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Alternative formats available upon request by contacting:

accessibility@ajax.ca or 905-619-2529 ext. 3347

*****Committee Photo preceding the Meeting*** (confirmed)**

1. Call to Order

2. Disclosure of Conflict of Interest

3. Approval of Minutes

3.1 October 7, 2015Page 3

4. Presentation/Discussion Items

4.1 13 Church Street North (6:15 – 6:30 p.m.)

Ted Roles, on behalf of Property Owner (*father*)

4.2 1733 Westney Road North Matter (6:30 – 6:40 p.m.) (M. Sawchuck)

4.3 1733 Westney Road North Delegation (6:40 – 6:50 p.m.)

Lorne Boyle, Ajax Resident

4.4 Delegation of Authority By-law - Heritage Matters (6:50 – 7:05 p.m.) (M. Sawchuck)

4.5 113 Old Kingston Road Development Proposal (6:30 – 6:50 p.m.) (M. Sawchuck)

4.6 National Historic Event Designation for Defense Industries Ltd. (7:15 – 7:30 p.m.)

(M. Sawchuck)

4.7 75th Anniversary DIL Recognition (7:30 – 7:40 p.m.) (B. Kriz)

5. Correspondence

6. Update from Council

7. Standing Items

7.1	Work Plan	Page 8
7.2	Heritage Register Evaluation (Ontario Reg. 9/06)	<i>circulated separately</i>

- 49 Church Street South
- 55 Church Street South
- 41 Church Street North
- 1349 Church Street North
- 68 Old Kingston Road
- 109 Old Kingston Road
- 110 Church Street South (Deferred from last meeting)

8. New Business

9. Adjournment



DRAFT MINUTES
Heritage Advisory Committee
October 7, 2015
River Plate Room, Town Hall
Meeting No. 5

Alternative formats available upon request by contacting:
sarah.moore@ajax.ca or 905-619-2529 ext. 3347

Committee Members:	Councillor Pat Brown Bruce Balsdon Beverley Briggs Antonella Inglesi-Grossi Patrick Doyle Brian Lampole Stephen White, Chair
Staff:	Brenda Kriz, Records Manager & FOI Michael Sawchuck, Senior Planner Sarah Moore, Committee Coordinator
Guest:	Gina Collymore, Prospective Member Stev Andis, Senior Policy Planner
Regrets:	Denise Koh-McLeod, Darrell Mader

1. Call to Order

Chair White called the Meeting to order at 6:05 p.m. Roundtable introductions were made. Michael Sawchuck, Senior Planner, was introduced as the Committee's new staff liaison, and Gina Collymore was introduced as a prospective member (appointment awaiting Council's approval October 26, 2015). The success of the Culture Days Spirit walk was noted and the Committee was thanked for their participation in leading the tours and preparing the character research.

2. Disclosure of Conflict of Interest

None

3. Approval of Minutes

Moved By: B. Lampole
Seconded By: B. Briggs

That the June 3, 2015 Meeting Minutes of the Heritage Advisory Committee be approved as amended.

CARRIED

4. Presentation/Discussion

4.1 Comprehensive Zoning By-law Review

Stev Andis, Senior Policy Planner, delivered a presentation relative to a comprehensive review being conducted of the Town's Zoning By-law. The Zoning By-law defines how private property and town-owned lands are used, including where different types of land uses such as residential and employment are allowed, how close buildings can be to a property line, how tall buildings can be, how much parking is required and other standards. The current, in-effect Zoning By-law for the Town of Ajax was adopted by Ajax Council on July 14, 2003. The Town of Ajax is undertaking a comprehensive review to implement new Official Plan policies, and address opportunities to improve how the existing Zoning By-law works.

S. Andis noted that the first phase of the review consists of soliciting public comment on multiple discussion papers written about integral elements of the Zoning By-law: stable neighbourhoods, intensification areas, employment areas, transportation requirements, Pickering Village, sustainability elements, definitions and by-law format, and the greenlands system. S. Andis reviewed proposed changes to the by-law format in order to improve usability, such as incorporating graphics, removing duplication, providing accessible formats and leveraging interactive digital media. A high-level overview of each discussion paper was provided.

The consultation portion of the review will include public consultation meetings, online opportunities, social media, promotional materials and the project's webpage. S. Andis walked Members through the project webpage and noted that comments could be submitted individually or on behalf of the Committee, until December 11, 2015. The next phase of the project will include gathering comment information to incorporate into technical reports.

Preliminary comments and questions from the Committee on the Zoning By-law Review addressed parking for community gardens and the linkage with such changes and the Region of Durham's planning policies and by-laws.

The Committee was encouraged to review the Pickering Village Discussion Paper and provide comments.

4.2 Pictorial History Book Update

B. Kriz circulated a copy of *Snapshots of Ajax* for members to see. She noted that the book will be officially launched at the October 26, 2015 Meeting of Council and that all Members will receive a copy at the November Meeting. Over 200 copies have been sold to date.

4.3 Grant for Pat Bayly Square

B. Kriz informed the Committee that as a follow-up to their letter of support submitted to the Ministry of Heritage and Official Language, the Town was successful in receiving a \$50,000 grant towards a bust of Pay Bayly to be erected in Pay Bayly Square.

4.4 Heritage Day February 15, 2016: Distinctive Destinations

M. Sawchuck discussed the 2016 National Heritage Day theme in detail. Members identified the difficulty of coordinating a recognition event in February, noting unfavorable weather for people to come out and attend.

4.5 75th Anniversary of D.I.L.

B Kriz informed the Committee that she had submitted a proposal to host an event at the St. Francis Centre to screen the Bomb Girls movie in recognition of the 75th anniversary of D.I.L. She noted that the display cases at Town Hall will also be changed to reflect D.I.L. archives. Additional event/recognition suggestions were solicited from the Committee.

4.6 Patrick Sheehan Award Presentation: Ajax High School, November 6, 2015

B. Kriz provided an overview of the history of the Patrick Sheehan bursary award. She sought a volunteer from the Committee to attend the November 6, 2015 Ajax High School Commencement Ceremony to present the Patrick Sheehan Award. The event will be held at the Durham College Wellness Centre in the evening. Chair White volunteered to attend. A. Inglesi-Grossi inquired whether the student would receive the new pictorial history book *Snapshots of Ajax* or a copy of *A Town Called Ajax*. B. Kriz noted that as all the other students this year had received *A Town Called Ajax*, *Snapshots of Ajax* will be given out in 2016.

5. Correspondence

None.

6. Update from Council

None.

7. Standing Items

7.1 Work Plan

This Item was not reviewed in detail.

7.2 Heritage Register Evaluation (Ontario Reg. 9/06)

The Committee reviewed properties from the Heritage Inventory against the criteria set out in Ontario Regulation 9/06.

With consent of all Members present, review of **110 Church Street North** was deferred until more information/updated photos on the property could be provided.

With consent of all Members present, **209 Squire Drive** was identified to meet the following criteria of Ontario Regulation 9/06 s. 1 (2):

1. The property has design value or physical value because it, i) is a rare, unique, representative, or early example of a style, type, expression, material or construction method;
2. The property has historical value or associative value because it, i) has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community, ii) yields, or has the potential to yield, information that contributes to an understanding of a community or culture;
3. The property has contextual value because it, i) is important in defining, maintaining or supporting the character of an area, and ii) is physically, functionally, visually or historically linked to its surroundings.

With consent of all Members present, **620 Taunton Road East** was identified to meet the following criteria of Ontario Regulation 9/06 s. 1 (2):

1. The property has design value or physical value because it, i) is a rare, unique, representative, or early example of a style, type, expression, material or construction method;
2. The property has historical value or associative value because it, i) has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community, and ii) yields, or has the potential to yield, information that contributes to an understanding of a community or culture;

With consent of all Members present, **786 Taunton Road East** was identified to meet the following criteria of Ontario Regulation 9/06 s. 1 (2):

1. The property has design value or physical value because it, i) is a rare, unique, representative, or early example of a style, type, expression, material or construction method;
2. The property has historical value or associative value because it, i) has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community, ii) yields, or has the potential to yield, information that contributes to an understanding of a community or culture;
3. The property has contextual value because it, i) is important in defining, maintaining or supporting the character of an area, and ii) is physically, functionally, visually or historically linked to its surroundings.

Members reviewed **90 Old Kingston Road** and **99 Christena Cres** and found that these properties did not meet any criteria of Ontario Regulation 9/06 s. 1 (2).

8. New Business

B. Kriz shared a thank-you email from the Recreation & Culture Department addressed to the Committee for its work on researching material for the development of the Spirit Walk script.

The Wartime Homes Plaque will be installed at Cedar Park and Nelson Street within the next few days. An unveiling date will subsequently be set.

Members were thanked for their comments on the draft Workmen's Circle Information Boards. No date for installation was noted.

As follow-up to the email circulated informing Members that the Town has acquired Doric Lodge/ Quaker Meeting House as a public-use facility, staff reminded the Committee of the official handing over of the keys ceremony taking place on the afternoon of Thursday, October 8, 2015.

Copies of the latest edition of CHO magazine were made available to Members.

9. Adjournment

Moved By: P. Brown
Seconded By: A. Inglesi-Grossi

That the October 7, 2015 Meeting of the Heritage Advisory Committee be adjourned. (8:00 p.m.)

CARRIED

HERITAGE ADVISORY COMMITTEE 2014-2018 WORK PLAN

PROJECT ITEM		OBJECTIVES & SUMMARY	LEAD	TIMELINE	STATUS / NOTES
1	Pickering Village JAM Festival	<ul style="list-style-type: none"> • Prepare and operate display table • Other activities as identified 	Staff Liaisons Committee	June	Annual event
2	Canada Day Celebrations	<ul style="list-style-type: none"> • Prepare and operate display table • Other activities as identified 	Staff Liaisons Committee	July 1	Annual event
3	Culture Days Events	<ul style="list-style-type: none"> • Prepare and operate display table • Other activities as identified 	Staff Liaisons Committee	September 25 - 27	Annual event
4	Heritage Designations	<ul style="list-style-type: none"> • Selection of sites for heritage designation (goal of one per year) • Review and approval of Heritage Designation Reports • Recommendation to Council for designation • Organize plaque unveiling and reception 	Staff Liaisons Committee	As needed	Annually
5	Review of Development Applications and Heritage Permits	<ul style="list-style-type: none"> • As presented by Planning Staff – Committee will review applications regarding designated properties, properties abutting designated properties and properties on the Heritage Inventory 	Staff Liaisons Planning Staff	Monthly, as needed	

HERITAGE ADVISORY COMMITTEE 2014-2018 WORK PLAN

6	Heritage Property Inventory / Register	<ul style="list-style-type: none"> • Review Heritage Property Inventory; update where necessary • Prioritize properties for designation • Update Heritage Inventory Maps • Work towards updating Heritage Inventory to a Heritage Register • Develop a Communication Plan in preparation to formalizing the Heritage Register 	Staff Liaisons Committee	Completion Spring 2016	Monthly
7	Ajax Town Hall Display	<ul style="list-style-type: none"> • Assist with the selection of themes for the display cases in Ajax Town Hall 	Staff Liaisons Committee	Annual	
8	New Pictorial History Book	<ul style="list-style-type: none"> • Review edits and provide comments 	Staff Liaisons Committee	Completion June 2015	
9	Revision of Pickering Village Walking tour booklet	<ul style="list-style-type: none"> • New drawings of houses • Design of new brochure • Include recent designations • Communication Plan for printing / promotion 	Staff Liaisons Committee	Completion June 2016	
10	Develop Spirit Walk of Pickering Village	<ul style="list-style-type: none"> • Work with Recreation & Culture staff to develop a spirit walk in Pickering Village / Ajax 	Staff Liaisons Committee	Completion September 2015	
11	Doors Open	<ul style="list-style-type: none"> • Assist staff with the planning and development of the Doors Open event • Committee will be actively involved with the event 	Staff Liaisons Committee	Ongoing	Bi-annual (2016 & 2018)

HERITAGE ADVISORY COMMITTEE 2014-2018 WORK PLAN

12	Heritage Property Tax Rebate Program	<ul style="list-style-type: none"> Assist staff, as required, with property inspections, education and updates Review need to increase tax rebate from 10% (max permitted is 40% as per the Municipal Act) 	Staff Liaisons Committee	Monthly, as needed	Review potential rebate increase in 2016
13	Heritage Legislation	<ul style="list-style-type: none"> Examine and provide comment on any relevant cultural heritage legislation 	Staff Liaisons Committee	As needed	
14	Patrick Sheehan Bursary Awards	<ul style="list-style-type: none"> Attend high school commencement ceremonies to present the bursary awards to the graduating students 	Staff Liaisons Committee	As needed	Annual
15	2016 DIL 75th Anniversary Celebration	<ul style="list-style-type: none"> Assist in the development of events to promote and acknowledge the 75th anniversary of DIL 	Staff Liaisons Committee	Monthly, as needed	<ul style="list-style-type: none"> Plan to be completed by December 2015 Work with the Bomb Girls Committee
16	Comprehensive Zoning By-law Review	<ul style="list-style-type: none"> As presented by Planning Staff – Committee will review the Comprehensive Zoning By-law and provide comments 	Staff Liaisons Committee	Monthly, as needed	Anticipated completion date 2017
17	Heritage Designation Brochure Update	<ul style="list-style-type: none"> Assist staff in updating the Heritage Designation Brochure for printing 	Staff Liaisons Committee	Monthly, as needed	
18	Pickering Village Heritage Conservation District Brochure	<ul style="list-style-type: none"> Assist staff in creating a brochure for the Pickering Village Heritage Conservation District 	Staff Liaisons Committee	As needed	Spring 2016
19	Torch Relay – Pan Am Games	<ul style="list-style-type: none"> Prepare and operate display table to promote Ajax 60th Anniversary Other activities as identified 	Staff Liaisons Committee	June 6, 2015	