are collected may change as current routing may be affected by the new areas being brought online for collection.

I LIVE IN AN URBAN AREA AND GET WEEKLY COLLECTION. HOW WILL RURAL COLLECTION AFFECT ME?

You may find your garbage and recycling are picked up at different times than you're used to. Routes may change from week 1 to week 2 based on the different municipalities being collected. Routes may also change due to construction and weather issues. Always set your materials out by 7:00 am to ensure you don't miss the truck.



WILL MY GARBAGE BAG AND BLUE BOXES BE COLLECTED AT THE SAME TIME EACH WEEK?

Both the garbage truck and recycling truck can come any time between 7:00 am and 6:00 pm. Routes may change from week to week based on many factors including weather and construction. Please have your garbage and recycling out by 7:00 am to ensure collection.

WHAT DAY WILL MY COLLECTION BE?

In each municipality, rural collection will take place on the same day as urban collection.

Tuesday – Mapleton and Minto
Wednesday – Centre Wellington
Thursday – Erin and North Wellington
Friday – Guelph/Eramosa and Puslinch

WHERE DO I PUT MY GARBAGE BAG AND BLUE BOXES?

Rural areas are collected on one side of the road, except on Wellington County Roads and Provincial Highways. The information package being delivered with the blue boxes will include a map which will show which side of the road to place your materials on.

I HEARD MY LOCAL WASTE FACILITY MAY CLOSE BECAUSE OF RURAL COLLECTION. IS THAT TRUE?

All six County waste facilities will continue to operate on their current schedules. As part of the long-term strategy review, staff will be looking at optimizing those waste facilities to best and most cost effectively provide the services needed for County residents and businesses. Waste facilities provide unique services, as some things just won't fit in a bag, and other things don't belong in a bag.

WILL I BE PAYING MORE PROPERTY TAXES NOW?

Not necessarily. We anticipate that the additional cost to expand bi-weekly rural collection will be offset by the user fee changes.



CAN I USE A GARBAGE CAN TO PREVENT ANIMALS FROM GETTING INTO MY GARBAGE?

Rural residents may use a garbage can. Please ensure that: the container is rigid, with a removable lid and has handles that are attached or moulded to the exterior of the container, and are no larger than 135L volume (36gal), 60cm wide, or 95cm in height. Please note you may only place one garbage bag in each container.



Newsletter designed by
The Wellington Advertiser

County-wide rural curbside collection **will be starting in** **July!**



Curbside collection of waste and recyclables will be expanded to all rural households in Wellington County.

Two blue boxes and an information package will be delivered to each household in the five municipalities being added, starting in late May.



**If you have questions, please call SWS
at 519.837.2601 or 1.866.899.0248**

Or visit our website at www.wellington.ca/sws

ALTERNATE FORMATS AVAILABLE UPON REQUEST.



County-wide rural curbside collection will be starting in July!



Curbside collection of waste and recyclables will be expanded to all rural households in Wellington County.

Please ask the attendant for a postcard which has more information.



**If you have questions, please call SWS
at 519.837.2601 or 1.866.899.0248**

Or visit our website at www.wellington.ca/sws

ALTERNATE FORMATS AVAILABLE UPON REQUEST.



County-wide rural curbside collection
will be starting in
July!



**Curbside collection of waste and recyclables
will be expanded to all rural households
in Wellington County.**

**If you have questions, please call SWS
at 519.837.2601 or 1.866.899.0248**

Or visit our website at www.wellington.ca/sws

Turn over for more information.



Rural Curbside Collection Expansion

What you need to know:

- Collection will start in July. Collection will occur every other week.

Days of collection are:

- **Tuesday - Mapleton and Minto**
- **Wednesday - Centre Wellington**
- **Thursday - Erin and Wellington North**
- **Friday - Guelph/Eramosa and Puslinch**

- Two blue boxes will be delivered to each household in the five municipalities being added, starting in late May.
- An information package will be included with the blue boxes. It will have information on how to participate in curbside collection, the collection schedule, a map for which side of the road to place materials on and where to buy user pay garbage bags.
- Curbside user pay garbage bag prices:
large - \$2.00, small - \$1.50, starting July 1.
- Note: Garbage bags at waste facilities will be \$2.00 per bag as of July 1.



County of Wellington Solid Waste Services

ALTERNATE FORMATS AVAILABLE UPON REQUEST.





COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Solid Waste Services Committee
From: Gordon J. Ough, P.Eng., County Engineer
Date: Tuesday, May 10, 2016
Subject: **Bill 151, Waste-Free Ontario Act Update**

Background:

The County of Wellington's Solid Waste Services (SWS) Committee has been receiving periodic updates on Bill 151, the Waste-Free Ontario Act. Last month Bill 151 passed its 2nd reading in the Ontario Legislature with unanimous support from all 3 parties. The Bill then went to Parliament's Standing Committee on Social Policy for public hearings on April 18th and 19th.

As previously stated in earlier Committee updates, many of the details on how services will be funded and delivered will be determined, once the draft legislation passes, through Provincial Policy Statements and Regulations.

On April 12th, the Association of Municipalities of Ontario (AMO) sent an email inviting interested parties to make a written or verbal statement to the Standing Committee on Social Policy. Previously at AMO's January 20th Municipal Forum on the topic, AMO stressed the importance of the municipal sector having a unified voice on the draft legislation.

Having a fragmented voice with different municipalities having varying viewpoints could have a less impactful effect than one cohesive voice to present the municipal perspective.

At the January 20th consultation, staff from many municipalities, including Wellington's, collaborated in crafting AMO's advocacy positions. The attendees broke into workshoping groups and discussed how the draft Bill could be useful towards meeting its stated waste reduction objectives. It was also stated that with the current ambiguity of the content of the draft legislation, there is also potential to perpetuate the status quo, a situation widely deemed undesirable by the municipal sector.

As a result of the day's consultations, a number of issues were identified as being priorities.

AMO, the City of Toronto, the Municipal Waste Association and the Regional Public Works Commissioners of Ontario submitted comments to request the Ministry of the Environment and Climate Change (MOECC) take into consideration and adopt the views of the organizations in seeking to enhance and improve waste diversion programmes in Ontario.

While there are a number of specific viewpoints AMO has shared with the MOECC, the Municipal Perspective as developed by AMO has been summarized below;

The Municipal Perspective

- Municipal governments have long advocated for a new legislative framework for waste diversion. We are encouraged that Bill 151 has passed through second reading.

- We strongly support the Province's legislative intent to move towards producers fully funding the end-of-life costs associated with managing products and packaging rather than relying on the property tax base to fund these costs. However, a number of issues need to be addressed in the legislation now as opposed to through future policy statements and regulations.
- Our primary concern is that Bill 151 does not provide the municipal sector with any ability to protect our interests in the operation and funding of our integrated waste management systems. Municipal governments will still be required to operate and fund the integrated waste management system for all materials that are not designated and materials that end up in our waste and/or litter streams. Given the impact new programs and recovery schemes will have on the systems we manage and pay for, municipal governments require a seat at the table when decisions are being made about these programs – both during the transition and after the legislation is in force.
- Currently, the language used in section 11 of the *Waste Diversion Transition Act, 2015* (WDTA) to describe payments from producers to municipalities for provision of the Blue Box program, is identical to section 25(5) of the *Waste Diversion Act, 2002*. This language of "Stewardship Obligation" has been interpreted differently by municipal governments and stewards, resulting in a costly arbitration in 2014 and remains in dispute between the parties. We implore the members of the Standing Committee to amend the language and take advantage of this great opportunity to finally fix this constant and unproductive conflict.
- Critical amendments to Bill 151 are needed to ensure municipal governments' concerns are addressed:
 - to protect residents'/municipal taxpayers' interests;
 - to protect the integrity of the integrated municipal waste systems; and
 - to stop the on-going challenges with receiving what municipal governments are owed during the transition period.

The Municipal Request

- We are asking the Committee to ensure that the legislation presents a fair and balanced approach for municipal governments.
- A fair and balanced approach would be achieved through changes to section 11, the establishment of a Municipal Advisory Body and other specific amendments to the WDTA and the *Resource Recovery and Circular Economy, 2015*.
- We have provided the Committee with a list of 13 draft Bill 151 amendments. We hope this wording will be used in clause-by-clause review and amendments to the Bill during the Committee process.

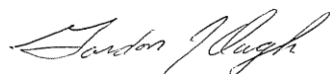
The specific proposed amendments can be found at; <http://www.amo.on.ca/AMO-PDFs/Reports/2016/APPENDIXProposedAmendmentsToBill151.aspx>

Staff will continue monitor the Bill's progress and will present periodic updates to Committee as appropriate.

Recommendation:

That the report titled "Bill 151, Waste-Free Ontario Act Update" be received for information.

Respectfully submitted,



Gordon J. Ough, P.Eng.
County Engineer

From: bapoconnor bapoconnor [bapoconnor@sympatico.ca]

Sent: Wednesday, May 04, 2016 9:35 PM

To: Don McKay

Subject: Request to Extend Deadline for Residents to Drop-off at Transfer Stations Debris Caused by March 24 Ice Storm

Hello Don,

In follow-up to our phone conversation this evening, I am requesting that the Solid Waste Services Committee be asked at their next meeting to consider extending the deadline till the end of May for residents to be able to drop-off tree damage material free of charge at our county waste transfer stations. My family and I live on regional road 16 (Demascus Rd.) just north of hwy 109 and we were very badly hit by the March 24 ice storm sustaining significant damage to dozens of trees and a loss of hydro for over 24 hours. Ever since we have been diligently working to clean up the worst of this mess, retaining on-site what can be used for fire wood and the like, but also hauling trailer loads of damage material to the transfer stations at Riverstown and Bellwoods. To date we have taken about 12 loads to the stations, but there is still much more that has to be dealt with. With the on and off weather we have had since March 24 and the fact other family matters that have to be attended to as well, it hasn't been possible to devote our full time to the cleanup including accessing the transfer stations for drop-off.

During our trips to the stations, we have learned a few things that I think are relevant to this situation and our request:

- Staff at both locations and also a crew that did some tree damage clean-up at our frontage on Road 16 have each told us that the material being brought to the stations will all be useful and that in fact more will be needed. They explained the plan is to grind up all if it for wood chips to use as cover in display area and access routes at the upcoming International Plowing Match.
- Whenever we have taken debris to the stations, there has been a number of others dropping off similar material while we were on site. As recent as last Saturday, May 30 at Bellwoods which was the latest deadline for free drop-off, there was a lineup of vehicles out to the road bringing in material in both the morning and afternoon and at least a quarter of those in the lineup had storm damage waste bringing brought.

I sincerely hope that the Solid Waste Services Committee will understand our plight and be able to find a way to extend the opportunity to support residents in their efforts to do the cleanup that is necessary in the aftermath of this latest damaging storm.

Respectfully submitted and thank you.

Brian O'Connor

8432 Regional Rd #16, Wellington North



Corporation of the County of Wellington Police Services Board Minutes

May 11, 2016
County Administration Centre
Guthrie Room

Present: Warden George Bridge
Councillor Lynda White (Chair)
Jeremy Vink
Kent Smith
Russ Spicer

Staff: Donna Bryce, County Clerk
Ken DeHart, County Treasurer
Kelly-Ann Wingate, Parking, Licensing and Alarm Coordinator
Scott Wilson, Board Secretary

Also Present: Detachment Commander, Inspector Scott Lawson
Dave Sinko, Staff Sergeant

1. Call to Order

At 9:00 am, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Delegation:

3.1 Victim Services Wellington, MADD and Project Lifesaver Programme Updates

Ms. Elizabeth Kent, Executive Director, Victim Services Wellington provided the Board with programme updates.

4. Minutes for Approval

1/4/16

Moved by: Warden Bridge

Seconded by: Jeremy Vink

That the minutes of the April 13, 2016 meeting of the Wellington County Police Services Board be adopted.

Carried

5. Financial Statements as of April 30, 2016

2/4/16

Moved by: Jeremy Vink

Seconded by: Kent Smith

That the Police Services Board Financial Statements as of April 30, 2016 be approved.

Carried

6. Detachment Commander's Report

3/4/16

Moved by: Warden Bridge

Seconded by: Kent Smith

That the Detachment Commander's Report for April 2016 be received for information.

Carried

7. Appointment of Licensing and By-law Officer - Taxi By-law

4/4/16

Moved by: Kent Smith

Seconded by: Jeremy Vink

That the Police Services Board approves the appointment of Ms. Kelly-Ann Wingate as the County of Wellington Licensing officer and the County of Wellington By-Law Officer for By-Law 5287-12; and

That staff be directed to prepare the necessary appointment by-law.

Carried

8. 2016 Sponsorship Opportunities

5/4/16

Moved by: Kent Smith

Seconded by: Russ Spicer

That the Police Services Board provide sponsorship to the Career Education Council for the Career Exhibit on Thursday, October 13, 2016 in the amount of \$500.00.

Carried

9. April 2016 Parking Ticket Report

6/4/16

Moved by: Warden Bridge

Seconded by: Kent Smith

That the April 2016 Parking Ticket Report be received for information.

Carried

10. April 2016 False Alarm Revenue Report

7/4/16

Moved by: Kent Smith

Seconded by: Russ Spicer

That the April 2016 False Alarm Revenue Report be received for information.

Carried

11. Closed Meeting

8/4/16

Moved by: Jeremy Vink

Seconded by: Kent Smith

That the Police Services Board move into a closed meeting for the purposes of considering intimate financial or personal matters or other matters that may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

Carried

12. Rise and Report

9/4/16

Moved by: Warden Bridge

Seconded by: Russ Spicer

That the Wellington County Police Services Board rise and report from the closed meeting.

Carried

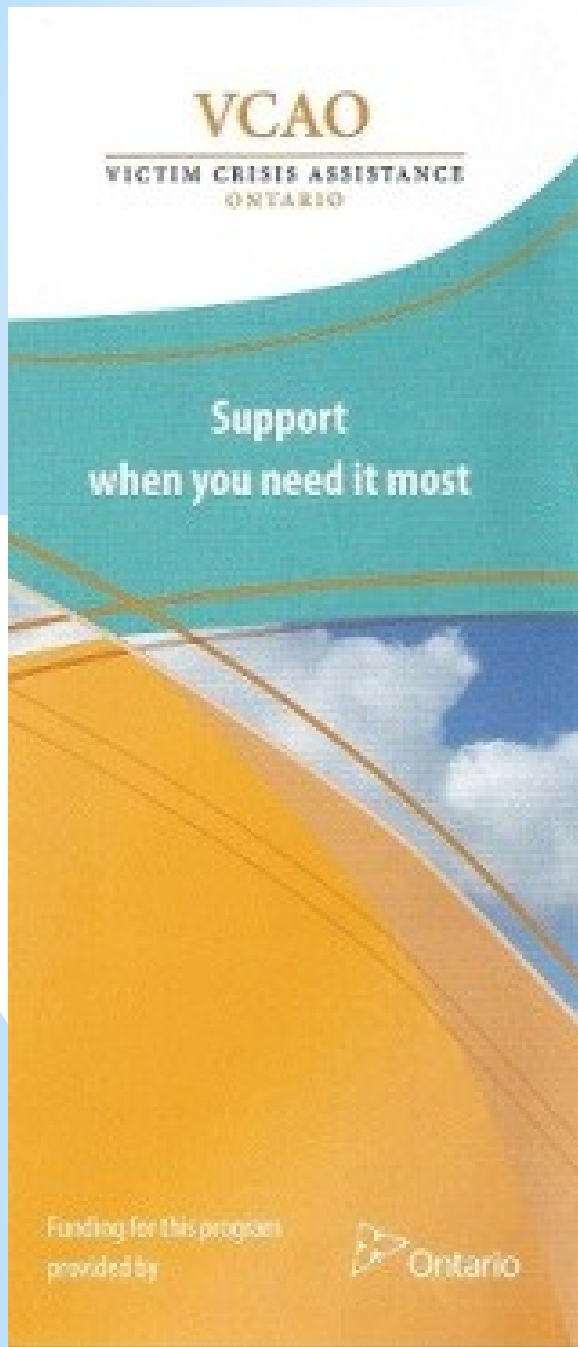
13. Adjournment

At 10:11 am, the Chair adjourned the meeting until June 8, 2016 or at the call of the Chair.

Lynda White
Chair
Police Services Board



Executive Director: Elizabeth Kent




Victim Crisis Assistance Ontario

- Non-profit agency funded by the Ministry of the Attorney General
- 3 Staff
- 72 volunteers: 43 in Guelph, 29 in the county

- Support victims, witnesses & family members affected by:
 - Domestic Violence
 - Homicide
 - Fire
 - Sudden Death
 - Suicide and more.

- Number of referrals from OPP for the last year = 110

MOBILE EMERGENCY RESPONSE SYSTEM (MERS)

 This personal tracking device can offer a safety solution to “high risk” victims of violence while at home or in the community 24 hours a day, 7 days a week. The device has a panic button which when activated, sends an SOS signal to alert the police of the client’s location.

 15 MERS units issued for OPP clients since the start of the program December 2012

 No funding for this program

Other Considerations:

Client must consent to share information with appropriate agencies and to be monitored for the sole purpose of her/his safety.

Please be aware that MERS does not replace the security of a shelter or personal self-awareness and is only one part of the safety plan. MERS is a temporary device and will not guarantee safety.

Applications can be made through
Victim Services Wellington by calling
519-824-1212 x7304



Mobile Emergency Response System (MERS) is a partnership between Victim Services Wellington, Wellington County O.P.P. and Guelph Police Service

- Program began in 2012
- Assists individuals living with Alzheimer's, autism, Down syndrome, acquired brain injury or other kinds of cognitive impairment
- 7 units are currently in use within Wellington county
- Total of 29 units issued within Guelph/Wellington

PROJECT LIFESAVER
- Guelph Wellington -

Helping to find people at risk of wandering

Project Lifesaver Guelph Wellington helps families to protect members who may wander, typically individuals living with Alzheimer's disease, autism, Down syndrome, acquired brain injury or other kinds of cognitive impairment.





These individuals can be equipped with a one-ounce wrist-transmitter which sends a radio signal that can be tracked up to a 2 kilometre radius. **The system operates 24-7, 365 days a year.**

When notified by caregivers that an individual is missing, specially trained police officers use mobile tracking equipment to find them.

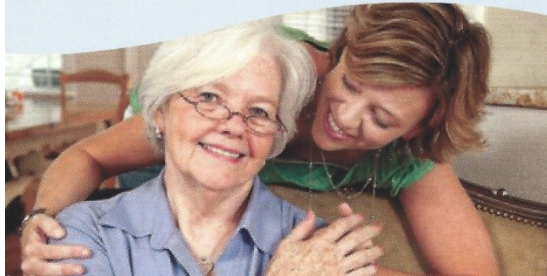
It is a simple application process

1. Applicants are screened to confirm they meet Project Lifesaver criteria.
2. Information is provided to applicants about the program and the equipment.
3. Applicants are registered into the program.

For more information, contact:
Project Lifesaver Guelph Wellington
c/o Victim Services Wellington
Tel. 519-824-1212 ext. 7205
victim@vswguelph.on.ca www.vswguelph.on.ca

Project Lifesaver Guelph Wellington is a partnership between Victim Services Wellington, Wellington County O.P.P. and Guelph Police Service.



- Participants must live in Wellington county or the City of Guelph
- There is an initial cost to lease the transmitter.
- There is a \$10 monthly fee for transmitter batteries
- There is no funding for this program

VICTIM QUICK RESPONSE PROGRAM (VQRP)



Victim Quick Response Program (VQRP)

The Victim Quick Response Program (VQRP) provides timely financial assistance to victims of violent crime.

Service Priorities:

- Homicide (including attempted murder)
- Serious physical assault
- Domestic violence
- Sexual assault
- Hate crime
- Human trafficking

The program provides financial assistance for:

- Short-term immediate counselling services
- Funeral expenses for victims of homicide
- Immediate emergency expenses (i.e. crime scene cleanup, emergency home repairs, transportation, emergency dependent care, emergency accommodation and meals)

All services are free and confidential for eligible applicants. Contact Victim Services Wellington for more information.

Funded by:
MINISTRY OF THE
ATTORNEY GENERAL

Provides immediate assistance to victims of violent crime. This includes victims of:

- ☎ Homicide/Attempted murder
- ☎ Serious assault (assault/threaten with a weapon, assault causing bodily harm, aggravated assault, kidnapping/abduction, forcible confinement, discharge of a firearm (where the individual is at substantial risk of harm))
- ☎ Domestic violence/Sexual assault/Human trafficking
- ☎ Hate crimes

Through this program, eligible victims who have no other financial means can access the following services:

- ☎ Emergency home repairs to secure premises for immediate safety
- ☎ Cell phones
- ☎ Emergency accommodation and meals
- ☎ Emergency personal care items, such as diapers, clothing
- ☎ Removal of hate crime graffiti from home and/or vehicle
- ☎ Crime scene cleanup
- ☎ Funeral expenses up to \$5000 to assist families of homicide victims
- ☎ Counselling

Funded by the Ministry of the Attorney General

What
questions
do you
have?

Thank you



**Ontario Provincial Police
County of Wellington Detachment**

Inspector Scott Lawson

**Report for the
County of Wellington Police Services Board**

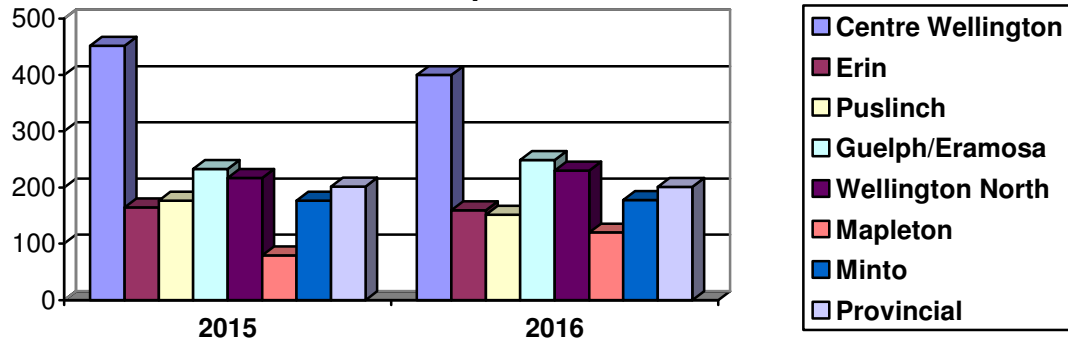
May 2016

This report covers the period from April 1st, 2016 to April 30th, 2016



Calls for Service

Calls for Service April 2015
vs April 2016



Calls For Service

Municipality	2010	2011	2012	2013	2014	2015	2016
Centre Wellington	6,214	5,996	6,449	5,961	5,917	5,686	1,696
Town of Erin	2,152	2,156	2,322	2,167	2,129	2,161	675
Puslinch Township	1,836	2,157	2,404	2,178	2,128	1,987	618
Guelph/Eramosa	3,224	3,615	3,272	3,397	3,462	3,227	1,019
Wellington North	3,172	3,169	3,136	3,337	2,905	2,796	833
Township of Mapleton	1,252	1,320	1,322	1,349	1,418	1,291	433
Town of Minto	2,322	2,384	2,725	2,524	2,438	2,398	725
Provincial	2,378	2,392	2,694	3,214	3,051	2,677	896
Totals	22,550	23,189	24,324	24,127	23,448	22,223	6,895

Victim Services Wellington

2016 YTD Calls for Assistance County of Wellington OPP	Previous Year Totals	
30	2013	100
	2014	91
	2015	76

911 Calls

2016 YTD	342
2013	2,520
2014	2,104
2015	1,513

Ontario Sex Offender Registry

2016 YTD OSOR Registrations	Previous Year Totals	
32	2013	70
	2014	75
	2015	72

False Alarms

2016 YTD	242
2013	961
2014	881
2015	766

*This is NOT the number of sex offenders residing in Wellington County



Crime

Crimes Against Persons	2015	2016 YTD
Homicide	1	0
Sexual Assault	16	19
Robbery	3	2
Assault	61	64

Other Crime	2015	2016 YTD
Fraud Investigations	63	110
Drug Investigations	92	67

Crimes Against Property	2015	2016 YTD
Break & Enter	58	48
Auto Theft	21	22
Theft	145	174
Mischief	83	96

Other Investigations	2015	2016 YTD
Domestic Disputes	107	109
Missing Persons	715	12
DNA Samples	18	17

Crime Breakdown 2016 YTD	North Wellington	Centre Wellington	South Wellington
Homicide	0	0	0
Sexual Assault	6	4	9
Robbery	0	0	2
Assault	27	18	17
Break & Enter	24	6	16
Auto Theft	8	3	9
Theft	73	44	55
Mischief	33	25	34
Fraud Investigations	46	40	23
Drug Investigations	21	17	23
Domestic Disputes	37	38	33
Missing Persons	7	1	3



Traffic

Enforcement

Traffic	2016 YTD
Speeding	1,977
Seatbelt Offences	57
Careless Driving	64
Drive Under Suspended	65
Distracted Driver Offences	59
Other Moving Violations	116
Equipment and Other HTA	736
No Insurance - CAIA	19
Other Provincial Acts	2016 YTD
Liquor Licence Act	60
Trespass to Property Act	59
Other Provincial Acts	7
Other CAIA	25
By-Law Offences	
By-Law Offences (General)	334
Taxi By-Law	0
County of Wellington OPP 2016 Total	3,394
West Region Traffic Unit 2016 Total	184
2016 Total Traffic	3,093
2016 Total Other Provincial	151
2016 Total By-Law	334
2016 POA Charges	3,578
2015 POA Charges	5,708

Drinking and Driving

Impaired Driving	2015	2016
R.I.D.E. Vehicle Stops	10,422	7,503
Roadside Alcotests	175	110
Warn Suspensions	52	29
ADLS Suspensions	43	39
Persons Charged	43	42

Racing

2016 HTA Sec. 172 Impoundements	Previous Year Totals	
77	2013	93
	2014	108
	2015	110

Parking Enforcement

Municipality	2015	2016
Centre Wellington	241	155
Erin	36	31
Puslinch	20	1
Guelph / Eramosa	199	62
Wellington North	16	19
Mapleton	9	5
Minto	21	12
County / Other	0	1
Parking Totals	542	286



Traffic

Suspect Apprehension Pursuits

2016 YTD Pursuits / Fail to Stop for Police	Previous Year Totals	
1	2013	8
	2014	9
	2015	14

Traffic Initiatives

Automated Licence Plate Reader (ALPR) cruiser

The Wellington County Traffic Management Unit conducted 95.5 operational hours in the Automated Licence Plate Reader (ALPR) cruiser during the month of April. Officers issued a total of 34 Provincial Offence notices and laid five Criminal Code charges, including, two prohibited driver charges and one impaired charge. Officers operating the ALPR cruiser also issued four charges under the Compulsory Automobile Insurance Act and conducted three roadside Alcotests.

County of Wellington Farm and Home Safety

On 5th of April 2016, County of Wellington Farm and Home Safety committee in conjunction with the County of Wellington Traffic Management Unit and Sergeant P. HERRIGAN presented an education and information evening at the Puslinch Community Centre. Approximately 50 people attended and information was provided on the current Off-Road Vehicle Act and the Trespass to Property Act. Local sport and recreation business owner were also in attendance and stated that they found the information very informative, and requested further information to pass on to the clients. There was lively conversation and interaction with the group.





Traffic

Motor Vehicle Collisions

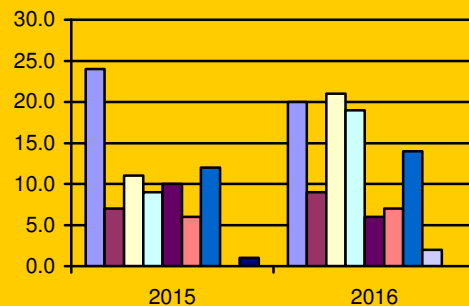
Month	Victims			Collisions								
	Total Victims	Persons Killed	Persons Injured	Total MVC	Fatal	PI	PD	Alcohol Involved			CMV	SMV
								Yes	No	Unk		
JAN	26	1	25	170	1	19	150	4	145	21	17	85
FEB	31	1	30	132	1	23	108	3	122	7	10	70
MAR	20	2	18	122	2	13	105	8	97	17	10	59
APR	30	0	30	114	0	26	88	6	96	7	7	43
MAY												
JUN												
JUL												
AUG												
SEP												
OCT												
NOV												
DEC												
TOTAL	107	4	103	538	4	81	451	21	460	52	44	257

Yearly Collision Summary

Collision Type / Characteristic	2010	2011	2012	2013	2014	2015	2016
Total Reportable MVC	1,813	1,976	1,875	2,095	1,959	1,728	538
Property Damage MVC	1,525	1,649	1,565	1,761	1,758	1,418	451
Personal Injury MVC	282	320	302	326	195	297	81
Fatal MVC	6	7	8	8	6	6	4
Persons Killed	6	7	9	9	6	6	4
Persons Injured	425	463	442	481	330	428	103
Alcohol Involved	42	57	63	37	40	48	21
Total MVC	1,813	1,976	1,875	2,095	1,959	1,728	538

Car vs Deer Collisions

Municipality	2015	2016
Centre Wellington	24	20
Erin	7	9
Puslinch	11	21
Guelph / Eramosa	9	19
Wellington North	10	6
Mapleton	6	7
Minto	12	14
City of Guelph	0	2
Provincial Highways	1	0
Total Collisions	80	98





Youth Crime

Secondary School Resource Officer Program

School statistics are being reported by school year (September – June)

2015 – 2016 Criminal Code - Calls for Service (CFS)

Incident Type	CWDHS	EDHS	NDSS	WHSS	YTD Total
Assault	4	2	8	8	22
Mischief	7	4	10	7	28
Threats/Intimidation(Bullying)	5	5	12	12	34
Theft	5	2	7	6	20
Other Criminal/Cyber	26	7	6	12	51
Drugs	4	4	13	11	32
Sep 2015 – Jun 2016 (CFS)	51	24	56	56	187
Diversions	4	9	5	14	32
Warnings	17	15	27	37	96
Charges	3	9	1	5	18
Sep 2014 – Jun 2015 (CFS)	45	20	25	72	162

2015 – 2016 Provincial Offence - Calls for Service (CFS)

Incident Type	CWDHS	EDHS	NDSS	WHSS	YTD Total
Highway Traffic Act	13	3	9	12	37
Liquor Licence Act	0	1	3	0	4
Trespass to Property	9	7	14	8	38
MHA/Counselling	0	5	26	9	40
Sep 2014 – Jun 2016	22	16	52	29	119
Diversions	1	0	0	0	1
Warnings	20	16	19	27	82
Charges	0	0	0	0	0
Sep 2014 – Jun 2015(CFS)	24	22	18	66	130

Meetings / Presentations

Centre Wellington DHS

- PC SMITH held six presentations for multiple Grade 9 Health Classes on sexual assault and student safety as part of the Detachment's ongoing Focused Patrol Initiative.
- PC SMITH also held a presentation for a Law Class

Erin DHS

- PC MACDONALD met with a social worker from EWAG to discuss the program "20,000 Homes" which helps identify homeless including youths in the community. It is designed to assist them with health and housing needs. Program is now being advertised in the School



Norwell DSS

- PC WING with the assistance of the Canine Unit held a presentation for a Law class
- PC WING also held a presentation for a careers class on job interviews and held mock interviews for a Grade 10 Careers class

Wellington Heights SS

- No notable meetings or presentations

Notable School Related Incidents and Events

Centre Wellington DHS

- Arrangements are ongoing to have all the SRO's and CSO's receive training for the Telus Wise Program. This program is an educational program focused on Internet and smartphone safety to help keep children and families safer from online criminal activity such as cyberbullying.
- Parking at the front of the school at the end of the day has become an issue. Parents enter the front driveway to pick up students and block the disabled parking area not allowing accessibility buses to park. Signage and road markings are poor. Discussions are under way with the principal and school board for improved signage allowing for SRO to enforce applicable by laws.
- A surprise lockdown drill was conducted on April 29th. The SRO and VP were only ones aware of the date and time of the drill. The drill was successful with no issues. Staff and students responded and took appropriate action during the drill. The SRO was assisted by Centre Wellington officers

Erin DHS

- PC MACDONALD investigated a Break & Enter at E.D.H.S. which led to the arrest of two male adults. Nothing appeared stolen however a custodian's room was vandalized
- Three high school students arrested after vandalizing a washroom which is shared between the school and the Erin Community Centre. Two students charged with Mischief, one diverted
- An autistic male student at Erin High School had been showing some obsessive (non-threatening) behavior on social media towards a fellow female student. The involved students and their parents all spoken to by police and school administration. There was no criminal intent and a plan of action was discussed with all involved

Norwell DSS

- No notable school related incidents or events

Wellington Heights SS

- No notable school related incidents or events



2016 OPP K.I.D.S Program

Coordinator: PC Kelly Krpan 10869 South Wellington Operations Centre (Rockwood)

MEETINGS / PRESENTATIONS

- OPP KIDS Program is winding down with the graduation of its winter sessions of 9 schools and the starting-up of 9 additional schools.
- PC Krpan met with the Principal Ray Verburg, at Community Christian School in Drayton to start up the OPP KIDS Program in their school for the first time. They were pleased with all the content and felt it was all appropriate. PC Krpan started with the program and will run until June at this school.
- PC Krpan had the pleasure of working with the Service Clubs, namely Rockwood Lion's Club and the Erin Optimist Club for the schools graduating in their areas early in April.

INITIATIVES

- PC Krpan attended the Tim Horton's Kids Camp on April 15-17 as a camp counselor. PC Krpan was representing the OPP as part of Cops for Kids. PC Krpan was able to select 8 children from grade 7&8 in Wellington County to attend for the weekend. It was an absolute success in its first year running. Wellington County will be involved again next year and hopefully bring along more children.



Canine Unit

2016 YTD Calls for Service and Hours

Occurrence Type	Initial (Calls)	Initial (Hours)	Assist (Calls)	Assist (Hours)	2016 (Calls)	2016 (Hours)
Occurrence Totals (OPP)	22	116.00	0	0.00	22	116.00
Occurrence Totals (Other)	0	0.00	0	0.00	0	0.00
Occurrence Totals (Combined)	22	116.00	0	0.00	22	116.00

Canine Handler: Provincial Constable Barry REID

Notable Incidents and Events

Date: April 4, 2016

Location: Wellington County

A Canine Unit presentation and demonstration was held at Winfield Mennonite School and at the Elmira North Mennonite School

Date: April 5, 2016

Location: Wellington County

A Canine Unit presentation and demonstration was held at the Red Hill Mennonite School.

Date: April 20, 2016

Location: Grey County

The Canine unit attend a one day ERT/canine unit training exercise

Date: April 21, 2016

Location: Wellington County

The Canine unit participated in track training and deterrent patrols around construction sites due to recent criminal activity

Date: April 22, 2016

Location: Wellington County

The canine unit assisted with calls for service and participated in Canine track training

Date: April 23, 2016

Location: Meaford, Ontario

Two suspects entered the residence of an elderly couple, forced them into a closet and then stole money and jewellery. The suspects were wearing black balaclavas and armed with hunting knives. Canine was requested to assist with evidence search around the property; Knox was used to search around the residence and through an adjacent apple orchard. The investigations is ongoing

Date: April 24, 2016

Location: Grey County

An elderly female party left for an evening walk with her dog and did not return home. She normally walks along a cottage road and returns home once she reaches the dead end. Canine was deployed to search two cottage roads as well as neighbouring cottage properties and steep cliffs. After canvass information was received the search was continued along the Bruce Trail, the female party was located along the trail in good health



Date: April 27, 2016

Location: Norwell DHS, Palmerston

The Canine Unit held a demonstration and presentation for the Grade 11 Law Class at Norwell DHS in Palmerston

Date: April 28, 2016

Location: Simcoe, Ontario

The Canine Unit attend a Task Specific Fitness Test

Date: April 29, 2016

Location: Wellington County

The Canine Unit had photographs taken for the County of Wellington community displays at the IPM

Integrated Mobile Police and Crisis Team (IMPACT)

IMPACT Team Members (CMHA clinicians):

Anita MATTHEWS

Julia VAN RYSWYK

Police Liaison: Provincial Constable Christina BARRACO

On April 21, 2016 PC J. MACKENZIE provided details about a call involving an elderly delusional man. The delusions included a false relationship with a girl unknown to him that he monitors via Facebook and he also believed he was being monitored himself and reported observing someone sliding across the telephone lines to hook up a monitoring device.

This information, including a detailed report, was provided to our IMPACT team. The following day a home visit was made and confirmed that the male party was suffering from some mental illness.

The IMPACT team clinician aided the male to voluntarily attend the hospital and subsequently he was placed on a Form 1. A full medical assessment including further treatment for an ongoing medical condition was performed and while at a Mental Health facility he was diagnosed with Dementia and Asperger syndrome.

Since being released the elderly male's family has been involved and senior support services have attended his home. This male would not have been provided community treatment, family support and medical diagnoses if not for the teamwork provided by the officers on scene, PC MACKENZIE, PC VALLIER and PC CUNNINGHAM, and our IMPACT Team clinician.

From the commencement of police attendance on April 21, referral, IMPACT visit, Hospital, Mental Health facility, senior support team and family involvement was all completed in only six days.



Auxiliary Unit

Coordinator: Provincial Constable Mike POLAN
Unit Commander: Auxiliary S/Sgt. B. MC GIMSIE

Notable Incidents and Events

After 30 years of service with the Wellington County Auxiliary Unit, Auxiliary Staff Sergeant Bruce MCGIMSIE retired on April 30th. Provincial Constable M. POLAN is the liaison between the Auxiliary unit and the front line officers in Wellington County. Below is an excerpt from an email regarding the dedication and commitment of Retired Auxiliary Staff Sergeant Bruce MCGIMSIE.

"After 30 years of service with the Wellington County Auxiliary program S/Sgt Bruce MCGIMSIE is retiring. Bruce has been instrumental in the success of the program over the past years taking on responsibilities and tasks at many levels.

His dedication to the Auxiliary program has made it the success that it is today and has made it possible for many of us to fulfill our goals in becoming a part of the Ontario Provincial Police in both a volunteer and full time capacity"

Wellington County O.P.P. is now in the process of filling the vacancy. In the interim, Auxiliary Sergeant B. HULL will be assuming the Acting Auxiliary Staff Sergeant effective May 01, 2016.

Below is Acting Auxiliary Staff Sergeant B. HULL's report for the month of April 2016.

- Crime Stoppers mulch sale in Mount Forest
- Minto Farm Safety Day, Auxiliary members operated the Rollover Simulator
- Rockwood Fire Hall Open House, Auxiliary members operated the Rollover Simulator
- Annual Defensive Tactics and Firearms training
- Assisted IST with Firearms training
- Commissioner's Own Pipes and Drums – Ontario Police Memorial
- Monthly Auxiliary meeting (Scheduling, Unit updates)
- General patrol
- Administrative duties

Total hours for February 2016 – 433.50

- | | |
|----------------------|--------|
| • Administration | 22.50 |
| • Community Policing | 57.75 |
| • Court | 0.00 |
| • Patrol | 112.25 |
| • Training | 241.00 |

Total hours for 2016 – 1305.25



Media

Provincial Constable Bob BORTOLATO, Provincial Constable Cheri ROCKEFELLER & Provincial Constable Marylou SCHWINDT

Notable Incidents and Events

- The Wellington County O.P.P. Media Unit issued a total of 30 media releases in April for a year to date total of 181 media releases
- On April 20, 2016 Wellington County O.P.P. members attended the Drayton Public School and participated in a mini Special Olympics Torch Run with students. Provincial Constable C. ROCKEFELLER, Provincial Constable B. BORTOLATO, Provincial Constable J. TSCHANZ, Provincial Constable S. WING and civilian members Rachel RUMFORD and Sarah WATSON ran to the school and met with 9 Olympians while students cheered along the roadside
- On April 21, 2016 Provincial Constable B. BORTOLATO held a presentation for 15 volunteers and employees from East Wellington Community Services regarding challenging customers, and crime prevention. These employees and volunteers operate thrift stores in Rockwood and Erin, all money generated by these stores goes back into the community.



Administration

Revenue

Year	County	Provincial	Total
2011	\$81,274.66	\$9,233.56	\$90,508.22
2012	\$75,836.60	\$5,043.55	\$80,880.15
2013	\$70,202.29	\$5,373.66	\$75,575.95
2014	\$84,301.22	\$6,590.25	\$90,891.47
2015	\$86,730.00	\$10,139.75	\$96,869.75
2016	\$28,205.00	\$4,612.75	\$32,817.75

Paid Duties

Year	Paid Duties	Officers	Hours	Admin Fees
2012	165	312	1,890.75	\$2,775.00
2013	227	469	3,300.00	\$1,575.00
2014	239	433	3,076.00	\$2,625.00
2015	247	556	4,055.50	\$1,650.00
2016	42	92	617.50	\$375.00

Personnel

Complaints

Complaint Type by Status	2011	2012	2013	2014	2015	2016
Complaints Received	16	16	12	18	14	5
Complaints Resolved	8	5	1	3	5	1
Complaints Unfounded	6	8	5	6	3	0
Complaints Withdrawn	1	2	4	4	3	0
Complaints Ongoing	1	1	2	5	3	4

No	Complaint Type	Status	No	Complaint Type	Status
1	Internal	Ongoing			
2	Internal	Ongoing			
3	Internal	Ongoing			
4	Internal	Ongoing			
5	Internal	Closed			

Internal Complaint is an allegation by someone who is not a member of the public concerning the policy, services, local policies of a contract location, or the conduct of an employee or volunteer of the OPP and includes a WDHP allegation, and/or an allegation of workplace violence.

Public Complaint is a complaint by a member of the public concerning the policy, services, local policies of a contract location, or the conduct of an employee of the OPP.



Personnel

Acknowledgements

Date	Member(s)	Particulars
29 Apr 16	PC J. CUNNINGHAM PC J. MACKENZIE PC S. VALLIER	Please see written article located under the Integrated Mobile Police and Crisis Team (IMPACT) section for details on this event.

Notable Events

Noteworthy Information and Events

Pharmacy Safety

Two members of Wellington County OPP were assigned to proactively attend all pharmacy locations throughout the county to meet with owners and staff. Officers provided information / guidance with regards to the crimes, trends, safety tips and general education to assist in preventing future victimization.

OPP - SafeGuard Ontario

Wellington County O.P.P. has re-established this very worthwhile program in Wellington County to prevent re-victimization. Our trained auxiliary members, under the guidance of PC Polan, are the driving force behind the program but it's the front-line members who initiate the message. PC Zacher will administer the program as the liaison between our trained auxiliaries and the front line officers who investigate Break & Enters.

Goal:

In partnership with community volunteer members of its Auxiliary Policing program, SafeGuard Ontario is a community based crime prevention program developed in direct support of our detachment front line members to help citizens "lock criminals out of house and home."

Objectives:

Utilizing a problem oriented policing approach, SafeGuard Ontario public awareness and education initiatives are also supported through its Property Security Reviews of homes and small businesses by OPP Auxiliary members specially trained through the program. SafeGuard Ontario training provides an orientation to the basic principles of Crime Prevention Through Environmental Design (CPTED) with a primary focus on target hardening techniques to help reduce or prevent re-victimization of property crimes.

Tim Hortons O.P.P. Kids Camp

The Tim Hortons O.P.P. Kids Camp was held from April 15th-17th, 2016. Below is an email from one of the organizers of the event, Provincial Constable Ken JOHNSTON, Brant County O.P.P.

"Friday night we attended the camp had dinner as a group then did a team building exercise where each table attempted to make a container to protect an egg from a 20' drop. After that the kids had 1 hour to get settled and spend some time meeting other kids."



County of Wellington OPP Report for the Police Services Board

Saturday we started our day at 7am and breakfast was served at 8am. The kids had some free time to shoot hoops or play hockey, at 10am we started our programs for the day. Each group visited 5 different events:

- *Visiting the barn*
- *Low ropes (an obstacle course which requires team work to succeed).*
- *Creative center where they made dream catchers*
- *Archery*
- *Environmental where the kids learned about taking care of our environment*

After the days programs the kids had dinner then the Tim Hortons staff put on a camp fire talent show at "Sunset point". This was a chance for all the kids to show case their talent and laugh along with everyone else at the funny skits put on by Tim's staff and the OPP chaperones.

On Sunday the kids wrote thank you cards to the Tim Horton's restaurant owners who sponsor these programs and played Pictionary and a singing game on the rear deck. After the games we played tag in the field and then took a group photo.

The kids had lunch at 11:30 and loaded buses or were picked up by parents at 12:30pm. OPP chaperones ensured each child was safely reunited with parents at the camp during pick.

The camp was great the kids were awesome and the group of chaperones from the OPP were absolutely amazing how they dealt with the kids and really made lasting impressions that these kids will never forget. There was no weak link in our chain everyone went above and beyond what was expected of them. We also had some junior chaperones who assisted and helped out a lot. They were high school students who helped us and the Tim Horton's staff to ensure things went smoothly."

Inspector LAWSON gave out a thank you to the Wellington County O.P.P. Kids coordinator, PC Kelly KR PAN, who attended the event as a chaperone along with her daughter who was a junior chaperone.

A note of thanks for officer and civilian chaperone participation at the Tim Horton's OPP KIDS Camp this past weekend. Kudos extended to one of our own; Kelly Krpan and her daughter Abby for taking the time to volunteer and help create lasting memories for the children attending."





COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Police Services Board
From: Scott Wilson, Chief Administrative Officer
Date: Wednesday, May 11, 2016
Subject: **Appointment of Licensing and By-Law Officer – Taxi By-Law**

Background:

In June 2010, the County of Wellington began the Administration and Enforcement of the County Wide Taxi By-law for the member municipalities. Since inception, the County of Wellington OPP Officers have led in the enforcement of the Taxi by-law and Taxi inspections both new and renewals.

As OPP Officers face considerable pressure on their time and in order to ensure that inspections are being done in a timely and convenient manner, it would be advantageous to have the County Licensing Coordinator take a more active role in the administration and enforcement of the County Taxi by-law 5287-12. These duties would include the completion of taxi inspections at the OPP detachments and enforcement of complaint driven or inspection related by-law charges. Duties such as roadside inspections or other enforcement options requiring a vehicle would continue to be performed by OPP officers.

Provisions in the Taxi By-Law 5287-12

Section 5: Definitions:

5 (1) (j) “Licensing Officer” – shall mean the Chief Administrative Officer of the County of Wellington or his designate.

Section 6: Duties of the Licensing Officer includes the following:

- 6. (1)** The Licensing Officer shall have the responsibility of supervision of all persons licensed under this by-law and over all Accessible Taxicabs, Taxicabs and Limousines together with the equipment used by them in connection with the provisions of the by-law and such responsibilities include compliance with the following requirements:
 - (a)** to submit to the Board, a report each year on the performance of his/her duties in accordance with this by-law;
 - (b)** to make necessary inquiries concerning applications for licences, renewals or transfers thereof as may be required to secure due observance of the law and of this by-law;
 - (c)** to make all necessary inquiries concerning the police record of an Applicant for a Licence or renewal of same, under this by-law;

- (d) to make all necessary inquiries concerning the driving record of an Applicant for a Licence or renewal of same, under this by-law;
 - (e) to examine and approve every Accessible Taxicab, Taxicab, and Limousine and the necessary equipment thereof of every Applicant for a licence or renewal of same, under this by-law;
 - (f) to keep a record of all Licences and transfers of Licences, such record shall contain the name or names of the Licensee, the number of Accessible Taxicab, Taxicabs and Limousine Licences kept by each Licensee, the amount paid for the same and the date of the Licence, and further particulars shall be kept as the Board may order;
 - (g) to provide each Applicant with one copy of this by-law;
 - (h) to issue each Applicant for a Licence with a Licence or transfer of Licence providing they have satisfied all the requirements of this by-law;
 - (i) to ascertain by inspection and inquiry from time to time and as often as may be required by the Licensing Officer whether or not the Licensee continues to comply with the provisions of this by-law;
 - (j) to refuse to grant a Licence, renew a Licence or transfer a Licence under this by-law and suspend a Licence and to recommend a revocation of a Licence to the Board where an Applicant or Licensee fails to satisfy all of the requirements of this by-law or is in contravention of this by-law; and
 - (k) to approve fares for Accessible Taxicab Service and Taxicab Service as may be submitted from time to time.
- (2) The Licensing Officer or the Board shall not be obliged under any circumstances to grant or renew a licence issued under this by-law to any Applicant.

Section 17: Enforcement:

- 17. (1)** The provisions of this by-law may be enforced by any Police Officer of the Ontario Provincial Police or Police Cadet of the Ontario Provincial Police and /or a by-law officer appointed by the County of Wellington for the administration and enforcement of the by-law.

Statutory Requirements

In order to write provincial offences notices, a by-law officer must sign an oath of office and complete the required training from the Provincial Offences Court. County staff have been in contact with the Provincial Offences Office in Guelph and they have indicated this training can be made available to us at our earliest convenience.

Recommendation:

That the Police Services Board approves the appointment of Ms. Kelly-Ann Wingate as the County of Wellington Licensing officer and the County of Wellington By-Law Officer for By-Law 5287-12; and

That staff be directed to prepare the necessary by-law.

Respectfully submitted,

A handwritten signature in red ink, appearing to read "Scott Wilson", with a stylized, cursive script.

Scott Wilson
Chief Administrative Officer



We are excited to announce that this year's program will take place on: **Thursday, October 13, 2016**

NEW LOCATION: Hanlon Convention Centre, 340 Woodlawn Road Guelph

Sponsorship Opportunities

I am interested in the following level of sponsorship (please indicate):

As a sponsor your interactive exhibit highlighting the activities and careers of your organization, will enhance the experience of the participants, and help them make educated decisions regarding their future careers, education and training.

The benefits of being a sponsor includes:

- Establishing relationships with future employees
- Providing your exhibit volunteers with a chance to represent your organization with pride
- Investing in the youth of Guelph

☐ **Platinum \$2000**

- Large 12 x 10 booth space and 2 display tables, in a prominent location
- Company Name and logo recognition in brochures sent to the parents of 1400 students
- All correspondence, marketing material and advertisements will name the Platinum Sponsors
- Logo recognition on CEC website www.careereducationcouncil.ca

☐ **Gold \$1000**

- Large 12 x 10 booth space
- Company Name and logo recognition brochures sent to the parents of 1400 students
- Logo recognition on CEC website

☐ **Silver \$500**

- Medium 10 x 10 booth space and 1 table for your display
- Company name recognition in brochures sent to the parents of 1400 students
- Logo recognition on CEC website

Contact:

Company:

Telephone & Ext.:

Fax:

Email:

Authorizing Signature:

Will you require access to electrical outlets? ☐ yes ☐ no if yes, # of outlets required _____

Wi-Fi ☐ yes ☐ no

NOTE: We have a limited number of power outlets available

How many individuals will be assisting with the company booth?

Please indicate the number of individuals who will be requiring lunch on Oct. 13, 2016

regular lunch ☐

vegetarian lunch ☐

Email to info.cec@ugdsb.on.ca or call 519-836-7280 x623 Fax: 519-837-0244



Processing Activity Report

Page: 1

Data Type: Parking

Creation Date/Time: 02/05/2016 8:39:38 AM

Transaction dates of 01/04/2016 through 30/04/2016

The County of Wellington

Agency: All

Ticket Activity	Number	Value
Tickets - Entered		
AutoCite Ticket	0	\$0.00
Manually Entered Ticket	30	\$600.00
Skeletal Ticket	0	\$0.00
Subtotal Tickets Entered	30	\$600.00
Tickets - Reactivations		
Voids - Reinstated	0	\$0.00
Dismissals - Reversed	0	\$0.00
Waived - Reversed	0	\$0.00
Subtotal Ticket Reactivated	0	\$0.00
Tickets - Removed		
Voided	1	\$30.00
Dismissed	18	\$360.00
Waived	0	\$0.00
Skeletal Ticket Matches	0	\$0.00
Subtotal Ticket Removed	19	\$390.00
Total Ticket Activity	11	\$210.00
Fines and Fees Added		
Fines Added	0	\$0.00
Late Fees Added	13	\$130.00
NSF Fees Added	0	\$0.00
Other Fees Added	34	\$540.75
Total Fines and Fees Added	47	\$670.75
Fines and Fees Removed		
Fines Removed	0	\$0.00
Late Fees Removed	1	\$10.00
NSF Fees Removed	0	\$0.00
Other Fees Removed	0	\$0.00
Total Fines and Fees Removed	1	\$10.00
Total Change from Ticket Activity and Added Fees		\$870.75

Payment Activity	Number	Fine	Late Fee	NSF Fee	Service Fee	Total \$
Ticket - Payments						
Fully Paid	34	\$680.00	\$170.00	\$0.00	\$124.75	\$974.75
Partially Paid	18	\$540.00	\$0.00	\$0.00	\$288.00	\$828.00
Over Payments	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Payments	52	\$1,220.00	\$170.00	\$0.00	\$412.75	\$1,802.75
Outside Payments	52	\$1,220.00	\$170.00	\$0.00	\$412.75	\$1,802.75
Ticket Payments Rescinded						
Payment Reversals	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF Reversals	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Rescinded Payments	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Refunded Overpayments	0	\$0.00				\$0.00
Payments	52	\$1,220.00	\$170.00	\$0.00	\$412.75	\$1,802.75
Total Fees Paid				0		\$0.00
Gross Revenue(Total Payments - Total Fees Paid)						\$1,802.75
Adjustments	Uncollectable Fines and Fees			0		\$0.00

Net Database Change(Total Change from Activity and Added Fees - Total Payments - Adjustments)	\$-932.00
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COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Police Services Board
From: Kelly-Ann Wingate, Parking, Licensing and Alarm Coordinator
Date: Wednesday, May 11, 2016
Subject: False Alarm Revenue Report

False Alarm revenue collected for 2016.

Month	False Alarms sent to the County for invoicing	Amount invoiced to customers	Amount collected to date
January	8	\$450	\$1,050
February	22	\$1050	\$2,300
March	27	\$900	\$1,600
April	37	\$2,700	\$1,200
May			
June			
July			
August			
September			
October			
November			
December			
2016 YTD	94	\$5,100	\$6,150
2015 Totals	454	\$35,650	\$38,200

Recommendation:

That the May 2016 False Alarm Revenue Report be received for information.

Respectfully submitted,

Kelly-Ann Wingate
Parking, Licensing and Alarm Coordinator



The Corporation of the County of Wellington Information, Heritage and Seniors Committee Minutes

May 11, 2016
Library Portion 6:00 pm
Terrace Boardroom

Present: Warden George Bridge
Councillor Rob Black (Chair)
Councillor Neil Driscoll
Councillor Shawn Watters
Lucia Costanzo
Jennifer Dixon
Janice Sheppard
Walter Trachsel

Regrets: Councillor David Anderson

Staff: Kim Courts, Deputy Clerk
Chanda Gilpin, Assistant Chief Librarian
Murray McCabe, Chief Librarian
Scott Wilson, CAO

1. Call to Order

At 6:00 pm, the Chair called the meeting to order.

2. Library Board

2.1 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

2.2 Library Financial Statements as of April 30, 2016

1/5/16

Moved by: Walter Trachsel

Seconded by: Jennifer Dixon

That the Financial Statements as of April 30, 2016 for the County Library Service be approved.

Carried

2.3 Summary of Library Activities - April 2016

2/5/16

Moved by: Councillor Watters

Seconded by: Councillor Driscoll

That the Chief Librarian's report for April 2016 be received for information.

Carried

2.4 Rural Internet Hotspot Lending Programme Update

3/5/16

Moved by: Warden Bridge

Seconded by: Janice Sheppard

That the Rural Internet Hotspot Lending Programme update be received for information.

Carried

2.5 Library Use Statistics - April 2016

4/5/16

Moved by: Janice Sheppard

Seconded by: Councillor Driscoll

That the Library Use Statistics for April 2016 be received for information.

Carried

- 2.6 Correspondence from Michael Chan, Minister of Citizenship, Immigration and International Trade

5/5/16

Moved by: Walter Trachsel

Seconded by: Lucia Costanzo

That the correspondence from the Minister of Citizenship, Immigration and International Trade regarding nominations for the Ontario Medal for Good Citizenship be received for information.

Carried

- 2.7 Correspondence from Ms. Erin Hamilton Regarding the Palmerston Library

6/5/16

Moved by: Walter Trachsel

Seconded by: Lucia Costanzo

That the correspondence from Ms. Erin Hamilton regarding the Palmerston Library be received for information.

Carried

- 2.8 Items for Information

- 2.8.1 The History of 9 Station Street, Hillsburgh

7/5/16

Moved by: Janice Sheppard

Seconded by: Walter Trachsel

That the paper prepared by Wellington County Museum and Archives regarding the History of 9 Station Street, Hillsburgh be received for information.

- 2.8.2 Architect Presents Two Innovative Design Concepts for New Hillsburgh Library Article, Wellington Advertiser, April 2016

8/5/16

Moved by: Janice Sheppard

Seconded by: Walter Trachsel

That the April 2016 Wellington Advertiser newspaper article "Architects Presents Two Innovative Design Concepts for New Hillsburgh Library" be received for information.

Carried

- 2.8.3 Keeping the Past Alive, Article, Wellington Advertiser, April 2016

9/5/16

Moved by: Janice Sheppard

Seconded by: Walter Trachsel

That the April 2016 Wellington Advertiser article "Keeping the Past Alive" be received for information.

Carried

- 2.8.4 Bev Picken Retirement Tea Invitation

10/5/16

Moved by: Janice Sheppard

Seconded by: Walter Trachsel

That the May 28, 2016 Bev Picken, Erin Branch Supervisor, Retirement Tea Invitation be received for information.

Carried

3. Adjournment

At 6:29 pm, the Chair adjourned the meeting until June 8, 2016 or call of the Chair.

Rob Black
Chair
Information, Heritage and Seniors Committee



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Library Board
From: Murray McCabe, Chief Librarian
Date: Wednesday, May 11, 2016
Subject: Summary of Library Activities, April 2016

Background:

To provide the Library Board with a brief overview of events and activities from across the library system.

Staffing:

An open house and tea will be held on May 28th for Bev Picken, Erin Branch Supervisor to wish her well in her retirement following 23 years of service in the library system. The tea will be held at the library and a notice of the event has been given to the public.

Barb Burrows, Palmerston Branch Supervisor has also just announced her plan to retire following a 34 year career in library service. The library has June 18th circled on the calendar for this retirement tea which will be held at the newly renovated library. Invitations for Barb's send-off are forthcoming.

We have a number of staff moving around the system at the moment a result of retirements and maternity leaves which create new opportunities for staff looking to further their careers. This situation mirrors the transition taking place in all municipalities. The County's Human Resources department does an excellent job in helping the library system track and fill positions in a timely manner.

Monthly Library Statistics:

Our package of statistics this month shows how use of the new Fergus library skyrocketed after it opened last year with inspiring attendance and circulation. Following a year of activity the branch seems to have reached a more normal level of use. The new Palmerston library not unlike Fergus has witnessed a significant increase in use and circulation of materials in its first month of operation. Other libraries in the system have also witnessed a steady growth in use, attributable to dedicated and welcoming staff and a move to highlight our collections more prominently based on our work with library vendor Whitehots of Aurora, Ontario.

Hillsburgh Library Plans:

Following the April board meeting +VG Architects have been sent a few more public comments cards staff have received regarding wants and wishes for the project. The Chief Librarian has also forwarded more comments and suggestions regarding the design presented by Mr. Sapounzi in April.

Enclosed in this month's board package is a well-researched and interesting report from the Museum and Archives on the history of 9 Station Street and the Hillsburgh pond. The report includes a good overview of how the Hillsburgh area was associated with the Gooderham and Worts Distillery in Toronto. As most will be aware, the distillery district has become a significant attraction in that city. I

am hopeful that we can find a way in the future of linking the cooperage that once existed in Hillsburgh and its supply of barrels to the distillery in Toronto.

With the able assistance of the County's communication's group I'm arranging for some filming of the 9 Station Street property and pond. A drone equipped with a camera will be used to provide a different perspective of the property and how it relates to the pond and surrounding area. Ironcloud Productions of Hillsburgh has been hired to do the filming.

American Library Association Conference:

I was fortunate to attend the ALA Conference in May which was held in Denver, Colorado this year. A small contingent of Canadian chief librarians was present along with some frontline staff from large urban library systems. This annual conference attracts over 10,000 library workers in addition to a slew of library vendors.

I attended a number of sessions related to space planning for libraries and was pleased to see that Wellington is among the leaders in combining community space with physical collections. We are the community hub many municipalities are now being encouraged to develop. Libraries have provided community rooms for years but now more libraries like ours are providing versatile event space. Progressive library systems are also jumping into lending internet hotspots and iPads. These types of services keep library services relevant to our users and ensure equitable access to information and leisure resources.

During the conference I visited Denver's central library and found that visit very informative. The children's library was well appointed with beautiful artwork that enhanced the space. The entire library was filled with wonderful art and special collections of historical materials. An upper floor offered an astounding 120 public computers arranged in pods. All but three stations were in use. Most of the patrons in this space were males and most appeared to be struggling economically. In addition to library staff, there was an ever present compliment of security staff patrolling and monitoring the busiest floors of the library. The struggle of large libraries to balance the needs of a growing number of street people with those who are more prosperous in main stream of society in both the United States and Canada is proving difficult.

Recent news stories from Newmarket and Kingston, Ontario have highlighted the challenge library systems face in providing access to everyone in society. A number of large urban libraries now employ security guards and a number have added social workers to manage the complex relationship of welcoming everyone through their doors while ensuring a safe and welcoming environment for all. Smaller library systems are just as accepting of this challenge but in general can do it on a more manageable scale.

Recommendation:

That the Chief Librarian's report for April 2016 be received for information.

Respectfully submitted,

Murray McCabe

Murray McCabe

Chief Librarian



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Information, Heritage and Seniors Committee
From: Jessica Veldman, Information Services Librarian
Date: Wednesday, May 11, 2016
Subject: Rural Internet Hotspot Lending Programme Update

Background:

Wellington County Library launched our Rural Internet Hotspot Lending Programme on March 23, 2016. We added 70 hotspots to our circulating collection, allowing library patrons to borrow high-speed internet for a loan period of one week. Hotspots can be checked out on any adult library card in good standing, and features unlimited internet usage for up to 15 devices at a time. Funding was provided by the Ontario Libraries Capacity Fund for Research and Innovation, and the project will last for 2 years, ending in March 2018. Wellington County is one of the first libraries in North America to offer this service, and is the first in Canada to target rural populations.

The hotspots were purchased using our existing County of Wellington corporate plan, which provided discounted rates. Each device costs \$99.99, and has an associated flex-rate data plan that allows unlimited usage for \$50 per month. If a device is not returned on time, we can suspend the usage, effectively cutting off internet access until the device is returned. So far, we've had one device damaged, and one lost. We anticipated some loss, and have budgeted replacement costs for these devices.

The immediate response to this programme has been overwhelmingly positive. We have had a total of 275 circulations in the last 6 weeks, and have over 70 holds currently on the devices across the County. While the hotspot must be checked out to an adult, we are encouraging families to make use of the devices. The programme targets rural populations, and usage in our northern branches has been good. Mount Forest and Harriston have seen particularly high use so far. (See Appendix 1)

When a patron borrows a hotspot, we ask they fill out a brief survey as part of our commitment to reporting on the success of this grant. (See Appendix 2)

- To date, 35% of respondents said they currently have no internet access at home or at work.
- 71% said that multiple devices (laptops, tablets, smartphones, etc.) would be connected to the hotspot during the loan period.
- 96% indicated that they would be using the hotspot at home.
- The most common planned uses for their internet access are communication (77%), watching online videos (63%), accessing social media (44%) and accessing online library collections (34%).

We will be offering expanded digital literacy programming at all of our branches beginning in May, with partial funding provided by this grant. These programmes will teach basic technology skills to patrons, allowing them to make better use of mobile devices and online resources. Topics include Computer Basics, Internet Basics, and iPad Basics. These courses will work in conjunction with the 70 iPads that were also purchased as part of this grant.

As part of our reporting responsibilities for the grant, two session proposals have been submitted to the Ontario Library Association Super Conference 2017. If approved, one session will focus on the project here in Wellington, and the other will be a combined session with Kitchener Public Library and Toronto Public Library, and will compare our 3 approaches to the problem of lack of internet access and how we've developed programmes to overcome them. We will know the result of our application in July.

We anticipate that it will take us a year to collect enough data to evaluate the project and make recommendations for the future.

Comments from patrons and staff:

"I thought you might appreciate hearing this feedback from a family concerning the new Hot Spots. The patron was waiting at the branch door at 9:45 last Wednesday to be the first to sign out a Hot Spot. His in laws live in Timmins and have limited to no internet service. His own cell phone is unable to stay connected to service. The result was fabulous, he said they had 5 devices hooked up at once and used the Hot Spot all weekend. They are so impressed! They have asked me to pass along their thanks! Well done team!"

"I have just spoken to one of patrons who checked out a Hot Spot yesterday. She live is an internet dead zone between Hwy 6 and Jones Baseline. For 10 years she has only been able to connect to dial up, all internet providers gave up getting her a decent connection. Guess what? Last night she activated the Hot Spot and was able to receive Wi-Fi. She is over the moon thrilled, can't believe it. She has asked me to pass along her thanks to the brilliant staff who put together this project! She is tickled pink that it is so fast. No endless fingers crossed waiting to download pictures of her grandchildren."

"A patron borrowed the device for a few days because they were moving and knew that there would be a few days that they wouldn't have internet in either house. "Made moving more bearable"

"A mom borrowed one so that she could have Wi-Fi at her daughter's gymnastics competition to check her scores. She commented "All of the other parents (from Hanover area) were jealous that our library offers this amazing FREE service"

"So fast. I'm in a spot with no satellite, it's just amazing"

"We have a lot of people who do not have internet at home because it is not worth it for the connection issues they have. One patron returned a hotspot yesterday afternoon and was absolutely gushing over it! Her family was affected by the power outages caused by the ice storm last week and they used the hotspot to connect their mobile devices (charged in their car when necessary) so that they could watch some videos and check messages as well as check the Storm Centre website to see when their power was expected to be back on. She said this really helped them get through the extended power outage with young children and has already put a hold on another hotspot!"

Recommendation:

That the Rural Internet Hotspot Lending Programme update be received for information.

Respectfully submitted,



Jessica Veldman
Information Services Librarian

Appendix 1

Circulation by branch to date:

Aboyne	13
Arthur	23
Clifford	15
Drayton	11
Elora	13
Erin	26
Fergus	31
Harriston	29
Hillsburgh	10
Marden	23
Mt. Forest	34
Palmerston	5
Puslinch	29
Rockwood	13



HOTSPOT SURVEY

This hotspot is funded by a grant from the Government of Ontario. As part of our commitment to provide feedback about this project, we ask that users complete the following brief survey.

1. Do you have access to the internet in your home or at work?
 - ☐ Yes, at home
 - ☐ Yes, at work
 - ☐ Yes, both at home and at work
 - ☐ No
2. If no, how have you been accessing the internet?
 - ☐ Free public Wi-Fi (library, school, restaurants, etc.)
 - ☐ Public computers in the library
 - ☐ Other
 - ☐ I don't access the internet on a regular basis
3. Will multiple people be using this hotspot while you have it checked out? (Each device can have up to 15 devices connected at the same time.)
 - ☐ Yes
 - ☐ No
4. How do you intend to use the hotspot? (Check all that apply.)
 - ☐ Communication: email, Skype, online chats, etc.
 - ☐ Social media: Twitter, Facebook, Instagram, etc.
 - ☐ Online videos, including YouTube
 - ☐ Online gaming
 - ☐ For business
 - ☐ For school
 - ☐ Accessing library collections, including ebooks and databases
 - ☐ Other
5. Where do you intend to use the hotspot? (Check all that apply)
 - ☐ At home
 - ☐ At work
 - ☐ At school
 - ☐ Vacation
 - ☐ Other



Wellington County Library

APRIL 2016

Use Statistics

Prepared for: Wellington County Library Board

Meeting Date: May 11, 2016

Prepared by: Chanda Gilpin, Assistant Chief Librarian

Date: May 4, 2016



Use Statistics

	2016	2015	
System wide circulation:	April	April	Year over Year Change
Print, eBooks, cds, dvds, magazines and audiobooks:	90,034	92,346	-3%
Inter-library loan, material loaned:	395	373	6%
Public computer usage within the libraries:	5,925	7,432	-20%
Programme attendance:	3,716	3,495	6%
Database usage:	8,061	11,110	-27%
Public wireless users:	7,746	5,480	41%

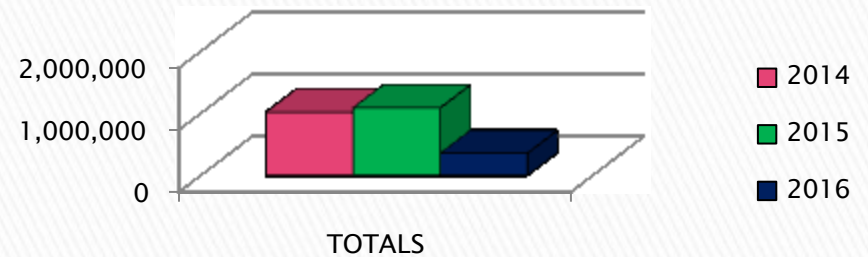
Circulation Statistics

		JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
ABOYNE	2014	12,479	10,993	14,565	11,264	12,268	12,391	16,870	13,469	10,593	11,634	10,940	11,188	148,654
	2015	12,132	11,457	14,956	9,453	9,059	10,358	11,656	10,619	9,498	9,240	8,837	8,460	125,725
	2016	9,598	8,849	9,183	8,547	0	0	0	0	0	0	0	0	36,177
ARTHUR	2014	4,587	4,321	4,716	4,768	4,506	4,762	6,459	5,209	4,493	5,137	4,440	4,430	57,828
	2015	4,413	4,689	5,220	4,780	4,911	4,621	6,049	5,482	5,389	5,204	4,833	5,065	60,656
	2016	4,905	5,271	5,831	5,103	0	0	0	0	0	0	0	0	21,110
CLIFFORD	2014	1,372	1,264	1,623	1,264	1,392	1,534	2,056	1,544	1,440	1,433	1,053	1,078	17,053
	2015	1,306	1,124	1,336	1,339	1,249	1,173	1,711	1,644	1,459	1,507	1,188	1,404	16,440
	2016	1,458	1,377	1,704	1,645	0	0	0	0	0	0	0	0	6,184
DRAYTON	2014	9,908	9,502	10,947	9,314	8,648	9,901	13,317	10,716	9,503	9,266	8,430	8,401	117,853
	2015	9,235	9,067	10,613	9,449	8,724	10,919	12,528	10,357	8,699	8,597	8,204	8,039	114,431
	2016	8,900	9,731	9,811	10,304	0	0	0	0	0	0	0	0	38,746
ELORA	2014	5,520	4,759	5,988	5,791	5,498	4,790	6,699	6,056	5,318	5,598	5,173	5,390	66,580
	2015	5,513	4,870	6,082	6,043	5,924	6,581	7,708	7,383	6,612	6,749	6,084	6,568	76,117
	2016	6,961	7,176	7,264	6,815	0	0	0	0	0	0	0	0	28,216
ERIN	2014	4,214	3,793	4,766	4,285	4,198	4,226	6,107	4,765	4,521	4,604	4,361	4,585	54,425
	2015	4,593	4,443	5,175	4,932	4,710	5,064	6,195	5,688	5,115	4,851	4,382	4,097	59,245
	2016	4,519	5,410	5,617	5,181	0	0	0	0	0	0	0	0	20,727
FERGUS	2014	10,052	9,000	10,803	11,077	10,023	8,008	13,506	11,435	10,249	10,272	9,285	9,397	123,107
	2015	9,376	8,588	7,186	18,267	16,066	18,003	20,087	17,721	15,944	15,440	15,196	13,086	174,960
	2016	14,728	16,746	17,776	16,537	0	0	0	0	0	0	0	0	65,787
HARRISTON	2014	3,879	4,026	4,652	4,062	3,825	4,154	5,633	4,585	4,207	4,428	3,902	4,060	51,413
	2015	4,238	3,969	5,039	4,544	4,444	4,303	5,310	5,026	4,648	4,232	4,372	4,028	54,153
	2016	4,186	4,267	4,581	3,931	0	0	0	0	0	0	0	0	16,965
HILLSBURGH	2014	3,547	2,845	3,440	3,632	3,147	3,370	4,271	3,524	2,835	2,923	2,473	3,009	39,016
	2015	2,956	2,770	3,364	3,372	2,826	3,261	3,932	3,477	2,994	2,905	2,788	2,772	37,417
	2016	3,120	3,257	3,510	3,195	0	0	0	0	0	0	0	0	13,082
MARDEN	2014	3,887	3,267	4,276	3,843	3,502	3,905	5,040	4,634	3,841	3,943	3,704	3,813	47,655
	2015	3,668	3,554	4,246	4,191	4,002	4,208	4,450	3,948	3,692	3,684	3,465	3,602	46,710
	2016	4,146	3,543	4,274	4,203	0	0	0	0	0	0	0	0	16,166
MT FOREST	2014	7,392	7,539	8,416	7,486	7,476	7,246	10,308	8,180	7,949	8,120	7,236	7,596	94,944
	2015	7,746	7,388	8,570	8,461	7,881	8,044	8,773	8,613	8,112	8,454	7,683	8,278	98,003
	2016	8,633	8,816	9,233	9,215	0	0	0	0	0	0	0	0	35,897
PALMERSTON	2014	2,100	1,944	2,239	2,410	2,188	2,403	3,270	2,707	2,411	2,801	2,236	2,325	29,034
	2015	2,756	2,318	2,734	2,384	2,628	2,891	3,800	3,458	3,239	2,942	2,646	2,697	34,493
	2016	2,612	2,530	3,504	3,977	0	0	0	0	0	0	0	0	12,623
PUSLINCH	2014	3,234	2,777	3,269	3,343	3,317	3,878	3,905	3,140	2,937	3,010	3,065	2,800	38,675
	2015	2,918	2,781	3,364	3,292	2,777	3,025	3,738	3,196	2,954	3,035	2,675	2,585	36,340
	2016	3,312	3,171	3,767	3,343	0	0	0	0	0	0	0	0	13,593
ROCKWOOD	2014	5,942	5,473	6,930	6,867	6,236	6,997	8,758	7,191	6,339	6,553	6,428	5,889	79,603
	2015	6,088	5,839	6,978	6,875	6,599	7,500	9,605	8,440	7,892	7,788	7,037	6,719	87,360
	2016	7,397	7,863	8,576	8,038	0	0	0	0	0	0	0	0	31,874
TOTALS	2014	82,483	75,324	91,148	83,629	80,544	82,606	110,806	91,661	80,875	84,169	77,130	78,420	1,018,795
	2015	82,297	77,827	90,281	92,346	86,649	95,072	111,491	101,493	92,177	90,395	85,014	83,337	1,088,379
	2016	84,475	88,007	94,631	90,034	0	0	0	0	0	0	0	0	357,147
Annual Change		3%	13%	5%	-3%									5%

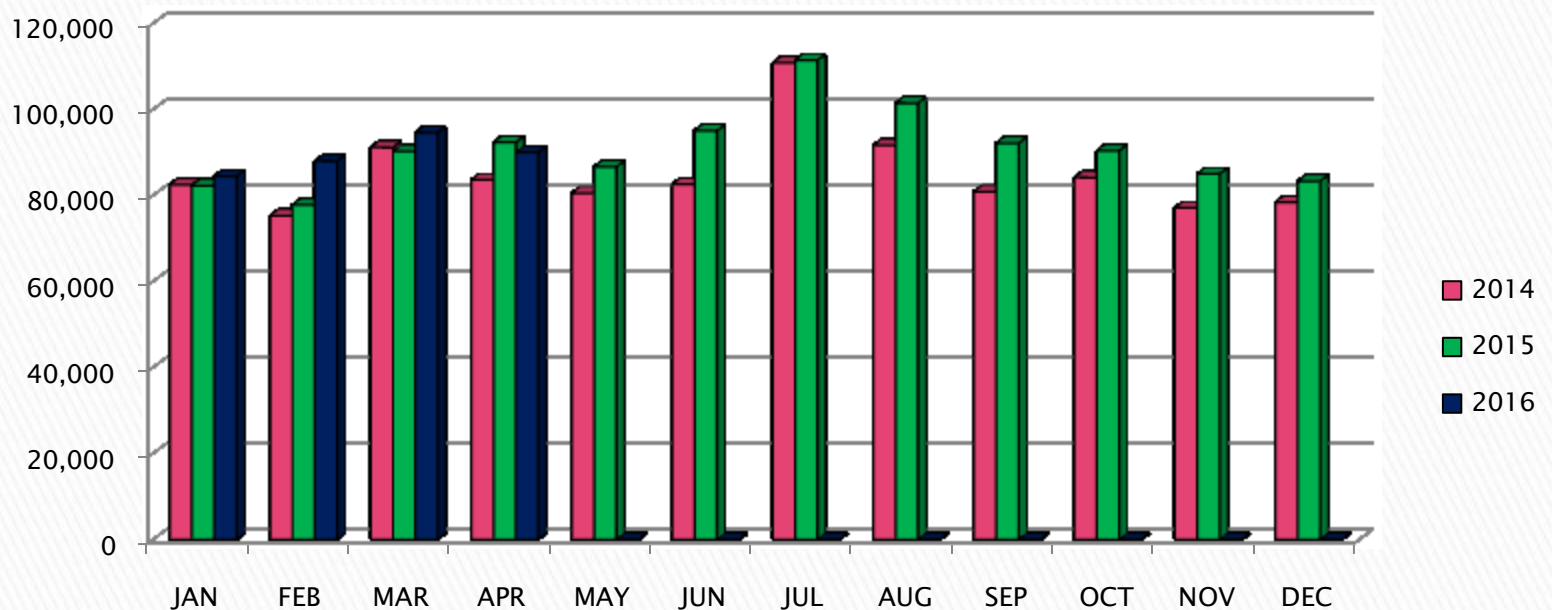
Numbers now include eBook circulation and in-house usage of material.
Circulation of traditional materials increased by 8%.

Circulation Activity

Wellington County Library Total Circulation of Materials by Year



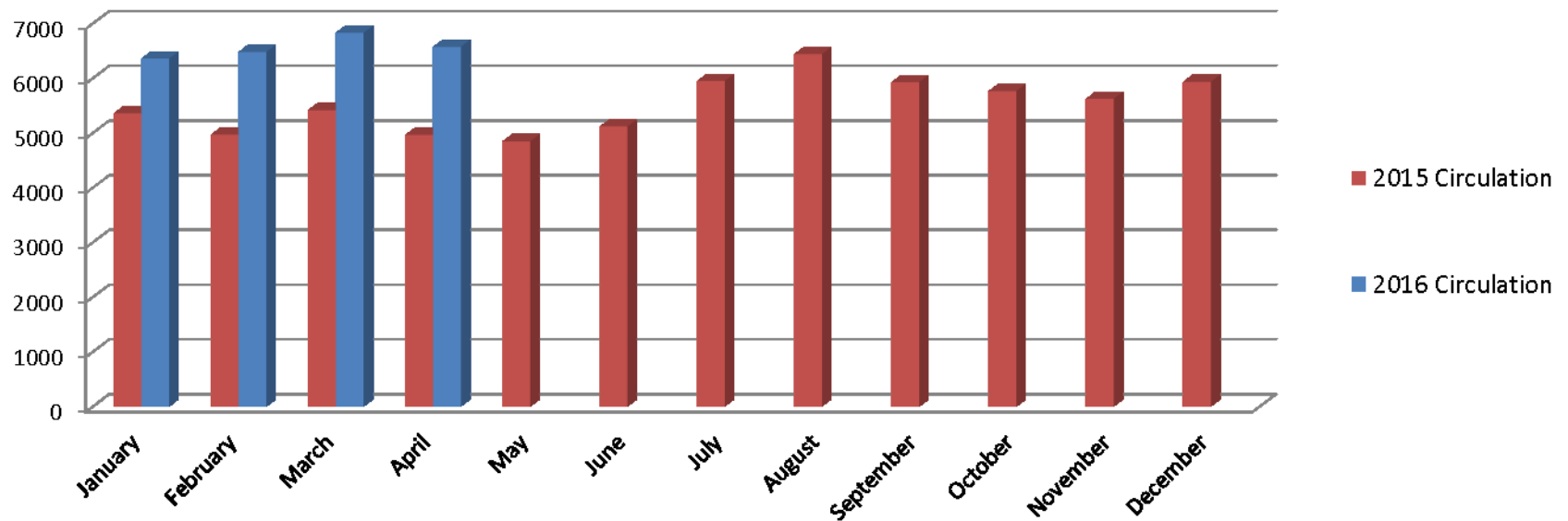
Circulation
Count



Monthly Circulation by Year

eBook Circulation Activity

eBook Circulation by Month*



*includes eBooks, eAudiobooks, eVideo and eMusic circulation from OverDrive.

Website Statistics

April 2016

Top Pages Visited

Library Home Page	8,642
Online Resources	2,136
Borrowing	1,887
eBooks and More	1,056
Branch Locations	757

Our website was accessed in a variety of ways including 2,128 visits through Mobile Devices.

Mobile devices include Apple iPad, Apple iPhone, LG D852, Blackberry Playbook and Samsung Galaxy S5.

Visits to Library Website

# of total visits	10,975
# of pages viewed	20,576

Location of people accessing our website:

Canada, U.S., U.K., India, Cuba, South Korea, Australia, Egypt, France, Ireland and The Netherlands.

The majority of visitors were within Canada:

Fergus, Guelph, Toronto, Elora, Minto, Halton Hills, Clifford, Waterloo, Orangeville, Kitchener, Hamilton and Milton.

Of the visitors 71% were returning and 29% were new visitors to our website.

Programming Report

April 2016

BRANCH	TOTAL NUMBER OF PROGRAMMES OFFERED	ATTENDEES			
		CHILDREN/ TEENS	PARENTS/ CAREGIVERS	ADULTS	
ABOYNE	18	150	74	62	
ARTHUR	17	159	48	79	
CLIFFORD	12	65	9	3	
DRAYTON	31	304	109	19	
ELORA	12	135	14	64	
ERIN	21	287	61	47	
FERGUS	29	187	126	63	
HARRISTON	17	60	24	59	
HILLSBURGH	25	215	85	55	
MARDEN	19	99	13	47	
MT FOREST	23	170	44	88	
PALMERSTON	15	162	25	46	
PUSLINCH	14	42	32	60	
ROCKWOOD	24	149	66	55	
	280	2217	752	747	3716
	Total Programmes				Total Participants

April 2015

BRANCH	TOTAL NUMBER OF PROGRAMMES OFFERED	ATTENDEES			
		CHILDREN / TEENS	PARENTS/ CAREGIVERS	ADULTS	
ABOYNE	15	194	85	52	
ARTHUR	18	145	61	57	
CLIFFORD	13	49	25	5	
DRAYTON	33	318	138	18	
ELORA	8	47	17	33	
ERIN	25	292	98	23	
FERGUS	31	412	96	161	
HARRISTON	20	107	8	69	
HILLSBURGH	19	201	54	49	
MARDEN	17	135	15	54	
MT FOREST	18	73	12	93	
PALMERSTON	6	46	28	0	
PUSLINCH	14	57	36	40	
ROCKWOOD	13	29	22	41	
	250	2105	695	695	3495
	Total Programmes				Total Participants

Ministry of Citizenship,
Immigration and International
Trade

Minister
6th Floor
400 University Avenue
Toronto ON M7A 2R9
Tel.: (416) 325-6200
Fax: (416) 325-6195

Ministère des Affaires civiles,
de l'immigration et du Commerce
international

Ministre
6^e étage
400, avenue University
Toronto ON M7A 2R9
Tél.: (416) 325-6200
Téléc.: (416) 325-6195



April 2016

Dear Friends,

It is my pleasure to invite you to submit a nomination for the **Ontario Medal for Good Citizenship**.

Established in 1973, the Ontario Medal for Good Citizenship honours Ontarians who, through exceptional, long-term efforts, have made outstanding contributions to community life.

Recipients will be presented with their medal by the Lieutenant Governor of Ontario at a special ceremony at Queen's Park.

To make a nomination:

1. Visit ontario.ca/honoursandawards and click on the Ontario Medal for Good Citizenship link.
2. Download the appropriate PDF nomination form.
3. Read the eligibility criteria and instructions carefully.
4. Fill out the form and submit it with your supporting material. Instructions for submitting your package can be found on the website.

The deadline for nominations is July 17, 2016

Please take this opportunity to acknowledge an outstanding citizen in your community. The men and women we honour stand as shining examples to us all.

If you have questions or require a copy of the nomination form to be mailed to you, please send an email to ontariohonoursandawards@ontario.ca or call 416 314-7526, toll free 1 877 832-8622 or TTY 416 327-2391.

Thank you for taking the time to consider a deserving Ontarian for the Ontario Medal for Good Citizenship.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Chan', written over a light blue horizontal line.

Michael Chan
Minister

Dear Palmerston Public Library. Thank you so
so so much for having Mrs. Hortons and Mrs.
Williams class at the library on April 7th.
I can tell you I loved it there. There was so
many cool things. The whole library looks beautiful.
The walls the furniture, bookshelves. Just everything
looked like a house show. The Scavenger hunt
the techy room down stairs, and the game
room upstairs. It was all just so much fun.
The green screen the gadgets was so interesting
to use. I wish that 2 hoursish turned into all
day. I would like to thank all the staff members.
You were all such great help. So nice. My
favourite part of the whole day was playing
chads and just looking at how cool everything
was there. I wish my house was that nice. So
I would just like the point to be that
I love the library. I want to spend my time
there. So thank you so much Palmerston Public
Library.

Sincerely Erin Hamilton

County of Wellington

History of the Property at 9 Station Street, Hillsburgh



Elysia DeLaurentis
Wellington County Museum and Archives

History of the property at 9 Station Street, Hillsburgh
Research undertaken by Elysia DeLaurentis,
Wellington County Museum and Archives, revised 04 May 2016

The area known today as 9 Station Street, Hillsburgh, was once part of a 50-acre property legally described as the northeast quarter of Lot 24, Concession 7, Erin Township. That 50 acres remained Crown Land until 1839 when the Crown granted it to William Everdell. Two years later, on 29 May 1841, Everdell sold the property to Nazareth Hill, who was instrumental in the founding of Hillsburgh. In 1845, Hill subdivided the property, selling 45 acres John Viner, and a year later, just over 3 acres to Elias Smith (who subsequently sold it to John Viner).¹

On 05 June 1851, John Viner sold just over 49 acres of the land to William Gooderham and James Gooderham Worts.² Gooderham had emigrated from England to Toronto with his wife (nee Worts) and their family in 1832, following her brother, a different James Worts, who had arrived there the year before. Together they operated a flour mill on the Don River at Lake Ontario until James' death in 1834. William Gooderham continued the mill on his own, adding a distillery in 1837 to "to dispose of waste products from milling." James Gooderham Worts was William Gooderham's nephew. He'd worked for his uncle for several years before becoming a full partner in 1854. At that time, the firm's name changed to Gooderham & Worts. Their expansion into Hillsburgh was one of many new business ventures. Over the next few years they also leased an existing mill in Norval, bought a mill and store in Meadowvale, and bought two mills in Streetsville.³

A County map from 1861 shows, with the exception of land along Main Street in Hillsburgh, the whole of the rest of the east half of Lot 24 (approximately 100 acres) belonged to Gooderham & Worts. They built their grist mill on Lot 24 in 1852, and it was known locally as "the Gooderham Mill", and they also operated a store.⁴ It was the construction of the mill dam for their mill that created the upper and lower ponds in Hillsburgh. The map of 1861 indicates that by that time, Gooderham & Worts owned a tract of land that included John Viner's saw mill upriver, and their grist mill along the river at the end of Cedar Lane, not far from where the 9 Station Street house would later be built. The company then built a cooperage beside the grist mill.⁵ The barrels created there were used by Gooderham & Worts' distillery in Toronto. The Gooderham grist mill in Hillsburgh burned down in 1870, and remained a neglected ruin for the next

¹ Land Abstract Index: Erin Township, Volume 1, part 1, page 118.

² Land Abstract Index: Erin Township, Volume 1, part 1, page 118.

³ Hillsburgh's Heyday by Patricia Kortland, 1983, page 21.

⁴ W.F. Mackenzie's history of Hillsburgh, Guelph Mercury, 16 October 1906.

⁵ "A Brief Summary of the History of South Hillsburgh" by Bennet & Dianna Root, 2001; Hillsburgh's Heyday, pages 21-22. W.F. MacKenzie's history of Hillsburgh (Guelph Mercury, 16 Oct. 1906) refers to this as a stave factory.

twenty years.⁶ George Worts, who'd run the mill until its destruction, continued to live in town where he kept a shop.⁷

After William Gooderham's death in 1873, his son, George Gooderham, signed an agreement with the Credit Valley Railway Company in 1875, likely in relation to the station grounds and tracks that were to be built across the property. The Gooderham family were investors in and supporters of the Credit Valley Railway. On 21 February 1877, Gooderham and Worts sold just over 48 acres of the property to George Gooderham (the size difference likely reflects the portion allotted to the railway two years earlier).⁸

George Gooderham had plans for Hillsburgh and conceived of a subdivision on part of Lots 24 and 25, Concession 7, Erin Township. These were to be small village lots with new streets, and he commissioned Charles Wheelock, PLS, to draw up plans of the proposed subdivision in 1879. This became Registered Plan 276. In the 1890s, Gooderham began to sell off small parcels of land from Lot 24, Concession 7, on the edge of town, many of them only half an acre in size.

By 1880, Plan 276 had been amended to become Registered Plan 280. A map from that date shows the area that now comprises 9 Station Street conceived as several small village lots bisected by Worts Street north to south down the centre of the property (approximately through the present house), and exiting onto Station Street, which on the map had been christened "Bungy Street".⁹ A second, unnamed street ran perpendicular to Worts Street near the pond, and exited onto the railway station grounds. An undated but later inscription over these streets reads "Closed by Order".

Land Abstracts show that on 21 September 1891, George Gooderham deeded the lots that currently comprise 9 Station Street, as well as neighbouring property, to brothers John Cawthra Awrey (1851-1930) and Isaiah Awrey. They were Erin Township boys, the sons of David Smith Awrey (1820-1912) and Nancy Cawthra (1825-1902), part of a long-established Erin Township family.

John C. Awrey (1851-1930) married Elizabeth Wilson (1857-1929) of Gueph Township on 07 June 1883. She was the daughter of William Wilson and Mary Ireland. After their marriage, John C. and Elizabeth Awrey farmed at Lot 22, Concession 2, Erin Township, and had several children between 1884-1899, five daughters, and two sons. In December 1890 when their daughter Ruth was born, John C. Awrey was listed on her birth registration as a farmer at Hillsburgh. The couple's son John Jr. died as an infant around 1891, leaving William Wilson Awrey their only surviving male child.

⁶ "A Brief Summary of the History of South Hillsburgh" by Bennet & Dianna Root, 2001; "The Business Men & Women of Wellington County" by Dorothy McKinnon, WCHS essay contest submission #19, 1980.

⁷ Hillsburgh's Heyday, page 22.

⁸ Land Abstract Index: Erin Township, Volume 1, part 2, page 362.

⁹ MAP 744.

A 2004 architectural inventory undertaken by the Town of Erin Heritage Committee reports that a plaque at 9 Station Street indicates that the building was constructed in 1892. A photograph taken by Jeff Duncan on 20 April 2016 shows a gold-toned (possibly bronze) painted rectangular metal plaque with raised numerals mounted to the brick wall beneath and between a pair of windows. It's only visible text is the date "1892". As 19th-century homes would traditionally embed a datestone into the masonry of the structure itself, the plaque appears to be an add-on which may date to the latter part of the 20th century.

Tax records have not survived from the early 1890s to confirm the 1892 construction date, but the house appears to have been built around that time for John C. Awrey and his wife Elizabeth. An Erin Township tax assessment for 1895 lists John C. Awrey and his brother Isaiah as joint farmers of 117 acres on Lots 24 and Lot 25, Concession 7, 40 of which were cleared. Census records and directories for the early 20th century indicate his occupation alternately as a farmer and/or miller.

Local histories state that around 1894, John C. Awrey and his brother Isaiah restored / rebuilt with limestone, the old burned-out Gooderham grist mill just south of Station Street, and added a cider press.¹⁰ Dorothy McKinnon, in her 1980 essay about the history of Hillsburgh that was submitted to the Wellington County Historical Society's essay contest, stated that after the Awreys had the grist mill running, "a cider press was added to the mill. Men who have operated this mill were Donald McGill, Hughie McLachlan, [and] Miles Bacon... This mill is now a home for an artist." The location of the mill is shown on several plans of the bridge, dam, and ponds.

A photograph of Hillsburgh that is dated on one copy as 1900, and on another as 1902, clearly shows the house at 9 Station Street already constructed, and with little vegetation around it.¹¹ Other photos in the WCMA identify Isaiah Awrey's house nearby, on the Main Street end of the Station Street bridge, behind the church.¹²

The 1906 Historical Atlas of Wellington County offers two views of the area in question. Its map of Hillsburgh village shows the parcel of land between the pond, Station Street, and the railway divided into several lots with two closed streets running through them.¹³ The larger map of Erin Township shows the location of the streets, ponds, and railway at Hillsburgh, and the borders of each farm in the township.¹⁴ On farm properties, driveways have been indicated with a dotted double line, and farmhouses have been represented by black squares. This map does show a house on Station Street in the approximate location of the 9 Station Street house.

On 23 June 1909, Isaiah Awrey and his wife quit their claim on the lots to John C. and Elizabeth Awrey. A datestone on the current garage indicates that that building was

¹⁰ Hillsburgh's Heyday, page 22.

¹¹ ph 31952.

¹² ph 31951 and ph 36458.

¹³ 1906 Historical Atlas of Wellington County, page 80.

¹⁴ 1906 Historical Atlas of Wellington County, page 94.

added to the property in 1913. Photographs from the 19teens and 1920s show a clear view across the pond with the 9 Station Street property increasingly obscured by trees that border the shore by the house.¹⁵ These were likely planted around the shoreline in the early 1900s.

The ponds on either side of the Station Street bridge, which originally formed as a result of milling enterprises, were by 1902 owned by the Caledon Mountain Trout Club who stocked them with trout and maintained fishing rights to them.¹⁶ The 1906 Atlas indicates that the Caledon Mountain Trout Club also owned property in Erin Township, just north of Hillsburgh, along with that which they continue to own in Caledon Township. The Caledon Mountain Trout Club has donated their early records, including information relating to their properties in Erin Township, to the Archives of Ontario.

John C. Awrey worked at the mill, farmed land with his brother, and in 1926, also served the Township of Erin as poundkeeper.¹⁷ Three years later, his wife Elizabeth passed away in Hillsburgh. Her obituary notes that she had lived in the village since 1890, and that her adult children were by 1929 scattered throughout the United States and Canada, with the exception of Wilson, who was living at home with his parents. Elizabeth died of complications relating to Influenza and Pneumonia.

John C. Awrey passed away due to the same illnesses the following year, on Easter Sunday, 20 April 1930. His death notice specifies that he died at home, which his death registration explains was on Station Street. His obituary described him as one of Hillsburgh's oldest resident for he was 79 years old. In his will, John C. Awrey left money to his daughters, and unspecified real estate holdings to his son William Wilson Awrey. It took five years before his executors transferred the land to W.W. Awrey in 1935.

William Wilson Awrey was born and raised at his parents' homes in Erin Township and Hillsburgh. His obituary notes that he spent some time as a young man in New Ontario, and was living in Harris, Saskatchewan in 1917 when he was drafted into service during the First World War under the Military Service Act of 1917.¹⁸ Back home in Ontario, in 1924, William Wilson Awrey married Elena Maud McCullough of Guelph, but the marriage took place in York County, and I found no reference to a celebration having occurred at the house in Hillsburgh where he had grown up. They afterwards raised a large family in Hillsburgh of five sons (Milton, Woodrow, Roland, Orval, and Eden) and one daughter (Merel). Old photographs of the house and grounds are likely now in the possession of the descendants of these children.

William Wilson Awrey maintained the house in Hillsburgh, but in January 1943 began commuting to Brantford to help with "war work," likely in a factory. After an accident at work, he was taken to the Brantford Hospital where he died at the age of 57 on 21

¹⁵ ph 14260 and ph 31948.

¹⁶ MAP 252.

¹⁷ Acton Free Press, 01 April 1926, page 4.

¹⁸ Erin Advocate, 30 September 1943, page 5; WWI Service files at Library and Archives Canada.

September 1943. His obituary noted that he was a member of the Orange Lodge of Hillsburgh. His Estate paid off the mortgages on the Hillsburgh property in 1945. His wife continued to live in Hillsburgh,¹⁹ but further research is required to determine if she lived at 9 Station Street, and to determine subsequent owners and occupants in the ensuing years.

The ponds that give the property at 9 Station Street its picturesque location had existed in the village since the 1850s when the Gooderham Mill dam was first established. The bridge and dam at Station Street, which separate the upper and lower ponds, has over the years been beset by the various problems that aging structures face. Whether on purpose or by happenstance, around 1930 the upper pond was drained, as a photograph from the period shows women walking the tree-stump-lined lake bed.²⁰ There was also danger in the beauty of that area. In 1937, 10-year-old Robert Murray Barden drowned in the upper pond.²¹ Isaiah Awrey's daughter also recalled that in the early 20th century, "her father...rescued a boy pushed in at the mill race. He also pulled out Elmer, her brother, by the overcoat from the deep waters of the Upper Pond. When her brother Lloyd was three or four years old he had walked in up to his shoulders before her mother ran in and saved him."²²

An undated slide taken by geographer, Fred Dahms, likely in the 1970s, shows the addition of the two-storey collonade on the east side of the house.²³

Victor Bayko and his wife lived at 9 Station Street from at least 1995, though more research is needed. Online sources (see printouts) suggest that he and his wife were curling enthusiasts who contributed funds to the Georgetown Hospital. Bayko participated in a 2012 meeting to express his concerns regarding the Station Street bridge and dam. By June of that year, there were fears that both bridge and dam would need to come out, causing the mill pond to drain. The Erin Heritage Committee urged local government to preserve the pond for its historical significance, noting its longevity and historical importance as a place of local industry, recreation and tourism. They noted that the Awrey brothers had years before constructed a wharf, bandshell, and pavilion along the north shore of the upper pond.

The house was listed for sale in 2014, and the listing modified in April 2015. It describes a two-storey detached house of double brick construction with a living room, family room, dining room, two kitchens, three bedrooms, two bathrooms, and an office, with a full unfinished basement, and detached 3-car garage. It included a fenced swimming pool and gardens.

In the fall of 2015, the Corporation of the County of Wellington purchased the 9 Station Street property, likely from Victor Bayko, with a mind to using the site for a new

¹⁹ Federal rural list of electors, 1949, Wellington North, polling division 7, Erin Township (Hillsburgh).

²⁰ ph 36459.

²¹ Ontario death registrations, 1937; Hillsburgh's Heyday, page 12.

²² Hillsburgh's Heyday, page 12.

²³ ph 39818

Hillsburgh Library. They made a public announcement about the purchase which was celebrated in an article that appeared in the Wellington Advertiser.²⁴ It notes that “Wellington County has purchased an 1892 farmhouse along with the adjacent property and pond”, and that the pond, dam, and Station Street bridge were in the process of undergoing an environmental assessment.

At the end of April 2016, Erin Township Councillor, Jeff Duncan, ran into former owners, Vic and Mrs. Bayko. Jeff noted in an email of 30 April that, “They indicated the old bell that is on the end of the walkway on the porch was not original to the house. They bought it at an auction sale in Glen Williams several decades ago.” Jeff also noted that Mr. Lee Tocher owned the property before the Bayko family, and provided contact details for both.

²⁴ “County unveils location for new Hillsburgh library, Wellington Advertiser, 23 Oct. 2015.

Architect presents two innovative design concepts for new library

By Phil Gravelle, for the Advocate

The new Hillsburgh Library could have glass walls to enable attractive views of the millpond, while preserving the brick façades of the 1892 heritage house that Wellington County purchased last year.

Paul Sapounzi, a partner at +VG Architects, has presented preliminary concepts for the new branch, which will replace the existing facility in 2017.

"We're incredibly excited about this project," said Sapounzi. "It would be a great idea for us to use this entire peninsula as an event space for the local community, if not for all of Wellington County as a showpiece."

On April 13, he spoke to members of the County Library Board, meeting in the house at 9 Station Street to get a feel for the property. The project cost is estimated at over \$4 million, including acquisition of the land and pond.

An addition will be built, roughly twice the size of the house, but the library will still be relatively small, about 6,000 sq. ft. The interior walls and the floors of the second storey will likely be removed, creating a large, high open space. Having everything on one level eliminates the need for space-consuming stairways and elevators, and the difficulty of supervising activities in small rooms.

As Option 1, the entire addition could be on the pond side of the house, creating a long-shaped complex. Option 2 would be to add the new space on three sides of the house, creating more of a square shape.

Cont'd on page 4

The Advocate, April 20, 2016

Library could be a showpiece for the county

Cont'd from page 1

Arriving visitors would see the front brick façade, flanked by modern architecture. The attractive back façade would become an interior wall, with the brick exposed. "From the outside at night, the building would look like a warm lantern," said Sapounzi.

This option would also eliminate the need to insulate three of the old walls to modern standards.

Both options have a large "conservatory look" glass-walled room facing the pond. "I want people to feel like they are reading a book in a park by a lake - it could be one of the greatest rooms in Wellington County," said Sapounzi.

The room could be for meetings, events and performances. There would be sliding glass doors out to a patio that could be used as a stage, with the audience either inside the glass room,

or on the opposite side, out on the grass.

It has not been decided whether to preserve the tall white pillars - they were not part of the original house. The plan is to have a drop-off driveway at the front, and a parking lot for perhaps 50 cars on the other side.

The architect is incorporating public suggestions from comment cards and emails. The building will welcome users of the nearby Elora Cataract Trailway, possibly with convenient access to washrooms and a bicycle parking zone.

They are not sure what to do with the concrete pool. There is also a garage building, which could house a kitchen to serve events. There could be raised gardens and outdoor art displays.

The County hopes to have a trail around the pond, part of the Riverwalk

now being studied for Erin village and Hillsburgh.

There's also an Environmental Assessment in progress that will present options for improving the function of the dam and pond.

"This is a dream property," said Jana Burns, Wellington's Director of Economic Development. "It is an experiential site. We're trying to attract visitors and potentially new residents to Wellington County."

"We could have not just educational components linked to the library programming, but have bigger, tourism-related events."

+VG Architects (The Ventin Group) is known for its historical restoration work, including projects at the Wellington County building, Queen's Park, Toronto's Old City Hall, the Old Don Jail, Union Station and the Osgoode Hall Atrium.

Keeping the past alive at Puslinch library branch

by Mike Robinson

ABERFOYLE - Finding out about some of the successes of Puslinch residents will now be as simple as heading to the local library.

On April 20 Puslinch met with recreation committee member Daina Makinson and Puslinch library branch supervisor Neil Arsenault.

Makinson said when she started on the committee one of the first things discussed was the location of trophies formerly housed at the Puslinch recreation centre.

As a result of renovations,

many of those trophies had gone back to the original owners/organizations and questions were raised whether all of the trophies were able to come back to the community centre.

Makinson offered her services to create a photo book ... if someone could find the trophies and photograph them.

After a bit of investigation the trophies were located and photographed.

Makinson thanked those who assisted her in the process, especially the current trophy owners who welcomed volunteers into their homes to photograph the trophies.

Makinson also thanked the recreation committee for its input and assistance.

"Once the book was made, the question was where it was going to live," she said, adding it was suggested the Puslinch branch of the Wellington County Library be approached.

"It is my hope that this book will be enjoyed by many people for generations to come," she said.

Arsenault thanked those who took the time to contribute



Trophy - Puslinch library branch supervisor Neil Arsenault, left, and Puslinch recreation committee member Daina Makinson, centre, with Puslinch Mayor Dennis Lever for a presentation on the future location of the Township of Puslinch Trophy Book.

photo by Mike Robinson

lection.

"Our plan is to catalogue

to come in and look at."

Arsenault added the intent

Retirement Tea

After 23 years of
Library Service
BEV PICKEN
Erin Branch Supervisor
IS RETIRING

Please join us as we celebrate
Bev's many years of service with an
open house, at the
Erin Branch
of The Wellington County Library,
on Saturday, May 28
drop in from 11am-2pm
Cake Cutting at 12:30





Corporation of the County of Wellington Planning Committee Minutes

May 12, 2016
County Administration Centre
Keith Room

Present: Warden George Bridge
Councillor Andy Lennox (Chair)
Councillor Allan Alls
Councillor Don McKay
Councillor Shawn Watters

Staff: Kim Courts, Deputy Clerk
Gary Cousins, Director of Planning and Development
Ken DeHart, County Treasurer
Mark Paoli, Manager, Policy Planning
Jameson Pickard, Planner
Sarah Wilhelm, Planner
Scott Wilson, CAO

Also Present: Ken Roth, Councillor, Township of Puslinch

1. Call to Order

At 9:15 am, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Planning Financial Statements as of April 30, 2016

1/5/16

Moved by: Warden Bridge

Seconded by: Councillor McKay

That the Planning Financial Statements as of April 30, 2016 be received for information.

Carried

4. OPA 99 Growth Forecast and Second Unit Updates Official Plan Amendment

2/5/16

Moved by: Councillor Alls

Seconded by: Councillor Watters

That County Council adopt the OPA 99 Growth Forecasts and Second Unit Policy Updates.

Carried

5. OPA 98 Drinking Water Source Protection Official Plan Amendment

3/5/16

Moved by: Warden Bridge

Seconded by: Councillor Watters

That County Council adopt the OPA 98 Drinking Water Source Protection Update.

Carried

6. Delegation of Planning Authority

4/5/16

Moved by: Councillor McKay

Seconded by: Councillor Alls

That staff prepare the necessary by-law to provide the Director of Planning and Development the authority to designate, in writing, a Planning Manager to serve as Acting Director; and

That the Acting Director may exercise the delegated planning authority in his absence.

Carried

7. 2016 Trail Update

5/5/16

Moved by: Councillor Alls

Seconded by: Warden Bridge

That the 2016 Trail work plan be received for information; and

That the County of Wellington, in concert with the Region of Waterloo re-appoint the following persons to the Kissing Bridge Trailway Advisory Board for three-year terms ending December 31, 2018:

Mike Curtis, Guelph Hiking Trail Club

Bill Mungall, Guelph Hiking Trail Club

Lorne MacKinnon, Guelph Hiking Trail Club – Millbank Section (non-voting member)

Nick Wetzel, Golden Triangle Snowmobile Association

Bob Orth, Golden Triangle Snowmobile Association (alternate)

Derek Kidnie, Linwood and District Lions Club

Arthur Woods, Lions Club of Elmira (alternate); and

That the 2015 Annual Report of the Kissing Bridge Trailway Advisory Board be received for information.

8. Adjournment

At 9:35 am, the Chair adjourned the meeting until June 9, 2016 or at the call of the Chair.

Andy Lennox
Chair
Planning Committee



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Planning Committee
From: Mark Paoli, Manager of Policy Planning
Date: Thursday, May 12, 2016
Subject: **OPA 99 Growth Forecast and Second Unit Updates Official Plan Amendment**
- Summary of Comments and Recommended Revisions

1.0 Background:

In accordance with the *Planning Act*, in March, 2016 the Draft OPA 99 - Growth Forecast and Second Unit Policy Updates Amendment were circulated to prescribed agencies, and individuals who requested Notice, and a Public Meeting was held and lightly attended. No one spoke in opposition to the proposed Amendment at the Public Meeting (the Minutes are included in Attachment 'A').

This report is to summarize the comments that have been submitted, and the main revisions that are proposed by staff. The comments are shown in table form in Attachment 'B', and are available, in full, at the Planning Department. Staff recommendations relative to the comments are also shown in Attachment 'B'.

2.0 Purpose of the Amendment:

The province has extended the Places to Grow forecasts to the years 2036 and 2041, and requires the County to allocate the growth to local municipalities. Another recent growth-related change is that the Planning Act requires Official Plans to provide a broader policy basis to authorize second units. The purpose of this Amendment is to bring the County Official Plan into conformity with these requirements, which will also:

- Provide the County and local municipalities with the ability to do long range planning for growth; and
- Provide opportunities to improve housing affordability.

3.0 Discussion:

Most comments were supportive of the overall policy direction of OPA 99.

A common theme in the Conservation Authorities' comments was that second units and garden suites should not be allowed in hazardous lands. Hazardous lands are part of the 'Core Greenlands' designation in the County Official Plan and consist mainly of areas subject to flooding hazards and erosion hazards.

For second units, we are in agreement with this point because existing uses are a permitted use in hazardous lands. In the absence of additional policy, a second unit could be established in an existing

dwelling or ancillary building or structure, and this would increase the risks associated with the flooding or erosion hazards. Accordingly, we incorporated the following into the Final Draft of OPA 99, such that:

- A second unit will not be allowed in a dwelling located in hazardous lands; and
- A second unit will not be allowed in an ancillary building or structure located in hazardous lands.

For garden suites, given that the current Official Plan already does not permit a garden suite in hazardous lands, we do not see the need to duplicate the existing policy framework.

3.0 Conclusion:

With the proposed amendment, the County Official Plan will be in conformity with Amendment No. 2 to the Growth Plan for the Greater Golden Horseshoe, and will be current with provincial legislation regarding second units and garden suites. Revisions have been recommended where we are in agreement with comments received. Based on these revisions, staff is satisfied that the Final Draft of OPA 99 is ready to be adopted by County Council for Approval.

The Final Draft of OPA 99 Growth Forecast and Second Unit Policy Updates is posted online at:

<http://www.wellington.ca/en/residentservices/Growth-Forecast-Amendment--OPA-99-.asp>

Recommendation:

That County Council adopt the following resolution:

THAT OPA 99 Growth Forecasts and Second Unit Policy Updates be Adopted.

Respectfully submitted,



Mark Paoli
Manager of Policy Planning

Attachment 'A'

Public Meeting Minutes

**Public Meeting Minutes
Growth Forecast & Second Unit Policy Updates OPA 99
Thursday, April 21, 2016
8:30 pm
Wellington County Museum and Archives
Aboyne Hall**

COUNTY PLANNING COMMITTEE MEMBERS PRESENT

Councillor Andy Lennox (Chair)
Councillor Don McKay
Councillor Shawn Watters
Councillor Allan Alls

ALSO PRESENT

Jamie Cook, Watson & Associates
Bernie Hermesen, MHBC Planning
Catherine Pan, Sorbara Group
Jeff Solly, Sorbara Group
Don Fisher, Councillor, Township of Centre Wellington

COUNTY STAFF PRESENT

Kim Courts, Deputy Clerk
Gary Cousins, Director of Planning and Development
Marl Paoli, Manager of Policy Planning
Jameson Pickard, Planner
Aldo Salis, Manager of Development Review

CALL TO ORDER

Chair Lennox welcomed everyone and called the meeting to order at 8:30 pm.

INTRODUCTIONS

Chair Lennox introduced the Planning Committee members and staff in attendance.

PURPOSE OF THE MEETING

Chair Lennox indicated that the County of Wellington is holding this public meeting to present and receive public input regarding a proposed amendment to the Wellington County Official Plan to update the population, household and employment forecasts to extend to 2036 and 2041, and revise related text; and to update policies for second units to comply with changes to the Planning Act.

PRESENTATION OF PROPOSED OFFICIAL PLAN AMENDMENT 96

Chair Lennox invited Mr. Mark Paoli, Manager of Policy Planning and Mr. Jameson Pickard, Planner to come forward to present the proposed County Official Plan, Growth Forecast and Second Unit Policy Update OPA 99. Mr. Paoli explained that the County is responsible for allocating the growth forecast, in consultation with local municipalities.

Mr. Paoli gave an overview of the updated forecasts of the Growth Plan for the Greater Golden Horseshoe that the Province updated in 2013. The forecast anticipates strong growth compared to historical trends and some factors that are expected to contribute to this include:

- Location advantages
- Rising residential and employment land prices in the Greater Toronto Area, Guelph and Waterloo Region
- Land supply for the long term is largely in place in most communities
- Existing and planned servicing capacities
- Attractive Communities

Mr. Pickard explained that the Planning Act changes requires municipalities to have Official Plan Policies that authorize the use of second units in single detached, semi-detached, rowhouse dwellings, and ancillary buildings and structures.

Mr. Pickard advised that a staff report about public input on OPA 98 and any recommended revisions would be prepared for the Planning Committee and County Council for consideration in May or June 2016. Mr. Paoli added that the Second Unit parts of OPA 99 are not subject to appeal to the Ontario Municipal Board.

PUBLIC QUESTIONS AND COMMENTS

Mr. Bernie Hermesen of MHBC commented that he and the Sorbara Group were in support of the population projections and allocations across the urban centres in the County.


CLOSING


Chair Lennox thanked everyone for attending and noted that those who have signed-in and have included their full mailing address will receive a notice of decision. He then declared the public meeting adjourned at 8:42 pm.

Attachment 'B'

Summary of Comments and Recommendations

Agency/Date	Main Comment(s)	Recommendation(s)
LOCAL MUNICIPALITIES		
Town of Minto April 1, 2016	Resolution: THAT Council of the Town of Minto receives the Source Water & Building Assistants report on the proposed Official Plan Amendment OP-2016-02: Amendments #98 and #99 for information, and advised that they had no further comments on the proposed amendments.	No changes requested.
Township of Guelph/Eramosa April 21, 2016	<ul style="list-style-type: none"> The Township is supportive of updating the Wellington County Official Plan to comply with the Growth Plan and Provincial Policies. The Township is supportive of updating the Wellington County Official Plan to comply with the Planning Act second unit policies. The Township is supportive of the proposed forecasts for population, households and employment to 2041. The Township requests to continue to be involved in discussions as forecasts are further refined in the future. 	No changes requested.
LANDOWNERS		
Cuesta Planning Consultants March 21, 2016	<p>Re: Future phases of the Clark- Heinmiller subdivision (Growth Forecast) ...retained by Ann Clark and Barry Heinmiller to process a plan of subdivision on land in the Palmerston Settlement area. A draft plan has been submitted by our office for phase one of the development. Allowances have been made in the submitted draft for further phases. Expansion of the settlement area to include further phases was put on hold as the result of the Ministry of Municipal Affairs' concerns. We want to be assured that the population projections will facilitate further phases of the Clark-Heinmiller subdivision.</p> <p>Re: Second units I am of the opinion that second units should only be considered on full municipal services. Farm help residences would be an exception. Also, you may want to delete "alternative" from Section 4.4.6. Secondary Units, as the word is redundant. Alternative is also singular. Second units have some merit but should definitely be on full municipal services in order to minimize over development on septic tanks and the beds</p>	<p>No changes requested. Population forecast would support some future expansion of the Palmerston Urban Centre.</p> <p>No change recommended. The current Official Plan permits accessory units in the rural area. Intent is to provide greater flexibility for the establishment of second units.</p>
Bernie Hermesen, MHBC Planning April 21, 2016 Public Meeting	On behalf of Sorbara Group, in support of the population projections and allocations across the urban centres in the County.	No changes requested.

Agency/Date	Main Comment(s)	Recommendation(s)
CONSERVATION AUTHORITIES		
Saugeen Valley Conservation Authority April 15, 2016	<p>“SVCA staff do not have any comments relating to the Growth Forecast portion of the proposed amendment.</p> <p>SVCA staff have concerns with the proposed changes relating to second units. While it may not be the intent, the proposed amendment could allow for a second unit within a building or structure located within The Greenlands System. SVCA staff are of the opinion that allowing for a second unit within The Greenlands System may not be appropriate in all instances, as existing hazards could be aggravated. In order to ensure the proposed amendment is in conformity with the Provincial Policy Statement (PPS 2014), SVCA staff recommend that wording be included in the proposed amendment that would prevent second units within The Greenlands System.”</p>	 <p>See Report Discussion</p>
Grand River Conservation Authority April 15, 2016	<p>“We have reviewed the circulated material and can advise that the GRCA has no objection to the proposed Growth Forecast and Second Unit Policy Updates.</p> <p>We suggest that the second unit policy updates prohibit second dwelling units where the dwelling or accessory structure is located within a one zone floodplain. We note that the definition of development under the County OP or Township Zoning By-laws may not capture situations where second units are added without any modifications to an existing structure. GRCA’s policies for administering Ontario Regulation 150/06 prohibit additional residential units in existing dwellings located in a one zone floodplain due to the additional risk to life.</p>	
Conservation Halton April 15, 2016	<p>Section 4.4.6.1 <i>Second Units Within a Main Residence</i>, it lists the provisions that must be addressed in order to have a second unit within a main residence. Subsection f) specifies with what codes and regulation the second unit must comply. As the Conservation Authorities Act is applicable law, Staff recommends listing the applicable Conservation Authority regulations in this section. Conservation Halton’s Regulation is Ontario Regulation 162/06.</p> <p>Under section 4.4.7 Garden suites, staff recommend rewording subsection e) to read: “ the provision of a satisfactory site plan and/or [report] which illustrates how items a) to d) above, and any other matters deemed necessary by the municipality and appropriate conservation authority, have been addressed;”. Including the conservation authorities as a relevant regulating body to be addressed within the COPA insures that anyone doing due diligence prior to applying for a second unit or garden suite will know to contact their local conservation authority.</p>	

Agency/Date	Main Comment(s)	Recommendation(s)
CONSERVATION AUTHORITIES...continued		
Maitland Valley Conservation Authority April 15, 2016	<p>Re: Growth Forecast – No concerns</p> <p>Re: Second Units It is MVCA’s opinion that permitting Second units within areas of natural Hazards could aggravate the existing hazard and/or potentially pose additional risk to public health or safety or of property damage if permitted without regard to section 5.4.3 of the official plan. As such, MVCA recommends the addition of the following text to item 4 of OPA #99.</p> <p>4.4.6.1 Second Units Within a Main Residence One second unit may be allowed in a single detached, semi-detached or rowhouse dwelling on a property, provided that a second unit does not already exist on the property. Local Municipalities may enact zoning provisions to address the following matters: <i>i) that the second unit shall only be permitted in accordance with Section 5.4.3 Hazardous Lands</i></p> <p>4.4.7 Garden Suites Subject to Section 13.4 of this Plan a garden suite may be allowed provided it is established near the farm building and/or main residence on a property and adequate water supply and sewage disposal systems are available.</p> <p>In the case of garden suites, Local Municipalities may enact zoning provisions to address the following matters: <i>e) The garden suite shall only be permitted in accordance with Section 5.4.3 Hazardous Lands</i> e)f) the provision of a satisfactory site plan and/or other plans or technical studies as required by the municipality, which illustrates how items a) to d)e) above, and any other matters deemed necessary by the municipality, have been addressed; and, f)g)</p>	 <p>See report discussion.</p>

Agency/Date	Main Comment(s)	Recommendation(s)
ADJACENT MUNICIPALITIES		
Region of Halton April 1, 2016	<p>...note that the projections are in keeping with the forecasts as set out in Amendment 2 (2013) to the Growth Plan for the Greater Golden Horseshoe, 2006. We are also in accord with the methodology for the updated growth forecasts as detailed in the consultant's report.</p> <p>We have no specific comments concerning the update to the second unit policies at this time. Please note however, that Planning policy staff of Halton Region is supportive of the policy directions the County of Wellington is taking to strengthen its second unit and garden suite provisions to increase affordable housing opportunities for its residents.</p>	No changes requested.
City of Guelph April 15, 2016	<p>Rockwood is served by the City of Guelph's Sewage treatment Plant and the city has committed sewage treatment to meet the existing 2031 growth forecast for Rockwood, While treatment capacity has been committed, the City does not have sufficient information at this time to confirm that the sanitary sewer collection systems (pipes) has sufficient capacity to accommodate the projected growth.</p> <p>At this time, our concern is that the proposed city wide water and waste water infrastructure upgrades have been recommended based on the population and growth projections consistent with the 2014 Development Charges Background Study. The City has analyzed its future infrastructure requirements based on the Rockwood community having a population of roughly 4,511 people. These projections were applied during the original City of Guelph Water and Wastewater Master Plan completed in 2008. The information from 2008 Master Plan was carried forward during 2014 DC Background Study as this was the data available to the City at that time, Proposed changes to population projections in the Rockwood community and the associated Downstream impacts on the City if Guelph's sanitary sewer infrastructure will need to be analyzed in order to determine if there are any constraints or recommended improvements.</p> <p>Prior to OPA#99 being considered for approval, we request that the analysis of the sanitary sewer collection system to accommodate the projected growth for Rockwood be undertaken and, if necessary further discussion regarding potential constraints or recommended improvements occur.</p>	No change recommended. The servicing of Rockwood is governed by an agreement between the Township of Guelph/Eramosa and the City of Guelph. The City's concerns have been forwarded to the Township for consideration.



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Planning Committee
From: Mark Paoli, Manager of Policy Planning
Date: Thursday, May 12, 2016
Subject: **OPA 98 Drinking Water Source Protection Official Plan Amendment**
- Summary of Comments and Recommended Revisions

1.0 Background:

In accordance with the *Planning Act*, in March 2016, the Draft OPA 98 Drinking Water Source Protection Amendment was circulated to prescribed agencies, and individuals who requested Notice, and a Public Meeting was held. No one spoke in opposition to the proposed Amendment at the Public Meeting (the Minutes are included in Attachment 'A').

This report is to summarize the comments that have been submitted, and the main revisions that are proposed by staff. The comments are shown in table form in Attachment 'B', and are available, in full, at the Planning Department. Staff recommendations relative to the comments where applicable are also shown in Attachment 'B'.

2.0 Purpose of the Amendment:

Five Source Protection Plans have been approved in Wellington County. The overall goal of the Source Protection Plans is to protect drinking water sources. The purpose of this Amendment is to bring the County Official Plan into conformity with the significant threat policies in the Source Protection Plans. This mainly involves:

- New mapping that shows the areas in which the relevant source protection policies apply;
- Adding specific policies where they apply from each of the Source Protection Plans; and
- Setting out the role of the Risk Management Official in the planning process.

3.0 Discussion:

The majority of comments received, including an extensive set of comments from the province, provided useful suggestions for revisions that would clarify the policies, and were incorporated into the Final Draft of the Amendment (see Attachment 'B').

There are a few areas where we are not recommending changes.

- The Ministries of Municipal Affairs and Housing and Environment and Climate Change noted that the Provincial Policy Statement requires highly vulnerable areas and sensitive groundwater recharge areas to be shown on Official Plan Schedules. These are not included in OPA 98 because there are no applicable significant threat policies in the Source Protection Plans. The inclusion of highly vulnerable areas and sensitive groundwater recharge areas and the related policy framework will be reviewed as part of an upcoming broader amendment to address the 2014 Provincial Policy Statement.
- The Ministries of Municipal Affairs and Housing and Environment and Climate Change recommended that Table 9 be revised by removing the references to vulnerability scores. Our view is that the vulnerability scores are useful to understanding the policies and should be retained. We have recommended corrections to typographical errors on the vulnerability scores, and adding a description of what the vulnerability scores mean.

3.0 Conclusion:

With this proposed amendment, the County Official Plan will conform with the Source Protection Plan significant threat policies that apply within Wellington County. Recommended revisions to the amendment are in broad agreement with almost all of the comments received. Based on these revisions, staff are satisfied that the Final Draft of OPA 98 is ready to be Adopted by County Council.

The Final Draft of OPA 98 is posted online at:

<http://www.wellington.ca/en/business/Drinking-Water-Source-Protection-OPA-98.asp>

Recommendation:

That County Council adopt the following resolution:

THAT OPA 98 Drinking Water Source Protection be Adopted.

Respectfully submitted,



Mark Paoli
Manager of Policy Planning

ATTACHMENT 'A'

PUBLIC MEETING MINUTES

Public Meeting Minutes
Source Water Protection OPA 98
Thursday, April 21, 2016
7:00 pm
Wellington County Museum and Archives
Aboyne Hall

COUNTY PLANNING COMMITTEE MEMBERS PRESENT

Councillor Andy Lennox (Chair)
Councillor Don McKay
Councillor Shawn Watters
Councillor Allan Alls

ALSO PRESENT

Kelly Linton, Mayor, Township of Centre Wellington
Don Fisher, Councillor, Township of Centre Wellington
Pierre Chauvin, MHBC
Bernie Hermesen, MHBC
Christine Furlong, Triton Engineering

COUNTY STAFF PRESENT

Kim Courts, Deputy Clerk
Gary Cousins, Director of Planning and Development
Kyle Davis, Risk Management Official
Marl Paoli, Manager of Policy Planning
Jameson Pickard, Planner
Aldo Salis, Manager of Development Review

CALL TO ORDER

Chair Lennox welcomed everyone and called the meeting to order at 7:00 pm.

INTRODUCTIONS

Chair Lennox introduced the Planning Committee Members and staff in attendance.

PURPOSE OF THE MEETING

Chair Lennox indicated that the County of Wellington is holding this public meeting to present and receive public input regarding a proposed amendment to bring the Wellington County Official Plan into conformity with the relevant policies and map schedules of approved Source Protection Plans.

PRESENTATION OF PROPOSED OFFICIAL PLAN AMENDMENT 98

Chair Lennox invited Mr. Mark Paoli, Manager of Policy Planning to come forward to present the proposed County Official Plan, Drinking Water Source Protection, OPA 98. Mr. Paoli explained that the purpose of the proposed Official Plan Amendment is to ensure that the County Official Plan conforms with the applicable significant threats and land use policies.

Mr. Paoli advised that there would be greater overall protection of municipal drinking water supplies and the Official Plan changes would have the following effects for:

Farmers

- The vast majority of farmland is outside of the Wellhead Protection Areas and Issue Contributing Areas.
- Within these areas, most threat activities can be addressed through risk management.
- Based on desktop analysis, there are about 20 properties in the red area where some activities are likely to be prohibited.

Home Owners

- Residential uses exempt for the most part with exception of home industries.

New Businesses

- Majority of greenfield employment areas are outside of Wellhead Protection Areas and Issue Contributing Areas.
- Threat activities can usually be addressed through risk management plans.

Mr. Paoli advised that a staff report about public input on OPA 98 and any recommended revisions could be prepared for the Planning Committee and County Council for consideration in May or June 2016.

PUBLIC QUESTIONS AND COMMENTS

Councillor Don McKay asked if the owners of the 20 farm properties in the red area had been notified. Kyle Davis, Risk Management Official, advised that a number have been notified through previous contact with local municipality or Source Protection Area staff. The remainder will be contacted through the communications plan that has been developed for agriculture.


CLOSING

Chair Lennox thanked everyone for attending and noted that those who have signed-in and have included their full mailing address will receive a Notice of Decision. He then declared the public meeting adjourned at 7:22 pm.

ATTACHMENT 'B'

SUMMARY OF COMMENTS AND RECOMMENDATIONS


Agency/Date	Main Comment(s)	Recommendation(s)
LOCAL MUNICIPALITIES		
Town of Minto April 1, 2016	Resolution: THAT Council of the Town of Minto receives the Source Water & Building Assistants report on the proposed Official Plan Amendment OP-2016-02: Amendments #98 and #99 for information, and advised that they had no further comments on the proposed amendments.	No changes requested.
Township of Puslinch April 14, 2016	<p>Council requested that consideration be given to the following:</p> <ul style="list-style-type: none"> It is proposed that a Salt Management Plan will be required as part of a complete application for developments that includes new roads and Parking areas for developments in specific WHPA's. If "required" as part of the planning process it suggests that they will be monitored by someone post approval. Who will be responsible for monitoring whether or not a salt management Plan is followed? And, if the Salt management Plan is not followed what action can be taken? Section 4.9.5.9 – Mineral Aggregate Resources states that "use and storage of recyclable and imported materials may be permitted subject to establishing, to the satisfaction of the County and local municipality, that these uses and materials do not pose a risk to groundwater quality" and "outdoor bulk storage of road salt is prohibited within all WHPA's". The wording of this section should be clarified to reflect the role and authority of the County and Local municipality. Consider inclusion of all communal wells in this policy framework. Rewording the third paragraph under section 4.9.5.12 to require "water systems operators" instead of "local municipality" to implement a program to establish a system of monitoring wells within the municipal well WHPAs. 	<p>This policy only applies within Erin. Salt management plan is typically part of a development agreement implemented at the discretion of the local municipality. No change recommended.</p> <p>These policies help to guide the development of aggregate site plans and should be retained. No change recommended.</p> <p>Technical basis on which to include does not exist at this time.</p> <p>Recommend change as suggested.</p>
Township of Guelph/Eramosa April 21, 2016	<ul style="list-style-type: none"> The Township is supportive of the proposed policies and schedules related to Source Water Protection. The Township requests to continue to be involved in discussions in the future. 	No changes requested.

Agency/Date	Main Comment(s)	Recommendation(s)
<p>Risk Management Official April 15, 2016</p>	<ul style="list-style-type: none"> • Section 4.9.5.1 and Table 9. A definition of WHPA D in the text, I believe would be helpful and provide complete context for the reader. Additionally, creation of transport pathways are required to be screened in WHPA D as well as the other well head protection areas and therefore, WHPA D are shown on the County Explore Wellington mapping system. • Section 4.9.5.1 Definition of Well Head Protection Areas is different than the definition at the OPA definition sections. The definitions should be the same or the definition in Section 4.9.5.1 (a plain language definition) should be followed by the official Clean Water Act definition. • Table 9 – typo for aquifer vulnerability score for WHPA B, WHPA C and WHPA E. WHPA B vulnerabilities range from 6 to 10. WHPA C vulnerabilities range from 2 to 8. WHPA E vulnerabilities range from 7 to 9 • Section 4.9.5.2, consider adding the wording (i.e. referencing the Table of Drinking Water Threats) used in Section 4.9.5.13 to the definition of prescribed threats. • Support Section 4.9.5.4 ...One minor addition, suggest adding spill response /prevention plans to the list of proposed management programs. This addition should also be carried forward in Section 4.5.9.13 (Communal Well Policy Areas). • Some minor wording differences between the Source Protection Plan policies as written in OPA 98 Section 4.9.5.5 and in the Source Protection Plan documents. Prior to finalizing the amendment, we should confirm the wording is exact. • 4.9.5.12, consider adding in consultation with the Risk Management Official to the bullet regarding education and outreach. • In Section 4.9.5.3 b), suggest we revisit wording to ensure this section clearly explains the land use based exemptions in some Source Protection Plans, the ability for local councils to pass by-laws under Section 55 of the Clean Water Act to exempt some land uses and the written direction policy in the Grand River Source Protection Plan. • Section 4.9.5.13 c), add wording that would direct the Risk Management Official to work in consultation with local municipalities and their Town or Township consulting engineers or hydrogeologists... 	 <p>Recommend changes as suggested</p> <p>Recommend wording be revised to clarify</p>

Agency/Date	Main Comment(s)	Recommendation(s)
SOURCE PROTECTION/CONSERVATION AUTHORITIES		
Credit Valley Conservation Authority April 4, 2016	Upon review of the proposed OPA, CVC finds it encompasses the intent of the CTC Source Protection policies, 2015 and has no further comment.	No changes requested.
Lake Erie Source Protection Region April 14, 2016	<p>Table 9, page 7:</p> <ul style="list-style-type: none"> • missing space between “2 to 10” Aquifer Vulnerability for WHPA-B • “The area” instead of “There area” for Time of Travel (TOT) description for WHPA-C • Duplication of words in description of WHPA-Q1: description should read: “The combined area that is the cone of influence of the well and the whole of the cones of influence of all other wells that intersect that area (Technical Rule 53.(1)) <p>Page 19, 4th paragraph: Outdoor bulk storage of road salt is (not in) prohibited ...</p> <p>Pages 24 and 25, definition of IPZ and WHPA: add “River” to Source description, i.e., (Source: Grand River SPP)</p>	Recommend changes as suggested
Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region April 14, 2016	On page 11 of the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Area, the following wording should be added under item b): ... new lots created through severance or subdivision “under the <i>Planning Act</i> ” shall only be permitted “by the planning approval authority” where the lots will be serviced by a municipal sewage system.	Recommend change as suggested

Agency/Date	Main Comment(s)	Recommendation(s)
SOURCE PROTECTION/CONSERVATION AUTHORITIES...continued		
Halton- Hamilton Source Protection Region April 14, 2016	<ul style="list-style-type: none"> • Pg. 6, item 4.9.5 – Source Water Protection instead of Sourcewater Protection • Pg. 6, item 4.9.5.1 –Wellhead Protection Areas instead of Well Head Protection Areas (Well head and Wellhead are both used within the document). • Pg. 6, Item 4.9.5.1 – Issue Contributing Areas instead of Issues Contributing Areas • Pg. 5- bullet #4- the suggested policy text includes the words “overlying vulnerable aquifers”. It is suggested that this should read “underlying vulnerable aquifers”. • Pg. 6- item 4.9.5 the Clean Water Act states its purpose as “ The purpose of the <i>Clean Water Act</i> is to protect existing and future sources of drinking water. 2006, c.22 s. 1.” There is no mention of “municipal” drinking water supplies...Please consider the removal of the word “municipal”. • Pg. 7 – 1st Paragraph – the description of a wellhead protection area should state... the potential to affect the quality <u>or</u> quantity of water... • Pg. 17- item 4.9.5.5 & Pg.18 item 4.9.5.7 – The names of the areas within our region include “Region” in the regulation, therefore, the header and text should be changed to “Halton Region and Hamilton Region Source Protection plan Areas” • Pg.20 – item 4.9.5.10a), 2nd paragraph- we would like to see changes to the schedules as soon as possible should a WHPA be redelineated to ensure users of the Official Plan are aware of the areas to which the policies apply. Also, not all changes to policies in source protection plans that municipalities are responsible to implement will require an amendment to the Official plan. For example education and outreach. Thus, a text change to “may” require an amendment rather than “will” require should be considered. • Pg.24 item 23 – It may be prudent to add definitions of vulnerability and vulnerability score as used on pg.7 in the Background Report to provide clarity to the reader of the policies that are specific to areas within certain vulnerability scores. • Pg. 18 item 4.9.5.7- The proposed text requires enhanced sewage treatment in Halton Region and Hamilton Region Source Protection Areas. This is just to clarify that there are no WHPA’s with a vulnerability score of 10 in our area of the County and the Halton- Hamilton Plan policies do not require enhanced treatment. 	<div data-bbox="1518 289 1980 1036" data-kind="parent" data-rs="2"> Recommend changes as suggested </div> <div data-bbox="1518 1133 1980 1198"> Add explanation of vulnerability score to 4.9.5.1 Vulnerable Areas </div> <div data-bbox="1518 1279 1980 1312"> Remove reference to Halton-Hamilton </div>

Agency/Date	Main Comment(s)	Recommendation(s)
PROVINCIAL MINISTRIES		
Ministries of Municipal Affairs and Housing; and Environment and Climate Change April 14, 2016	<p>RE: Official Plan Policies: The following MOECC staff comments include recommended text changes, additions (shown in red), and recommended deletions (shown as strikeouts) to the proposed policies in OPA 98.</p> <ul style="list-style-type: none"> RE: Table 9, Policy 4.9.5.1 Table 9, policy 4.9.5.1 summarizes different types of WHPAs, listing the time of travel and vulnerability scores. MOECC staff recommend that Table 9 be revised as follows: <ul style="list-style-type: none"> Delete “and Vulnerability Scores” from the title of Table 9. Delete the column titled “Aquifer Vulnerability”. The information on vulnerability scores is very technical in nature and some of the numbers in this column are not correct. The complete and accurate description of the vulnerability scores is found in the applicable Source Protection Plan and Assessment Report. If someone wants to know the basis for the vulnerability scores, they should refer to the Source Protection Plan and Assessment Report. The sentence preceding the title of Table 9 should be revised to read “Table 9 summarizes the time of travel factors that represents each WHPA.” Correct the title of the WHPA-Q section to read “Water Quantity” rather than “Water Quality” Revise the Time of Travel description for WHPA-Q1 as follows: “The combined area that is the cone of influence of the well, the whole of the cones of influence of the well, and the whole of the cones of influence of all other wells that intersect that area.” 	<div> <div>No changes recommended. Vulnerability to be retained as it is necessary to understand the basis of the policies</div> <div>Recommend changes as suggested</div> </div>

Agency/Date	Main Comment(s)	Recommendation(s)
PROVINCIAL MINISTRIES...continued		
<p>Ministries of Municipal Affairs and Housing; and Environment and Climate Change April 14, 2016</p>	<p>Policy 4.9.5.3 MOECC staff recommend the following revisions:</p> <p>“Significant drinking water threats within vulnerable areas are either prohibited or regulated in accordance with Sections 57 and 58 of the <i>Clean Water Act, 2006</i> and the applicable by Source Protection Plan policies. The significance of a prescribed drinking water threat depends on the characteristics of the activity and where the activity is occurring within a vulnerable area. The policies of the applicable Source Protection Plan set out whether a significant drinking water threat is to be prohibited or regulated within vulnerable areas. Appendix 4 to this Plan identifies where Source Protection Plans apply within the County of Wellington.”</p> <p>RE: Policy 4.9.5.3 b) Policy 4.9.5.3 b) states that a development application within a vulnerable area that involves a significant drinking water threat shall only be deemed complete if the Risk Management Official has issued a Section 59 Notice. MOECC staff recommend that policy 4.9.5.3 b) be revised to more accurately reflect the requirements under <i>the Clean Water Act</i>:</p> <p>“An application for development, redevelopment, or site alteration within a Wellhead Protection Area, Intake Protection Zone, or Issue Contributing Area vulnerable area that involves a significant where a drinking water threat could be significant shall only be deemed complete under the <i>Planning Act</i> if submitted with the Risk Management Official has issued a Section 59 Notice issued by the Risk Management Official, in accordance with the <i>Clean Water Act, 2006</i>, where applicable.”</p> <p>It appears that the County proposes to apply policy 4.9.5.3 b) to all land uses, whereas the GR Source Protection Plan excludes this requirement for residential uses and the SGSNBP Source Protection Plan applies this requirement to residential uses only where certain activates are involved.</p>	 <p>Recommend wording be revised to clarify</p>

Agency/Date	Main Comment(s)	Recommendation(s)
PROVINCIAL MINISTRIES...continued		
<p>Ministries of Municipal Affairs and Housing; and Environment and Climate Change April 14, 2016</p>	<p>RE: Policy 4.9.5.4 MOECC staff recommend that:</p> <ul style="list-style-type: none"> • Policy 4.9.5.4 should specify it only applies to WHPAs, IPZs and ICAs and not HVAs or SGRAs. • the term “disclosure report” should be revised to “Drinking Water Threat Disclosure Report” so that it is more descriptive of what type of a disclosure report is required. • Policy 13.15.5 should be revised by including “Drinking Water Threat Disclosure Report” as a study that may be required for a complete application. <p>RE: Policy 4.9.5.9 The 4th paragraph of policy 4.9.5.9 Mineral Aggregate Resources should be revised as follows: “Outdoor bulk storage of road salt is prohibited within all WHPAs.”</p> <p>RE: Policy 4.9.5.5 – Maitland Valley The policy includes a description of ‘existing’ as set out in the Source Protection Plan. MOECC staff suggest that the phrase “at the day this plan takes effect” be revised to “on the day the Source Protection Plan takes effect” to differentiate it from municipal plans.</p> <p>RE: Policy 4.9.5.5 – Saugeen Valley, Grey Sauble, Northern Bruce Peninsula</p> <ul style="list-style-type: none"> • Policy a) refers to “waste disposal activities”. MOECC staff recommend that this be changed to “waste disposal facilities”. • The policy includes a description of ‘existing’ as set out in the Source Protection Plan. MOECC staff suggest that the phrase “stated in the policy text” be revised to “stated in the Source Protection Plan policy text” to differentiate it from municipal plan policy text. <ul style="list-style-type: none"> • List A in the SGSNBP Plan includes three policies that appear to have not been incorporated into the policies proposed in OPA 98. MOECC staff recommend that the County consider whether these policies should be included in the OPA <ul style="list-style-type: none"> i. 02-11 dealing with evaluating existing stormwater management facilities to improve their functioning with respect to water quality; ii. 02-12 dealing with establishing or continuing programs for the separation of combined sewers to alleviate the amount of wastewater transported to wastewater treatment plants; and iii. 02-13 dealing with establishing or continuing programs for the reduction of infiltration of waste water into groundwater aquifers. 	<div data-bbox="1535 318 1650 1040" style="position: relative; height: 445px;"> <div style="position: absolute; top: 0; left: 0; right: 0; border-left: 1px solid black; border-right: 1px solid black; border-bottom: 1px solid black;"></div> <div style="position: absolute; bottom: 0; left: 0; right: 0; border-left: 1px solid black; border-right: 1px solid black; border-top: 1px solid black;"></div> </div> <p style="text-align: center;">Recommend changes as suggested.</p> <p>These were not included as they do not exist or will not be established within the applicable areas.</p> <p>Recommend adding policy.</p>

Agency/Date	Main Comment(s)	Recommendation(s)
PROVINCIAL MINISTRIES...continued		
<p>Ministries of Municipal Affairs and Housing; and Environment and Climate Change April 14, 2016</p>	<p>RE: Policy 4.9.5.5 – Credit Valley, Toronto and Region, Central Lake Ontario</p> <ul style="list-style-type: none"> • Policy a) refers to “use of land for waste disposal”. We recommend that this be revised to “waste disposal facility” or “waste disposal site”. • Policy g) appears to be intended to conform to CTC Source Protection Plan policy SWG-14... MOECC staff recommend that policy g) be revised to include WHPA-E areas. • Policy m) prohibits new parking lots greater than 2,000 square metres in surface area in specified vulnerable areas. Policy SAL-3 also includes a further prohibition that has not been incorporated into the OPA policy: the prohibition of new parking lots greater than 200 square metres in WHPA-A in an Issue Contributing Area for sodium or chloride where the application of road salt to roads and parking lots would be a significant drinking water threat. MOECC staff recommend that OPA policy m) be revised to conform to CTC policy SAL-3. • Policy o) requires a salt management plan in specified vulnerable areas where the application of road salt would be a moderate or low drinking water threat. SAL-10 applies to WHPA-B, C, D, E, HVA and SGRA areas. It is noted that policy o) does not apply this requirement to WHPA-D, HVA and SGRA areas. MOECC staff recommend that the County consider whether policy o) should be revised to also apply to WHPA-D, HVA, and SGRA vulnerable areas. • Policy q) i. addresses the protection of groundwater recharge in WHPA-Q2 areas. This policy appears to be intended to conform to CTC Source Protection Plan policy REC-1, which requires that new development for lands zoned low density residential (excluding subdivisions) or zoned agricultural implement best management practices with the goal to maintain predevelopment recharge. It is noted that policy q) i. only applies this requirement to agricultural lands. We recommend that policy q) i. be revised to include “low density residential lands, excluding subdivisions”. 	<p>Recommend changes as suggested.</p> <p>No change recommended. There are no Chloride ICAs in Erin.</p> <p>Recommend removing this policy as low and moderate threat policies are not required.</p> <p>Recommend change as suggested.</p>

Agency/Date	Main Comment(s)	Recommendation(s)
PROVINCIAL MINISTRIES...continued		
<p>Ministries of Municipal Affairs and Housing; and Environment and Climate Change April 14, 2016</p> <p>...continued</p>	<p>RE: Policy 4.9.5.5 – Credit Valley, Toronto and Region, Central Lake Ontario...continued</p> <ul style="list-style-type: none"> • Policy q) ii. applies to new commercial, industrial and institutional uses. It is noted that CTC Source Protection Plan policy REC-1, to which it appears this policy is intended to conform with, applies to new residential (excluding a detached dwelling), commercial, industrial, and institutional uses. MOECC staff recommend that policy q) ii. be revised to include new residential uses (excluding a detached dwelling). • CTC Source Protection Plan policy REC-1 sets out that settlement area expansions may only be approved as part of a municipal comprehensive review where it has been demonstrated that recharge functions will be maintained on lands designated significant groundwater recharge areas within WHPA-Q2. This policy has not been included in policy q), and therefore MOECC staff recommend that policy q) be revised to conform with this policy REC-1. <p>RE: Policy 4.9.5.5 – Halton-Hamilton Source Protection Plan Area</p> <ul style="list-style-type: none"> • The Halton-Hamilton Source Protection Plan includes policy T-9-C, which requires that, where possible, stormwater retention ponds are to be located outside of the vulnerable area where it would be a significant drinking water threat. This policy has not been included in the OPA and MOECC staff recommend it be revised to conform with policy T-9-C. • The Halton-Hamilton Source Protection Plan includes policy T-10-C, which requires that, where possible, septic systems that require environmental compliance approvals are to be located outside of the vulnerable area to ensure they will not be significant drinking water threats. This policy has not been included in the OPA and MOECC staff recommends that it be revised to conform with policy T-10-C. 	<p>No change recommended. Only detached dwellings are permitted in this part of Erin.</p> <p>Recommend change as suggested.</p> <p>No change recommended. No facilities of this type within the Halton-Hamilton WHPAs in Puslinch.</p>

Agency/Date	Main Comment(s)	Recommendation(s)
PROVINCIAL MINISTRIES...continued		
Ministries of Municipal Affairs and Housing; and Environment and Climate Change April 14, 2016 ...continued	RE: Official Plan Schedules: To improve consistency with PPS policy 2.2.1(e), all designated vulnerable areas within the County of Wellington should be shown on Official Plan schedules. Schedules B1 to B7, as proposed to be amended by OPA 98, identify WHPA-A, B, and Cs, IPZs, and ICAs. However, these schedules do not identify HVAs and SGRAs. HVAs and SGRAs are vulnerable areas as per the PPS, 2014, and should be identified as such in the Official Plan. Provincial staff recommends that these areas be shown on the appropriate schedules, and that Official Plan policy 4.9.5.1 be revised to indicate HVAs and SGRAs as vulnerable areas.	See Report Discussion

Agency/Date	Main Comment(s)	Recommendation(s)
ADJACENT MUNICIPALITIES		
Halton Region April 15, 2016	Regional Staff do not have any concerns with the proposed amendment.	No changes requested.
Town of Milton April 4, 2016	Town of Milton Staff has reviewed the above referenced circulation and has no outstanding concerns with the County official Plan amendment #98	No changes requested.
Town Halton Hills March 23, 2016	Requests notice of decision.	No changes requested.



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Planning Committee
From: Donna Bryce, County Clerk
Date: Thursday, May 12, 2016
Subject: **Delegation of Planning Authority**

Background:

Under the authority of the Municipal Act, the Planning Act and the Municipal Statute Law Amendment Act (Bill 130), County Council has delegated, by by-law, routine operational decisions regarding various planning approvals to the Director of Planning and Development. This allows for Council's decision making forums and processes to be more streamlined and efficient.

In the absence of the Director of Planning and Development, staff is recommending that authority be delegated to one of the three Planning Managers in order to continue the planning approvals processes in a timely manner.

Recommendation:

That staff prepare the necessary by-law to provide the Director of Planning and Development the authority to designate, in writing, a Planning Manager to serve as Acting Director; and

That the Acting Director may exercise the delegated planning authority in his absence.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Donna Bryce'.

Donna Bryce
County Clerk



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Planning Committee
From: Sarah Wilhelm, Senior Planner
Date: Thursday, May 12, 2016
Subject: **2016 Trail Update (PD2016-16)**

1. Purpose

The purpose of this report is to:

- provide a Cottontail Road Trail Opening Event update;
- receive the 2016 trail work plan;
- consider appointments to the Kissing Bridge Trailway Advisory Board; and
- receive the 2015 Kissing Bridge Trailway Annual Report.

2. Opening Event



An opening event will be held June 17, 2016 to recognize the completion of the Cottontail Road Trail construction project in Centre Wellington. This 2015 Trans Canada Trail gap construction project was funded by a Trans Canada Trail Ontario (TCTO) Pan Am grant, a Trans Canada Trail (TCT) grant and by the County of Wellington. The Cottontail Road Trail connects the Kissing Bridge and Elora Cataract trails and in doing so, completes the Trans Canada Trail in Wellington County. This event will be funded as part of the Cottontail Road Trail project.

3. 2016 Work Plan

This year we intend to use the Planning and Development Department's \$30,000 trail budget on maintenance and trail promotion.

Maintenance

PRELIMINARY ESTIMATE: \$26,000

We maintain a combined distance of approximately 12.5 km trails including the Kissing Bridge Trailway, Trestle Bridge Trail and Cottontail Road Trail. In 2016, we plan to increase trail mowing to four times a season, including trimming around benches and barrier gates at road crossings. We also need to control grass growth through the trail surface of the Kissing Bridge and Trestle Bridge Trails. We have set aside \$18,000 in the budget for mowing and spraying. On an as needed basis, we also control noxious weeds, arrange for tree pruning and garbage removal. As a result, we have also allowed for a contingency of \$3,000 within the preliminary estimate should special maintenance needs arise.

Over and above this contingency, we need to repair erosion damage to driveways to the Trestle Bridge trail parking lot in Aboyne and the Kissing Bridge Trailway parking lot in Ariss. We will need to have both areas graded and filled. We have set aside \$5,000.00 in the budget for these improvements.

Trail Promotion

PRELIMINARY ESTIMATE: \$3,500

We have set aside \$3,500 within the budget for a re-print of the County Trail Guide.

4. Appointments

The Regional Municipality of Waterloo and the County of Wellington jointly appoint members to the Kissing Bridge Trailway Advisory Board. The terms of six board members and a non-voting member expired at the end of 2015. The nominees recommended for re-appointment to the Kissing Bridge Trailway Advisory Board for three-year terms ending December 31, 2018 are as follows:

- Mike Curtis, Guelph Hiking Trail Club
- Bill Mungall, Guelph Hiking Trail Club
- Lorne MacKinnon, Guelph Hiking Trail Club – Millbank Section (non-voting member)
- Nick Wetzel, Golden Triangle Snowmobile Association
- Bob Orth, Golden Triangle Snowmobile Association (alternate)
- Derek Kidnie, Linwood and District Lions Club
- Arthur Woods, Lions Club of Elmira (alternate)

The Wellington Federation of Agriculture recently appointed two of their members to attend Board meetings on an alternating basis. Otherwise, there are two vacancies in Wellington County: one non-farm landowner and the County of Wellington appointee. At present, there are no nominees to fill these seats. It is recommended that the Trailway Steward Group nominees be re-appointed. The recommended appointments will ensure that all Trailway Steward Groups are represented and that there is sufficient quorum for the Board to function in 2016.

5. Annual Report

The Kissing Bridge Trailway Advisory Board reports on trail development and operation on a yearly basis. The “Eighteenth Annual Report of the Kissing Bridge Trailway Advisory Board for the Year 2015” is attached.

6. Recommendations

1. That the 2016 work plan be received for information.
2. That the County of Wellington, in concert with the Region of Waterloo re-appoint the following persons to the Kissing Bridge Trailway Advisory Board for three-year terms ending December 31, 2018:

Mike Curtis, Guelph Hiking Trail Club
Bill Mungall, Guelph Hiking Trail Club
Lorne MacKinnon, Guelph Hiking Trail Club – Millbank Section (non-voting member)
Nick Wetzel, Golden Triangle Snowmobile Association
Bob Orth, Golden Triangle Snowmobile Association (alternate)
Derek Kidnie, Linwood and District Lions Club
Arthur Woods, Lions Club of Elmira (alternate)

3. That the 2015 Annual Report of the Kissing Bridge Trailway Advisory Board be received for information.

Respectfully submitted,



Sarah Wilhelm, MCIP, RPP
Senior Planner

Attachments:

Eighteenth Annual Report of the Kissing Bridge Trailway Advisory Board for the Year 2015



**Eighteenth Annual Report
of the Kissing Bridge Trailway Advisory Board
for the Year 2015**



Submitted to the Councils of

The County of Wellington
and
The Regional Municipality of Waterloo



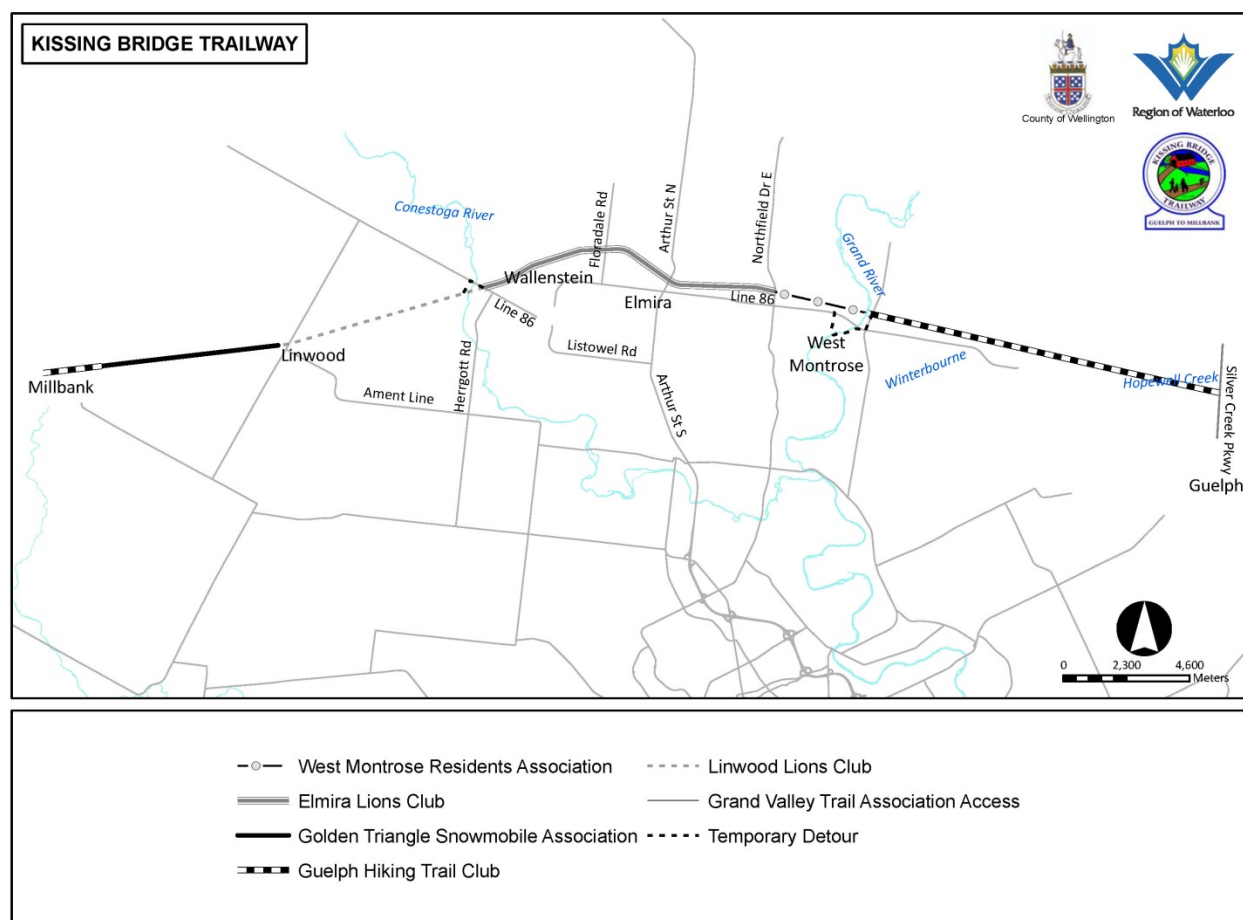
Spring 2016

Introduction

In September 1997, the County of Wellington and Region of Waterloo jointly leased a 44.5 kilometre stretch of abandoned rail right-of-way from the Province for development as a multi-use recreational trail between the outskirts of the City of Guelph and the Village of Millbank. During the winter and spring of 1998, the County and Region concluded Railway Steward agreements with five community groups to develop and operate sections of the Trailway.

In May 1998, the County and Region jointly approved Terms of Reference for the Trailway Advisory Board, and appointed fifteen persons and four alternate representatives to the Board. Section 1.8 of the Terms of Reference states that the Board "will prepare an annual report to the Councils of the County of Wellington and Regional Municipality of Waterloo on its activities, initiatives, and proposals for the coming year." The eighteenth annual report covers the year 2015.

Figure 1 Kissing Bridge Trailway



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The current steward groups and their respective segments are as follows:

Figure 2 Trail Sections and Respective Steward Groups

SECTION	• TRAILWAY STEWARD GROUP
Grand River to Northfield Drive	• West Montrose Residents' Association Inc.
Northfield Drive to Wallenstein	• Lions Club of Elmira
Wallenstein to Linwood (Ament Line)	• Linwood Lions Club
Linwood to Perth Road 116	• Golden Triangle Snowmobile Association
Perth Road 116 to Perth Road 121	• Guelph Hiking Trail Club
Guelph to Grand River	• Guelph Hiking Trail Club

Detailed maps of each section are appended to this report.

During 2015 the steward groups carried out a range of activities including routine trail maintenance, application of stonedust, tree planting, completion of a gazebo at the connection to Ring Trail, and generally improving the overall appearance of the Trailway. The Spring on the Trail Event was held for the sixth year and has been successful in promoting the Trailway and raising funds for the trail. These activities have had a positive impact on the profile and use of the trail, particularly among local residents.

Trailway Advisory Board Activities

The Trailway Advisory Board met three times in 2015. For the most part, the meetings focused on activities involving development of infrastructure, encroachments, promotion of trail use and maintenance required to ensure that trail users are provided with a safe and enjoyable experience.

Mike Curtis, representative of the Guelph Hiking Trail Club was re-elected Chair of the Advisory Board for 2015 and Derek Kidnie, Linwood and District Lions Club representative, was elected as vice-chair.

New Steward Group and Section Realignment

During the past few years, the Conestogo-Winterbourne Optimists group was finding it ever more difficult to keep up with the maintenance activities required on their section of the Trailway from the eastern edge of Elmira to the Grand River due to declining numbers of volunteers. At the same time, the West Montrose Residents' Association Inc. known as the BridgeKeepers, expressed an interest in developing a closer working relationship with the Trailway. After lengthy discussions, the Optimist Club decided to terminate their stewardship of the segment. The BridgeKeepers subsequently agreed to take over stewardship activities of the Trailway section from the west bank of the Grand River to Northfield Drive. The remainder of the former section from Northfield Drive to the eastern limits of Elmira was added to the Elmira Lions Club stewardship agreement as a natural extension of the section. In 2015, the Guelph Hiking Trail Club assumed stewardship of the Millbank segment of the Trailway, with maintenance and upgrades to be completed by the Village of Millbank Association.

Spring on the Trail

Spring on the trail...

**Building Bridges
Connecting Communities**
Wellington • Waterloo • Perth •
Huron

**Kissing Bridge Trailway
G2G Trailway**

In 2010, a proposal was put forward by Doug Cerson, the business community representative, to organize an annual trail event. A subcommittee was formed to explore possibilities for such an event. The resulting event has become known as "Spring on the Trail" and is intended to promote activities along the length of the trail and to help to raise the local profile of the Trailway. The priority for the event is to raise funds for the two major bridges required across the Conestogo River (near Wallenstein) and the Grand River (near West Montrose).

Spring on the Trail gains momentum each year and as a result people are starting to recognize the Kissing Bridge Trailway, but it requires participation by all stakeholders. Money is being raised from the general public and is helping to make improvements to the Trail. There is an

online system for making contributions to the Guelph to Goderich Trail. The Regional Tourism Organization from Zone 4 (RTO4) is providing assistance in this endeavour along with the County of Wellington and the Region of Waterloo. In addition, Spring on the Trail has resulted in participation and interest from other community groups who want to make the event a success in their respective communities. Local steward groups are considering identifying "local heroes" who contribute to the further development of the Trailway in their community or elsewhere. In 2016, there are plans to host a G2G walk with a concert at the end.

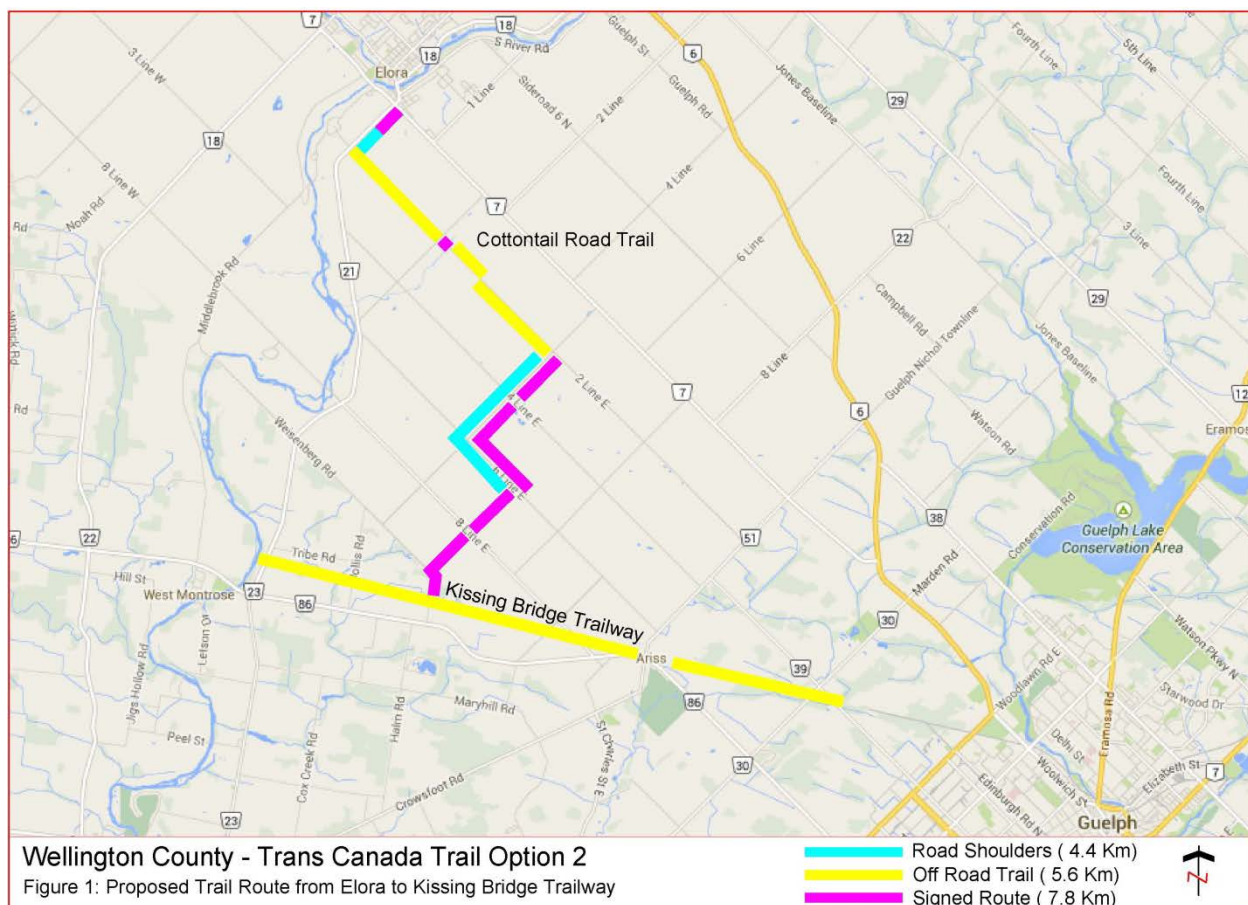
Trans Canada Trail

A major gap in the Kissing Bridge Trailway continues to be the Grand River near West Montrose in Woolwich Township. The missing bridge results in a significant detour for trail users travelling between Guelph and Elmira and has been identified as a major gap in the Trans Canada Trail in Southern Ontario. Regional Transportation and Environmental Services staff are providing technical advice on potential design solutions which address the configuration of the century-old abutments and piers which remain from the original bridge.

In 2015, the Region allocated \$40,000 to be matched by Regional Tourism Organization 4 (RTO4) to cover an “Engineering and Feasibility Study for the Potential Replacement of the Bridges over the Grand and Conestogo Rivers”. The Province will have final approval on the design of the bridges.

The County of Wellington has completed construction of the Cottontail Road Trail which links the Kissing Bridge Trailway northwest of Ariss to the Elora Cataract Trail in Elora. This trail completes the Trans Canada Trail through Wellington County.

Figure 3 Cottontail Road Trail



G2G

The Guelph to Goderich (G2G) trail board signed an agreement with the province in July 2015 to establish this additional length of the trail. Steward groups will need to be established through Perth and Huron Counties. There also needs to be some discussion regarding formalization of a relationship between KBT and G2G.

Trail Maintenance and Enhancement

All steward groups were busy with maintenance along the trail including:

- the application of stonedust
- mowing
- tree and shrub trimming
- gazebo installation
- tree planting
- and other regular maintenance

This ongoing work ensures that trail users can use the Trailway safely and maintains the overall aesthetic appearance of the trail. The Township of Woolwich Environmental Enhancement Committee's (TWEEC) Trees for Woolwich group also planted approximately 170 trees and shrubs in the section between Katherine Street and the Grand River. Plants and materials were supplied by Trees for Woolwich. Assistance from neighbouring landowner Grant Bauman was gratefully acknowledged.

As part of the maintenance work in the vicinity of the Grand River, the Advisory Board was awarded \$3,000 from the Region's Community Environmental Fund toward a multi-year effort to control the spread of Dog-strangling Vine (*Vincetoxicum rossicum*). Dog strangling vine is listed on Ontario's Noxious Weed List and due to its proximity to agricultural fields, must be controlled. The funding will cover the costs of herbicide and its application for a period of at least three years.

Figure 4 Dog Strangling Vine (*Vincetoxicum rossicum*) Plant and Invasion Site



Trailway Encroachment

Over the past years there have been a number of encroachments onto the Trailway right-of-way by neighbouring landowners in the Ariss and Elmira areas. Region and County staff continue to work with local land owners. The province would like agreements for encroachments and for crossings. Work is ongoing regarding this matter.

Finances and funding

The cost of developing recreational trails can be high. When the Kissing Bridge Trailway was established, it was intended that most of the cost would be borne by the community groups who are jointly developing the Trailway. To date, the majority of the funds expended on the Trailway have come from the Trailway Steward Groups or private donations. In the past several years, private donations have increased, largely in part due to the Spring on the Trail event.

The Region of Waterloo contributed \$38,000 to the Kissing Bridge Trailway in 1999, and a further \$20,000 in 2000. The Board has developed a formula to allocate this money among Trailway Steward Groups based on infrastructure development costs within Regional boundaries. In addition, Wellington County provided \$10,000 in 2001 to assist the Guelph Hiking Trail Club install barrier gates at intersections along its section. The County provided \$25,000 in each of 2004, 2005 and 2006 to grade and apply stonedust to the Trailway. The County continues to fund ongoing maintenance (mowing and weed control) in Guelph/Eramosa.

Regional and County staff provide assistance in a variety of ways to the steward groups including brochure and signage development, clerical support and technical expertise.

Activities Planned for 2016

During 2016, Trail Condition Reports will be completed by each of the steward groups. Trailway inspections cover all aspects of the Trailway infrastructure including trail surface, bridges, gates, signage, fencing and vegetation. Conducting the inspection and reporting regularly enables the steward groups to take the required actions in a timely fashion in order that all trail users will be able to enjoy themselves safely.

One of the necessary activities of 2016 will be the demarcation of property lines and rights-of-way where farmers are farming or pasturing onto Trailway property. Due to increased pressure by a few neighbours, parts of the Trailway will have to be surveyed and marked clearly in order to reduce encroachment onto Trailway right-of-way. Planting trees and shrubs and possibly some fence installations will help to maintain a

clearly marked property line. Farm crossings (where farm equipment is permitted to cross the right-of-way to gain access to fields separated by the Trailway) need to be clearly marked as a precautionary measure to inform Trailway users of the potential presence of machinery on or near the trail.

During 2016, the Trailway Advisory Board plans to continue its participation in Guelph to Goderich Rail Trail effort by having one or two representatives sit on the G2G advisory group. The representatives will bring the many years of experience in trail steward activity to new steward group representatives in Perth and Huron Counties as the process unfolds. The participation will enable the linkage and cooperative functioning across all sections of what promises to become one of the major off-road trail systems in southwestern Ontario.

Conclusion

The Trailway Advisory Board anticipates that 2016 will continue as another busy year along the entire length of the Trailway. The Advisory Board is confident that the enthusiasm generated by the activities of the various steward groups will result in increased overall support for the Kissing Bridge Trailway. The Advisory Board also looks forward to the ongoing development of the G2G initiative and the realization of an approximately 124 km, off-road trail connecting a network of communities across a significant portion of the southern Ontario landscape from Goderich to Guelph.

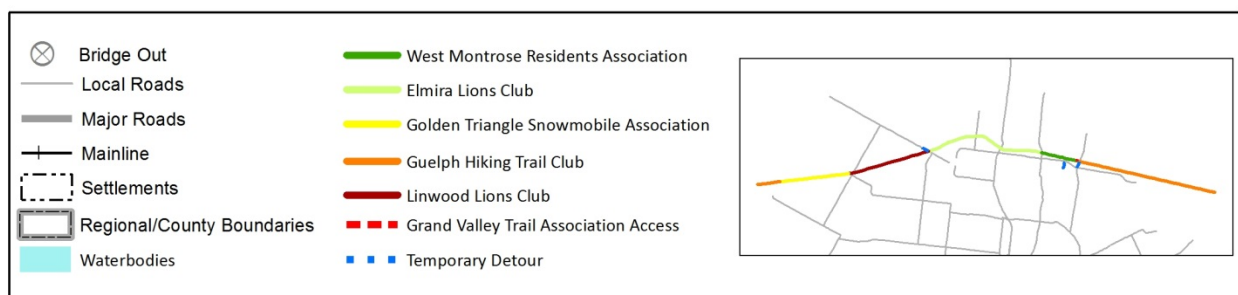
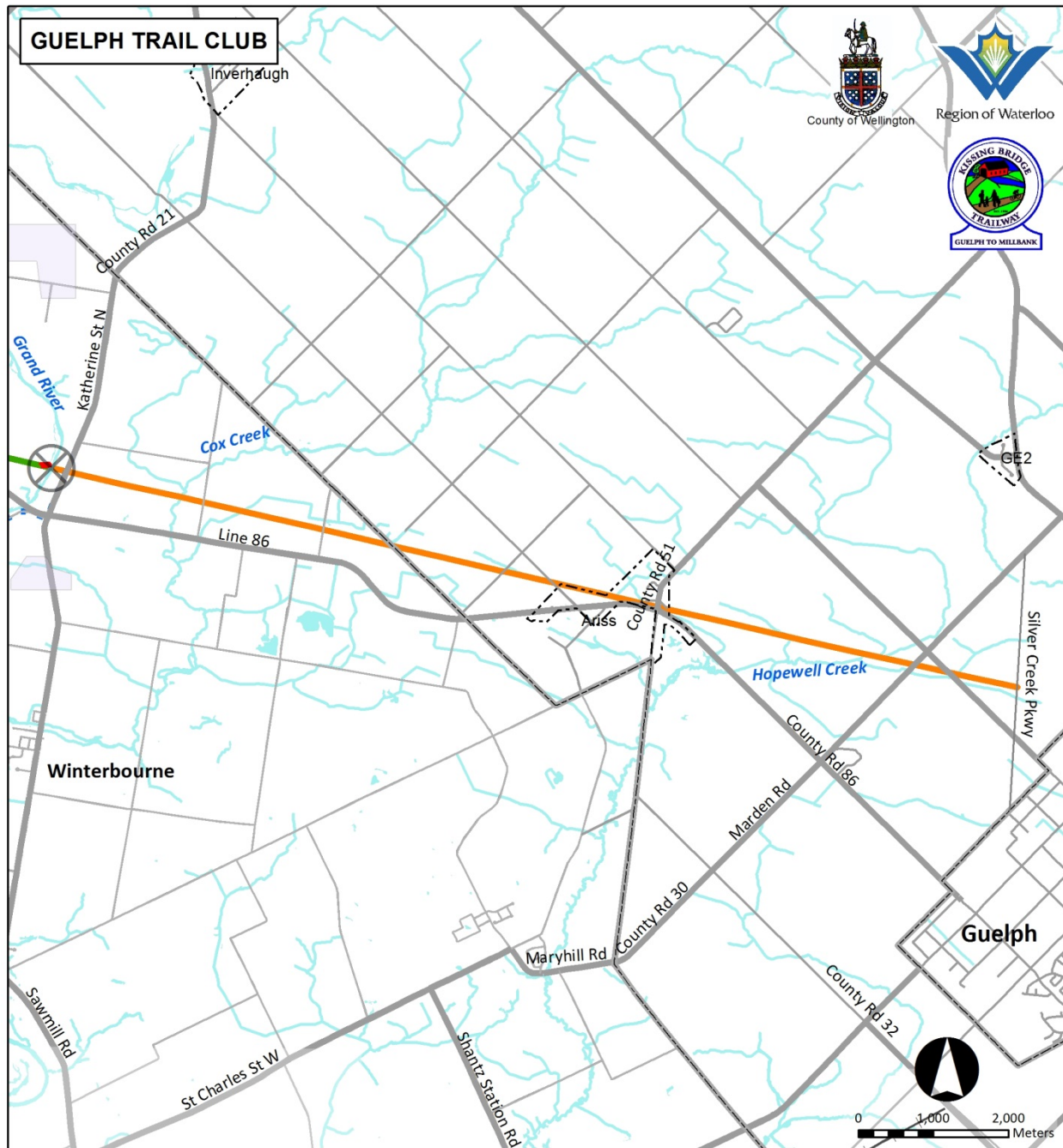
Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mike Curtis", with a long, sweeping horizontal line extending to the right.

Mike Curtis, Chair (2015)
Trailway Advisory Board
May, 2016

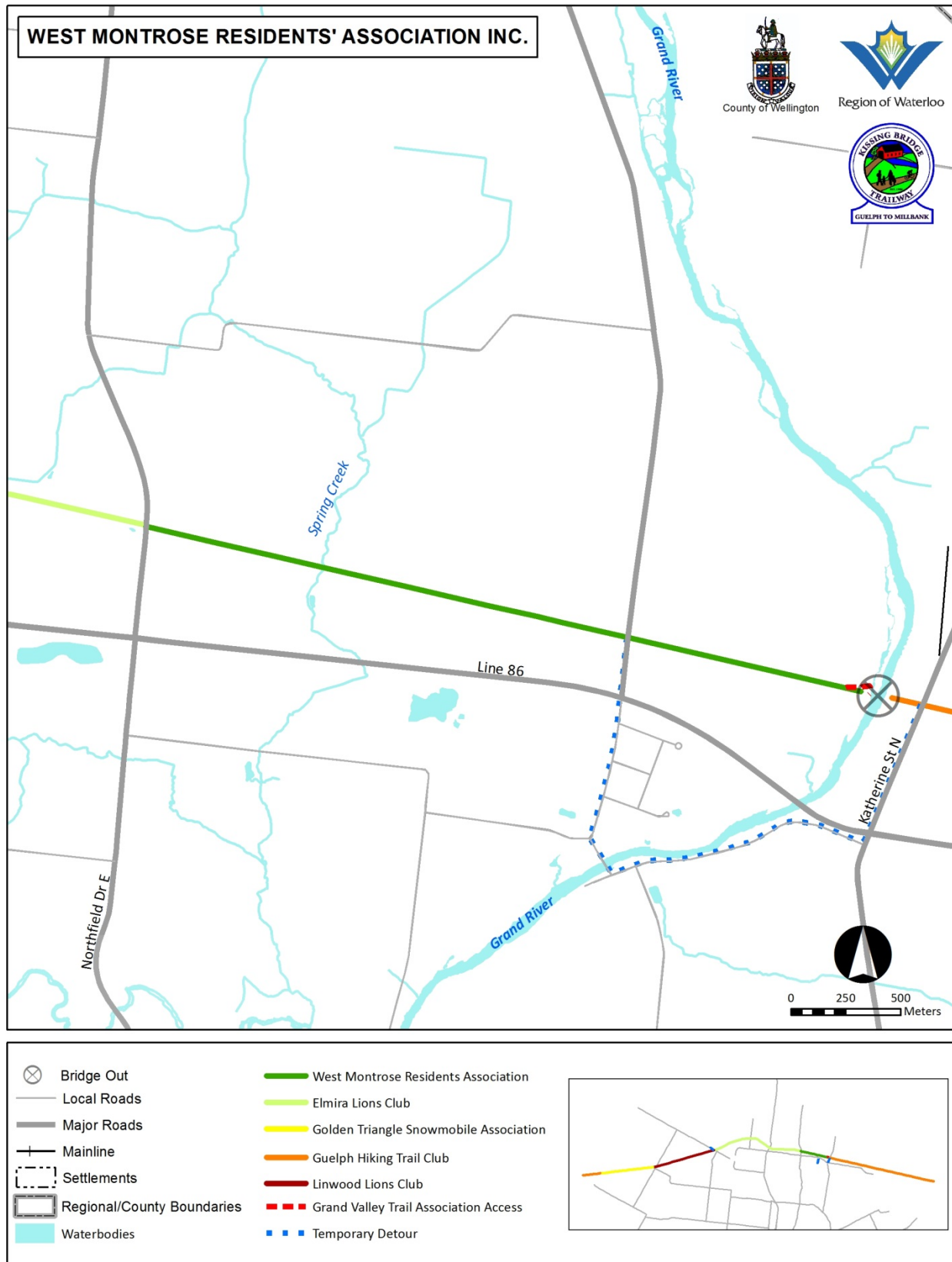
Attachments:

Detail Maps, Trailway Steward Group Sections



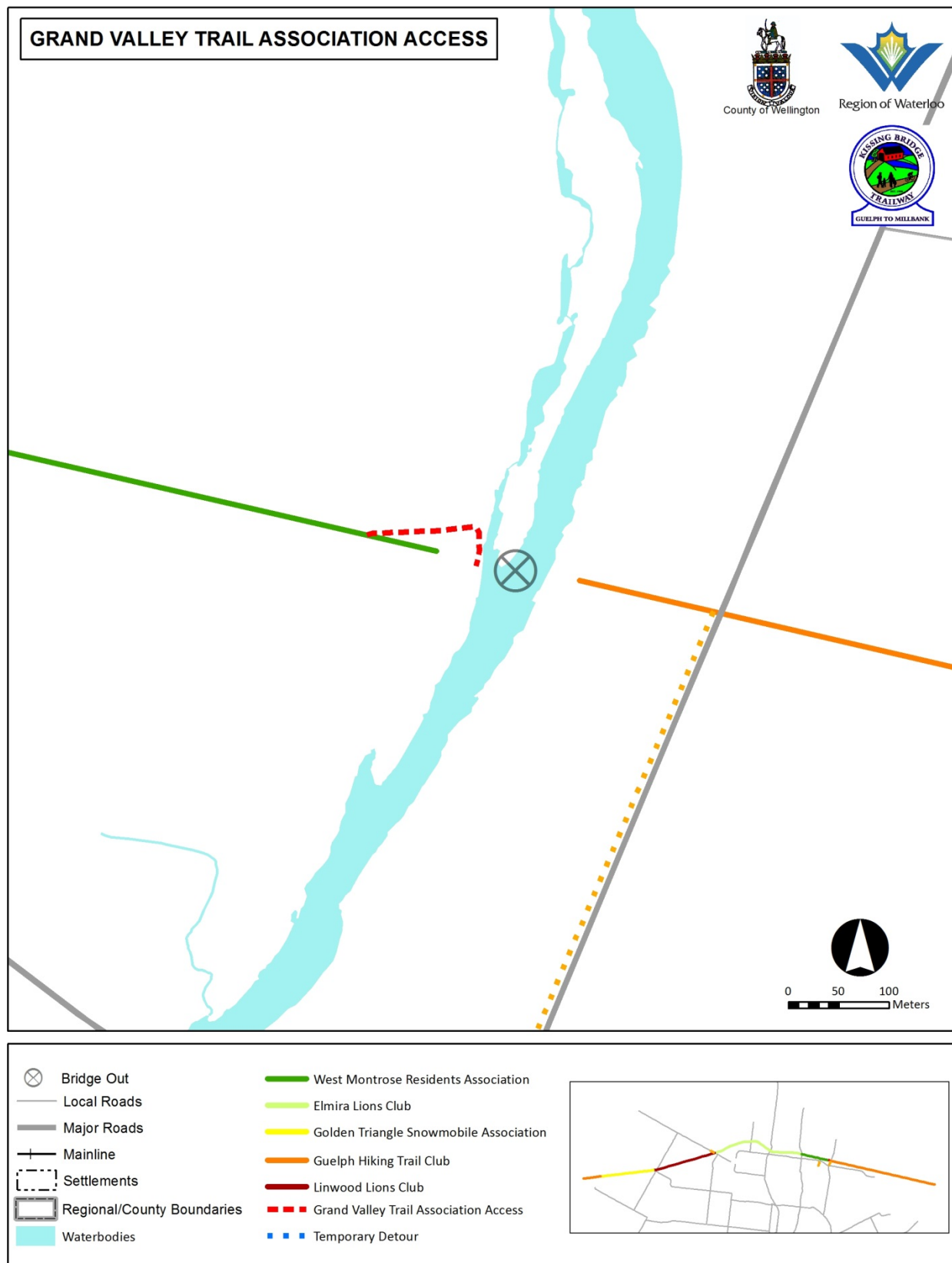
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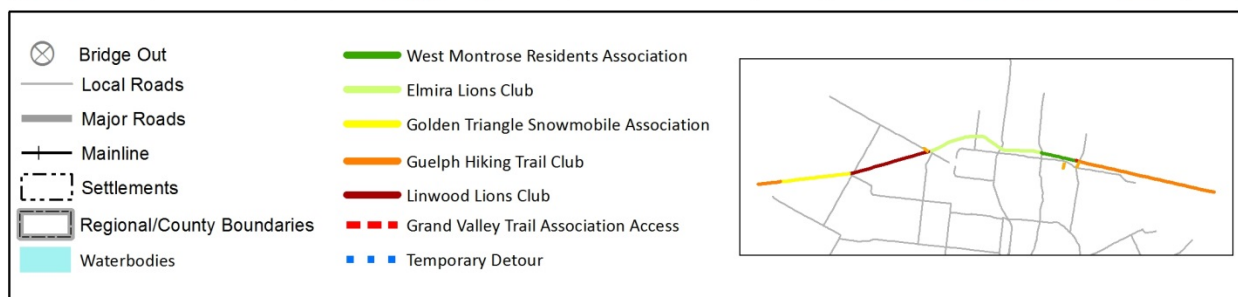
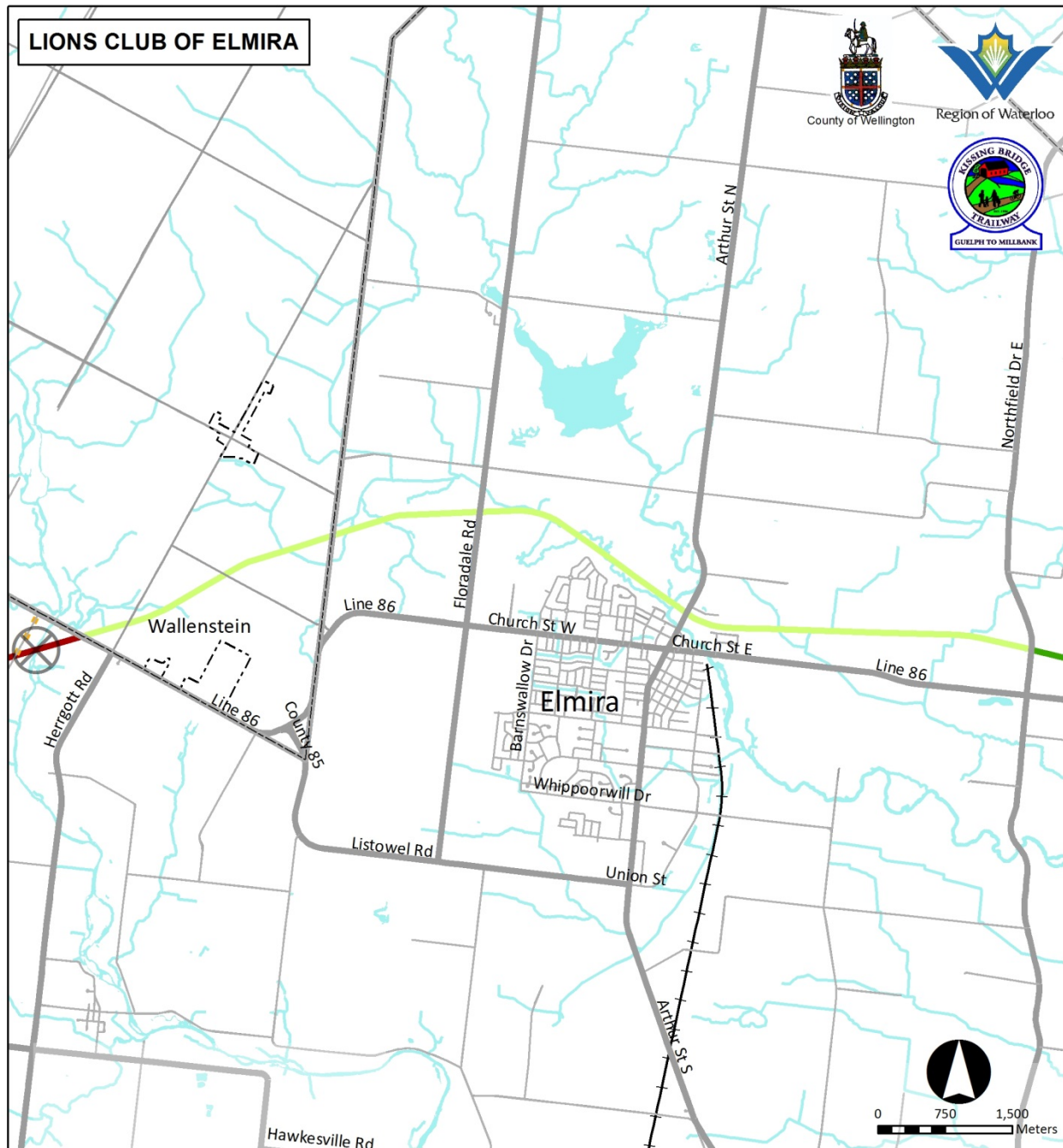
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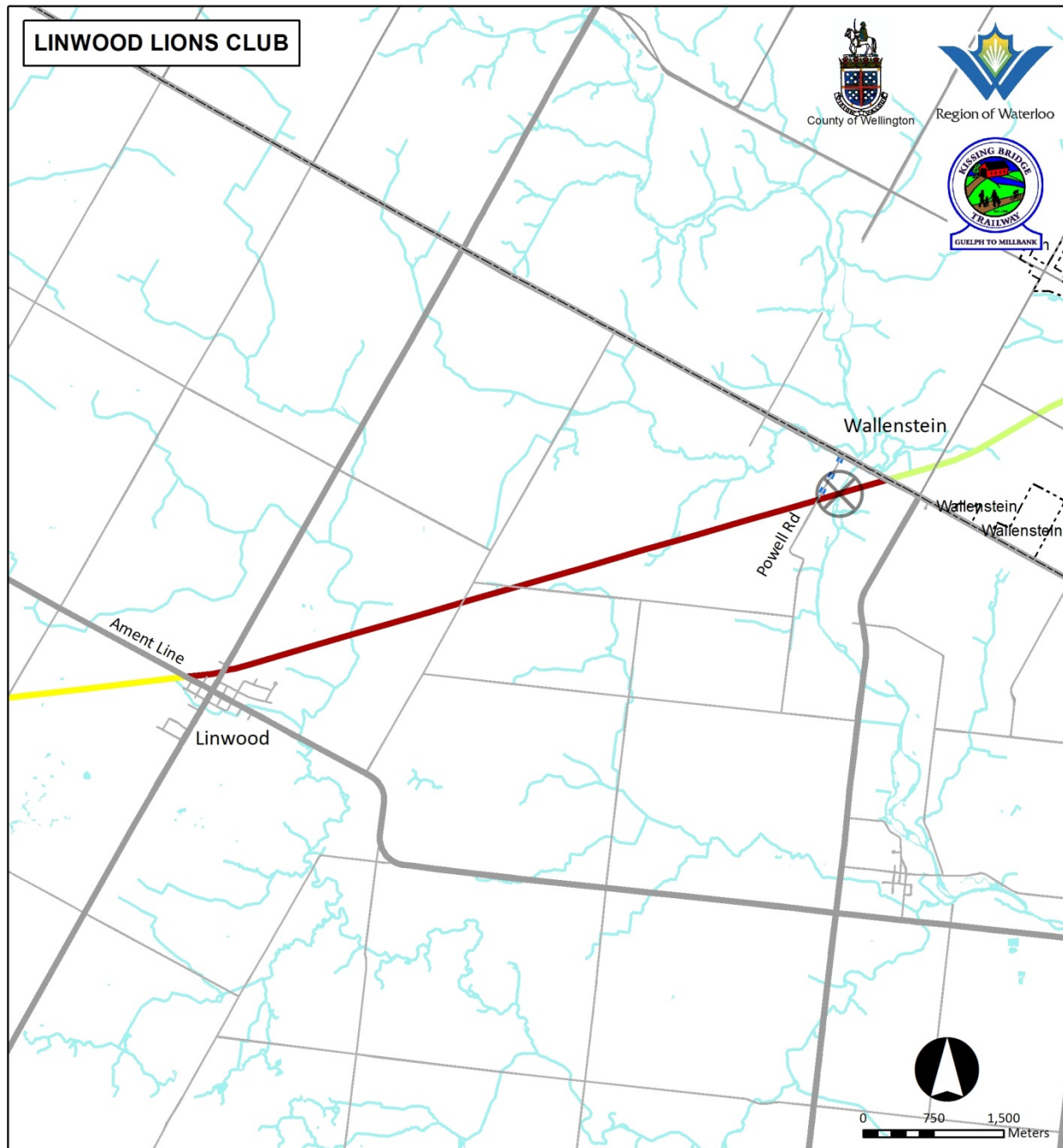
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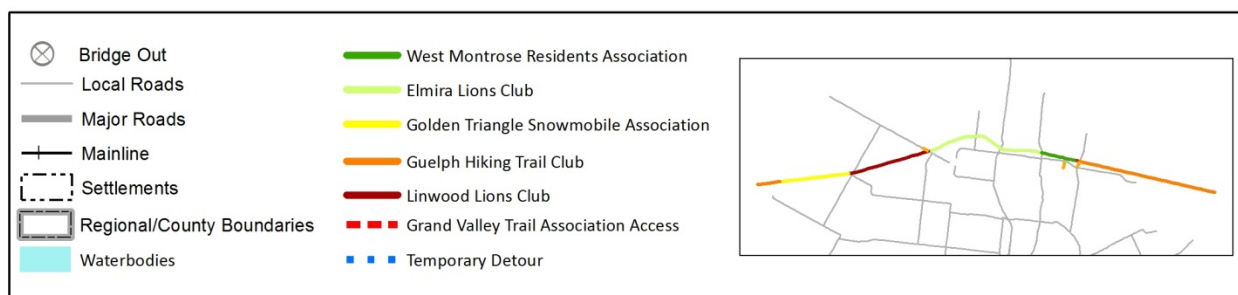
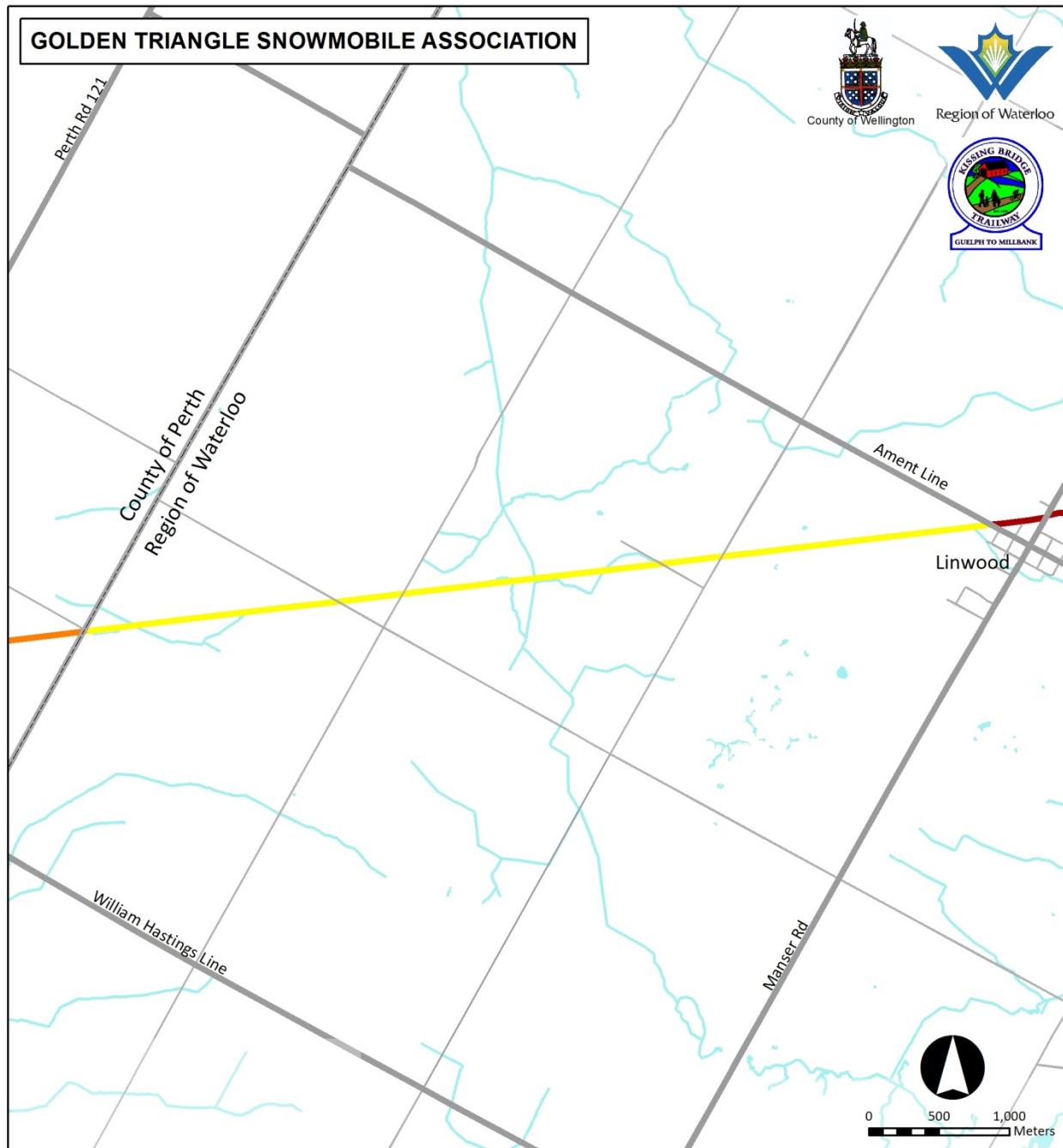


- | | |
|------------------------------|---|
| ⊗ Bridge Out | — West Montrose Residents Association |
| — Local Roads | — Elmira Lions Club |
| — Major Roads | — Golden Triangle Snowmobile Association |
| — Mainline | — Guelph Hiking Trail Club |
| - - - Settlements | — Linwood Lions Club |
| ▭ Regional/County Boundaries | - - - Grand Valley Trail Association Access |
| ■ Waterbodies | ■ ■ ■ Temporary Detour |



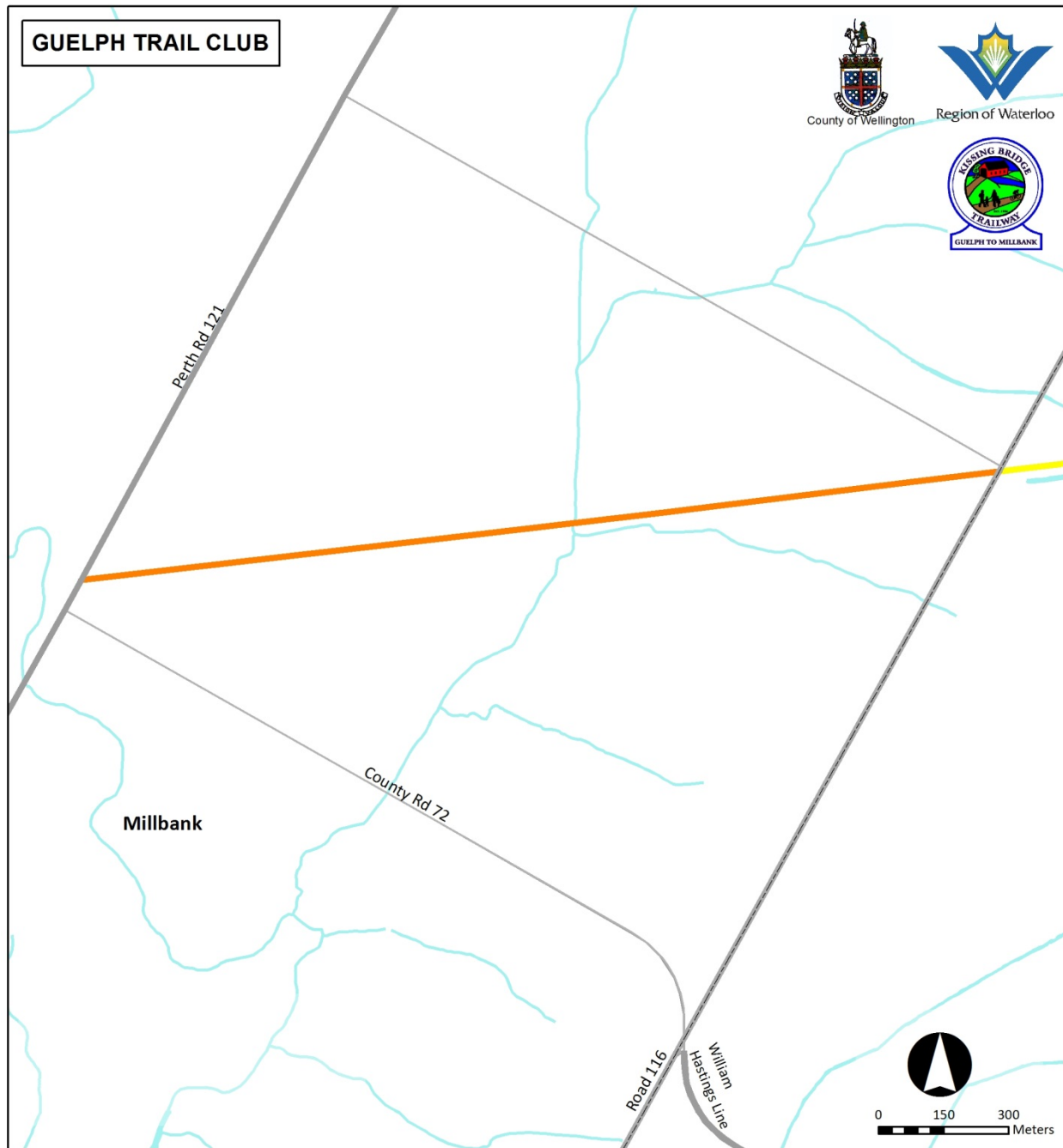
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|------------------------------|--|
| ⊗ Bridge Out | — West Montrose Residents Association |
| — Local Roads | — Elmira Lions Club |
| — Major Roads | — Golden Triangle Snowmobile Association |
| — Mainline | — Guelph Hiking Trail Club |
| ⊠ Settlements | — Linwood Lions Club |
| ⊠ Regional/County Boundaries | — Grand Valley Trail Association Access |
| — Waterbodies | — Temporary Detour |



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Corporation of the County of Wellington Economic Development Committee Minutes

May 17, 2016
Governor's Residence Boardroom
Lower Level

Present: Warden George Bridge
Councillor Chris White (Chair)
Councillor Doug Breen
Councillor Pierre Brianceau
Councillor Kelly Linton

Also Present: Councillor Dennis Lever

Staff: Donna Bryce, County Clerk
Ken DeHart, County Treasurer
Jana Burns, Director, Economic Development
Scott Wilson, CAO

1. Call to Order

At 10:00 am, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Economic Development Financial Statements as of April 30, 2016

1/5/16

Moved by: Councillor Brianceau

Seconded by: Councillor Breen

That the Financial Statements as of April 30, 2016 for Economic Development be approved.

Carried

4. May 2016 Economic Development Update

2/5/16

Moved by: Councillor Brianceau

Seconded by: Councillor Linton

That the Economic Development Committee approve the Economic Development May 2016 Report.

Carried

5. Adjournment

At 11:11 am, the Chair adjourned the meeting until June 21, 2016 or at the call of the Chair.

Chris White
Chair
Economic Development Committee



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Economic Development Committee
From: Jana Burns, Director of Economic Development
Date: Tuesday, May 17, 2016
Subject: **Economic Development – May Report**

Business Retention and Expansion (BR+E)

The data for the 148 business interviews is currently being reviewed internally. Crystal and I will meet with the Ministry and WWCFCDC on June 14 for a preliminary review of the findings. June 28 has been established as the date for the retreat where all municipalities will be invited to discuss the findings and what they mean locally and regionally. A final report from the County will follow after the data has been discussed and verified at the retreat workshop.

Wellington Labour Market Mobility Study

On May 9 we hosted a workshop to present the Rural Ontario Institute's findings of labour mobility data in Guelph Wellington. Present were people working in planning, social services, workforce development and economic development. The purpose was to see whether the data would be relevant, which it is, but specifically, how it could be tailored to suit our particular areas (including age cohorts for example). It was interesting to see that Wellington fairs better attracting labour than 30 of 42 total Canadian counties in the data. Another valuable fact was that almost 80% of Wellington in-migrants were employed both before and after their move and most who moved here did so for a pay increase. The data points to a fact we are already aware of, that Wellington County has a stronger economy than most. Knowing people move to our community is important. Being able to work with employers on where to target specific campaigns and how to track our own County talent attraction campaigns is just as important.

Federal Connection

On April 29 Tom and I met with Lloyd Longfield, Federal Liberal MP and Secretary of the Ontario Caucus for the Rural Economic Development Committee in Ottawa. Lloyd was interested in the Talent Attraction project and will raise awareness among the various cultural communities he is involved in.

As he also is a member of the Standing Committee on Agriculture and Agri-Food, I discussed the investment attraction work we are undertaking and the specific businesses we have recently supported. Given all three parties have approved the Comprehensive European Trade Agreement, it is now in the implementation phase and Lloyd was interested in our October outgoing mission with five Wellington businesses, the University of Guelph and City of Guelph to promote agri-food export.

As Lloyd meets with the Prime Minister each Wednesday morning, I noted the Warden's recent appointment as Chair of the WOWC Economic Development. He was interested in learning more about the rural issues he could bring forth to the National Rural Caucus; workforce development, natural gas and broadband infrastructure. Lloyd accepted my request that Geoff Hogan, representing the SWIFT broadband WOWC initiative, meet with him in June to present the project status and mentioned that we await a federal funding commitment.

Guelph Wellington Job Fair

We are supporting a job fair led by the Workforce Planning Board (WPB) scheduled for June 28 at the Hanlon Convention Centre. Carol Simpson, Executive Director of the WPB, met with ourselves and the City to provide existing labour market data and information on employers' concerns. Combined with the information gathered at the Manufacturing Job Fair in December 2015, the WPB recently received approval for provincial funding to host this fair focused on manufacturing, finance and tourism.

Talent Attraction

Conestoga College: Tom met with Andrea Leis, Dean of Career and Academic Access and her staff to discuss the "Careers in Agriculture" event at the 2016 IPM, as well how we could work together to connect Conestoga students to employment opportunities in Wellington County. Andrea and her team will be promoting Careers in Agriculture to their students, alumni etc. and would like to develop a more long term partnership with the County. One idea is having ED staff speak to students about employment opportunities in Wellington; a second is a "reverse" networking day to help the college connect with employers.

Trios College: Trios is a diploma granting college focused on business, tech, health care, law and supply chain. Gold Winner the past five years of Canada's Best Managed Companies, Trios has been redefining post-secondary education by listening to students and employers needs and delivering effective results. Tom met with Kimberley Snow, employment specialist with Trios about the Careers in Agriculture and in general, connecting their students with employment opportunities in Wellington County. Trios will promote Careers in Agriculture to their students and would like to work with ED to help their graduates find work in Wellington County.

Wellington Healthcare Alliance: Tom met with Alison Armstrong, Physician Recruitment to understand how we can support them, as they have a structure in place with post-secondary institutions (e.g. the medical school at McMaster University) which supplies them with a steady stream of graduates. While they have no immediate need to participate in the Wellington Live and Work bus tour or job fairs, she said they could use help promoting Wellington County as a desirable place to live to students, as their speciality when speaking to students is focusing on the medical opportunities and not the quality of life in the area.

Wellington County at the Newcomer Career Fair: On April 30 Tom brought our economic development booth to represent Wellington County at the Toronto Newcomer Career Fair. He spent the entire day speaking with newcomers from all over the world and collected 67 resumes from immigrants who were interested in living/working in Wellington County. A common theme among people who provided their resumes was that they preferred living in smaller communities and would relocate for the right employment opportunities. Most were extremely professional and followed up the next week to express their intent to work in Wellington County if possible (one even sent a thank you card).

Tom has organized the resumes according to sector and has started to send information about promising candidates to colleagues. For example, he provided TG Minto two candidates with

extensive experience in automotive manufacturing. As Tom develops employer network broadens, this is one way ED can help fill labour market needs by referring skilled candidates.

Wellington hosts next Western Wardens ED Project Meeting

Following the first meeting hosted by Wellington and chaired by Warden Bridge, we are holding a second meeting May 24 in Aboyne, to sculpt the Request for Proposal to develop a Western Ontario Economic Development Strategic Action Plan. The plan may involve the following:

- High level data (no deep analysis) providing an overview of region and areas of difference
- Compilation/comparison of existing literature (ED strategies)
- Consultations (key stakeholders and business input)
- Implementation plan (consideration for how to move priorities forward given they're different in each jurisdiction)
- Discussion on SWEA/SCOR mistakes reviewed so as to be avoided
- Governance structure

Investment Attraction

As a result of the very successful Ontario-European Agri-food Forum held November 2015, a committee managed by the University of Guelph, City of Guelph and Wellington County is organizing an out-going mission to France in the fall of 2016. By hosting eight confirmed regional companies seeking to enter the European market, the committee seeks to foster local business retention and expansion activities including job creation and support export development for companies in the region. The mission will include one day at SIAL France (October 16-20) and two days hosted by Vitagora in Burgundy. We continue to work on the programming including preparing our businesses. Export mission objectives include:

- Demonstrate Guelph Wellington's strength as a world class jurisdiction for agri-food products, research and innovation.
- Advocate on behalf of Guelph Wellington firms with French government leaders and decision makers.
- Promote Guelph Wellington and Ontario as a key destination for investment and a gateway to North America.
- Showcase Guelph-Wellington's and Ontario's strengths as a world class producer of agri-food products and services to meet demand in France.
- Develop B2B relationships between Guelph-Wellington and French (and European) agri-food companies.
- Gauge research and development opportunities for the University of Guelph and French Universities and agri-food organizations and companies.

Festivals and Events

The Wellington Festivals and Events Guide project is complete. The guide is now available throughout the County and we have had positive feedback in the past weeks. The Guide will be promoted through multiple event newsletter e-blasts. The first e-blast was released May 9 and includes a contest for two tickets to the Drayton Festival Theatre to those who respond to the question in the newsletter which is open until May 20.

International Plowing Match (IPM) – County Showcase

The Industry and Entertainment Group met May 3. We have confirmed the municipal booth themes and look forward to a well-coordinated and fun experience for attendees of the County Showcase. All communication letters by the County to our farmers' market vendors, businesses, artisans, demonstrators, entertainers and food and drink vendors have been written and are in the process of being distributed by the County. Coordination work continues on the Taste Real Harvest Dinner September 20 at 4pm in addition to Careers in Agriculture Day September 21. We recently met with the Ontario Plowman's Association to provide them with an update on activities and request approval for specific activities we are incorporating.

Wellington Visitor Map

Work continues on developing the County's first Visitor Map, highlighting the region's places to experience, including the Plowing Match. Our department is working with Planning to revitalize the Map, we intend to maintain the functionality but boost the promotion of the experiences Wellington County offers. The new visitor's map will be available this summer.

Hillsburgh Library

To gauge the viability of a commercial kitchen in the future Hillsburgh Library, we have sent an email to Wellington's food related businesses, notifying them that the future library would like to incorporate social and recreational elements on the site. We have accompanied the email with a survey to establish an understanding of the degree of interest and requirements where on-site events and businesses such as caterers, food processors etc., may benefit from such a space. It could possibly also be used as space for cooking classes and skill building workshops.

Taste Real

Spring Rural Romp - May 28, Northern Wellington County: You are invited to participate in the Spring Rural Romp in Mapleton, Minto and Wellington North. We have implemented a recommendation from the Food Tourism Strategy and paired a number of local chefs with our participating farm locations. This way, Rompers get to enjoy taste samples and we are able to cross promote and showcase relationships of local food and farm businesses. Please refer to the attached Spring Romp Map and poster.

Local Food Map: is currently being printed. Design changes include a larger map to include areas surrounding Wellington County, a Southwestern Ontario location map, social media listings for each partner and an illustrated list of Wellington's "Must Taste" items promoting our county's unique Terroir:

- Centre Wellington: Ramenbert Cheese
- Erin: Organic Rainbow Carrots
- Guelph/Eramosa: Smoked Rabbit Sausage
- Mapleton: Danelion Ice Cream
- Minto: Lavender Honey
- Puslinch: Cripsy Quail
- Wellington North: Maple Butter Tart
- Guelph: Smoked Honey Ale

Local Food Fest - June 26, Ignatius Jesuit Centre: Festival preparations are in full swing. We have confirmed an additional \$1,500 in kind Sponsorship from Morton Wholesale and partnerships with Ontario Pork, the Downtown Guelph Business Association and Slow Food Wellington County to support specific areas within the festival.

Christina is meeting with the Guelph BIA to further collaborate on the Local Food Fest (shuttle bus), find additional farm and food vendors for their Wednesday Market and coordinate Taste Real's Farmalicious event in Jan/Feb to coincide with a Downtown Guelph Concert series.

Christina had an initial conversation with Everdale's Bauta Seed Initiative project to collaborate on a Winter event/series promoting Wellington bakeries using flour made from Wellington heritage grains.

Wellington promotion in "On the Go Magazine": On the Go Magazine is a Greater Toronto Area publication with 260,000 readers, with a focus on escaping the city for a day/weekend trip. Please see attached, a half page advertorial we wrote featuring our newest photography work. We also created a five second TV commercial played in 85 stores in the GTA (90,000 executions) in addition to 10 screens located on The Path downtown Toronto, which sees over 100,000 in traffic per day.

Other activities:

- Creation of the County IPM Showcase Webpage as part of Economic Development
- Presentation to the Township of Guelph Eramosa Council
- Letters of support for businesses applying for provincial grants

Recommendation:

That the Economic Development Committee approve the Economic Development May Report.

Respectfully submitted,



Jana Burns
Director of Economic Development

Take a Break in Wellington County

AWAKEN YOUR TASTE BUDS with our regional foods and let our chefs spoil you.

Experience Wellington County's unique terroir by visiting the 2015 Ontario Culinary Tourism Event of the year; the ***Taste Real Local Food Fest*** on June 26. Beer brewing, bread baking, a farmers' market and live music are all part of this event.

tastereal.ca is your gateway to exploring food and drink in Wellington County.

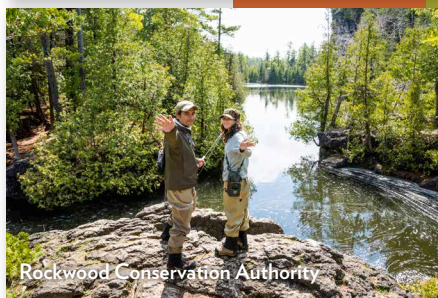
From local fish fries to renowned writing festivals to Walk off the Earth, Chromeo and Matthew Good at Riverfest Elora in August, we've got you entertained with over 300 festivals every year!

Hike and bike our trails, fish in our waters and find treasures at the Aberfoyle Antique Market.

Wellington County, less than an hour west of Toronto!



Taste Real Field Dinner



Rockwood Conservation Authority



Riverfest Elora



Elora Brewing Company



Aberfoyle Antique Market



www.experiencewellington.ca

taste·real™

FROM THE GROUND UP

GUELPH WELLINGTON LOCAL FOOD



www.facebook.com/tastereal
tastereal@tastereal.ca
www.tastereal.ca

Get gardening and buy plants and seedlings at Wellington farms and greenhouses. Taste the first products of Spring. Meet the people growing, producing and preparing your food.

FIND the story behind your food



A self-guided tour of farms, markets and local food locations in Northern Wellington County

1 ARTHUR GREENHOUSES

7470 Second Line, ARTHUR

GPS 43.828838, -80.495226

T 519.848.6816 www.arthurgreenhouses.ca



Visit our farm and plant nursery for a huge selection of herbs, fruit trees, shrubs and vegetable transplants. Choose from a wide variety of seeds and browse our greenhouse for bedding plants, perennials, hanging baskets, planters and more. Relax by the pond and visit with **Drayton Chop House's** chef who will be on site serving up food samples created with some of our first spring produce.

4 MAPLETON'S ORGANIC DAIRY

8548 Wellington Rd 7, MOOREFIELD

GPS 43.824402, -80.737839

T 519.638.1115 www.mapletonsorganic.ca

Meet the animals in our demonstration barn, see how our cows milk themselves with our voluntary milking system, or find your way through a cedar maze. Have a light organic lunch in our café followed by ice cream made right on site, or choose from an assortment of other fresh baked treats. Try one of Wellington's famous 'Must Tastes': our Dandelion Ice Cream!

7 POOTCORNERS ALPACA

9455 Road 146, PALMERSTON

GPS 43.8027461, -80.8177884

T 519.343.3745 www.pootcorners.com



Alpaca shearing, our annual harvest is in full swing at Pootcorners. Come watch or lend a hand. See the fine fibre end products for sale in our farm store and many beautifully tanned hides. Hungry? Expand your taste buds and try Alpaca, one of the leanest, protein rich red meats available. A variety of cuts and pepperettes are available at our farm store.

2 BIG JOHN'S COUNTRY MARKET

9537 Hwy 6, KENILWORTH

GPS 43.935561, -80.689447

T 519.323.6996 www.bigjohnscountrymarket.ca



Visit our farm and see first-hand how our vegetables are grown. Join us at the Country Store for samples and a barbeque lunch and browse our selection of naturally raised meats, home baking, preserves, fresh spring produce and more!

5 MEAT THE BUTCHER

157 Main Street South, MOUNT FOREST

GPS 43.981092, -80.734893

T 519.323.3482



Visit our small town butcher shop where we use time-honoured techniques to prepare fresh meat specialties. Browse our selection of local foods, including prepared meals, baked goods, honey, preserves and more. Stop by today to visit with our local birch syrup producer, **Wagram Springs**, try some birch syrup and learn more about their unique product.

8 REROOT ORGANIC FARM

5642 Eleventh Line, HARRISTON

GPS 43.919975, -80.917114

T 519.820.1891 www.reroot.ca



Visit our small, organic diversified farm! Take a tour of our vegetable gardens and greenhouse, mingle with our friendly farm critters and pick up early spring produce, organic vegetable seeds and seedlings, pastured meats and more. Celebrate our 10th Farmiversary with a free BBQ lunch and anniversary cake from 11:30 pm -1:00pm. Try **South Street Cafe's** delicious pasture-raised Berkshire pork samples.

3 FLOWERS TO FRAGRANCE

6275 Hwy 89, HARRISTON

GPS 43.963302, -80.863994

T 519.261.0121 www.flowerstofragrance.com

Visit Minto's own lavender farm and producer of essential oils. Walk through the fields and browse our farm store where you can find 100% natural skincare products, items for your home and personal well-being along with Mapleton's organic lavender ice cream. On Romp Day, try **Wellington Made's** syrup with cheese pairings.

6 MEIKLEJOHN HOUSE B&B

116 Arthur St E, HARRISTON

GPS 43.916679, -80.868133

T 519.338.2671 www.meiklejohnhouse.ca



Enjoy a tour of a lovely Victorian home, the Meiklejohn B&B, built in 1877 and discover some of the many unique features, including a wall which recesses into the ceiling and eight ornate fireplaces. Relax on our patio, stroll through the gardens and enjoy a cup of tea or coffee served with homemade scones and jam, or try **Scoop It's** gluten free scones.

9 STECKLE'S PRODUCE AND FLOWERS

5857 Hwy 89, HARRISTON

GPS 43.923318, -80.863305

T 519.338.5381 www.steckles.ca



Enjoy the sight and scent of thousands of flowers in our garden centre. We grow over 1000 hanging baskets, and many varieties of annuals, perennials, vegetables and herbs. Explore our farm market for asparagus and rhubarb, local greenhouse tomatoes and more. Enjoy a Butter Tarts and Buggy experience and sample **The Rural Spoon's** tarts.

10

TERRA VERDE HOMESTEAD

9473 Sideroad 7, CONN

GPS 43.986767,-80.520793

T 519.265.3335 www.terraverdehomestead.com

Visit our farm and market garden to see small-scale permaculture in action! Tour our new seedling greenhouse and nut tree plantings, see our active bee hives, and visit with our many animals including some adorable baby goats and two rare Kune Kune pigs! There will be some children's activities and farm products will be available for purchase. Join us for a cup of **Beans of Hope** organic coffee while enjoying your visit to our family farm.

11

THE KABBESPATCH

7904 Wellington Rd 8, DRAYTON

GPS 43.748435,-80.655814

T 519.638.3349 www.kabbespatch.com

Come and visit the Kabbespatch and learn about life on a family farm. See first-hand how our rabbits are raised and learn how nutritious and versatile rabbit meat is. Say hello to our baby chicks, ducklings and pigs and collect farm fresh eggs. Try a delicious rabbit dish prepared by the kitchen at the **Elora Brewing Company Resto**.

12

WILD THINGS PLANT FARM

9688 Baseline Road, CLIFFORD

GPS 43.974471,-80.829100

T 519.338.3228 www.wild-things.ca

Take a self-guided walk through a 36 acre hardwood forest and take in the trails lined with wildflowers such as Trilliums, Wild Ginger and more. It's a bird watcher's paradise. Enjoy the display gardens and find thousands of perennials, trees, ferns, grasses and vegetable transplants in our nursery. Meet the chef of **Savor The Season** and try a locally foraged dish.



Take a FELFIE (farm selfie) and share via social media #SpringRomp16 #tastereal @tastereal to win a prize.

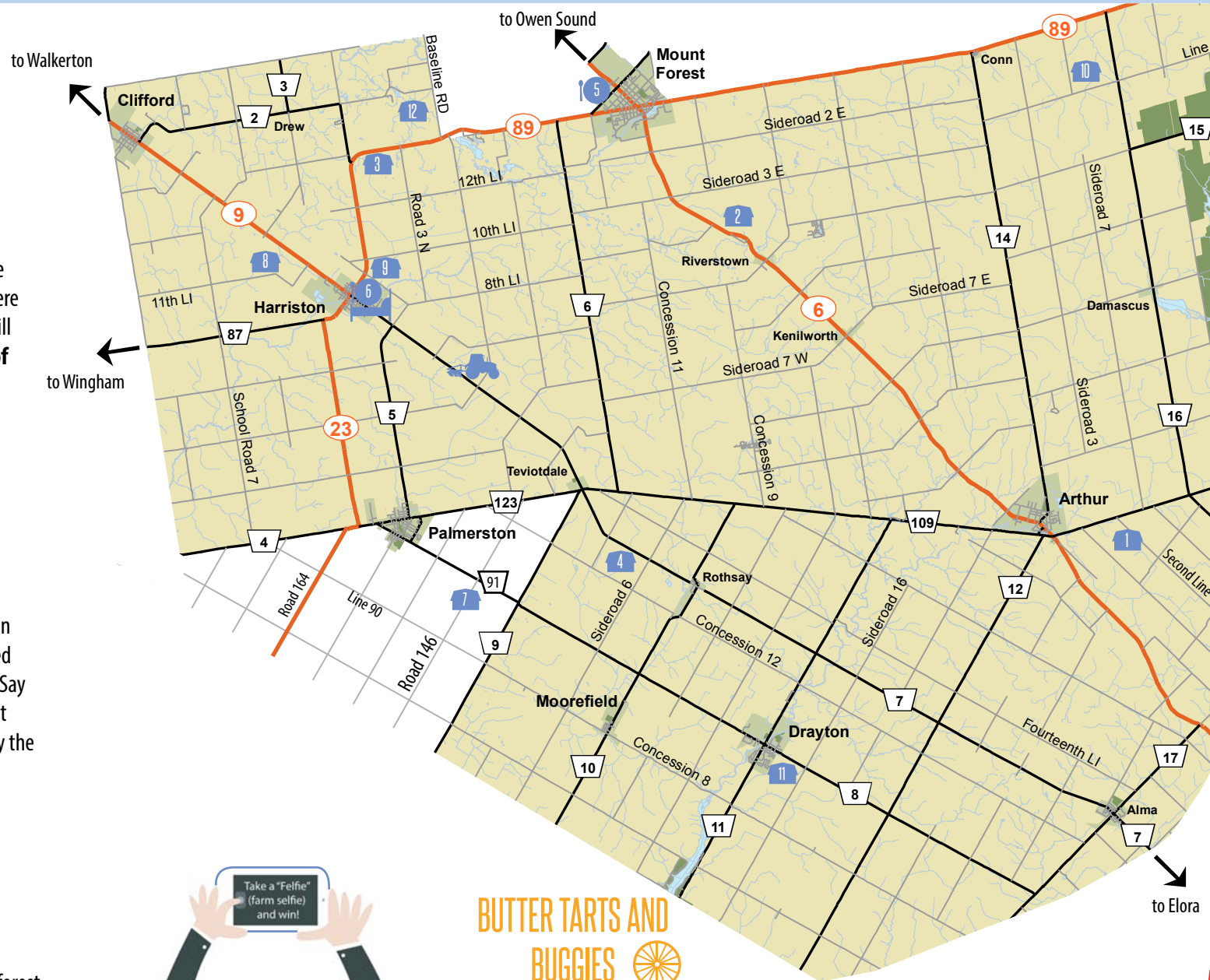
BUTTER TARTS AND BUGGIES

Pick up your brand new 'Butter Tarts and Buggies' guide at participating locations.



Find more information on our participating chefs and food service partners at

TASTEREAL.CA

**MARK YOUR CALENDAR****FOR THE 2016 TASTE REAL EVENTS:**

Local Food Fest – June 26

Fall Rural Romp – September 24

Harvest Home Festival – September 25

Farmalicious – Winter 2017

ENTER THE ROMP PHOTO CONTEST

Win a Taste Real gift basket.
Details and conditions
on our website:



www.tastereal.ca

Find more local food and experiences in the Wellington County Showcase at the **International Plowing Match!**
September 20-24 in Minto



MAGIC 106.1
OUR COMMUNITY FIRST

1460 CJOY
Greatest Hits

WIGHTMAN
TELECOM

Mapleton

Town of Minto
Where Your Family Belongs

Spring Wellington Rural Romp

Northern Wellington County

SATURDAY, MAY 28 • 10:00 AM - 4:00 PM



A self-guided tour of farms, markets and local food retailers in Mapleton, Minto and Wellington North.



Meet the people **growing** and producing **your food**



Discover the “must tastes” of spring prepared by local chefs



Get gardening! **Buy plants and seedlings** farms and greenhouses



Enter our online **photo contest** to win great prizes!



Rain or shine! Find the **romp location map** at www.tastereal.ca

Take a “Felfie”
(farm selfie)
and win!

www.tastereal.ca   #SpringRomp16



Alternate formats available upon request.





**Corporation of the County of Wellington
Administration, Finance and Human Resources Committee
Minutes**

May 17, 2016
County Administration Centre
Guthrie Room

Present: Warden George Bridge
 Councillor Dennis Lever (Chair)
 Councillor Allan Alls
 Councillor Andy Lennox
 Councillor Chris White

Also Present: Councillor Pierre Brianceau

Staff: Susan Aram, Manager of Financial Services
 Donna Bryce, County Clerk
 Ken DeHart, County Treasurer
 Susan Farrelly, Assistant Director of Human Resources
 Michele Richardson, Health and Safety Coordinator
 Scott Wilson, CAO

1. Call to Order

At 1:00 pm, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Delegation:

- 3.1 Mr. Matthew Betik, Audit Engagement Partner and Mr. Brendan Hall, Audit Senior Manager, KPMG presented the County of Wellington's 2015 Audited Financial Statements

1/5/16

Moved by: Warden Bridge

Seconded by: Councillor Alls

That the County of Wellington's Audited Financial Statements for the period ending December 31, 2015 be approved.

Carried

4. Administration

- 4.1 Declaration of Land Surplus - Fergus Library Property

2/5/16

Moved by: Warden Bridge

Seconded by: Councillor Alls

That County Council declare the lands described below as surplus and approve the transfer to the Township of Centre Wellington:

Pt Lt P (Opened as public lane by By-Law 1459 as in MS18668 now closed by By-Law 2013-038 as in WC388024); & Pt Lane (closed by By-Law 1459 as in MS 18668); & PT Lane (closed by By-Law 2013-038 as in WC388024) Plan 239; being Pt 1 61R-20789; S/T interest in R0701214; S/T easement in gross as in WC374726; Fergus; Township of Centre Wellington; and

That staff prepare the necessary by-law; and

That a Public Notice be placed in the Wellington Advertiser and on the County's website.

Carried

4.2 Correspondence from Association of Municipalities of Ontario

3/5/16

Moved by: Councillor C. White

Seconded by: Councillor Alls

That the correspondence from AMO regarding financial support to assist those affected by the wildfires in Fort McMurray be received for information.

Carried

4.3 Electronic Vehicle Charging Stations Grant Approval

4/5/16

Moved by: Councillor Alls

Seconded by: Councillor Lennox

That the news release regarding the Electronic Vehicle Charging Stations Grant Approval be received for information.

Carried

5. Finance

5.1 Financial Statements as of April 30, 2016

5/5/16

Moved by: Councillor C. White

Seconded by: Councillor Lennox

That the Corporate Financial Statements for the County of Wellington as of April 30, 2016 be approved.

Carried

5.2 Annual Debt Repayment Limit

6/5/16

Moved by: Warden Bridge

Seconded by: Councillor Alls

That the County Treasurer's report regarding 2016 Annual Repayment Limit (ARL) be received for information.

Carried

5.3 2017 Budget and Five Year Plan Process

7/5/16

Moved by: Councillor C. White

Seconded by: Warden Bridge

That the 2017 Budget process timetable be approved.

Carried

6. Human Resources

6.1 Accessibility Fund Incentive Programme

8/5/16

Moved by: Councillor Alls

Seconded by: Councillor Lennox

That the Administration, Finance & Human Resource Committee confirm the County of Wellington Accessibility Fund Incentive Programme; and

That staff report back with a new definition for the eligibility requirement consistent with the AODA legislation; and

That staff make recommendations for funding to be in place for January 2017, with consideration being given for allotments for refurbishing older buildings versus new buildings.

Carried

7. Adjournment

At 1:47 pm, the Chair adjourned the meeting until June 21, 2016 or at the call of the Chair.

Dennis Lever
Chair
Administration, Finance and Human Resources Committee



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, May 17, 2016
Subject: **2015 Audited Financial Statements**

Background:

The County's 2015 audited financial statements are attached for review and approval by the Committee and Council. Representatives from the County's auditing firm KPMG LLP will be at the meeting to present their audit findings and answer questions relating to the statements.

A final signed version of the statements will be produced following Council approval on May 26, 2016 at which point the statements will be posted to the County website.

Recommendation:

That the County of Wellington's audited financial statements for the period ending December 31, 2015 be approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ken DeHart".

Ken DeHart, CPA, CGA
County Treasurer



cutting through complexity

AUDIT

The Corporation of the County of Wellington

Audit Findings Report
For the year ended December 31, 2015

KPMG LLP

May 10, 2016



The contacts at KPMG in connection with this report are:

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Audit Engagement Partner

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Tel: 519-747-8800
mbajic@kpmg.ca

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At KPMG, we are **passionate** about earning your **trust**. We take deep **personal accountability**, individually and as a team, to deliver **exceptional service and value** in all our dealings with you.

At the end of the day, we measure our success from the **only perspective that matters – yours.**

Executive summary

Purpose of this report*

The purpose of this Audit Findings Report is to assist you, as a member of the committee, in your review of the results of our audit of the consolidated financial statements of County of Wellington as at and for the period ended December 31, 2015.

This Audit Findings Report builds on the Audit Plan we presented to the Committee in the fall.

Changes from the Audit Plan

There have been no significant changes regarding our audit from the Audit Planning Report previously presented to you.

Status Update

- Legal letters returned to KPMG
- Receipt of signed management representation letter as at date of FS approval
- Completing our discussions with AF&HR committee
- AF&HR Committee approval

Audit risks and results

We discussed with you at the start of the audit a number of **significant financial reporting risks**.

We are satisfied that our audit work has appropriately dealt with the risks.

We also discussed with you some **other areas of audit focus**.

See pages 6 & 7

* This Audit Findings Report should not be used for any other purpose or by anyone other than the AF&HR committee. KPMG shall have no responsibility or liability for loss or damages or claims, if any, to or by any third party as this Audit Findings Report has not been prepared for, and is not intended for, and should not be used by, any third party or for any other purpose.

Consolidated Financial Statements

The County of Wellington's Financial Statements include its proportionate share of the Wellington-Dufferin-Guelph Public Health Unit results from operations, in addition to its proportionate share of assets and liabilities of the Health Unit.

KPMG relies on the audit of the Health Unit that is performed by a separate KPMG LLP team, led by Matthew Betik, engagement partner, which issued an opinion on the financial statements of the Health Unit on May 4, 2016, which are then consolidated into the County's financial statements.

Highlights of financial information with respect to the two entities are provided below.

Wellington-Dufferin-Guelph Public Health Unit

- Revenues of \$26.4M (some of which is funded from the County)
- Expenditures of \$25.3 M
- Income of \$1.1M
- Tangible Capital Assets of \$26.5M

The County consolidates their proportionate share, being 32.7% of revenues, expenditures, assets, liabilities & accumulated surplus. Significant transactions between the two entities are eliminated upon consolidation.

Financial Statement Summary

Statement of Financial Position	<ul style="list-style-type: none"> • Net Financial Assets \$33.9M, increased 23% • Accumulated Surplus of \$422.9M
Statement of Operations	<ul style="list-style-type: none"> • Revenues have increased \$10M, increased taxation revenue and provincial transfers resulted in the largest increases in revenue • Expenditures have increased \$7M, reflective of a 4% increase • Annual Surplus of \$11M, significantly higher from that of prior year
Statement of Change in Net Financial Assets	<ul style="list-style-type: none"> • Increase in net financial assets of \$6.4M
Statement of Cash Flows	<ul style="list-style-type: none"> • The County utilized \$1.7M of cash during 2015, this is the net change in cash from operating activities, the acquisition of tangible capital assets, acquisition of investments and repayment of Long-Term debt

Audit risks and results

Inherent risk of material misstatement is the susceptibility of a balance or assertion to misstatement which could be material, individually or when aggregated with other misstatements, assuming that there are no related controls.

We highlight our significant findings in respect of significant financial reporting risks as identified in our discussion with you in the Audit Plan, as well as any additional significant risks identified.

Significant financial reporting risks

Why

Our significant findings from the audit

Fraud risk from management override of controls

As outlined in our audit planning report, in accordance with Canadian Audit Standards, there is the presumption of a risk of management override.

We have not identified additional risks of management override relating to this audit.

- KPMG performed a variety of procedures examining journal entries that were being posted to the general ledger.
- Journal entries were selected using various criteria to identify journal entries that could possibly be related to override activities.
- No issues were identified in our testing performed.

Audit Areas of Focus

We identified other areas of focus for our audit in our discussion with you in the Audit Plan.

Significant findings from the audit regarding other areas of focus are as follows:

Other areas of focus	Why	Our significant findings from the audit
Cash & Investments	Significant FS Caption-90% of financial assets	<ul style="list-style-type: none"> • Confirmations were sent to the County's financial institutions confirming balances; custody over the confirmation submission and receipt process was maintained at all times by KPMG LLP • Confirmation with CIBC, RBC, BMO, NBF, ONE Investment, Meridian • Reconciling items tested
Payroll	Represents approximately 1/3 of County expenses	<ul style="list-style-type: none"> • Control testing performed in addition to detailed testing
Tangible Capital Assets	Significant FS Caption	<ul style="list-style-type: none"> • Tested a sample of additions both to capital assets and WIP in fiscal 2015 • Review of expense accounts to ensure that items related to capital assets were not expensed in 2015 • Recalculation of amortization expense • Losses on disposals in current year indicate that useful lives may be shorter than initially anticipated by the County. Annual examination beneficial given the magnitude and variation of County owned assets
Debt	Significant FS Caption	<ul style="list-style-type: none"> • Confirmations were sent to the County's lenders and ensured that confirmation and amortization schedules support the balances recorded by the County at December 31, 2015
Taxation Revenue	Significant FS Caption	<ul style="list-style-type: none"> • Confirmations were sent to each of the lower tier municipalities to confirm amounts that had been levied on behalf of the County and amounts outstanding as receivable or payable at year end.
Grant Revenues	Significant FS Caption, 45%+ of County Revenues	<ul style="list-style-type: none"> • KPMG confirmed directly with various funding sources to substantiate revenues recorded by the County of Wellington, including OMPF, Ministry of Community and Social Services and Ministry of Long-Term Care

Critical accounting estimates

Estimates

Critical Accounting Estimates	<p>Management's process for identification and making accounting estimates are consistent with prior year.</p> <p>The potential impact of measurement uncertainty on the financial statements has been disclosed in the notes to the financial statements.</p> <p>During the course of our engagement, we did not identify instances of management bias in development of estimates.</p>
-------------------------------	--

We believe management's process for identifying critical accounting estimates is considered adequate

Significant accounting policies and practices

Significant accounting policies and practices are disclosed in Note 1 to the financial statements.

Other matters

Other matters

We have highlighted below other significant matters that we would like to bring to your attention:

Professional standards require us to communicate to the Audit Committee Other Matters, such as material inconsistencies or material misstatements between MD&A and the audited financial statements, identified fraud or non-compliance with laws and regulations, consultations with other accountants, significant matters relating to the Company's related parties, significant difficulties encountered during the audit, and disagreements with management.

Tangible Capital Assets

- Losses on tangible capital asset disposals took place in the current year, however losses were substantially lower than that of the prior year
- We understand that the County is continuing to investigate asset classes and useful life assessments to ensure that tangible capital assets are being amortized appropriately
- Based on testing performed the larger losses related to building components, primarily related to social housing units
- While most losses recorded on disposal of assets were not considered to be significant, in comparison to the respective cost of the assets being disposed of the losses represent a sizable percentage, which suggests that useful lives of assets are shorter than initially expected with respect to social housing structures
- The impact of using longer estimated lives is that less amortization is recorded in years the asset is utilized and then subsequently a loss on fixed asset disposal is recorded upon replacement which adds an element of volatility to the statement of operations

Prepaid Expenses

- The County of Wellington received two invoices from the Ostic Group pertaining to insurance renewal, invoices dated December 2015 for approximately \$613,000
- Management recorded these amounts as an increase to payables and an increase to prepaid expenses as at year end, however payment was not made until January of 2016 and therefore the recording of a prepaid expense (asset) was not appropriate
- Management has corrected for this audit difference in their financial statements, KPMG notes that this entry has NIL impact on the statement of operations

Income Services-
Amount owed from
Province

- Funding from the province is calculated on a historical 3 month rolling average
- At the end of the fiscal year, December 31, 2015, the province owed the County approximately \$677K
- Management recorded the balance as a reduction to deferred revenue, as opposed to recording a receivable in the general ledger as at year end
- Given that the balance represents an amount the County is entitled to receive it is more appropriately reflected as receivable at year end, management has agreed with the proposed treatment and have corrected for this audit reclassification adjustment which has NIL impact on the statement of operations

Contaminated Sites-New
Accounting Standard

- PSAB 3260-Contaminated Sites
- New accounting standard which required management to perform an internal assessment of County owned properties, classify properties based on active use or non-active use, and consider contamination risk for non-active sites County owned sites
- Management has performed an analysis which and determined that none of the respective non-active sites contained a risk of contamination as defined under PSAB 3260 and that accordingly no provision was required as at December 31, 2015
- Note that there is new note disclosure in the financial statements for 2015

Vacation Payable
Balances

- The County has accrued vacation balances outstanding at year end of approximately \$1.45M which has increased by approximately \$100K or 7% in the current year
- Business implications of carrying larger vacation balances (earned at one rate, typically taken at a higher rate if career progression exists)
- Management is now tracking individuals whom are carrying balances in excess of County Vacation Policy entitlement for which only a few small number of employees comprise the majority of the balance-this excess is not being accrued for, and considered to be reasonable per KPMG given that amounts are outside of the stated policy

Return on
cash/investments
compared to return on
debt

- The County holds \$25.5M of cash and short term investments, 2/3 of balance is within general cash account, earning nominal interest revenue
- County currently holds \$31M of debt (balance has decreased from PY by 10%) which attracts interest expense at an average rate in excess of 4%
- Consider whether cash/short term investment can fund future projects if earning lower rates of return than would be incurred through issuance of debt

Adjustments and differences

Corrected adjustments

The management representation letter includes all adjustments identified as a result of the audit, communicated to management and subsequently corrected in the financial statements.

Uncorrected differences

There are no Uncorrected Audit Misstatements.

Adjustments and differences identified during the audit have been categorized as Corrected "adjustments" or Uncorrected "differences." These include disclosure adjustments and differences.

Professional standards require that we request of management and the audit committee that all identified adjustments or differences be corrected. We have already made this request of management.

Adjustments and differences

Based on both qualitative and quantitative considerations, management have decided not to correct certain differences and represented to us that the differences—individually and in the aggregate—are, in their judgment, not material to the financial statements.

As at and year ended December 31, 2015

Amounts in \$'000s

Description of differences greater than \$125,000 individually	Income effect (Decrease) Increase	Financial position		
		Assets (Decrease) Increase	Liabilities (Decrease) Increase	Equity (Decrease) Increase
	-	-	-	-
Total differences	-	-	-	-
Impact of PY unadjusted audit differences, reversed	-	-	-	-
Total differences (roll over impact)	-	-	-	-

We concur with management's representation that the differences are not material to the financial statements. Accordingly, the differences have no effect on our auditors' report. KPMG notes that the above schedule reflects uncorrected audit adjustments.

Implications of adjustments and differences

Although the differences have no effect on our auditors' report, these differences or the underlying matters regarding differences and adjustments (e.g., control deficiencies) could potentially cause future annual or interim financial statements to be materially misstated or have an implication on the financial reporting process.

The implications of such misstatements on the Company's internal control over financial reporting (ICFR) are discussed in "Control Observations."

Appendices

Appendix 1: Required communications

Appendix 2: Independence

Appendix 3: Audit Quality and Risk Management

Appendix 4: Background and professional standards

Appendix 5: Current developments

Appendix 1: Required communications

In accordance with professional standards, there are a number of communications that are required during the course of and upon completion of our audit. These include:

- **Auditors' report** – the conclusion of our audit is set out in our draft auditors' report which will be issued upon approval of the financial statements.
- **Management representation letter** –In accordance with professional standards, copies of the management representation letter are provided to the Audit Committee. We will require the management representation letter to be signed to subsequent to the approval of the financial statements, and prior to the issuance of our Auditors' report.

KPMG LLP
115 King Street South, 2nd floor
Waterloo, Ontario N2J 5A3
Canada

May 26, 2016

Ladies and Gentlemen:

We are writing at your request to confirm our understanding that your audit was for the purpose of expressing an opinion on the financial statements (hereinafter referred to as "financial statements") of Corporation of the County of Wellington ("the Entity") as at and for the period ended December 31, 2015.

We confirm that the representations we make in this letter are in accordance with the definitions as set out in **Attachment I** to this letter.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

GENERAL:

- 1) We have fulfilled our responsibilities, as set out in the terms of the engagement letter dated March 26, 2015, for:
 - a) the preparation and fair presentation of the financial statements and believe that these financial statements have been prepared and present fairly in accordance with the relevant financial reporting framework
 - b) providing you with all relevant information, such as all financial records and related data and complete minutes of meetings, or summaries of actions of recent meetings for which minutes have not yet been prepared, of shareholders, board of directors and committees of the board of directors that may affect the financial statements, and access to such relevant information
 - c) such internal control as management determined is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error
 - d) ensuring that all transactions have been recorded in the accounting records and are reflected in the financial statements

INTERNAL CONTROL OVER FINANCIAL REPORTING:

- 2) We have communicated to you all deficiencies in the design and implementation or maintenance of internal control over financial reporting of which management is aware.

FRAUD & NON-COMPLIANCE WITH LAWS AND REGULATIONS:

- 3) We have disclosed to you:
- a) the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud
 - b) all information in relation to fraud or suspected fraud that we are aware of and that affects the Entity and involves: management, employees who have significant roles in internal control, or others, where the fraud could have a material effect on the financial statements
 - c) all information in relation to allegations of fraud, or suspected fraud, affecting the Entity's financial statements, communicated by employees, former employees, regulators, or others
 - d) all known instances of non-compliance or suspected non-compliance with laws and regulations, including all aspects of contractual agreements, whose effects should be considered when preparing financial statements
 - e) all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements

SUBSEQUENT EVENTS:

- 4) All events subsequent to the date of the financial statements and for which the relevant financial reporting framework requires adjustment or disclosure in the financial statements have been adjusted or disclosed.

RELATED PARTIES:

- 5) We have disclosed to you the identity of the Entity's related parties and all the related party relationships and transactions / balances of which we are aware and all related party relationships and transactions / balances have been appropriately accounted for and disclosed in accordance with the relevant financial reporting framework.

ESTIMATES:

- 6) Measurement methods and significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

NON-SEC REGISTRANTS OR NON-REPORTING ISSUERS:

- 7) We confirm that the Entity is not a Canadian reporting issuer (as defined under any applicable Canadian securities act) and is not a United States Securities and Exchange Commission ("SEC") Issuer (as defined by the Sarbanes-Oxley Act of 2002). We also confirm that the financial statements of the Entity will not be included in the consolidated financial statements of a Canadian reporting issuer audited by KPMG or an SEC Issuer audited by any member of the KPMG organization.

MISSTATEMENTS:

- 8) We approve the corrected misstatements identified by you during the audit described in Attachment II.

Yours very truly,

CORPORATION OF THE COUNTY OF WELLINGTON

By: Mr. Ken DeHart, Treasurer

By: Mr. Scott Wilson, Chief Administrative Officer

Attachment I – Definitions

MATERIALITY

Certain representations in this letter are described as being limited to matters that are material. Misstatements, including omissions, are considered to be material if they, individually or in the aggregate, could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements. Judgments about materiality are made in light of surrounding circumstances, and are affected by the size or nature of a misstatement, or a combination of both.

FRAUD & ERROR

Fraudulent financial reporting involves intentional misstatements including omissions of amounts or disclosures in financial statements to deceive financial statement users.

Misappropriation of assets involves the theft of an entity's assets. It is often accompanied by false or misleading records or documents in order to conceal the fact that the assets are missing or have been pledged without proper authorization.

An error is an unintentional misstatement in financial statements, including the omission of an amount or a disclosure.

RELATED PARTIES

In accordance with Canadian accounting standards for the public sector (PSAB) *related party* is defined as:

- Two or more parties are related when they are subject to common control, joint control or common significant influence. Two not-for-profit organizations are related parties if one has an economic interest in the other.

In accordance with Canadian accounting standards for the public sector (PSAB) a *related party transaction* is defined as:

- a transfer of economic resources or obligations between related parties, or the provision of services by one party to a related party, regardless of whether any consideration is exchanged. The parties to the transaction are related prior to the transaction. When the relationship arises as a result of the transaction, the transaction is not one between related parties.

Attachment II- Corrected Audit Misstatements

Company Corporation of the County
 Summary of Corrected Audit Misstatements
 For Year Ended 12/31/2015
 Amounts in Currency unit
 Method Used to Quantify Audit Misstatements (Roll Over)

Detailed instructions on automatically populating the audit misstatements from the Tracker are provided in the "Instructions" tab.

ID	Description of misstatement	Type of misstatement	Identified During	Accounts	Debit	(Credit)	Income Statement Effect - Debit (Credit)	Balance Sheet Effect - Debit (Credit)					Cash Flow Effect - Increase (Decrease)		
							Income Effect Debit (Credit)	Equity	Current Assets	Noncurrent Assets	Current Liabilities	Noncurrent Liabilities	Operating Activities	Investing Activities	Financing Activities
SAM 1	Invoices totaling \$612,932 that related to 2015 were paid in 2016 and are therefore incorrectly classified as prepaid expenses.	Factual	Final	Accounts Payable & Accrued Liabilities	612,932	0	0	0	0	0	612,932	0	0	0	0
				Prepaid Expenses	0	(612,932)	0	0	(612,932)	0	0	0	0	0	0
SAM1	Invoices totaling \$677,518 that related to 2015 were paid in 2016 and are therefore incorrectly classified as prepaid expenses. Therefore, as the balance is a deferred revenue balance in nature, KPMG noted that there should be a reclass to allocate the balance from deferred revenue to AR.	Factual	Final	Accounts Receivable	677,518	0	0	0	677,518	0	0	0	0	0	0
				Deferred Revenue	0	(677,518)	0	0	0	0	(677,518)	0	0	0	0
Total income effect of corrected audit misstatements - Final							0	0	64,586	0	(64,586)	0	0	0	0

Appendix 2: Independence

KPMG maintains a system of quality control designed to reflect our drive and determination to deliver independent, unbiased advice and opinions, and also meet the requirements of Canadian professional standards.

Professional standards require that we communicate the related safeguards that have been applied to eliminate identified threats to independence or to reduce them to an acceptable level. Although we have policies and procedures to ensure that we did not provide any prohibited services and to ensure that we have not audited our own work, we have applied the following safeguards related to the threats to independence listed above:

- We instituted policies and procedures to prohibit us from making management decisions or assuming responsibility for such decisions
- We obtained pre-approval of non-audit services, and during this pre-approval process we discussed the nature of the engagement and other independence issues related to the services
- We obtained management's acknowledgement of responsibility for the results of the work performed by us regarding non-audit services, and we have not made any management decisions or assumed responsibility for such decisions

Appendix 3: Audit Quality and Risk Management

KPMG maintains a system of quality control designed to reflect our drive and determination to deliver independent, unbiased advice and opinions, and also meet the requirements of Canadian professional standards.

Quality control is fundamental to our business and is the responsibility of every partner and employee. The following diagram summarises the six key elements of our quality control systems.

Visit <http://www.kpmg.com/Ca/en/services/Audit/Pages/Audit-Quality-Resources.aspx> for more information.

- Other controls include:
 - Before the firm issues its audit report, the Engagement Quality Control Reviewer reviews the appropriateness of key elements of publicly listed client audits.
 - Technical department and specialist resources provide real-time support to audit teams in the field.
- We conduct regular reviews of engagements and partners. Review teams are independent and the work of every audit partner is reviewed at least once every three years.
- We have policies and guidance to ensure that work performed by engagement personnel meets applicable professional standards, regulatory requirements and the firm's standards of quality.
- All KPMG partners and staff are required to act with integrity and objectivity and comply with applicable laws, regulations and professional standards at all times.



- We do not offer services that would impair our independence.
- The processes we employ to help retain and develop people include:
 - Assignment based on skills and experience;
 - Rotation of partners;
 - Performance evaluation;
 - Development and training; and
 - Appropriate supervision and coaching.
- We have policies and procedures for deciding whether to accept or continue a client relationship or to perform a specific engagement for that client.
- Existing audit relationships are reviewed annually and evaluated to identify instances where we should discontinue our professional association with the client.

Appendix 4: Background and professional standards

Internal control over financial reporting

As your auditors, we are required to obtain an understanding of internal control over financial reporting (ICFR) relevant to the preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on internal control. Accordingly, we do not express an opinion on the effectiveness of internal control.

Our understanding of ICFR was for the limited purpose described above and was not designed to identify all control deficiencies that might be significant deficiencies and therefore, there can be no assurance that all significant deficiencies and other control deficiencies have been identified. Our awareness of control deficiencies varies with each audit and is influenced by the nature, timing, and extent of audit procedures performed, as well as other factors.

The control deficiencies communicated to you are limited to those control deficiencies that we identified during the audit.

Documents containing or referring to the audited financial statements

We are required by our professional standards to read only documents containing or referring to audited financial statements and our related auditors' report that are available through to the date of our auditors' report. The objective of reading these documents through to the date of our auditors' report is to identify material inconsistencies, if any, between the audited financial statements and the other information. We also have certain responsibilities, if on reading the other information for the purpose of identifying material inconsistencies, we become aware of an apparent material misstatement of fact.

We are also required by our professional standards when the financial statements are translated into another language to consider whether each version, available through to the date of our auditors' report, contains the same information and carries the same meaning.

Appendix 5: Current developments

Please visit the [Current Developments Update for Audit Committee section](#) of the Audit Committee Institute page for recent developments in IFRS, Canadian securities matters, Canadian auditing and other professional standards and US accounting, auditing and regulatory matters.

The following is a summary of the current developments that are relevant to the Company:

Standard	Summary and implications	Reference

kpmg.ca

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County of Wellington
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For the year ended December 31, 2015

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County of Wellington

Independent Auditors' Report

To the Members of Council, Inhabitants and Ratepayers of the Corporation of the County of Wellington:

We have audited the accompanying consolidated financial statements of the Corporation of the County of Wellington, which comprise the consolidated statement of financial position as at December 31, 2015, the consolidated statements of operations, changes in net financial assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Corporation of the County of Wellington as at December 31, 2015, and its consolidated results of operations, and its consolidated changes in net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Professional Accountants, Licensed Public Accountants

County of Wellington**Consolidated Statement of Financial Position****As at December 31**

	2015	2014
	\$	\$
Assets		
Financial Assets		
Cash and Short-Term Investments (Note 3)	30,647,162	34,077,894
Accounts Receivable	5,531,559	5,433,824
Long-Term Investments (Note 3)	63,631,067	61,095,731
Loans Receivable (Note 4)	259,589	378,875
Total Financial Assets	100,069,377	100,986,324
Liabilities		
Accounts Payable and Accrued Liabilities	14,778,921	18,362,987
Deferred Revenue (Note 5)	6,884,523	7,955,562
Landfill Site Closure & Post Closure Liability (Note 6)	9,752,344	9,226,319
Post-Employment/Retirement Liability (Note 7)	2,050,762	2,015,142
WSIB Liability (Note 8)	1,405,210	1,448,036
Net Long-Term Liabilities (Note 9)	31,316,642	34,533,445
Total Liabilities	66,188,402	73,541,491
Net Financial Assets	33,880,975	27,444,833
Non-Financial Assets		
Tangible Capital Assets (Note 10)	385,395,063	382,176,695
Inventories of Supplies	884,946	729,083
Prepaid Expenses	2,730,057	1,521,405
Total Non Financial Assets	389,010,066	384,427,183
Accumulated Surplus (Note 11)	422,891,041	411,872,016

County of Wellington
Consolidated Statement of Operations
For the year ended December 31

	Budget	2015	2014
	\$	\$	\$
	(Note 19)		
Revenues			
Taxation (Note 12)	85,204,500	85,415,402	81,623,864
Government Transfers			
Provincial (Note 13)	53,573,711	56,850,089	53,510,314
Federal (Note 13)	7,261,700	6,172,174	6,951,452
Municipal	27,382,800	24,632,718	24,552,275
Fees and Service Charges	9,163,300	9,658,152	7,670,274
Licences, Permits, Rent	7,012,000	7,270,837	7,010,965
Interest, Donations, Other	2,913,900	2,718,631	2,934,177
Development Charges Earned	153,000	2,833,144	842,579
Total Revenues	192,664,911	195,551,147	185,095,900
Expenses			
General Government	14,325,500	15,110,197	14,789,705
Protection to Persons & Property	17,787,800	18,562,498	19,542,367
Transportation Services	11,123,700	28,361,537	24,875,453
Environmental Services	7,838,800	8,068,797	9,755,331
Health Services	11,712,531	11,990,391	11,698,465
Social Housing	33,054,100	32,757,643	31,479,851
Social and Family Services	53,692,200	57,801,752	54,539,062
Library	5,682,100	6,734,062	6,092,579
Museum	1,906,700	2,003,801	1,856,996
Planning and Development	3,325,900	3,141,444	2,892,434
Total Expenses	160,449,331	184,532,122	177,522,243
Annual Surplus	32,215,580	11,019,025	7,573,657
Accumulated Surplus, Beginning of Year		411,872,016	404,298,359
Accumulated Surplus, End of Year		422,891,041	411,872,016

The accompanying notes are an integral part of these financial statements

County of Wellington**Consolidated Statement of Change in Net Financial Assets**

For the year ended December 31	Budget	2015	2014
	\$	\$	\$
	(Note 19)		
Annual Surplus	32,215,580	11,019,025	7,573,657
Acquisition of Tangible Capital Assets	(26,948,000)	(24,976,854)	(31,576,099)
Amortization of Tangible Capital Assets	-	21,011,076	20,505,664
Loss on Disposal of Tangible Capital Assets	-	256,808	1,366,176
Proceeds on Sale of Tangible Capital Assets	-	490,602	382,835
	<u>5,267,580</u>	<u>7,800,657</u>	<u>(1,747,767)</u>
Acquisition of Inventories of Supplies	-	(884,946)	(729,083)
Acquisition of Prepaid Expenses	-	(2,730,057)	(1,521,405)
Consumption of Inventories of Supplies	-	729,083	505,388
Use of Prepaid Expenses	-	<u>1,521,405</u>	<u>1,985,197</u>
Change in Net Financial Assets	5,267,580	6,436,142	(1,507,670)
Net Financial Assets, Beginning of Year	<u>27,444,833</u>	<u>27,444,833</u>	<u>28,952,503</u>
Net Financial Assets, End of Year	<u>32,712,413</u>	<u>33,880,975</u>	<u>27,444,833</u>

County of Wellington

Consolidated Statement of Cash Flows

For the year ended December 31	2015	2014
	\$	\$
Cash Provided By (Used In):		
Operating Activities:		
Annual Surplus	11,019,025	7,573,657
Items Not Involving Cash:		
Amortization	21,011,076	20,505,664
Loss on Disposal of Tangible Capital Assets	256,808	1,366,176
Contributed Tangible Capital Assets	(100,000)	-
Change in Post Employment/Retirement Liability	35,620	(872,304)
Change in WSIB Liability	(42,826)	12,915
Change in Landfill Liability	526,025	1,229,293
Change in Non-Cash Assets and Liabilities:		
Accounts Receivable	(97,735)	1,548,912
Accounts Payable and Accrued Liabilities	(3,584,066)	(1,279,932)
Deferred Revenue	(1,071,039)	(720,457)
Inventories of Supplies	(155,863)	(223,695)
Prepaid Expenses	(1,208,652)	(472,214)
Net Change in Cash from Operating Activities	26,588,373	28,668,015
Capital Activities:		
Proceeds on Sale of Tangible Capital Assets	490,602	382,835
Cash Used to Acquire Tangible Capital Assets	(24,876,854)	(31,576,099)
Net Change in Cash from Capital Activities	(24,386,252)	(31,193,264)
Investing Activities:		
Change in Loan Receivable	119,286	102,193
Change in Long-Term Investments	(2,535,336)	5,000,445
Net Change in Cash from Investing Activities	(2,416,050)	5,102,638
Financing Activities:		
Long-Term debt repaid	(3,216,803)	(3,087,449)
Net Change in Cash from Financing Activities	(3,216,803)	(3,087,449)
Net Change in Cash and Short-Term Investments	(3,430,732)	(510,060)
Cash and Short-Term Investments, Beginning of Year	34,077,894	34,587,954
Cash and Short-Term Investments, End of Year	30,647,162	34,077,894

The accompanying notes are an integral part of these financial statements

The County of Wellington (the County) is an upper-tier municipality in the Province of Ontario, Canada. The County is comprised of seven member municipalities: the Towns of Erin and Minto, and the Townships of Centre Wellington, Guelph/Eramosa, Mapleton, Puslinch and Wellington North.

1. ACCOUNTING POLICIES

The consolidated financial statements of the County of Wellington are prepared by management in accordance with Canadian generally accepted accounting principles for governments as recommended by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants. Significant accounting policies adopted by the County are as follows:

a) Basis of Consolidation

(i) Consolidated Entities

These consolidated statements include the activities of all committees of Council and the following boards, municipal enterprises and utilities which are under the control of Council:

Wellington County Police Services Board

Wellington County Public Library Board

All interfund assets and liabilities and sources of financing and expenditures have been eliminated with the exception of loans or advances between reserve funds and any other fund of the municipality and the resulting interest income and expenditures.

Under PSAB standards, the County reports only its share of assets, liabilities and results of operations of any government partnerships in which it participates. The County participates in the Wellington-Dufferin-Guelph Health Unit to the extent of 32.7% (2014 – 32.7%) based on population, as stated in the agreement with the other participants, the City of Guelph and the County of Dufferin.

(ii) Trust Funds

Trust funds and their related operations administered by the County are not consolidated, but are reported separately on the Trust Funds Statements of Financial Position and Operations.

b) Basis of Accounting

(i) Accrual Basis of Accounting

The County follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

(ii) Investments

Investments consist of bonds and debentures and are recorded at amortized cost. Discounts and premiums arising on the purchase of these investments are amortized over the term of the investments. When there has been a loss in value that is other than a temporary decline in value, the respective investment is written down to recognize the loss.

(iii) Deferred Revenue

In accordance with PSAB requirements obligatory reserve funds are reported as a component of deferred revenue. The County has obligatory development charge reserve funds in the amount of \$2,777,225 (2014 - \$4,044,389). These funds have been set aside, as required by the Development Charges Act, to finance a portion of the cost of growth-related capital projects. Revenue recognition occurs after the funds have been collected and when the County has incurred the expenditures for the capital works for which the development charges were raised (Note 5).

Unexpended funds of \$3,721,401 (2014 - \$3,529,424) received by the County under the Federal Gas Tax Revenue Transfer are reported as deferred revenue and will be recognized as revenue in the fiscal year in which the eligible expenditures are incurred (Note 5)

(iv) Taxation

Under PS3510, taxes receivable and tax revenue are recognized when they meet the definition of an asset, the tax is authorized and the taxable event has occurred (Note 12).

(v) Government Transfers

Under PS3410, government transfers received relate to social services, police, health and cultural programs. Transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made (Note 13).

(vi) Adoption of New Accounting Policy

The County adopted Public Sector Accounting Board Standard PS 3260 Liability for Contaminated Sites effective January 1, 2015. Under PS 3260, contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material of live organism that exceeds an environment standard. This Standard relates to sites that are not in productive use and sites in productive use where an unexpected event resulted in contamination. The County adopted this standard on a prospective basis and there were no adjustments as a result of the adoption of this standard.

(vii) Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. Significant estimates include assumptions used in estimating provisions for accrued liabilities, landfill closure and post-closure liability, actuarial valuations of employee future benefits, and the historical cost and useful lives of tangible capital assets.

Actual results could differ from these estimates.

c) Physical Assets

(i) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land and landfill sites, is amortized on a straight line basis over their estimated useful lives as follows:

Notes to the Financial Statements
For the Year Ended December 31, 2015

Major Asset Classification	Component Breakdown	Useful Life - Years
Land		N/A
Landfill Sites		N/A - Based on usage
Buildings	Structure	15 to 50
	Exterior	20 to 40
	Interior	15 to 40
	Site Elements	10 to 30
	Leasehold Improvements	Lease Term
Infrastructure	Roads and Parking Lots - Asphalt	20
	Roads and Parking Lots - Gravel	10
	Roads - Base	50
	Bridges - Surface	20
	Bridges and Culverts - Structure	50
	Traffic Signals, Street Signs, Outdoor Lighting	20
Vehicles & Machinery	Licensed Equipment	7
	Unlicensed Equipment	15
Furniture & Fixtures		15
Technology & Communications		5
Library Books		5

Landfill sites are amortized using the units of production method based upon capacity used during the year.

Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

In 2015 the County recognized the contribution of land for the Hillsburgh Library in the amount of \$100,000. The market value of the land was appraised at \$359,451 and the County paid the landowner \$259,451.

(iii) Works of Art and Cultural and Historic Assets

Works of art and cultural and historic assets are not recorded as assets in these financial statements. The County's art collection includes approximately 1,100 pieces, either created by a significant Wellington County artist and/or depicting Wellington County subject matter. The Museum's collection contains over 18,000 artifacts. The Archive's collection contains over 80,000 documents, photographs, and microfilm. Both collections relate to the history of Wellington County, and are fully catalogued with appraised values in the County's collections database. The collection is maintained and stored at the Wellington County Museum & Archives as per Provincial Standards for Ontario Museums.

(iv) Interest Capitalization

Borrowing costs incurred as a result of the acquisition, construction and production of an asset that takes a substantial period of time to prepare for its intended use are capitalized as part of the cost of the asset.

Capitalization of interest costs commences when the expenses are being incurred, borrowing costs are being incurred and activities that are necessary to prepare the asset for its intended use are in progress. Capitalization is suspended during periods in which active development is interrupted. Capitalization ceases when substantially all of the activities necessary to prepare the asset for its intended use are complete. If only minor modifications are

**Notes to the Financial Statements
For the Year Ended December 31, 2015**

outstanding, this indicates that substantially all of the activities are complete.

The capitalized interest costs associated with the acquisition or construction of tangible capital assets during the year was \$nil (2014 - \$nil).

(v) Leased Tangible Capital Assets

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are expensed as incurred.

(vi) Inventories of Supplies

Inventories of supplies held for consumption are recorded at the lower of cost and replacement cost.

(vii) Tangible Capital Assets recorded at Nominal Value

Under PS 3150.42 the County has no assets recorded at nominal value.

2. TRUST FUNDS

Trust funds administered by the County amounting to \$144,096 (2014 - \$110,045) have not been included in the Consolidated Statement of Financial Position, nor have their operations been included in the Consolidated Statement of Financial Activities.

3. CASH AND INVESTMENTS

Total cash and short-term investments of \$30,647,162 (2014 - \$34,077,894) are reported on the Consolidated Statement of Financial Position at cost and have a market value of \$30,647,162 (2014 - \$34,077,894) at the end of the year.

Total long-term investments of \$63,631,067 (2014 - \$61,095,731) are reported on the Consolidated Statement of Financial Position at cost and have a market value of \$67,797,237 (2014 - \$65,176,505).

At December 31, 2015 the County had undrawn credit capacity under a credit facility of \$5,000,000. Interest on the credit facility is at prime less 0.75%.

4. LOANS RECEIVABLE

(i) Cost Sharing Agreements with the Township of Centre Wellington

In 2010 the County entered into a cost sharing agreement with the Township of Centre Wellington and Groves Memorial Hospital to fund three phases of a Community Planning Area Subwatershed Study. The County funds the work upfront and is repaid by the Township at 54% and the Hospital at 6%. In 2011 phase 1 was completed and in 2012 phase 2 was completed. The Township will repay the County over 10 years from year of completion and the Hospital will repay the County through the Township at the time of building permit issuance. The amount to be repaid to the County as at December 31, 2015 was \$118,830 (2014 - \$247,591).

In 2015, the County and Centre Wellington agreed to share soil remediation costs for the Fergus Library Expansion Project. The land, originally owned by Centre Wellington was remediated by the County upfront and will be repaid by the Township at 60%. The Township will repay the County over ten years starting in 2016. Details of the repayment schedule are currently under negotiation. The amount to be repaid to the County as at December 31, 2015 was \$140,759 (2014 - \$131,284).

Notes to the Financial Statements
For the Year Ended December 31, 2015

5. DEFERRED REVENUE

Deferred revenue, which is reported on the Consolidated Statement of Financial Position, is further analyzed as follows:

	2015	2014
	\$	\$
Federal Gas Tax	3,721,401	3,529,424
Development Charges	2,777,225	4,044,389
Deferred Capital Grants	-	-
Deferred Operating Grants	211,951	275,548
Other	173,946	106,201
	6,884,523	7,955,562
	2015	2014
Balance, Beginning of Year		
Federal Gas Tax	3,529,424	4,102,460
Development Charges	4,044,389	3,610,181
Deferred Capital Grants	-	-
Deferred Operating Grants	275,548	263,083
Other	106,201	700,295
	7,955,562	8,676,019
Amounts Received		
Federal Gas Tax	2,509,624	2,579,679
Development Charges	1,436,185	1,144,358
Deferred Capital Grants	-	-
Deferred Operating Grants	338,005	56,334
Other	90,193	86,328
Interest Earned	248,561	277,248
	4,622,568	4,143,947
Contributions Used	(5,693,607)	(4,864,404)
Balance, End of Year	6,884,523	7,955,562

6. LANDFILL SITE CLOSURE AND POST-CLOSURE LIABILITY

The County is responsible for all aspects of solid waste management. As of December 31, 2015 there were 16 closed landfill sites (of which 5 locations were operating as transfer stations) and 1 active landfill site. The total estimated expenditure (on a discounted basis) for closure and post-closure care as of December 31, 2015 is \$10,487,363 (2014- \$9,936,672). The amount reported on the Consolidated Statement of Financial Position as of December 31, 2015 is \$9,752,344 (2014 - \$9,226,319 and the amount remaining to be recognized is \$735,019 (2014 - \$710,353).

Closure costs include final cover and vegetation, drainage control features, leachate control and monitoring systems, water quality monitoring systems, gas monitoring and recovery, land acquisition, site remediation, and site closure reports. Post-closure costs include leachate monitoring and treatment, water quality monitoring, gas monitoring and recovery, ongoing maintenance and annual reports. The discounted cash flow analysis is based on the estimated costs for each of these items over a 25 year period using a long term borrowing rate of 3.51% (2014 – 3.85%).

The liability for closure and post closure care is recognized as the capacity of each site is used. For any closed sites, 100% of the liability is recognized. A total of 92.99% (2014 – 92.85%) of the liability is recognized and reported, which represents the estimated weighted average capacity used to December 31, 2015. It is estimated that sufficient landfill site capacity exists for approximately 30

Notes to the Financial Statements
For the Year Ended December 31, 2015

years.

Of the \$9,752,344 (2014 - \$9,226,319) recognized as a liability, \$4,209,406 (2014 - \$4,178,433) is included on the Consolidated Statement of Financial Position as a reduction to budgetary accumulated surplus and will be recovered from future general municipal revenues and \$5,542,938 (2014 - \$5,047,886) is shown as an amount to be recovered from reserve funds (see note 11).

7. POST-EMPLOYMENT / RETIREMENT LIABILITY

Post-employment benefits include a provision to pay 90% of the premium cost for retired non-union full-time employees, 100% of the premium cost for retired union full-time employees and 50% of the premium cost for retired permanent part time employees for dental, extended health care and life insurance benefits for an employee voluntarily electing early retirement until the retired employee's 65th birthday. To be eligible to receive these benefits, the employee must be at least 55 years of age, have a minimum of ten years of continuous service with the County at the time of retirement and be in receipt of an OMERS pension.

In 2014, unionized employees agreed to a payout of the sick leave accumulation plan in the amount of \$908,792. This amount was funded from reserve funds and no remaining liability has been recognized. At the time employees were given the option to retain up to a maximum of 175 hours of sick time not eligible for payout and at December 31, 2015 the outstanding balance of sick hours was 2,070 hours (2014 - 2,727 hours).

The present value of these benefit obligations at December 31, 2015 was estimated from an actuarial review completed in December 2015. The review calculated the benefit obligations using an accrued benefit obligation methodology, which recognizes the accrued benefit over the employees' working lifetime.

Benefit	Number of Employees Entitled to Benefit as at December 31, 2015	Liability as at December 31, 2015	Liability as at December 31, 2014
		\$	\$
Dental	46	361,740	356,433
Extended Health Care	45	1,159,838	1,145,027
Life Insurance	44	100,573	121,859
County of Wellington Total		1,622,151	1,623,319
Wellington-Dufferin-Guelph Public Health Unit		428,611	391,823
Consolidated Total		2,050,762	2,015,142

Information about the County's benefit plan is as follows:

	2015	2014
	\$	\$
Accrued Benefit Obligation:		
Balance, beginning of year	2,250,523	3,304,297
Current benefit cost	82,490	88,698
Interest	98,768	88,824
Benefits paid	(235,153)	(1,106,998)
Actuarial loss	(94,860)	(124,298)
Balance, end of year	2,101,768	2,250,523
Unamortized actuarial loss	(479,617)	(627,204)
Liability for benefits	1,622,151	1,623,319
Wellington-Dufferin-Guelph Public Health Unit	428,611	391,823
Consolidated Total	2,050,762	2,015,142

Notes to the Financial Statements
For the Year Ended December 31, 2015

Included in expenses is \$52,727 (2014 - \$59,051) for amortization of the actuarial loss. The unamortized actuarial loss is amortized over the expected average remaining service life as listed below:

Retiree Benefits	15 years
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The main actuarial assumptions employed for the valuation are as follows:

- (i) Interest (discount rate):
The present value of future liabilities and the expense for the 12 months ended December 31, 2015 were determined using a discount rate of 4.75%.
- (ii) Medical costs:
Medical costs were assumed to increase at the rate of 4.67% for 2016 vs. 2015 reducing by .33% per year to 4% per year in 2018 vs. 2017.
- (iii) Dental costs:
Dental costs were assumed to increase at the rate of 4.0% per year.

8. WORKPLACE SAFETY AND INSURANCE

The County is a Schedule II (self-insured) employer with the Workplace Safety and Insurance Board (WSIB). Payments made to the WSIB in 2015 resulting from approved claims were \$14,325 (2014 - \$85,875) and are reported as a liability transaction on the Consolidated Statement of Financial Position. The WSIB liability has been established based on an actuarial evaluation completed in December 2015. The evaluation is updated every four years. As WSIB benefits are a compensated absence, PSAB Section PS 3250 requires full recognition of liabilities associated with workplace injuries that occurred on or before the valuation date. The amount reported on the Consolidated Statement of Financial Position as a liability is \$1,405,210 (2014 - \$1,448,036).

Information about the WSIB liability is as follows:

	2015	2014
	\$	\$
Accrued Benefit Obligation:		
Balance, beginning of year	1,233,272	1,182,202
Current benefit cost	120,163	194,696
Interest	36,175	47,362
Expected benefit payments	(122,939)	(190,988)
Expected accrued benefit obligation, end of year	1,266,671	1,233,272
Actual accrued benefit obligation, end of year	885,970	1,233,272
Unamortized actuarial gain	519,240	214,764
WSIB Liability	1,405,210	1,448,036

Included as a reduction in expenses is \$76,225 (2014 - \$38,155) for amortization of the actuarial gain. The unamortized actuarial gain on future payments required to WSIB is amortized over the expected period of the liability which is 10 years.

The main actuarial assumptions employed for the valuation are as follows:

- (i) Interest (discount rate):

Notes to the Financial Statements
For the Year Ended December 31, 2015

The present value of future liabilities and the expense for the 12 months ended December 31, 2015 were determined using a discount rate of 4.25%

(ii) Administration costs:

Administration costs were assumed to be 36.0% of the compensation expense

(iii) Compensation expense:

Compensation costs, which include loss of earnings benefits, health care costs and non-economic loss awards, were assumed to increase at rates ranging from 0.5% to 6.0% depending on the benefit type.

The County purchases two forms of insurance to limit exposure in the event of a significant work-related accident resulting in a death or permanent disability. Occupational Accident Insurance coverage provides a one-time fixed payment of \$500,000 per incident. Excess indemnity insurance is in place to a maximum of \$10,000,000 with a \$500,000 retention.

9. NET LONG-TERM LIABILITIES

Provincial legislation restricts the use of long-term liabilities to financing capital expenditures, and also authorizes the County to issue long-term debt for both County and Local purposes, with the latter at the request of the Local Municipality. The responsibility for raising the amounts required to service these liabilities rests with the County and such Local Municipalities for which the debt was issued.

Long-term liabilities outstanding for County purposes (2015 – \$31,316,642, 2014 - \$34,533,445) are direct, unsecured and unsubordinated obligations of the County. Long-term liabilities outstanding for Local Municipal purposes (2015 – \$27,126,340, 2014 - \$26,347,588) are direct, unsecured, unsubordinated, joint and several obligations of the County and such Local Municipalities.

- (a) The outstanding principal portion of unmatured long term liabilities for municipal expenditures is reported on the Consolidated Statement of Financial Position, under "Net Long-Term Liabilities". Net long-term liabilities reported on the Consolidated Statement of Financial Position are comprised of the following:

	2015	2014
	\$	\$
Long-term liabilities incurred by the County, including those incurred on behalf of member municipalities, and outstanding at the end of the year (Interest rates range from 2.418% - 5.875%)	58,442,982	60,881,033
Long-term liabilities incurred by the County and recoverable from member municipalities	(27,126,340)	(26,347,588)
Net long-term liabilities at the end of the year	31,316,642	34,533,445

- (b) Future principal payments for net long-term liabilities are as follows:

	Principal
2016	\$ 3,071,694
2017	3,081,330
2018	3,208,936
2019	3,144,748
2020	2,918,015
Subsequent to 2020	15,891,919
	\$ 31,316,642

Notes to the Financial Statements
For the Year Ended December 31, 2015

(c) The long-term liabilities in (a) of this note issued in the name of the County, as well as those pending issues of long-term liabilities and commitments to be financed by revenues beyond the term of Council, have been approved by by-law. The annual principal and interest payments required to service these liabilities are within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs and Housing.

(d) Total charges for the year for net long-term liabilities are as follows:

	2015	2014
	\$	\$
Principal Payments	3,216,803	3,087,449
Interest	1,512,925	1,642,603
	<u>4,729,728</u>	<u>4,730,052</u>

(e) The charges shown on the previous table are recovered as follows:

	2015	2014
	\$	\$
General Municipal Revenues	4,258,985	4,245,004
Development Charges	470,743	485,048
	<u>4,729,728</u>	<u>4,730,052</u>

(f) Net long-term liabilities are to be recovered are as follows:

	2015	2014
	\$	\$
Net Long-Term Liabilities		
Recovered from General Municipal Revenues	27,817,642	30,685,445
Recovered from Development Charges	3,499,000	3,848,000
	<u>31,316,642</u>	<u>34,533,445</u>

10. TANGIBLE CAPITAL ASSETS

County tangible capital assets are identified by asset type. The cost of tangible capital assets, their accumulated amortization and net book value are disclosed in the following schedule:

Notes to the Financial Statements
For the Year Ended December 31, 2015

Cost	December 31, 2014	Additions	Disposals	December 31, 2015
Land	\$ 31,603,968	\$ 359,452	\$ -	\$ 31,963,420
Landfill Sites	1,871,638	-	-	1,871,638
Buildings	138,387,447	6,636,849	(481,810)	144,542,486
Infrastructure				
Roads	304,020,934	9,625,989	(1,028,548)	312,618,375
Bridges	72,742,638	3,374,814	(54,448)	76,063,004
Culverts	17,333,535	766,124	-	18,099,659
Traffic Lights	2,315,958	333,405	-	2,649,363
Trails	-	193,950	-	193,950
Parking Lots	1,093,539	38,050	-	1,131,589
Vehicles & Machinery				
Licensed Equipment	9,258,261	1,838,752	(1,613,226)	9,483,787
Unlicensed Equipment	6,472,663	202,298	-	6,674,961
Furniture & Fixtures	6,159,491	731,101	(319,433)	6,571,159
Technology & Communications	5,222,631	474,392	(303,283)	5,393,740
Library Books	3,085,408	563,282	(727,188)	2,921,502
Public Health	10,353,660	205,638	(40,451)	10,518,847
Capital Work-in Progress	10,905,543	6,981,065	(7,348,307)	10,538,301
Total	\$ 620,827,314	\$ 32,325,161	\$ (11,916,694)	\$ 641,235,781

Accumulated Amortization	December 31, 2014	Disposals	Amortization Expense	December 31, 2015
Land	\$ -	\$ -	\$ -	\$ -
Landfill Sites	(834,814)	-	(29,219)	(864,033)
Buildings	(31,830,467)	232,996	(5,909,688)	(37,507,159)
Infrastructure				
Roads	(142,427,753)	1,011,132	(8,954,292)	(150,370,913)
Bridges	(40,262,561)	54,448	(1,445,626)	(41,653,739)
Culverts	(7,862,319)	-	(444,498)	(8,306,817)
Traffic Lights	(1,678,652)	-	(141,098)	(1,819,750)
Trails	-	-	(2,443)	(2,443)
Parking Lots	(203,559)	-	(101,950)	(305,509)
Vehicles & Machinery				
Licensed Equipment	(3,963,587)	834,907	(1,000,239)	(4,128,919)
Unlicensed Equipment	(1,989,121)	305,427	(502,724)	(2,186,418)
Furniture & Fixtures	(2,687,146)	313,336	(404,478)	(2,778,288)
Technology & Communications	(2,049,872)	301,092	(858,366)	(2,607,146)
Library Books	(1,577,658)	727,188	(613,429)	(1,463,899)
Public Health	(1,283,110)	40,451	(603,026)	(1,845,685)
Total	\$ (238,650,619)	\$ 3,820,977	\$ (21,011,076)	\$ (255,840,718)

Net Book Value	December 31, 2014			December 31, 2015
Land	\$ 31,603,968			\$ 31,963,420
Landfill Sites	1,036,824			1,007,605
Buildings	106,556,980			107,035,327
Infrastructure				
Roads	161,593,181			162,247,462
Bridges	32,480,077			34,409,265
Culverts	9,471,216			9,792,842
Traffic Lights	637,306			829,613
Trails	-			191,507
Parking Lots	889,980			826,080
Vehicles & Machinery				
Licensed Equipment	5,294,674			5,354,868
Unlicensed Equipment	4,483,542			4,488,543
Furniture & Fixtures	3,472,345			3,792,871
Technology & Communications	3,172,759			2,786,594
Library Books	1,507,750			1,457,603
Public Health	9,070,550			8,673,162
Capital Work-in-Progress	10,905,543			10,538,301
Total	\$ 382,176,695			\$ 385,395,063

Notes to the Financial Statements
For the Year Ended December 31, 2015

(a) Assets Under Construction

Assets under construction having a value of \$10,538,301 (2014 - \$10,905,543) have not been amortized. Amortization of these assets will commence when the asset is put into service.

(b) Write-Down of Tangible Capital Assets

The write-down of tangible capital assets during the year was \$nil (2014 - \$nil).

11. ACCUMULATED SURPLUS

Accumulated surplus shown on the Consolidated Statement of Financial Position is analyzed below:

As at December 31	2015	2014
	\$	\$
Surplus:		
Invested in Tangible Capital Assets	385,395,063	382,176,695
Invested in Capital Fund	9,287,446	10,012,255
Share of Public Health Unit (Note 15)	2,034,664	1,515,336
Amounts to be Recovered		
From Future Revenues		
Net Long Term Liabilities	(31,316,642)	(34,533,445)
Landfill Liability	(4,209,406)	(4,178,433)
Post Employment Benefits	(2,050,762)	(2,015,142)
From Reserve Funds		
Landfill Liability	(5,542,938)	(5,047,886)
WSIB	(1,405,210)	(1,448,036)
Total Surplus	352,192,215	346,481,344
Reserves set aside by Council for:		
Capital	29,123,717	27,403,015
Contingencies and Stabilization	17,639,354	16,623,428
Equipment Replacement	5,484,060	5,204,957
Hospital Redevelopment	760,000	
Benefit and Insurance	2,590,091	2,395,295
Programme Specific	2,694,139	2,299,509
Total Reserves	58,291,361	53,926,204
Reserve Funds set aside for specific purposes by Council for:		
Landfill Closure and Post Closure	5,542,938	5,047,886
Workplace Safety and Insurance	3,291,172	3,279,752
Best Start Programme	619,090	661,760
Housing Development	1,632,913	1,177,083
Federal Housing Projects	982,735	954,737
Museum Donations and Endowments	302,981	288,306
Wellington Terrace Donations	35,636	54,944
Total Reserve Funds	12,407,465	11,464,468
Accumulated Surplus	\$ 422,891,041	\$ 411,872,016

Notes to the Financial Statements
For the Year Ended December 31, 2015

12. TAXATION

Under PS3510, taxes receivable and tax revenue are recognized when they meet the definition of an asset, the tax is authorized and the taxable event has occurred.

	2015	2014
	\$	\$
Property Tax Levy	84,523,500	81,125,000
Supplementary & Omitted Taxes	1,642,267	1,165,398
Payment in Lieu of Taxes	590,978	563,842
Other	28,193	28,193
	86,784,938	82,882,433
Less:		
Property Taxes written off as uncollectible	(765,000)	(621,722)
Provision for Assessment at Risk	(604,536)	(636,847)
	(1,369,536)	(1,258,569)
Tax Revenue recognized	\$ 85,415,402	\$ 81,623,864

Notes to the Financial Statements
For the Year Ended December 31, 2015

13. PROVINCIAL AND FEDERAL GOVERNMENT TRANSFERS

The government transfers reported on the Consolidated Statement of Operations are:

	2015	2014
	\$	\$
Provincial Grants		
Affordable Housing Construction Funding	206,700	206,400
Community Homelessness Prevention Initiative	3,095,089	2,805,003
Communities in Transition Economic Development	-	32,581
Community Policing Partnership, RIDE, 1000 Officers, Court Security	298,509	266,417
Health Unit – Ministry of Health and Long Term Care	4,943,179	5,625,416
Health Unit – Ministry of Children and Youth Services	802,947	728,466
Investing in Affordable Housing (IAH)	1,240,600	390,500
Library Operating and Pay Equity, Student, Admin Grant	156,546	157,087
Library Capacity Grant	45,917	-
Long Term Care Operating Subsidy	8,463,740	8,188,111
Ministry of Education Funding Childcare	12,448,650	11,197,300
Museum Operating Grant	52,264	52,264
Ontario Community Infrastructure Fund (OCIF)	464,769	59,327
Ontario Municipal Partnership Fund (OMPF)	2,888,800	3,611,000
Ontario Works Administration Subsidy	4,528,700	4,354,000
Ontario Works Benefit Subsidy	15,493,000	13,872,800
Ontario Works Provincial Addictions Funding	109,600	106,300
Strong Communities Rent Supplement	581,200	582,200
Talent Attraction Economic Development	32,714	-
Trans Canada Trail Pan Am Legacy Funds	15,000	135,000
Waste Diversion Ontario, Stewardship Ontario, OTS Tire	696,841	841,685
Other	285,324	298,457
Subtotal provincial grants	\$56,850,089	\$53,510,314
Federal Grants		
Citizenship and Immigration Canada Subsidy	334,327	339,800
Federal Block Funding Housing	3,315,498	3,244,488
Federal Gas Tax	2,436,413	3,297,532
Health Unit - Public Health Agency of Canada	20,735	20,735
Homeless Partnering Strategy	65,201	48,897
Subtotal federal grants	\$6,172,174	\$6,951,452
Total grant revenues	\$63,022,263	\$60,461,766

14. CONTINGENT LIABILITIES AND COMMITMENTS

In the normal course of its operations, the County is subject to various litigations and claims. The ultimate outcome of these claims cannot be determined at this time.

The County has approved a grant of 20% of eligible costs to a maximum of \$5.0 million for the redevelopment of Groves Memorial Community Hospital (GMCH) in the Township of Centre Wellington. As of December 31, 2015 the sum of \$3,550,782 (2014 - \$3,002,863) has been paid to GMCH, leaving an outstanding commitment of \$1,449,218 (2014 - \$1,997,137).

Notes to the Financial Statements
For the Year Ended December 31, 2015

In June 2014 the County approved capital improvement grants for three County hospital foundations; Groves Memorial Community Hospital Foundation, \$5,000,000; the Mount Forest Louise Marshall Hospital Foundation, \$2,200,000; and the Palmerston & District Hospital Foundation \$2,200,000; for a total pledge of \$9,400,000 over the five year period 2015 to 2019. As of December 31, 2015 the sum of \$440,000 (2014 - \$0) has been paid to the Palmerston & District Hospital Foundation, leaving an outstanding commitment of \$1,760,000 (2014 - \$2,200,000). To date no payments have been made to either Groves Memorial Community Hospital Foundation or the Mount Forest Louise Marshall Hospital Foundation.

15. GOVERNMENT PARTNERSHIP

The County of Wellington is a partner in the Wellington-Dufferin-Guelph Health Unit. The County provides 32.7% (2014 - 32.7%) of the municipal funding to the Health Unit for the Cost Shared Mandatory and related programs, and is responsible for a similar share of the assets, liabilities and municipal position of the Health Unit. The County's share of the results of the Health Unit's financial activities for the year and its financial position at year end -have been consolidated in these financial statements. At December 31, 2015, the Health Unit's financial results and financial position are as follows:

	2015	2014
	\$	\$
Financial Assets	7,670,585	6,530,834
Liabilities	(18,780,990)	(19,928,930)
Non-Financial Assets	26,715,268	27,923,289
Accumulated Surplus	15,604,863	14,525,193
Revenues	26,390,003	27,981,906
Expenses	25,310,333	24,828,352
Annual Surplus	1,079,670	3,153,554

The County Share of the Health Unit's assets, liabilities and municipal position are as follows:

	2015	2014
	\$	\$
Share of Health Unit (Note 11)	2,034,664	1,515,336
Long Term Debt	(5,176,425)	(5,444,326)
Post Employment Liability (Note 7)	(428,611)	(391,823)
Invested in Tangible Capital Assets (Note 10)	8,673,162	9,070,551
Accumulated Surplus	5,102,790	4,749,738

On December 19, 2012, The County entered into a Financing Agreement with the Wellington-Dufferin-Guelph Public Health Unit, the County of Dufferin and the City of Guelph, to finance the County portion of the cost of building the two new facilities at Chancellors Way, Guelph, and Broadway, Orangeville. The Financing Agreement allows for quarterly advances of capital by the County of Wellington to Public Health beginning in January 2013, until the completion of the new facilities. The total amount of the advances from all obligated municipalities will not exceed \$24,400,000 and based on 2011 Census population information, the County of Wellington's obligation is 32.7% or \$8,000,000. The interest rate on the loan repayment from the Health Unit to the County will be 3.34% per annum, and the term and amortization of the loan will be twenty years. Repayment will commence thirty days following certification by the project's architect of substantial completion of both facilities. The whole or any part of the capital financing under this agreement may be prepaid at any time without penalty or bonus. At December 31, 2015 the balance of the loan receivable is \$5,176,425 (2014 - \$5,444,326)

16. PUBLIC LIABILITY INSURANCE

The County has a comprehensive program of risk identification, evaluation and control to minimize the risk of injury to its employees and third parties and to minimize the risk of damage to its property and the property of others.

The County's purchased general liability insurance policy is \$25,000,000 per occurrence with no aggregate. The environmental liability policy is the maximum that can be purchased at \$3,000,000 per occurrence with an aggregate of \$5,000,000. The County's licensed fleet is insured with liability coverage of \$25,000,000. The deductible (self-insurance) is \$10,000 on fleet policies and \$50,000 on property and liability. The County also carries a legal expense reimbursement policy that covers 100% of legal fees to a maximum of \$100,000 per claim with an annual aggregate of \$250,000.

Based on claims received to December 31, 2015, the maximum deductible exposure to the County is estimated at \$402,000. These claims have not been accrued in the Financial Statements because the outcome of these claims is not known and the loss will be accounted for in the period in which the loss, if any, becomes known with certainty. For claims not covered by purchased insurance, the County has established a reserve, which as at December 31, 2015 totaled \$378,889 (2014 - \$396,183).

17. PENSION AGREEMENTS

The County makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of approximately 642 (2014 - 589) members of its staff. The plan is a defined benefit plan, which specifies the amount of retirement benefit to be received by the employees, based on the length of service and rates of pay.

Contributions of employees with a normal retirement age of 65 were being made at a rate of 9.0% for earnings up to the yearly maximum pensionable earnings of \$53,600 at a rate of 14.6%.

The County's contribution to OMERS for 2015 was \$3,600,321 (2014 - \$3,216,956) for current service and past service costs and is included as an expense on the Consolidated Statement of Operations. Employee contribution to OMERS in 2015 was \$3,600,321 (2014 - \$3,216,956).

As per PSAB 3250.111, the County of Wellington is current with all payments to OMERS, therefore, there is neither a surplus or deficit with the County's pension plan contributions.

As at December 31, 2015, the OMERS Primary Plan had a funded ratio of assets to pension obligations of 91.5% (2014 - 90.8%). The OMERS pension plan reduced the funding deficit by \$0.1 billion to \$7.0 billion (2014 - \$7.1 billion).

18. SOCIAL HOUSING PROPERTIES

The County has title to the 1189 Social Housing units of the former Wellington-Guelph Housing Authority. The units are located in the City of Guelph and throughout the County. The related debt on these units remains with the Province of Ontario. Of the \$3,315,499 (2014 - \$3,254,922) in federal government subsidies provided to the County for social housing, \$1,036,048 (2014 - \$1,073,009) is retained by the province to fund the associated debt servicing costs.

Notes to the Financial Statements
For the Year Ended December 31, 2015

19. BUDGET DATA

The budget data presented in these consolidated financial statements is based upon the 2015 operating and capital budgets approved by Council on January 30, 2015 and 2015 capital budget amendments in the amount of \$1,760,000 (2014 - \$1,883,000) approved by Council throughout 2015. Amortization was not contemplated on development of the budget and, as such, has not been included. The chart below reconciles the approved budget to the budget figures reported in these consolidated financial statements.

	2015 Budget
	\$
Revenues	
Operating Budget	186,732,500
Capital Budget	26,948,000
Health Unit Budget	5,706,011
Less:	
Transfers from other funds	(20,414,300)
New debt financing	-
Internal Recoveries	(6,307,300)
Total Revenues	<u>192,664,911</u>
Expenses	
Operating Budget	186,732,500
Capital Budget	26,948,000
Health Unit Budget	5,710,031
Less:	
Transfer to other funds	(22,558,500)
Capital Expenses	(26,892,000)
Debt principal payments	(3,209,500)
Internal Charges	(6,281,200)
Total Expenses	<u>160,449,331</u>
Annual Surplus	<u><u>32,215,580</u></u>

20. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform to the current year's presentation.

Notes to the Financial Statements
For the Year Ended December 31, 2015

21. SEGMENTED INFORMATION

The County of Wellington is a diversified municipal government institution that is responsible for ensuring the provision of a wide range of services to its citizens, including police, roads, solid waste services, ambulance, public health, child care, social housing, Ontario Works, homes for the aged, museum, library and planning.

County services are provided by departments and their activities are reported in the Consolidated Statement of Operations. Certain departments have been separately disclosed in the segmented information in the following schedule.

2015											
	General Government	Protection	Transportation Services	Environmental Services	Health Services	Social Housing	Social and Family Services	Library	Museum	Planning & Development	Consolidated
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenues											
Taxation	8,368,402	17,505,200	20,680,600	4,439,800	6,460,500	4,759,300	10,299,500	7,960,400	1,940,200	3,001,500	85,415,402
Grants and Subsidies	2,934,404	298,509	2,901,182	696,840	5,766,861	8,736,967	41,378,141	202,463	52,264	54,632	63,022,263
Municipal Revenue	5,000	268,719	3,236,887		64,942	15,261,397	5,731,163	25,447		39,163	24,632,718
Fees & Service Charges	1,088,146	148,377	214,417	3,271,437		(166,039)	4,634,371	102,168	75,748	289,527	9,658,152
Licences, Permits, Rents	1,054,888	163,035		12,887		5,950,892		44,820	44,315	-	7,270,837
Interest, Donations, Other	2,447,846	1,848			21,011	15,744	74,248	104,946	6,200	46,788	2,718,631
Development Charges	182,011	129,758	2,201,574		32,329		37,154	248,644		1,674	2,833,144
Total Revenues	16,080,697	18,515,446	29,234,660	8,420,964	12,345,643	34,558,261	62,154,577	8,688,888	2,118,727	3,433,284	195,551,147
Expenses											
Salaries and Benefits	7,492,609	449,690	5,071,878	2,140,374	3,786,416	3,514,446	24,208,136	3,705,435	1,378,436	2,084,833	53,832,253
Goods and Services	5,304,901	737,051	10,687,291	5,502,094	1,605,331	7,621,810	3,231,166	1,410,307	435,167	391,798	36,926,916
Transfer Payments	447,600	16,427,558			5,859,478	18,469,517	28,188,854			599,315	69,992,322
Insurance and Interest	587,052	160,612	354,839	138,680	136,140	347,326	873,582	144,709	17,497	9,118	2,769,555
Amortization	1,278,035	787,587	12,247,529	287,649	603,026	2,804,544	1,300,014	1,473,611	172,701	56,380	21,011,076
Total Expenses	15,110,197	18,562,498	28,361,537	8,068,797	11,990,391	32,757,643	57,801,752	6,734,062	2,003,801	3,141,444	184,532,122

Notes to the Financial Statements
For the Year Ended December 31, 2015

2014											
	General Government	Protection	Transportation Services	Environmental Services	Health Services	Social Housing	Social and Family Services	Library	Museum	Planning & Development	Consolidated
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenues											
Taxation	5,903,164	18,541,000	19,090,000	4,811,800	6,071,400	5,226,700	10,027,700	7,208,300	1,761,700	2,982,100	81,623,864
Grants and Subsidies	3,652,484	266,416	3,356,859	841,687	6,374,617	7,542,952	38,058,283	157,087	52,264	159,117	60,461,766
Municipal Revenue	17,500	501,631	2,041,674		211,804	15,032,553	6,682,665	29,760		34,688	24,552,275
Fees & Service Charges	629,646	42,468	219,110	3,158,283	(19,225)	(281,903)	3,497,051	94,955	66,986	262,903	7,670,274
Licences, Permits, Rents	1,051,273	165,483		12,887		5,711,161		35,391	34,770		7,010,965
Interest, Donations, Other	2,648,921	62			176,617	2,009	91,387	5,545	4,603	5,033	2,934,177
Development Charges	2,994	103,455	480,087		25,855		29,899	200,289			842,579
Total Revenues	13,905,982	19,620,515	25,187,730	8,824,657	12,841,068	33,233,472	58,386,985	7,731,327	1,920,323	3,443,841	185,095,900
Expenses											
Salaries and Benefits	7,080,036	406,200	4,771,918	2,259,386	6,179,483	3,297,381	22,910,069	3,426,684	1,298,544	1,903,759	53,533,460
Goods and Services	4,721,119	667,316	8,057,123	5,594,155	1,884,864	6,998,960	3,319,726	1,075,560	396,750	348,851	33,064,424
Transfer Payments	480,350	17,586,736			3,174,651	18,235,359	26,184,337		3,875	578,581	66,243,889
Insurance and Interest	683,505	186,895	246,293	1,577,362	38,841	321,111	933,763	161,041	17,410	8,585	4,174,806
Amortization	1,824,695	695,220	11,800,119	324,428	420,626	2,627,040	1,191,167	1,429,294	140,417	52,658	20,505,664
Total Expenses	14,789,705	19,542,367	24,875,453	9,755,331	11,698,465	31,479,851	54,539,062	6,092,579	1,856,996	2,892,434	177,522,243

County of Wellington Independent Auditors' Report

To the Members of Council, Inhabitants and Ratepayers of the Corporation of the County of Wellington:

We have audited the accompanying financial statements of the Trust Funds of The Corporation of the County of Wellington ("the Entity"), which comprise the financial position as at December 31, 2015 and the statement of operations for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion, except as explained in the following paragraph.

In common with many such organizations, the Entity derives certain of its revenue from sundry sources, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Entity and we were not able to determine whether any adjustment might be necessary to such revenues, excess of revenues over expenditures, assets or fund balances..

Opinion

In our opinion, except for the above-mentioned limitation on the scope examination, the financial statements present fairly, in all material respects, the financial position of the Trust Funds of The Corporation of the County of Wellington as at December 31, 2015, and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

Chartered Professional Accountants, Licensed Public Accountants

Waterloo, Canada

County of Wellington
Trust Funds – Statement of Financial Position
As at December 31, 2015

	Comfort Money	County Wellness Centre	Safe Communities	2015	2014
	\$	\$	\$	\$	\$
Financial Assets					
Cash and Bank	43,142	53,427	47,527	144,096	110,045
Liabilities					
Balance	43,142	53,427	47,527	144,096	110,045

County of Wellington
Trust Funds - Statement of Operations
For the year ended December 31, 2015

	Comfort Money	County Wellness Centre	Safe Communities	2015	2014
	\$	\$	\$	\$	\$
Balance at the beginning of the year	42,447	33,622	33,976	110,045	73,780
Source of Funds:					
Deposits	198,917	48,757	26,569	274,243	293,124
Use of Funds					
Withdrawals	198,222	28,952	13,018	240,192	256,859
Balance at the end of the year	43,142	53,427	47,527	144,096	110,045

The accompanying notes are an integral part of these financial statements

1. ACCOUNTING POLICIES

These trust funds have not been consolidated with the financial statements of the County of Wellington (the "County").

These financial statements reflect the financial activity and financial position of funds held in trust by the County for residents of the Wellington Terrace Home for the Aged (Comfort Money), for County staff who are the members of the County Wellness Centre and for the Wellington County Safe Communities Committee.

In October 2012 the Safe Communities Trust fund was established. These funds are held in trust by the County for use by the Wellington County Safe Communities Committee.

Funds held in trust are maintained in separate bank accounts by the County on behalf of the Terrace residents and Safe Communities Committee. Net County Wellness Centre membership proceeds are maintained in the County's general bank account. Interest is credited to the funds and allocated to the Terrace residents, County Wellness Centre members and Wellington County Safe Communities Committee on the basis of their individual balances in the fund.



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Donna Bryce, County Clerk
Date: Tuesday, May 17, 2016
Subject: Declaration of Surplus Lands – Fergus Library Property

Background:

This report is a housekeeping item to the Fergus Library Renovation Project, completed in 2015, following discussions with Township of Centre Wellington staff.

The design of the Fergus Library project changed slightly after the lands were transferred from the Township of Centre Wellington to the County of Wellington. A small piece of land, approximately 12.4 m², at the south west corner of the Library was not required as part of the footprint.

Staff are recommending that this land be declared surplus and transferred back to the Township of Centre Wellington at no cost to the Township, and that all costs associated with the transfer, including land survey, registration fees, nominal transfer fee for the land value be paid by the County of Wellington, including any other County related costs.

A site plan referencing the lands to be declared surplus and transferred is attached.

In accordance with the County's Policy on the Sale and Other Disposition of Real Property under the authority of the Municipal Statute Law Amendment Act (Bill 130), once Council approval is given, staff will place a Notice in the Wellington Advertiser and on the County website.

Recommendation:

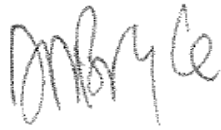
That County Council declare the lands described below as surplus and approve the transfer to the Township of Centre Wellington:

Pt Lt P (Opened as public lane by By-Law 1459 as in MS18668 now closed by By-Law 2013-038 as in WC388024); & Pt Lane (closed by By-Law 1459 as in MS 18668); & PT Lane (closed by By-Law 2013-038 as in WC388024) Plan 239; being Pt 1 61R-20789; S/T interest in R0701214; S/T easement in gross as in WC374726; Fergus; Township of Centre Wellington; and

That staff prepare the necessary by-law; and

That a Public Notice be placed in the Wellington Advertiser and on the County's website.

Respectfully,

A handwritten signature in dark ink, appearing to read "Donna Bryce". The signature is written in a cursive, flowing style.

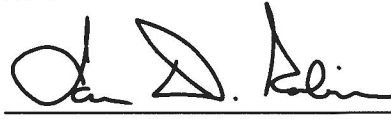
Donna Bryce
County Clerk

NOTES:
FOR BEARING COMPARISONS, A ROTATION OF 1°01'15" COUNTERCLOCKWISE CAN BE APPLIED TO BEARINGS ON PLAN 61R-6243 TO CONVERT TO UTM BEARINGS.
BEARINGS ARE UTM GRID, DERIVED FROM SIMULTANEOUS GPS OBSERVATIONS ON MONUMENTS A & B, SHOWN HEREON HAVING A NAD83 (CSRS) GRID BEARING OF N9°38'08"E, AND ARE REFERRED TO THE CENTRAL MERIDIAN OF UTM ZONE 17 (81° WEST LONGITUDE)
DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999574.

INTEGRATION DATA		
OBSERVED REFERENCE POINTS (ORP) ARE DERIVED FROM GPS OBSERVATIONS USING THE CAN-NET NETWORK AND ARE REFERRED TO UTM ZONE 17, NAD83 (CSRS) (1997). COORDINATES ARE TO AN URBAN ACCURACY IN ACCORDANCE WITH SECTION 14(2) OF O.REG. 216/10		
POINT ID	NORTHING	EASTING
A	4839205.90	550128.65
B	4839378.63	550157.97
CAUTION: COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.		

SCHEDULE			
PART	LOT	PLAN	PART OF PIN
1	PART OF LOT P (OPENED AS PUBLIC LANE BY BY-LAW No. 1459, INST. No. MS18668, NOW CLOSED BY BY-LAW No. 2013-038, REGISTERED AS INST. No. WC388024) & PART OF LANE (CLOSED BY BY-LAW No. 1459, INST. No. MS18668) & PART OF LANE (CLOSED BY BY-LAW No. 2013-038, REGISTERED AS INST. No. WC388024)	REGISTERED PLAN 239	71398-0364 (LT)
			12.4 m ²

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

MARCH 23, 2016
DATE

IAN D. ROBINSON
ONTARIO LAND SURVEYOR

PLAN 61R- 20789
RECEIVED AND DEPOSITED
March 24, 2016
DATE
"Geraldine McLang"
REPRESENTATIVE FOR LAND REGISTRAR
FOR THE LAND TITLES DIVISION
OF WELLINGTON No. 61

PART 1 IS SUBJECT TO EASEMENT IN GROSS IN INST. No. WC374726

PLAN OF SURVEY
OF PART OF
LOT P
(OPENED AS PUBLIC LANE BY BY-LAW No. 1459, REGISTERED AS INST. No. MS18668, NOW CLOSED BY BY-LAW No. 2013-038, REGISTERED AS INST. No. WC388024)
AND PART OF
LANE (CLOSED BY BY-LAW No. 1459, REGISTERED AS INST. No. MS18668)
AND PART OF
LANE (CLOSED BY BY-LAW No. 2013-038, REGISTERED AS INST. No. WC388024)
REGISTERED PLAN 239
Formerly The Town of Fergus now in
TOWNSHIP OF CENTRE WELLINGTON
COUNTY OF WELLINGTON
IAN D. ROBINSON - Ontario Land Surveyor



METRIC: DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

SURVEYOR'S CERTIFICATE
I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
2. THE SURVEY WAS COMPLETED ON THE 22nd. DAY OF MARCH, 2016.

MARCH 23, 2016
DATE

IAN D. ROBINSON
ONTARIO LAND SURVEYOR

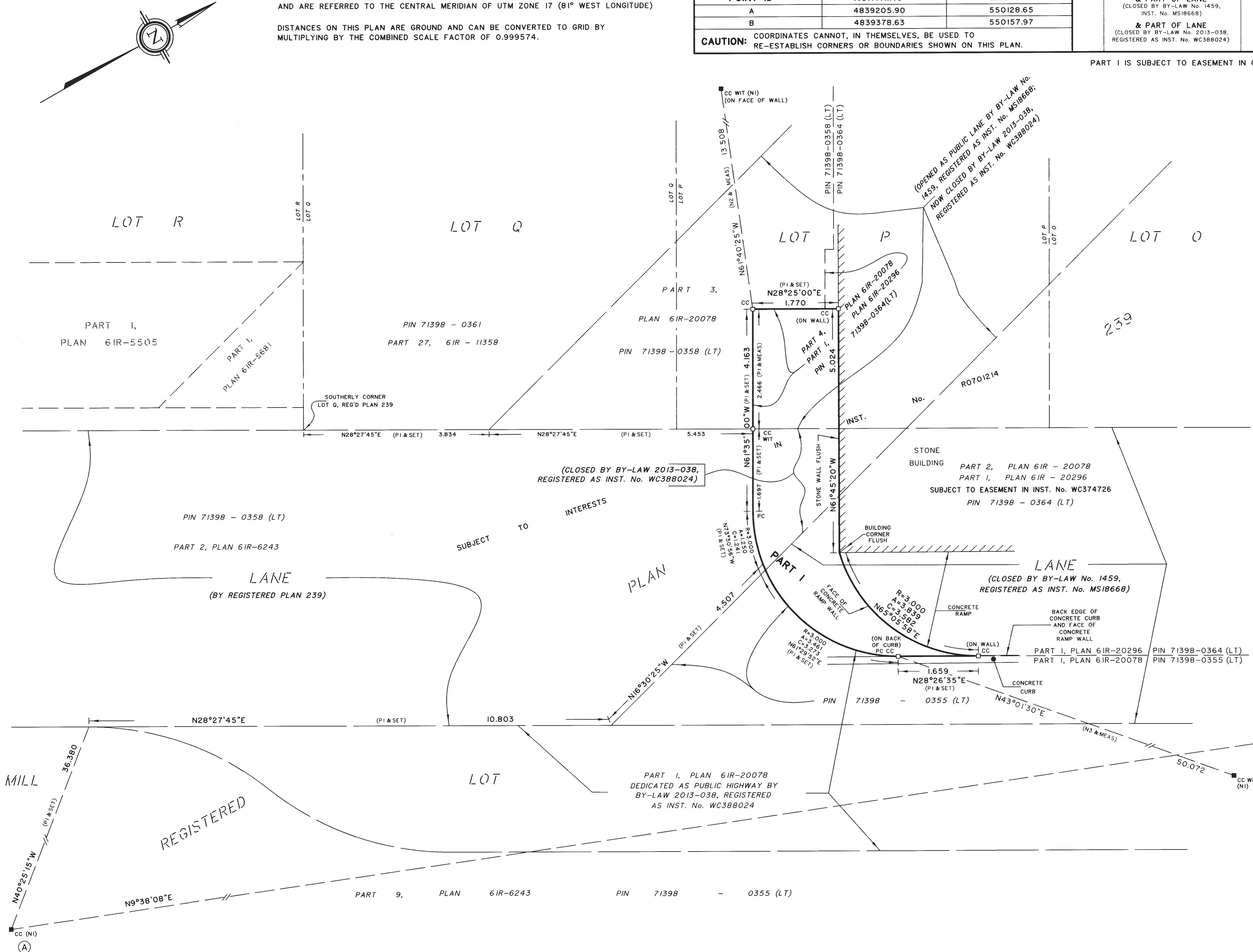
- LEGEND:
- DENOTES SURVEY MONUMENT PLANTED
 - DENOTES SURVEY MONUMENT FOUND (375 UNLESS SHOWN OTHERWISE)
 - SSIB DENOTES SHORT STANDARD IRON BAR
 - RP DENOTES ROCK POST
 - IB DENOTES IRON BAR
 - CP DENOTES CONCRETE PIN
 - CC DENOTES CUT CROSS
 - 375 DENOTES BLACK, SHOEMAKER, ROBINSON & DONALDSON LIMITED O.L.S.'s
 - WIT DENOTES WITNESS
 - P1 DENOTES DEPOSITED PLANS 61R-20078 & 61R-20296
 - PC DENOTES POINT OF CURVATURE
 - NI DENOTES NEAREST SURVIVING FOUND SURVEY MONUMENTS DUE TO RECENT, EXTENSIVE CONSTRUCTION & PAVING IN AND NEAR THE SUBJECT AREA
 - N2 DENOTES FIELD NOTE PAGE 1, 375 PROJECT 13-9647, DATED OCTOBER 15, 2013
 - N3 DENOTES CALCULATED FROM 375 FIELD NOTE PAGE 27/667, DATED APRIL 16, 2013

BLACK, SHOEMAKER, ROBINSON & DONALDSON
LIMITED

Ontario Land Surveyors
Urban and Rural Planners

351 Speedvale Avenue West
Guelph, Ontario N1H 1C6
TEL: (519) 822-4031
FAX: (519) 822-1220
WWW.BSRD.COM

DATE: MARCH 23, 2016
DRAWN BY: KS
PROJECT
13-9651-2



From: AMO Communications [<mailto:communicate@amo.on.ca>]
Sent: Thursday, May 05, 2016 12:52 PM
To: Donna Bryce
Subject: AMO Support for Fort McMurray - Call to Action

May 5, 2016

Dear Colleagues,

Like you, I have been deeply affected by the disturbing images and the heartbreak we are seeing of those fleeing the wildfires around Fort McMurray. We appreciate the hard work of emergency services, civic employees and volunteers to assist in the multitude of efforts to tackle this situation. It is a situation that cries out for compassion and action.

AMO today challenged the 100 plus delegates at the Ontario Small Urban Conference to reach into their pockets and contribute personally. Delegates are meeting here in Goderich, the site of a devastating tornado that ripped through the community in 2011, learning more about being prepared for the unexpected, including natural disasters. In only 5 minutes, the challenge here raised \$1233.00. The OSUM delegates asked me to challenge all municipal governments to donate as well. Municipal governments can contribute through AMO and we'll ensure the funds are placed so that the Canadian government and Alberta government can match the dollars.

Donations can be made by cheque payable to Association of Municipalities of Ontario, with "Fort McMurray Disaster" in the description field. Let's grow today's \$1233.00 funds so that in several weeks, we can tell our colleagues in northern Alberta and across the country that Ontario's municipal governments care and are making a difference. Let's help their recovery!

Sincerely,
Gary McNamara
AMO President
amopresident@amo.on.ca

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

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COUNTY RECEIVES PROVINCIAL FUNDING FOR ELECTRIC VEHICLE CHARGING STATIONS

WELLINGTON COUNTY- The Government of Ontario is putting its new Climate Change Strategy into action by investing \$20 million from the Ontario Green Investment Fund to build electric vehicle charging stations across Ontario. The County of Wellington will receive \$215,076 which will finance three electric vehicle charging stations. These stations will be located at the Puslinch and Arthur libraries and the Social Services Office located at 138 Wyndham Street in Guelph.

Through the Electric Vehicle Grant Programme (EVCO), the Government of Ontario will work with public and private sector partners to create a network of fast charging electric vehicle stations across in cities, along highways, at workplaces, condominiums and various other public places across the province.

“The County is pleased to be working with the Government of Ontario to expand the infrastructure to accommodate electric vehicle charging stations in three locations in Wellington County” said Warden George Bridge. “I would like to thank the Province for this funding. I know these charging stations will be actively used by residents and visitors to the County.”

Over the next year, approximately 200 Level 3 and 300 Level 2 charging stations will be installed in 250 locations. The three electric vehicle charging stations located in the County will be Level 3. Level 3 charging stations (also known as Direct Current Fast Chargers DCFC) use a 480 volt system and can charge a vehicle to 80 percent in approximately 30 minutes. These stations allow electric vehicle drivers to charge their vehicles about eight times faster than Level 2 charging stations. Construction will begin this spring and charging stations should be operational by March 31, 2017.

Funding for Electric Vehicle Charging Stations

April 28, 2016 11:20 A.M.

The following 27 public and private sector partners will share \$20 million in provincial funding to build electric vehicle charging stations across Ontario through the [Electric Vehicle Chargers Ontario](#) program:

Private/Public Sector Partners	Company Location	EVCO Funding	Number of Chargers	High Level Location of Chargers
Arntjen Solar North America Inc.	Woodstock, ON	\$611,987	Level 2: 6 Level 3: 6	Central Southwestern Ontario
Best Western Stoneridge Inn & Conference Centre	London, ON	\$65,630	Level 2: 0 Level 3: 1	Highway 401 near London
City of Kawartha Lakes	Lindsay, ON	\$58,700	Level 2: 0 Level 3: 1	Lindsay
City of Vaughan	Vaughan, ON	\$17,500	Level 2: 2 Level 3: 0	Vaughan
Corporation of the County of Prince Edward	Picton, ON	\$75,000	Level 2: 0 Level 3: 1	Picton
Corporation of the County of Simcoe	Midhurst, ON	\$267,350	Level 2: 0 Level 3: 3	Simcoe County, Barrie and Environs

Corporation of the County of Wellington	Guelph, ON	\$215,076	Level 2: 0 Level 3: 3	Guelph and along Highway 6
CrossChasm Technologies Inc. (workplace)	Waterloo, ON	\$61,088	Level 2: 6 Level 3: 0	Waterloo
Electric Circuit	Montreal, QC	\$1,415,000	Level 2: 8 Level 3: 14	Ottawa and Eastern Ontario
Greater Toronto Airports Authority (Toronto Pearson)	Toronto, ON	\$2,685,000	Level 2: 22 Level 3: 10	Mississauga
Icarus Power Generation	Toronto, ON	\$341,932	Level 2: 4 Level 3: 4	Welland, Guelph, Tottenham, Keswick
IKEA Canada	Burlington, ON	\$921,145	Level 2: 0 Level 3: 10	GTHA and Ottawa
Jag's Petro Canada Fuel and Convenience	Port Severn, ON	\$130,000	Level 2: 1 Level 3: 1	Port Severn
JML Energy Solutions / JML Electric Inc.	Oakville, ON	\$135,150	Level 2: 4 Level 3: 1	Toronto
Koben Systems Inc.	Mississauga, ON	\$11,396,246	Level 2: 193 Level 3: 144	Province-wide Network
Oxford County	Woodstock, ON	\$350,760	Level 2: 4	Ingersoll and

			Level 3: 2	Woodstock
Peterborough Distribution Inc. (PDI)	Peterborough, ON	\$291,480	Level 2: 7 Level 3: 2	Peterborough
Precise Parklink	Toronto, ON	\$81,660	Level 2: 10 Level 3: 0	401 near Downsview
Saugeen First Nation	Southampton, ON	\$8,000	Level 2: 1 Level 3: 0	Base of Bruce Peninsula
The Corporation of the City of Brampton	Brampton, ON	\$90,000	Level 2: 4 Level 3: 0	Brampton
The Tricar Group	London, ON	\$32,747	Level 2: 6 Level 3: 0	London
Town of Amherstburg	Amherstburg, ON	\$65,592	Level 2: 0 Level 3: 1	South of Windsor
Town of Caledon	Caledon, ON	\$230,920	Level 2: 0 Level 3: 2	Northwestern GTHA
Town of Essex	Essex, ON	\$252,820	Level 2: 0 Level 3: 4	Southeast of Windsor
Township of Russell	Embrun, ON	\$9,429	Level 2: 2 Level 3: 0	Eastern Ontario

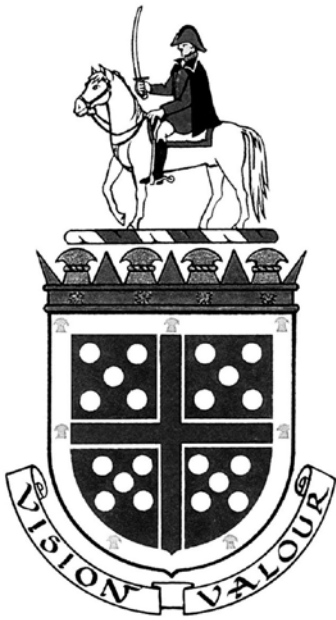
Best Western Hotel and Conference Centre - Oshawa	Oshawa, ON	\$133,287	Level 2: 0 Level 3: 2	Oshawa
Triumph Inc. (condo)	Toronto, ON	\$56,500	Level 2: 0 Level 3: 1	Toronto
Total		\$20,000,000	Level 2: 280 Level 3: 213	

Level 2 charging stations use a 240 volt system (similar to a clothes dryer plug) and can fully charge a vehicle from 0 per cent charge in about four to six hours.

Level 3 charging stations (also known as Direct Current Fast Chargers or DCFC) use a 480 volt system and can charge a vehicle to 80 per cent in about 30 minutes. These stations allow EV drivers to charge their vehicles about eight times faster than Level 2 charging stations, and permit them to travel further than ever before.

Patrick Searle Minister's Office
Patrick.Searle@ontario.ca
Bob Nichols Communications Branch
416-327-1158

[Available Online](#)
[Disponible en Français](#)



THE COUNTY OF WELLINGTON

**ADMINISTRATION, FINANCE
AND PERSONNEL COMMITTEE**

CORPORATE FINANCIAL STATEMENTS

April 30, 2016



County of Wellington
General Revenue & Expenditure
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Property Taxation	\$89,186,300	\$0	\$21,283,909	24%	\$67,902,391
Grants and Subsidies	\$2,445,000	\$613,875	\$1,227,750	50%	\$1,217,250
User Fees & Charges	\$0	\$35	\$35	0%	\$(35)
Sales Revenue	\$12,000	\$0	\$0	0%	\$12,000
Other Revenue	\$2,898,000	\$234,449	\$52,549	2%	\$2,845,451
Internal Recoveries	\$42,400	\$3,037	\$15,321	36%	\$27,079
Total Revenue	\$94,583,700	\$851,396	\$22,579,564	24%	\$72,004,136
Expenditures					
Supplies, Material & Equipment	\$18,000	\$2,983	\$1,874	10%	\$16,126
Purchased Services	\$2,003,400	\$14,179	\$379,266	19%	\$1,624,134
Insurance & Financial	\$1,083,000	\$4,717	\$139,470	13%	\$943,530
Total Expenditures	\$3,104,400	\$21,878	\$520,610	17%	\$2,583,790
NET OPERATING COST / (REVENUE)	\$(91,479,300)	\$(829,518)	\$(22,058,954)	24%	\$(69,420,346)
Transfers					
Transfers from Reserves	\$(150,000)	\$0	\$0	0%	\$(150,000)
Transfer to Reserves	\$2,898,000	\$0	\$0	0%	\$2,898,000
Total Transfers	\$2,748,000	\$0	\$0	0%	\$2,748,000
NET COST (REVENUE)	\$(88,731,300)	\$(829,518)	\$(22,058,954)	25%	\$(66,672,346)



County of Wellington
County Council
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Other Revenue	\$18,200	\$1,515	\$6,061	33%	\$12,139
Total Revenue	\$18,200	\$1,515	\$6,061	33%	\$12,139
Expenditures					
Salaries, Wages and Benefits	\$722,900	\$56,066	\$224,527	31%	\$498,373
Supplies, Material & Equipment	\$50,000	\$9,717	\$24,552	49%	\$25,448
Purchased Services	\$214,500	\$13,030	\$57,804	27%	\$156,696
Insurance & Financial	\$1,700	\$0	\$1,674	98%	\$26
Total Expenditures	\$989,100	\$78,813	\$308,557	31%	\$680,543
NET OPERATING COST / (REVENUE)	\$970,900	\$77,297	\$302,496	31%	\$668,404
NET COST (REVENUE)	\$970,900	\$77,297	\$302,496	31%	\$668,404



County of Wellington
Office of the CAO/Clerk
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
User Fees & Charges	\$600	\$16	\$216	36%	\$384
Internal Recoveries	\$1,504,000	\$125,329	\$501,314	33%	\$1,002,686
Total Revenue	\$1,504,600	\$125,344	\$501,530	33%	\$1,003,070
Expenditures					
Salaries, Wages and Benefits	\$3,239,000	\$273,098	\$1,081,807	33%	\$2,157,193
Supplies, Material & Equipment	\$251,000	\$49,089	\$80,399	32%	\$170,601
Purchased Services	\$1,082,600	\$33,621	\$405,841	37%	\$676,759
Insurance & Financial	\$2,400	\$0	\$2,182	91%	\$218
Internal Charges	\$2,200	\$93	\$518	24%	\$1,682
Total Expenditures	\$4,577,200	\$355,901	\$1,570,747	34%	\$3,006,453
NET OPERATING COST / (REVENUE)	\$3,072,600	\$230,557	\$1,069,217	35%	\$2,003,383
Transfers					
Transfer to Capital	\$421,100	\$0	\$421,100	100%	\$0
Total Transfers	\$421,100	\$0	\$421,100	100%	\$0
NET COST (REVENUE)	\$3,493,700	\$230,557	\$1,490,317	43%	\$2,003,383



County of Wellington

03-May-2016

Office of the CAO/Clerk

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending April 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	April	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Records Management	\$80,000	\$0	\$0	\$0	\$0	0 %	\$80,000
Server Expansion 2015	\$55,000	\$0	\$0	\$0	\$0	0 %	\$55,000
WiFi Unit Replacement 2016	\$75,000	\$2,432	\$2,432	\$0	\$2,432	3 %	\$72,568
Storage Expansion 2016	\$75,500	\$37,643	\$75,286	\$0	\$75,286	100 %	\$214
Integrated Housing System	\$65,000	\$0	\$0	\$0	\$0	0 %	\$65,000
Network Replacement 2016	\$100,000	\$1,671	\$1,671	\$0	\$1,671	2 %	\$98,329
Fire Suppression Data Centre	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
Planning Software Replacement	\$130,000	\$0	\$0	\$0	\$0	0 %	\$130,000
JD Edwards Upgrade	\$370,000	\$95	\$2,957	\$300,509	\$303,466	82 %	\$66,534
Total Office of the CAO/Clerk	\$1,000,500	\$41,842	\$82,347	\$300,509	\$382,856	38 %	\$617,644



County of Wellington
Treasury
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Internal Recoveries	\$428,500	\$35,704	\$142,818	33%	\$285,682
Total Revenue	\$428,500	\$35,704	\$142,818	33%	\$285,682
Expenditures					
Salaries, Wages and Benefits	\$1,427,500	\$96,252	\$422,381	30%	\$1,005,119
Supplies, Material & Equipment	\$39,700	\$1,034	\$5,019	13%	\$34,681
Purchased Services	\$348,200	\$36,676	\$14,764	4%	\$333,436
Insurance & Financial	\$60,000	\$0	\$19,733	33%	\$40,267
Internal Charges	\$5,100	\$439	\$1,010	20%	\$4,090
Total Expenditures	\$1,880,500	\$134,401	\$462,908	25%	\$1,417,592
NET OPERATING COST / (REVENUE)	\$1,452,000	\$98,696	\$320,090	22%	\$1,131,910
Transfers					
Transfers from Reserves	\$(138,500)	\$0	\$0	0%	\$(138,500)
Transfer to Reserves	\$50,000	\$0	\$50,000	100%	\$0
Total Transfers	\$(88,500)	\$0	\$50,000	(56%)	\$(138,500)
NET COST (REVENUE)	\$1,363,500	\$98,696	\$370,090	27%	\$993,410



County of Wellington
Human Resources
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Internal Recoveries	\$1,020,000	\$134,530	\$339,821	33%	\$680,179
Total Revenue	\$1,020,000	\$134,530	\$339,821	33%	\$680,179
Expenditures					
Salaries, Wages and Benefits	\$1,439,900	\$112,906	\$473,567	33%	\$966,333
Supplies, Material & Equipment	\$108,800	\$6,820	\$16,084	15%	\$92,716
Purchased Services	\$403,300	\$25,457	\$69,548	17%	\$333,752
Transfer Payments	\$70,000	\$0	\$10,000	14%	\$60,000
Insurance & Financial	\$198,100	\$0	\$198,105	100%	\$(5)
Internal Charges	\$1,800	\$100	\$485	27%	\$1,315
Total Expenditures	\$2,221,900	\$145,283	\$767,790	35%	\$1,454,110
NET OPERATING COST / (REVENUE)	\$1,201,900	\$10,753	\$427,969	36%	\$773,931
Transfers					
Transfers from Reserves	\$(413,100)	\$(11,497)	\$(245,506)	59%	\$(167,594)
Total Transfers	\$(413,100)	\$(11,497)	\$(245,506)	59%	\$(167,594)
NET COST (REVENUE)	\$788,800	\$(744)	\$182,463	23%	\$606,337



County of Wellington
Property Services
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Licenses, Permits and Rents	\$1,021,800	\$68,970	\$323,939	32%	\$697,861
User Fees & Charges	\$150,000	\$8,968	\$22,696	15%	\$127,304
Other Revenue	\$1,500	\$4,058	\$4,058	271%	\$(2,558)
Internal Recoveries	\$633,300	\$52,626	\$210,505	33%	\$422,795
Total Revenue	\$1,806,600	\$134,623	\$561,198	31%	\$1,245,402
Expenditures					
Salaries, Wages and Benefits	\$876,700	\$73,021	\$288,238	33%	\$588,462
Supplies, Material & Equipment	\$160,600	\$9,692	\$43,634	27%	\$116,966
Purchased Services	\$691,300	\$71,791	\$267,532	39%	\$423,768
Insurance & Financial	\$31,500	\$0	\$31,175	99%	\$325
Minor Capital Expenses	\$187,000	\$2,094	\$7,182	4%	\$179,818
Debt Charges	\$336,300	\$0	\$237,890	71%	\$98,410
Total Expenditures	\$2,283,400	\$156,598	\$875,653	38%	\$1,407,747
NET OPERATING COST / (REVENUE)	\$476,800	\$21,975	\$314,454	66%	\$162,346
Transfers					
Transfers from Reserves	\$(117,000)	\$0	\$(2,544)	2%	\$(114,456)
Transfer to Reserves	\$793,700	\$0	\$648,100	82%	\$145,600
Total Transfers	\$676,700	\$0	\$645,556	95%	\$31,144
NET COST (REVENUE)	\$1,153,500	\$21,975	\$960,010	83%	\$193,490



County of Wellington

03-May-2016

Property Services

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending April 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	April	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Solar Panel Projects	\$2,624,200	\$0	\$0	\$895,804	\$895,804	34 %	\$1,728,396
116 Woolwich St Interior	\$150,000	\$0	\$0	\$0	\$0	0 %	\$150,000
Gaol: Elevator System	\$70,000	\$0	\$0	\$0	\$0	0 %	\$70,000
Admin Centre: Furniture Rplcmt	\$100,000	\$8,355	\$8,355	\$46,799	\$55,153	55 %	\$44,847
New Maintenance Van	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
Asset Managment and BCA	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
Total Property Services	\$3,094,200	\$8,355	\$8,355	\$942,603	\$950,957	31 %	\$2,143,243



County of Wellington
Grants & Contributions
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Expenditures					
Transfer Payments	\$54,300	\$50,000	\$50,000	92%	\$4,300
Total Expenditures	\$54,300	\$50,000	\$50,000	92%	\$4,300
NET OPERATING COST / (REVENUE)	\$54,300	\$50,000	\$50,000	92%	\$4,300
Transfers					
Transfer to Reserves	\$1,500,000	\$0	\$1,500,000	100%	\$0
Total Transfers	\$1,500,000	\$0	\$1,500,000	100%	\$0
NET COST (REVENUE)	\$1,554,300	\$50,000	\$1,550,000	100%	\$4,300



County of Wellington

03-May-2016

Hospital Funding Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending April 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	April	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Palmerston Hospital Grant	\$880,000	\$0	\$0	\$440,000	\$440,000	50 %	\$440,000
Total Hospital Funding	\$880,000	\$0	\$0	\$440,000	\$440,000	50 %	\$440,000



County of Wellington
POA Administration
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Municipal Recoveries	\$236,000	\$23,842	\$120,131	51%	\$115,869
Total Revenue	\$236,000	\$23,842	\$120,131	51%	\$115,869
Expenditures					
Debt Charges	\$257,300	\$0	\$(3,959)	(2%)	\$261,259
Total Expenditures	\$257,300	\$0	\$(3,959)	(2%)	\$261,259
NET OPERATING COST / (REVENUE)	\$21,300	\$(23,842)	\$(124,091)	(583%)	\$145,391
Transfers					
Transfer to Capital	\$13,900	\$0	\$13,900	100%	\$0
Total Transfers	\$13,900	\$0	\$13,900	100%	\$0
NET COST (REVENUE)	\$35,200	\$(23,842)	\$(110,191)	(313%)	\$145,391



County of Wellington

03-May-2016

POA Administration

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending April 30, 2016

	LIFE-TO-DATE ACTUALS						Remaining Budget
	Approved Budget	April Actual	Current Year	Previous Years	Total	% of Budget	
Court House Roof Repairs	\$134,000	\$0	\$0	\$43,679	\$43,679	33 %	\$90,321
2016 POA Replacements	\$14,000	\$0	\$0	\$0	\$0	0 %	\$14,000
Total POA Administration	\$148,000	\$0	\$0	\$43,679	\$43,679	30 %	\$104,321



County of Wellington
Land Ambulance
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Expenditures					
Transfer Payments	\$3,499,700	\$283,925	\$1,135,700	32%	\$2,364,000
Total Expenditures	\$3,499,700	\$283,925	\$1,135,700	32%	\$2,364,000
NET OPERATING COST / (REVENUE)	\$3,499,700	\$283,925	\$1,135,700	32%	\$2,364,000
Transfers					
Transfer to Reserves	\$350,000	\$0	\$350,000	100%	\$0
Total Transfers	\$350,000	\$0	\$350,000	100%	\$0
NET COST (REVENUE)	\$3,849,700	\$283,925	\$1,485,700	39%	\$2,364,000



County of Wellington

03-May-2016

Land Ambulance

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending April 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	April	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
2015 Replacement Ambulances	\$221,000	\$0	\$0	\$179,893	\$179,893	81 %	\$41,107
Ambulance IT Implmntn 2015	\$28,000	\$0	\$0	\$3,765	\$3,765	13 %	\$24,235
2015 Ambulance IT Replacements	\$76,000	\$0	\$0	\$22,359	\$22,359	29 %	\$53,641
2015 Ambulance Equipment	\$36,000	\$0	\$0	\$1,773	\$1,773	5 %	\$34,227
2016 Replacement Ambulances	\$271,000	\$0	\$0	\$0	\$0	0 %	\$271,000
2016 Ambulance IT Replacements	\$43,000	\$0	\$0	\$0	\$0	0 %	\$43,000
Ambulance IT Implmntn 2016	\$27,000	\$0	\$0	\$0	\$0	0 %	\$27,000
2016 Ambulance Equipment	\$31,000	\$0	\$0	\$0	\$0	0 %	\$31,000
Total Land Ambulance	\$733,000	\$0	\$0	\$207,790	\$207,790	28 %	\$525,210



County of Wellington
Public Health Unit
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Expenditures					
Transfer Payments	\$2,204,500	\$551,120	\$1,102,240	50%	\$1,102,261
Debt Charges	\$347,000	\$0	\$(10,342)	(3%)	\$357,342
Total Expenditures	\$2,551,500	\$551,120	\$1,091,897	43%	\$1,459,603
NET OPERATING COST / (REVENUE)	\$2,551,500	\$551,120	\$1,091,897	43%	\$1,459,603
NET COST (REVENUE)	\$2,551,500	\$551,120	\$1,091,897	43%	\$1,459,603



County of Wellington
Roads and Engineering
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Municipal Recoveries	\$740,000	\$87,994	\$448,211	61%	\$291,789
User Fees & Charges	\$180,000	\$7,267	\$29,721	17%	\$150,279
Sales Revenue	\$400,000	\$61,056	\$61,056	15%	\$338,944
Internal Recoveries	\$1,750,000	\$156,211	\$884,056	51%	\$865,944
Total Revenue	\$3,070,000	\$312,528	\$1,423,044	46%	\$1,646,956
Expenditures					
Salaries, Wages and Benefits	\$4,996,100	\$475,576	\$2,182,405	44%	\$2,813,695
Supplies, Material & Equipment	\$3,880,400	\$433,040	\$2,768,921	71%	\$1,111,479
Purchased Services	\$1,507,100	\$141,174	\$426,216	28%	\$1,080,884
Insurance & Financial	\$298,000	\$0	\$280,984	94%	\$17,016
Minor Capital Expenses	\$863,200	\$32,545	\$132,279	15%	\$730,921
Debt Charges	\$208,800	\$0	\$99,558	48%	\$109,242
Internal Charges	\$1,715,200	\$155,499	\$882,455	51%	\$832,745
Total Expenditures	\$13,468,800	\$1,237,833	\$6,772,817	50%	\$6,695,983
NET OPERATING COST / (REVENUE)	\$10,398,800	\$925,305	\$5,349,773	51%	\$5,049,027
Transfers					
Transfers from Reserves	\$(184,400)	\$0	\$0	0%	\$(184,400)
Transfer to Capital	\$9,884,200	\$0	\$9,884,200	100%	\$0
Transfer to Reserves	\$2,134,200	\$0	\$1,434,200	67%	\$700,000
Total Transfers	\$11,834,000	\$0	\$11,318,400	96%	\$515,600
NET COST (REVENUE)	\$22,232,800	\$925,305	\$16,668,173	75%	\$5,564,627



County of Wellington

03-May-2016

Roads and Engineering Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending April 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	April	Current	Previous	% of	Remaining	
	Budget	Actual	Year	Years	Total	Budget	
Roads General							
Rebuild Drayton Shop	\$4,000,000	\$2,620	\$49,448	\$198,088	\$247,537	6 %	\$3,752,463
Roads Equipment 2016	\$2,242,000	\$702,605	\$1,377,374	\$0	\$1,377,374	61 %	\$864,626
Various Shop Repairs 2016	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
Rebuild/Renovate Erin Shop	\$125,000	\$0	\$0	\$20,667	\$20,667	17 %	\$104,333
Subtotal Roads General	\$6,467,000	\$705,225	\$1,426,822	\$218,755	\$1,645,577	25%	\$4,821,423
Engineering							
WR18 @ WR26 Intersection Imprv	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR18 Geddes St Elora, RtngWall	\$50,000	\$6,487	\$6,487	\$14,119	\$20,606	41 %	\$29,394
WR21, Inverhaugh, Storm Sewer	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR32 Puslinch Lake, Struct Des	\$50,000	\$1,730	\$7,677	\$2,703	\$10,380	21 %	\$39,620
WR35 N of 401, Struct Design	\$50,000	\$1,730	\$7,677	\$2,703	\$10,380	21 %	\$39,620
Asset Management	\$35,000	\$748	\$748	\$19,138	\$19,886	57 %	\$15,114
Subtotal Engineering	\$285,000	\$10,695	\$22,588	\$38,663	\$61,252	21%	\$223,748
Growth Related Construction							
WR 30 at Road 3, Signals & L	\$120,000	\$0	\$0	\$38,937	\$38,937	32 %	\$81,063
WR 46, WR 34 to 401	\$3,900,000	\$17,422	\$58,503	\$918,798	\$977,301	25 %	\$2,922,699
WR 124, Passing Lane N of 125	\$200,000	\$0	\$0	\$34,300	\$34,300	17 %	\$165,700
WR7 PL Design Salem to Tev	\$200,000	\$0	\$2,733	\$59,025	\$61,758	31 %	\$138,242
WR109 @ WR5 Intersection	\$1,202,000	\$13,796	\$18,847	\$53,220	\$72,066	6 %	\$1,129,934
WR124 @ Whitelaw Intersection	\$50,000	\$0	\$0	\$7,410	\$7,410	15 %	\$42,590
WR124 @ Guelph Rd 1 Inter	\$50,000	\$0	\$0	\$6,283	\$6,283	13 %	\$43,717
WR 46 Maltby to WR 34 2 km	\$1,100,000	\$0	\$0	\$245,293	\$245,293	22 %	\$854,707
Subtotal Growth Related Constructi	\$6,822,000	\$31,218	\$80,082	\$1,363,265	\$1,443,347	21%	\$5,378,653



County of Wellington

03-May-2016

Roads and Engineering Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending April 30, 2016

	Approved Budget	April Actual	LIFE-TO-DATE ACTUALS				
			Current	Previous	Total	% of Budget	Remaining Budget
			Year	Years			
Roads Construction							
WR 50, 3rd Line to WR 24	\$3,175,000	\$0	\$17,366	\$647,718	\$665,084	21 %	\$2,509,916
WR14, Eliza & Frederick Arthur	\$2,793,300	\$0	\$3,750	\$2,625,431	\$2,629,181	94 %	\$164,119
WR 10, McGivern St Moorefield	\$150,000	\$0	\$0	\$67,964	\$67,964	45 %	\$82,036
WR109 AT WR7 Int Improvmnts	\$100,000	\$0	\$0	\$18,359	\$18,359	18 %	\$81,641
WR109, HWY89 S to end of curb	\$2,725,500	\$0	\$0	\$2,156,042	\$2,156,042	79 %	\$569,458
WR109 WR7 Traffic Imp Study	\$50,000	\$0	\$0	\$28,131	\$28,131	56 %	\$21,869
WR123, WR109 Traffic Imp Study	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR86, COG to WR9 Traffic Study	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR109 @ WR16 Intersection	\$50,000	\$0	\$0	\$17,450	\$17,450	35 %	\$32,550
WR51, WR7 @ Hwy 6 2.3km	\$100,000	\$5,752	\$20,527	\$24,379	\$44,907	45 %	\$55,093
WR18 Geddes St Elora, Strm Swr	\$550,000	\$9,215	\$11,642	\$19,039	\$30,681	6 %	\$519,319
WR29 @ WR22, Intersection Impr	\$250,000	\$0	\$0	\$18,250	\$18,250	7 %	\$231,750
WR8 Main St Drayton Strm Sewer	\$1,410,000	\$1,100	\$28,151	\$69,654	\$97,805	7 %	\$1,312,195
WR50, Hwy 7 to railway tracks	\$50,000	\$0	\$1,027	\$1,335	\$2,362	5 %	\$47,638
WR25 - WR52 to WR42 7.0km	\$850,000	\$0	\$0	\$267,122	\$267,122	31 %	\$582,878
WR21, 500m S of Inverhaugh	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
Subtotal Roads Construction	\$12,453,800	\$16,067	\$82,463	\$5,960,875	\$6,043,338	49%	\$6,410,462



County of Wellington

03-May-2016

Roads and Engineering Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending April 30, 2016

	Approved Budget	April Actual	LIFE-TO-DATE ACTUALS				
			Current	Previous	Total	% of Budget	Remaining Budget
			Year	Years			
Bridges							
WR124, Bridge 124135	\$200,000	\$0	\$0	\$82,880	\$82,880	41 %	\$117,120
WR36, Bridge 36122	\$125,000	\$0	\$0	\$53,529	\$53,529	43 %	\$71,471
WR109, Bridge 109132	\$225,000	\$0	\$0	\$0	\$0	0 %	\$225,000
WR35, Paddock Bridge 35087	\$200,000	\$16	\$16	\$38,796	\$38,812	19 %	\$161,188
WR7, Bosworth Bridge 07028	\$150,000	\$1,221	\$7,878	\$41,833	\$49,711	33 %	\$100,289
WR8, Main St Bridge 008089	\$2,590,000	\$14,728	\$26,597	\$91,194	\$117,790	5 %	\$2,472,210
WR10, Wyandot Bridge 010024	\$1,500,000	\$56,586	\$58,096	\$873,637	\$931,732	62 %	\$568,268
WR16, Penfold Bridge 16038	\$100,000	\$1,038	\$4,467	\$32,472	\$36,939	37 %	\$63,061
WR30, Bridge 030124	\$200,000	\$0	\$0	\$19,294	\$19,294	10 %	\$180,706
WR36 Bridge36086, design and	\$75,000	\$0	\$0	\$690	\$690	1 %	\$74,310
WR86 Conestogo Bridge 86125	\$1,800,000	\$175,831	\$185,269	\$163,673	\$348,942	19 %	\$1,451,058
WR109 Mallet River Brdg 109129	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR18 Carroll Crk Brdg rehab	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR109 Maitland Brdg 109128	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR21,Badley Bridge,021057 Repl	\$325,000	\$6,584	\$66,595	\$195,937	\$262,533	81 %	\$62,467
WR22, Bridge 22107 rehab	\$150,000	\$4,506	\$4,506	\$0	\$4,506	3 %	\$145,494
Subtotal Bridges	\$7,790,000	\$260,509	\$353,423	\$1,593,934	\$1,947,357	25%	\$5,842,643



County of Wellington

03-May-2016

Roads and Engineering Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending April 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	April	Current	Previous	% of	Remaining	
	Budget	Actual	Year	Years	Total	Budget	
Culverts							
WR18, Culvert 18021, D & Liner	\$350,000	\$225	\$1,761	\$61,929	\$63,690	18 %	\$286,310
WR6, Culvert 06081 replace	\$675,000	\$2,931	\$8,076	\$14,048	\$22,124	3 %	\$652,876
WR11 Culvert 110900 Replace	\$375,000	\$6,197	\$6,737	\$45,000	\$51,736	14 %	\$323,264
WR11, Culvert 111020	\$1,150,000	\$12,636	\$22,529	\$80,797	\$103,326	9 %	\$1,046,674
WR12, Culvert 12086	\$25,000	\$0	\$1,367	\$20,504	\$21,870	87 %	\$3,130
WR12, Culvert 12087	\$50,000	\$1,664	\$1,664	\$7,633	\$9,297	19 %	\$40,703
WR5 Culvert 050780, Design and	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR7 Culvert 071270, design and	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR7 Mncpl Drain Clvrt, 330 m E	\$50,000	\$0	\$0	\$1,070	\$1,070	2 %	\$48,930
WR11, Clvrt 11092, design and	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR109 Clvrt 109142, design and	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR16, Culv .5km s of 2nd line	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
2016 Various Bridge and Culv	\$200,000	\$19,527	\$40,818	\$0	\$40,818	20 %	\$159,182
WR36, Conc 1, 4 CSP Replace	\$50,000	\$0	\$6,517	\$8,659	\$15,176	30 %	\$34,824
Subtotal Culverts	\$3,175,000	\$43,179	\$89,469	\$239,638	\$329,107	10%	\$2,845,893
County Bridges on Local Roads							
E-W Luther TL Bridge 000101	\$600,000	\$0	\$0	\$52,244	\$52,244	9 %	\$547,756
E/W Luther TL,Hays Brdg 000001	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
Subtotal County Bridges on Local R	\$650,000	\$0	\$0	\$52,244	\$52,244	8%	\$597,756
Roads Resurfacing							
WR87, Hwy23 to Minto/Howick	\$1,500,000	\$0	\$0	\$13,395	\$13,395	1 %	\$1,486,605
WR124, Guelph to Reg. Waterloo	\$150,000	\$35,387	\$35,387	\$0	\$35,387	24 %	\$114,613
WR7 Alma to Salem 6km	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
WR5, WR109 to Rantons Bridge	\$53,000	\$0	\$0	\$0	\$0	0 %	\$53,000
WR109, WR5 to S End Harriston	\$225,000	\$0	\$0	\$0	\$0	0 %	\$225,000
Subtotal Roads Resurfacing	\$2,028,000	\$35,387	\$35,387	\$13,395	\$48,782	2%	\$1,979,218
Total Roads and Engineering	\$39,670,800	\$1,102,280	\$2,090,234	\$9,480,769	\$11,571,002	29 %	\$28,099,798



County of Wellington
Solid Waste Services
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$701,800	\$2,123	\$6,531	1%	\$695,269
Licenses, Permits and Rents	\$12,900	\$0	\$9,068	70%	\$3,832
User Fees & Charges	\$2,250,000	\$219,014	\$671,310	30%	\$1,578,691
Sales Revenue	\$765,400	\$63,397	\$179,766	23%	\$585,634
Internal Recoveries	\$405,800	\$79,389	\$144,806	36%	\$260,994
Total Revenue	\$4,135,900	\$363,923	\$1,011,481	24%	\$3,124,419
Expenditures					
Salaries, Wages and Benefits	\$2,365,300	\$175,448	\$699,417	30%	\$1,665,883
Supplies, Material & Equipment	\$898,200	\$115,023	\$160,755	18%	\$737,445
Purchased Services	\$4,406,100	\$359,495	\$1,091,629	25%	\$3,314,471
Insurance & Financial	\$137,300	\$5,884	\$95,492	70%	\$41,808
Internal Charges	\$405,400	\$61,514	\$125,801	31%	\$279,599
Total Expenditures	\$8,212,300	\$717,364	\$2,173,093	26%	\$6,039,207
NET OPERATING COST / (REVENUE)	\$4,076,400	\$353,441	\$1,161,613	28%	\$2,914,787
Transfers					
Transfers from Reserves	\$(264,200)	\$0	\$0	0%	\$(264,200)
Transfer to Capital	\$200,000	\$0	\$200,000	100%	\$0
Transfer to Reserves	\$800,000	\$0	\$800,000	100%	\$0
Total Transfers	\$735,800	\$0	\$1,000,000	136%	\$(264,200)
NET COST (REVENUE)	\$4,812,200	\$353,441	\$2,161,613	45%	\$2,650,587



County of Wellington

03-May-2016

Solid Waste Services Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending April 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	April	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Elora Transfer clsd Nichol LF	\$1,300,000	\$0	\$0	\$1,042,856	\$1,042,856	80 %	\$257,144
Aberfoyle Closed Site	\$200,000	\$0	\$0	\$160,897	\$160,897	80 %	\$39,103
2016 SWS Equipment	\$40,000	\$0	\$0	\$0	\$0	0 %	\$40,000
Site Impr - Rd Maint All Sites	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
Waste Management Study	\$100,000	\$1,567	\$9,169	\$0	\$9,169	9 %	\$90,831
Belwood Closed Site	\$360,000	\$0	\$0	\$6,411	\$6,411	2 %	\$353,589
Total Solid Waste Services	\$2,100,000	\$1,567	\$9,169	\$1,210,164	\$1,219,333	58 %	\$880,667



County of Wellington
Planning
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$13,000	\$0	\$(11,832)	(91%)	\$24,832
Municipal Recoveries	\$37,000	\$3,465	\$12,320	33%	\$24,680
User Fees & Charges	\$258,000	\$20,850	\$83,273	32%	\$174,728
Internal Recoveries	\$500	\$98	\$107	21%	\$393
Total Revenue	\$308,500	\$24,413	\$83,867	27%	\$224,633
Expenditures					
Salaries, Wages and Benefits	\$1,621,100	\$123,284	\$493,593	30%	\$1,127,507
Supplies, Material & Equipment	\$37,900	\$4,467	\$9,065	24%	\$28,835
Purchased Services	\$310,600	\$14,243	\$60,422	19%	\$250,178
Transfer Payments	\$745,000	\$0	\$7,171	1%	\$737,829
Internal Charges	\$6,100	\$214	\$1,895	31%	\$4,205
Total Expenditures	\$2,720,700	\$142,209	\$572,146	21%	\$2,148,554
NET OPERATING COST / (REVENUE)	\$2,412,200	\$117,796	\$488,279	20%	\$1,923,921
Transfers					
Transfers from Reserves	\$(170,000)	\$0	\$0	0%	\$(170,000)
Total Transfers	\$(170,000)	\$0	\$0	0%	\$(170,000)
NET COST (REVENUE)	\$2,242,200	\$117,796	\$488,279	22%	\$1,753,921



County of Wellington

03-May-2016

Planning

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending April 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	April	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Trans Canada Trail	\$395,300	\$0	\$0	\$193,950	\$193,950	49 %	\$201,350
Official Plan Update	\$40,000	\$0	\$0	\$27,368	\$27,368	68 %	\$12,632
Total Planning	\$435,300	\$0	\$0	\$221,318	\$221,318	51 %	\$213,982



County of Wellington
Green Legacy
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Sales Revenue	\$500	\$555	\$555	111%	\$(55)
Other Revenue	\$1,500	\$10	\$10	1%	\$1,490
Total Revenue	\$2,000	\$565	\$565	28%	\$1,435
Expenditures					
Salaries, Wages and Benefits	\$496,800	\$67,757	\$165,236	33%	\$331,564
Supplies, Material & Equipment	\$103,200	\$5,673	\$20,039	19%	\$83,161
Purchased Services	\$85,500	\$4,814	\$16,583	19%	\$68,917
Insurance & Financial	\$9,300	\$0	\$8,786	94%	\$514
Minor Capital Expenses	\$30,000	\$0	\$0	0%	\$30,000
Internal Charges	\$5,000	\$12	\$12	0%	\$4,988
Total Expenditures	\$729,800	\$78,256	\$210,655	29%	\$519,145
NET OPERATING COST / (REVENUE)	\$727,800	\$77,690	\$210,090	29%	\$517,710
Transfers					
Transfers from Reserves	\$(30,000)	\$0	\$0	0%	\$(30,000)
Transfer to Capital	\$50,000	\$0	\$50,000	100%	\$0
Total Transfers	\$20,000	\$0	\$50,000	250%	\$(30,000)
NET COST (REVENUE)	\$747,800	\$77,690	\$260,090	35%	\$487,710



County of Wellington

03-May-2016

Green Legacy

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending April 30, 2016

	LIFE-TO-DATE ACTUALS						Remaining Budget
	Approved Budget	April Actual	Current Year	Previous Years	Total	% of Budget	
Pick up Truck Replacement	\$50,000	\$45,555	\$45,555	\$0	\$45,555	91 %	\$4,445
Sthrn Nursery Foundation Work	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
Total Green Legacy	\$100,000	\$45,555	\$45,555	\$0	\$45,555	46 %	\$54,445



County of Wellington
Emergency Management
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Expenditures					
Salaries, Wages and Benefits	\$272,300	\$21,503	\$86,562	32%	\$185,738
Supplies, Material & Equipment	\$20,800	\$1,068	\$2,048	10%	\$18,752
Purchased Services	\$174,500	\$11,182	\$94,958	54%	\$79,542
Transfer Payments	\$146,000	\$0	\$0	0%	\$146,000
Insurance & Financial	\$2,000	\$0	\$1,896	95%	\$104
Total Expenditures	\$615,600	\$33,754	\$185,464	30%	\$430,136
NET OPERATING COST / (REVENUE)	\$615,600	\$33,754	\$185,464	30%	\$430,136
NET COST (REVENUE)	\$615,600	\$33,754	\$185,464	30%	\$430,136



County of Wellington

03-May-2016

Emergency Management Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending April 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	April	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Upgrade County Fire Paging Sys	\$400,000	\$0	\$0	\$0	\$0	0 %	\$400,000
Total Emergency Management	\$400,000	\$0	\$0	\$0	\$0	0 %	\$400,000



County of Wellington
Police Services
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$107,500	\$1,757	\$111,979	104%	\$(4,479)
Licenses, Permits and Rents	\$122,800	\$13,450	\$54,265	44%	\$68,535
Fines and Penalties	\$75,000	\$4,917	\$14,878	20%	\$60,122
User Fees & Charges	\$79,000	\$7,061	\$27,259	35%	\$51,741
Other Revenue	\$1,000	\$0	\$169	17%	\$831
Total Revenue	\$385,300	\$27,185	\$208,550	54%	\$176,750
Expenditures					
Salaries, Wages and Benefits	\$143,500	\$12,989	\$52,136	36%	\$91,364
Supplies, Material & Equipment	\$52,800	\$5,406	\$27,156	51%	\$25,644
Purchased Services	\$406,700	\$44,690	\$185,454	46%	\$221,246
Transfer Payments	\$15,689,000	\$1,305,369	\$5,221,476	33%	\$10,467,524
Insurance & Financial	\$7,300	\$0	\$7,355	101%	\$(55)
Minor Capital Expenses	\$8,000	\$0	\$0	0%	\$8,000
Debt Charges	\$408,500	\$21,289	\$83,855	21%	\$324,645
Internal Charges	\$1,500	\$85	\$391	26%	\$1,109
Total Expenditures	\$16,717,300	\$1,389,827	\$5,577,822	33%	\$11,139,478
NET OPERATING COST / (REVENUE)	\$16,332,000	\$1,362,642	\$5,369,272	33%	\$10,962,728
Transfers					
Transfers from Reserves	\$(102,800)	\$0	\$0	0%	\$(102,800)
Transfer to Reserves	\$90,000	\$0	\$90,000	100%	\$0
Total Transfers	\$(12,800)	\$0	\$90,000	(703%)	\$(102,800)
NET COST (REVENUE)	\$16,319,200	\$1,362,642	\$5,459,272	33%	\$10,859,928



County of Wellington
Museum & Archives at WP
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$52,300	\$0	\$0	0%	\$52,300
Licenses, Permits and Rents	\$58,000	\$225	\$10,002	17%	\$47,998
User Fees & Charges	\$69,000	\$2,242	\$10,949	16%	\$58,051
Sales Revenue	\$7,200	\$0	\$1,086	15%	\$6,114
Other Revenue	\$5,000	\$0	\$85	2%	\$4,915
Total Revenue	\$191,500	\$2,467	\$22,123	12%	\$169,377
Expenditures					
Salaries, Wages and Benefits	\$1,431,400	\$115,220	\$468,693	33%	\$962,707
Supplies, Material & Equipment	\$143,800	\$9,307	\$27,290	19%	\$116,510
Purchased Services	\$393,500	\$50,928	\$125,480	32%	\$268,020
Transfer Payments	\$5,000	\$0	\$0	0%	\$5,000
Insurance & Financial	\$17,800	\$0	\$17,271	97%	\$529
Total Expenditures	\$1,991,500	\$175,456	\$638,733	32%	\$1,352,767
NET OPERATING COST / (REVENUE)	\$1,800,000	\$172,989	\$616,610	34%	\$1,183,390
Transfers					
Transfer to Capital	\$130,000	\$0	\$130,000	100%	\$0
Total Transfers	\$130,000	\$0	\$130,000	100%	\$0
NET COST (REVENUE)	\$1,930,000	\$172,989	\$746,610	39%	\$1,183,390



County of Wellington

03-May-2016

Museum & Archives at WP Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending April 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	April	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Groves Hospital Grant	\$3,882,000	\$2,115	\$2,115	\$2,441,659	\$2,443,774	63 %	\$1,438,226
WP& Artifact Storage Buildings	\$730,000	\$0	\$0	\$206,736	\$206,736	28 %	\$523,264
Commons Development	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
WP Generator & Coal Room	\$400,000	\$128,828	\$129,804	\$111,726	\$241,530	60 %	\$158,470
Rehabilitation of WP Lands	\$264,000	\$0	\$0	\$0	\$0	0 %	\$264,000
Nicholas Keith Kitchen Reno	\$30,000	\$0	\$0	\$0	\$0	0 %	\$30,000
Digitization Well Ad 69-pres	\$25,000	\$0	\$0	\$0	\$0	0 %	\$25,000
Museum Accessible Washrooms	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
Total Museum & Archives at WP	\$5,531,000	\$130,943	\$131,919	\$2,760,122	\$2,892,041	52 %	\$2,638,959



County of Wellington
Library Services
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$157,500	\$78,876	\$78,876	50%	\$78,624
Municipal Recoveries	\$27,000	\$0	\$0	0%	\$27,000
Licenses, Permits and Rents	\$35,000	\$1,458	\$12,009	34%	\$22,991
User Fees & Charges	\$83,900	\$8,808	\$28,688	34%	\$55,212
Sales Revenue	\$7,900	\$732	\$2,958	37%	\$4,942
Other Revenue	\$0	\$204	\$1,660	0%	\$(1,660)
Total Revenue	\$311,300	\$90,077	\$124,191	40%	\$187,109
Expenditures					
Salaries, Wages and Benefits	\$4,011,900	\$328,414	\$1,306,454	33%	\$2,705,446
Supplies, Material & Equipment	\$812,500	\$50,105	\$302,343	37%	\$510,157
Purchased Services	\$908,600	\$79,498	\$388,657	43%	\$519,943
Insurance & Financial	\$24,000	\$(3)	\$25,265	105%	\$(1,265)
Minor Capital Expenses	\$83,000	\$0	\$0	0%	\$83,000
Debt Charges	\$690,200	\$6,174	\$255,098	37%	\$435,102
Internal Charges	\$800	\$350	\$1,590	199%	\$(790)
Total Expenditures	\$6,531,000	\$464,537	\$2,279,408	35%	\$4,251,592
NET OPERATING COST / (REVENUE)	\$6,219,700	\$374,460	\$2,155,217	35%	\$4,064,483
Transfers					
Transfers from Reserves	\$(269,900)	\$0	\$0	0%	\$(269,900)
Transfer to Capital	\$176,000	\$0	\$176,000	100%	\$0
Transfer to Reserves	\$1,200,000	\$0	\$1,200,000	100%	\$0
Total Transfers	\$1,106,100	\$0	\$1,376,000	124%	\$(269,900)
NET COST (REVENUE)	\$7,325,800	\$374,460	\$3,531,217	48%	\$3,794,583



County of Wellington

03-May-2016

Library Services

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending April 30, 2016

	Approved Budget	April Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		
					Total	% of Budget	Remaining Budget
Aboyne Facility Improvements	\$820,000	\$0	\$0	\$106,166	\$106,166	13 %	\$713,834
Palmerston Branch Exp	\$3,500,000	\$105,769	\$647,370	\$2,848,562	\$3,495,932	100 %	\$4,068
Palmerston Br Coll Enhancement	\$50,000	\$199	\$47,210	\$8,764	\$55,974	112 %	-\$5,974
Self Check out Drayton & MtFor	\$70,000	\$0	\$2,440	\$30,256	\$32,697	47 %	\$37,303
New Hillsburgh Library	\$1,000,000	\$12,578	\$817,892	\$259,451	\$1,077,343	108 %	-\$77,343
Marden Branch Outdoor Sign	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
Palm Branch Outdoor Sign	\$30,000	\$0	\$0	\$0	\$0	0 %	\$30,000
eBook Collection Enhancement	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
Two Self Check-Out Terminals	\$31,000	\$0	\$0	\$0	\$0	0 %	\$31,000
Interactive Programme Equip	\$45,000	\$4,241	\$4,654	\$0	\$4,654	10 %	\$40,346
Rkwd Branch Int Lighting	\$25,000	\$0	\$0	\$0	\$0	0 %	\$25,000
Total Library Services	\$5,671,000	\$122,787	\$1,519,566	\$3,253,199	\$4,772,765	84 %	\$898,235



County of Wellington
Ontario Works
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$21,082,100	\$1,786,294	\$7,070,843	34%	\$14,011,257
Municipal Recoveries	\$3,387,300	\$269,816	\$1,080,730	32%	\$2,306,570
Other Revenue	\$49,000	\$0	\$41,593	85%	\$7,407
Internal Recoveries	\$10,100	\$0	\$5,981	59%	\$4,119
Total Revenue	\$24,528,500	\$2,056,110	\$8,199,147	33%	\$16,329,353
Expenditures					
Salaries, Wages and Benefits	\$6,281,400	\$484,412	\$1,995,902	32%	\$4,285,498
Supplies, Material & Equipment	\$185,000	\$8,803	\$31,023	17%	\$153,977
Purchased Services	\$419,800	\$30,729	\$110,242	26%	\$309,558
Social Assistance	\$17,973,000	\$1,548,016	\$6,123,048	34%	\$11,849,952
Transfer Payments	\$24,800	\$0	\$0	0%	\$24,800
Insurance & Financial	\$0	\$0	\$568	0%	\$(568)
Internal Charges	\$1,245,600	\$102,923	\$417,862	34%	\$827,738
Total Expenditures	\$26,129,600	\$2,174,884	\$8,678,645	33%	\$17,450,955
NET OPERATING COST / (REVENUE)	\$1,601,100	\$118,774	\$479,498	30%	\$1,121,602
NET COST (REVENUE)	\$1,601,100	\$118,774	\$479,498	30%	\$1,121,602



County of Wellington
Child Care Services
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$13,144,800	\$2,867,412	\$5,588,751	43%	\$7,556,049
Municipal Recoveries	\$2,882,400	\$800,549	\$1,503,578	52%	\$1,378,822
User Fees & Charges	\$278,100	\$47,204	\$154,330	55%	\$123,770
Internal Recoveries	\$354,900	\$83,233	\$169,409	48%	\$185,491
Total Revenue	\$16,660,200	\$3,798,397	\$7,416,067	45%	\$9,244,133
Expenditures					
Salaries, Wages and Benefits	\$4,123,100	\$331,199	\$1,313,725	32%	\$2,809,375
Supplies, Material & Equipment	\$226,300	\$12,097	\$46,913	21%	\$179,387
Purchased Services	\$485,000	\$(2,522)	\$95,466	20%	\$389,534
Social Assistance	\$11,632,900	\$3,441,801	\$5,935,929	51%	\$5,696,971
Insurance & Financial	\$3,200	\$4,600	\$6,596	206%	\$(3,396)
Minor Capital Expenses	\$154,800	\$0	\$0	0%	\$154,800
Internal Charges	\$985,000	\$132,357	\$365,884	37%	\$619,116
Total Expenditures	\$17,610,300	\$3,919,532	\$7,764,512	44%	\$9,845,788
NET OPERATING COST / (REVENUE)	\$950,100	\$121,135	\$348,445	37%	\$601,655
NET COST (REVENUE)	\$950,100	\$121,135	\$348,445	37%	\$601,655



County of Wellington
Social Housing
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$7,425,500	\$814,747	\$2,683,537	36%	\$4,741,963
Municipal Recoveries	\$15,249,700	\$1,395,527	\$4,809,583	32%	\$10,440,117
Licenses, Permits and Rents	\$5,200,000	\$445,282	\$1,771,504	34%	\$3,428,496
User Fees & Charges	\$49,200	\$4,619	\$17,047	35%	\$32,153
Total Revenue	\$27,924,400	\$2,660,176	\$9,281,671	33%	\$18,642,729
Expenditures					
Salaries, Wages and Benefits	\$3,658,500	\$315,920	\$1,217,779	33%	\$2,440,721
Supplies, Material & Equipment	\$366,400	\$28,310	\$87,769	24%	\$278,631
Purchased Services	\$7,025,800	\$766,836	\$2,319,661	33%	\$4,706,139
Social Assistance	\$17,962,000	\$1,367,344	\$5,561,142	31%	\$12,400,858
Transfer Payments	\$1,015,100	\$253,767	\$507,534	50%	\$507,566
Insurance & Financial	\$243,000	\$109,571	\$273,163	112%	\$(30,163)
Internal Charges	\$668,500	\$71,921	\$237,018	35%	\$431,482
Total Expenditures	\$30,939,300	\$2,913,668	\$10,204,066	33%	\$20,735,234
NET OPERATING COST / (REVENUE)	\$3,014,900	\$253,492	\$922,396	31%	\$2,092,504
Transfers					
Transfer to Reserves	\$1,500,000	\$0	\$0	0%	\$1,500,000
Total Transfers	\$1,500,000	\$0	\$0	0%	\$1,500,000
NET COST (REVENUE)	\$4,514,900	\$253,492	\$922,396	20%	\$3,592,504



County of Wellington
County Affordable Housing
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$205,700	\$0	\$0	0%	\$205,700
Licenses, Permits and Rents	\$582,900	\$50,382	\$196,106	34%	\$386,794
User Fees & Charges	\$0	\$0	\$75	0%	\$(75)
Total Revenue	\$788,600	\$50,382	\$196,181	25%	\$592,419
Expenditures					
Salaries, Wages and Benefits	\$3,800	\$0	\$0	0%	\$3,800
Supplies, Material & Equipment	\$42,700	\$2,668	\$11,765	28%	\$30,935
Purchased Services	\$403,200	\$29,229	\$113,146	28%	\$290,054
Insurance & Financial	\$14,100	\$0	\$11,264	80%	\$2,836
Debt Charges	\$302,000	\$0	\$(8,864)	(3%)	\$310,864
Total Expenditures	\$765,800	\$31,897	\$127,311	17%	\$638,489
NET OPERATING COST / (REVENUE)	\$(22,800)	\$(18,485)	\$(68,870)	302%	\$46,070
Transfers					
Transfer to Reserves	\$522,800	\$0	\$0	0%	\$522,800
Total Transfers	\$522,800	\$0	\$0	0%	\$522,800
NET COST (REVENUE)	\$500,000	\$(18,485)	\$(68,870)	(14%)	\$568,870



County of Wellington

03-May-2016

Social Services

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending April 30, 2016

	Approved Budget	April Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Ontario Works							
129 Wyndham, Lobby Renovations	\$150,000	\$0	\$0	\$0	\$0	0%	\$150,000
Fergus OW Exterior Cladding	\$30,000	\$0	\$0	\$0	\$0	0%	\$30,000
Subtotal Ontario Works	\$180,000	\$0	\$0	\$0	\$0	0%	\$180,000
Child Care Services							
15 Douglas St: Int Renovation	\$75,000	\$0	\$0	\$0	\$0	0%	\$75,000
21 Douglas St Front Entrance	\$50,000	\$0	\$0	\$0	\$0	0%	\$50,000
Subtotal Child Care Services	\$125,000	\$0	\$0	\$0	\$0	0%	\$125,000
Social Housing							
261-263 Speedvale Addition/Ele	\$1,812,000	\$9,539	\$269,878	\$449,523	\$719,401	40%	\$1,092,599
51 John St Make up Air Unit	\$70,000	\$0	\$2,544	\$76,152	\$78,696	112%	-\$8,696
229 Dublin Roof	\$487,000	\$0	\$0	\$21,875	\$21,875	4%	\$465,125
212 Whites Rd Make up Air Unit	\$50,000	\$0	\$2,544	\$54,864	\$57,408	115%	-\$7,408
Fire System Upg City Locations	\$550,700	\$0	\$52,754	\$394,391	\$447,145	81%	\$103,555
Fire System Upg County Locatn	\$225,000	\$53,929	\$53,929	\$56,713	\$110,641	49%	\$114,359
229 Dublin Make Up Air Unit	\$150,000	\$1,832	\$1,832	\$0	\$1,832	1%	\$148,168
32 Hadati Roof Design/Replace	\$363,000	\$3,562	\$3,562	\$0	\$3,562	1%	\$359,438
Vancouver Dr Major Upgrade	\$70,000	\$0	\$24,736	\$38,160	\$62,896	90%	\$7,104
Mt. Forest Proprty Acquisition	\$1,300,000	\$0	\$0	\$0	\$0	0%	\$1,300,000
Delhi Marl Air Make up Unit	\$332,000	\$0	\$0	\$0	\$0	0%	\$332,000
32 Hadati Site Improvements	\$10,000	\$0	\$0	\$0	\$0	0%	\$10,000
Edinburgh Window And Siding	\$199,000	\$0	\$0	\$0	\$0	0%	\$199,000
Elizabeth St Site Improvements	\$10,000	\$0	\$0	\$0	\$0	0%	\$10,000
City Building Retrofits 2016	\$668,000	\$103,121	\$173,370	\$0	\$173,370	26%	\$494,630
County Building Retrofits 2016	\$441,000	\$1,238	\$6,638	\$0	\$6,638	2%	\$434,362
Affd Hsng and Non Profit BCA	\$110,000	\$0	\$0	\$0	\$0	0%	\$110,000
Subtotal Social Housing	\$6,847,700	\$173,220	\$591,785	\$1,091,678	\$1,683,463	25%	\$5,164,237



County of Wellington

03-May-2016

Social Services

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending April 30, 2016

	Approved Budget	April Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Affordable Housing							
Webster Place 55 Units Affd Hs	\$13,940,000	\$2,117	\$218,950	\$391,582	\$610,532	4 %	\$13,329,468
165 Gordon Generator	\$320,000	\$2,428	\$2,428	\$172,959	\$175,387	55 %	\$144,613
182 George St Capital Works	\$50,000	\$0	\$0	\$13,886	\$13,886	28 %	\$36,114
Affd Hsng Blding Retrofits 16	\$30,000	\$0	\$0	\$0	\$0	0 %	\$30,000
Webster Place Co-Generation	\$350,000	\$16,282	\$36,601	\$0	\$36,601	10 %	\$313,399
Subtotal Affordable Housing	\$14,690,000	\$20,826	\$257,979	\$578,427	\$836,406	6%	\$13,853,594
Total Social Services	\$21,842,700	\$194,046	\$849,764	\$1,670,105	\$2,519,869	12 %	\$19,322,831



County of Wellington
Homes for the Aged
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$8,420,200	\$718,373	\$2,942,427	35%	\$5,477,773
User Fees & Charges	\$4,326,000	\$359,746	\$1,444,172	33%	\$2,881,828
Other Revenue	\$0	\$152	\$4,112	0%	\$(4,112)
Total Revenue	\$12,746,200	\$1,078,270	\$4,390,711	34%	\$8,355,489
Expenditures					
Salaries, Wages and Benefits	\$14,680,200	\$1,313,271	\$5,093,899	35%	\$9,586,301
Supplies, Material & Equipment	\$1,225,600	\$107,057	\$350,571	29%	\$875,029
Purchased Services	\$1,013,200	\$102,742	\$276,271	27%	\$736,929
Insurance & Financial	\$32,000	\$0	\$30,688	96%	\$1,312
Minor Capital Expenses	\$35,000	\$0	\$0	0%	\$35,000
Debt Charges	\$1,964,000	\$2,507	\$613,940	31%	\$1,350,060
Internal Charges	\$1,133,000	\$144,010	\$377,695	33%	\$755,305
Total Expenditures	\$20,083,000	\$1,669,586	\$6,743,063	34%	\$13,339,937
NET OPERATING COST / (REVENUE)	\$7,336,800	\$591,316	\$2,352,352	32%	\$4,984,448
Transfers					
Transfers from Reserves	\$(35,000)	\$0	\$0	0%	\$(35,000)
Transfer to Capital	\$265,000	\$0	\$265,000	100%	\$0
Transfer to Reserves	\$250,000	\$0	\$250,000	100%	\$0
Total Transfers	\$480,000	\$0	\$515,000	107%	\$(35,000)
NET COST (REVENUE)	\$7,816,800	\$591,316	\$2,867,352	37%	\$4,949,448



County of Wellington

03-May-2016

Homes for the Aged Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending April 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	April	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Furniture Replacements	\$40,000	\$0	\$0	\$31,658	\$31,658	79 %	\$8,342
2016 Nursing Equip Replacement	\$60,000	\$0	\$0	\$0	\$0	0 %	\$60,000
2016 Resident Equipment Lifts	\$60,000	\$0	\$0	\$0	\$0	0 %	\$60,000
Domestic Hot Water Boiler Repl	\$120,000	\$0	\$0	\$0	\$0	0 %	\$120,000
2016 Servery Upgrades	\$25,000	\$0	\$0	\$0	\$0	0 %	\$25,000
Total Homes for the Aged	\$305,000	\$0	\$0	\$31,658	\$31,658	10 %	\$273,342



County of Wellington
Economic Development
Statement of Operations as of
30 Apr 2016

	Annual Budget	April Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$9,000	\$0	\$9,807	109%	\$(807)
User Fees & Charges	\$80,000	\$9,958	\$15,599	19%	\$64,401
Total Revenue	\$89,000	\$9,958	\$25,406	29%	\$63,594
Expenditures					
Salaries, Wages and Benefits	\$352,200	\$31,727	\$125,524	36%	\$226,676
Supplies, Material & Equipment	\$20,100	\$963	\$7,534	37%	\$12,566
Purchased Services	\$508,400	\$24,562	\$41,041	8%	\$467,359
Transfer Payments	\$300,000	\$0	\$20,000	7%	\$280,000
Total Expenditures	\$1,180,700	\$57,253	\$194,099	16%	\$986,601
NET OPERATING COST / (REVENUE)	\$1,091,700	\$47,294	\$168,692	15%	\$923,008
Transfers					
Transfers from Reserves	\$(200,000)	\$0	\$0	0%	\$(200,000)
Transfer to Capital	\$130,000	\$0	\$130,000	100%	\$0
Transfer to Reserves	\$340,000	\$0	\$340,000	100%	\$0
Total Transfers	\$270,000	\$0	\$470,000	174%	\$(200,000)
NET COST (REVENUE)	\$1,361,700	\$47,294	\$638,692	47%	\$723,008



County of Wellington

03-May-2016

Economic Development Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending April 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	April	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Wellington Signage Strategy	\$200,000	\$1,657	\$15,703	\$34,846	\$50,549	25 %	\$149,451
SWIFT Rural Broadband	\$50,000	\$0	\$30,000	\$20,000	\$50,000	100 %	\$0
Total Economic Development	\$250,000	\$1,657	\$45,703	\$54,846	\$100,549	40 %	\$149,451



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, May 17, 2016
Subject: **2016 Annual Repayment Limit (ARL)**

Background:

The Province, through the Ministry of Municipal Affairs and Housing, establishes debenture limits for all municipalities on an annual basis. The calculation, which uses data obtained from Financial Information Returns (FIR), provides an upper limit or ceiling on debt servicing costs. The purpose of regulating debenture limits is to ensure that municipalities do not issue excessive amounts of debt, thereby weakening their longer-term financial strength.

The ceiling is established not as an absolute amount of debt, but rather as the relationship of debt servicing costs relative to own source revenues (taxation, user fees and charges, etc.). The total amount of debt servicing costs (which includes principal, interest and payments with respect to other long-term liabilities) cannot exceed 25% of own source revenues (although in special circumstances the limit can be exceeded with the approval of the Minister). Debt issued on behalf of a member municipality is reflected in each member municipality's debt limit.

The Provincial calculation for 2016 is attached (limit = \$18,527,571). The Province's limit calculation for 2016 is based on 2014 FIR data, and based on a 7% cost of borrowing the County could issue approximately \$75,966,699 in 5-year debt and still remain within the limit.

Staff monitor the debt limit projection as part of each five-year plan update and at the time of each debt issue to ensure that the level of projected debt servicing costs is sustainable and well within provincial limits.

Recommendation:

That the County Treasurer's report re: 2016 Annual Repayment Limit (ARL) be received for information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ken DeHart'.

Ken DeHart, CPA, CGA
County Treasurer

2016 ANNUAL REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403 / 02)

MMAH CODE:	75000	FIR CLEAN FLAG:	C
MUNID:	23000		
MUNICIPALITY:	Wellington Co		
UPPER TIER:	N/A		
REPAYMENT LIMIT:		\$	18,527,571

The repayment limit has been calculated based on data contained in the 2014 Financial Information Return, as submitted to the Ministry. This limit represents the maximum amount which the municipality had available as of December 31, 2014 to commit to payments relating to debt and financial obligation. Prior to the authorization by Council of a long term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. The limit is effective January 01, 2016.

FOR ILLUSTRATION PURPOSES ONLY,

The additional long-term borrowing which a municipality could undertake over a 5-year, a 10-year, a 15-year and a 20-year period is shown.

If the municipalities could borrow at 5% or 7% annually, the annual repayment limits shown above would allow it to undertake additional long-term borrowing as follows:

5% Interest Rate			
(a)	20 years @ 5% p.a.	\$	230,894,487
(a)	15 years @ 5% p.a.	\$	192,309,851
(a)	10 years @ 5% p.a.	\$	143,064,992
(a)	5 years @ 5% p.a.	\$	80,214,686
7% Interest Rate			
(a)	20 years @ 7% p.a.	\$	196,281,351
(a)	15 years @ 7% p.a.	\$	168,747,523
(a)	10 years @ 7% p.a.	\$	130,129,906
(a)	5 years @ 7% p.a.	\$	75,966,699

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403/02)

MUNICIPALITY:

Wellington Co

MMAH CODE:

75000

Debt Charges for the Current Year

		1 \$
0210	Principal (SLC 74 3099 01)	3,087,449
0220	Interest (SLC 74 3099 02)	1,642,604
0299	Subtotal	4,730,053
0610	Payments for Long Term Commitments and Liabilities financed from the consolidated statement of operations (SLC 42 6010 01)	1,893,740
9910	Total Debt Charges	6,623,793

Amounts Recovered from Unconsolidated Entities

		1 \$
1010	Electricity - Principal (SLC 74 3030 01)	0
1020	Electricity - Interest (SLC 74 3030 02)	0
1030	Gas - Principal (SLC 74 3040 01)	0
1040	Gas - Interest (SLC 74 3040 02)	0
1050	Telephone - Principal (SLC 74 3050 01)	0
1060	Telephone - Interest (SLC 74 3050 02)	0
1099	Subtotal	0
1410	Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02)	0
1411	Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02)	0
1412	Lump sum (balloon) repayments of long term debt (SLC 74 3110 01 + SLC 74 3110 02)	0
1420	Total Debt Charges to be Excluded	0
9920	Net Debt Charges	6,623,793

Excluded Revenue Amounts

		1 \$
1610	Total Revenues (Sale of Hydro Utilities Removed) (SLC 10 9910 01)	185,095,900
2010	Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04)	0
2210	Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01)	53,499,884
2220	Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01)	3,664,350
2225	Deferred revenue earned (Provincial Gas Tax) (SLC 10 830 01)	0
2226	Deferred revenue earned (Canada Gas Tax) (SLC 10 831 01)	3,297,532
2230	Revenue from other municipalities including revenue for Tangible Capital Assets (SLC 10 1098 01 + SLC 10 1099 01)	24,552,274
2240	Gain/Loss on sale of land & capital assets (SLC 10 1811 01)	-1,366,176
2250	Deferred revenue earned (Development Charges) (SLC 10 1812 01)	842,580
2251	Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01)	0
2252	Donated Tangible Capital Assets (SLC 53 0610 01)	0
2253	Other Deferred revenue earned (SLC 10 1814 01)	0
2254	Increase / Decrease in Government Business Enterprise equity (SLC 10 1905 01)	0
2299	Subtotal	84,490,444
2410	Fees and Revenue for Joint Local Boards for Homes for the Aged	0
2610	Net Revenues	100,605,456
2620	25% of Net Revenues	25,151,364
9930	ESTIMATED ANNUAL REPAYMENT LIMIT (25% of Net Revenues less Net Debt Charges)	18,527,571

* SLC denotes Schedule, Line Column.



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, May 17, 2016
Subject: **2017 Budget Timetable**

Background:

The process for developing the 2017-2021 five-year plan will begin shortly at the staff level. It is proposed that each of the standing Committees, Boards and Council review the preliminary five-year operating and capital plan in November. The detailed budgets and updated five-year plan will then be prepared in December and reviewed by the Committees and Boards in January. In keeping with past years' practice, a special meeting of County Council to review the budget in its entirety is proposed for January 9, 2017.

Proposed user fees and charges for 2017 will be submitted to Committees and Boards for review and approval in November 2016. This will allow by-laws to be passed for any fee changes effective January 1, 2017.

The proposed timetable for the 2017 budget and five-year plan update is attached.

Recommendation:

That the attached 2017 Budget process timetable be approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ken DeHart', with a stylized flourish at the end.

Ken DeHart, CPA, CGA
County Treasurer

COUNTY OF WELLINGTON
2017 BUDGET AND 5 YEAR PLAN SCHEDULE

Description	Deadline/Date
Treasury staff update 5 year plan model and salary model	August 2016
Departments submit major 5 year operating budget items, draft 5 year capital forecast and proposed 2017 user fees to Treasury	September 9, 2016
Staff Advisory Committee review of preliminary 5 year plan	Early October 2016
Preliminary 5 year plan completed	Late October 2016
Staff develop detailed 2017 Operating budgets	October - November 2016
Preliminary 5 year plan and 2017 user fees reviewed by all Standing Committees and Boards	November 2016
AF&HR Committee review of preliminary 5 year plan and 2017 user fees	November 15, 2016
County Council adopts 2017 user fees and receives 5 year plan for information	November 24, 2016
CAO & Department Head review of budgets	December 2016
H A P P Y N E W Y E A R	
Special meeting of County Council to review the 5 year plan and 2017 Budget	January 9, 2017
Committee and Board review and approval of 2017 Budgets and 5 year plan	January 2017
AF&HR review of budget and 5 year plan and recommendation to Council	January 17, 2017
Council review and approval of 2017 budget and final 5 year projection	January 26, 2017



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Andrea Lawson – Director of Human Resources
Date: May 17, 2016
Subject: Accessibility Fund Incentive Programme

Background

In partnership with the City of Guelph, Upper Grand District School Board and Homewood Health Centre, the County of Wellington has developed a Facility Accessibility Design Manual (FADM). The FADM provides developers, engineers, contractors, architects and municipal staff with minimum design standards.

The Accessibility Fund Incentive Programme was developed to provide financial support to member municipalities as the County of Wellington and member municipalities comply with AODA, 2005 standards.

As one of the leading Municipal Governments in the Province of Ontario, we are dedicated to deliver the best services available to our member municipalities. We also recognize the need to enhance the growth and development of our county and its members. In doing so, we must ensure a barrier-free community. This Accessibility Fund Incentive Programme offers the opportunity to member municipalities to apply for financial assistance in order to undertake municipal projects that meet the criteria outlined in the attached document.

The Accessibility Fund Incentive Programme was brought forward to the Accessibility Advisory Committee in 2008 and was approved at Committee and Council in April 2009.

The document outlines the requirements under the AODA, 2005 as well as the eligibility requirements and application frequency. It is being brought forward again as a review for our 7 local Municipalities.

Recommendations:

THAT the Administration, Finance & Human Resource Committee confirm the County of Wellington Accessibility Fund Incentive Programme – Executive Summary for information purposes.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'A. Lawson', followed by a horizontal line.

Andrea Lawson
Director of Human Resources

County of Wellington Accessibility Fund Incentive Programme

Executive Summary:

In 2001, the Government of Ontario enacted the Ontarians with Disabilities Act (ODA). Under the ODA, 2001 municipalities are required to develop Accessibility Advisory Committees in order to involve persons with disabilities in the barrier identification, removal and prevention process. Under the ODA, 2001 municipalities are required to submit annual accessibility plans that demonstrate the identification, removal and prevention process of barriers located in the municipality.

In 2005, the Government of Ontario enacted the Accessibility for Ontarians with Disabilities Act (AODA). The AODA, 2005 allows for the development of standards in relation to customer service, information and communication, employment, transportation and the design of public spaces.

The AODA Standards are applicable to the public sector, the broader public sector as well as the private sector. Each standard has its own requirements, timelines, reporting structure and non-compliance fines. The AODA, 2005 lays out a comprehensive road map to make Ontario accessible to all people by 2025 through the development, implementation and enforcement of new, mandatory accessibility standards for many of the most important areas of our lives.

Under the AODA, 2005 both upper and lower tier municipalities are required to comply. Because of the financial implications that are associated, specifically with physical renovations, it is important to ensure that the County of Wellington is prepared for the financial impact the standard will have on its own public buildings.

The Accessibility Fund Incentive Programme will enable the County of Wellington's lower-tier municipalities to apply for funding in order to complete renovations that are necessary in ensuring a barrier-free community.

In partnership with the City of Guelph, Upper Grand District School Board and Homewood Health Centre, the County of Wellington has developed a Facility Accessibility Design Manual (FADM). The FADM provides developers, engineers, contractors, architects and municipal staff with minimum standards that are applicable to County and Municipal facilities and buildings.

It is important that each municipality is looking to the future and using the FADM as a starting point in order to ensure accessibility is being considered in the planning process.

Proposal:

As one of the leading Municipal Governments in the Province of Ontario, we are dedicated to deliver the best services available to our member municipalities. We also recognize the need to enhance the growth and development of our county and its members. In doing so, we must ensure a barrier-free community.

This Accessibility Fund offers the opportunity to member municipalities to apply for financial assistance in order to undertake municipal projects that meet the below criteria.

1. Eligibility:

- Applicable to municipal buildings.
 - i. Covers projects included in the Facility Accessibility Design Manual.
- Any County of Wellington member municipality who has adopted the Facility Accessibility Design Manual as their standard is eligible to apply for accessibility-related funding.
- In order to verify the project adheres to the guidelines as shown in the Facility Accessibility Design Manual, drawings may be required to be submitted (dependent upon the project). Pictures may also be necessary to determine priority and feasibility of funding.
- All applications must be for retrofitted projects. New construction projects will not be considered.

2. Application Frequency:

Each municipality can submit as many applications as they wish in a year, however, a maximum of \$10 000 will be awarded to each municipality.

Should a member municipality meet the above criteria; applications can be sent to the HR Accessibility Clerk. Applications are to be in the form of a letter – outlining your municipality’s project and reason for requesting funds.

The application process is outlined as follows:

3. Review Process:

A letter, outlining your project and the reason to request funding, should be sent to the attention of the HR Accessibility Clerk, who will review the application to ensure it meets the eligibility criteria, followed by the County Treasurer. The Accessibility Advisory Committee will be notified of intended projects for advice.

4. Approval:

Following application approval by Human Resources and Treasury, notification and funds will be issued.

5. Post Project Reporting:

The approved applicant must submit a project summary report to the Accessibility Advisory Committee within two months of project completion stating overall success and including a financial statement.

New applications will not be processed until this summary is received.

6. Defaults:

County Funds must be returned for any uncompleted project.

7. Funding:

Up to \$10,000.00 per municipality, per year.

8. Considerations:

Considerations will be made to municipalities who would be utilizing the funds in order to meet the AODA, 2005 requirements. Please contact the Accessibility Advisory Committee to determine if you qualify.

9. Recognition:

Publicity for any project must acknowledge the County of Wellington.