



The Corporation of the Municipality of Leamington

Meeting of Municipal Council

Agenda

Monday, November 2, 2015

Commencing at 6:00 PM

In Leamington Council Chambers

(A) **Call to Order:**

(B) **National Anthem:**

(C) **Disclosures of Pecuniary Interest:**

(D) **Adoption of Council Minutes:**

1. Minutes of the Council Meeting (including Public Meeting for ZBA # 109) held
October 19, 2015
Pages 4 to 11

(E) **Business Arising Out of the Minutes:**

(F) **Public Meetings/Court of Revision:**

None

(G) **Reports of Staff and Delegations:**

1. Report LLS-34-15 dated October 20, 2015 regarding Domino's Pizza of Canada
Ltd., Donation and Contribution Agreement
Pages 12 to 13
 - Michael Schlater, CEO of Domino's Pizza of Canada
2. Report PW-08-15 dated September 29, 2015 regarding Soccer Fieldhouse Design
Build
Pages 14 to 20

3. Report ENG-16-15 dated September 21, 2015 regarding Leamington Transit Agreement
Pages 21 to 23
4. Report ENG-18-15 dated October 13, 2015 regarding Pelee Bevel Sanitary Sewer Local Improvement
Pages 24 to 35
5. Report ENG-20-15 dated October 5, 2015 regarding Princess Street Closure and Traffic Impact Study Report prepared by R C Spencer Engineering dated October 14, 2015 listed as Additions available on the Agendas, Meetings and Minutes Municipal website page
Pages 36 to 39
6. Report LLS-33-15 dated October 14, 2015 regarding Salvation Army "Boot Drive" Request
Pages 40 to 44
7. Report BLD-05-15 dated October 6, 2015 regarding Building Construction Activities Update
Pages 45 to 48

(H) Matters for Approval:

None

(I) Other Matters for Consideration:

Motions for Consideration:

1. That Leamington's tax levy due dates be established in two (2) installments of November 26, 2015 and December 23, 2015 for supplementary assessment notices issued on or about November 3, 2015 under Sections 33 and 34 of the Assessment Act.

(J) Report on Closed Session:

None

(K) Consideration of By-laws:

By-law 517-15 being a by-law to confirm the proceedings of the Council of The Municipality of Leamington at its meeting held November 2, 2015

(L) Notices of Motion:

None

(M) **Open Session:**

(N) **Announcement of Upcoming Meetings/Events:**

Wednesday, November 4, 2015

- Dedication Ceremony Rick Atkin Park, 1:30 PM, 90 Robson Road
- Leamington Accessibility Advisory Committee, 3:00 PM, West End Boardroom
- Essex County Council, 6:00 PM, Essex County Council Chambers

Monday, November 9, 2015

- Council Meeting, 6:00 PM, Council Chambers

(O) **Statement of Members:** non-debatable

(P) **Adjournment:**

The Corporation of the Municipality of Leamington

Minutes of the Council Meeting

Held Monday, October 19, 2015 at 6:00 PM

In Leamington Council Chambers

Members Present: Mayor John Paterson
Councillors: John Hammond, John Jacobs, Larry Verbeke,
Tim Wilkinson

Members Absent: Deputy Mayor Hilda MacDonald
Councillor Bill Dunn

Staff Present: Chief Administrative Officer Peter Neufeld
Director of Legal and Legislative Services Ruth Orton
Director of Community & Development Services Tracey Pillon-Abbs
Director of Finance & Business Services Ramona Nordemann
Clerk/Manager of Legislative Services Brenda Percy
Manager of Information Technology David DelCiancio
Development Planner Brian Nagata
Economic Development Officer Jeanine Lassaline-Berglund
Council Services Assistant Mary Ann Manley

Disclosures of Pecuniary Interest:

None noted.

Adoption of Council Minutes:

No. C-306-15

Moved by: Councillor Hammond
Seconded by: Councillor Jacobs

That Minutes of the Special Closed Meeting Training held October 2, 2015 be adopted.

Carried

No. C-307-15

Moved by: Councillor Verbeke
Seconded by: Councillor Wilkinson

That Minutes of the Council Meeting held October 5, 2015 be adopted.

Carried

No. C-308-15

Moved by: Councillor Verbeke
Seconded by: Councillor Jacobs

That Minutes of the Special Closed Meeting held October 5, 2015 be adopted.

Carried

No. C-309-15

Moved by: Councillor Wilkinson
Seconded by: Councillor Jacobs

That Minutes of the Special Meeting held October 9, 2015 be adopted.

Carried

Business Arising Out of the Minutes:

None noted.

Public Meetings:

1. Public Meeting, Zoning By-law Amendments:

A copy of the minutes is attached.

- Zoning By-law Amendment #109 for 108 Erie Street North, 4 & 6 Ivan Street and 9 & 13 Foundry Street

Reports of Staff and Delegations:

1. Report FIN-20-15 dated October 19, 2015 regarding LED Sign Purchase, Leamington Kinsmen Recreation Complex

Manager of Information Technology David DelCiancio, presented his report noting the recommended quote included installation.

No. C-310-15

Moved by: Councillor Wilkinson
Seconded by: Councillor Hammond

That the quote from Elite Media Works (1009 Oak Street East, Leamington, Ontario, N8H 3V7) to provide a 3' x 10' 16mm LED sign be accepted;

And that administration be authorized to implement the purchase at a cost of \$32,239.30 + HST and charged to account 10-7-0670-8030-567000 and funded by the Leamington Kinsmen Recreation Complex Reserve account 40-3-0220-0258-000220 as per report REC-14-15 (FIN-20-15).

Carried

2. Report FIN-21-15 dated October 19, 2015 regarding Purchase of Security Cameras, Leamington Kinsmen Recreation Complex

Manager of Information Technology David DelCiancio, presented his report noting the quote request included additional cameras to cover the new expanded outdoor Wi-Fi service area.

In response to a question from Council, Mr. DelCiancio said the lowest bid was not accepted due to the manipulation of the surveillance video. This manipulation has resulted in some cases being dismissed from court. Mr. Neufeld responded prosecution is an important part of ensuring security and as such, the video from the security cameras needs to be admissible in court.

No. C-311-15

Moved by: Councillor Verbeke
Seconded by: Councillor Hammond

That the quote from Security One (200 Sherk Street, Leamington, ON N8H 0A8) for a new IP security camera system be accepted;

And that administration be authorized to implement the purchase at a cost of \$48,714.07 + HST and \$9,161.43 + HST and charged to account 10-7-0670-8030-567000 and 10-7-0500-8030-550030 respectively; and that the amount exceeding the approved budget of \$44,000 be funded by the Contingency Reserve Fund account 40-3-0220-0226-000220 (FIN-21-15).

Carried

Matters for Approval:

No. C-312-15

Moved by: Councillor Jacobs
Seconded by: Councillor Wilkinson

That Minutes of the Leamington Accessibility Advisory Meeting held September 30, 2015 be adopted.

Carried

Other Matters for Consideration:

Director of Finance and Business Services Ramona Nordemann introduced the following resolution.

No. C-313-15

Moved by: Councillor Jacobs
Seconded by: Councillor Verbeke

That Windsor Family Credit Union Limited is hereby appointed as the Depository Agent of the Organization.

That the Mayor, the Deputy Mayor, the Chief Administrative Officer, the Treasurer and the Deputy Treasurer (with the Credit Union to be advised in writing of any changes in officers and specimen signatures to be provided to effect changes) are hereby designated to be signing officer(s) for and in the name of the Organization and any two of them are hereby authorized and empowered on behalf of the Organization from time to time.

- (a) to draw, accept, sign, make, endorse, negotiate and dispose of all or any bills of exchange, promissory notes, cheques and orders for the payment of money, and
- (b) to pay and receive all moneys and give receipts for same, and
- (c) to borrow money from the Credit Union and deposit with, convey, transfer, mortgage, pledge, hypothecate, assign, deliver, and/or give to the Credit Union, as security for any moneys borrowed or to be borrowed, all or any of the Organization's present or future property and assets of every kind, and whether real or personal, moveable or immoveable, and
- (d) to receive from the Credit Union any negotiable instruments or other property and assets of the Organization of every kind and give receipts therefor, and
- (e) to execute any agreement or authority relating to the depository business of the Organization either generally or with regard to any particular transaction, and
- (f) to transact generally with the Credit Union any business he/she/they may see fit.

That any two of the above signing officers are hereby authorized on behalf of the Organization from time to time and until further notice to the Credit Union to rent safety deposit boxes and have access thereto and to surrender same.

That any two of the above signing officers are hereby authorized on behalf of the Organization from time to time and until further notice to the Credit Union.

- (a) to discount, negotiate, deposit with or transfer to the said Credit Union (but for credit of the of the Organization only) all or any bills of exchange, promissory notes, cheques or orders for the payment of money and other negotiable instruments and for the said purpose to endorse the same or any of them, and
- (b) to receive all paid cheques and other debit vouchers charged to any account of the Organization and give receipts therefor.

Carried

Report on Closed Session:

None.

Consideration of By-laws:

No. C-314-15

Moved by: Councillor Verbeke
Seconded by: Councillor Wilkinson

That the following by-law be read a first, second and third time and finally enacted:

By-law 516-15 being a by-law to confirm the proceedings of the Council of The Municipality of Leamington at its meeting held October 19, 2015.

Carried

Notices of Motion:

None.

Open Session of Council and Administration:

Councillor Jacobs inquired into the status of trailers parked behind Canadian Tire and being used for storage. Director of Legal and Legislative Services, Ruth Orton replied conversations have been held with the manager and owner of the Canadian Tire. Canadian Tire will be submitting a Temporary Use By-law application.

Councillor Verbeke asked how far the top coat would be applied on Mersea Road 3. Director of Infrastructure Services, Robert Sharon responded the top-coat will be extended to the clear divide between the old and new portion of the road.

Director of Community & Development Services, Tracey Pillon-Abbs advised the 1st Annual Southwestern Ontario Fire Trade Show will be held on Wednesday, October 28, 2015 from 3:00 PM to 8:00 PM at the Leamington Kinsmen Recreation Complex. There are 35 booths and admission is free to the general public.

Statement of Members: non-debatable

Mayor Paterson congratulated the Leamington Kinsmen Recreation Centre for receiving the Welcoming Accessibility Award at the 21st Annual Leamington District Chamber of Commerce Business Excellence Awards held Wednesday, October 14, 2015.

On Saturday, October 17, 2015 Mayor Paterson attended the 100th Anniversary of the Eastern Star event held at the Roma Club.

Councillor Jacobs complimented the Chief Administrative Officer and administration on the waterfront vision presented on October 9, 2015. Councillor Jacobs has received positive comments from residents for this initiative.

Adjournment:

No. C-315-15

Moved by: Councillor Verbeke

Seconded by: Councillor Jacobs

That the meeting adjourn at 7:03 PM.

Carried

John Paterson, Mayor

Brenda M. Percy, Clerk

Minutes approved at Council Meeting held
November 2, 2015, 2015, Resolution C-XXX-15,
Confirmation By-law XXX-15

The Corporation of the Municipality of Leamington

Public Meeting Minutes, Zoning By-Law Amendment

Monday, October 19, 2015 at 6:03 PM

In Leamington Council Chambers

Members Present: Mayor John Paterson
Councillors: John Hammond, John Jacobs, Larry Verbeke,
Tim Wilkinson

Members Absent: Deputy Mayor Hilda MacDonald
Councillor Bill Dunn

Staff Present: Chief Administrative Officer Peter Neufeld
Director of Legal and Legislative Services Ruth Orton
Director of Community & Development Services Tracey Pillon-Abbs
Director of Finance & Business Services Ramona Nordemann
Clerk/Manager of Legislative Services Brenda Percy
Manager of Information Technology David DelCiancio
Development Planner Brian Nagata
Economic Development Officer Jeanine Lassaline-Berglund
Council Services Assistant Mary Ann Manley

1. Zoning By-law Amendment #109 for 108 Erie Street North, 4 & 6 Ivan Street and 9 & 13 Foundry Street

Development Planner, Brian Nagata, provided a general overview of Report PLA-41-15 previously presented to Council on September 14, 2015.

Jackie Lassaline, Planner and Terry Rafih, Chairman and CEO of the Rafih Auto Group, made a power point presentation to Council. Ms. Lassaline noted the dealership has been at this location for 53 years and in her opinion is a legal existing use not requiring an Official Plan Amendment (OPA). Ms. Lassaline is requesting a Zoning By-law Amendment (ZBA) for the use. She also advised a site plan application has been submitted to the Municipality.

Mayor Paterson asked if there was anyone in the audience wishing to speak regarding this public meeting. No one responded.

In response to a question from Council, Ms. Lassaline said all lighting would be shrouded and cut-off. Mr. Rafih replied the parking lot would be paved in order to avoid any dust issues.

In response to a Council question, Ms. Pillon-Abbs responded it is necessary to adjust the Official Plan to allow this area to grow in the future.

The Mayor noticed someone had entered the Council Chambers and invited them to speak regarding this public meeting.

Bill Boutros, son of Bill Boutros, owner of 17 Foundry, expressed his father's concerns regarding a privacy fence to provide safety for Mr. Boutros' tenants. Mr. Rafih said he would ensure Mr. Boutros' satisfaction with the fencing.

Council discussed the necessity of an OPA as opposed to a ZBA. Administration is recommending an OPA to ensure the Municipality is performing its due diligence. The OPA process will require more time than the ZBA, however, it could set a precedent for the future.

In response to a question from Council, Mr. Rafih stated the delay would cause hardship as cars are currently being parked off-site. Mr. Rafih feels his proposal is an improvement to what currently exists in the area.

Ms. Pillon-Abbs said a decision does not need to be made this evening. Administration will meet with the applicant and determine options prior to presenting a report for Council consideration. Ms. Pillon-Abbs advised the County of Essex would be involved during the OPA process. Ms. Pillon-Abbs said the development could proceed with demolition and construction of the parking lot, however cars cannot be parked or sold from the lot as part of the overall business.

Mr. Neufeld said this is an existing non-confirming use and the concern is with the expansion of this use.

Mr. Nagata stated a Planning Justification Report was received from Ms. Lassaline and a meeting will be scheduled to continue discussions with Ms. Lassaline and Mr. Rafih. Mr. Nagata said the final decision belongs to Council and administration will provide Council with a recommendation based on their best opinion of the situation.

The meeting adjourned at 6:40 PM.

Minutes approved at Council Meeting held
November 2, 2015, Resolution C-XXX-15,
Confirmation By-law XXX-15

Report

To: Mayor and Members of Council
From: Ruth Orton, Director of Legal and Legislative Services
Date: October 20, 2015
Re: Domino's Pizza of Canada Ltd.
Contribution Agreement

Aim:

To report upon a generous contribution from Domino's Pizza of Canada Ltd. and to obtain Council authorization to enter into a contribution agreement with Domino's Pizza of Canada Ltd.

Background:

Domino's Pizza of Canada Ltd. (Domino's) has always been a generous supporter of Leamington. The Municipality of Leamington was recently notified by the President of Domino's that the company will be making a generous contribution of \$1,000,000 over ten years to the Municipality.

Comments:

There are no stipulations on how the Municipality must utilize the funds and administration is currently reviewing possibilities. One suggested use for a portion of the funds is the construction of the field house at the soccer fields. Report PW-08-15 regarding the construction of the field house will be considered later this evening.

Highlights of the contribution agreement include the following:

1. The Municipality shall recognize the generous contribution of Domino's by granting Domino's the right to keep and maintain signage on four exterior walls of the Leamington Kinsmen Recreation Complex. The more particular location of the Signage shall be determined by the parties.
2. Domino's right to install and maintain the signage shall extend for a period of 20 years commencing on the first day of January, 2016.
3. The Municipality shall be responsible for the cost of installation, maintenance and repair of the signage.
4. The Municipality shall retain the right to sell or permit any other advertising or erect other signage, in its sole discretion, on or within the Complex provided that the

Municipality shall take all reasonable steps to ensure the Domino's signage is not obstructed.

5. The rights described in the agreement shall terminate and the Municipality's obligation shall be at an end on the earlier of the following:
 - a) receipt of notice in writing from Domino's that it no longer wishes to retain said rights; or
 - b) in the event that Domino's fails to make the contributions.

Financial Impact:

The Municipality will be the recipient of a total of \$1,000,000 over ten years. The contribution will be made in quarterly instalments of \$25,000 for a total of \$100,000 per year for ten years.


Recommendation:

That the Municipality accept the generous donation of \$1,000,000 from Domino's Pizza of Canada Ltd.;

And that the Mayor and Clerk be authorized to enter into a contribution agreement with Domino's Pizza of Canada Ltd., all as described in Report LLS-34-15.

Respectfully submitted,

Peter Neufeld,
CAO



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Ruth Orton
Director of Legal and Legislative Services

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Report

To: Mayor and Members of Council
From: Ken Brown, P.Eng., Manager of Public Works
Date: September 29, 2015
Re: Soccer Fieldhouse Design Build

Aim:

To recommend the Municipality of Leamington enter into a contract with Marcovecchio Construction for the design and build of a soccer fieldhouse at the Leamington Soccer Fields.

Background:

Since the original inception of the Leamington Soccer Fields in 2007, a soccer fieldhouse has been an integral part of the master plan. The fieldhouse would provide shelter, washroom and change room facilities, as well as concession and storage areas.

In 2013, in conjunction with Leamington Minor Soccer (LMS), a conceptual plan, a budget estimate and funding strategy was prepared for the future soccer fieldhouse. (DCS 01-13) This plan identified a budget estimate for the facility in the amount of \$600,000, to be funded 50% by the municipality and 50% by LMS and a facility sponsor.

During the 2014 budget process, Council directed \$150,000 to be allocated to reserves to fund the build in 2015. During the 2015 capital budget deliberations, Council approved another \$150,000 towards the construction of the \$600,000 soccer fieldhouse, thus fulfilling the 50% municipal commitment for the 2015 building of the fieldhouse.

Comments:

In June 2015, the Municipality released a 'Soccer Fieldhouse Sponsorship RFP' in an attempt to secure a sponsor for the remaining portion of funding after the Municipal contribution (\$300,000), and the LMS contribution (\$150,000). This public procurement process was intended to result in the evaluation of the submitted proposals, as well as to provide all local businesses and individuals the opportunity to sponsor the fieldhouse. Unfortunately that request for proposals failed to yield any acceptable submissions.

As a result, the Municipality continued to seek sponsorship for the remaining funding. It was during this period that Dominos Pizza of Canada Ltd. committed \$1 million to the Municipality of Leamington to be contributed through \$25,000 installments each quarter for the next 10 years. The contribution was not tied to specific projects and could be allocated at the discretion of Council. The donor had confirmed that partial funding of the fieldhouse construction is an ideal project for a portion of this contribution.

In August of 2015, the Municipality issued a Request for Proposal (RFP) from qualified proponents to provide design and construction services for a soccer fieldhouse at the Leamington Soccer Fields. The RFP included the conceptual plan and layout, as well as the Municipality's total budget for the project. The RFP document was posted on the Leamington Municipal website, and on MERX, a public tendering web site.

The RFP was written such that proponents were required to supply a 'turn-key' design-build solution for the construction of the new fieldhouse. On September 1st, 2015, administration received six (6) submissions from firms throughout Southwestern Ontario.

Proponents submitted proposals to demonstrate:

1. How they met the requirements outlined in the RFP document,
2. Why their proposed design should be the preferred facility for Leamington, and
3. How their organization will bring added value to the design, installation, performance and maintenance of the facility.

Administration completed the evaluation against the aforementioned goals based on the following criteria and scoring:

1. Organizational Information and Qualities (10%)
2. Proposed Design and Features (40%)
3. Financial and Timing (40%)
4. Warranty (10%)

Administration conducted a two stage approach which included an overall general review of each proposal, followed by a detailed evaluation and scoring to identify the preferred proponent. At the conclusion of this process, Marcovecchio Construction, located in Ruthven, Ontario was chosen as the preferred proponent.

In conjunction with LMS, Administration reviewed Marcovecchio's proposed layout and design to ensure that it met all of the required needs and criteria. Based on this review, a list of comments, requests for additional information and minor modifications was given to Marcovecchio. A final design and layout was completed along with the associated revisions to the costing.

Administration is now in a position to recommend that Marcovecchio be contracted to supply and deliver the final design and construction of the soccer fieldhouse for the Municipality of Leamington.

Marcovecchio's proposed conceptual drawings and floor layout can be seen in Attachments 1 through 4.

Subject to Council's approval, it is expected that Marcovecchio will initiate the complete design of the facility, obtain the required permits and proceed with the beginning of construction this fall, weather permitting. It is anticipated that the construction will be completed prior to the 2016 Leamington Minor Soccer wrap-up tournament.

LMS has committed to providing the Municipality a cheque for \$150,000 prior to the beginning of construction of the fieldhouse.

Financial Impact:

The final cost negotiated with Marcovecchio Construction to design and build the proposed soccer fieldhouse is \$695,755 plus tax. Including Net HST, the total cost will be \$708,000, resulting in the project being \$108,000 over budget. In addition, it is recommended that a \$17,000 contingency allowance be added to the approved project budget. It is recommended that the additional \$125,000 estimated cost of the project, in addition to the planned \$150,000 contribution, be funded from the Dominos sponsorship agreement. This will result in the first eleven, \$25,000 quarterly installments being committed to the fieldhouse initiative (1st quarter 2016 through 3rd quarter 2018).

The following illustrates the approved budget and funding sources for the construction of the soccer fieldhouse, as well as actual tendered results and variances.

	Gross Costs (Incl. Net HST)	Designated Reserve Funds (from 2014)	Net From Revenue (from 2015)	LMS Contribution	Sponsor
Budget	\$600,000	\$150,000	\$150,000	\$150,000	\$150,000
Actual (Incl. Contingency)	\$725,000	\$150,000	\$150,000	\$150,000	\$275,000
Variance	\$125,000	\$0	\$0	\$0	\$125,000

It is recommended that the Contingency Reserve be used to finance the 2015/2016 construction costs for the sponsorship portion of funding, and that the quarterly sponsorship installments be used to replenish the contingency reserve.

Recommendation:

That the Mayor and Clerk be authorized to enter into an agreement with Marcovecchio Construction, Ruthven, Ontario, to design and build the soccer fieldhouse at the Leamington Soccer Fields in the amount of \$695,755 plus HST and charged to account 10-7-0650-700005;

That \$17,000 be approved as a contingency allowance for the project;

That \$275,000 from the contingency reserve (0226) be allocated to finance the sponsorship funding portion of the project;

And that the quarterly sponsorship installments from Dominos Pizza of Canada Ltd. be used to replenish the amount needed from contingency reserve (PW-08-15).

Respectfully submitted,

Peter Neufeld,
CAO

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Ken Brown, P.Eng
Manager of Public Works

Robert Sharon, CMO
Director of Infrastructure Services

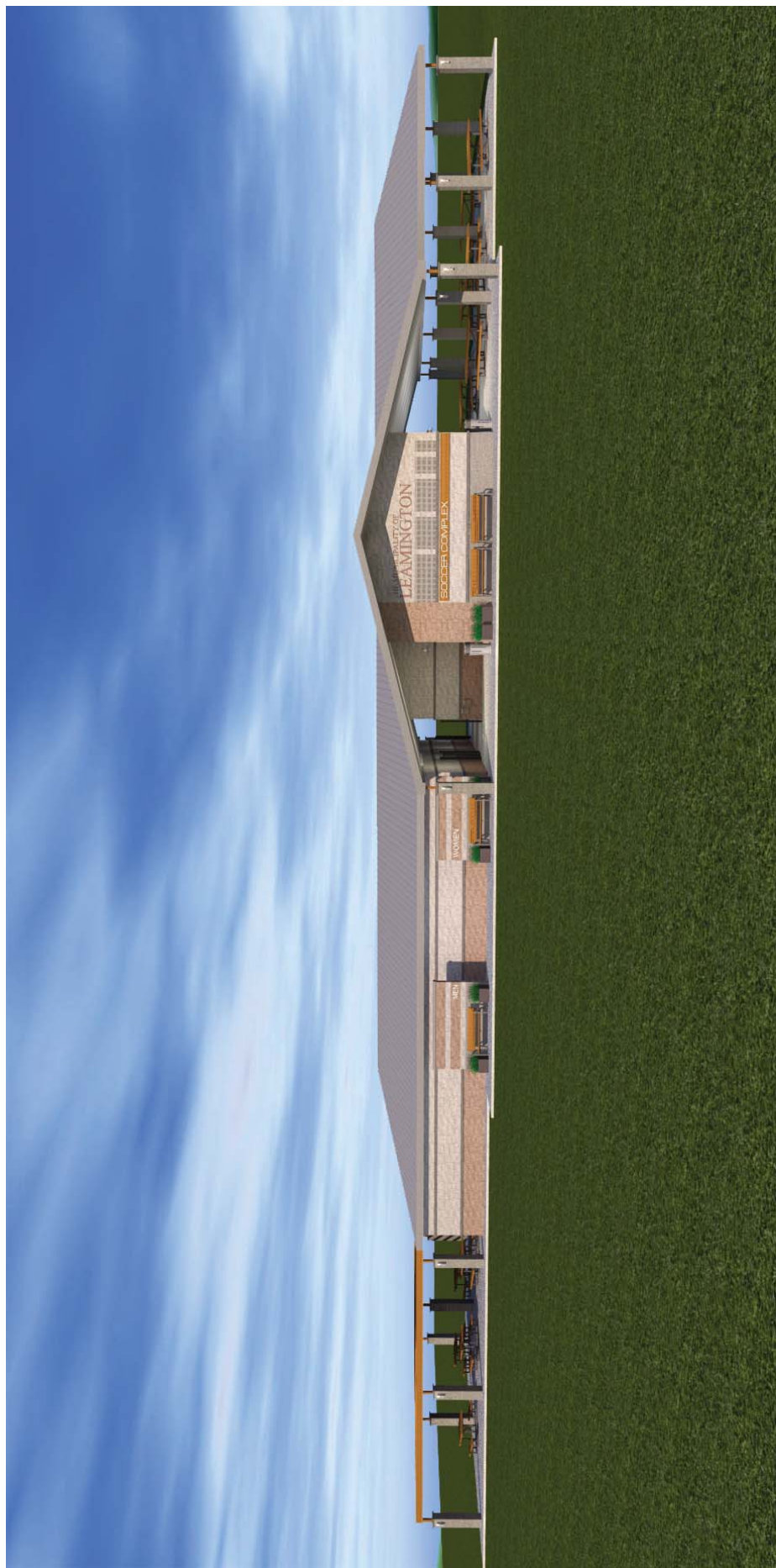
Attachment #1 - Conceptual Drawing of Proposed Soccer Fieldhouse (Isometric #1)

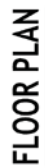


Attachment #2 - Conceptual Drawing of Proposed Soccer Fieldhouse (Isometric #2)



Attachment #3 - Conceptual Drawing of Proposed Soccer Fieldhouse (Isometric #3)





SCALE: 1" = 15'-0"

Report

To: Mayor and Members of Council
From: Allan Botham, P.Eng., Manager of Engineering Services
Date: September 21, 2015
Re: Leamington Transit Agreement

Aim:

To seek Council Authorization to enter into an agreement with Switzer-Carty Transportation Inc. to operate Leamington Transit services.

Background:

Switzer-Carty Transportation Inc. (Switzer) is currently contracted to operate and maintain transit services for the Municipality of Leamington through the utilization of two municipally owned buses (C-203-14). The Municipality and Switzer have been negotiating the terms of the new agreement for a number of months and have agreed to extend the terms of the existing agreement by 60 days to November 30, 2015. Switzer has a local office and facilities in Leamington, is based in Burlington, Ontario, and their executive management team has extensive experience in the transportation sector. Switzer provides transit services in Brampton, Mississauga and Bradford Ontario. They also provide school bus service for all school boards in the Leamington area. As reported in 2014, Switzer describe themselves as: *"An Ontario based family-oriented company that cares about its people and customers!"*

Some of the basic details within the current agreement include:

- Operation of the Transit service between 7am and 7pm, Monday through Saturday on a single route;
- Cost to the Municipality is \$51.50/hr, which includes all maintenance, fuel, staffing and storage;
- The Municipality owns the two buses operated in the system.

To date Switzer has provided good service to the Municipality and maintained the buses over and above the prescribed preventative maintenance programs.

Comment:

Administration considered the benefits of maintaining a service contract with Switzer-Carty against a formal public tendering process. Given the local presence of Switzer-Carty and their associated facilities, and the competitive pricing provided, Administration is recommending the Municipality enter into an agreement with Switzer-Carty.

Leamington Transit has been operated for over 25 years from the same facility on Seaclyff Drive under the management of C.A. Bailey, and now Switzer-Carty. During that time period the transit system has enjoyed almost no interruption to service. That consistency speaks to the commitment this group has to Leamington and the Leamington Transit. Switzer has access to a large fleet of buses and can draw from those resources at a moment's notice to fill in any combination of driver, mechanic or even a bus.

Administration asked Switzer to provide a proposal to continue operating the Leamington Transit under a new contract.

Switzer has proposed to continue service and enter into a contract with the following parameters:

- A proposed hourly rate of \$52.55/hr for year 1 (2% above the current contract amount) with rate increases in subsequent years based on the Transportation CPI for Ontario. (Average annual CPI for previous four years is 1.95%)
- A three (3) year contract with a provision for mutually negotiated contract extensions in year 4 and year 5.
- A provision of a fuel adjustment clause to address the unpredictability of fuel prices.
- The requirement to provide a "back-up" bus at the same rate as the contract.
- The requirement to continue to collect ridership data.
- An hourly rate for mechanic/technician services for repairs beyond typical maintenance, or "major" repairs.
- Parts necessary for "major" repairs would be billed to the Municipality at Switzer cost with no mark-up

The hourly rate to operate the transit bus includes: fuel, wages, maintenance, overhead and profit, which is typical for this type of service. Within the hourly rate for operation, the maintenance component includes items prescribed in typical preventative maintenance programs such as:

- Brake pads, rotors, lines
- Fluids/Lubricants
- Tires
- Filters
- Lights, lenses, bulbs
- Wiper blades
- Safety equipment (fire extinguisher, first aid, etc.)

A survey of Transit rates in 2014, with similar operating parameters, shows that the Switzer-Carty rate is very competitive:

- Coburg \$58.70
- Elliot Lake \$59.00
- Tecumseh \$51.40

Due to the uncertainty of oil prices and the price of fuel, administration recommends including a fuel adjustment clause in the contract. The clause allows fair and equitable treatment of both parties should fuel prices begin to fluctuate drastically. It is recommended that the average fuel purchase price paid by Switzer in December, 2015 be

established as the “peg” price, or benchmark, for the duration of the contract. Should the average monthly fuel price paid fluctuate greater than 3%, either up or down, an escalation or de-escalation cost will be added to, or subtracted from, the monthly service invoice.

As an example: The Peg price is established at \$1.00/L and the monthly average fuel purchase price for Switzer is \$0.95/L. This represents a fluctuation of greater than 3% and therefore requires calculation of a de-escalation amount, or credit to Leamington.

Example:

Peg Price= \$1.00/L
Avg Monthly Fuel Price = \$0.95/L
Escalated/De-Escalated value per litre = \$0.95/L - \$1.00/L = (-\$0.05/L)

Route Length = 24.5km
Circuits per month = 264
Monthly KM = 24.5 × 264 = 6468km

$(6468 \div 4.33) \times -0.05 = (-\$74.69)$

Financial Impact:

The 2015 budgeted amount for operation of the Transit system is \$186,776 (incl. Net HST), which is simply calculated by multiplying \$51.50 by and estimated 3,564 hours. With the proposed year 1 rate of \$52.55/hr, the year 1 approximate cost would be \$190,584.

Future Transit budgets require an additional item for unforeseen “major” repairs, but this is unlikely in the short term given the age of the buses.

All additional costs related to the operation of the Leamington Transit are over the established base line operating amount and therefore eligible for funding from the Municipality’s Ontario Transit Gas Tax Fund.

Recommendation:

That the Leamington Transit service contract be awarded to Switzer-Carty Transportation Services Inc., 1006 Plains Road East, Burlington, Ontario, for a three year contract with two, single year extensions;

And that the Mayor and Clerk be authorized to sign all necessary documentation.
(ENG-16-15)

Respectfully submitted,

Peter Neufeld,
CAO



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email=pneufeld@leamington.ca, c=CA
Date: 2015.10.29 13:30:33 -0400

Allan Botham, P.Eng.
Manager of Engineering Services

Robert Sharon, CMO
Director of Community Services

Report

To: Mayor and Members of Council
From: Allan Botham, P.Eng., Manager of Engineering Services
Date: October 13, 2015
Re: Pelee Bevel Sanitary Sewer Local Improvement

Aim:

To request Council's approval to make application to the Ontario Municipal Board, initiating the local improvement process (L.I.P.) for the Pelee Bevel Sanitary Sewer project as prescribed in Ontario Regulation 586/06.

Background:

As noted in previous reports, the existing shoreline developments along Pelee Drive (County Road 33) are serviced by aging, failed, or substandard septic treatment systems. The MOE sent a letter to the County of Essex in 2009 confirming that sanitary sewage is regularly discharged into open drains in the area from adjacent homes. These issues created a need to collect and convey sanitary sewage from the Pelee Drive (County Road 33) area to the pollution control centre (PCC).

The Municipality has further committed that all lands designated as Residential, Rural Residential, and Recreational Commercial, along the Bevel Line and County Road 33 (Pelee Drive), must be directed to the Leamington PCC via the Bevel Line corridor if a sewage collection system is installed, as presented in 2011 and detailed in Council Report DCS 01-11.

Dillon Consulting was awarded the assignment of completing the necessary Class Environmental Assessment (EA). A Public Information Centre (PIC) was held in August of 2012. A second PIC was held on July 17, 2013 and a webinar on July 23, 2013 to obtain public and agency input on the preliminary recommended alternative of a low pressure sewer system. A low pressure system operates by the use of private grinder pumps at each location to grind sewage and pump the sewage into a shared forcemain.

As many residents were not satisfied with the recommended pressure system alternative, and in consideration of comments received from previous PIC's, Administration instructed Dillon to further evaluate the alternatives. The additional evaluation exercise considered potential technical and environmental effects, and examined life cycle costing considerations.

Alternative treatment solutions considered during the Class EA process were:

- a) Alternative 1: Do Nothing
- b) Alternative 2: Improve Existing Private Sewage Systems
- c) Alternative 3: Municipal Sewage Collection Strategy
 - i. Alternative 3a: traditional gravity system
 - ii. Alternative 3b: low pressure, individual pump system

Alternative 3a was proven to be the preferred alternative. A traditional gravity system, meets the Municipality's long-term servicing needs, provides an immediate and long-term, environmentally sustainable solution for existing and future land uses, and conforms to Provincial, County and local land use planning and servicing policies.

The Municipality has several systems that use a forcemain to pump sewage from a traditional gravity system (Alternative 3a). An example of this is the Erie South pump station, from which all of the sewage from Forest, Conover, Park, Franklin, Rickway Streets flows by gravity to the station and is pumped by forcemain to a sanitary sewer on Seaclyff Drive East.

A number of Ministry approvals are required before the project can be considered for construction. To date the Municipality has completed the necessary Environmental Screening report, which received approval under the Environmental Assessment Act, and has made application to the MOECC for the Environmental Compliance Approval (ECA) for Phases 1 and 2.

As the project is planned to move forward as a Local Improvement, additional necessary processes will be required as defined in Ontario Regulation 586/06.

On July 23, 2015, the Municipality received confirmation from the Ministry of Agriculture, Food and Rural Affairs, that the Pelee Bevel Sanitary Sewer project will be partially funded through the Small Communities fund for 50% up to \$4,000,000. It is important to note that this funding will only apply to costs incurred after June 19, 2015. All costs incurred prior to the June 19th date will not be eligible, but will form part of the overall project cost.

Dillon Consulting has been working diligently through 2015 on the design, contract drawings, archeological assessments, utility coordination, etc.

Comments:

Subject to Council's direction and approval, administration will proceed with the local improvement process per Section 8 of O.Reg. 586/06, Local Improvement Charges, under the Municipal Act, 2001.

Formal approval to pass a local improvement by-law is obtained when:

- a) A recommendation is received from the Minister of Health or Municipal Board of Health that the work is necessary or desirable in the public interest on sanitary grounds, or
- b) Application to and approval from the Ontario Municipal Board following Section 8 of O.Reg. 586/06, or

- c) A sufficient petition is received (a sufficient petition would have at least two-thirds of the owners representing at least one half the value of the lots liable).

Administration recommends that Council proceed under process 'b', above, and make application to the Ontario Municipal Board for approval to undertake a local improvement.

Before passing a by-law to undertake a local improvement, the Municipality must give notice of their intentions. For this particular project, local improvement recoveries are the shared costs for all necessary works to construct the proposed sanitary sewer system.

A notice must include:

- An estimate of the work,
- An estimate of the lifetime of the work,
- The assessment intended for each property,
- The time frame in which the assessment must be paid,
- A statement that the Municipality intends to apply to the OMB for approval,
- A description of the right to object to the work being undertaken, and
- The last day for filing an objection under section 8.

Under Section 8, benefiting property owners have 30 days in which to file an objection following which:

- *"If no objections are filed in accordance with this section, the municipality shall be deemed to have received the approval of the Board."*
- *"If an objection is filed in accordance with this section, the Municipality shall forward the objection to the Board, together with the application or as soon thereafter as is reasonable"*
- *"The Board shall hold a hearing to consider the application and the objections and may make any order with respect to the work as it considers appropriate."*

Cost sharing for the proposed work will be applied according to the outcome of the Local Improvement process, and in a format similar to the attached, draft assessment schedule (please refer to attached Schedule 'A'). The attached schedule is only an estimate of the works, and final costs will be based on the reconciled costs after all works are complete.

The recommended method of assessment, one that is fair and equitable for this utility, is assessment based on "equivalent residential units". Therefore, all properties, whether commercial, recreational, etc., have been reviewed and assigned an "equivalent residential unit" (ERU). Generally, typical cottages and homes have been assigned one ERU. Developed commercial properties have been equated to a number of ERU's based on Ministry recommended sewage flow rates.

Dillon Consulting Limited will continue with consulting and design services to have Phases 1 & 2 of the project tender ready for early 2016, with construction to follow soon after receiving approval from the OMB. Should an objection to the project occur, timing of the

approval from the OMB is the greatest risk to causing delays to the project. “Tender ready” would include: final design and preparation of contract documents, local improvement assessments, surveying, site investigations, utility relocations and property acquisitions.

Financial Impact:

Sewer service for the Bevel Line and Pelee Drive (CR33) area have been contemplated and studied since 2008. Expenditures on Environmental Studies concluded in 2013 and totalled \$192,626. It has been reported to Council that should the subject project proceed, and proceed as a local improvement, all eligible costs associated with the project will be shared by the benefiting property owners.

Early in 2015, the Municipality received news that the subject project was awarded funding through the Small Communities Fund program in the amount of 50% up to \$4,000,000. It is important to note that only costs incurred after June 19, 2015 are eligible. Therefore, all previous expenditures will be shared by the benefitting property owners, and cost incurred after June 19, 2015 will receive benefit of the funding. The attached assessment schedule has been calculated accordingly.

Year	Task	Expenditure (Ineligible for SCF Funding**)	2015 Expenditure (Ineligible for SCF Funding**)	Budgeted (Eligible for SCF Funding***)	Total Estimated Project Cost (Incl. Net HST)
2008-2009	EA	\$43,961			
2010	EA	\$53,141			
2011	EA	\$7,113			
2012	EA	\$1,444			
2013	EA	\$86,967			
2014	Design	\$117,384			
2015	Design		\$66,440	\$268,560	
2016	Design/ Const.			\$3,950,000	
2017	Design/ Const.			\$3,700,000	
2018	Const.			\$100,000	
Totals		\$310,000	\$66,440	\$8,018,560	\$8,395,000

**These costs incurred through the process since 2008 and prior to the June 19, 2015 date of the SCF funding agreement. Therefore these costs will be shared 100% by benefitting property owners.

***cost incurred after the June 19, 2015 date of the SCF funding agreement. Therefore these costs will be shared at a rate of 50% up to \$8,000,000, after which they will be shared 100% by benefitting property owners

Recommendation:

That the Municipality make application to the Ontario Municipal Board, initiating a local improvement project under Section 8 of O.Reg.,586/06, for the Pelee Bevel Sanitary Sewer project. (Report ENG-18-15)

Respectfully submitted,

Peter Neufeld, CAO

Digitally signed by Peter Neufeld, CAO
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email=pneufeld@leamington.ca, c=CA
Date: 2015.10.29 13:29:47 -04'00'

Allan Botham, P.Eng.,
Manager of Engineering Services

Robert Sharon, CMO,
Director of Development Services

Schedule 'A'

Point Pelee Drive & Bevel Line Sanitary Sewer Design
Municipality of Leamington

Estimated Overall Project Cost = \$8,400,000
Estimated Net Construction Cost = \$6,700,000
Estimated Overall Project Cost Less Connections = \$7,842,000
Estimated Total Connections Cost = \$558,000
Estimated Res. Service Connection = \$2,000
Estimated Comm. Service Connection = \$8,000
* Includes property acquisition and 25% for engineering & contingency
** Includes all applicable taxes
*** Based upon 2015 estimated construction values

NOTE:

1) Please note that your assessed cost (Column 'D') will be reduced proportionate to Federal and Provincial grant funds that are expected to be received in connection with this project. These funds are expected to amount to 50% of the total project cost to a maximum of four million dollars (\$4,000,000.00). Therefore the amount you will be required to pay is estimated to be between 50 and 55% (some costs are ineligible for the grant) of the costs noted in Column D of the attached

ROLL NO.	MUNICIPAL NO.	STREET NAME	OWNERS	ZONING	LAND USE	EQ. RES. UNIT (A)	TYPICAL CAPITAL COST SHARING CHARGE (B)	TYPICAL PRIVATE SERVICE CONNECTION CHARGE (C)	ESTIMATED SPECIAL CHARGES (D) (D=B+C)	ANNUAL PAYMENT IF PAID OVER 10 YEARS @ 6% INTEREST	TOTAL PAYMENT AFTER 10 YEARS
PHASE 4											
440-00300	1118	Point Pelee Drive	POINT PEELE NATIONAL PARK	C	Park	18.86	\$ 333,565	\$ 8,000	\$ 341,565	\$ 46,408	\$ 484,077
440-11100	1115	Point Pelee Drive	NAJM HANNA	R	Ice Cream Store	3.00	\$ 53,067	\$ 2,000	\$ 55,067	\$ 7,482	\$ 74,819
440-11300	1100	Point Pelee Drive	BARRACO ANTONINO JAMES	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-11400	1096	Point Pelee Drive	HARDY WILLIAM THOMAS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-11000	1094	Point Pelee Drive	PARENT RANDY	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-11000	1102	Point Pelee Drive	MC LARTY DOUGLAS ERIC	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-10900	1104	Point Pelee Drive	MC LARTY GISELE DORIS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-10800	1108	Point Pelee Drive	MIDDLEDORF JONATHAN CARL	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-10700		Point Pelee Drive	DEPARTMENT OF CANADIAN HERITAGE	I	Nothing on site	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
440-11500	1092	Point Pelee Drive	GARDNER MARY	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-11600	1090	Point Pelee Drive	VINETTE THOMAS BERNARD	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-11800	1088	Point Pelee Drive	STEVENSON ROBIN WILSON	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-11700	1086	Point Pelee Drive	PARKER MARIA	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-12000 440-00600	1080	Point Pelee Drive	GARNIER JAMES ALBERT	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-12200	1074	Point Pelee Drive	SCASE GLEN ALLAN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-12250		Point Pelee Drive	HART DAVID CHARLES	R	Nothing on site	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
440-12400	1070	Point Pelee Drive	HART DAVID CHARLES	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-12700	1060	Point Pelee Drive	JOHNSTON SEAN EDWARD	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-12800	1058	Point Pelee Drive	HUDY WILLIAM	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-12900	1056	Point Pelee Drive	HICKS CAROL	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-13000	1054	Point Pelee Drive	KNIAZIEW PAULINE ANN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-13100	1050	Point Pelee Drive	KURAS KELLY	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-13200	1048	Point Pelee Drive	TOWSLEY DANIEL	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-00700	1045	Point Pelee Drive	NAJM ANA MARIE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-13300	1046	Point Pelee Drive	MAKHOLOUF ROBERT	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-13400	1044	Point Pelee Drive	STEVENSON ROBIN WILSON	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-13500	1042	Point Pelee Drive	SILVEIRA DEL PILAR MARIA	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751

Schedule 'A'

ROLL NO.	MUNICIPAL NO.	STREET NAME	OWNERS	ZONING	LAND USE	EQ. RES. UNIT (A)	TYPICAL CAPITAL COST SHARING CHARGE (B)	TYPICAL PRIVATE SERVICE CONNECTION CHARGE (C)	ESTIMATED SPECIAL CHARGES (D) (D=B+C)	ANNUAL PAYMENT IF PAID OVER 10 YEARS @ 6% INTEREST	TOTAL PAYMENT AFTER 10 YEARS
440-13600	1040	Point Pelee Drive	ROSS WILLIAM DOWLING	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-13700	1038	Point Pelee Drive	LANGEMAN GARY DAVID	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-13800	1036	Point Pelee Drive	CAMPEAU KATHRYN LYNN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-13900	1034	Point Pelee Drive	LESIE ROBERT LAWRENCE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-14000	1032	Point Pelee Drive	GOLLART DAVID COSTA	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-14100	1030	Point Pelee Drive	DUGAL EARL A	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-14200	1028	Point Pelee Drive	COWAN ARCHIBALD THOMSON	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-14300	1026	Point Pelee Drive	CORMIER MICHAEL JOSEPH	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-14400	1024	Point Pelee Drive	MCCATTY DAVID ALLEN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-14500	1022	Point Pelee Drive	RUDNICKI RICHARD JACK	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-14600	1020	Point Pelee Drive	GULKO GREGORY JOSEPH	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-14700	1018	Point Pelee Drive	MCVEIGH MICHAEL PATRICK	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-14800	1016	Point Pelee Drive	MC CATTY TERRY & LINDA	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-14900	1014	Point Pelee Drive	MORRIS WALTER W	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-15000	1012	Point Pelee Drive	AGNE MICHAEL STEVEN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-15001	1010	Point Pelee Drive	KIRITSIS DIMITRIOS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-15200	1009	Point Pelee Drive	FLIP GEORGE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-15300	1008	Point Pelee Drive	MC CORMICK TERRY WAYNE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-15400	1006	Point Pelee Drive	I/ANKOVICS MARK TIMOTHY	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-15500	1004	Point Pelee Drive	I/ANKOVICS MARK TIMOTHY	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-15600	1002	Point Pelee Drive	BURKE MICHAEL PATRICK	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-15700	1000	Point Pelee Drive	CORMIER MICHAEL JOSEPH	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-15800	998	Point Pelee Drive	TEED DENNIS MICHAEL	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-15900	996	Point Pelee Drive	CERVINKA TYLER CRAIG	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-16000	994	Point Pelee Drive	BROOKER JAMES ARTHUR	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-16100	992	Point Pelee Drive	SMITH LESLIE ANN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-16200	990	Point Pelee Drive	HARRIS SHEILA MARIE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-16300	988	Point Pelee Drive	MC LARTY GISELE DORIS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-16400	986	Point Pelee Drive	DRIEDGER HANNA	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-16500	984	Point Pelee Drive	GRAHAM DONALD A	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-16600	982	Point Pelee Drive	BERTIN ROBERT GENE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-16700			NAJIM ANNA MARIA	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-16800	976	Point Pelee Drive	SEMAAN PETER	R	Residential	2.00	\$ 35,378	\$ 4,000	\$ 39,378	\$ 5,350	\$ 53,502
440-16900	971	Point Pelee Drive	TOWLE PHILIP DARREN	R	Bed & Breakfast	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
Roadway	Pelee Drive	Point Pelee Drive		-	Road	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
PHASE 3											
440-17100		Point Pelee Drive	LEAMINGTON MUNICIPALITY	R	Nothing on site	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
440-17200	966	Point Pelee Drive	UKRAINYC LAWRENCE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-17300	962	Point Pelee Drive	WEBB WADE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-17400	960	Point Pelee Drive	FEASEY HEIDI	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-17500	958	Point Pelee Drive	PAZUR ALAN MICHAEL	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751

Schedule 'A'

ROLL NO.	MUNICIPAL NO.	STREET NAME	OWNERS	ZONING	LAND USE	EQ. RES. UNIT (A)	TYPICAL CAPITAL COST SHARING CHARGE (B)	TYPICAL PRIVATE SERVICE CONNECTION CHARGE (C)	ESTIMATED SPECIAL CHARGES (D) (D=B+C)	ANNUAL PAYMENT IF PAID OVER 10 YEARS @ 6% INTEREST	TOTAL PAYMENT AFTER 10 YEARS
440-17600	956	Point Pelee Drive	PAZUR LAURIE LYNN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-17700	952	Point Pelee Drive	LESPERANCE DOROTHY ANNE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-17900	948	Point Pelee Drive	REBKOWEK TRACY	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-18000	946	Point Pelee Drive	BEST CHARLES WILLIAM	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-18100	942	Point Pelee Drive	WITKOWSKY WILLIAM MICHAEL	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-18200	938	Point Pelee Drive	MC LARTY IVAN GERALD	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-18300	932	Point Pelee Drive	DEGRAEVE JOHN LUC	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-18400	930	Point Pelee Drive	THOMPSON LEONARD	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-18500	928	Point Pelee Drive	THOMPSON LEONARD	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-18600	924	Point Pelee Drive	CAYEA MICHAEL THOMAS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-18700		Point Pelee Drive	DONLON CHARLES	R	Nothing on site	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
440-18800	918	Point Pelee Drive	GODFREY JEANNE ELIZABETH	R	Residential	3.00	\$ 53,067	\$ 6,000	\$ 59,067	\$ 8,025	\$ 80,253
440-18900	914	Point Pelee Drive	SCHAEFER WILLIAM HENRY	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-19000	912	Point Pelee Drive	MUSTAC MARIJANA	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-19200		Point Pelee Drive	DESMARAIS DARREN ARMAND	R	Nothing on site	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
440-19400	866	Point Pelee Drive	CHASE CLAIR E	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-19500	864	Point Pelee Drive	BIBI NADIMA MITRI	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-19600	860	Point Pelee Drive	MAYER ANA MARIA	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-19700	858	Point Pelee Drive	MEUSER GORDON EDWIN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-19800	856	Point Pelee Drive	KOOP BRENDA JEAN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-19900	854	Point Pelee Drive	ZAGELMEYER GEORGE TRUSTEE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-20000	852	Point Pelee Drive	MILLER JOHN CHARLES	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-20100	850	Point Pelee Drive	SMITH RONALD RAY	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-20200	848	Point Pelee Drive	KLYM JAMES METRO	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-20900	857	Point Pelee Drive	OUELLETTE PAULA ANNE	R	Paula's Fish Place	4.17	\$ 73,845	\$ 8,000	\$ 81,845	\$ 11,120	\$ 111,201
440-20300	846	Point Pelee Drive	OVERTON THOMAS PATRICK	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-20400	844	Point Pelee Drive	HUBER DAVID DENNIS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-20500	842	Point Pelee Drive	MANERY KRIS FRANKLIN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-20600	840	Point Pelee Drive	CARRIERE VIRGINIA	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-20700	838	Point Pelee Drive	JAKOB CHRIS ANTHONY	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-20800	836	Point Pelee Drive	IMPENS JUDY ANN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-20900	832	Point Pelee Drive	IMPENS PATRICK DAVID	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-29000	849	Point Pelee Drive	FRONTERA DIANE L	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-29100	847	Point Pelee Drive	DIETRICH KYLE ROBERT	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-29200	841	Point Pelee Drive	SCHIEFER MICHAEL VINCENT	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-29300	839	Point Pelee Drive	DOMARCHUK DAVID	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-29400	837	Point Pelee Drive	TETZLAFF LEONARD THOMAS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-29500	835	Point Pelee Drive	DRIEDGER RICHARD JAMES	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-29600	833	Point Pelee Drive	ARMKNECHT HELMUT M	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-21000	828	Point Pelee Drive	SNYDER BRIAN ANTHONY	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-21100	824	Point Pelee Drive	HUMMEL DAVID GEORGE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-21200	820	Point Pelee Drive	CAMPBELL DAVID LEWIS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-21300	818	Point Pelee Drive	DENOMME DANIEL JOSEPH	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751

Schedule 'A'

ROLL NO.	MUNICIPAL NO.	STREET NAME	OWNERS	ZONING	LAND USE	EQ. RES. UNIT (A)	TYPICAL CAPITAL COST SHARING CHARGE (B)	TYPICAL PRIVATE SERVICE CONNECTION CHARGE (C)	ESTIMATED SPECIAL CHARGES (D) (D=B+C)	ANNUAL PAYMENT IF PAID OVER 10 YEARS @ 6% INTEREST	TOTAL PAYMENT AFTER 10 YEARS
440-21400	814	Point Pelee Drive	DOCKRILL MATTHEW GEORGE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-21500	812	Point Pelee Drive	RECKER BETTY JANE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-21600	808	Point Pelee Drive	LEROUX VINCENT GREGORY	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-29800	829	Point Pelee Drive	GIRARDIN SCOTT DOUGLAS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-29900	827	Point Pelee Drive	BABKIRK CHRISTOPHER MICHAEL	A	Residential & Barn	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-21700	806	Point Pelee Drive	SHEPLEY JAMES GLEN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-21800	804	Point Pelee Drive	MARO HAROLD	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-21900	802	Point Pelee Drive	HAY GARRETT WILLIAM	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-22000	798	Point Pelee Drive	DUNN DOUGLAS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-22100	796	Point Pelee Drive	AUSTIN MICHAEL JOSEPH	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-22200	794	Point Pelee Drive	SETLER STEPHANIE MARIE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-30000	799	Point Pelee Drive	SCHIEFER RICHARD JAMES	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-30100	795	Point Pelee Drive	MORGAN DANIEL EDWARD	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-30200	793	Point Pelee Drive	MURRAY FRANCOIS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-30300	789	Point Pelee Drive	FRIESEN JACOB	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-22300	790	Point Pelee Drive	BIRCH BRANDON NORMAN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-22400	788	Point Pelee Drive	MILLER STUART DAVID	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-22500	784	Point Pelee Drive	OLDFIELD ALFRED & OLIVE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-22600	780	Point Pelee Drive	IMAGNEIL ROBERT T	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-22800	776	Point Pelee Drive	FLAHERTY BRUCE ARTHUR	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-22900	774	Point Pelee Drive	LOEWEN ROBERT	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-23000	772	Point Pelee Drive	MC LAUGHLIN TERRY HAL	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-30400	787	Point Pelee Drive	JANZEN LEONARD JAKOB	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-30500	785	Point Pelee Drive	SHIRES WILLIAM FRANK	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-30600		Point Pelee Drive	BERNARDES JOHN	R	Nothing on site	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
440-23100	770	Point Pelee Drive	LYNN DIANE ELEANOR	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-23200	766	Point Pelee Drive	BURNES DOUGLAS JOHN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-23300	764	Point Pelee Drive	HARDCASTLE GORDON DOUGLAS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-23400	762	Point Pelee Drive	HARDCASTLE GORDON DOUGLAS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-23500	760	Point Pelee Drive	ORDONEZ MARLON	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-23600	758	Point Pelee Drive	CAMEROND SCOTT	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-23700	754	Point Pelee Drive	YETMAN DANIEL BOYD	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-23800	752	Point Pelee Drive	WELLS WILLIAM LEROY	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-30700	773	Point Pelee Drive	BERNARDES JOHN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-30800	771	Point Pelee Drive	ANDARY JOSEPH	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-30900	761	Point Pelee Drive	TREMBLAY JEAN PAUL	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-31200	753	Point Pelee Drive	GERENDA MICHAEL	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-31100	751	Point Pelee Drive	KOOP DIANA	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-23900	750	Point Pelee Drive	MELOCHE JUDITH ANN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-24000	748	Point Pelee Drive	MARAM NATHANIEL	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-24100	746	Point Pelee Drive	MICHIE AARON NATHANIEL	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-24200	742	Point Pelee Drive	VANDEN BRANDE MARJORIE ANN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-24300	740	Point Pelee Drive	BOWMAN ROBERT KIRK	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751

Schedule 'A'

ROLL NO.	MUNICIPAL NO.	STREET NAME	OWNERS	ZONING	LAND USE	EQ. RES. UNIT (A)	TYPICAL CAPITAL COST SHARING CHARGE (B)	TYPICAL PRIVATE SERVICE CONNECTION CHARGE (C)	ESTIMATED SPECIAL CHARGES (D) (D=B+C)	ANNUAL PAYMENT IF PAID OVER 10 YEARS @ 6% INTEREST	TOTAL PAYMENT AFTER 10 YEARS
440-24400	738	Point Pelee Drive	ATMA STEVE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-24600	736	Point Pelee Drive	WILDS GORDON CHARLES	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-31000	745	Point Pelee Drive	LIGHTFOOT WILLIAM WILSON	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-31300	743	Point Pelee Drive	PEARCE TAMMY JANE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-31400	729	Point Pelee Drive	WELCH GUY STERLING	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-31500	727	Point Pelee Drive	BANKIE KAREN ANN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-24700	730	Point Pelee Drive	HICKS DONALD EDWARD	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-24800	728	Point Pelee Drive	DUPUIS PATRICIA ANN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-31600	725	Point Pelee Drive	BRIMNER PETER JAMES	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-31700	723	Point Pelee Drive	ST JAMES JOHN	A	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-28400	29	Mersea Road 12	CROSBY JOHN ERNEST	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-28500	27	Mersea Road 12	MITCHELL DOUGLAS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-28600	25	Mersea Road 12	IMESON WILLIAM ALLAN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-28700	23	Mersea Road 12	SCOTT GLENDA ANNE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-28701	21	Mersea Road 12	SIMPSON STEVEN ROSS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-27600	26	Mersea Road 12	DOMARCHUK WALTER	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
450-00300	24	Mersea Road 12	MCLARTY GISELE DORIS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-28800	19	Mersea Road 12	FRIESEN ANNA	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
450-00200	16	Mersea Road 12	MANCHESTER JACQUELINE MARY	A	Residential & Barn	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
PHASE 2											
440-25000	718	Point Pelee Drive	VONK STEPHAN MICHEL	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-25100	716	Point Pelee Drive	FAHEY SUSAN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-25200	714	Point Pelee Drive	SPEZOWKA KENNETH ROY	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-25300	712	Point Pelee Drive	TUFFIN STEPHEN JAMES	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-25400	710	Point Pelee Drive	BERTHIAUME TIMOTHY ALLAN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-25600	706	Point Pelee Drive	PANJER EDWARD ROBERT	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-25700	704	Point Pelee Drive	BECKSTEAD STERLING	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-25800	700	Point Pelee Drive	DEBACKER NEIL ALLEN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-31710	707	Point Pelee Drive	SILVEIRA ARMINDA VIEGAS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-31720	705	Point Pelee Drive	SILVEIRA FRANK JOSEPH	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-25900	686	Point Pelee Drive	HESSE EWALD	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-26100	692	Point Pelee Drive	HESSE EWALD FRANZ JAKOB	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-26200	690	Point Pelee Drive	HILLMAN ROBERT THOMAS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-26300	688	Point Pelee Drive	THOMAS WILLIAM FREDERICK	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-26400	684	Point Pelee Drive	DEANS ROWE KENNETH	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-31730	703	Point Pelee Drive	KOCSIS JAMES JOHN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-31740	701	Point Pelee Drive	PETERS PETER LETKEMAN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-26500	680	Point Pelee Drive	JEFFERY DONALD B	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-26600	674	Point Pelee Drive	ALEXOPOULOS KIRIAKI	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-26700	672	Point Pelee Drive	MACK RUSSELL ALEXANDER	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-28800	670	Point Pelee Drive	MC MULLAN KEVIN JOHN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751

Schedule 'A'

ROLL NO.	MUNICIPAL NO.	STREET NAME	OWNERS	ZONING	LAND USE	EQ. RES. UNIT (A)	TYPICAL CAPITAL COST SHARING CHARGE (B)	TYPICAL PRIVATE SERVICE CONNECTION CHARGE (C)	ESTIMATED SPECIAL CHARGES (D) (D=B+C)	ANNUAL PAYMENT IF PAID OVER 10 YEARS @ 6% INTEREST	TOTAL PAYMENT AFTER 10 YEARS
440-26800	668	Point Pelee Drive	971179 ONTARIO INC	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-27000	666	Point Pelee Drive	MAKHLOUF MICHAEL	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-31800		Point Pelee Drive	JEFFERY DONALD B	R	Nothing on site	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
440-32000		Point Pelee Drive	ALEXOPOULOS KIRIAKI	R	Nothing on site	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
440-32200	667	Point Pelee Drive	MAKHLOUF MARIE	R	Nothing on site	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
440-32300	665	Point Pelee Drive	MAKHLOUF MARIE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-37100	664	Point Pelee Drive	ZACCAGNINI ROBERT PAUL	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-27200	662	Point Pelee Drive	DAWSON SCOTT	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-27300	660	Point Pelee Drive	LAMBE JEFFREY FRANCIS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-27400	658	Point Pelee Drive	PAPP JASON CHRISTOPHER	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-27500	656	Point Pelee Drive	PAPP JASON CHRISTOPHER	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-27501	654	Point Pelee Drive	HIRSCH RICHARD LEO	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-32400	663	Point Pelee Drive	MAKHLOUF FOUAD	R	Parking Lot	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
440-32500	655	Point Pelee Drive	MAKHLOUF FOUAD	C	Freddy's Park Stop	3.97	\$ 70,195	\$ 8,000	\$ 78,195	\$ 10,624	\$ 106,241
490-00200	650	Point Pelee Drive	LEAMINGTON MUNICIPALITY	R	Nothing on site	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
490-23100	651	Point Pelee Drive	LEAMINGTON MUNICIPALITY	R	Park & bathroom facility	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-00300	646	Point Pelee Drive	TEED JEROME FRANCIS	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-00400	644	Point Pelee Drive	LECLAIR KEVIN DANIEL	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-00600	642	Point Pelee Drive	GILLESPIE JOHN EARL	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-23200		Point Pelee Drive	ZACCAGNINI ROBERT	C	Nothing on site	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
490-23300	645	Point Pelee Drive	DAWSON DONALD MICHAEL	C	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-23400	643	Point Pelee Drive	MURRAY SHEILA MARIE	C	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-23500	637	Point Pelee Drive	HARRIS HAROLD CLIFFORD ALLAN	C	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-00800	636	Point Pelee Drive	MALONE MICHAEL FRANCIS	C	Nature store	1.30	\$ 23,024	\$ 2,000	\$ 25,024	\$ 3,400	\$ 33,989
490-01200	628	Point Pelee Drive	MOSNA LOUIS	C	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-23900	633	Point Pelee Drive	SAUVE ROGER ALFRED	C	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-23901	625	Point Pelee Drive	YETMAN DANIEL BOYD	C	Restaurant	2.00	\$ 35,378	\$ 8,000	\$ 43,378	\$ 5,894	\$ 58,937
490-01300	626	Point Pelee Drive	MONTGOMERY PATRICIA M	C	Residential	2.00	\$ 35,378	\$ 4,000	\$ 39,378	\$ 5,350	\$ 53,502
490-01500	622	Point Pelee Drive	OLEWSKI MATTHEW	C	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-01600	620	Point Pelee Drive	ATKINS JOAN S.	C	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-24200	610	Point Pelee Drive	MITCHELL LOUIS STEVEN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-01700	618	Point Pelee Drive	KENNEDY MICHELLE M. ESTATE	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-24100	617	Point Pelee Drive	YETMAN DANIEL BOYD	C	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-24000	609	Point Pelee Drive	TURTLE LANDIN INC	C	Marina	8.00	\$ 141,512	\$ 8,000	\$ 149,512	\$ 20,314	\$ 203,139
440-27900	6	Ellis Street	ABRAM DENNIS DONALD	A	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-28000	10	Ellis Street	CAMPBELL GREGORY ALLEN	A	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-27800	7	Ellis Street	BARTSCH ISAAK KLASSEN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-27760	9	Ellis Street	SCHIEFFER RANDALL JOHN	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-28100	1202	Mersea Road C	DRESSER HEATHER ANN	A	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-28200	1200	Mersea Road C	DIMMICK GERALD CARLYLE	A	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-27740	1138	Mersea Road C	MAZZELLA MICHAEL SILVERIO	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-27720	1136	Mersea Road C	VENABLES DAVID DONALD	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
	1129	Mersea Road C	STURGEON WOODS TRAILER PARK LIMITED	I?	Campground	40.00	\$ 707,562	\$ 8,000	\$ 715,562	\$ 97,222	\$ 972,219

Schedule 'A'

ROLL NO.	MUNICIPAL NO.	STREET NAME	OWNERS	ZONING	LAND USE	EQ. RES. UNIT (A)	TYPICAL CAPITAL COST SHARING CHARGE (B)	TYPICAL PRIVATE SERVICE CONNECTION CHARGE (C)	ESTIMATED SPECIAL CHARGES (D) (D=B+C)	ANNUAL PAYMENT IF PAID OVER 10 YEARS @ 6% INTEREST	TOTAL PAYMENT AFTER 10 YEARS
440-27700	1132	Mersea Road C	CRIBBIE PETER EDWARD	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-27610	1128	Mersea Road C	MC LELLAN ADAM JOSEPH	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
440-27600	1126	Mersea Road C	LETKEMAN JACOB	R	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
-	Roadway	Mersea Road C		Road	-	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
PHASE 1											
490-24600	592	Bevel Line	THE HAPPY SANPPER INC	C	Happy Snapper Restaurant	8.00	\$ 141,512	\$ 8,000	\$ 149,512	\$ 20,314	\$ 203,139
490-24700	588	Bevel Line	KRAUSE FISHERIES INC	C	Fishery plant	9.78	\$ 172,959	\$ 8,000	\$ 180,959	\$ 24,587	\$ 245,866
490-24601	590	Bevel Line	KRAUSE PAUL	C	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-24800	582	Bevel Line	KRAUSE KARL RUDY	C	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-24900	576	Bevel Line	DICK TERRY	C	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-25000	574	Bevel Line	TAGGART LILLIAN	C	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-25100	572	Bevel Line	SCHMENK JASON ERIC	C	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
490-25200	570	Bevel Line	WASS HOWARD ALLEN	C	Residential	1.00	\$ 17,689	\$ 2,000	\$ 19,689	\$ 2,675	\$ 26,751
-	Roadway	Bevel Line		Road	-	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
490-25500	566	Bevel Line	1670055 ONTARIO INC	C	Hotel	19.52	\$ 345,357	\$ 8,000	\$ 353,357	\$ 48,010	\$ 480,100
490-25600	558	Bevel Line	MACKSQUID AFIFA M	C	Multi-Unit Res.	4.00	\$ 70,756	\$ 2,000	\$ 72,756	\$ 9,885	\$ 98,852
490-25700		Bevel Line	LARRY SANTOS CONSTRUCTION LTD	C	Vacant	4.14	\$ 73,311	\$ 8,000	\$ 81,311	\$ 11,048	\$ 110,476
490-25800		Bevel Line	PERALTA VITO & SALVATORE	C	Vacant	8.58	\$ 151,733	\$ 8,000	\$ 159,733	\$ 21,703	\$ 217,025
-	Roadway	Bevel Line		Road	-	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
490-26000	538	Bevel Line	SORICHETTI DEVELOPMENT	C	Go-Kart track, buildings	80.00	\$ 1,415,123	\$ 8,000	\$ 1,423,123	\$ 193,357	\$ 1,933,568
TOTAL						443.33	\$ 7,842,000	\$ 558,000	\$ 8,400,000		

Report

To: Mayor and Members of Council
From: Allan Botham, P.Eng., Manager of Engineering Services
Date: October 5, 2015
Re: Princess Street Closure

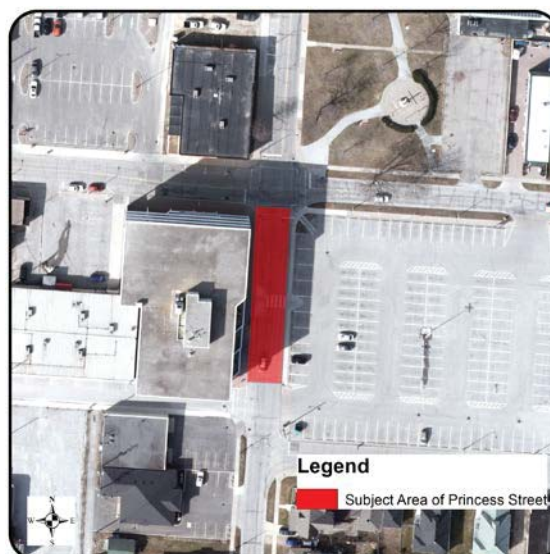
Aim:

To report upon the findings of RC Spencer Ltd. with respect to the impact of closing Princess Street between Mill Street and Settrington Street.

Background:

As reported at the July 6, 2015 meeting of Council through staff report ENG 09-15, the Municipality was approached by the new owners of 33 Princess Street. The owners are proposing to re-develop this commercial facility by investing a significant amount of financial resources into the interior, exterior façade and landscaping. Part of their vision includes a landscaped greenspace between the east side of the building and the municipal parking lot. Princess Street between Settrington St. and Mill St. would need to be closed permanently to vehicular traffic.

The local firm of RC Spencer Ltd. was engaged to complete a traffic analysis and provide a recommendation on the feasibility of closing Princess Street and possible design and mitigation opportunities that would accompany the closure. All further to Council's resolution C-179-15.

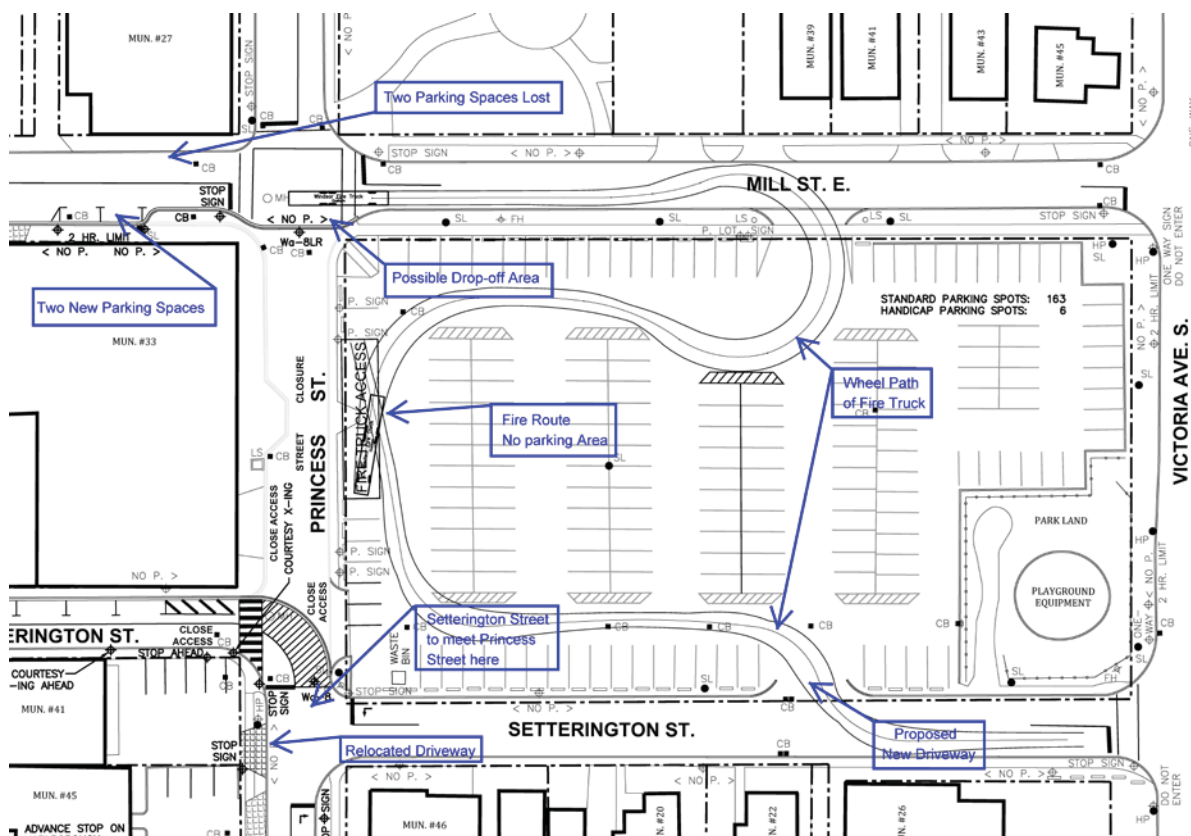


Comments:

RC Spencer has delivered the subject report after careful consideration of existing conditions, parking, traffic volumes and traffic patterns.

The RC Spencer analysis did not identify any reasons to oppose the road closure, and provided several recommendations to accommodate and/or mitigate the closure.

1. Settrington Street will remain a one-way, eastbound road that will turn into Princess at Settrington creating a three-way stop controlled intersection;
2. The driveway to 41 Princess must be relocated to a position opposite Settrington Street east of Princess;
3. Two parking spaces on the north side of Mill Street just west of Princess will be eliminated, but replaced by three spaces on the south side of Mill Street just west of Princess;
4. A drop off, or bus bay, could be incorporated into the “parkette” area on Mill Street.
5. A new driveway to the Mill Street parking lot should be constructed from Settrington Street located opposite the driveway from Mill Street.
6. Redistribution of accessible parking space will have to occur to allow for fire truck access/parking directly across from the 33 Princess front doors and in the parking lot.



There will be negligible impact to motor vehicle traffic as the traffic volumes in the area are described as very low. Pedestrians may continue to use the closed portion of Princess Street via a pathway through the “parkette” area. At the appropriate time during the design and approval phase, staff will meet with the accessibility committee to seek the recommended locations for accessible parking spaces.

The Princess right-of-way, between Mill Street and Settrington contains buried infrastructure from utilities such as Union Gas, Bell Canada, Cogeco, Essex Power. Each utility must be informed and consulted about a closure plan. The Municipality also owns a combined sewer under this road segment. As such, it is recommended to enter into easement and maintenance agreements with the owner of 33 Princess rather than selling or transferring ownership.

In addition to this report on the Princess Street Closure, RC Spencer is continuing their analysis of the one-way couplets (Chestnut, Fox, Victoria and Wigle). A full report will be ready for Council’s consideration in December of 2015.

Financial Impact:

As reported through staff report ENG-09-15, the owners of 33 Princess have indicated that they are prepared to fund all associated greenspace and landscape infrastructure if: the road closure proves feasible, Council agrees to close the road, and the Municipality funds all of the civil works outside the parkette area. Cost estimates for the civil works are provided in Table 1, below.

Table 1

Task	Estimated Expenditures (Incl. Net HST)
Closure Analysis	\$4,000
Civil Works <ul style="list-style-type: none"> • Curb • Driveways • Signage • Etc. 	\$38,000
Total	\$42,000

Recommendation:

That the report prepared by RC Spencer Ltd., Princess Street Closure (Mill to Settrington), October 2015, be received;

That the Administration be directed to continue discussions with the owner of 33 Princess regarding the closure of Princess Street and associated easements and maintenance agreements;

And further, that should satisfactory terms and conditions be reached with the owner of 33 Princess regarding easement and maintenance agreements, that Administration report back to Council to consider initiating the process to close the subject portion of Mill Street. (Report ENG-20-15)

Respectfully submitted,

Peter Neufeld,
CAO

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DN: cn=Peter Neufeld, CAO, o, ou,
email=pneufeld@leamington.ca, c=CA
Date: 2015.10.29 13:29:11 -04'00'

Allan Botham, P.Eng.,
Manager of Engineering Services

Robert Sharon, CMO,
Director of Infrastructure Services

Report

To: Mayor and Members of Council

From: Ruth Orton, Director of Legal and Legislative Services

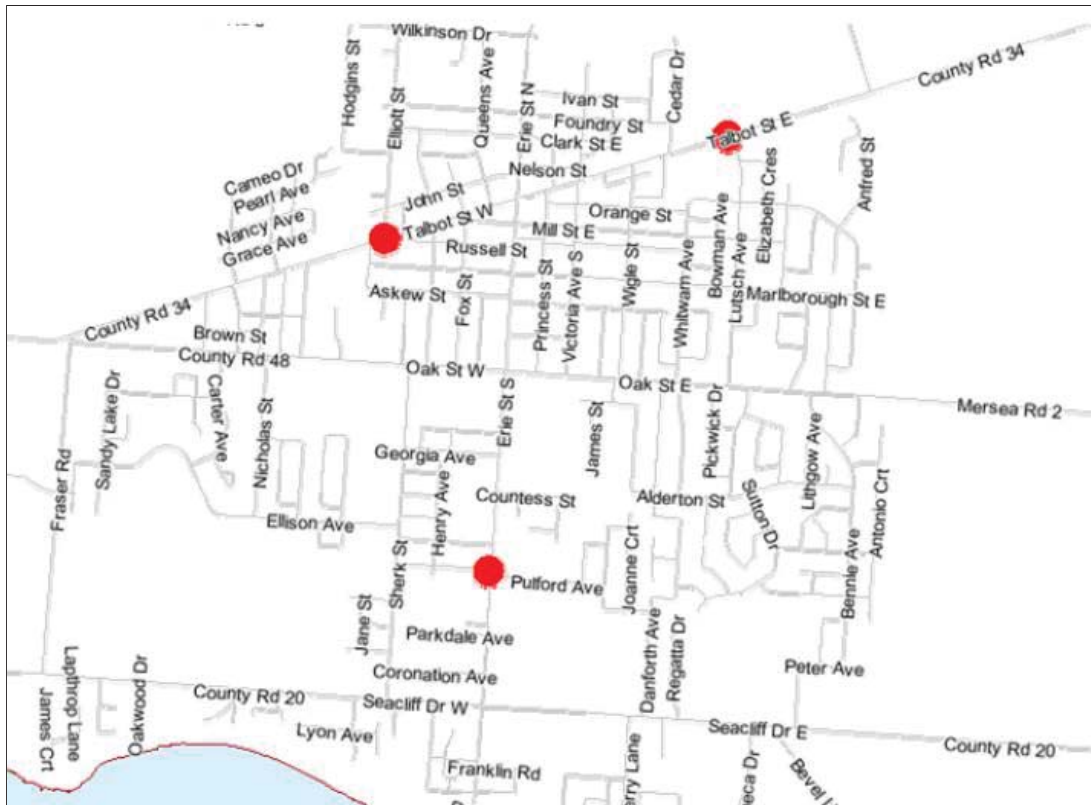
Date: October 14, 2015

Re: Salvation Army "Boot Drive" Request

Aim:

To consider a request from the Salvation Army to conduct a "boot drive" in Leamington on Saturday, November 7, 2015 (rain date - Saturday, November 14th, 2015) between the hours of 10:00 AM and 3:00 PM at the following intersections (as indicated on map below):

- Erie Street South and Pulford Avenue
- Talbot Street East and Lutsch Avenue
- Talbot Street West and Elliott Street



Proposed Boot Drive Locations

Background:

For many years the Leamington Firefighters conducted “boot drives” that successfully raised substantial funds for charities. The “boot drive” involved firefighters approaching drivers stopped at red lights at designated signalized intersections. The driver was requested to make a donation. Unused firefighter boots were used to collect the donations.

In 1999, the Province of Ontario passed the Safe Streets Act, 1999 (the “Act”) which prohibited, among other things, solicitation of people while they sat in their car.

Section 3(2) of the Act provides that no person shall:

- (a) solicit a person who is using, waiting to use, or departing from an automated teller machine;
- (b) solicit a person who is using or waiting to use a pay telephone or a public toilet facility;
- (c) solicit a person who is waiting at a taxi stand or a public transit stop;
- (d) solicit a person who is in or on a public transit vehicle;
- (e) solicit a person who is in the process of getting in, out of, on or off a vehicle or who is in a parking lot; or
- (f) while on a roadway, solicit a person who is in or on a stopped, standing or parked vehicle. 1999, c. 8, s. 3 (2).

The Act had the effect of prohibiting the Leamington Firefighters’ Boot Drive.

In 2005, the Provincial Government enacted an amendment to the Act which provided an exemption to Section 3(2) if:

1. The solicitation is conducted by a charitable organization registered under the *Income Tax Act* (Canada) on a roadway where the maximum speed limit is 50 kilometres per hour; and
2. The solicitation is permitted by a by-law of the municipality in which the activities are conducted.

Based upon this Provincial amendment, in 2006 the Leamington Firefighters requested the Municipality permit them to reinstitute their boot drive to raise money to support the activities of the Salvation Army. However, The Leamington Firefighters’ Association did not qualify as an organization registered as a charity under the Income Tax Act. The Salvation Army qualified as a registered charity and the permit was granted to the Salvation Army with the assistance of the Firefighters’ Association. That event was a successful fundraiser and was held without incident.

The Salvation Army were also granted permission to hold this event in 2009, 2010, 2011, 2012 and 2013.

The Salvation Army have submitted the attached request for 2015 and the Leamington Firefighters’ Association have volunteered their time to conduct a boot drive to assist the Salvation Army. All money raised during the fundraising event will support the activities of the Salvation Army in the Municipality of Leamington.

Municipal By-law:

The legislation only permits the activity if the Municipality enacts a by-law to permit this type of fundraising event. The purpose of this section in the Act is an acknowledgement that each municipality has valid reasons why these types of events should be prohibited or, if allowed, regulated. These issues include safety, nuisance and liability.

Safety:

Approaching vehicles stopped in traffic, especially at Leamington’s busiest intersections on a Saturday is an inherently dangerous activity.

If the event is approved by Council, it is recommended that Council require the following for the organization conducting the event:

1. All volunteers approaching cars are properly identified and wearing hard hats, safety vests and safety footwear. Although the firefighters are not conducting this event as a part of their job duties, they have requested permission to wear their firefighter gear which will meet safety requirements. If Council approves this event the Chief has advised that he will grant permission.
2. Volunteers must only approach cars that are stopped at red lights and not enter the travelled portion of the roadway until traffic has stopped.

Nuisance:

Many drivers do not want to be approached while in their cars. Most people do not want to feel pressured into making a donation, especially for a cause they do not support.

If Council approves the event then the following should be required:

1. Prior to the event there should be some form of public communication from the Salvation Army to advise the public of the boot drive and that all donations are going to the Salvation Army.
2. Volunteers approaching drivers must be polite, well identified and not be persistent if no donation is forthcoming.
3. Volunteers should offer all drivers approached with information on the Salvation Army. The driver’s can display the information on their dashboard so the driver will not be approached again by the volunteers.

Liability:

The applicant will have to provide proof of insurance and indemnify the Municipality against all claims that may arise as a result of the fundraising event. The firefighters will not be covered by W.S.I.B. (formerly, Worker's Compensation) because they are not at the event as a part of their job.

Recommendation:

That the application of the Salvation Army to hold a "Boot Drive" charity event be approved pursuant to Section 3 of the Safe Streets Act, 1999 subject to the following conditions:

1. All volunteers approaching cars are properly identified and wearing hard hats, safety vests and safety footwear.
2. Volunteers must only approach cars that are stopped at red lights and not enter the travelled portion of the roadway until traffic has stopped.
3. Prior to the event there should be some form of public communication from the Salvation Army to advise the public of the boot drive and that all donations are going to the Salvation Army
4. Volunteers approaching drivers must be polite, well identified and not be persistent if no donation is forthcoming.
5. Volunteers should offer all drivers approached with information on the Salvation Army. The driver's can display the information on their dashboard so the driver will not be approached again by the volunteers.
6. The applicant agrees to indemnify and safe harmless the Municipality from all claims resulting from the event and provide a policy of liability insurance in the amount of \$5,000,000.00 designating the Municipality as a named insured.

And that the event be approved to be held on Saturday, November 7th, 2015 (rain date - Saturday, November 14th, 2015) between the hours of 10:00 AM and 3:00 PM at the intersections of Erie Street South and Pulford Avenue, Talbot Street East and Lutsch Avenue and Talbot Street West and Elliott Street. (Report LLS-33-15)

Respectfully submitted,

Peter
Neufeld, CAO

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email=pneufeld@leamington.ca, c=CA
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Ruth Orton, LL.B.
Director of Legal and Legislative Services
JB

Letter from Salvation Army Requesting Boot Drive



The Salvation Army
Leamington Corps
88 Settrington Street
Leamington ON N8H 4S9
Telephone: 519-326-4901
Fax: 519-326-3294

October 6, 2015

ATTN: Ruth Orton

The Salvation Army Corps in partnership with The Leamington Firefighter Association are seeking the council's approval to hold its annual "Boot Drive" fundraiser on November 7, 2015. The drive will take place at the intersections of Erie South and Pulford, Talbot East and Lutsch Avenue and Talbot West and Elliott Street. The proceeds of this fundraiser will help finance the programs of The Salvation Army in the municipality of Leamington.

Sincerely,

Corvin Vincent

Captain Corvin Vincent

The Salvation Army Leamington Corps

Report

To: Mayor and Members of Council
From: Bechara Daher, Manager of Building Services
Date: October 6, 2015
Re: Building Construction Activities Update

Aim:

To respond to a request from Council to provide information on building construction activities since May 2015.

Background:

Council has asked for an update on building construction activities.

Further to BLD-03-15 which reported building construction activities from January 1, 2015 to May 31, 2015, it can be reported that building construction activities in Leamington are continuing to increase (refer to Attachment 1, building summary from January 1, 2015 to September 30, 2015).

Permit applications received by Building Services for all types of buildings continue to be submitted and processed, including new residential activities for single detached and single attached dwellings. There are a number of commercial, industrial and institutional projects which have commenced construction, while many others are in the site plan control process and construction will start once final approval is granted.

The report also shows a spike in the month of August which is due to the multi-unit residential development located at the corner of Seacliff and Cherry Lane.

Building Services summary report is generated at the end of each month and a copy is circulated to a number of agencies, members of the public, staff and members of Council. The summary report shows building activities for each month and each building category and compares the results to the previous year's activities generated for each month. The total construction value and the number of new residential units created for each month are also listed and both are on the rise

Comments:

The number of building permit applications received are on the rise and the trend will likely continue due to the discounting of development charges fees and the availability of developed building lots.

Many commercial, industrial and institutional applications are in the review process and subject to site plan control approval and anticipated construction is scheduled to start in the near future.

Financial Impact:

As a result of the increased building permit activities for 2015, Building Services revenue generated from building permit fees show an amount of \$159,000 surplus. At year end, it may be recommended that the surplus be transferred into a new reserve which would be used to offset any future costs used for inspections, staffing, etc.

A total of \$1,236,525.18 has been used from reserves to make up for the development charges fees from the period of August 12, 2014 to September 30th, 2015, as per the following:

For the period of August 12 to December 31, 2014 the DC discount for non-greenhouse development total of \$80,436.

- \$52,700 funded by the Contingency Reserve (40-3-0220-0226)
- \$19,336 funded by the PCC Plant Reserve (40-3-0220-0250)
- \$8,440 funded by the Water Reserve (40-3-0220-0382)

From the period of January 1 to June 30, 2015 the DC discount for non-greenhouse development total of \$241,885.

- \$58,862 funded by the PCC Plant Reserve (40-3-0220-0250)
- \$32,941 funded by the Water System Capital Reserve (40-3-0220-0382)
- \$150,082 funded by the Contingency Reserve (40-3-0220-0226)

From the period of July 1, 2015 to September 30, 2015 the DC discount for non-greenhouse development total of \$724,204.18.

- \$132,064 funded by the PCC Plant Reserve (40-3-0220-0250)
- \$53,212 funded by the Water System Capital Reserve (40-3-0220-0382)
- \$538,928.18 funded by the Contingency Reserve (40-3-0220-0226)

From the period of August 12th, 2014 to September 30th, 2015 the DC discount for greenhouse development total \$190,000 and it is funded fully by the water system Capital Reserve (40-3-0220-0382-000220).

Recommendation:

That the report pertaining to the 2015 building construction activities from January 1, 2015 to September 30th, 2015 be received for information. (Report BLD-05-15)

Respectfully submitted,

Bechara
Daher, Chief
Building
Official

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Date: 2015.10.26 11:53:55 -04'00'

Bechara Daher,
Manager of Building Services (CBO)

Tracey Pillon-
Abbs, Director
of Community
& Development
Services

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Date: 2015.10.26 14:14:23 -04'00'

Tracey Pillon-Abbs,
Director of Community and Development Services

Peter Neufeld,
CAO

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email=pneufeld@leamington.ca, c=CA
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BD/tpa

ATTACH (1)

T:\Building\Council Reports\2015\BLD 05-15 - Building Activities report.doc

CORPORATION OF THE MUNICIPALITY OF LEAMINGTON																										
BUILDING DEPARTMENT SUMMARY - 2015																										
MONTH	TOTAL NO PERMITS ISSUED	RES'L PERMITS	COMM PERMITS	IND PERMITS	INST PERMITS	AG'L PERMITS	RESIDENTIAL VALUE	COMMERCIAL VALUE	INDUSTRIAL VALUE	INSTITUTIONAL VALUE	AGRICULTURAL VALUE	TOTAL CONSTRUCTION VALUE	NO. OF UNITS CREATED													
	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015												
JANUARY	11	6	4	4	1	0	2	1	3	74,500	166,800	272,200	200,000	0	7,000	0	489,493	1,000	12,000	347,700	855,293	0	0			
FEBRUARY	16	15	2	5	7	4	0	2	2	2	2	2	5	2	460,000	248,000	372,000	62,300	0	3,365,000	35,000	75,000	1,197,000	3,860,300	1	1
MARCH	21	20	14	12	2	4	0	0	1	1	4	3	949,150	1,056,500	114,295	169,000	0	0	24,000	500	184,700	190,000	1,272,145	1,416,000	1	3
APRIL	28	31	16	24	5	4	1	0	1	1	5	2	809,000	2,158,200	658,400	476,000	30,000	1,400,000	29,000	4,000	439,100	5,515,000	1,965,500	9,553,200	3	7
MAY	46	49	34	32	5	6	0	1	1	1	6	9	960,200	1,939,900	523,650	48,000	0	35,000	500	4,000,000	11,458,500	3,430,000	12,942,850	9,452,900	2	8
JUNE	41	49	27	34	5	3	0	0	1	5	7	7	722,570	1,625,000	122,700	380,400	0	0	136,000	275,500	1,561,500	403,000	2,542,770	2,683,900	2	6
JULY	35	40	16	21	9	8	0	0	1	4	9	7	474,000	2,029,900	172,500	56,200	0	0	142,583	700,000	9,508,780	180,200	10,297,863	2,966,300	1	7
AUGUST	40	40	21	24	4	3	2	0	4	3	9	10	1,454,450	8,845,900	23,500	615,000	27,000	0	139,000	8,131,000	5,734,000	9,978,700	7,377,950	27,570,600	5	110
SEPTEMBER	32	45	20	29	4	7	2	0	1	4	5	5	1,051,655	1,168,700	51,300	1,299,201	1,250,000	0	1,200	170,000	74,000	3,054,000	2,428,155	5,691,901	3	4
OCTOBER	25		15		5	1			0		4		996,960		596,411		27,000		0		200,000		1,820,371		2	
NOVEMBER	32		18		8		1		1		4		744,300		945,800		5,000		12,000		961,500		2,668,600		2	
DECEMBER	15		8		3		0		0		4		96,500		100,000		0		0		350,000		546500		0	
	342	300	197	185	61	40	7	4	13	23	63	48	8,793,285	19,238,900	3,952,756	3,306,101	1,339,000	4,807,000	519,283	13,825,493	30,803,080	22,872,900	45,407,404	64,050,394	22	146