



## AGENDA ACTIVE TRANSPORTATION & TRAILS ADVISORY COMMITTEE

June 26, 2014 at 6:15 p.m.  
River Plate Room, Town Hall  
Meeting No. 6

**Online Agenda:** Anything in **blue** denotes an attachment/link. By clicking the links on the agenda page, you can jump directly to that section of the agenda. To maneuver back to the agenda page use the **Ctrl + Home** keys simultaneously **OR** use the "Bookmark" icon on the navigation panel to the left of your screen.



**Alternative formats available upon request by contacting:**  
[sarah.moore@ajax.ca](mailto:sarah.moore@ajax.ca) or 905-619-2529 ext. 3347

### 1. Call to Order

### 2. Disclosure of Pecuniary Interest

### 3. Approval of Minutes

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### 4. Presentation/Discussion Items

#### 4.1 2014 Customer Polling Results Summary (6:15 – 6:40 p.m.)

David Forget, Manager of Quality Service & Special Projects

- A follow-up summary of survey responses relative to feedback expressed by the Ajax community

#### 4.2 Trailfest Feedback (6:40 – 6:50 p.m.)

- Brief review of the event and comments to forward for future consideration

#### 4.3 End of Year Video to Council (6:50 – 7:00 p.m.)

- A chance for all Members to view the presentation delivered to Council

### 5. Standing Items

**5.1 Work Plan** ..... Page 6

#### 5.2 Durham Trails Coordinating Committee Update (R. Cooke)

#### 5.3 Pan Am 2015 Local Host Committee Update (R. Lawrence)

### 6. Correspondence

### 7. Update from Council

### 8. New Business

#### 8.1. Committee Recognition

### 9. Adjournment



**DRAFT MINUTES**  
**Active Transportation & Trails Advisory Committee**

May 29, 2014

River Plate Room, Town Hall

Meeting No. 5

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Committee Members:	Richard Cooke Reg Lawrance ( <i>via teleconference</i> ) Stu Logan Marjorie Middleton, Co-Chair Joanne Nightingale, Co-Chair Ute Sack Lynn Trauzzi
Staff:	Catherine Bridgeman, Active Transportation Coordinator  Sarah Moore, Committee Co-ordinator
Guest:	Andrew Jackson, Landscape Architect, Bruce Johnson, Partner – Cosburn Giberson Landscape Architects
Regrets:	Regional Councillor Shaun Collier, Colin Wallace, Kim Lendvay, Michael Jakubcak, Erica Warsh

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## 1. Call to Order

Chair Middleton called the meeting to order at 6:15 p.m.

## 2. Disclosure of Pecuniary Interest

None

## 3. Approval of Minutes

Moved by: J. Nightingale  
Seconded by: U. Sack

That the Minutes of the Active Transportation & Trails Advisory Committee Meeting held on April 24, 2014 be adopted.

CARRIED

## 4. Presentations/Discussion Items

### 4.1 Carruthers Trails Project – Rossland to Taunton Road

Mr. Andrew Jackson, Landscape Architect, and Mr. Bruce Johnson, Partner with Cosburn Giberson Landscape Architects, presented an overview of the Carruthers Trail capital Project, to extend the trail from Rossland Road north to Taunton Road. Details relative to the design and approvals phase (2014) and construction (2015) were reviewed.

Mr. Johnson walked the Committee through a series of aerial photo illustration boards and identified the proposed route, as well as areas for culvert and railway crossings. He indicated that next steps would include walking the proposed route with approving authorities (TRCA, etc.) and flag the route with staff.

Questions were posed relative to the timing of the project and whether it will be completed in time for the 2015 Pan Am Games. Mr. Johnson identified several considerations that may impact construction timelines including the Migratory Birds Act, and potential flooding conditions.

Members inquired whether or not there have been considerations for a trail flyover over Highway 401, to establish a needed north-south trail link connection. Mr. Jackson noted that if and when Audley Road is extended south, a flyover could be considered at that time.

For the Committee's interest, Mr. Jackson provided an update on the Shoal Point Road trail bridge, noting that abutments have been installed. The project is anticipated to be complete within a few weeks.

#### **4.2 Trailfest Check-in**

On behalf of Ms. Warsh, Ms. Moore confirmed the Committee's participation in the June 22, 2014 Trailfest event. Mr. Logan volunteered to sweep the Mayor's Ride, Mr. and Mrs. Cooke will sweep the Tour d'Ajax, Ms. Trauzzi and Chair Middleton will lead the walk, and Mr. Lawrance and Ms. Nightingale will assist with the information table.

Mr. Cooke volunteered to walk the walk route with Ms. Trauzzi and Chair Middleton prior to the event. Staff agreed to forward speaking notes relative to Pan Am 2015, should they be of interest in the walking tour commentary.

#### **4.3 Content for End of Year Report to Council**

Ms. Moore sought clarity from the Committee on its end-of-year report to Council. The Co-Chairs indicated their preference for a written report; however Members expressed interest in a formal presentation and slide show. The presentation will be scheduled for the June 23, 2014 meeting of Council. Mr. Cooke agreed to work with Mr. Lawrance and Co-Chair Middleton to create a PowerPoint presentation. Co-Chairs Middleton and Lawrance will work together to create a draft script. Staff volunteered to review and provide additional content.

### **5. Standing Items**

#### **5.1 Work Plan**

Ms. Moore noted that the community event dates for the remainder of 2014 were included on the Work Plan, should the Committee be interested in planning an information booth.

*Ms. Bridgeman exited. (7:40 p.m.)*

## **5.2 Durham Trails Coordinating Committee (DTCC) Update**

Mr. Cooke noted that the Regional committee is still in the process of developing its five-year trail development plan.

## **5.3 Pan Am Ajax Local Host Committee Update**

On behalf of Mr. Lawrance, Ms. Moore provided an update from the latest Pan Am Ajax Local Host Committee Meeting. She noted that the group had received a presentation from Ms. Bridgeman on the overlay of the President's Choice Pan Am Ajax Ballpark.

## **6. Correspondence**

On behalf of Mr. Lawrance, Ms. Moore circulated and read a report regarding progress of the Greenwood Conservation Lands development project.

## **7. Update from Council**

None.

## **8. New Business**

### **8.1 Monthly Hike Update**

Chair Middleton provided feedback from her May 24, 2014 Duffins North Hike. She shared suggestions for additional advertising outreach, noting that she took information on the monthly hikes to her PROBUS club as well as exercise classes. The May hike received 12 participants who expressed interest in future hikes. Ms. Middleton noted that she would continue to promote the hikes through the Ajax Public Library and Ms. Nightingale noted she would submit the hike details to SNAP! online.

### **8.2 Liability**

Mr. Logan inquired whether Committee members are insured during monthly walks, etc. Ms. Moore advised that all Committee Members appointed by Council are insured, and that all walks take place on Town property, which is also insured.

*R. Lawrance exited the meeting (8:05 p.m.)*

### **8.3 'Discover Pinellas' Florida Trails & Bicycle Lanes Guide**

Mr. Logan distributed copies of the 'Discover Pinellas' Trails and Bicycle Lanes Guide from Florida for the Committee's interest.

#### **8.4 Trailfest Reminders**

Members encouraged staff to circulate a copy of the final ride and walk routes as well as print a large version of the map to be placed at the registration desk. Questions were also posed relative to an emcee for the event. Ms. Moore agreed to follow-up with the appropriate staff and report back to the Committee.

#### **9. Adjournment**

Moved by: J. Nightingale  
Seconded by: U. Sack

That the May 29, 2014 Meeting of the Active Transportation & Trails Advisory Committee be adjourned (8:15 p.m.).

CARRIED

## Active Transportation and Trails Advisory Committee Work Plan

Objective/Project		Task	Lead	Timeline	Status
1.	Implementation of the Pedestrian and Bicycle Master Plan	<ul style="list-style-type: none"> <li>Review proposed pedestrian and cycling routes</li> <li>Review proposed trails/cycling network signage</li> <li>Review goals and recommendations within the Plan</li> <li>Comment on planned/ongoing capital projects relating to Active Transportation &amp; Trails system</li> <li>Regular consultation between Operations and Environmental Services staff and committee regarding sidewalk, trails and cycling network maintenance issues</li> </ul>	<ul style="list-style-type: none"> <li>C. Bridgeman</li> <li>E. Warsh</li> <li>A. Jackson</li> </ul>		September 2013
2.	By-Law and Policy Review	Review existing or proposed by-laws or policies relating to support and strengthen Active Transportation	<ul style="list-style-type: none"> <li>D. Hannan</li> </ul>	As Required	
3.	Public Education and Outreach	Spearhead active transportation public education and outreach for cycling, walking and trails	<ul style="list-style-type: none"> <li>ATTAC</li> <li>Communications</li> </ul>	As Required	ongoing
4.	Active and Safe Routes to School	Provide input on active transportation promotion Discuss active transportation to schools advocacy opportunities.	<ul style="list-style-type: none"> <li>ATTAC</li> <li>K. Smith</li> <li>E. Warsh</li> </ul>		ongoing
5.	Durham Trail Coordinating Committee Update	Regular consultation/updates between ATTAC committee and the Durham Trail Coordinating Committee	<ul style="list-style-type: none"> <li>R. Cooke</li> </ul>	ongoing	monthly
6.	Active Transportation and Trails Website	Promote Active Transportation & Trails by providing related information on the new Town website <a href="http://www.ajax.ca">www.ajax.ca</a>	<ul style="list-style-type: none"> <li>all</li> </ul>	June 2013	complete
7.	Monthly Walks	Provide comments and assist with facilitation of monthly community walks and communications of such	<ul style="list-style-type: none"> <li>ATTAC</li> </ul>	ongoing <i>Monthly</i>	Schedule finalized & posted
8.	Trailfest	Provide input on planning, organization, routes and venue of event.	<ul style="list-style-type: none"> <li>S. Toole/C. Dick</li> <li>Festivals &amp; Events staff</li> </ul>	June 22, 2014 ARC	In progress

# Active Transportation and Trails Advisory Committee Work Plan

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Objective/Project		Task	Lead	Timeline	Status
9.	Ajax Green Living Days	Provide input on planning and organization of Active Transportation/Trails event.	<ul style="list-style-type: none"> <li>• E. Warsh</li> <li>• J. Schofield</li> <li>• ATTAC</li> </ul>	April 26/14	Duffins Hike
10.	Canada Day Celebration	Provide input on planning and organization of Active Transportation/Trails event.	<ul style="list-style-type: none"> <li>• S. Toole/C. Dick</li> <li>Festivals &amp; Events staff</li> </ul>	July 1/14 10am – 5pm	
11.	Taste of Ajax	Provide input on planning and organization of Active Transportation/Trails event	<ul style="list-style-type: none"> <li>• S. Toole/C. Dick</li> <li>Festivals &amp; Events staff</li> </ul>	August 9, 2014 Time: TBD	
12.	Pumpkinville	Provide input on planning and organization of Active Transportation/Trails event at Pumpkinville	<ul style="list-style-type: none"> <li>• S. Toole/C. Dick</li> <li>Festivals &amp; Events staff</li> </ul>	October X Time :11-5	complete
13.	Winterfest	Participate in planning and organizing of activities to promote Active Transportation	<ul style="list-style-type: none"> <li>• U. Sack</li> <li>• M. Middleton</li> </ul>	2014 - No availability	complete
14.	Car Free Day/Bike to Work Day	Council Proclamation of "Car-free Day" to promote Active Transportation as a an option for commuting. ( <i>open street festival?</i> )	<ul style="list-style-type: none"> <li>• E. Warsh</li> </ul>	May 26 2014	<i>Bike to Work Day Photo Op</i>
15.	External Committees	Participation & updates between ATTAC and: <ul style="list-style-type: none"> <li>- Integrated Community Sustainability Plan S.C.</li> <li>- Greenwood Conservation Master Plan S.C.</li> <li>- Volunteer Recognition Awards Selection Committee</li> <li>- Pan Am Ajax Host Committee</li> </ul>	<ul style="list-style-type: none"> <li>• R. Lawrance</li> <li>• R. Cooke</li> <li>• K. Lendvay</li> </ul>	monthly updates to Committee	ongoing
16.	Active Transportation User Profile	Develop a profile of active transportation users in Ajax; conduct survey to gather base line information	<ul style="list-style-type: none"> <li>• U. Sack</li> <li>• M. Jacubcak</li> </ul>	Start: 2012	complete
17.	Capital Projects Review	Opportunity to discuss priorities for future capital projects as they relate to implementation of the Pedestrian Bicycle Master Plan and trail construction/development prior to budget process	<ul style="list-style-type: none"> <li>• A. Jackson</li> <li>• R. Chalmers</li> </ul>	May 2013	complete

Objective/Project		Task	Lead	Timeline	Status
18.	Interim Report to Council	Brief delegation/report to Council to present update on committee activity and accomplishments	<ul style="list-style-type: none"> <li>• J. Nightingale</li> <li>• M. Middleton</li> </ul>	June 2014	

## 2014 Town Event Dates:

- Winterfest – February 2
- Volunteer Recognition Awards – April 8
- Trailfest – June 22
- Canada Day – July 1 @ Rotary Park
- Taste of Ajax – August 9 @ Rotary Park
- Pumpkinville – October 18 @ Greenwood
- Santa Claus Parade – November 8
- New Year's Eve – December 31 @ ACC