



AGENDA DIVERSITY & COMMUNITY ENGAGEMENT ADVISORY COMMITTEE

May 25, 2016 at 6:00 p.m.
River Plate Room, Town Hall
Meeting No. 5

Online Agenda: Anything in **blue** denotes an attachment/link. By clicking the links on the agenda page, you can jump directly to that section of the agenda. To manoeuvre back to the agenda page use the **Ctrl + Home** keys simultaneously **OR** use the “Bookmark” icon on the navigation panel to the left of your screen.



Alternative formats available upon request by contacting:
accessibility@ajax.ca or 905-619-2529 ext. 3347

1. Call to Order

2. Disclosure of Conflict of Interest

3. Approval of Minutes

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4. Presentation/Discussion Items

4.1 Accessibility Advisory Committee (25 minutes)

Marcia Bowen, Committee Chair
Jennifer Harrison, Committee Vice-Chair
Barb Dowds, Member

- Committee overview & recent initiatives
- National Access Awareness Week
- “Accessibility Means...” project

4.2 DACE Plan Phase 2 & Diversity Conference Update (15 minutes) [S. Joseph]

4.3 Brainstorming Continuation – Guest Presenters (15 minutes) [all]Page 8

5. Correspondence

6. Update from Council

7. Standing Items

7.1 Work PlanPage 9

8. New/Other Business

9. Adjournment

Next Meeting Date: *Wednesday, June 22, 2016 at 6:00 p.m., River Plate Room, Town Hall*



DRAFT MINUTES
Diversity & Community Engagement
Advisory Committee
April 27, 2016
River Plate Room, Town Hall
Meeting No. 3

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Committee Members:	Regional Councillor Colleen Jordan Jillian Eddy Stephanie Hoskin Lencil James Marc-Anthony Neckles Cecil Ramnauth Karli Roopchan Preya Singh Lina Tabbaa Debra Tiwari
Staff:	Christie McLardie, Manager of Strategic Communications Sarah Moore, Committee Coordinator
Guests:	S/Sgt. Jeff Haskins, DRPS Alec Harras, Manager of Legislative Services/Deputy Clerk
Regrets:	Councillor Renrick Ashby, Lee Harrison, Sobia Ahmad, Sobia Ahmad

1. Call to Order

Vice-Chair Singh called the meeting to order at 6:00 p.m. She introduced Lina Tabbaa and Karli Roopchan as new members to the Committee. Roundtable introductions were made. S. Moore introduced A. Harras, Manager of Legislative Services/Deputy Clerk.

At the request of Chair Ramnauth, S. Moore reviewed the Committee mandate with Members. Clarification was provided as to the scope of consultation the Committee has in relation to external groups and organizations.

2. Disclosure of Conflict of Interest

None

3. Approval of Minutes

Moved By: C. Ramnauth
Seconded By: L. James

That the March 30, 2016 Meeting Minutes of the Diversity & Community Engagement Advisory Committee be approved.

CARRIED

4. Presentation/Discussion

4.1 Accessibility Plan Update

S. Moore presented an overview of the *Accessibility for Ontarians with Disabilities Act* legislation and the Town's requirement for creation of a multi-year accessibility plan. She reviewed the strategic foundation of the Plan, noting that content is organized under six pillars that parallel the legislation: policy & procedure, customer service, information & communications, employment, transportation and the built environment.

L. Tabbaa entered the meeting (6:10 p.m.).

The Town is required to provide a status report on the progress of the Plan on an annual basis, as well as to review the Plan every five years. S. Moore highlighted key achievements and action items over the past year as well as future initiatives. Biennial compliance reporting to the Accessibility Directorate of Ontario (ADO) was discussed. S. Moore noted that in January 2016, the Town was selected for a File Review Audit and provided a summary of the audit requirements. It was noted that the Town successfully completed the audit and received very positive feedback from the ADO.

Being that the Plan is due for review in 2017, S. Moore encouraged Members to consider how the Town could engage the public in review of the Plan, gap analysis and future planning. She encouraged the Committee to review the Plan documents and status reports available online at <http://www.ajax.ca/en/livinginajax/accessibilityplan.asp> to prepare for future discussion.

J. Eddy entered the meeting (6:30 p.m.).

Members inquired how the Town measures up in relation to other Durham municipalities. Additional questions related to private sector compliance and the Town's role in assisting with such.

4.2 Community Action Plan Update

C. McLardie provided a high level 2015 progress report in relation to the Council Community Action Plan (CAP). The Plan identifies priority work to be undertaken over the four-year Council term. The current CAP contains 21 priorities and 100+ action items, the majority of which have commenced or completed. The CAP core focus areas are:

- Strategic Development & Economic Prosperity
- Excellence in Service Delivery
- Strong Sense of Community
- Leader in Environmental Sustainability

C. McLardie reviewed several achievements for each of the core focus areas. Resources relative to the CAP and status reports are available at www.ajax.ca/cap.

Members posed questions relative to the publication of the CAP beyond the Town's website and the greatest challenge with implementation of the CAP.

S./Sgt. Haskins exited the Meeting (6:55 p.m.)

4.3 DACE Phase 2 and Conference Steering Committees

On behalf of S. Joseph, S. Moore noted that the report of DACE Plan achievements to date is near completion. She informed the Committee that a survey to solicit feedback on the Diversity Conference is being circulated. A copy of the survey will be forwarded to all Advisory Committee Members. Volunteers from the Committee were requested to participate in a DACE Phase 2 Steering Committee and Diversity Conference Steering Committee. Two Members were requested for each. Those interested were asked to email S. Joseph directly.

4.4 Guest Presenters Brainstorm

In keeping with the Committee mandate, priority populations of the DACE Plan and Community Action Plan, Members were tasked with identifying discussion topics and areas of interest for consultation. Suggestions from the Committee will be reviewed by staff and incorporated into the work plan and future agenda content. The following is a summary of the feedback received:

Events

- Have a larger, hands-on role in Town events related to Diversity, such as the Conference
- Share feedback
- Be educated on various cultural events, programs and services the Town is linked to in the community
- Receive more awareness of Town events (and events in Town) relating to Diversity
 - Create a centralized database?
 - Share a list each month/year with the Committee
- Committee Members should act as Community DACE Ambassadors at events
 - Each Member should be required to commit to attend at least one community event each year and report back to the Committee.

Focus Topics*

- First Nations in Ajax/Durham Region
- LGBTQ+ community
- Presentation on low-income report/priority communities in Ajax
- Gain insights from various community groups and current events
 - Black Lives Matter
 - Islamophobia
- Update on refugee and immigrant communities in Ajax/Durham
- Increase the profile of the Committee through News Advertiser, social media, etc.
- Housing/homelessness

- Youth engagement
- School diversity conflicts – what role can the Town play?

**identify current issues/trends and how the Town can support/assist with such (ex. Gender-neutral washrooms)*

Questions Members want to consider re: content

- What can we (the Committee) do to help the project/organization/community group?
- How can Members of the Committee work with various groups and organizations beyond the Committee?
- How can we put Ajax on the map as a leader of diversity?

5. Correspondence

None.

6. Update from Council

Councillor Jordan shared details of Regional Council's endorsement of the [Blue Dot Campaign](#). A report to the General Government Committee, recently endorsed by Council relative to issues on the Ajax Waterfront was discussed. Regional Councillor Jordan summarized concerns that staff will be working to mitigate in relation to parking, permitting, large groups and charcoal BBQs. The report is available online through ajax.ca.

C. McLardie and Regional Councillor Jordan informed the Committee about a recent series of delegations to Council relative to the potential severing of the Ajax Pickering Hospital from the Rouge Valley Health System in favour of a new Durham Health Corporation. Members discussed concerns with service loss and potential outcomes. C. McLardie noted that a decision on the matter is expected from the Minister of Health and Long-term care on April 28, 2016. She will keep the Committee apprised of the decision.

7. Standing Items

7.1 Work Plan

Discussion of this item was covered during Item 4.4.

8. New/Other Business

C. McLardie and Regional Councillor Jordan provided details of the 40th Anniversary of the visit of the crew of the 8th HMS Ajax in 1976. Three days of celebratory activities are being planned, during August 26 – 28, 2016. Events will include unveiling of a memorial wall at Veterans Point Gardens, street dedications, as well as a reenactment of the original parade from 1976 when the crew marched on the Town. The parade will include an ice cream social.

and will end at the Royal Canadian Legion, where the original anchor from the 8th HMS Ajax resides.

C. Ramnauth congratulated L. James on receipt of her Volunteer Recognition Award.

C. Ramnauth and D. Tiwari shared feedback from their participation in Ajax Green Living Days community tree planting event. They suggested that participating organizations be given a specific area to plant to keep the event organized, and perhaps to use the Town's volunteers to help coordinate and guide participants to planting areas. Additional snacks, coffee and shovels were requested for future events.

9. Adjournment

Moved By: J. Eddy
Seconded By: S. Hoskins

That the April 27, 2016 Meeting of the Diversity & Community Engagement Advisory Committee be adjourned. (7:35 p.m.)

CARRIED

DACE Brainstorming Session – April 27, 2016

In keeping with the DACE AdCom mandate, priority populations of the DACE Plan and Community Action Plan, Members were tasked with identifying discussion topics and areas of interest for consultation. These results can be reviewed by staff and incorporated into the work plan and agenda content.

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- Increase the profile of the Committee through News Advertiser, social media, etc.
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Questions Members want to consider re: content

- What can we (the Committee) do to help the project/organization/community group?
- How can Members of the Committee work with various groups and organizations beyond the Committee?
- How can we put Ajax on the map as a leader of diversity?

DIVERSITY AND COMMUNITY ENGAGEMENT ADVISORY COMMITTEE - DRAFT
2014-2018 WORK PLAN

PROJECT ITEM		OBJECTIVES & SUMMARY	LEAD	TIMELINE	STATUS / NOTES
1.	Review of annual partnership events hosted by Recreation and Culture	<ul style="list-style-type: none"> To provide information about ongoing annual events hosted by the Town, Community/Sports & Culture Groups 	Shane Joseph	Ongoing	
2.	Present and review DACE Plan Implementation – Phase 2	<ul style="list-style-type: none"> Review what has been done to date Brainstorm consultation and communication / engagement for development of phase 2 Review and update the Diversity Policy Develop action plan and measurable 	Shane Joseph Christie McLardie DACE AdCom	Ongoing Start: January 2016	
3.	Volunteer Recognition Awards	<ul style="list-style-type: none"> Select 2 committee representatives to sit on the Award Selection Panel (March 16, 2016) 	Laura Tegelberg	January 2016	
4.	Revise the Council Recognition, Proclamation and Flag Raising Policies	<ul style="list-style-type: none"> Review and propose changes to those events recognized by the Town/Council (ex. faith-based activities) 	Shane Joseph	February/March 2016	
5.	Healthy Kids Community Challenge	<ul style="list-style-type: none"> Advise on implementation of strategy to engage children/youth in healthy improvements to lifestyle 	Kevin Smith	February/March 2016	
6.	Multi-year Accessibility Plan Update	<ul style="list-style-type: none"> Review accomplishments to date and forecasted projects 	Sarah Moore Accessibility AdCom	Annual March/April 2016	

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7.	Explore Ajax Newcomer Bus Tour	<ul style="list-style-type: none"> Review and advise on route and content 	Shane Joseph	Twice Annually Spring & Fall	
8.	IMPACT Ajax Fund	<ul style="list-style-type: none"> Review update funding and programs 	Cayla S. Da Silva	Annual April/May 2016	
9.	National Access Awareness Week	<ul style="list-style-type: none"> Review and seek input on recognition events 	Sarah Moore Accessibility AdCom	Annual April 2016	
10.	Seniors Strategy Update	<ul style="list-style-type: none"> Solicit feedback on the consultation process and findings 	Robert Prochilo	May/September 2016	
11.	Partnership Policy	<ul style="list-style-type: none"> Review and provide feedback on the revised policy for provision of Town supports to external bodies 	Cayla da Silva	September 2016	
12.	Self Disclosure Form (Taleo Recruitment Software)	<ul style="list-style-type: none"> To educate the Committee on the new recruitment software 	Jackie Lumsden	Spring 2016?	
13.	Strong Neighbourhood Strategy	<ul style="list-style-type: none"> To provide ongoing consultation and updates 	Cayla S. Da Silva	Ongoing Annual Update	
14.	Diversity Conference	<ul style="list-style-type: none"> Participate in the planning and coordination of first Ajax diversity conference to bring groups, associations and interested parties together to discuss diversity issues 	Shane Joseph	October 2016	
15.	Designate a prominent space as a Centre for Understanding (DACE Plan Phase 2)	<ul style="list-style-type: none"> To provide ongoing updates on the progress of Pat Bayly Square 	Shane Joseph Tracey Vaughan	Ongoing	

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16.	Age-Friendly Community	<ul style="list-style-type: none"> • WHO strategy to respect elders in our community (designation) 	Robbie Prochilo	2017-2018	
17.	Community Action Plan	<ul style="list-style-type: none"> • Provide feedback on achievements to date and suggestions for future initiatives 	Christie McLardie	Annual ??	
18.	Social Media Engagement	<ul style="list-style-type: none"> • Discuss methodology and use of social media as engagement tool for the Town 	Christie McLardie Matthew Norton	??	
19.	New Town of Ajax Website Development	<ul style="list-style-type: none"> • Participate in design consultation for the new website 	Christie McLardie Matthew Norton	2017?	
20.	Fair Representation	<ul style="list-style-type: none"> • Review and seek feedback on engagement and communications of the Fair Representation matter • Provide regular updates 	Christie McLardie Colleen Jordan	Ongoing	
21.	2018 Municipal Election	<ul style="list-style-type: none"> • Provide insight and advise on engagement initiatives relative to voting 	Sarah Moore *Deputy Clerk*	2017/2018	
22.		<ul style="list-style-type: none"> • 			
23.		<ul style="list-style-type: none"> • 			
24.		<ul style="list-style-type: none"> • 			

DIVERSITY AND COMMUNITY ENGAGEMENT ADVISORY COMMITTEE - DRAFT
2014-2018 WORK PLAN

COMPLETED ITEMS					
	PROJECT ITEM	OBJECTIVES & SUMMARY	LEAD	TIMELINE	STATUS / NOTES
	Advisory Committee - Orientation session - Chairs workshop / meet and greet	<ul style="list-style-type: none"> To familiarize new DACE members with purpose, mandate, etc. 	S. Moore	February 18, 2015	Complete
	Review of the Durham Immigration Portal	<ul style="list-style-type: none"> To familiarize the committee with the web portal and the work of the LDIPC 	D. Forget	April 22, 2015	Complete
	Review of the New Resident Guide	<ul style="list-style-type: none"> To provide an overview of the new Guide, its purpose and contents 	D. Forget	April 22, 2015	Complete
	Pan Am Initiative	<ul style="list-style-type: none"> Updates to the Committee about Pan Am events 	Tracey Vaughan	May 2015	Complete
	Positive Space	<ul style="list-style-type: none"> Staff training, build collection for appropriate clientele 	Cindy Poon	November 2015	Complete
	Library as an Inclusive Place - Toy Library	<ul style="list-style-type: none"> Purchase of toys (safe and educational) for individualized needs patrons 	Cindy Poon	September 2015	Complete
	Outreach to Faith Groups	<ul style="list-style-type: none"> Promote library services and collections and explore potential opportunities for partnerships 	Cindy Poon	October 2015	Complete

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	Outcome Evaluation	<ul style="list-style-type: none"> Seek feedback from community members and agencies about library's programs and services 	Cindy Poon	November 2015	Complete
	Continue to utilize differing communication vehicles to reach diverse groups	<ul style="list-style-type: none"> Includes engagement in civic opportunities 	Christie McLardie	September 2015	Update provided

January 18, 2016