

GRAVENHURST PUBLIC LIBRARY BOARD MINUTES

Wednesday, February 13, 2013 at 4:30 p.m.

Mary-Maud Swalm Program Room

Attendance

Those in attendance were Acting Chair Ardyn Todd; Directors Heidi Lorenz, Gerry Tanner, Jane White, Barb Sztuke, Richard Tatley.

Directors Morley and McHarg-Coey had previously advised that they would be absent from the meeting.

Also in attendance were David Weldon, CEO Secretary-Treasurer and Caralene Clement, Acting Chief Librarian.

1. ADOPTION OF AGENDA

Moved by Director Lorenz and seconded by Director Sztuke that the Agenda be adopted as distributed.

Carried.

2. DISCLOSURE OF PECUNIARY INTEREST

Nil

3. REPORTS FROM THE CHAIR, CHIEF EXECUTIVE OFFICER, TREASURER AND CHIEF LIBRARIAN

3.1 The Chair advised that N. Bush, the Director of Human Resources for the Town of Gravenhurst will be on vacation on the dates scheduled for the CEO interviews. He confirmed that candidates will be interviewed on March 6 and 7, 2013. He also advised that the Acting Chief Librarian will be on vacation from February 22 to March 1 and that she has arrangements in place for staff back-up during that period.

3.2 The Acting Chief Librarian advised that a Connectivity Grant for the Library in the amount of \$6,056.68 has been approved. It will be used to improve wireless access and for network cabling. She advised that the eReader Collection Launch had been successful. It generated positive interest and enthusiasm from the 30 people attending. She also advised that a longer term maintenance agreement for the SirsiDynix system has been negotiated which will reduce anticipated cost increases over its 5 year term. The Library bank account has now been opened in accordance with the recent Board motion and the funds transfer application has been submitted to the Ministry.

3.3 The Treasurer advised that unaudited financial statements indicate the Board finished its fiscal year with a modest surplus.

4. UNFINISHED BUSINESS

4.1 The Treasurer advised that he and the Acting Chief Librarian will be presenting the Budget approved by the Board to Council's Budget Committee meeting on February 14, 2013.

5. NEW BUSINESS

5.1. Farmers' Market Vendor Booth

The Members discussed obtaining a booth at the Farmers' Market for the summer of 2013 to disseminate information about the Library and to sell used books with staffing of the Booth to be provided by Directors and Library Volunteers.

Moved by Director Sztuke

Seconded by Director Tanner

#08 BE IT RESOLVED THAT the Board endorse placing a booth at the Farmers' Market for the 2013 season.

CARRIED.

Moved by Director Tatley

Seconded by Director White

BE IT RESOLVED THAT the Board recess until after the Annual General Meeting

CARRIED.

The meeting reconvened at 6:15 p.m.

5.2 Mural RFP Submissions

Members agreed that they would individually review the submission in response to the RFP for the preparation of a mural prior the next Board meeting.

6. CLOSED SESSION

Moved by Director Lorenz

Seconded by Director Tanner

#09 BE IT RESOLVED THAT the Board move into Closed Session to discuss a personnel matter about an identifiable individual.

CARRIED.

The Board reconvened in Open Session at 6:35 p.m.

Moved by Director Tatley and Seconded by Director Tanner that the meeting adjourn. Time 6:35 p.m.

NEXT MEETING: Wednesday, March 13, 2013 @ 5:00 p.m.

Chair

Recording Secretary