

# **Town of Essex**

# **Finance Committee Meeting Agenda**

# Monday, December 11, 2017 at 4:30 PM

# County of Essex, Committee Room C, 360 Fairview Ave. W, Essex, **Ontario, N8M 1Y6**

1. Roll Call

# **Present:**

Ron McDermott, Mayor Richard Meloche, Deputy-Mayor Steve Bjorkman, Councillor, Ward 1 Ron Rogers, Councillor, Ward 3 **Also Present:** 

Donna E. Hunter, Chief Administrative Officer Jeffrey R. Morrison, Director, Finance and Business Services Doug Sweet, Director, Community Services

# Absent

# 2. Declarations of Conflict Of Interest

# 3. Adoption of Published Agenda

Monday, December 11, 2017 Finance Committee Meeting Agenda.

Moved by:

Seconded by:

That the published agenda for the Monday, December 11, 2017 Finance Committee Meeting be adopted as presented.

# 4. Adoption of Minutes

Moved by:

Seconded by:

That the minutes of the Finance Committee Meeting held on November 20, 2017 be

adopted as presented.

# 5. Public Presentations

### 6. Unfinished Business

### 7. Reports

### 8. Correspondence

a) Community Partnership Fund Request: Harrow Kinsmen – Waiver of Rental Fees

Group Name:	Harrow Kinsmen				
Contact Name:	Tim OlsonContact Position:President				
Request Type:	Waiver of Rental FeesEvent Date:On-Going				
Total Value of Request:	\$3,780 (24 Meetings x 4.5hrs per Meeting x \$35/hr)				

The Harrow Kinsmen have requested for a waiver of rental fees to use the new Colchester Community Centre room for their bi-weekly meetings beginning Tuesday, January 9<sup>th</sup>, 2018 from 6:30 p.m. to 10:00 p.m. The regular rental rate for this facility is \$35 per hour (includes HST). The total value of this request is \$3,780 for 24 meetings at a duration of 4.5 hours per meeting at a rate of \$35 per hour.

This would fall under the 2018 Community Partnership Fund. The completed request forms are attached as <u>Appendix A</u>. The 2018 Budgeted amount is \$100,000. Requests are generally due by September the prior year and debated at Finance Committee early in the year of request. This has not been scheduled yet, but is expected to occur early in 2018.

Moved by:

Seconded by:

**Recommendation to Council** that the request for the waiver of rental fees in the amount of \$\_\_\_\_\_ be approved/denied.

b) Community Partnership Fund Request: Sun County Panthers – Waiver Rental Fees

Group Name:	Sun County Panthers				
Contact Name:	Cliff Tucker	Contact Position:	Team Manager		
Request Type:	Waiver of FeesEvent Date:April 9-13, 2018				
Total Value of Request:	\$9,423.40				

The Sun County Panthers will host the All-Ontario Championship at the Essex arena. They will be welcoming the top 7 PeeWee teams to compete for this title. The tournament will host 25 games over a five day period (April 9-13, 2018) and welcome over 2,500 players, coaches, delegates, fans and spectators.

The organization is requesting for a waiver of fees based on the breakdown attached as <u>Appendix B</u>. The organization is located in the Town of Essex and made up of players from all over Essex County.

This request would fall under the 2018 Community Partnership Fund. The 2018 Budgeted amount is \$100,000. Requests are generally due by September the prior year and debated at Finance Committee early in the year of request. This has not been scheduled yet, but is expected to occur early in 2018.

Moved by:

Seconded by:

**Recommendation to Council** that the request for the waiver of rental fees under the 2018 Community Partnership Fund in the amount of \$\_\_\_\_\_ be approved/denied.

c) MADD Message Yearbook - Advertisement

Group Name:	MADD		
Contact Name:	Stacey Biekx	Contact Position:	Not Identified
Request Type:	Advertisement	Event Date:	Not Identified
Total Value of Request:	Range \$279 - \$2,200		

The MADD Message Yearbook is a publication designed to raise awareness and funds for the many programs MADD Canada provides, including local education seminars in schools for new young drivers. The publication will be available to the public free of charge in high traffic locations and via mail to our local business and professional advertisers.

The advertising rate sheet is attached as <u>Appendix C</u>, with rates ranging from \$279 for a Business Card sized advertisement to \$2,200 for a Back Cover Advertisement.

Moved by:

Seconded by:

**Recommendation to Council** that the request for advertising for the MADD Message Yearbook in the amount of \$\_\_\_\_\_ be approved/denied.

#### 9. New Business

10. Adjournment

Moved by:

Seconded by:

That the meeting be adjourned at

# 11. Future Meetings:

To be determined

Appendix A



#### Town of Essex Community Partnership Fund Grant Application Form

#### Notice to Applicants:

The Town of Essex policy for Municipal Grants is included as part of this application package and should be read prior to completing this Community Partnership Fund Grant Application. Form.

The Town of Essex reserves the right to reject any application that does not contain all required information.

Se	nd completed applications to: Town of Essex 33 Talbot Str <del>eet</del> South		
	Essex, Ontario N8M1A8		
Organization Information			
Group Name: Harrow King	smen Club		
Contact Name: Tim Olson	Contact Position:	President	
Address: P. O. Box 315	Town: Harrow	Postal Code:	NOR 160
Phone Number: 226.787-391	5 Fax Number:		
Email Address: +- alson@live, ca			
Website URL:	-		
Type of Organization: (Select one only)			
C Registered Charity	Charitable Registration Number:		
Incorporated Not-for-Profit	Incorporation Number:		
🗆 Other	Provide Details:		
Number of Paid Employees in Organizati	on: Ø Number of Voluntee	rs in Organization	• 1/
Please describe the organization's purpo		community:	



 Grant Request Information:

 Cash Grant
 Amount of Cash Grant Requested:

 In-Kind
 Explain:

Advertising Explain:

Waive Fees Explain: Free 100 Use of Colchester Harbour to of Waiver: 100 community room by weekly

Please explain the project and or service your organization is providing related to this grant funding request: Need a room to have our mectings, starting January 9th 2018 by weekly after that until end of June 2018.

Has your organization received a grant in a previous year(s)?		C Yes	1 No
If yes, please specify the annual grant amount:			
Will your organization require grants in future years?		C Yes	8 No
Have you applied for a grant from another municipality or gove	ernment organizatio	n? 🗆 Yes	2 No
If yes, complete the information below:			
Name of Municipality/Government Organization:			
Amount Requested:			
Has your application been approved?		🗆 Yes	D No
Benefit to the Town of Essex:			
Is your organization based in the Town of Essex?	X Yes	🗆 No	
How will your organization benefit the Town of Essex as a result To have our meetings to decide spend our finds in the town of	t of a Community Pa on where Essex	rtnership Fur , ve	id grant?



What is the participation by Town of Essex Residents as a	
Demographic information (existing multi-year projects/oi Council reserves the right to request membership lists and/or other of	
A. Number of Town of Essex residents using service/parti-	icipating:
8. Total number of persons using service/participating:	
C. Percentage benefit to Town of Essex (A + B)	
Financial and Other Information	
Please attach detailed budget for project/corrent year's	's operation.
Please attach previous year's financial statements (aud	lited if available).
Please attach list of Board/Committee Members include	ling names and addresses.
☐ If applying for an operating grant for a period exceed minimum period of three years.	eding one year, please attach a business plan for
D if attaching additional information, please summarize t	the information included below:
Discialmer and Signature	
<b>Discialmer and Signature</b> By inserting eSignature below or by signing my name on the	e line, I certify that the information i have provided
<b>Discialmer and Signature</b> By inserting eSignature below or by signing my name on the above is true and correct. Please print this page for your rec	
By inserting eSignature below or by signing my name on the above is true and correct. Please print this page for your rec	cords.
By inserting eSignature below or by signing my name on the above is true and correct. Please print this page for your rec	Position: President
By inserting eSignature below or by signing my name on the above is true and correct. Please print this page for your rec Name of Authorizing Official #1:	cords.
By inserting eSignature below or by signing my name on the above is true and correct. Please print this page for your reco Name of Authorizing Official #1: Time Olson Signature of Authorizing Official #1: Time Olson	Date: 11/30/17

COOCN

Approval: Town Of Essex Council

Council has approved the application as submitted.

Council has not approved the application as submitted. Explanation:

Date:

Authorizing Signature:

#### **Appendix B**

00000			RECEI
essex			RECEI
			SEP 2 3 2
	Toy	vn of Essex	TOWN OF
Communi	ity Partnershij	o Fund Grant Applica	ition Form
Notice to Applicants:			
The Town of Essex policy for Municipread prior to completing this Comm	pal Grants is in unity Partners	cluded as part of this a hlp Fund Grant Applic	application package and shou ation Form.
The Town of Essex reserves the right	t to reject any a	application that does (	not contain all required inform
	Send comple	eted applications to:	
		vn of Essex	
		ot Street South ntario N8M1A8	
Organization Information			
Group Name: Sun County Panther	5		
Contact Name: Cliff Tucker		Contact Posit	ion: Team Manager
Address: 3225 Baseline Road	Tow	m: Windsor	Postal Code: N9A 6
Phone Number: 519 919 8519		Fax Number:	n/a
Email Address: clifft@mnsl.net			
Website URL: https://suncountypan	lhers.com		
Type of Organization: (Select one on	ly)		
C Registered Charity	Charitab	le Registration Numb	er;
Incorporated Not-for-Profit	Incorpor	ation Number:11111	23
C Other	Provide		lockey Championship in Es

home arena in Essex. Over 60 teams battle all season to make it to this coveted event where high calibre athletes compete, showcase skills and work for the right to be called an OHF Champion. We will be welcoming the top 7 PeeWe teams to compete for this title, a wonderful way to celebrate and promote the importance of physical activity in our youth. The tournament will host 25 games over a five day period (April 9-13, 2018). We will welcome over 2500 players, coaches, delegates, fans and spectalors. During their stay, we will direct players and their families to Essex based businessas for their needs (i.e. food, restaurant, skate sharpening, etc.). This is a huge honoour for our team, our organization, and the Town of Essex. More than 50 volunteers will to help make this event a success.

E

t



<b>Grant Request In</b>	formation:
Cash Grant	Amount of Cash Grant Requested:
E In-Kind	Explain: Essex Arena Ice Rental: \$9,423.40. We would be grateful to have the Ice rental expense gifted in-kind and you'll be granted Platinum Sponsor.
	Explain:
C) Walve Fees % of Waiver:	Explain:
Disaster Relief	Explain:

Please explain the project and or service your organization is providing related to this grant funding

request: While hosting such an event is very exciting, there comes a cost and responsibility on the team and organization. We are required to provide ica time, meals for players/coaches, awards, welcome bags, and an awards banquet just to name a few of the expanses. This is why we are really hoping that we can rely on community support to help with the cost of the Ice rental fees for the event.

Has your organization received a grant in a previous year(s)?		🗆 Yes	8 No
If yes, please specify the annual grant amount:			
Will your organization require grants in future years?		C Yes	E No
Have you applied for a grant from another municipality or go	vernment organiza	tion? 🗆 Yes	D No
If yes, complete the information below:			
Name of Municipality/Government Organization:			
Amount Requested:			
Has your application been approved?		DYes	D No
Benefit to the Town of Essex:			
is your organization based in the Town of Essex?	Yes	🖾 No	
How will your organization benefit the Town of Essex as a rest This event will altract more than 2500 visilors/tourists from			

This event will altract more than 2000 visitors/tourists from all across Ontario during the tournament. The Essex Arena Canteen and Skale Sharpening services will see a significant increase in sales. In addition, several businesses in the Town of Essex will benefit from money being brought in and spent in the community, while we celebrate Active Youth in our community playing the sport we know and love: HOCKEYI





What is the participation by Town of Essex Residents as a percentage (new projects only)?

Demographic Information (existing multi-year projects/organizations only): Council reserves the right to request membership lists and/or other documents as needed to verify demographic information.

A. Number of Town of Essex residents using service/participating:

B. Total number of persons using service/participating:

C. Percentage benefit to Town of Essex (A + B)

**Financial and Other Information** 

B Please attach detailed budget for project/current year's operation.

C Please attach previous year's financial statements (audited if available).

Please attach list of Board/Committee Members including names and addresses.

If applying for an operating grant for a period exceeding one year, please attach a business plan for a minimum period of three years.

If attaching additional information, please summarize the information included below:

We have provided a copy of our Ice Rental Agreement. It was imperative that we booked the ice/room rental in advance to secure the ice while we were being approved as the host site for the Championship.

We have also provided you with a brief summary of the OHF Championships. For more information, visit www.oh/championships.pointstreaksites.com. Host Site for 2018 is formerly announced to the nublic on December 1 2017

**Discialmer and Signature** 

By inserting eSignature below or by signing my name on the line, I certify that the information I have provided above is true and correct. Please print this page for your records.

Name of Authorizing Official #1: CLAF TELLER e Signature of Authorizing Official #1:\_\_\_\_

Position: TEAH MANAGEE FOR SCP Date: September 28, 2017

3

Dense) gladdick Position: Marketing Manager Name of Authorizing Official #2: Signature of Authorizing Official #2: Date: September 28, 2017

For incorporated organizations, authorizing signature must be provided by person(s) having the authority to bind the organization.



Approval: Town Of Essex Council

Council has approved the application as submitted.

Council has not approved the application as submitted. Explanation:

Date:

Authorizing Signature:

978/2017

About Championships | Ontario Hockey Federation - Championships





# **OHF Championships**



The Ontario Hockey Federation (OHF) Minor Hockey Championships is a three (3) day event that produces OHF Branch Champions at the Atom A, AA, AAA, PeeWee A, AA, Bantam A, AA, Midget A, AA, and Juvenile divisions. Other divisions and Hockey Canada Branches may participate as approved by the OHF Board of Directors.

The DHF Championships take place at the conclusion of every hockey season during the weekend on the second Saturday of April. Five teams participate at each of the OHF Championships. The participants are the Minor Hockey Member Partner (ALLIANCE, GTHL, NOHA and OMHA) Championship teams within

the age category plus the host team.

### All-Ontario Championships

The All-Ontario Championships are a provincial Championship for the PeeWee AAA and Bantam AAA divisions which includes teams from all three Hockey Canada Branches within the Province of Ontario. These Branches are Hockey Eastern (HEO), Hockey Northwestern Ontario (HNO) and the Ontario Hockey Federation (OHF).

# Central Region Midget AAA Championship

The Central Region Midget AAA Championship includes teams from two of the three Hockey Canada Branches within the Province of Ontario. Participating Branches are Hockey Eastern (HEO) and the Ontario Hockey Federation (OHF). The Central Region Midget AAA Championship shall always be completed two weeks prior to the start of the TELUS Cup.

#### **Championship** Contact

Will Metske Manager, Membership Services & Events wmetske@ohf.on.ce | (226) 533-9072

Host Manual Downloads



9/28/2017

About Championships | Ontario Hockey Federation - Championships

② 2017 All-Ontario PeeWee AAA Host Manual (1235kb)

3 2017 All-Ontario Bantam AAA Host Manual (1328kb)

2016 Central Region Midget AAA Host Supplement (165kb)



Permit Contract

÷.,

Essex Centre Sports Complex 60 Fairview Ave W Essex, ON NBM 1Y1 Phone: (519) 776-7336x1301 FAX: (519) 776-8233 Email: bookingecsc@essex.ca

Company: Sun County Minor Hockey Association 5101 Ure St Old Castle, ON NOR 1L0

Agent: Laura Crevalin Email: rcrevatin@sympatico.ca Permit #1020, Approved Apr 4, 2017 3:12 PM



Customer Type: Commercial Prepared By: Jake Morassut

Home: -

Charges \$8,339.36		Discounts \$0	Total Charges \$9,423.49	Deposits \$0	Deposit Te:	kes Total Paym SD	ients Rofu SC	nds Balanc SO S9,423.4
RESER	VATIONS							
	Event		Resou	CD		Center		Notes
2018 OHF Type: Ice F Attend/Oty		at EC	CSC - RINK A - L	IBRO	60 Fairvi Essex, O	antre Sports Corr ew Ave W N NBM 1Y1 5-7336x1301	plex	-
	Days Rei	uested	Ev	vent	Duration	E	Event Ends	
Da	У	Date	Be	gina	Duration	Date		Time
Monday	A	pr 9, 2018	10:00 A	M 1	1 hours	Apr 9, 2018	9;0	D PM
Tuesday	A	pr 10, 2018	10:00 A	M 1	2 hours	Apr 10, 2018	10:	M9 00
Wednesda	y A	pr 11, 2018	10:00 A	M 1	0 hours	Apr 11, 2018	8:00	D PM
Thursday	A	pr 12, 2018	8:00 AM	И 1	0 hours	Apr 12, 2018	6:0	) PM
Friday	A	pr 13, 2018	10:00 A	M 1	2 hours	Apr 13, 2018	10:	30 PM
97) -			Summary			- C	No	otes
Total Numi Total Time	ber of Date: : 55 hours	s: 5	weyter a datale of all could grave for					

- RESERVATIONS

Event		Resour	Conte	r -	Notes	
2018 OHF Tournamer Type: Meeting/Small ( Attend/Qiy: 1	ype: Meeting/Small Gathering 60 Falryiew Ave W		SC - Board A - M and M Barnell Room		1	-
Days Ro	quested	Event	Duration	Event	Ends	
Day	Date	Begins	ouration	Date	Tim	0
Monday /	Apr 9, 2018	7:00 AM	16 hours	Apr 9, 2018	11:00 PM	

Apr 10, 2018 Apr 11, 2018 Apr 10, 2018 Apr 11, 2018 Tuesday 7:00 AM 16 hours 11:00 PM Wednesday 7:00 AM 16 hours 11:00 PM Thursday Apr 12, 2018 7:00 AM 16 hours Apr 12, 2018 11:00 PM Apr 13, 2018 Friday 7:00 AM 16 hours Apr 13, 2018 11:00 PM Summary Notes Total Number of Dates: 5 Total Time: 80 hours -

# V RESERVATIONS

E	vent	Resource ECSC - Shaheen Community Room		Center	Notes
2018 OHF Tour Type: Meeting/S Attend/Qty; 1				Essex Centre Sport 60 Fairview Ave W Essex, ON NBM 1Y (519) 776-7336x130	1
Day	s Requested	Event	Dunit	Eve	nt Ends
Day	Date	Begins	Duration	Date	Timo
Monday	Apr 9, 2018	10:30 AM	11 hours	Apr 9, 2018	9:30 PM
Tuesday	Apr 10, 2018	10:30 AM	12 hours	Apr 10, 2018	10:30 PM
Wednesday	Apr 11, 2018	10:30 AM	2% hours	Apr 11, 2018	1:00 PM
Wednesday	Apr 11, 2018	3:30 PM	5½ hours	Apr 11, 2018	9:00 PM
Thursday	Apr 12, 2018	8:30 AM	10½ hours	Apr 12, 2018	7:00 PM
Friday	Apr 13, 2018	11:30 AM	11% hours	Apr 13, 2018	11:00 PM
		Summary			Notes
Total Number o Total Time: 53 h				-	

Description	Event / Resource	Unit Fee Units	Tax Charge	
Hali Rental	2018 OHF Tournament #1020 ECSC - Shaheen Community Room	\$35.00 53.00	HSTFE: \$1,855.00 \$82.08 HSTPR: \$131.33	
Capital Surcharge Floor/Meating Rooms Ice	2018 OHF Tournament #1020 ECSC - Shaheen Community Room	\$5,00 53,00	HSTFE: \$265.00 \$11.73 HSTPR: \$18.76	
Capital Surcharge Ica	2018 OHF Tournament #1020 ECSC - RINK A + LIBRO	\$10.00 55.00	HSTFE: \$550.00 \$24.34 HSTPR: \$38.94	
ice Renial - Prime PM	2018 OHF Tournament #1020 ECSC - RINK A - LIBRO	\$185,75 20,50	HSTFE: \$3,807.88 \$168.49 HSTPR: \$269.58	
Ice Rental 1/2 Price Day Rate	2016 OHF Tournament #1020 ECSC - RINK A - LIBRO	\$85.38 34.50	HSTFE: 52,945.61 5130.34	

HSTPR: 5208,54 Payment Schedule for Original Balance of \$9,423.49 Due Date Amount Due Amount Paid Withdrawal Adjustment Balance Apr 1, 2018 \$9,423.49 \$0 \$9,423.49 Current Balance \$9,423.49

Sun County Minor Hockey Association OHF Championship - Peewee AAA 2017-2018 Season

Revenue			Expenses		
Description	Amount		Description	Amount	
Gale Fees	\$	13,000	ice Rental	\$	10,000
Sponsorship	\$	5,000	Banquet	\$	5,000
Hotel Rebate	\$	5,000	Merchandise	\$	5,000
Merchandise	\$	5,000	Officials/Timekeepers	\$	3,250
Banquet ticket sales	\$	2,000	Printing/Supplies	\$	2,800
			Volunteer Meals	\$	2,000
			Awards	\$	1,000
Total	\$	30,000	Total	s	29,050

Net Income/(loss) \$

950

# All Ontario PeeWee AAA Championship 2018 Hosted by Sun County Panthers, Town of Essex

COMMITTEE MEMBER DIRECTORY

CLIFF TUCKER Tournament Manager 519-919-8519 clifft@mnsl.net

> TIM GARVEY Tournament Sponsorship Manager 519-728-9183 timothy.garvey@cstresp.com

DENISE WADDICK Marketing Plan Manager 519-437-8383 denise.waddick@thamesviewfht.ca

ALBERT FRATTAROLI Finance Manager frattaroli\_al@hotmail.com

#### Appendix C

#### Morrison, Jeffrey

From: Sent: To: Subject: Hunter, Donna Wednesday, November 29, 2017 2:38 PM Morrison, Jeffrey FW: MADD Message Yearbook

Follow up Flagged

DIRECTOR, Council

**Categories:** 

Flag Status:

Follow Up Flag:

Jeff,

Finance Committee Dec 11/17

Donna E. Hunter Chief Administrative Officer Town of Essex 33 Talbot St. S., Essex, ON N8M 1A8 Telephone: 519.776.7336 x1119 Fax: 519.776.8811 Email: dhunter@essex.ca Web:www.essex.ca

----Original Message-----From: message@maddmessage.ca [mailto:message@maddmessage.ca] Sent: Friday, November 24, 2017 10:00 AM To: Hunter, Donna <dhunter@essex.ca> Subject: MADD Message Yearbook

Dear Donna,

Further to my voicemail today, please accept this email as our request for support by way of an advertisement in our upcoming edition.

The MADD Message Yearbook is a publication designed to raise awareness and funds for the many programs MADD Canada provides, including local educational seminars in schools for new young drivers (http://madd.ca/pages/programs/youth-services/school-programs/the-pact). The publication will be available to the public free of charge in high traffic locations and via mail to our local business and professional advertisers. For additional information and to see a recent publication, please visit our website, www.maddmessage.ca To view our rates, please visit www.maddmessage.ca/rates By placing an ad in the publication, the municupality of Essex can demonstrate its support for stopping impaired driving while publicly promoting your commitment to the cause. Without the support of the local business community this important publication would not be possible. Please feel free to email or call the office at 1-866-767-1736. We hope to gain your support.

1

Yours Truly,

Stacey Blekx



Dear Prospective Advertiser,

On behalf of the Board of Directors, Members and Volunteers of MADD Canada, I would like to thank you for your interest in The MADD Message Yearbook.

The generosity of community-minded people like you makes it possible for MADD Canada to pursue its much-needed programs including victim support services, educational programs, youth programs and public awareness programs.

By placing an advertisement, you will be helping us in our mission to stop impaired driving and to support victims of this violent crime. The magazine will enable us to spread our life-saving messages even further and bring in additional revenues for our programs.

Every day in Canada, on average 4 people are killed and another 175 people are injured as a result of alcohol and drug-related crashes. You can help make all the difference in our efforts to save lives.

Thank you once again for your interest and support.

Sincerely,

Dawn Rycas

Dawn Regan Chief Operating Officer MADD Canada

Charitable Registration No. 13907 2060 RR0001

# 12 Powerful Reasons to Support MADD Canada madd Because: 1. Your help is needed to put an end to impaired driving, the number one criminal cause of death in Canada. 2. Every day, on average, 4 Canadians are killed and 200 Canadians are injured as a result of alcohol and drug-related vehicle crashes for an average total of 1,475 deaths and 73,000 injuries each year. 3. 20,000 Canadians turn to us each year for emotional, physical and legal support they need. 4. 1.000,000 high-school kids will get the opportunity to see our School Multi-Media Assembly Program detailing the dangers and consequences of impaired driving. 5. Through our vast network of 7,500 dedicated volunteers, we are able to continue our mission within communities all across Canada. 6. You can be 100% confident that your donation is being used responsibly. 7. We annually submit the appropriate forms to the Canada Revenue Agency - please visit www.cra.arc.gc.ca/charitles. B. We inform our donors of how their donations are used and our financial statements and/or Annual Reports are available for viewing on our web site at www.madd.ca. 9. Our administrative and fundraising costs are reviewed annually by our National Board of Directors and external auditors. 10. As members of the Association of Fundraising Professionals, we abide by their Code of Ethics and Standards of Professional Practices. Also, as members of Imagine Canada, we adhere to their Ethical Fundraising and Accountability Code. 11. MADD Canada is a charity consisting of over 100 Chapters that are monitored and guided by a volunteer National Board of Directors who are accountable for organizational practices and procedures. 12. Since 1982, with the help of our supporters, MADD Canada has been instrumental in saving more than 30,000 lives. The mission of MADD Canada is to stop impaired driving and to support victims of this violent crime.

