



## **Essex Municipal Heritage Committee (EMHC)**

### **Regular Meeting Minutes**

Harrow Arena, 243 McAfee Street, Harrow Community Centre – Thursday March 29, 2018 -

5:00 PM

"The EMHC is the resource base for information and knowledge for Council, administration and the community on all matters of heritage"

#### **1. Roll Call**

Present: Deputy Mayor Richard Meloche, Chair  
Claudette Gauthier, Vice - Chair  
Laurie Kowtiuk  
Joseph Lucas  
Megan Meloche  
Phil Pocock  
Fred Groves

Also Present: Rita Jabbour, Assistant Planner  
Sarah Girard, Planning Assistant

Regrets: Linda Iler

#### **2. Declarations of Conflict of Interest**

None.

#### **3. Adoption of Published Agenda**

- a) Thursday, March 29, 2018 Regular EMHC Meeting Agenda  
Moved by Laurie Kowtiuk  
Seconded by Fred Groves  
(HC18-03-06) That the published agenda for the March 29, 2018 EMHC meeting, be adopted as presented.  
"Carried"

#### **4. Adoption of Minutes**

- a) January 25, 2018 EMHC Meeting  
Moved by Claudette Gauthier  
Seconded by Phil Pocock  
(HC18-03-07) That the minutes of the January 25, 2018 Regular EMHC Meeting, be adopted as circulated.

"Carried"

## **5. Public Presentations**

None.

## **6. Unfinished Business**

### **a) Listing– Ongoing**

Rita Jabbour, Assistant Planner, reminds the Committee that they had elected to invite the owners of the property at 400 County Road 13 and 460 County Road 50 West to this meeting to explore the option of listing their property, in response to a recent letter of interest from a former heritage summer student.

She states that the owners appear to be in the audience and that they should be invited to speak.

Malcolm Goselin, 460 County Road 50 West, asks Rita to explain what listing is and provide further information about the contents of the letter of interest.

Rita explains that listing is a cultural planning tool. She explains that a municipality can list a property on its heritage register by Council resolution if it thinks the property might have cultural heritage significance. She states that it provides some protection against demolition as the owner must advise the Council with at least 60 days notice of their intention to demolish. This waiting period will provide the Heritage Committee with some time to investigate whether the property has cultural significance and if the demolition will impact the cultural resource.

She explains that the Council, upon consulting with the Committee, may choose to receive the notice for information purposes or initiate the designation of the property. She states that listing differs from designation in that it only triggers notice when a proposal to demolish is submitted. It does not require notice for any site alteration that wouldn't normally result in demolition.

Deputy Mayor Richard Meloche, Chair, advises the property owners that it is their decision to have the property listed. He explains that the Committee has adopted a transparent approach to listing, advising property owners of their intentions and giving them an opportunity to learn more or object.

Rita explains to the owners of the property at 460 County Road 50 West that the cultural significance of their property is related to the design and architecture. She states that a significant person may have lived here but that more research is required.

Mr. Goselin states that he does not plan on demolishing the house but that he does plan on demolishing the barns as they are in bad shape. He states that some of the barns were built in the 1970s and that he does not believe the property is of any historical interest.

Mr. Goselin asks about the benefits of listing.

Rita explains that the biggest benefit is the preservation of a possible cultural resource to the community. She states that the Town also has a heritage grant program that can assist financially with the rehabilitation of a designated property.

Mr. Goselin asks if there are any restrictions to neighbouring properties.

Rita states that the listing only applies over the subject parcel.

Mr. Goselin asks if there are any federal or provincial funds.

Rita states that there aren't.

Mr. Goselin expresses his concerns with the listing proposal. He states that the property needs significant repairs.

Mrs. Connie Goselin asks if they can wait to list their property.

The Chair advises that it is their decision.

Mr. Goselin asks if the listing would affect any development proposals on the property.

The Chair explains that it would not affect use of the land.

Fred Groves confirms with the owners that they do not want their property listed.

Mr. Goselin states that they do not have intentions to demolish it. He explains that the house was built from bricks from the Kingsville brickyard and from proceeds of the Irish sweepstake.

Rodney Klie from 400 County Road 13 asks if there is an option to not list the other buildings on the property.

Rita explains that all buildings are affected by the listing as it is placed over the entire property.

Mr. Klie states that he has no issue with the listing but wants to do work on the outhouse.

The Chair states that he will need to advise only if demolition is proposed.

Mr. Goselin asks if there are heritage tax breaks.

Rita states that the Committee did entertain that option but that the grant provided more incentive.

The Chair states that he would like to see a tax break for heritage properties in the future.

Mr. Klie states that he would like his property listed.

Rita states that St. Clement's Church at 9567 County Road 11 has also requested their property be listed.

Moved by Fred Groves

Seconded by Megan Meloche

(HC-18-03-08) That the properties at 400 County Road 13 and 9567 County Road 11 be forwarded to Council for listing on the municipal heritage register.

"Carried"

b) Greater Marketing and Public Education about Heritage – Ongoing

The Committee had no events to report.

c) Heritage Designation and Interpretive Plaque Program –Ongoing

Rita states that no plaques have been unveiled in 2018 and that the Committee should begin to think of locations. She explains that the plaques should align with a significant event or historical observance.

She states that 2018 will mark the 100<sup>th</sup> anniversary of the end of World War 1.

Rita states that the heritage student has worked on plaques for Harrow and the Colchester Reef. She explains that the Harrow plaques were planned to be unveiled before the Walleye Derby in June and the Harrow Agricultural Fair in August.

Rita states that the Committee should explore creating plaque for all Town Centres. She states that one already exists for Colchester and Harrow will receive one this year. She states that the Committee should look at Essex and McGregor next year perhaps partnering with Amherstburg on the latter.

Fred Groves states that he likes the WW1 idea.

Rita states that she would like to review cemeteries and places that have association with WW1 veterans.

Deputy Mayor Richard Meloche, Chair, recommends the Cenotaph.

Megan Meloche states that a small plaque commemorating veterans at the Cenotaph would be a possibility and the significance of the war to the community would be a possibility.

d) Heritage Week 2018

Rita thanks the Committee for their assistance with Heritage Week. She states that overall, the event was a success. She presents the Committee with data regarding reach of marketing initiatives and Facebook posts.

She recommends that the Committee commence its marketing of the events in September or October for elementary and high school students. She also recommends that the winners of the Community Heritage Preservation Award be recommended by members of the public.

e) Designation By-law Revisions - Ongoing

f) Section 33(15) of the Ontario Heritage Act– Ongoing

g) 98 Talbot Street South–Ongoing

h) Heritage Property Standards Bylaw–Ongoing

i) Master Plan for Heritage–Ongoing

j) Cultural and Archaeological Mapping –Ongoing

**7. Reports from Administration**

None.

## 8. Correspondence

None.

## 9. New Business

### a) PA Day Heritage Programming

Rita advises the Committee that the Community Services department is holding a PA day in Essex Centre on Friday June 8<sup>th</sup>. She states that she has contacted them regarding incorporating local history in their programming. She explains that they have suggested a heritage walk.

She states that she will work with the department using the heritage walking tour brochure that has already been produced. She states that the typical age of participants is 4-9.

Megan Meloche suggests a focus on the murals too.

Deputy Mayor Richard Meloche states that this could be a trial to determine if it is successful.

Laurie Kowtiuk suggests exploring ECHRS, her designated house or the Train Station.

### b) Marsh Collection Presentation

Rita states that she has contacted the Marsh Collection and they are willing to put on a presentation on Thursday May 31<sup>st</sup> at the McGregor Community Centre. She explains that she has also contacted St. Clements Church in hopes of organizing a tour before the presentation.

Rita suggests that the Committee also work with Amherstburg on promoting the event.

### c) HEIRS Guest Speaker

Rita explains that HEIRS has asked that the Committee collaborate with them again in October as they put on Lt. Col. Hardy Wheeler to present on the Essex Kent Regiment of 1812.

Deputy Mayor Richard Meloche, Chair, thinks it is a good idea.

### d) Cemeteries

Rita states that the Committee should be reopening its cemeteries file in response to a popular article on the lost cemeteries of Essex County.

She explains that the three cemeteries identified in the article are located in the Town of Essex.

She states that she has and the Essex county black historical society have been working on contacting the owner of the African Methodist Episcopal (AME) Cemetery on County Road 12 but to no avail. She explains that they are still listed as the owners but that it appears to be an abandoned cemetery.

She states that designation can proceed and a letter be sent directly to the Church notifying them of our intentions. She explains that they would still have the right to appeal.

Rita states that St. Marks and Central Grove are also privately owned. She explains that the owners of St Marks Cemetery did not want to pursue designation when it was proposed to them in 2013. She states that Central Grove is located on listed property.

The Committee recommends that Rita contact Elise Harding Davis and invite her to speak on the matter at the next Committee meeting.

Fred Groves states that we need to make the designation and protection of these cemeteries a priority.

e) Colchester Schoolhouse (Committee Member Request)

Rita states that the municipality has no plans for the Schoolhouse in 2018. She explains that funds were used to replace the roof and windows in 2017. She states that administration is currently looking for grants and plans on investing more funds when a repurposing plan is identified.

Fred Groves suggests that the Committee be given an opportunity to see the interior of the Schoolhouse at their meeting in June. He states that the Committee could also provide input on repurposing ideas.

Laurie Kowtiuk suggests liaising with the Arts, Culture and Tourism Committee.

Rita states that she will arrange to have a tour of the Schoolhouse in June and that the Committee could provide input on repurposing at that time.

Adjournment

Moved by Fred Groves

(HC18-03-09) That the meeting be adjourned at 6:45pm.

"Carried"

**Next Meeting Date** – Thursday April 26, 2018 at 5pm, 33 Talbot Street South, Essex Centre, Large Meeting Room

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Chair

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Secretary-Treasurer