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accessibility@ajax.ca or 905-619-2529 ext. 3347

1. Call to Order

2. Disclosure of Conflict of Interest

3. Approval of Minutes

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4. Presentation/Discussion Items

4.1 Town of Ajax Adopt-a-Park/Trail Program [10 minutes]
David Hogg, Environmental Advisory Committee Vice-Chair

4.2 Senior's Strategy [20 minutes]
Robert Prochilo, Community Development Coordinator

4.3 Durham Regional Transit Specialized Services Update [30 minutes]
Brad Eyre, Manager of Specialized Services, DRT
Bill Holmes, Deputy General Manager of Operations, DRT

4.4 Facility Audit Project – Phase 1(a) Review: Community Centres [30 minutes]7

5. Correspondence

5.1 Advisory Committee ‘Round-up’ Event.....Page 66

6. Update from Council

7. Standing Items

7.1 Work Plan: Goal Setting, Annual Reports & Subcommittees Page 67

7.2 Regional AAC Chairs’ Meeting Update [M. Bowen]

7.3 Regional Accessibility Advisory Committee Update [J. Stevenson]

8. New / Other Business

9. Adjournment

Next Meeting Date: *Wednesday, October 19, 2016 – River Plate Room, Town Hall, 6:00 p.m.*



DRAFT MINUTES
Accessibility Advisory Committee
June 15, 2016
River Plate Room, Town Hall
Meeting No. 6

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Committee Members:	Marcia Bowen - Chair Shandell Conboy Barb Dowds Sepelene Deonarine Carion Fenn Jennifer Harrison Donna Mullings Kathreen Smith Julia Stevenson Heather Steeves
Staff:	Sarah Moore, Committee Coordinator
Guests:	Derek Hannan, Manager of By-law Services
Regrets:	Councillor Pat Brown, Carion Fenn

1. Call to Order

Chair Bowen called the meeting to order at 6:00 p.m. S. Moore informed the Committee that V. Schaffer sends her regrets and she requested that her item 4.2 be rescheduled to the September 21, 2016 Meeting.

2. Disclosure of Conflict of Interest

None

3. Approval of Minutes

Moved By: K. Smith
Seconded By: J. Harrison

That the May 18, 2016 Meeting Minutes of the Accessibility Advisory Committee be approved.
CARRIED

4. Presentation/Discussion

4.1 Proposed Changes to Ajax Taxi Cab Industry

D. Hannan provided an overview of the Town's intent to deregulate the Ajax taxicab industry. He noted best practice research across other municipalities and that a new strategy was required to address emerging ride share services like Uber. He noted the intent to let consumers dictate the market for service through deregulation, as currently fees are prescribed through the Town's Taxi by-law. Through deregulation, companies will be allowed to set their own competitive rates, and provide discounts to clients. Details relative to several upcoming public consultation sessions and an online survey were shared. To date, response and feedback has been limited.

D. Hannan noted that if taxicabs are regulated by the municipality, under the *Municipal Act*, the Town is required to regulate accessible taxicabs. He noted the Town is in the process of reviewing the opportunity to create a Request for Proposal for an exclusive accessible taxicab service provider in Ajax to meet accessibility needs of the community.

Members posed questions relative to driver training and how the taxicabs would interact with Durham Region Transit's Specialized Services family of services. D. Hannan noted that no complaints have been filed with the Town relative to accessible cabs and encouraged Members to contact the Town when a problem arises with service. It was noted that training including persons with invisible disabilities can be mandated through the by-law for all drivers. D. Hannan noted he would keep the Committee apprised of the proposed changes.

4.3 National Access Awareness Week Wrap-up

Members discussed and debriefed the multitude of NAAW activities and events facilitated. It was noted that attendance was down for the Accessibility Awareness Night compared to previous years. Members brainstormed suggestions to increase outreach. It was proposed that next year's event take place at the McLean Community Centre and Library. Use of a mobile sign and banner on the website were suggested.

Overall the film screening event and participation in the Seniors BBQ events were successful and well attended. It was suggested that staff budget for a banner bug, tent and/or table cloth for event participation. Members encouraged staff to identify opportunities for community engagement through Town events so the Committee can prioritize a few events to participate in. Interest was also expressed in presenting RESPECTAbility training to community groups, businesses and organizations. Staff reminded the Committee that participation in advocacy activities needs to be undertaken in balance with the advisory role of the Committee and ongoing priorities like the facility audit project.

4.4 Regional Accessibility Award Nomination

Members reviewed potential nominees against criteria for the annual Regional Accessibility Award. A shortlist of nominees discussed included:

- Panera Bread
- Tom Batchelor
- Tom's No Frills
- RioCan (Durham Centre)
- St. Francis de Sales Church
- Ajax Public Library

Moved By: J. Harrison
Seconded By: S. Deonarine

That the Town of Ajax Accessibility Advisory Committee nominate the Ajax Public Library for the 2016 Regional Accessibility Award.

CARRIED

4.5 David C. Onley Award Nomination Opportunity

S. Moore reviewed the categories and criteria for the [David C. Onley Award for Leadership in Accessibility](#). Wear Your Label's Kyle MacNevin was discussed as a potential nominee for the Role Model or Youth Leadership Award. S. Moore agreed to inquire if awards could be submitted for each category. The nomination deadline is December 3, 2016. Members agreed to consider potential nominees over the summer break and defer a decision until the fall.

4.6 Communication Access Training

The Committee completed Module #2 and #3's content and quiz for the Communication Disability Access Canada online training program.

5. Correspondence

5.1 Accessible Customer Service Standard Changes

S. Moore distributed summary sheets outlining the forthcoming changes to the Customer Service Standards.

5.2 Think Outside the Box

S. Moore shared information on the Canadian Mental Health Association's new online campaign that highlights accessibility and mental health. Information and resources are available online by visiting: <http://thinkoutsidethebox.cmha.ca/>

With consent of all Members present, the items of correspondence listed on the agenda were received for information.

6. Update from Council

None.

7. Standing Items

7.1 Work Plan

This item was not discussed in detail.

7.2 Regional AAC Chairs Meeting Update

None.

7.3 Regional AAC Update

J. Stevenson shared information on the Region's recognition of National Access Awareness Week 2016, noting displays for staff at Regional Headquarters as well as 'lunch & learn' opportunities. She noted that the Regional AAC continues to meet throughout the summer months.

7.4 Facility Site Audit Project Update

B. Dowds shared the schedule for the next two audit dates for those interested:

- June 22, 2016 – McLean Community Centre at 3:30 p.m.
- June 28, 2016 – Audley Recreation Centre at 9:30 am.

Members discussed the need to compile and review audit results for the Community Centres, Town Hall and Main Branch Library in a staff report. It was proposed that the majority of September's Meeting be dedicated to prioritizing recommended actions.

8. New/Other Business

B. Dowds shared information relative to recent discussion with the manger of Sobeys on Highway #2 regarding the barriers created by the new entrance design. She noted his acknowledgement of the matter and that he is looking at options to improve access.

J. Stevenson thanked the Town for their work on repairing the bare shoulder along Queen Street near Cedar Park. She was appreciative the Town took action on the repairs.

Chair Bowen inquired whether the Regional AAC newsletter will be published soon. S. Moore noted that a call for content has not yet gone out.

Members expressed concern for lack of signage and access during local sidewalk repairs. It was encouraged that street closure signs be erected at intersections, not midblock and that a list of sidewalk locations under construction be posted online.

9. Adjournment

Moved By: H. Steeves
Seconded By: B. Dowds

That the June 15, 2016 Meeting of the Accessibility Advisory Committee be adjourned. (8:20 p.m.)

CARRIED

Facility Accessibility Audit Checklist

Site: Ajax Community Centre Main Entrance; November 26, 2015 (10 am-1 pm)

Jennifer Harrison, Kathreen Smith, Heather Steeves

ZONE 1: EXTERIOR

Signage	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
There is exterior signage identifying the name, address and entrance of the facility.	yes	F	Glare on signage; white letters on glass; small for and poor contrast for persons with visual disabilities.
Signage is noticeable as you approach the facility.	yes	F	Could be larger
Signage characters are an appropriate size, colour and contrast .	no		Too small, not enough contrast
Parking	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
There is a barrier-free path of travel from the entrance to the parking area.	yes	F	Interlocking brick paths can prove difficult at times for persons with mobility devices
There are <u> 4 </u> (number) of accessible parking spaces. Type A (3.4m x 6m): <u> 4 </u> Type B (2.4m x 6m): _____	yes	F	Paint rubbing off; need fresh lines; universal colours. Parking - Most of the paint is off - would be good to get it done before winter - painting also needs to be updated to the new codes.
Accessible parking spaces are located on the shortest route with minimal traffic flow to an accessible entrance.	yes	F	Interlocking brick paths can prove difficult at times for persons with mobility devices
The parking area has a firm and level surface .	yes	F	
Access aisles are present.	yes	F	Access isles present however needs paint markings to differentiate access isle, they just

Commented [JH1]: Barb

			look like large parking spots and there were 5 cars parked in 4 allocated spaces
Parking spaces incorporate pavement marking of the international symbol of access.	yes	P	
Accessible parking spaces have individual vertical signage as required by the Highway Traffic Act.	yes	G	There were 5 cars parked in 4 spaces
There is a curb ramp from the accessible parking stall to the sidewalk, where there is a curb present.	yes	F	Needs markings
Changes in grade (curbs) are indicated with colour marking .	no		No markings present to indicate change to grade on curbs i.e., no paint/colour or changing textures
Exterior Path of Travel	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
There is a minimum of one accessible, unobstructed route connecting parking, drop-off zones, and accessible entrance.	yes	F	
The width of the accessible path travel is at least 1.5m - 1.8m	yes		
The barrier-free path of travel is illuminated .	yes		
The designated area for snow storage is away from the accessible path of travel.	n/a		
The ground is stable , firm, slip resistant and glare free.	yes		Interlocking brick paths can prove difficult at times for persons with mobility devices; manhole covers inlaid no markings could be tripping hazard
Curbs along accessible route have cuts / depressions .	yes		

Shelter/rest areas are provided for.	no		
Landscaping and street furniture does not interfere with path of travel.	n/a		
<p><u>Additional Comments:</u></p> <p>Although exterior path from parking to main entrance was found to be in fair condition, the pathway heading north of main entrance was found to be in poor condition. In addition, the pedestrian crossing from the main entrance of the ACC to the soccer fields (although new) was found to be unacceptable due to the large gap between the end of the curb and the beginning of the interlocking brick path (at both ends). This results in a groove in the shape of a “v” where wheels of a mobility device can get stuck. This can render the patron stuck their device in the roadway.</p>			

ZONE 2: MAIN ENTRANCE INTERIOR

Main Entrance	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
Door is appropriate width (min. 37.5")	yes	F	One of 6 doors is accessible
Automated door opener is present and operational. Where there is a vestibule, the interior door is also equipped with an automatic door opener at appropriate height (33").	yes; all there but not obvious	P	Wrong signage for button i.e., the circular universal symbol should be over the red button not below it this is confusing. Vestibule button is visible and accessible on entrance to building but not egress; timing of the automatic doors is too short, people with mobility devices get trapped in vestibule.
Entryway is clear of tripping hazards and level the entire width of door.	yes overall	F	There was a carpet placed in lobby for wet snowy weather, in good condition for carpet but always a possibility for tripping hazard.
Glass panels have 2 solid continuous stripes across the full width of the glazing (between 46"-60" high)	N/A		
Manual doors have ' D-shaped ' handles on the pull side of the door.	yes	F	
Customer Service / Information Desk	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
Customer Service / Information Desk is clear from obstruction, offers lowered counter height, leg / knee clearance . Minimum one service counter that accommodates persons using a mobility aid for each type of service provided.	yes	G	<p>Appears this area is unused. Although there is an accessible area, computer access and payment is not accessible in this space, as a result the patron must use regular customer service interface. Pay machines e.g., are not cordless and barely reach over the counter to service persons using wheeled mobility devices.</p> <p>In front of accessible customer service area there is a portable moveable barrier that is 8 panels wide. A recommendation would be to reduce the</p>

			width to 5 panels to increase access this customer service area expanding the turning radius as well as entrance/egress to the area.
Informational brochures/bulletin boards are available at an accessible height.	yes	G	While there is an accessible area, it is cluttered and not “ready” for accessible customer service. Wall mounts are slightly high to access from seated mobility device.
Customer chairs are stationary and have arms (which enable people with back issues to support themselves in and out).	no	P	Chairs are lightweight stackable; no arms; can slide; chairs are available in the accessible customer service area, but this area appears to be unused. There is no available seating near main service area due to customer flow through area. A recommendation would be for staff to offer patrons a proper chair to sit in, if necessary close to the main customer service area.
Adequate seating and space for those waiting (Is approx. 3% of seating accessible?).	yes	P	Inappropriate seating see above
Signage of the customer service / information desk area is clearly identified.	yes	F	Grey on grey signage, needs up-to-date accessible colours contrast and wayfinding system
Public-Use Amenities			
Telephone / Drinking Fountain / Computer Kiosk	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
Computer kiosks are located in an area with sufficient access space (clear floor space, knee clearance, countertop height, etc.).	n/a		
Courtesy/Public-use phone is located in an area with sufficient access space (clear floor space, knee clearance, countertop height, etc.).	yes	F	Emergency 911 procedure signage is located next to phone however, small text and white on red may be difficult to read
Public drinking fountain is located in an area with sufficient access space (clear floor space, knee clearance, countertop height, etc.).	yes	F-G	
Appropriate signage for public-use amenities (computer kiosks, courtesy telephone, and drinking fountain) is present.	no		e.g., not present, text too small, not enough contrast, needs up-to-date accessible colours contrast and wayfinding system

Additional public-use amenities?	yes	F-G	<p>Bank machines, vending machines, public displays ok.</p> <p>TVs/monitors are too high to read.</p> <p>Hand sanitizer dispensers too high for patrons seated in a mobility device.</p> <p>Snack Bar- needs wayfinding and up-to-date accessible signage. No accessible customer service area at snack bar every aspect too high.</p>
Interior Path of Travel	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
There is a minimum of one accessible, unobstructed route connecting main entrance, customer service/information desk, washrooms and public-use amenities.	yes	G	The area connecting the accessible washrooms from the daycare to rink 1 and ramp is not accessible, there is no automatic door opener at all. This could be an egress issue in the case of emergency.
Width of the accessible path is at least 1.5–1.8m.	yes	G	
The barrier-free path of travel is illuminated .	yes	G	Overall lighting dim, shadowy
The surface is stable, firm, slip resistant and glare free.	yes	G	
Plants, displays and/or furniture do not interfere with path of travel or rest areas.	yes	G	<p>Path to elevator impeded by temporary barrier (posts with fabric straps between posts) from main area to gym. Decreased turning radius and may present an obstacle for mobility devices/service animals and for those patrons with visual impairment.</p> <p><u>Benches</u> in lobby are narrow</p>

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ZONE 3: INTERIOR DETAILED			
Elevator	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
Signage is present indicating elevator.	no	P	<p>No way finding or signage to elevator; a patron asked us where the elevator was.</p> <p><u>Signage</u></p> <p>More outdoor signs needed to indicate correct doors to enter. Especially hard to find the HMS door.</p> <p>The building is well used but very confusing and people with strokes etc. need to know the shortest route to their destination.</p> <p>Larger print and contrast.</p> <p>Interior - more way finding signage. Perhaps maps at each door and indicating the ramps and accessible washrooms.</p> <p>Signs inside indicating washrooms and ramps - perhaps hanging?? It is a very confusing building.</p> <p>Signs all over need to be updated for size and print etc.</p>
Controls are installed at appropriate height from seated position (35" – 47").	yes	F	No braille or way finding available
Controls are tactile / include Braille.	no	P	Inside elevator controls are tactile and bright and at right level but no braille
Elevator door is appropriate clear width (37 ½") .	yes	F	
Interior of elevator provides sufficient turning radius for mobility device users (96" x 96").	yes	F	Very difficult to turn but acceptable
Floors and direction of travel are announced.	no	P	No way finding at all

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Signage immediately on side of door indicating floor.	yes		Too high
Stairs	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
Stairwells are illuminated.	yes	F	Staircase shadowy. <u>Stairs-</u> desperately need detectable warning surfaces. <u>No warnings at all on them.</u> Some in darker hallways are hard to even see.
Detectable warning surface is present.	no	P	No slip resistant stripping or warning surfaces. The audit team recommends that patrons not be able to walk under the stairs at any time, it is dark and unmarked and is a hazard to all.
There is colour contrast of vertical and horizontal edges of stair nosing.	no	P	no
Railings are present the entire length of the stairwell on both sides.	yes	F-G	
Hand rail is mounted 34"-36" high, with a graspable portion 4"-5".	yes	F	Yes, again colours not contrasting, grey on grey
Stair run (11"-14"). Stair rise (4 $\frac{7}{8}$ " -7"). Nose projection (less than 1").	no		Stair run too short at 10", no nose projection; no tactile edging strips, no warning surfaces
Surface shall be slip resistant, stable, firm and glare-free.	no		No slip resistant stripping or warning surfaces. Some stairs in poor condition have been repaired.
Grating spaces on surface are no greater than $\frac{1}{2}$ wide in one direction, with long dimension placed along dominant path of travel.	Yes		Grouting less than 1/2"
Stairs and Ramp to arenas 1 and 2 (from main area) were audited.		P	No signage or wayfinding to stairs and ramp . No slip resistant stripping or warning surfaces.

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			<p>Rise too short</p> <p>Run too short</p> <p>Stairs covered in rubber, poor condition</p> <p>Handrails right height but too thick to hold at >5"</p> <p>Ramp overall F-G condition same handrail issues as stairs.</p>
Emergency Exits / Warning System	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
Fire Safety Devices provide audio and visual detection .	no		Audio only; exit signs present but not way-finding, some with lightbulbs out.
Emergency exits are clearly indicated with signage.	no		Difficult to locate; found two alarms either side of main entrance; two fire extinguishers No signage or way-finding
Appropriate height of operable portions of Fire alarm/AED/extinguishers (35" – 47")	yes		Location of fire extinguishers difficult to find, not near alarms, no signs , not adequately colour contrasted
There are no barriers to emergency exits (no-step)	no		Main emergency exit is the main entrance; possible emergency exit near pad 1, as mentioned above-barriers include lack of way-finding; poor condition of stairs, set of doors not automatic opening between accessible washrooms and ramp.
Signage / Way-finding System	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
The facility makes use of a formalized way-finding system (ex. Directory, signage, striping, symbols, etc.).	no		
Size and positioning of signage is appropriate for viewing.	no		Not sufficient
Colour, contrast and size of font used is accessible.	no		Small; much signage is grey on grey or white on red.

Tactile and / or pictogram elements are incorporated.	no		No apparent braille signage
The general lighting in the facility is sufficient for people with low vision.	no		Overall dim and shadows cast especially on staircase

Additional Comments:

Public Meeting Room

Location: _____ Name: _____

Interior	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
Room is equipped with assistive listening device .			
Chairs are adjustable.			
Automated power door operators are present.			
Manual doors have “D” shaped door handles on the pull side of the door.			
Table / podium is adjustable or provides minimum foot and knee clearance (w:30” x d:18 $\frac{7}{8}$ ” x h:27”) and clear floor space (54” x 30”) below for someone in a mobility device. (28”- 34” in height)			
Main paths of travel from the meeting room to the accessible washroom are clear from obstruction.			
Lighting provides even illumination without creating glare or reflections.			
The surface is stable, firm, slip resistant and glare free.			

Additional Comments:

Washroom

Location: _Main Entrance _____ Men's _____ Y _____ Women's _____ Y _____ Universal _____ N/A _____

****Note:** The main washrooms (men's and women's) are not marked as accessible therefore they were not audited. The two main accessible washrooms were locked and we had to ask for them to be open.

Entrance	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
Washroom door is equipped with automated power door operator.	no		
Width of the doorway is unobstructed and appropriate for mobility device users.	no		Both male and female washrooms entrance/egress are obstructed by a privacy wall that makes the turning radius to enter/exit washrooms very difficult for those using wheeled mobility devices.
There is signage indicating washroom is accessible and it is placed at an appropriate height.	no		Signage too high ; no braille way-finding
Stalls			
Toilet stall doors swing outward with gravity hinges.	yes	F	However the door closes on patron upon entering exiting stall
Toilet stall doors are equipped with one "D" shaped pull handle outside and 2 inside.	No		Outside only

There is sufficient clear space to enter accessible stall (54" x 63").	Yes		Yes but no turning radius
Stall door width is at least 35".	yes		
A coat hook within the stall is placed no higher than 47" and not on the door.	yes		
Stall door can be locked using a closed fist.	no		
Doors can be opened from outside in case of emergency.	no		
There is sufficient space in stall for turning radius (96" x 96") and transfer space (36"x 54").	no		A wheel chair may be able to turn however, not a regular sized scooter
Facilities: Toilets & Urinals			
Height of the toilet seat is approx. 17-18".	yes	F	
There is back support for the toilet.	no		
Flush controls are automatic or can be used with closed fist; must be on transfer side.	yes	G	
Toilet paper is no further than 12" from seat, and approx. 23" from floor.	yes	G	Although toilet paper dispenser was much too high. The audit committee did not find this to present a significant obstacle.
There is a grab bar on the wall.	yes	G	
There is a 30" x 30" L-shaped grab bar on wall.	no		
There is a horizontal grab bar behind the toilet.	yes	G	
Optional – There is a vertical grab bar beside the toilet.	N/A		
Urinals are no higher than 17" to the bottom rim.	ok		One of 3 accessible

There are 2 vertical grab bars on each side of the urinal.	no		
There is clear space (54" x 30") to access urinal.	yes		
There are privacy screens between the urinals.	no		
Flush control for the urinal is automated or can be used with a closed fist.	no		No flush control
Facilities: Sinks, Dryers, Mirrors, etc.			
Sink is approx. 33" in height and provides minimum foot and knee clearance below for someone in a mobility device.	yes		At least one accessible sink meeting all the standards should be available
Depth of the sink from wall is approx. 19"	Yes		The distance from wall to edge of counter top is 24 inches, therefore the total distance from a seated patron to sink is too far.
Faucets / handles are automatic or can be used with closed fist and is at appropriate height.	yes	P	Some not working and/or spraying water all over
Soap dispenser is automated or can be used with a closed fist and is at appropriate height.	No		Not accessible at all
Paper towel dispenser or air dryer is less than 24" from sink.	No		At least one should be accessible
Mirror is placed approx. 39" from floor and is tilted downward.	yes		
Garbage receptacle location does not obstruct access to any facilities and is appropriate height.			Ok in women's washroom, obstructs entrance/egress in men's
There is an emergency call system in place within the universal washroom that can be reached from the floor.	no		
Adult change table (30" x 70") is present in universal washroom (34" height). Change table	no		

does not encroach on the circulation space within the washroom.			
Emergency warning system includes audio and visual alarm .	no		There is an emergency light in bathroom
Baby change table does not encroach on the circulation space within the washroom.	no		In use this change table obstructs entrance/egress, it reduces turning radius for mobile devices
<u>Additional Comments:</u>			

Facility Accessibility Audit Checklist Site: _Arenas 1-4 Public Viewing Areas Only

ZONE 2: MAIN ENTRANCE INTERIOR						
Main Entrance To Arenas	1 YES / NO	2	3	4	Condition (E/G/F/P/NA)	Notes & Observations
Door is appropriate width (min. 37.5")	n	n	n	n		Doors to arenas are not accessible, no automated door openers
Automated door opener is present and operational. Where there is a vestibule, the interior door is also equipped with an automatic door opener at appropriate height (33").	n	n	n	n		none
Entryway is clear of tripping hazards and level the entire width of door.	y	y	y	y		
Glass panels have 2 solid continuous stripes across the full width of the glazing (between 46"-60" high)	n/a	n/a	n/a	n/a		
Manual doors have 'D-shaped' handles on the pull side of the door.	y	y	y	y		

Comments:

Arena 2- “Emergency Exit Only” on west end of arena to the outside parking lot was assessed

- Overall poor wayfinding and signage no markings as to where automated door was
- Automated doors however buttons not working, old rectangular small style
- This exit does have a ramp outside connecting to the entrance to Arena 3 which was assessed in separate ACC Audit
- Stairs also present fair condition with railings steps not marked with paint or texture
- The accessible door was wide enough and there were D- door handles on pull side and push bars on exit side present
- Overall fair condition
- No paint or tactile markings on pavement outside
- Hallway outside of Arena 2 is wide, clean, well lit, viewing window is appropriate level. Benches are available. Fire extinguishers and alarms present however, one blocked by a garbage can.

Interior Path of Travel	YES / NO				Condition (E/G/F/P/NA)	Notes & Observations
There is a minimum of one accessible, unobstructed route connecting main entrance, customer service/information desk, washrooms and public-use amenities.	y	y	y	y		
Width of the accessible path is at least 1.5–1.8m.	y	y	y	y		
The barrier-free path of travel is illuminated .	y	y	y	y		
The surface is stable, firm, slip resistant and glare free.	y	y	y	y		
Plants, displays and/or furniture do not interfere with path of travel or rest areas.	y	y	y	y		
Interior path to Arena Accessible?	y	y	y	y		<p>Arena 1- Elevator to second floor to entrance (Elevator and Main entrance evaluated in ACC Main Floor Audit</p> <p>Arena 2 – Elevator to second floor then ramp to hallway to entrance. Ramp long and steep and difficult to find. Similar to general comments regarding wayfinding and signage- either not present or not enough visual contrast, not right colours, no tactile or braille at all. There are benches in the hallway outside arena 2 but no accessible seats with back/arm support.</p>

						Arena 3 and 4 - Elevator from main entrance to second floor, then past Arena 2, through another set of doors that are not accessible. Alternatively enter from Parking Lot Arena 3 and/or from Parking Lot Arena 4 (assessed in ACC Arena 3 & 4 Hallway Audit)
Viewing Area Accessible Pathway?	n	n	n	n		<p>Arena 1& 2 have window viewing available at accessible height Arena 3 & 4 windows are high for people who are seated.</p> <p>Once inside doors, none of the arenas have accessible entrance/egress doors i.e., not wide enough no button, not automated, no signage</p>
Viewing Stands /Space Accessible ?	n	y	y	y		<p>Arena 1- Accessible area outside of stands; no seating available; height of window and space appropriate. In viewing area there could be accessible seats e.g. appropriate seating to transfer to</p> <p>Arenas 2,3,4 have allocated space for seating inside, but no seats to transfer to.</p>
Emergency Exits Accessible?	n	n	n	n		<p>In all arenas the entrance/egress doors to hallways are not automated, no buttons and not wide enough, not marked.</p> <p>In all arenas only one end of arena (the end connected to interior hallway) has exits, but the doors are not accessible. All arenas emergency exits to outside have steps.</p>

ZONE 3: INTERIOR DETAILED						
Stairs Viewing Areas of Arenas	YES / NO				Condition (E/G/F/P/NA)	Notes & Observations
Stairwells are illuminated.	n	n	y	y	g	
Detectable warning surface is present.	n	n	n	n		
There is colour contrast of vertical and horizontal edges of stair nosing.	n	y	n	n		
Railings are present the entire length of the stairwell on both sides.	n		y	y	g	
Hand rail is mounted 34"-36" high, with a graspable portion 4"-5".	Not present in stands	Not enough	y	y		Hand rails where present, are generally in good condition grip 4-5" some are high at 38"
Stair run (11"-14"). Stair rise (4 ⁷ / ₈ " - 7"). Nose projection (less than 1").	n	n	n	n	good	Many stair rises are much greater than 7"; some stair runs are as short as 7"
Surface shall be slip resistant, stable, firm and glare-free.	y	y	y	y	good	Stable, firm good condition but not marked No tactile markings, no signage floors Transition from grey path to grey stairs Without any indication.
Grating spaces on surface are no greater than ½ wide in one direction, with long dimension	n/a					None

placed along dominant path of travel.						
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Emergency Exits / Warning System	YES / NO				Condition (E/G/F/P/NA)	Notes & Observations
Fire Safety Devices provide audio and visual detection.						Alarms are audible, there are some lights for Wayfinding present throughout building
Emergency exits are clearly indicated with signage.	y	y	y	y	f	Small sign EXIT signs over doors only
Appropriate height of operable portions of Fire alarm/AED/extinguishers (35” – 47”)	y	n	y	y	f	Arena 2- We did not see accessible fire extinguishers Many fire extinguishers and alarms placed near each other, no signage, many fire extinguishers are housed in grey boxes, not really visible
There are no barriers to emergency exits (no-step)	n	n	n	n	p	Arena 1- North end exit stairs only; exit doors not accessible Arena 2-North end exit stairs only; exit doors not accessible Arena 3 – West end exit stairs only; exit doors not accessible Arena 4 - end exit stairs only; exit doors not accessible

Signage / Way-finding System			YES / NO				Condition (E/G/F/P/NA)	Notes & Observations
The facility makes use of a formalized way-finding system (ex. Directory, signage, striping, symbols, etc.).			n	n	n	n		
Size and positioning of signage is appropriate for viewing.			n	n	n	n		
Colour, contrast and size of font used is accessible.			n	n	n	n		
Tactile and / or pictogram elements are incorporated.			n	n	n	n		
The general lighting in the facility is sufficient for people with low vision.			y	y	y	y		
			<u>Additional Comments:</u>					

Facility Accessibility Audit Checklist

Site: ACC_Arenas 3& 4 Hallway

ZONE 1: EXTERIOR

Signage Arena 3 & 4	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
There is exterior signage identifying the name, address and entrance of the facility.	3&4 y	3&4 f	
Signage is noticeable as you approach the facility.	3&4 y	3&4 f	
Signage characters are an appropriate size, colour and contrast .	3&4 n	3&4 f	Both entrances lettering small and white on glass or white on grey
Parking Arena 3 & 4	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
There is a barrier-free path of travel from the entrance to the parking area.	3&4 y	3&4 p	
There are ____ (number) of accessible parking spaces. Type A (3.4m x 6m):____ Type B (2.4m x 6m): _____	3 - 3 type A 4 - 4 (2x Type A 2x type B)	3&4 p	
Accessible parking spaces are located on the shortest route with minimal traffic flow to an accessible entrance.	3&4 y	3&4 y	
The parking area has a firm and level surface .	3- n 4- y	3-p 4-p	Very poor condition of pavement, markings curbs and cracked sidewalks
Access aisles are present.	3- 3 type A 4- 2x Type A	p	Wide space present but not marked in addition inadequate signage

Parking spaces incorporate pavement marking of the international symbol of access.	3&4 n	p	Making not present or very poor conditions not visible
Accessible parking spaces have individual vertical signage as required by the Highway Traffic Act.	3&4 n	3&4 p	3- one sign in the wrong spot for 3 spaces, 3 spaces not clearly marked on pavement i.e., aisles nor yellow lines 4- three signs for 4 spots
There is a curb ramp from the accessible parking stall to the sidewalk, where there is a curb present.	3&4 y	3&4 p	3&4 very poor conditions to curbs, gaps, not smooth not painted or marked 3- on closest parking spot the curb is depressed but is actually shared with the main entrance and is blocked by the car when parked and traveled by pedestrians 4- very poor conditions gap with grass growing, tripping hazard
Changes in grade (curbs) are indicated with colour marking .	3&4 n	3&4 p	no
Exterior Path of Travel Arena 3 & 4	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
There is a minimum of one accessible, unobstructed route connecting parking, drop-off zones, and accessible entrance.	3 & 4 y	3 & 4 p	
The width of the accessible path travel is at least 1.5m - 1.8m	3 & 4 n < 1.5	3 & 4 f	
The barrier-free path of travel is illuminated .	3 & 4 y	3 & 4 f	
The designated area for snow storage is away from the accessible path of travel.	?	?	
The ground is stable , firm, slip resistant and glare free.	3 & 4 y	3 & 4 p	Cracks and gaps in pavement and curbs could be tripping hazard
Curbs along accessible route have cuts / depressions .	3 & 4 y	3 & 4 p	

Shelter/rest areas are provided for.	3- n 4- y benches and shelter	f	
Landscaping and street furniture does not interfere with path of travel.	3- ok 4 - ok	f	3- need physical barriers around gardens beds to separate from path, e.g., working animals
<u>Additional Comments:</u> There is an outdoor garden space between pad 3 and pad 4 exit/entrance only from the hallway between rink 3 and 4 that is not accessible at all due to door, no automated, no button, step			

ZONE 2: MAIN ENTRANCE INTERIOR

Main Entrance Arena 3 and 4	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
Door is appropriate width (min. 37.5")	3-y 4-y		
Automated door opener is present and operational. Where there is a vestibule, the interior door is also equipped with an automatic door opener at appropriate height (33").	3-y 4-y	3- p/f 4- f	3- automated door opener on outside is in between doors when depressed the door opens outward into patron; they are small and poorly visible/marked
Entryway is clear of tripping hazards and level the entire width of door.	3-y 4-y	3-y 4-y	
Glass panels have 2 solid continuous stripes across the full width of the glazing (between 46"-60" high)	3- n/a 4- no	n/a	4- automated glass door is marked halfway and has a yellow circle sticker above
Manual doors have ' D-shaped ' handles on the pull side of the door.	3-y 4-y	3- f	Most doors have D-shaped handles on outside of door and push bars on egress
Customer Service / Information Desk	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
Customer Service / Information Desk is clear from obstruction, offers lowered counter height, leg / knee clearance . Minimum one service counter that accommodates persons using a mobility aid for each type of service provided.	n/a	n/a	
Informational brochures/bulletin boards are available at an accessible height.	Y - most	f/g	Some brochure displays are a bit high to reach from seated
Customer chairs are stationary and have arms (which enable people with back issues to support themselves in and out).	n		No benches only, some benches blocked by foldaway tables and chairs
Adequate seating and space for those waiting (Is approx. 3% of seating accessible?).	n/a		

Signage of the customer service / information desk area is clearly identified.	no	p	Poor signage and way finding throughout area, some signage white on red however very small and not obvious, no braille found
Public-Use Amenities Hallway 3-4 Telephone / Drinking Fountain / Computer Kiosk	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
Computer kiosks are located in an area with sufficient access space (clear floor space, knee clearance, countertop height, etc.).	n/a	g	
Courtesy/Public-use phone is located in an area with sufficient access space (clear floor space, knee clearance, countertop height, etc.).	y	g	Courtesy phone blocked by new stand; public phone ok
Public drinking fountain is located in an area with sufficient access space (clear floor space, knee clearance, countertop height, etc.).	y	g	
Appropriate signage for public-use amenities (computer kiosks, courtesy telephone, and drinking fountain) is present.	no	none	
Additional public-use amenities?	y	g	Vending machines seem accessible
Interior Path of Travel Hallway 3-4	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
There is a minimum of one accessible, unobstructed route connecting main entrance, customer service/information desk, washrooms and public-use amenities.	y	g	
Width of the accessible path is at least 1.5–1.8m.	y	g	
The barrier-free path of travel is illuminated .	y	g	
The surface is stable, firm, slip resistant and glare free.	y	f	Surface glare and possibly slippery when wet from rain , snow , ice rinks

Plants, displays and/or furniture do not interfere with path of travel or rest areas.	n		foldaway tables and chairs blocking portions of south and north entrance/exits should be moved away from path of travel and rest areas
ZONE 3: INTERIOR DETAILED			
Elevator	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
Signage is present indicating elevator.	n/a		One elevator in building provides access to upstairs Arena 1,2, 3 4, and the south end of the upper level. The main elevator assessed was assessed in Part 1 of ACC Accessibility Audit. Arenas 2, 3, 4 can be accessed by the main elevator and then ramps. Wayfinding and signage poor. Challenging getting to various arenas.
Controls are installed at appropriate height from seated position (35" – 47").	n/a		
Controls are tactile / include Braille.	n/a		
Elevator door is appropriate clear width (37 ½") .	n/a		
Interior of elevator provides sufficient turning radius for mobility device users (96" x 96").	n/a		
Floors and direction of travel are announced .	n/a		
Signage immediately on side of door indicating floor .	n/a		
Stairs to Budokan Judo	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
Stairwells are illuminated .	y	g	
Detectable warning surface is present.	n	g	No paint, no tactile

There is colour contrast of vertical and horizontal edges of stair nosing .	n	n/a	
Railings are present the entire length of the stairwell on both sides.	y	g	
Hand rail is mounted 34"-36" high, with a graspable portion 4"-5".	n		38" too high
Stair run (11"-14"). Stair rise (4 ⁷ / ₈ " -7"). Nose projection (less than 1").	n		Stair run only 10"
Surface shall be slip resistant, stable, firm and glare-free.	n		Not slip resistant
Grating spaces on surface are no greater than ½ wide in one direction, with long dimension placed along dominant path of travel.	n/a		
Emergency Exits / Warning System			
Emergency Exits / Warning System	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
Fire Safety Devices provide audio and visual detection .	n		To the best of our findings audio only (asking staff)
Emergency exits are clearly indicated with signage.	n		Wayfinding poor, signage poor, colours and contrasts poor, Exit signs only small and dim
Appropriate height of operable portions of Fire alarm/AED/extinguishers (35" – 47")	y		Most however, AED too high and blocked by news stand. Overall the fire alarms and extinguishers placed appropriately, however wayfinding poor, signage poor, colours and contrasts poor. E.g., white walls grey boxes house fire extinguishers.
There are no barriers to emergency exits (no-step)	y		In general, however today tables set up blocking exits at both ends of hallway
Signage / Way-finding System			
Signage / Way-finding System	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
The facility makes use of a formalized way-finding system (ex. Directory, signage, striping, symbols, etc.).	n		White on red signs not visible and not consistent, not intuitive in such a large multi-level space with

			only one elevator to access a majority of the building.
Size and positioning of signage is appropriate for viewing.	n		
Colour, contrast and size of font used is accessible.	n		
Tactile and / or pictogram elements are incorporated.	n		
The general lighting in the facility is sufficient for people with low vision.	n		Overall dark. Stairwells appropriate.

Additional Comments:

Public Meeting Room

Location: _____

Name: _____

Interior	YES / NO	Condition (E/G/F/IP/NA)	Notes & Observations
Room is equipped with assistive listening device .	n/a		
Chairs are adjustable.	n/a		
Automated power door operators are present.	n/a		
Manual doors have “ D ” shaped door handles on the pull side of the door.	n/a		
Table / podium is adjustable or provides minimum foot and knee clearance (w:30” x d:18 ⁷ / ₈ ” x h:27”) and clear floor space (54” x 30”) below for someone in a mobility device. (28”- 34” in height)	n/a		

Main paths of travel from the meeting room to the accessible washroom are clear from obstruction.	n/a		
Lighting provides even illumination without creating glare or reflections.	n/a		
The surface is stable, firm, slip resistant and glare free.	n/a		

Additional Comments:

No meeting rooms in Arena 3-4 Hallway.

Washroom

Location: ____ Located near public washrooms between Arena 3 & 4 ____ Universal ____

Entrance	YES / NO	Condition (E/G/F/P/NA)	Notes & Observations
Washroom door is equipped with automated power door operator.	n		D handle only
Width of the doorway is unobstructed and appropriate for mobility device users.	y	g	However doors too narrow <35" wide
There is signage indicating washroom is accessible and it is placed at an appropriate height.	y		Wayfinding poor to get there

Stalls

Toilet stall doors swing outward with gravity hinges.	n		Door in stall opens into stall
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Toilet stall doors are equipped with one “D” shaped pull handle outside and 2 inside.	n		No levers, can be used with closed fist
There is sufficient clear space to enter accessible stall (54” x 63”).	y		Overall, adequate space available for a regular sized scooter in this particular washroom and vestibule area
Stall door width is at least 35”.	n		,35”
A coat hook within the stall is placed no higher than 47” and not on the door.	n		None
Stall door can be locked using a closed fist.	n		Must turn using fingers
Doors can be opened from outside in case of emergency.	n		
There is sufficient space in stall for turning radius (96” x 96”) and transfer space (36”x 54”).	y		
Facilities: Toilets & Urinals			
Height of the toilet seat is approx. 17-18”.	y	g	
There is back support for the toilet.	y	g	
Flush controls are automatic or can be used with closed fist; must be on transfer side.	y	g	
Toilet paper is no further than 12” from seat, and approx. 23” from floor.	n	g	Too high and too far
There is a grab bar on the wall.	y	g	
There is a 30” x 30” L-shaped grab bar on wall.	y	g	Note see below, the call system (switch) is located very close to vertical grab bar increasing risk it will be activated
There is a horizontal grab bar behind the toilet.	y	g	

Optional – There is a vertical grab bar beside the toilet.	n		
Urinals are no higher than 17” to the bottom rim.	n/a		
There are 2 vertical grab bars on each side of the urinal.	n/a		
There is clear space (54” x 30”) to access urinal.	n/a		
There are privacy screens between the urinals.	n/a		
Flush control for the urinal is automated or can be used with a closed fist.	n/a		
Facilities: Sinks, Dryers, Mirrors, etc.			
Sink is approx. 33” in height and provides minimum foot and knee clearance below for someone in a mobility device.	y	g	Clean well-lit area
Depth of the sink from wall is approx. 19”	y	g	There is counter space between patron and sink increases reach to sink
Faucets / handles are automatic or can be used with closed fist and is at appropriate height.	y	g	
Soap dispenser is automated or can be used with a closed fist and is at appropriate height.	n		Soap dispense ok but too high and too deep to reach, from counter edge to soap dispenser ~23”
Paper towel dispenser or air dryer is less than 24” from sink.	n	g	Over 4ft away
Mirror is placed approx. 39” from floor and is tilted downward.	y	g	
Garbage receptacle location does not obstruct access to any facilities and is appropriate height.	ok	g	
There is an emergency call system in place within the universal washroom that can be reached from the floor.	y		The call system (switch) is located very close to vertical grab bar increasing risk it will be activated

Adult change table (30" x 70") is present in universal washroom (34" height). Change table does not encroach on the circulation space within the washroom.	n		This would be a good location for an adult change table there seems to be sufficient space.
Emergency warning system includes audio and visual alarm.	?		
Baby change table does not encroach on the circulation space within the washroom.	ok	g	
<u>Additional Comments:</u> Overall, clean large space well lit. Could potentially be retrofitted to meet standards.			

Facility Accessibility Audit Checklist

SEPTEMBER 2016

Site: MacLean

ZONE 1: EXTERIOR

Signage	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
There is exterior signage identifying the name, address and entrance of the facility.	YES		
Signage is noticeable as you approach the facility.	YES		TRIM TREES
Signage characters are an appropriate size, colour and contrast.	NO		BLUE AND WHITE SMALL LETTERING
Parking	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
There is a barrier-free path of travel from the entrance to the parking area.	YES	F	TWO INCH LIP AT EDGE OF SIDEWALK TO PARKING AREA = HAZARD
There are <u>4</u> number of accessible parking spaces.		F	NEED MORE PARKING LOT USUALLY FULL
Accessible parking spaces are located on the shortest route with minimal traffic flow to an accessible entrance.	YES	E	
The parking area has a firm and level surface.	YES	E	
Sizes of accessible parking stalls measure at least 1.5m x 4m.	YES	E	
Access aisles are present.	NO	P	
Parking spaces incorporate pavement marking of the international symbol of access.	YES	G	

Accessible parking spaces have individual vertical signage as required by the Highway Traffic Act.	YES	E	
There is a curb ramp from the accessible parking stall to the sidewalk, where there is a curb present.	N/A FLAT		
Exterior Path of Travel	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
There is a minimum of one accessible, unobstructed route connecting parking, drop-off zones, and accessible entrance.	YES	E	
The width of the accessible path travel is at least 1.5m.	YES	E	
The barrier-free path of travel is illuminated.	YES	G	
The designated area for snow storage is away from the accessible path of travel.	UNKNOWN		
The ground is stable, firm, slip resistant and glare free.	YES	E	
Curbs along accessible route have cuts / depressions.	YES	P	RAISED LIP ON SIDEWALK ACCESS. PATH FROM REGULAR PARKING NEEDS REHAB
Shelter/rest areas are provided for	N/A		
Landscaping and street furniture does not interfere with path of travel.	GOOD	G	

ZONE 2: MAIN ENTRANCE INTERIOR

Main Entrance	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
Door is appropriate width.	NO	P	
Automated door opener is present and operational. Where there is a vestibule, the interior door is also equipped with an automatic door opener at appropriate height (33").	YES	P	OPENERS TOO CLOSE TO DOORS AS THEY OPEN – NEED TO BACK OUT OF WAY. NOT ENOUGH SPACE BETWEEN TWO DOORS DOORS NOT SIGNED
Entryway is clear of tripping hazards and level the entire width of door.	YES	G	
Glass panels have solid continuous striping across the full width of the glazing.	NO	P	
Manual doors have D shaped handles on the pull side of the door	YES	G	
Customer Service / Information Desk	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
Customer Service / Information Desk is clear from obstruction, offers lowered counter height and leg clearance. Minimum one service counter that accommodates persons using a mobility aid for each type of service provided.	NO	P	LOWER COUNTER AVAILABLE AT FAR LEFT SIDE OF DESK – NO SIGNAGE STAFF NOT AWARE OF PEOPLE IN LINE WHO MAY NEED HELP
Informational brochures are available at an accessible height.	NO	P	SOME HIGH
Customer chairs are stationary and have arms (which enable people with back issues to support themselves in and out).	NO	P	NO CHAIRS
Adequate seating and space for those waiting (approx. 3% of seating accessible?).	NO	P	NO SEATING

Signage of the area is clearly identified.	NO	P	
Public-Use Amenities	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
Computer kiosks are located in an area with sufficient access space (clear floor space, knee clearance, countertop height, etc.).	N/A		
Courtesy/Public-use phone is located in an area with sufficient access space (clear floor space, knee clearance, countertop height, etc.).	N/A		
Public drinking fountain is located in an area with sufficient access space (clear floor space, knee clearance, countertop height, etc.).	NO	P	LOBBY FOUNTAIN RECESSED INTO WALL OTHERS IN BUILDING HARD TO USE
Appropriate signage for public-use amenities (computer kiosks, courtesy telephone, and drinking fountain) is present.	NO		
Additional public-use amenities?			
Interior Path of Travel	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
There is a minimum of one accessible, unobstructed route connecting main entrance, customer service/information desk, washrooms and public-use amenities.	YES	E	
Width of the accessible path travel is at least 1.5m.	YES	E	
The barrier-free path of travel is illuminated.	YES	E	
The surface is stable, firm, slip resistant and glare free.	YES	E	
Plants, displays and/or furniture do not interfere with path of travel.	OK	E	

ZONE 3: INTERIOR DETAILED

Elevator	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
NO ELEVATOR			
Controls are installed at appropriate height from seated position.	X		
Controls are tactile / include Braille.	X		
Elevator door is appropriate clear width.	X		
Interior of elevator provides sufficient turning radius for mobility device users.	X		
Floors and direction of travel are announced.	X		
Stairs	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
Stairwells are illuminated.	YES	E	
Tactile indicator/warning strips are present.	YES	G	YES AT EDGE OF STAIRS NOTHING AT THE TOP
There is colour contrast amongst the stairs.	YES	E	YELLOW TAPE
Railings are present the entire length of the stairwell on both sides.	YES	E	
Emergency Exits / Warning System	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
Fire Safety Devices provide audio and visual detection.	YES		NEED COLOUR CONTRASTING PAINT

Emergency exits are clearly indicated with signage.	NO		SMALL SIGNS / VERY HIGH – HARD TO FIND – POORLY LIT
Signage / Way-finding System	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
The facility makes use of a formalized way-finding system (ex. Directory, signage, striping, symbols, etc.).	NO	P	SIGNAGE IN WHOLE BUILDING NEEDS REPLACEMENT
Size and positioning of signage is appropriate for viewing.	NO	P	
Colour, contrast and size of font used is accessible.	NO	P	
Tactile and / or pictogram elements are incorporated.	NO	P	
The general lighting in the facility is sufficient for people with low vision.	YES	G	
Public Meeting Rooms	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
Room is equipped with assistive listening device.	NO	P	
Chairs are adjustable.	NO	P	
Automated power door operators are present.	NONE	P	
Manual doors have “D” shaped door handles on the pull side of the door.	YES	F	DOORS ARE HEAVY
Table / podium is adjustable or provides minimum foot and knee clearance below for someone in a mobility device.	NO	P	
Main paths of travel from the meeting room to the accessible washroom are clear from obstruction.	YES	F	

Lighting provides even illumination without creating glare or reflections.

YES

G

LIGHT FROM WINDOWS CAN BE A PROBLEM

Location: _____

Men's ☒ X

Women's ☒ X

Universal

Washrooms	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
Washroom door is equipped with automated power door operator.	NO	P	
Width of the doorway is unobstructed and appropriate for mobility device users.	YES	G	NO OPENER
There is signage indicating washroom is accessible and it is placed at an appropriate height.	YES NO		On HIGH ceiling
Stalls			
Toilet stall doors swing outward with gravity hinges.	YES NO	P	
Toilet stall doors are equipped with a "D" shaped pull handle inside and out.	NO	P	
Stall width is appropriate.	NO	p	
A coat hook within the stall is placed no higher than 47" and not on the door.	NO	p	
Stall door can be locked using a closed fist.	YES	g	HARD TO MOVE
Doors can be opened from outside in case of emergency.	NO	p	
There is sufficient space within stall for mobility device turning radius.	NO	P P	VERY POOR FOR MAIN WASHROOM

Facilities: Toilets & Urinals

Height of the toilet seat is approx. 17-18".	YES	G	
There is back support for the toilet.	YES -LID	G	
Flush controls are automatic or can be used with closed fist.	YES	G	
Toilet paper is no further than 12" from seat, and approx. 23" from floor.	YES	G	
There is a grab bar on the wall.	YES	G	
There is a 30" x 30" L-shaped grab bar on wall.	NO	P	
There is a horizontal grab bar behind the toilet.	YES	G	
Optional – There is a vertical grab bar beside the toilet.	NO		
Urinals are no higher than approx. 17".	NO	P	22"
There is a vertical grab bar beside the urinal.	NO	P	
There are privacy screens between the urinals.	NO	P	
Flush control for the urinal is automated or can be used with a closed fist.	YES	G	

Facilities: Sinks, Dryers, Mirrors, etc.

Sink is approx. 33" in height and provides minimum foot and knee clearance below for someone in a mobility device.	NO	P	
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Depth of the sink from the wall is approx. 11".	YES	G	
Faucets / handles are automatic or can be used with closed fist and is at appropriate height.	NO	P	Hard to turn on - REPLACE
Soap dispenser is automated or can be used with a closed fist and is at appropriate height.	NO	P	On back wall
Paper towel dispenser or air dryer is less than 24" from sink.	YES	p	High ON WALL
Mirror is placed approx. 39" from floor and is tilted downward.	YES	g	
Garbage receptacle location does not obstruct access to any facilities and is appropriate height.	HIGH	p	Blocks towel holder
There is an emergency call system in place within the universal washroom.	NO	P	
Adult change table is present in universal washroom.	NO	P	
Emergency warning system includes audio and visual alarm.	YES		
Baby change table does not encroach on the circulation space within the washroom.	N/A		

Additional Notes:

MEETING ROOMS - all need some lower coat racks
kitchens / bar areas - good

POOL - therapy pool needs hand rail

POOL CHANGE ROOMS - no good – need major changes

signage very poor – on inside wall, not to code at all - hard to see as surrounded by fliers.

Would suggest using the family change room and make the changes to it. Only minor work is needed.

YOUTH ROOM - computer desk not accessible

DOORS – all inside doors are manual – need openers
opening 32 – 33"- POOR

PARKING – suggest more parking stalls. The four available spaces are often full.

FIRE EXITS – some have outside steps – NEED WARNING AND SIGNAGE

LIBRARY - GOOD

CHILDREN'S ROOM – DID NOT VISIT

MacLean C C

Pool Change Rooms

Benches 12 inches deep – need some deeper ones

Dryers – high

Urinals – 24 inches – needs to be lower

Update all signage

Toilet stalls

Stalls – small

No access to soap

Toilets – 16 inch – raise

Stall Doors need inside handles

Install correct bars

Corner triangular change rooms

need wider doors

bench good – 16.5 deep and 18 high

install a lower hanger

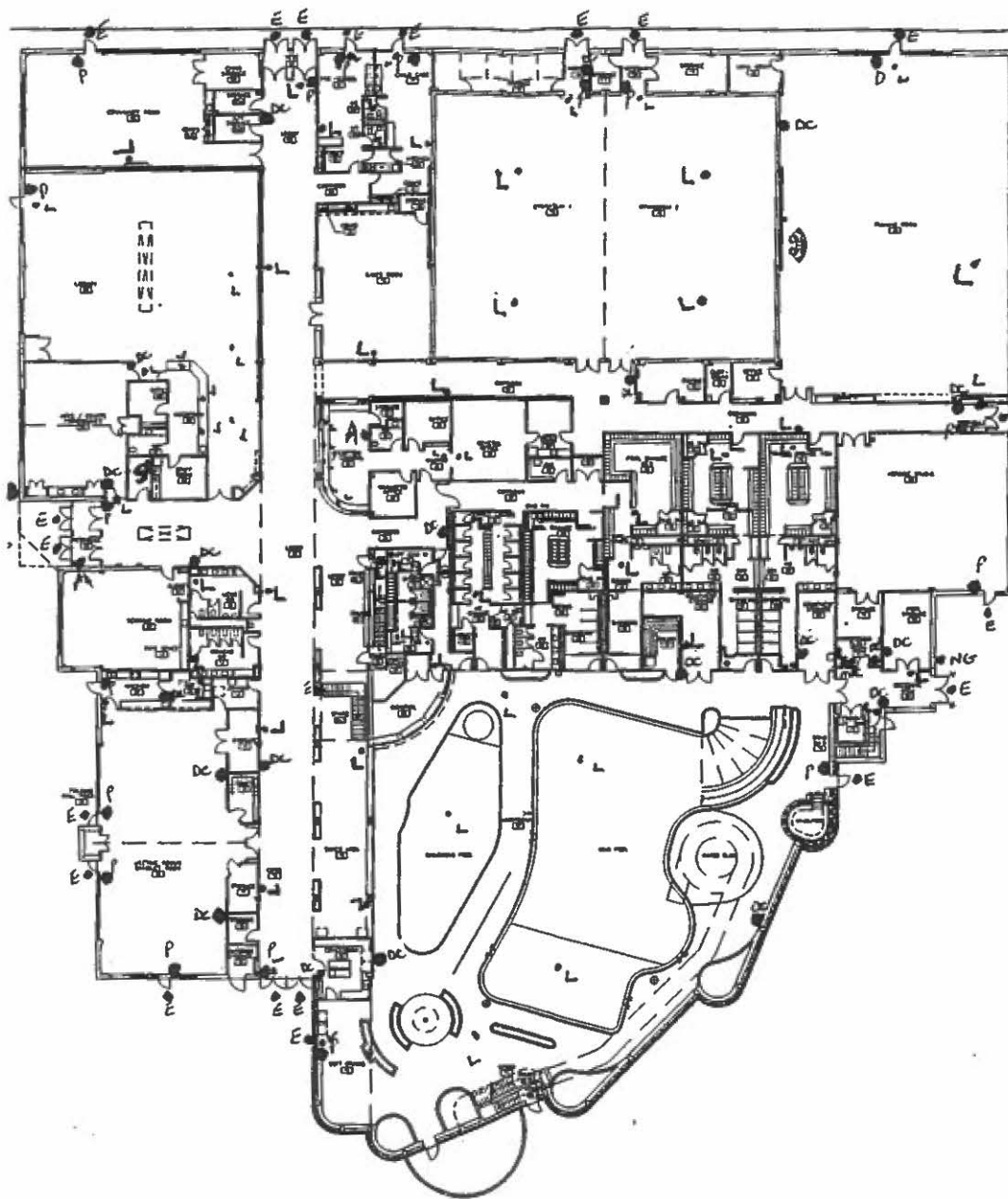
add grab bars

Family Change Room stall -

toilet 17 inches – flush wrong side

not wide enough

door opens in – reverse it



MAIN FLOOR

Emergency Exits ● 'E'

Extinguishers ● 'DC'

Main Electrical Shut Off ● 'ME'

Pull Station ● 'P'

Emergency Lights ● 'L'

F.D. connection ● 'FD'

Annunciators ● 'A'

Gas Shut Off ● 'NG'

Fire Alarm Control Panel ●



TOWN OF
AJAX

McLEAN COMMUNITY CENTRE
GROUND FLOOR PLAN



Facility Accessibility Audit Checklist

Site: AUDLEY

2016

ZONE 1: EXTERIOR			
Signage	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
There is exterior signage identifying the name, address and entrance of the facility.	YES	F	SMALL LETTERING
Signage is noticeable as you approach the facility.	YES	G	
Signage characters are an appropriate size, colour and contrast.	YES	G	
Parking	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
There is a barrier-free path of travel from the entrance to the parking area.	YES	E	
There are <u>4</u> number of accessible parking spaces.			
Accessible parking spaces are located on the shortest route with minimal traffic flow to an accessible entrance.	YES	E	MUST CROSS ROAD
The parking area has a firm and level surface.	YES	E	
Sizes of accessible parking stalls measure at least 1.5m x 4m.	3.7 M	G	
Access aisles are present.	NO	P	
Parking spaces incorporate pavement marking of the international symbol of access.	YES	E	
Accessible parking spaces have individual vertical	YES	E	

signage as required by the Highway Traffic Act.			
There is a curb ramp from the accessible parking stall to the sidewalk, where there is a curb present.	NO - FLAT	E	
Exterior Path of Travel	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
There is a minimum of one accessible, unobstructed route connecting parking, drop-off zones, and accessible entrance.	YES	E	
The width of the accessible path travel is at least 1.5m.	YES	E	
The barrier-free path of travel is illuminated.	YES	E	
The designated area for snow storage is away from the accessible path of travel.	UNKNOWN		
The ground is stable, firm, slip resistant and glare free.	YES	E	
Curbs along accessible route have cuts / depressions.	YES	E	
Shelter/rest areas are provided for	NO	P	
Landscaping and street furniture does not interfere with path of travel.	CORRECT	G	

ZONE 2: MAIN ENTRANCE INTERIOR

Main Entrance	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
Door is appropriate width.	YES	E	DOUBLE AUTOMATIC SLIDING DOORS
Automated door opener is present and operational. Where there is a vestibule, the interior door is also equipped with an automatic door opener at appropriate height (33").	N/A		
Entryway is clear of tripping hazards and level the entire width of door.	YES	E	
Glass panels have 2 solid continuous striping across the full width of the glazing.	NO	P	
Manual doors have 'D-shaped' handles on the pull side of the door.	N/A		
Customer Service / Information Desk	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
Customer Service / Information Desk is clear from obstruction, offers lowered counter height and leg clearance. Minimum one service counter that accommodates persons using a mobility aid for each type of service provided.	YES	E	
Informational brochures are available at an accessible height.	YES	G	
Customer chairs are stationary and have arms (which enable people with back issues to support themselves in and out).	NO CHAIRS	P	
Adequate seating and space for those waiting (approx. 3% of seating accessible?).	NO	P	
Signage of the area is clearly identified.	NO	P	SIGNS POOR – ALSO MAP BLOCKED BY NOTICE

			BOARDS AND PLANT
Public-Use Amenities	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
Computer kiosks are located in an area with sufficient access space (clear floor space, knee clearance, countertop height, etc.).	N/A		
Courtesy/Public-use phone is located in an area with sufficient access space (clear floor space, knee clearance, countertop height, etc.).	N/A		
Public drinking fountain is located in an area with sufficient access space (clear floor space, knee clearance, countertop height, etc.).	YES		
Appropriate signage for public-use amenities (computer kiosks, courtesy telephone, and drinking fountain) is present.	NO	P	
Additional public-use amenities?			
Interior Path of Travel	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
There is a minimum of one accessible, unobstructed route connecting main entrance, customer service/information desk, washrooms and public-use amenities.	YES	E	
Width of the accessible path travel is at least 1.5m.	YES	E	
The barrier-free path of travel is illuminated.	YES	E	
The surface is stable, firm, slip resistant and glare free.	YES	E	
Plants, displays and/or furniture do not interfere with path of travel.	NO	P	SEE ABOVE

ZONE 3: INTERIOR DETAILED

Elevator	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
Signage is present indicating elevator.	N/A		
Controls are installed at appropriate height from seated position.			
Controls are tactile / include Braille.			
Elevator door is appropriate clear width.			
Interior of elevator provides sufficient turning radius for mobility device users.			
Floors and direction of travel are announced.			
Stairs	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
Stairwells are illuminated.	NO	P	EMERGENCY EXIT - WEST SIDE OF LOBBY
Tactile indicator/warning strips are present.	NO	P	
There is colour contrast amongst the stairs.	NO	P	
Railings are present the entire length of the stairwell on both sides.	NO	P	
Emergency Exits / Warning System	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
Fire Safety Devices provide audio and visual detection.	YES	G	NEED SIGNS AD COLOUR CONTRAST
Emergency exits are clearly indicated with signage.	NO	P	

Signage / Way-finding System	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
The facility makes use of a formalized way-finding system (ex. Directory, signage, striping, symbols, etc.).	NO		
Size and positioning of signage is appropriate for viewing.	NO	P	
Colour, contrast and size of font used is accessible.	NO	P	
Tactile and / or pictogram elements are incorporated.	NO	P	
The general lighting in the facility is sufficient for people with low vision.	YES	P	LOTS OF GLARE
Public Meeting Room	YES / NO	Condition (E/G/F/P/NA)	Notes/Deficiencies
Room is equipped with assistive listening device.	NO	P	
Chairs are adjustable.	NO	P	
Automated power door operators are present.	NO	P	
Manual doors have "D" shaped door handles on the pull side of the door.	YES	G	
Table / podium is adjustable or provides minimum foot and knee clearance below for someone in a mobility device.	NO	P	
Main paths of travel from the meeting room to the accessible washroom are clear from obstruction.	YES	E	
Lighting provides even illumination without creating glare or reflections.	NO	P	A LOT OF GLARE IN THE BUILDING FROM LARGE WINDOWS

Location: _____ Men's _____ Women's _____ Universal _____ xxxx _____

[illegible]

Flush controls are automatic or can be used with closed fist.	YES	E	
Toilet paper is no further than 12" from seat, and approx. 23" from floor.	YES	E	
There is a grab bar on the wall.	YES	E	
There is a 30" x 30" L-shaped grab bar on wall.	NO		
There is a horizontal grab bar behind the toilet.	YES	E	
Optional – There is a vertical grab bar beside the toilet.			

Facilities: Sinks, Dryers, Mirrors, etc.

Sink is approx. 33" in height and provides minimum foot and knee clearance below for someone in a mobility device.	YES	E	
Depth of the sink from the wall is approx. 11".	YES	E	
Faucets / handles are automatic or can be used with closed fist and is at appropriate height.	YES	E	
Soap dispenser is automated or can be used with a closed fist and is at appropriate height.	YES	E	
Paper towel dispenser or air dryer is less than 24" from sink.	YES	E	

Mirror is placed approx. 39" from floor and is tilted downward.	YES	E	
Garbage receptacle location does not obstruct access to any facilities and is appropriate height.	YES	E	
There is an emergency call system in place within the universal washroom.	YES	E	Needs sign + colouring req.
Adult change table is present in universal washroom.	YES	E	
Emergency warning system includes audio and visual alarm.	UNKNOWN		
Baby change table does not encroach on the circulation space within the washroom.			

Audley C C

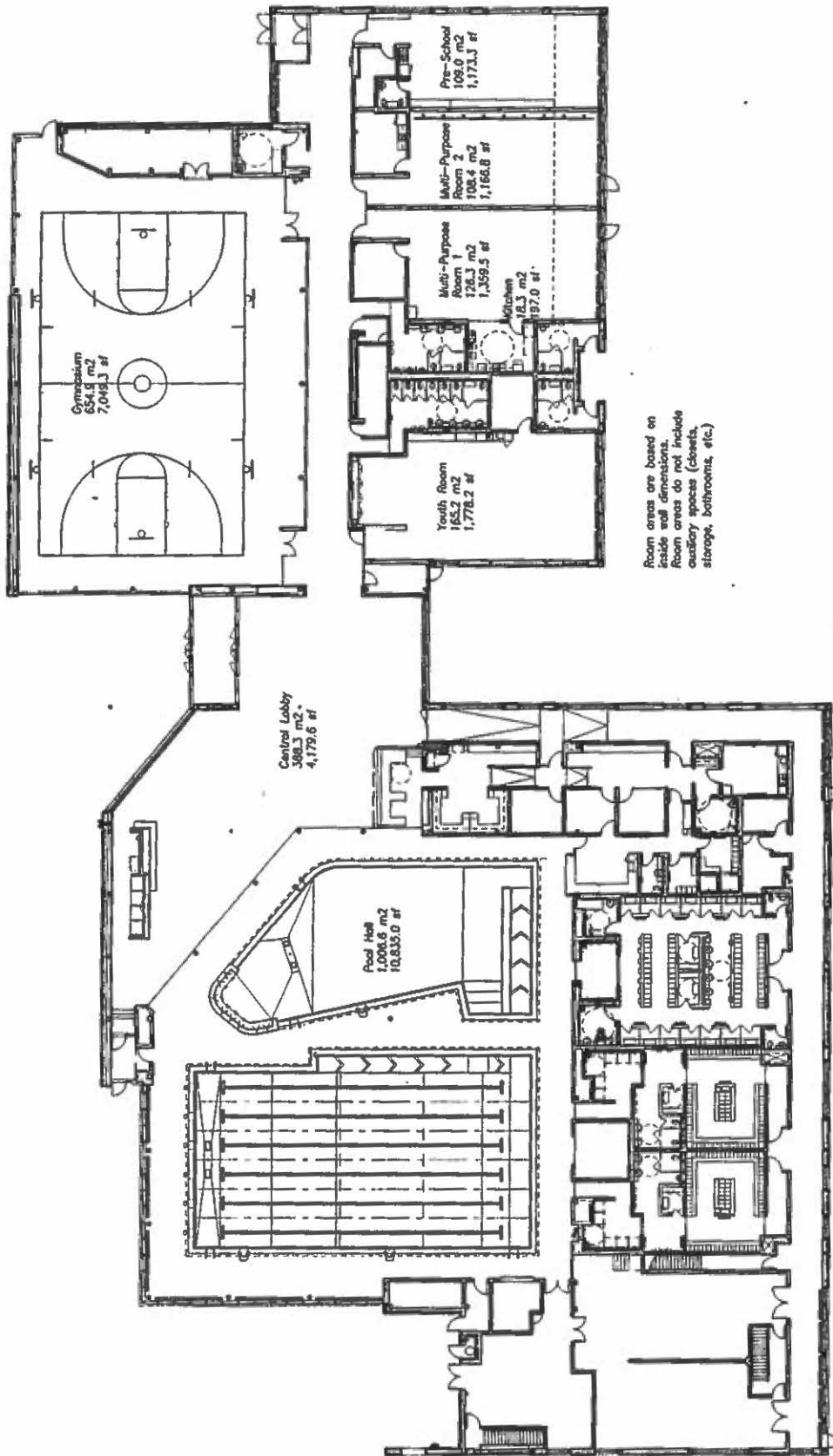
Pool Change Rooms - Some doors swing in – reverse to make accessible.

Main washrooms – excellent.

Many windows and doors need coloured stripes. They are hard to see due to the glare.

Signs all need to be updated. Some are not visible – example on the front of the reception desk.

The Gym and other doors have only 32 inches clearance.



Room areas are based on inside wall dimensions. Room areas do not include auxiliary spaces (closets, storage, bathrooms, etc.)

Audley
Hazardous
Broken
Sidewalk.



WANTED

YER ATTENDANCE AT THE 2016 ADVISORY COMMITTEE ROUNDUP!

Thursday, October 27, 2016 - 6:30pm 'til sunset (8:30pm)
The Council Chambers Corral, 65 Harwood Ave. S.

SO SADDLE UP & MOSEY ON OVER FOR AN
EVENING OF **COLLABORATIN'** & **CELEBRATIN'**
WITH THE **BEST VOLUNTEERS IN THE EAST!**

Y'all better tell Momma Moore yer comin' before October 14,
so she can prep the vittles!

HATS, SPURS & BANDANAS ARE ENCOURAGED!



ACCESSIBILITY ADVISORY COMMITTEE 2014-2018 WORK PLAN

PP – Policy & Procedure **SD** – Service Delivery **IC** – Information & Communications **FI** – Facilities & Infrastructure **CP** – Community Partnerships

PROJECT ITEM		OBJECTIVES & SUMMARY	LEAD	TIMELINE	STATUS / NOTES
1	Committee Report to Council (SD, CP, IC)	<ul style="list-style-type: none"> Review of recent committee achievements and future projects 	AAC Chair/Vice-Chair	Annual	May 2016 (during NAAW Proclamation)
2	Regional AAC Chairs Group Meetings (CP, IC)	<ul style="list-style-type: none"> Attendance at quarterly Regional AAC meetings to share best practices and resources Communication and participation in annual Regional Joint AAC Forum 	AAC Chair/Vice-Chair	Bi-annually September (Forum)	
3	National Access Awareness Week Recognition (CP, IC)	<ul style="list-style-type: none"> Planning and execution of an event in recognition of National Access Awareness Week Council Proclamation 	AAC S. Moore Ajax Public Library Recreation & Culture	Annual Last week in May May (proclamation)	May 16 – Council May 27 – Film May 30 – Scout Pres. June 2 - Awareness Night
4	Multi-year Accessibility Plan (PP, SD, IC, FI)	<ul style="list-style-type: none"> Review and comment on development and implementation of the accessibility plan document Annual status report to Council Monitor Town compliance with AODA standards requirements 	AAC S. Moore Town Departments	Annual Status Report April 2016	Staff Report to General Gov't Cttee. April 11, 2016
5	Region of Durham Accessibility Award Nomination (CP, IC, SD)	<ul style="list-style-type: none"> Submit a nomination for Ajax business, individual or organization that has made efforts to improve accessibility and remove barriers 	AAC	Annual September (Awards Ceremony)	Committee could consider Regional Award Nominee for Town Volunteer Recognition Awards
6	Town of Ajax Volunteer Recognition Awards (CP, IC, SD)	<ul style="list-style-type: none"> Submit a nomination for the Town of Ajax Accessibility Award 1-2 members to participate in the Awards Selection Review Committee 	AAC 2 members to sit on selection committee	Annual January- March (Nomination) April (Ceremony)	<ul style="list-style-type: none"> Heather Steeves Donna Mullings
7	Accessibility Newsletter – Ajax Accessibility Buzz (IC)	<ul style="list-style-type: none"> Provide content to be included in staff accessibility newsletter 	AAC S. Moore	Monthly	

ACCESSIBILITY ADVISORY COMMITTEE 2014-2018 WORK PLAN

8	Building Approvals / Site Plan Review (FI)	<ul style="list-style-type: none"> Review of major community and Town development proposals/renovations/retrofits to provide feedback on accessibility elements for the built environment 	AAC Planning & Development Operations	Ongoing	HR - February 2016 Parks – March 2016
9	Accessibility for Business Initiatives (IC, CP, SD)	<ul style="list-style-type: none"> Review ways to promote greater accessibility awareness with private sector and local Ajax businesses 	AAC Business Development	Ongoing	
10	Strengthen Community Partnerships & Awareness (IC, CP, SD)	<ul style="list-style-type: none"> Invitation of local accessibility related organizations to present educational information to the Committee Investigate and participate in Town of Ajax and community events/presentation opportunities to build public awareness and education 	AAC Local Accessibility Organizations	Ongoing	
11	Accessibility Informational Resource Development (IC, CP, SD)	<ul style="list-style-type: none"> Development of clear guidelines/reference materials for staff/external organizations on: <ul style="list-style-type: none"> Accessible events Hosting accessible meetings 	AAC	Ongoing	RespectABILITY training presentation
12	TO2015 Pan Am/Parapan Am Games (IC, CP, SD)	<ul style="list-style-type: none"> Engagement in recognition of Parapan Am Games Committee Liaison participation on Pan Am Local Host Committee Consultation on Accessibility Training for Urban Domain Volunteers Prepare and operate display table at community engagement events 	AAC	Complete	<ul style="list-style-type: none"> Accessibility Home Run challenge for Business Parapan Am Torch Relay Info. Booth
13	Durham Regional Transit Specialized Services Update (PP, SD, CP)	<ul style="list-style-type: none"> Presentation and discussion of accessibility improvements to DRT conventional and specialized services, including AODA compliance and rider concerns 	B. Eyre, DRT	Annual	June 15, 2016 - TBC

ACCESSIBILITY ADVISORY COMMITTEE 2014-2018 WORK PLAN

14	Taxi By-law Review (SD, PP)	<ul style="list-style-type: none"> Review of final proposed changes to Town of Ajax Taxi By-law prior to Council approval 	D. Hannan R. Vokey	Ongoing	% of Accessible taxi licences established by AAC in 2011
15	Seniors Strategy and Age-Friendly Community Designation (SD, CP, PP)	<ul style="list-style-type: none"> Participate in consultations surrounding the Seniors Strategy that will seek to review current senior pricing, develop an inventory of programs for older adults, review existing and emerging clubs/organizations and research programming trends 	R. Prochilo	2016/2017	
16	2018 Municipal Election (PP, SD, IC)	<ul style="list-style-type: none"> Development of Election Accessibility Plan Review of Accessible voting methods Site audits for potential voting place locations 	Legislative Services	2017-2018	
17	AODA Implementation (PP)	<ul style="list-style-type: none"> Monitor AODA amendments and implementation of requirements 	AAC Legislative Services	Ongoing	<ul style="list-style-type: none"> 2015 Status Report 2016 – ADO Audit 2017 Status Report
18	Waterfront Review (PP, SD)	<ul style="list-style-type: none"> Examine and provide comment on staff recommendations to changes in waterfront amenities (parking, washrooms, access routes etc.) 	AAC Town Departments	2015/2016	
19	Town Event Participation (SD, CC, IC)	<ul style="list-style-type: none"> Prepare and operate display table at community engagement events <ul style="list-style-type: none"> Ajax Business Network Senior's BBQ Parapan Am Torch Relay Senior's Information & Wellness Fair 	AAC Recreation & Culture	Annual	
20	Facility Audit Project	<ul style="list-style-type: none"> Develop criteria for reviewing built environment of Town Facilities and public spaces Create a "wish list" of renovations/retrofits 	AAC Subcommittee	Summer 2015 - ongoing	<ul style="list-style-type: none"> Phase 1 (Town buildings) Phase 2 (pavilion & outdoor pool) Phase 3 (parks & trails)