



Town of Essex

Finance Committee Meeting Agenda

Monday, March 12, 2018 at 4:30 PM

**Town of Essex, Town Hall, Large Meeting Room, 33 Talbot St. S.,
Essex, Ontario, N8M 1A8**

1. Roll Call

Present:

Ron McDermott, Mayor

Richard Meloche, Deputy-Mayor

Steve Bjorkman, Councillor, Ward 1

Ron Rogers, Councillor, Ward 3

Also Present:

Donna E. Hunter, Chief Administrative Officer

Jeffrey R. Morrison, Director, Finance and Business Services

Doug Sweet, Director, Community Services

Chris Nepszy, Director, Infrastructure and Development

Absent:

2. Declarations of Conflict Of Interest

3. Adoption of Published Agenda

Monday, March 12, 2018 Finance Committee Meeting Agenda.

Moved by:

Seconded by:

That the published agenda for the Monday, March 12, 2018 Finance Committee Meeting be adopted as presented.

4. Adoption of Minutes

Moved by:

Seconded by:

That the minutes of the Finance Committee Meeting held on December 11, 2017 be

adopted as presented.

5. Public Presentations

6. Unfinished Business

7. Reports

8. Correspondence

- a) 2018 Essex Community Partnership Fund Grant Applications

Refer to Schedule "A" attached.

Moved by:

Seconded by:

Recommendation to Council that the 2018 grants for the Essex Community Partnership Fund be approved as presented in Schedule "A" as attached.

- b) 2018 Essex Tourism Development Fund Grant Application

Refer to Schedule "B" attached.

Moved by:

Seconded by:

Recommendation to Council that the 2018 grants for the Essex Tourism Development Fund be approved as presented in Schedule "B" as attached.

New Business

9. Adjournment

Moved by:

Seconded by:

That the meeting be adjourned at

10. Future Meetings:

To be determined

Schedule "A"

Town of Essex

For the Years 2012 to 2018

[illegible]

Town of Essex
For the Years 2012 to 2018

	Approved 2018	Requested 2018	2017	2016	2015	2014	2013	2012	2011
Essex Community Partnership Fund									
Essex Minor Hockey Association ⁵				\$5,171.00					
Essex Region Conservation Authority			\$700.00						
Essex Sports Wall of Excellence					\$534.24				
Essex 73s ⁵			\$651.50						
Girl Guides of Canada ⁵				\$35.01					
Harrow Chamber of Commerce ⁵				\$587.63					
Harrow Hockey Moms ⁵									
Harrow Kinsmen ⁵		\$420.00							
Harrow Rotary Club ⁵				\$141.75		\$141.00			
HIC Cup Soccer							\$2,055.00		
Iron Hawk Duathlon ⁵					\$166.50				
Kiwanis Camp ⁵					\$350.00				
Knights of Columbus ⁵			\$240.00						
Leamington District Memorial Foundation ⁸					\$1,000.00				
Legal Aid ⁵				\$516.25	\$73.75	\$442.50			
Legends Live							\$670.00		
Maple Leaf Cycling Club						\$100.00	\$100.00	\$35.00	
Miscellaneous Disaster Relief ³		\$1,000.00		\$500.00		\$200.00	\$1,000.00	\$600.00	\$1,000.00
Ontario 911 Advisory Board								\$100.00	
Ontario Provincial Police ⁵		\$1,049.38	\$1,522.00	\$1,140.32	\$423.25	\$2,015.63			
Spitfire					\$1,000.00				
Storybook Early Learning Centre			\$3,000.00						
Sun County Panthers ⁵		\$4,711.70							
Syrian Refugee Crisis (AMO)					\$100.00				
Taras Natyshak								\$372.00	
Warren, Curtis ⁵				\$211.62					
Windsor Essex Brokerage for Personal Supports ⁵							\$840.00		

Town of Essex
For the Years 2012 to 2018

Essex Community Partnership Fund	Approved 2018	Requested 2018	2017	2016	2015	2014	2013	2012	2011
Windsor Essex Family Network							\$62.00		
Windsor Historical Society			\$500.00					\$250.00	
Windsor Symphony Orchestra							\$3,400.00		
Windsor Essex Children's Aid							\$100.00		
Wirch, Audrey ⁹			\$508.50						
Zeta Kappa Sorority Santa Socks 2016				\$100.00					
Sub-Total	\$0.00	\$12,181.08	\$14,042.00	\$13,903.58	\$4,251.99	\$3,049.13	\$9,943.00	\$3,133.00	\$7,755.36
Total Grants / Donations	\$0.00	\$103,240.08	\$104,511.00	\$101,085.39	\$93,422.02	\$99,686.31	\$110,110.00	\$107,679.00	\$124,208.36
(Over)/Under Budget	\$0.00	(\$740.08)	(\$2,011.00)	(\$1,085.39)	\$3,957.98	\$313.69	(\$110.00)	\$2,321.00	\$5,113.64

¹ Cash grant of \$8,858.00 plus in kind grant of \$6,500 (grass cutting and snow removal)

²In-kind grant of \$3,000 to be used towards Town of Essex Facilities Rentals

³ As per Resolution R05-04-160, *"that \$1000.00 be included in each annual budget for donations for disaster relief appeals, solely at Council's discretion..."*

⁴ Town pays insurance costs to insurance provider

⁵ Waiver of Fees for rental of municipal facilities

⁶ Requesting lump sum, however if lump sum is not granted, then they are requesting the same amount of \$10,000 over three years.

⁷ All Garden Clubs and Horticultural Societies to receive funding through Beautification budget as of 2012

⁸ Pedalling for Docs. To be funded through Doctor's Reserve

⁹Septic Reimbursement

Schedule "B"

Town of Essex

For the Years 2012 to 2018

Events and Tourism Grants and Donations	Approved 2018	Requested 2018	2017	2016	2015	2014	2013	2012	2011
Budget Balance Tsfd. To Reserve									
Current Year Budget		\$15,000.00	\$15,000.00	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Total Amount Available	\$0.00	\$15,000.00	\$15,000.00	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Committed Donations:									
Sub-Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annual Donations:									
Explore the Shore		\$1,000.00	\$1,500.00	\$0.00	\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Colchester Guardian ¹		\$1,613.95	\$1,613.95	\$1,567.00	\$1,582.00	\$1,457.00	\$1,457.00	\$1,457.00	\$0.00
Sub-Total	\$0.00	\$2,613.95	\$3,113.95	\$1,567.00	\$4,082.00	\$6,457.00	\$6,457.00	\$6,457.00	\$5,000.00
Ad Hoc Donations:									
A. Grant - Grant Promotional Material								\$400.00	
Canadian Transportation Museum-Gravel								\$2,000.00	
Colchester Guardian ³								\$12,000.00	
Cooper's Hawk Vineyards						\$2,500.00			
Essex and District Horticultural Society ¹						\$40.50			
Essex Region Children's Water Festival ⁵					\$250.00	\$250.00			
Essex Rocks and Rolls			\$663.41						
Horticultural Club ¹							\$349.30		
Iron Hawk Duathlon ²					\$500.00	\$664.50			
Military Muster Contribution					\$4,154.50	\$3,000.00	\$3,000.00		\$1,000.00
Sleddog Sports Association							\$2,000.00		
Tourism Development Fund (R Voakes)			\$530.00						
Tourism Windsor Essex Pelee Island				\$2,000.00					

Town of Essex
For the Years 2012 to 2018

Events and Tourism Grants and Donations	Approved 2018	Requested 2018	2017	2016	2015	2014	2013	2012	2011
Windsor-Essex Theraputic Riding Association ⁴				\$2,000.00				\$450.00	
Sun County Panthers ¹		\$4,711.70							
Sub-Total	\$0.00	\$4,711.70	\$1,193.41	\$4,000.00	\$4,904.50	\$6,455.00	\$5,349.30	\$14,850.00	\$6,500.00
Total Grants/Donations	\$0.00	\$7,325.65	\$4,307.36	\$5,567.00	\$8,986.50	\$12,912.00	\$11,806.30	\$21,307.00	\$11,500.00
(Over)/Under Budget	\$0.00	\$7,674.35	\$10,692.64	\$19,433.00	(\$8,986.50)	\$12,088.00	\$13,193.70	\$3,693.00	\$13,500.00

¹Waiver of fees
²Waiver of fees and donation to Harrow District High School
³Vessel for search and rescue
⁴RCMP Musical Ride
⁵Paid through council contingency in 2014