Regular Council Meeting Agenda

July 3, 2018, 6:00 pm
Essex Civic Centre
360 Fairview Avenue West
Essex, Ontario

1. Call to Order

2. Closed Meeting Report

3. Declarations of Conflict of Interest

4. Adoption of Published Agenda
   4.1 Regular Council Meeting Agenda for July 3, 2018

   That the published agenda for the July 3, 2018 Regular Council Meeting
   be adopted as presented/amended.

5. Adoption of Minutes
   5.1 Regular Council Meeting Minutes for June 18, 2018

   That the minutes of the Regular Council Meeting held June 18, 2018, be
   adopted as circulated.

6. Public Presentations

7. Unfinished Business

8. Reports from Administration
   8.1 Community Services Report 2018-027

   RE: Chittle Sports Academy Lease Renewal at Essex Centre Sports
   Complex

   • By-Law 1722
     Being a by-law to authorize the execution of a lease agreement
     between the Town of Essex and Patrick Chittle operating as
     (o/a) Chittle Sports Academy located at 60 Fairview Avenue
     West, Essex, Ontario

   That Community Services Report 2018-027, prepared by Doug Sweet,
   Director of Community Services, dated July 3, 2018, entitled "Chittle
   Sports Academy Lease Renewal at Essex Centre Sports Complex", be
   received; and

   That Council approve renewing the Chittle Sports Academy lease to
   operate out of the Essex Centre Sports Complex for an additional 3
   years commencing September 1, 2018 based on the amended leased
   space; and

   That By-Law 1722, being a by-law to authorize the execution of a lease
   agreement between the Town of Essex and Patrick Chittle operating as
(o/a) Chittle Sports Academy located at 60 Fairview Avenue West, Essex, Ontario be read a first, a second and a third time and finally passed on July 3, 2018.

8.2 Community Services Report 2018-026

RE: Request for Proposal for a Prime Consultant for Fire Station 2

That Community Services Report 2018-026, prepared by Richard Arnel, Fire Chief and submitted by Doug Sweet, Director of Community Services, dated July 3, 2108, entitled "Request for Proposal for a Prime Consultant for Fire Station 2", be received; and

That Council approve the issuance of a Request for Proposal to hire a Prime Consultant to prepare architectural and engineering design for a new Fire Station 2.

8.3 Community Services Report 2018-028

RE: Declare Surplus Parkland Adjacent to Bridlewood Park in Essex Centre

That Community Services Report 2018-028, prepared and submitted by Doug Sweet, Director of Community Services, dated July 3, 2018, entitled "Declare Surplus Parkland adjacent to Bridlewood Park in Essex Centre", be received; and

That in accordance with Section 35 of the Town of Essex Procurement Policy, that the Chief Administrative Officer having declared the various land as described herein as surplus, that Council provide the Community Services Department with the necessary authorization to obtain pricing for the sale of the surplus lands adjacent to Bridlewood Park in Essex Centre; and

That the monies received from the sale of the lands be placed in the Ward 1 Parkland Reserve Fund for future park enhancements in Ward 1.

8.4 Community Services Report 2018-029

RE: Special Events Resource Team (SERT) July Update

That Community Services Report 2018-029, prepared and submitted by Doug Sweet, Director of Community Services, dated July 3, 2018, entitled "Special Events Resource Team (SERT) July Update", be received.

8.5 Planning Department Report 2018-29

RE: Natural Heritage Conservation Easement
B-05-18 and B-06-18 Bruce and Theresa Coristine
(Administrator Melanie Muir, Dillon Consulting Limited)
3876 3rd Concession Road (Colchester South, Ward 3)

• By-Law 1725
  Being a by-law to enter into a Conservation Easement Agreement between Bruce Coristine and Theresa Coristine and The Corporation of the Town of Essex

That Planning Department Report 2018-29, prepared by Rita Jabbour, Assistant Planner and submitted by Chris Nepzsy, Director, Infrastructure and Development, dated July 3, 2018 entitled "Natural Heritage Conservation Easement" be received.
Heritage Conservation Easement, B-05-18 and B-06-18 - Bruce and Theresa Coristine, 3876 3rd Concession Road", be received and approved; and

That By-Law 1725, being a by-law to enter into a Conservation Easement Agreement between Bruce Coristine and Theresa Coristine and The Corporation of the Town of Essex, be read a first, and a second time and provisionally adopted on July 3, 2018.

9. Reports from Youth Members

10. County Council Update

11. Correspondence

11.1 Correspondence to be received

11.1.1 Town of Amherstburg

RE: Cannabis Grace Period Request

That correspondence from the Town of Amherstburg to the Association of Municipalities of Ontario, dated June 18, 2018 advising that Amherstburg Council supports a 6 month grace period once the cannabis legislation passes, to ensure that municipal law enforcement officers and the Ontario Provincial Police (OPP) are adequately trained to enforce the legislation, be received.

11.1.2 Ombudsman Ontario

RE: 2017-2018 Annual Report

That correspondence from Ombudsman Ontario advising that the 2017-2018 Ombudsman Annual Report is available for viewing on their website at www.ombusman.on.ca, be received.

11.1.3 Ontario Society for the Prevention of Cruelty to Animals (SPCA)

RE: 2018 No Hot Pets Campaign on June 21

That correspondence from Ontario SPCA, dated June 18, 2018 notifying Council that they are launching the "2018 No Hot Pets" campaign on June 21, with the goal to educate the public on the dangers of leaving pets unattended in vehicles during the summer months, be received.

11.2 Correspondence to be considered for receipt and support

11.2.1 AMO Communications

RE: AMO Stands with Canada and Ontario on NAFTA (North American Free Trade Agreement renegotiation

That correspondence from AMO Communications, dated June 25, 2018 advising that their Board of Directors passed a resolution in support of the Governments of Canada and Ontario successfully resolving the North American Free Trade (NAFTA) renegotiation, be (received/received and supported);
That if Council chooses to support AMO’s proposed NAFTA resolution, a letter of support be sent to Prime Minister Justin Trudeau, Premier Designate Doug Ford, AMO and the Federation of Canadian Municipalities.

11.2.2 Coaches Association of Ontario

RE: National Coaches Week - September 22-30, 2018

That correspondence from the Coaches Association of Ontario, dated June 15, 2018, asking that Council consider recognizing National Coaches Week from September 22 - 30, 2018 in the Town of Essex, be (received/received and supported); and

That if Council chooses to support the request from the Coaches Association of Ontario the following resolution be passed:

Whereas the Town of Essex recognizes the tremendous positive impact coaches have on athletes and communities;

Whereas the purpose of National Coaches Week is to provide the 300,000 coaches who call Essex and Ontario home with the resources, representation, and recognition they deserve for the time they devote to ensuring Canadians live an active and healthy lifestyle;

Whereas a number of great coaches live and volunteer here and we celebrate their commitments by saying 
"#ThanksCoach";

Now therefore I, Mayor Ron McDermott do hereby proclaim September 22 - 30, 2018 as National Coaches Week in the Town of Essex.

12. Committee Meeting Minutes

That the minutes listed in Agenda Item 12, together with the recommendations noted therein be received, and adopted as circulated.

12.1 Essex Accessibility Advisory Committee - April 5, 2018

12.2 Essex Police Services Board - June 7, 2018

12.3 Co-An Park Committee - June 13, 2018

12.4 Committee of Adjustment - June 19, 2018

12.5 Finance Committee - June 28, 2018

(FC-2018-06-10) Recommendation to Council that the grant under the Essex Community Partnership Fund for the waiver of room rental fees at the Shaheen Room, Essex Sports Complex, be approved for a 5 hour rental (40/hour x 5 hours = $200) through the Council Contingency Fund, and that the cash grant in the amount of $2000 be denied. A letter be sent by Administration to notify that fund is fully allocated.
Recommendation to Council to extend the grant application deadline from September 30 to October 31 of each year and that the Municipal Grant Policy be amended with the new deadline.

Recommendation to Council that the request by the Essex County Ontario Provincial Police through the Essex Community Partnership Fund be denied and a letter is sent by Administration to notify that fund is fully allocated.

Recommendation to Council that the request by Mr. Morley McLean for a $10,000 discount be denied and to offer the option to debenture invoice 31907.

13. Financial

14. New Business

15. Notices of Motion

15.1 The following Notice of Motion was presented at the June 18, 2018 Regular Council Meeting and is being brought forward for consideration this evening:

Councillor Bondy

RE: Fluoridation of the Town’s Water

Moved by Councillor Bondy

Seconded by

That a discussion be held by Council on the fluoridation of the Town’s Water.

16. Reports and Announcements from Council Members

17. By-Laws

17.1 By-Laws that require a third and final reading

17.1.1 By-Law 1723

Being a by-law to amend By-Law 1037 The Comprehensive Zoning By-Law for the Town of Essex

That By-Law 1723 being a by-law to amend By-Law 1037 The Comprehensive Zoning By-Law for the Town of Essex, be read a third time and finally passed on July 3, 2018.

17.1.2 By-Law 1724

Being a by-law to confirm the proceedings of the June 18, 2018 Regular Meeting of the Council of The Corporation of the Town of Essex

That By-Law 1724 being a by-law to confirm the proceedings of the June 18, 2018 Regular Meeting of the Council of The Corporation of the Town of Essex, be read a third time and finally passed on July 3, 2018.
17.2 By-Laws that require a first, second, third and final reading

17.2.1 By-Law 1726

Being a by-law to provide for the issue of debentures in the amount of $381,061.79 for works completed for drains

That By-Law 1726 being a by-law to provide for the issue of debentures in the amount of $381,061.79 for works completed for drains, be read a first, a second and a third time and finally passed on July 3, 2018.

17.3 By-Laws that require a first and second reading

17.3.1 By-Law 1728

Being a by-law to confirm the proceedings of the July 3, 2018 Regular Meeting of the Council of The Corporation of the Town of Essex

That By-Law 1728 being a by-law to confirm the proceedings of the July 3, 2018 Regular Meeting of the Council of The Corporation of the Town of Essex, be read a first, and a second time and provisionally adopted on July 3, 2018.

18. Adjournment

That the meeting be adjourned at [TIME].

19. Future Meetings

19.1 Monday, July 16, 2018 - 5:00 - 6:00 PM - Consideration of Drainage Report - Sucker Creek

Location: County of Essex Council Chambers, 360 Fairview Avenue West, Essex

19.2 Monday - July 16, 2018 - 6:00 - 9:00 PM - Regular Council Meeting

Location: County of Essex Council Chambers, 360 Fairview Avenue West, Essex