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## Leamington Municipal Heritage Advisory Committee (LMHAC)

### AGENDA

Wednesday, April 25, 2018 3:00 PM

Ante Room, 111 Erie Street North

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A. Call to Order: Chair

B. Minutes:

1. January 24, 2018, Pages 2 to 4

C. Reference Materials:

1. CHO Newsletter - Spring 2018 (distributed electronically)
2. Windsor Community Museum Newsletter -N/A
3. Ministry Correspondence - Letter of Waiver, dated March 26, 2018
  - i. Copy of Letter (distributed electronically)
  - ii. Committee Member Identification
  - iii. Project Identification

D. New Business:

1. Summer Research Student Priorities
  - I. Heritage Permit Application
    - a. Remove from Register
    - b. Add to Register
    - c. Alter Designated Property
  - II. Walking Tour Development, both electronic and paper
  - III. Property Research Requests
  - IV. Social Media Promotion of Research and Committee Mandates

E. Other:

1. LDSS Sculpture
2. Bank Theatre
3. 82 Talbot St. West - Research request for Information

F. Adjourn:

Next Regular Meeting: May 23, 2018

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**Leamington Municipal Heritage Advisory Committee (LMHAC)  
MINUTES**

Wednesday, January 24, 2018 3:00 P.M.  
Council Chambers, 111 Erie Street North, Leamington

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**Members Present:** Bill Dunn  
Maria Kouhang  
Mark Stevenson - Chair  
Tony Duncan  
Scott Holland

**Regrets Only:** Lee-Anne Settrington, Chris Chopchik

**Staff Present:** Manager of Planning Services- Danielle Truax  
Junior Planner - Madeline Gibson

**Call to Order:**

Chair Stevenson called the meeting to order at 3:05 P.M.

**Minutes:**

**Moved by:** Tony Duncan

**Seconded by:** Bill Dunn

That the minutes of the November 22, 2017 meeting of the Leamington Municipal Heritage Advisory Committee be adopted.

**CARRIED**

**Business Arising from Minutes:** None

**Reference Materials received:**

1. CHO Newsletter - Winter 2018
2. Windsor Community Museum Newsletter - N/A
3. Ministry Correspondence - email from Graham Chernoff MTCS regarding proposed amendments to Ontario Heritage Act, upon proclamation of regulations under Bill 139 Building Better Communities and Conserving Watersheds Act, 2017.

**New Business:**

1. 2018 Budget Approval

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- i. Summer Research Assistant - The Committee noted the following project priorities for the 2018 Summer Research Assistant:
    1. Walking Tour Development, both electronic and paper
    2. Property Research Requests
    3. Social Media Promotion of Research and Committee Mandates
  - ii. Property Research
    1. D. Truax to forward a list of properties to be considered for research by Title Searcher.
  - iii. CHO Conference - the Committee was asked to consider as to whether there is any interest in attending 2018 Conference. Registration, accommodations and travel arrangements should be reviewed with Administration.
2. CHO Correspondence dated December 29, 2017 - the Committee received the correspondence requesting support for federal action on conservation of heritage properties. Committee members can individually forward support if they so wish.

**Other:**

1. Annual Heritage Committee Report - D. Truax noted the annual report to Council will be drafted and presented to Council as per By-law 115-11. D. Truax to circulate draft report to the Committee members for review prior to presentation to Council and advise of date of Council meeting.
2. Façade Sculpture - Chair Stevenson requested an update on the status of the sculpture on the façade of the old Leamington District Secondary School. D. Truax to investigate.
3. Albuna Church Request for Plaque - Chair Stevenson asked if there has been any further research by Administration with respect to the request to erect a plaque at the Albuna Cemetery in commemoration of the 100<sup>th</sup> anniversary of the 7<sup>th</sup> Day Adventist Church. D. Truax noted Committee Member Holland had completed initial research regarding the location of the church and was not able to locate any information to indicate that actual location. D. Truax noted that it was previously discussed that cemetery may be a candidate for plaque versus a designation, at this time. Materials were previously provided to committee members regarding the Town of Essex plaque program, including commemorative plaques for review and comment. The committee noted this could be made an item for the Summer Research Student to further research.

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2018 Summer Research Assistant

4. Plaque Program Research, including Albuna Cemetery

**Adjournment:**

That the meeting adjourned at 4:07 PM

**Carried**

The next LMHAC Committee meeting date is Wednesday, **February, 28, 2018** at 3:00 PM.

*Signature on File*

Mark Stevenson, Chair

**\*\*To be signed by the Chair acting on the day the above LMHAC meeting was held.**

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**Ministry of Government and  
Consumer Services**

**Ministère des Services  
gouvernementaux et des Services aux  
consommateurs**



ServiceOntario

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Central Production and  
Verification Services Branch

Direction des services centraux de  
production et de vérification

20 Dundas St. West, 4<sup>th</sup> Floor  
Toronto ON M5G 2C2

20 rue Dundas Ouest, 4<sup>e</sup> étage  
Toronto ON M5G 2C2

Telephone: (416) 314-4879  
Facsimile: (416) 314-4899

Téléphone: (416) 314-4879  
Télécopieur: (416) 314-4899

March 26, 2018

Mr. Bertrand Duclos, Heritage Outreach Consultant  
Program Planning and Delivery Unit  
c/o Culture Services Unit  
Ministry of Tourism, Culture and Sport  
401 Bay Street, Suite 1700  
Toronto, ON M7A 0A7

Dear Mr. Duclos:

In reply to your recent request made on behalf of Municipal Heritage Committees and their assistants, permission is hereby granted to examine closed parcel registers, copies of documents originally registered in paper and copies of plans in the registry office in the Province of Ontario subject to the terms and conditions set out therein.

You represent and warrant that the above-named organization is a non-profit organization, and, the information obtained will be used only for research of a non-commercial historical nature.

Permission to investigate land registry office records does not include the supply of copies of records, for which, you must pay the requisite photocopy charge. Also, please be advised that a statutory fee is required to access current parcel registers and documents through the automated system.

Land registration documents and records you access may be subject to copyright, license and other rights and interests. You may not further use, reproduce, post, modify or distribute any records without first seeking the appropriate consents or licenses.

A search of the historical abstract index records must not be done during peak periods of operations. You should consult with the on-site Operations Manager who will identify those peak periods.

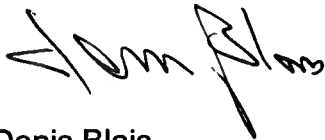
Solicitors and title searchers and other land professionals who must make a title search in order to complete a land transaction, must be given priority with respect to the records. Where title records being searched are required by such persons, those books must be given up upon request.

In order to limit the demands on the land registry office staff, the number of records to be viewed, copied or produced in one day may be limited at the discretion of the Operations Manager.

All individuals, using this Letter of Authority, must identify themselves to the Land Registry Office Operations Manager, present a copy of this letter and make known to the staff the particular project on which they are working. Use of this permission letter by you, any representatives or members of your organization is evidence of agreement to these terms by those persons.

Through a copy of this letter, I am advising the Operations Manager that I have approved your request as noted above. Please contact the Operations Manager in the land registry office to arrange convenient dates and times. This authorization will be in effect up to March 31, 2019 and is subject to revocation in the sole discretion of the Ministry.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Denis Blais', with a stylized flourish at the end.

Denis Blais  
Director  
Central Production and Verification Services Branch

Cc: Michelle Gittens, Director, Central Region, Retail Offices Branch  
Louise Larocque, Director, North Region, Retail Offices Branch  
Tara Meagher, Director, Southwest Region, Retail Offices Branch  
Ann Gendron, Director (Acting), Southeast Region, Retail Offices Branch