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**1. Call to Order**

**2. Disclosure of Conflict of Interest**

**3. Approval of Minutes**

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**4. Presentation/Discussion Items**

**4.1. Active Transportation Facilities and Trail Implementation Update (6:00 – 6:30 p.m.)**  
*Andrew Jackson, Landscape Architect*

**4.2 Active and Safe Routes to School Program (6:30 – 6:45 p.m.)** [H. Ng]

**4.3 Transportation Demand Management Plan Update (6:45 – 7:00 p.m.)** [H. Ng]

**4.4 Bike Month Competition Update (7:00 – 7:15 p.m.)** [H. Ng]

**5. Correspondence**

**6. Update from Council**

**7. Standing Items**

**7.1 Work Plan** .....Page 5

**8. New Business**

**9. Adjournment**



**DRAFT MINUTES**

**Transportation Advisory Committee**

May 21, 2015

River Plate Room, Town Hall

Meeting No. 3

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Committee Members: Councillor Marilyn Crawford  
Caryn Antram (entered 6:45 p.m.)  
Jessica Black  
Mary Cunningham  
Keith Haines  
Wayne Hingston  
Stu Logan

Staff: Elysia Leung, Transportation Demand Management Coordinator  
Sarah Moore, Committee Coordinator

Regrets: Zoilo Amoranto, Lynn Trauzzi

**1. Call to Order**

Chair Haines called the meeting to order at 6:00 p.m. Stu Logan introduced himself to the Committee; roundtable introductions followed.

**2. Disclosure of Conflict of Interest**

None

**3. Approval of Minutes**

**3.1 March 26, 2015**

Moved By: M. Crawford  
Seconded By: J. Black

That the Minutes of the April 16, 2015 Meeting of the Transportation Advisory Committee be approved.

CARRIED

**4. Presentation/Discussion**

**4.1 Event Partnership Opportunity**

E. Leung introduced Liann Yap from Big Brothers Big Sisters Pickering-Ajax. L. Yapp discussed the Sport Mentorship Program being facilitated by Big Brothers Big Sisters Pickering-Ajax, which includes 8-week program opportunities for "Bigs" and their "Littles" to

engage in new sports and recreation opportunities in a small group. The program will run from July 2015 to March 2016. L. Yapp sought feedback from the Committee as to potential activities that could be provided as programming and solicited the Committee's interest in helping to lead a future program or event.

Members proposed activities such as snowshoeing in Greenwood Conservation Area, Geocaching, visiting WindReach Farms, or a Committee-led trail walk. Cycling activities were discussed, however concerns with availability of bicycles, maintenance, storage and transport for all participants were noted. The Committee expressed interest in coordinating an event or activity in partnership with Big Brothers Big Sisters Pickering-Ajax during Bike Month in 2016. L. Yapp was encouraged to consult the Town's Recreation & Culture Advisory Committee and Youth Engagement Advisory Committees for further input.

#### **4.2 Transportation Demand Management Plan**

E. Leung provided a summary of the development of the Town's first Transportation Demand Management (TDM) Plan. She asked Members to pay particular attention to Section 8, the plan's Action Plan. Members posed several questions relative to the target audience of the action plan, monitoring and measuring effectiveness. E. Leung noted the plan's objective is to get people to change their mode of transportation, which required education about transportation options. The TDM Plan will incorporate walking, cycling, telecommuting, transit and carpooling options.

Members discussed challenges to residents changing their mode of transportation, noting convenience as a major deterrent. E. Leung facilitated an activity where Members were asked to rank a ballot of TDM Plan Measures from most effective to least effective in encouraging them to change their modes of transportation instead of driving.

C. Antram entered the meeting (6:45 p.m.).

Members shared their top two measures; collectively the following measures were identified to be most effective: promoting rideshare programs to/from the GO Station, introducing a walking school bus program, and undertake small scale-high impact projects.

#### **4.3 Bike Month Competition Update**

Members praised Chair Haines for his efforts in acquiring prizes for bike month (dinner vouchers to Mt. Everest Restaurant and a Northern Cycle bike tune-up and water bottle). J. Black was thanked for drafted 50 social media messages to be posted throughout the month of recognition, May 25 – June 25, 2015. Members were encouraged to use the hashtag #ajaxbikemonth. Full details of the photo contest have been posted on the Town's website at [www.ajax.ca/bikemonth](http://www.ajax.ca/bikemonth).

### **5. Correspondence**

S. Logan shared two articles of interest to the Committee:

[Unspoken Rules for Successful City Cycling](#), Toronto Star, May 14, 2015

[Cycle Toronto Answers Star Readers Biking Questions](#), Toronto Star, May 5, 2015

## 6. Update from Council

Councillor Crawford provided an update to the Committee on the realignment of Rossland Road at Church Street. She informed the Committee that Council had recently approved its Community Action Plan. Bike Lane installation on Williamson Drive was noted to be on hold as the Town is working with the Region on implementation of audible pedestrian signals and curb work to comply with the Accessibility for Ontarians with Disabilities Act legislation. Details relative to the forthcoming Public Meeting for the Transportation Demand Management Plan were shared.

## 7. Standing Items

### 7.1 Work Plan

No changes were noted.

### 7.2 Pan Am 2015 Local Host Committee Update

S. Moore shared a summary of recent Local Host Committee activities and several other forthcoming events leading up to and during the Games (Torch Relay, Opening Ceremonies Viewing Party, cultural activations and performances at the Saint Francis Centre, etc.). Members were encouraged to visit [www.panamajax.ca](http://www.panamajax.ca) to keep apprised of emerging details.

## 8. New Business

C. Antram provided a summary of the recent Durham Region Transit Advisory Committee meeting she attended, noting details of the recent fare increase and trip announcements. Members inquired about the installation of traffic calming infrastructure on Clements Road West. E. Leung noted that Fire and Emergency Services, as well as Durham Region Transit were consulted on the design of this project and that fire and emergency services vehicles are able to skirt outside of the installed bumps.

## 9. Adjournment

Moved By: J. Black  
Seconded By: M. Cunningham

That the May 21, 2015 Meeting of the Transportation Advisory Committee be adjourned. (8:00 p.m.)

CARRIED

| Meeting Date | Objective / Project   | Task   | Lead  | Timeline | Status |
|--------------|---|--|---|----------|--------|
| 03/26/2015   | <ul style="list-style-type: none"> <li>Trailfest and Bike Month</li> <li>Hunt Street EA – PIC</li> <li>Williamson Dr Bike Lanes</li> </ul>  | <ul style="list-style-type: none"> <li>Introduction to TAC</li> <li>Attend and discuss Hunt St EA PIC</li> <li>Review and comment on the proposed bike lanes on Williamson Drive</li> </ul>  | Hubert Ng<br>Elysia Leung                   |          |        |
| 04/16/2015   | <ul style="list-style-type: none"> <li>TAC Bike Month</li> <li>Trail Etiquette Temporary Signage</li> <li>Traffic Calming Warrant Update</li> <li>Highway 401 EA</li> </ul>                           | <ul style="list-style-type: none"> <li>Review and comment on the listed projects</li> </ul>  | Hubert Ng<br>Elysia Leung                   |          |        |
| 05/21/2015   | <ul style="list-style-type: none"> <li>TAC Bike Month Update</li> <li>Big Brothers Big Sisters</li> <li>Transportation Demand Management Plan</li> </ul>  | <ul style="list-style-type: none"> <li>Presentation by Big Brothers Big Sisters</li> <li>Review and comment on the TDM Plan</li> </ul>   | Hubert Ng<br>Elysia Leung                   |          |        |
| 06/18/2015   | <ul style="list-style-type: none"> <li>AT Facilities and Trails Implementation Update</li> <li>Active Safe Routes to School</li> </ul>  | <ul style="list-style-type: none"> <li>Presentation on AT Facilities by Andrew Jackson</li> <li>Review and comment on ASRTS</li> </ul>   | Hubert Ng<br>Elysia Leung<br>Andrew Jackson |          |        |
| 09/17/2015   | <ul style="list-style-type: none"> <li>Region of Durham Transportation Master Plan Update</li> <li>Traffic Calming – Clements Road Pilot Project</li> </ul>   | <ul style="list-style-type: none"> <li>Comment on the Region's multi-modal transportation policy and infrastructure needs</li> <li>Provide an update on the findings of the Clements Road Pilot Project</li> </ul>                           | Hubert Ng<br>Elysia Leung                   |          |        |
| 10/22/2015   | <ul style="list-style-type: none"> <li>Traffic Calming – Emperor Street and Seward Crescent Projects</li> <li>Lake Driveway and Rotary Park Improvement Plan</li> <li>Road Watch Committee</li> </ul> | <ul style="list-style-type: none"> <li>Provide updates on the design of traffic calming projects</li> <li>Discuss the key transportation issues that pertain to Lake Driveway and Rotary Park and what improvements are feasible?</li> </ul> | Hubert Ng<br>Robert Salewysch               |          |        |
| 11/19/2015   | <ul style="list-style-type: none"> <li>Future Bicycle and Pedestrian Master Plan Update</li> <li>Wayfinding Strategy on AT Facilities</li> </ul>  | <ul style="list-style-type: none"> <li>Discuss the key issues these projects should consider.</li> </ul>   | Hubert Ng<br>Elysia Leung                   |          |        |
| 12/17/2015   | <ul style="list-style-type: none"> <li>Highway 407 East Extension</li> </ul>  | <ul style="list-style-type: none"> <li>Provide an update on the construction of the 407 East Extension</li> </ul>  | Hubert Ng<br>Elysia Leung                   |          |        |