



**Gravenhurst Accessibility Advisory Committee -
Minutes
Thursday, December 21, 2017**

Those in attendance were

Members

Ralph Culham, Chair (arrived at 2:17 p.m.)
Tracy Barkshire
Dave Cruise
Judy Ring
Ralph McDonald

Staff

J. Montreuil Deputy Clerk / Committee Coordinator
(Staff Liaison)

Council Representative

Terry Pilger, Vice Chair

Regrets

Sandra Williams-Gosse

The Vice Chair called the meeting to order at 2:03 p.m.

A. Adoption of Agenda

Moved by D. Cruise
Seconded by J. Ring

#A BE IT RESOLVED THAT the Agenda of the Gravenhurst Accessibility Advisory Committee meeting dated December 21, 2017 be approved as circulated.

CARRIED

B. Disclosure of Pecuniary Interest

None noted.

C. Approval of Minutes

1. Gravenhurst Accessibility Advisory Committee - November 16, 2017

Moved by R. McDonald
Seconded by J. Ring

#B BE IT RESOLVED THAT the Minutes of the Gravenhurst Accessibility Advisory Committee meeting dated November 16, 2017 be approved as circulated.

CARRIED

D. Deputations

1. S. Cairns, District Accessibility Advisory Committee - Prioritization & Planning of Audible Traffic Signals

Councillor Cairns, Chair of the District's Accessibility Advisory Committee provided Committee with information surrounding the "Prioritization & Planning of Audible Traffic Signals Project" lead by the District Municipality of Muskoka.

Committee requested and received clarifications surrounding legislative requirement/standards, project mandate, task force commitments, public participation, pre-identified priority installations within the Town of Gravenhurst, accessible needs at various types of crossings, District completion timelines, Town Staff involvement and light modernization.

Committee agreed to participate in the project and will discuss formal membership appointment later in the agenda.

E. New Business

1. Welcome and Introductions

Committee introduced themselves and welcomed their newest member, Tracy Barkshire.

2. Appointments - Traffic Audible Signals Working Group

Committee engaged in a lengthy discussion surrounding commitment to participate in the District's Audible Signals Task Force, current audible signals needs, identifying criteria in establishing priority, public participation, and communicating public interest.

Committee requested and received clarifications on procedures relating to developing Working Groups.

ACTION: T. Pilger to work with the Town's Communication Team surrounding developing media awareness and poll public for opinion/suggestion/priority of audible signal needs in Gravenhurst, and report back to Committee.

Committee recognized that Sandra Williams-Gosse would be considered as a defacto member of the Task Force as she is a member of the District's Accessibility Advisory Committee. Committee requested that the members of the Working Group report back monthly on the progress of the District's Audible Signals Project.

Moved by R. McDonald, Seconded by J. Ring, **BE IT RESOLVED THAT** the Gravenhurst Accessibility Advisory Committee appoint the following members to the District's Accessibility Task Force surrounding Audible Signals Prioritization Program:

- Dave Cruise
- Ralph Culham **CARRIED**

ACTION: Staff Liaison to communicate the appointment of members to the District Municipality of Muskoka.

3. 2017 Annual Accessibility Status Report Review

The Staff Liaison provided a review of the report which was noted as received and approved at Committee of the Whole in December.

Committee requested and received clarifications surrounding the Multi-Year Accessibility Plan, delegated authority of Council and provincial/federal legislation.

4. 2018 Proposed Operational /Capital Improvement Projects & Committee Recommendations

Committee received information surrounding Capital Ongoing and Forecasted Projects in connection with accessibility-related scope as provided by the Infrastructure Department and received clarification surrounding budget appropriations for annual carried-over project completion.

Committee engaged in a lengthy discussion surrounding historical accessible improvement projects of municipal facilities.

Committee expressed interested in being included in all pre-design phases of all uncompleted 2017 and 2018 forecasted Capital Improvement Projects touching on accessibility.

Moved by T. Barkshire, Seconded by R. Culham, **BE IT RESOLVED THAT** the Gravenhurst Accessibility Advisory Committee hereby recommend their involvement in pre-design phases of any uncompleted 2017 Capital Projects and the 2018 Capital Forecasted Projects as listed below:

2017 Capital Ongoing

FAC022	Gravenhurst Municipal Office	Detailed Design Office/Council Chamber Renovations
FAC042	Gravenhurst Centennial Centre	Installation of magnetic door holders
PRK015	South Kabshe Dock	Full Dock Removal/Replacement + Ramp

2018 Capital Forecasted

PRK005	North Morrison Landing	Parking Lot/Docking/Lighting Expansion
PRK006	Masterplan	Parks and Trails
FAC001	Gravenhurst Opera House	Technical Deck Review (Options for access and emergency egress)
FAC002	Gravenhurst Opera House	Lobby Door Replacement
FAC004	Gravenhurst Seniors Centre	LED Lighting Retrofit
FAC012	Discovery Centre	Accessible Door Openers/Vestibule Doors
RDS008	Sidewalks	Sidewalk Improvements
RDS009	Regulatory Signage	Replacement to meet Reflectivity Standards

CARRIED

F. Other Business

1. Correspondence - Consultation of Accessibility Advisory Committees
Accessibility Directorate of Ontario
December 6, 2017

Committee received information surrounding the initiative and were advised that any follow-up communications would be shared as they are received.

G. Information Items

Committee previously received the following items for information:

1. AODA Toolbox - December 2017
Accessibility Directorate of Ontario
December 13, 2017
2. 7th Annual E- Mental Health Conference Invitation
Mental Health Commission of Canada
December 4, 2017
3. Mental Health Newsletter
Mental Health Commission of Canada
December 1, 2017

4. Pamphlet - "What Ontario's Accessibility Laws Mean to You"
Accessibility Directorate of Ontario
November 10, 2017

H. Adjournment

Moved by. D. Cruise, seconded by J. Ring, the meeting adjourned at 3:53 p.m.

"Original Signed"

Vice Chair

"Original Signed"

Committee Coordinator