



Stratford City Council Regular Council Open Session AGENDA

Meeting #: 4541st
Date: Monday, January 8, 2018
Time: 7:00 P.M.
Location: Council Chamber, City Hall

Council Present: Mayor Mathieson - Chair Presiding, Councillor Beatty, Councillor Brown, Councillor Bunting, Councillor Clifford, Councillor Henderson, Councillor Ingram, Councillor Mark, Councillor McManus, Councillor Ritsma, Councillor Vassilakos

Staff Present: Rob Horne - Chief Administrative Officer, Joan Thomson - City Clerk, Michael Humble - Director of Corporate Services, Carole Desmeules - Director of Social Services, David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, Jacqueline Mockler - Director of Human Resources, John Paradis - Fire Chief, Jeff Leunissen - Manager of Development Services, Tatiana Dafoe - Deputy Clerk

Pages

1. Call to Order:

Mayor Mathieson, Chair presiding, to call the Council meeting to order.

Singing of O Canada

Moment of Silent Reflection

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

3. Adoption of the Minutes:

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Motion by _____

THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated December 11, 2017 and December 18, 2017 be adopted as printed.

4. Adoption of the Addendum/Addenda to the Agenda:

Motion by _____

THAT the Addendum/Addenda to the Regular Agenda of Council and Standing Committees dated January 8, 2018, be added to the Agenda as printed.

5. Report of the Committee of the Whole In-Camera Session:

5.1 From the December 18, 2017 Session under the Municipal Act, 2001, as amended

Purchase Agreement with GreenSeal Cannabis Co.
(Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2) (c)) (includes municipal property leased for more than 21 years);

Motion by _____

THAT the Chief Administrative Officer be authorized to execute the Option to Purchase Agreement with GreenSeal Cannabis Co. for Lots 27, 28 and 29 (Plan 44M-38) and Lots 28, 29 and 30 (original McNeil Surveying Ltd. survey), in the Wright Business Park, City of Stratford, County of Perth;

AND THAT the by-law to authorize the Option to Purchase Agreement with GreenSeal Cannabis Co. be listed on open session of Council for the January 8, 2018 Council Meeting.

5.2 From the December 18, 2017 Session under the Municipal Act, 2001 as amended:

Declaration of Surplus Property - Portions of City Property at 353 McCarthy Road West and 303 King Street
(Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2) (c)) (includes municipal property leased for

more than 21 years))

Motion by _____

THAT staff initiate a Notice of Intent to consider the disposition of land identified as portions of land at 353 McCarthy Road West and 303 King Street to be surplus to the needs of The Corporation of the City of Stratford under the Sale and Other Disposition of Land Policy P.3.1;

AND THAT notice be given of a Public Meeting to be held on January 22, 2018 to hear from the public regarding the proposed declaration of portions of land at 353 McCarthy Road West and 303 King Street as surplus land in accordance with the Sale and Other Disposition of Land Policy P.3.1.

5.3 At the January 8, 2018 Session under the Municipal Act, 2001, as amended, matters concerning the following items were considered:

- Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (section 239.(2)(e)) and, Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2) (c)) and Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2) (f));

6. Hearings of Deputations and Presentations:

6.1 Presentation by Justine and Ian Brotherston regarding Ballantyne Avenue reconstruction

New information to be provided and looking for action from Council on the two sidewalk design with the minimum road width and one way street option.

Motion by _____

THAT the presentations by Justine Brotherston and by Ian Brotherston with respect to Ballantyne Avenue reconstruction, be heard.

6.2 Presentation by Ray Harsant regarding Ballantyne Avenue reconstruction

New information to be provided regarding 1. Council's motion brought forward from the December 19th [s/b 18th] Council meeting to the January 8th meeting for a vote wherein they directed Staff to come back with a one sidewalk option for Ballantyne Avenue; and 2. Council's vote at the December 19th [s/b 18th] meeting to direct staff to review the City's Sidewalk policy.

Motion by _____

That the presentation by Ray Harsant be heard.

7. Orders of the Day:

7.1 Proclamation - National Eating Disorder Information Centre

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Motion by _____

THAT City Council hereby proclaims February 1 to February 7, 2018 as "Eating Disorder Awareness Week" in the City of Stratford to help raise awareness and hope among the many who are impacted by this illness.

7.2 Resolution - Gas Tax Letter of Agreement

Motion by _____

That Council authorize the entering into of a Letter of Agreement dated January 8, 2018 with Her Majesty the Queen in Right of the Province of Ontario as represented by the Minister of Transportation for funding under the Dedicated Gas Tax Funds for Public Transportation Program for the 2017/2018 program term.

7.3 Resolution - Canadian Dairy XPO Municipal Significance

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The Canadian Dairy XPO organizers have requested designation of the 2018 Canadian Dairy XPO to be held April 4-5, 2018 at the Stratford Rotary Complex, as a municipally significant event for the purpose of obtaining a liquor licence.

City Departments, the Health Unit, and Stratford Police Services have not expressed concerns with the request.

Motion by _____

THAT City Council hereby designates the 2018 Canadian Dairy XPO to be held April 4-5, 2018 at the Stratford Rotary Complex as having municipal significance in Stratford for the purpose of obtaining liquor licences from

the AGCO, subject to the necessary permits being obtained and compliance with the City's Municipal Alcohol Risk Policy.

8. Business for Which Previous Notice Has Been Given:

None scheduled.

9. Reports of the Standing Committees:

9.1 Report of the Infrastructure, Transportation and Safety Committee

Motion by _____

THAT the Report of the Infrastructure, Transportation and Safety Committee dated January 8, 2018 be adopted as printed.

9.1.1 Ballantyne Avenue Road Reconstruction – Request for Council Direction (ITS17-074)

55 - 64

THAT the Ballantyne Avenue Road Reconstruction (ITS17-074) be referred to staff to develop a design that incorporates two sidewalks at a minimum width of 1.5m, minimal disruption to the tree canopy and a one-way traffic option.

10. Notice of Intent:

10.1 Notice of Adoption of 2018 Budget

Notice is given that City Council intends to consider adopting the 2018 budget of The Corporation of the City of Stratford at the Regular Council meeting scheduled for January 22, 2018 at 7:00 p.m. in the Council Chamber.

By-laws to adopt the 2018 estimated revenues and expenditures for The Corporation of the City of Stratford, including municipal departments, municipal service boards, advisory committees, boards and commission and to set the tax rates and tax ratios for municipal purposes will be considered at this meeting.

To provide written comments or to obtain further information, contact the City Treasurer's Office at 519-271-0250 ext. 202 or by email at stfdbudget@stratford.ca by January 16, 2018.

10.2 Notice of Intent to Declare Surplus and Dispose of portions of 353 McCarthy Road West and 303 King St and Notice of Public Meeting

In accordance with the Sale and Other Disposition of Land Policy P.3.1,

Notice is given that Council is considering declaring a portion of the Rotary Complex land at 353 McCarthy Road West and a portion of the land at the City's Public Works Yard at 303 King Street to be surplus to the needs of The Corporation of the City of Stratford.

The subject lands under consideration are composed of:

353 McCarthy Road West – measuring 15.24 metres by 35.05 metres at the Rotary Complex

303 King Street – measuring 15.24 metres by 30.38 metres at the City's Public Works Yard.

The lands are owned by the City. The portions identified above are under consideration as surplus and for disposal to support the installation of a fibre option network throughout the City.

As part of the consideration of declaring these portions of city-owned lands to be surplus prior to disposing of the subject lands, a Public Meeting will be held at the Regular Council meeting on January 22, 2018.

Date of Public Meeting: January 22, 2018

Time: 7:00 pm

Location: Council Chamber, City Hall

Written submissions will also be considered by City Council at the Public Meeting, if submitted to the City Clerk by 4:30 pm on January 16, 2018.

Visit the City Clerk's Office at City Hall, 1 Wellington Street during regular business hours to view maps showing the portion of 353 McCarthy Road West and the portion of 303 King Street under consideration.

Questions regarding the intent to declare as surplus and to dispose may be made to the City Clerk by mailing to City Hall, P.O. Box 818, Stratford ON N5A 6W1, or by email to clerks@stratford.ca by January 16, 2018.

10.3 Notice of Public Meeting under the Planning Act

A Public Meeting will be held at the Regular Council meeting on January 22, 2018 beginning at 7:00 pm in the Council Chamber, City Hall, with respect to zone change application Z06-17 for 456 Lorne Avenue West.

11. Reading of the By-laws:

The following By-laws require First and Second Readings and Third and Final Readings and could be taken collectively upon unanimous vote of Council present:

Motion by _____

THAT By-laws 11.1 to 11.2 be taken collectively.

Motion by _____

THAT By-laws 11.1 to 11.2 be read a First and Second Time.

Motion by _____

THAT By-laws 11.1 to 11.2 be read a Third Time and Finally Passed.

11.1 Option to Purchase Agreement with GreenSeal Cannabis Co. 65 - 68

To authorize the entering into and execution of an option to purchase agreement with GreenSeal Cannabis Co. for Lots 27, 28 and 29 Plan 44M-38 and Lots 28, 29 and 30 (original McNeil Surveying Ltd., survey) in the Wright Business Park.

11.2 Letter of Agreement for Dedicated Gas Tax Funds 69

To authorize the entering into and execution of a Letter of Agreement with Her Majesty the Queen in Right of the Province of Ontario as represented by the Minister of Transportation for the Province of Ontario, related to funding under the Dedicated Gas Tax Funds for the Public Transportation Program for 2017/2018.

12. Consent Agenda: CA-2018-001 to CA-2018-005 70 - 73

Council to advise if they wish to consider any items listed on the Consent Agenda.

13. New Business:

14. Confirmatory By-law

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By-law 11.3 - Confirmatory By-law

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on January 8, 2018.

Motion by _____

THAT By-law 11.3 be read a First Time and Second Time.

Motion by _____

THAT By-law 11.3 be read a Third Time and Finally Passed.

15. Adjournment of Council Meeting

Meeting Start Time:

Meeting End Time:

Motion by _____

THAT the January 8, 2018 Regular Council meeting adjourn.



Stratford City Council Regular Council Open Session MINUTES

Meeting #: 4539th
 Date: Monday, December 11, 2017
 Time: 7:00 P.M.
 Location: Council Chamber, City Hall

Council Present: Mayor Mathieson - Chair Presiding, Councillor Bunting, Councillor Clifford, Councillor Henderson, Councillor Ingram, Councillor Mark, Councillor McManus, Councillor Ritsma, Councillor Vassilakos

Regrets: Councillor Beatty, Councillor Brown

Staff Present: Rob Horne - Chief Administrative Officer, Michael Humble - Director of Corporate Services, Carole Desmeules - Director of Social Services, David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, Tatiana Dafoe - Deputy Clerk, John Paradis - Fire Chief, Jodi Akins - Council Clerk Secretary, Jeff Leunissen - Manager of Development Services, Mike Beitz - Corporate Communications Lead, Taylor Crinklaw – Project Engineer

Also Present: Media and members of the public.

1. Call to Order:

Mayor Mathieson, Chair presiding, called the Council meeting to order and advised that Councillors Beatty and Brown provided regrets for this meeting.

Singing of O Canada

Moment of Silent Reflection

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

Councillor Henderson declared a pecuniary interest on Item 9.3.7 as she is the Treasurer for the Civic Beautification & Environmental Awareness Committee.

Councillor Vassilakos declared a pecuniary interest on Item 9.3.6 as she is a member of the Community Foundation allocations board.

3. Adoption of the Minutes:

R2017-470

Motion by Councillor Henderson

Seconded By Councillor Ingram

THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated November 27, 2017 be adopted as printed.

Carried

4. Adoption of the Addendum/Addenda to the Agenda:

R2017-471

Motion by Councillor Ingram

Seconded By Councillor Mark

THAT the Addendas to the Regular Agenda of Council and Standing Committees dated December 11, 2017, be added to the Agenda as printed.

A request was made to review all addenda items during Council reconvene.

5. Report of the Committee of the Whole In-Camera Session:

"Strengthening our Community: Attracting People and Investment"

5.1 At the December 4, 2017 Session under the Municipal Act, 2001, as amended, matters concerning the following items were considered

- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years; and Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)).

Direction was given at the In-camera Session.

5.2 At the December 11, 2017 Session under the Municipal Act, 2001, as amended, matters concerning the following items were considered:

- Labour relations or employee negotiations (section 239.(2)(d));
- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years and Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b));

At the In-camera Session direction was given on the matter relating to the proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years and advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)).

5.3 ADDED – Notice of Intent to Consider Disposition of Land

This item to be considered at the December 11, 2017 Council Reconvene meeting.

Motion by

Seconded By

THAT direction be given to staff to initiate a Notice of Intent to consider the disposition of land identified as 48 Water Street and

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all buildings to be surplus to the needs of The Corporation of the City of Stratford under Sale and Other Disposition of Land Policy P.3.1 be initiated;

AND THAT Notice be given of a public meeting to be held on January 15, 2018 to hear from the public regarding the proposed declaration of 48 Water Street as surplus land in accordance with the Sale and Other Disposition of Land Policy P.3.1.

6. Hearings of Deputations and Presentations:

6.1 Public Meeting under the Planning Act for Zone Change Application Z05-17 (COU17-070)

R2017-472

Motion by Councillor Bunting

Seconded By Councillor Vassilakos

THAT the Council meeting adjourn to a public meeting under the Planning Act to hear zone change application Z05-17 with respect to Britannia Street, to reconvene at the conclusion of the public meeting.

Carried

The Council meeting reconvened following the public meeting.

6.2 Presentation by the Sesquicentennial Ad-Hoc Committee

R2017-473

Motion by Councillor Clifford

Seconded By Councillor Ritsma

THAT the presentation by Kimberly Richardson, on behalf of the Sesquicentennial Ad-Hoc Committee, be heard.

Kimberly Richardson, Chair of the Sesquicentennial Ad-Hoc Committee, referred to a PowerPoint presentation and reflected on how the Committee was formed, their vision and their mandate. Several milestones were selected and celebrated throughout the year, with Canada Day as the main event. Other events that took place included planting a family forest, a beard growing contest, painting the giant flag at Lower Queens Park, an enactment of historical events by Central School and the digital and traditional time capsule. It was noted there was still time to add to the digital capsule before it is sealed. The art panels in Market Square

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were selected as a legacy project. Ms. Richardson noted that the Committee stayed on budget.

During the presentation, Ms. Richardson thanked many individuals and organizations that assisted with this project and expressed appreciation to each one.

The Committee members were presented with memory books created by Ms. Richardson. While the Committee was present, Mayor Mathieson thanked them for their time and dedication to this project and presented them with recognition plaques.

6.3 Presentation - Accessibility Advisory Committee Annual Accessible Business Award

R2017-474

Motion by Councillor Henderson

Seconded By Councillor Ritsma

THAT the presentation by Peter Zein on behalf of the Accessibility Advisory Committee, be heard.

Carried

On behalf of the Accessibility Advisory Committee, Peter Zein thanked Council for the opportunity to speak and explained the mandate of the AAC. To honour the International Day of Disabilities, each year the AAC selects a business that makes accessibility a priority.

This year the Honourable Mention goes to Crunch Gym, formerly World Gym. It was advised it is the only accessible gym in Stratford and has many accessible features such as wide aisles, automatic doors and fully accessible washrooms and change rooms.

The award for the Accessible Business of the Year was awarded to 27 Market Place/The Hub/Bards and Kevin Larson accepted the award on their behalf. Mr. Zein noted there was an overwhelming response when the call for nominations was put out.

Councillor Henderson stated that this business is an excellent example of creating accessibility while preserving heritage features in older buildings.

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They have accessible parking and entrances, an elevator that goes to all floors, an accessible patio and accessible washrooms on each level.

Members of Council congratulated Mr. Larson on the award.

7. Orders of the Day:

7.1 Acceptance of Tender - Supply and Deliver Regular Gasoline, Clear and Coloured Diesel (COU17-068)

R2017-475

Motion by Councillor Bunting

Seconded By Councillor Vassilakos

THAT tender T17-17 to supply and deliver regular gasoline and clear and coloured diesel be awarded to Boucher and Jones Inc. from January 1, 2018 to December 31, 2020.

Carried

7.2 Resolution - Britannia Street Housing Project Open House- Public Feedback (COU17-069)

R2017-476

Motion by Councillor Ingram

Seconded By Councillor Vassilakos

THAT the public feedback received regarding the proposed Britannia Street Housing Project be used as input for Council deliberations when the financial report and recommendations are presented to Council at a future date.

Carried

7.3 Correspondence – Ontario Good Roads Association Nominations to Board of Directors

Members of Council were advised that should they wish to put their names forward to represent the Southwest Zone on the OGRA Board of Directors they must complete the Nomination Consent Form and submit

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by the deadline of December 22, 2017.

No councillors indicated an interest in putting their names forward at this time.

7.4 Resolution - Special Occasion Permit

Strat NewYears Music Festival is being held in Market Square on December 30 and 31, 2017 and the organizer is requesting a special occasion liquor licence.

The Health Unit and Fire Department did not express concerns.

In response to a question, the applicant confirmed that alcohol would be served from 2:00 p.m. to midnight.

R2017-477

Motion by Councillor Henderson

Seconded By Councillor Ritsma

THAT City Council does not express concern with the issuance of a special occasion permit for the Strat NewYear's Music Festival held by 27 Marketplace/The Hub on December 30, and 31, 2017 in Market Square, subject to compliance with the City's Municipal Alcohol Risk Management Policy, the necessary permits being obtained and the required certificate of insurance being provided prior to the event.

Carried

7.5 ADDED - Acceptance of Tender for Agriplex Renovations

Councillor McManus advised the gallery that copies of Addenda #1 were available for review prior to consideration of this item later at the Council Reconvene meeting.

8. Business for Which Previous Notice Has Been Given:

None scheduled.

9. Reports of the Standing Committees:

9.1 Report of the Infrastructure, Transportation and Safety Committee:

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R2017-478

Motion by Councillor Henderson

Seconded By Councillor McManus

That the Report of the Infrastructure, Transportation and Safety Committee dated December 11, 2017 be adopted as printed.

Carried

**9.1.1 Request for Exemption from Noise Control By-law 113-79
December 30 and 31, 2017 for Strat NYE Fest (ITS17-072)**

THAT approval be given for exemptions from Noise Control By-law 113-79 for the Strat NYE Fest in Market Square event for Saturday, December 30 and Sunday, December 31, 2017 until 1:00 am for amplified music and until 2:00 am for acoustic music on December 31, 2017 and January 1, 2018 respectively.

9.2 Report of the Planning and Heritage Committee:

R2017-479

Motion by Councillor Ritsma

Seconded By Councillor Vassilakos

That the Report of the Planning and Heritage Committee dated December 11, 2017, be adopted as printed.

Carried

**9.2.1 Zone Change Application Z05-15, 3206 Vivian Line 37,
Planning Report (PLA17-021)**

THAT application Z05-15, to rezone 3206 Vivian Line 37, located on the north side of Vivian Line 37 between Mornington Street and Romeo Street North, from a Future Residential (FR) Zone to a Residential First Density R1(2) Zone, BE APPROVED for the following reasons:

It will permit residential development which is consistent with the Provincial Policy Statement and conforms to the Official Plan;

The recommended zone change will permit development that is appropriate for the lands and is considered to be sound land use

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planning;

It is efficient use of existing infrastructure; and

No public opposition was received for the proposed amendment to allow a new single detached dwelling on the subject lands.

9.3 Report of the Finance and Labour Relations Committee:

Motion by Councillor Clifford

Seconded By Councillor Mark

THAT the report of the Finance and Labour Relations Committee dated December 11, 2017, be adopted as printed.

It was requested that each item be taken separately and that a recorded vote be taken for Item 9.3.1.

On Item 9.3.1 "Follow up Report on Exercise of Delegated Authority (FIN17-045)":

In Support (8): Councillor Bunting, Councillor Vassilakos, Councillor Ingram, Councillor Mark. Mayor Mathieson, Councillor Henderson, Councillor Ritsma, Councillor Clifford

Opposed (1): Councillor McManus

Absent (2): Councillor Beatty, Councillor Brown

Carried

Mayor Mathieson then called the question on Item 9.3.2 "Amendment to Service Contract - Crossing Guard Services".

Carried

Mayor Mathieson then called the question on Item 9.3.3 "2018 Rates for Water, Sanitary and Waste Management User Fees and Charges (FIN17-046)".

Carried

Mayor Mathieson called the question on Item 9.3.4 "Canadian Legion Branch 8, Stratford (FIN17-047)".

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Carried

For Item 9.3.5 it was questioned why the grant for cigarette receptacles requested by the Stratford City Centre BIA was denied. It was suggested that it is because a plan for dealing with smoking in Market Square has not been developed. Other concerns related to maintenance, fire hazards and that cigarette receptacles would be viewed as promoting smoking.

Concern was raised that the lawn bowling club may not know their facility costs as they are moving locations. The review committee stated that they processed the grants as they received them and if an organization's needs change, they can apply for further funds from the contingency portion of the grants budget.

A request was made to provide the full request grant amount to the Local Community Food Centre regardless of receipt of a matching fund from the Town of St. Marys or the County of Perth.

R2017-480

Motion by Councillor McManus

Seconded By Councillor Vassilakos

THAT the full grant amount of \$4,000 be provided to the Local Community Food Centre to support programming of the Canada 150 Garden regardless of receiving matching funds from the Town of S. Marys or County of Perth.

Carried

Mayor Mathieson then called the question on Item 9.3.5 "2018 Budget Community Grants".

Carried

Mayor Mathieson then called the question on Item 9.3.6 "2018 Budget Community Grants – Stratford Perth Community Foundation".

Councillor Vassilakos did not participate in the vote, having previously declared a pecuniary interest.

Carried

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Mayor Mathieson then called the question on Item 9.3.7 “2018 Budget Community Grants – Civic Beautification & Environmental Awareness Committee”.

Councillor Henderson did not participate in the vote, having previously declared a pecuniary interest.

Carried

9.3.1 Follow up Report on Exercise of Delegated Authority (FIN17-045)

THAT no further action be taken to require staff, officials, committees or tribunals to report out to Council on delegated authority matters in By-law 135-2017 more than already identified in the By-law.

9.3.2 Amendment to Service Contract - Crossing Guard Services

THAT pre-budget authorization be given to enter into an amending agreement with Commissionaires Great Lakes with respect to the provision of crossing guard services, effective January 1, 2018.

9.3.3 2018 Rates for Water, Sanitary and Waste Management User Fees and Charges (FIN17-046)

THAT the following rates be charged for water starting January 1, 2018:

Consumption Charge	201 8
First 3 cubic metres	\$2.50/m3
All additional cubic metres	\$1.02/m3
Minimum consumption charge	\$7.50
Monthly Flat Charge	

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Under 1 inch meter	\$4.00
1 inch meter	\$7.50
1½ inch meter	\$11.00
2 inch meter	\$14.00
3 inch meter	\$20.00
4 inch meter	\$27.00
6 inch meter	\$48.00
8 inch meter	\$66.00

THAT the following rates be charged for sanitary sewer starting January 1, 2018:

Sewage Service Rate	201 8
Percentage of the water rate	162.8%
Fixed monthly charge	\$4.00

AND THAT the following rates be charged for waste management starting January 1, 2018:

	201 8
Bag Tag	\$2.55
Bag or Can at Landfill Site	\$3.25
Minimum scale rate	\$16.25

Tip Fee – regular	\$78.00 per tonne
Tip Fee – large hauler	\$73.00 per tonne
Scale down – car	\$16.25
Scale down – truck	\$20.00
Scale down – trailer	\$20.00
Scale down- Roll off	\$10.00/cubic yard
Scale down - Packer	\$15.00/cubic yard
Large Item Tag	\$10.00
Recycle Box	\$6.19
Backyard Composter	\$25.66
White Goods – Freon removal	\$40.00
White Goods – No Freon	\$22.00
Televisions & computer monitors	\$0.00
Commission Fee on sale of garbage bag tags	5%
Finished compost produced through the City's organic diversion program to Commercial Users and Landscapers	\$3.50/cubic metre

An administrative fee of \$20.00, excluding applicable taxes, shall be

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charged by the City to provide duplicate copies of tickets for tipping fees when requested to do so.

9.3.4 Canadian Legion Branch 8, Stratford (FIN17-047)

THAT By-law 126-2011 be amended to revise the affected property address for Canadian Legion Branch 8, Stratford.

9.3.5 2018 Budget Community Grants

That a 2018 City grant in the amount of \$8,000 be provided for Canada Day Celebrations at SERC Site.

That a 2018 City grant in the amount of \$4,000 be provided to Stratford Blues & Ribfest to assist with event costs.

That a 2018 City grant in the amount of \$50,000 be provided to Gallery Stratford for programs and operational support.

That a 2018 City grant in the amount of \$500 be provided for the Stratford Festival Guthrie Award scholarship benefiting a young Stratford resident studying theatre.

That a 2018 City grant in the amount of \$1,000 be provided for Kiwanis Festival of the Performing Arts to provide financial assistance for Stratford participants to attend the Ontario Music Festival Association's Provincial Competition.

That a 2018 City grant in the amount of \$500 be provided for Kiwanis Garlic Festival to assist with event costs.

That a 2018 City grant in the amount of \$500 be provided for INNERchamber, to expand its community outreach to schools and seniors.

That a 2018 City grant in the amount of \$800 be provided for Music and Opera Appreciation to assist with costs of the "Rising Stars" program and the fees for two featured guest artists.

That a 2018 City grant in the amount of \$2,000 be provided for Off The Wall Stratford Artists Alliance to support its marketing collaboration with Theatre Ontario.

That a 2018 City grant in the amount of \$1,000 be provided for Playmakers! Theatre School, to support the growth of the annual lantern parade.

That a 2018 City grant in the amount of \$1,500 be provided for Santa's Parade of Lights to assist with event costs.

That a 2018 City in-kind grant in the amount of up to \$5,500 be provided for SpringWorks Festival to cover City rental and permit costs; and that an additional \$4,000 be provided for programming for families in need.

That a 2018 City grant in the amount of \$6,000 to Movies Under the Stars be denied.

That a 2018 City grant in the amount of \$4,000 to Stratford Arts & Culture Collective be denied.

That a 2018 City grant in the amount of \$1,500 be provided for Stratford Concert Band to aid basic operations.

That a 2018 City grant in the amount of \$25,000 be provided to Stratford Summer Music to fund 30 free music barge performances and seed funding for Market Square programming.

That a 2018 City grant in the amount of \$7,000 be provided for Stratford Symphony Orchestra to support programming and community outreach activities for youth.

That a 2018 City grant in the amount of \$10,000 be provided for Conference Allocation under Council Policy A.1.11 – Civic Conventions and Receptions.

That a 2018 City grant in the amount of \$9,000 be provided to Stratford & District Horticultural Society for planting and maintenance of flower gardens throughout Stratford.

That a 2018 City grant in the amount of \$3,000 be provided to Community Living Stratford to subsidize public transit and parallel transit fees for its clients.

That a 2018 City grant in the amount of \$10,000 be provided to
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Family Services Perth-Huron, comprised of \$9,550 to provide financial assistance to Stratford residents for counselling services, and \$450 for the "Time for Me Coffee Group".

That a 2018 City in-kind grant in the amount of up to \$3,000 be provided to the Kiwanis Club of Stratford for rental of meeting space.

That a 2018 City grant in the amount of \$4,000 to the Local Community Food Centre be provided to support programming of the new Canada 150 Garden;

That a 2018 City grant in the amount of \$13,975 be provided to ONE CARE Home & Community Support Services, comprised of \$10,975 to support the transportation program and \$3,000 to support low income clients of ONE CARE.

That a 2018 City grant in the amount of \$14,000 be provided to the Social Research & Planning Council to support development of the MyPerthHuron website.

That a 2018 grant in the amount of up to \$5,000 be provided to Optimism Place to subsidize public transit for its clients; and that Optimism Place be requested to track usage of how many clients are served by this grant and report back to the City.

That a 2018 grant request of \$38,000 by the Stratford City Centre BIA for an ice rink in Market Square for the period November 17, 2018, to January 2, 2019, be denied.

That a 2018 City grant in the amount of \$10,000 be provided to Stratford City Centre BIA for the purchase and installation of 17 Christmas Snowflake lights in the downtown core; and that this grant be funded from reserves.

That a 2018 grant request of \$3,000 by the Stratford City Centre BIA for cigarette receptacles be denied.

That a 2018 grant request of \$5,000 by the Stratford City Centre BIA for Christmas Market Vendor Cabins be denied.

That a 2018 City grant in the amount of \$200,000 be provided to
"Strengthening our Community: Attracting People and Investment"

Stratford General Hospital for its 2018 pledge instalment.

That an amount of \$25,000 be included in the 2018 grants budget for the Stratford-Perth Humane Society loan forgiveness in accordance with Council resolution # R2015-081 dated February 23, 2015.

That a 2018 grant in the amount of \$350 be provided for the Poppy Trust Fund, Royal Canadian Legion Branch #8, which assists veterans and their families with bursaries and medical equipment.

That a 2018 grant in the amount of \$29,000 be provided to the United Way of Perth-Huron to support its ongoing programs; and that this grant be increased by \$1,000 per year until an annual funding level from the City of Stratford of \$1.00 per Stratford resident is achieved.

That a 2018 City grant in the amount of up to \$2,500 be provided to Stratford Dog Park Association to cover the cost of liability insurance.

That a 2018 grant request of \$1,645 by the Stratford Dog Park Association for benches to be placed in the Dog Park be denied.

That a 2018 grant request of \$9,000 by the Stratford Dog Park Association for agility equipment to be placed in the Dog Park be denied.

That a 2018 grant request of \$29,535 by Jubilee Christian Fellowship for establishing a new weekly recreational sports program for youth, to be offered at lower cost to families in need, be denied.

That a 2018 grant request of \$18,550 by Jubilee Christian Fellowship for establishing a new hockey training camp, to be offered at lower cost to families in need, be denied.

That a 2018 City in-kind grant in the amount of up to \$4,500 for Stratford Lawn Bowling Club to offset facility rental cost be approved.

That a 2018 City grant in the amount of \$18,500 be provided to
"Strengthening our Community: Attracting People and Investment"

Stratford Winterfest, to assist with costs of promotion, entertainment and facilities for the event.

That a 2018 City grant in the amount of \$2,500 be provided to Junior Achievement London & District for delivery of free programs to develop financial literacy and leadership skills in Stratford high school students.

That a 2018 City grant in the amount of \$20,000 be provided for the grants contingency budget to assist with funding for grant appeals and after-budget requests.

THAT following the decision of Council regarding the 2018 Grant Requests, that any appeals from applicants be forwarded to the Finance and Labour Relations Sub-committee to hear the appeals and to make a recommendation for the Finance and Labour Relations Committee's consideration;

THAT appeals should include any new or additional information not previously considered by the Community Grants Evaluation Committee;

AND THAT the 2018 Community Grants operating budget G872 be maintained at the 2017 level, for a 2018 net operating budget of \$552,225.

9.3.6 2018 Budget Community Grants

That a 2018 City grant in the amount of \$10,000 be provided for the Stratford Perth Community Foundation to assist with strategic goals of outreach and leadership.

9.3.7 2018 Budget Community Grants

That a 2018 City grant in the amount of \$700 be provided to Civic Beautification & Environmental Awareness Committee to assist with insurance costs.

9.4 Report of the Social Services Committee

R2017-481

Motion by Councillor Henderson

Seconded By Councillor Bunting

That the Report of the Social Services Committee dated December 11, 2017 be adopted as printed.

Carried

9.4.1 Review of the Roadmap for Reform, Released by the Income Security Reform Working Groups (SOC17-020)

THAT the report, Review of the Roadmap for Reform Released by the Income Security Reform Working Groups (SOC17-020), be received for information.

9.5 Report of the Community Services Committee

A request was made to take Item 9.5.5 separately.

R2017-482

Motion by Councillor Bunting

Seconded By Councillor Ritsma

THAT the Report of the Community Services Committee dated December 11, 2017 with the exception of Item 9.5.5, be adopted as printed.

Carried

It was requested to take the first and second part of Item 9.5.5 separately. A concern was raised that entering into a nine year agreement with the Golf Course Association would limit discussions with the Lawn Bowling Club. Discussion took place regarding the arrangements under negotiation between the two associations.

The Director of Community Services stated that although discussions are ongoing, both groups see this as a positive arrangement.

Mayor Mathieson called the question on the first part of Item 9.5.5 that the City renew the agreement with the Stratford Municipal Golf Course Association for the lease of the golf course on Norfolk St. for 2018 with the rate as follows:

"Strengthening our Community: Attracting People and Investment"

2018 - \$20,000 into reserve to be used by the Municipal Golf Course

Carried

A request was made for a recorded vote to be taken on the second portion of the motion that the City renew the agreement with the Stratford Municipal Golf Course Association for the lease of the golf course on Norfolk St. for 2019-2026 and that the rates for 2019-2020 be as follows:

2019 - \$20,000 into reserve to be used by the Municipal Golf Course

2020 - \$20,000 into reserve to be used by the Municipal Golf Course

In Support (8): Councillor Bunting, Councillor Vassilakos, Councillor Ingram, Councillor Mark. Mayor Mathieson, Councillor Henderson, Councillor Ritsma, and Councillor Clifford

Opposed (1): Councillor McManus

Absent (2): Councillor Beatty, Councillor Brown

Carried

9.5.1 Public Cul-de-sac Plantings (COM17-022)

THAT the request from the Communities in Bloom Committee to allow citizens to plant on public cul-de-sacs be filed.

9.5.2 Cleaning of Veteran's Headstones (COM17-019)

THAT the Community Services Department undertake rotational seasonal cleaning of Veteran's headstones in Avondale Cemetery each year prior to Remembrance Day.

9.5.3 City Hall Seasonal Lighting (COM17-023)

THAT the Communities in Bloom Chair continue to work with the Infrastructure and Development Department regarding the refurbishing of existing seasonal displays on City Hall and the possible lighting of newly planted trees in Market Square.

9.5.4 Golf Course 2018 Budget & Fee Schedule (COM17-017)

"Strengthening our Community: Attracting People and Investment"

THAT the 2018 Municipal Golf Course Budget and Fee Schedule be approved as presented.

9.5.5 Golf Course Agreement Renewal (COM17-020)

THAT the City renew the agreement with the Stratford Municipal Golf Course Association for the lease of the golf course on Norfolk St. for a further nine-year term and that the rates for the first three years be as follows:

2018 – \$20,000 into reserve to be used by Municipal Golf Course

2019 - \$20,000 into reserve to be used by Municipal Golf Course

2020 - \$20,000 into reserve to be used by Municipal Golf Course

9.5.6 Stratford Minor Baseball Association Agreement Renewal (COM17-021)

THAT the agreement between The Corporation of the City of Stratford and the Stratford Minor Baseball Association for use of National Stadium be renewed for a further five years to December 31, 2022;

AND THAT the use of Dufferin Park ball diamond be added to the agreement.

9.5.7 Stratford Winterfest By-law Exemption Request (COM17-018)

THAT an exemption to Section 8.2 (a) of By-Law 5-2006 be granted to the Stratford Winterfest Committee to allow for an open burn from 9:30 am – 4:30 pm on January 20 and 21, 2018 in Lower Queens Park.

9.5.8 Community Services Department 2018 and 2019 Fees and Charges (COM17-024)

THAT the Community Services Department fees and charges for 2018 and 2019 be approved.

10. Notice of Intent:

Nothing scheduled.

"Strengthening our Community: Attracting People and Investment"

11. Reading of the By-laws:

The following By-laws require First and Second Readings and Third and Final Readings and could be taken collectively upon unanimous vote of Council present.

A request was made to take Item 11.4 separately.

R2017-483

Motion by Councillor Ingram

Seconded By Councillor Ritsma

THAT By-laws 170-2017 to 172-2017 and 174-2017 to 178-2017 be taken collectively.

Carried unanimously

R2017-484

Motion by Councillor Clifford

Seconded By Councillor Henderson

THAT By-laws 170-2017 to 172-2017 and 174-2017 to 178-2017 be read a First and Second Time.

Carried two-thirds support

R2017-485

Motion by Councillor Bunting

Seconded By Councillor Mark

THAT By-laws 170-2017 to 172-2017 and 174-2017 to 178-2017 be read a Third Time and Finally Passed.

Carried

R2017-486

Motion by Councillor Mark

Seconded By Councillor Ingram

THAT By-law 173-2017 be read a First and Second Time.

Carried two-thirds support

R2017-487

Motion by Councillor Clifford

Seconded By Councillor Ritsma

THAT By-law 173-2017 be read a Third Time and Finally Passed.

"Strengthening our Community: Attracting People and Investment"

Carried

11.1 Amendment to By-law 126-2011 to exempt Legion-By-law 170-2017

To amend By-law 126-2011 with respect to exempt the Canadian Legion Branch 8 premises at 804 Ontario Street.

11.2 Amendment to Fees and Charges By-law-By-law 171-2017

To amend Fees and Charges By-law 77-2013 to set water, sanitary sewer, and waste collection user fees and charges for 2018, to revise Community Services Department fees for 2018 and to make housekeeping amendments to rental of meter hoods fees and charges.

11.3 Amendment to Service Contract - Crossing Guard Services-By-law 172-2017

To authorize the execution of an amending agreement with Commissionaires for the provision of crossing guard services effective January 1, 2018.

11.4 Golf Course Agreement Renewal-By-law 173-2017

To authorize the entering into and execution of a renewal agreement with the Stratford Municipal Golf Course Association for the lease of the golf course on Norfolk Street for a nine-year term effective January 1, 2018.

11.5 Stratford Minor Baseball Association Agreement Renewal-By-law 174-2017

To authorize the entering into and execution of a renewal agreement with the Stratford Minor Baseball Association for use of National Stadium and Dufferin Park ball diamond for a further five years to December 31, 2022.

11.6 Zoning By-law Amendment for zone change application Z05-15 for 3206 Vivian Line 37-By-law 175-2017

To amend Zoning By-law 201-2000 as amended, to rezone 3206 Vivian Line 37 to a Residential First Density R1(2) zone.

11.7 Temporary Borrowing-By-law 176-2017

"Strengthening our Community: Attracting People and Investment"

To authorize the temporary borrowing of funds from time to time to meet current expenditures of The Corporation of the City of Stratford during the fiscal year ending December 31, 2018 until municipal taxes are collected.

11.8 Interim Tax Levy for 2018-By-law 177-2017

To authorize an interim tax levy for 2018 and to govern and regulate the finances of The Corporation of the City of Stratford for the fiscal year ending December 31, 2018.

11.9 Acceptance of Tender T17-17 for the supply and delivery of fuel-By-law 178-2017

To authorize the acceptance of the tender and the undertaking of the work for the supply and delivery of regular gasoline, clear and coloured diesel from January 1, 2018 to December 31, 2020.

11.10 ADDED - Acceptance of Tender for Agriplex Renovations-By-law 179-2017

It was noted that this By-law would be listed on the Council Reconvene agenda.

12. Consent Agenda: CA-2017-117 to CA-2017-119

Council did not express any comments or concerns with respect to any item on the December 11, 2017 Consent Agenda.

13. New Business:

13.1. Mornington Reconstruction

In response to a concern that the multi-use trail on Mornington Street has only been constructed from the corner to the bridge, the Director of Infrastructure and Development Services advised that due to time constraints with winter approaching, they focused on the road. Further construction will continue in the spring.

13.2. Devon Street

A concern was raised regarding a large pothole on Devon Street. The Director of Infrastructure and Development Services advised that staff were aware of issues and would look into it further.

13.3. Town and Gown Survey Responses

A survey was completed by University of Waterloo students. Responses indicated that transportation options between Stratford and Kitchener are limited. A request was made for staff to look into the availability of grants for intercity connectivity.

13.4. Election Assistance

It was suggested that the Clerk's Office look into hiring an intern or co-op student to provide assistance for the 2018 municipal election due to the number of legislative changes.

13.5. Update on 33 Market Place

In response to a request for an update on 33 Market Place, the Manager of Development Services advised that discussions between the Heritage Permit Review Committee and the applicant are ongoing.

He also noted that a property standards order was issued for the property and outlined the steps taken to date by both staff and the property owner.

13.6. St. Stephens Church

A request was made for staff to contact the church regarding concerns related to by-laws.

13.7. Canada 150 and beyond

Following discussions earlier in the year of the significance of the "and beyond" in Canada 150 and beyond, a request was made for Clerk's staff to look into incorporating something into the opening remarks at Council meetings regarding indigenous culture and heritage.

14. Adjournment to Standing Committees:

The year-end Council meeting is Monday, December 18, 2017 in the Council Chamber, City Hall.

R2017-488

Motion by Councillor Mark

Seconded By Councillor Ingram

That the Council meeting adjourn to convene into Standing Committees as follows:

- **Planning and Heritage Committee [7:35 pm or thereafter following the Regular Council meeting];**
- **Infrastructure, Transportation and Safety Committee [7:45 pm or thereafter following the Regular Council meeting];**
- **Finance and Labour Relations Committee [7:50 pm or thereafter following the Regular Council meeting];**

and to Committee of the Whole if necessary, and to reconvene into Council.

Carried

15. Council Reconvene:

15.1 Declarations of Pecuniary Interest made at Standing Committees

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on December 11, 2017 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

No declarations of pecuniary interest were made at the December 11, 2017 Council Reconvene meeting.

15.2 ADDED – Notice of Intent to Consider Disposition of Land

A request was made for a recorded vote to be taken.

R2017-489

Motion by Councillor Clifford

Seconded By Councillor Ingram

THAT staff initiate giving Notice of Intent to consider the disposition of land identified as 48 Water Street and all buildings to be surplus to the needs of The Corporation of the City of Stratford under Sale and Other Disposition of Land Policy P.3.1 be initiated;

AND THAT Notice be given of a public meeting to be held on January 15, 2018 to hear from the public regarding the proposed declaration of 48 Water Street as surplus land in accordance with the Sale and Other Disposition of Land Policy P.3.1.

In Support (8): Councillor Bunting, Councillor Vassilakos, Councillor Ingram, Councillor Mark. Mayor Mathieson, Councillor Henderson, Councillor Ritsma, and Councillor Clifford

Opposed (1): Councillor McManus

Absent (2): Councillor Beatty, Councillor Brown

Carried

15.3 ADDED – Agriplex Tender

A request was made for a recorded vote to be taken.

R2017-490

Motion by Councillor Mark

Seconded By Councillor Bunting

THAT the low tender bid from Feltz Construction in the amount of \$658,166 including HST be accepted for the renovations to the Agriplex;

THAT a budget of \$48,500 for architectural and engineering fees be approved;

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THAT a contingency budget of \$40,000 be approved to accommodate any unknown issues that may arise during construction;

AND THAT all costs be borne by the Stratford Festival.

In Support (8): Councillor Bunting, Councillor Vassilakos, Councillor Ingram, Councillor Mark. Mayor Mathieson, Councillor Henderson, Councillor Ritsma, and Councillor Clifford

Opposed (1): Councillor McManus

Absent (2): Councillor Beatty, Councillor Brown

Carried

15.4 Reading of the By-laws (reconvene):

The following By-laws require First and Second Readings and Third and Final Readings.

A request was made to take each item separately.

ADDED - By-law 11.10 - Agriplex Tender-By-law 179-2017

To authorize the acceptance of the tender, execution of the contract and the undertaking of the work for renovations to the Agriplex.

By-law 11.11 Confirmatory By-law-By-law 180-2017

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on December 11, 2017.

R2017-491

Motion by Councillor Mark

Seconded By Councillor Vassilakos

THAT By-law 179-2017 be read a First and Second Time.

Carried two-thirds support

R2017-492

Motion by Councillor Henderson

Seconded By Councillor Clifford

THAT By-law 179-2017 be read a Third Time and Finally Passed.

Carried

R2017-493

Motion by Councillor Ingram

Seconded By Councillor Mark

THAT By-law 180-2017 be read a First and Second Time.

Carried two-thirds support

R2017-494

Motion by Councillor Bunting

Seconded By Councillor Mark

THAT By-law 180-2017 be read a Third Time and Finally Passed.

Carried

15.5 Adjournment of Council Meeting

R2017-495

Motion by Councillor Mark

Seconded By Councillor Ingram

That the December 11, 2017 Regular Council meeting adjourn.

Carried

Council Meeting Start Time: 7:00 p.m.

Council Meeting End Time: 8:54 p.m.

Council Reconvene Start Time: 10:34 p.m.

Council Reconvene End Time: 10:41 p.m.

Mayor - Daniel B. Mathieson

Deputy Clerk – Tatiana Dafoe



Stratford City Council Regular Council Open Session MINUTES

Meeting #: 4540th
 Date: Monday, December 18, 2017
 Time: 6:00 P.M.
 Location: Council Chamber, City Hall

Council Present: Deputy Mayor Ritsma – Chair Presiding, Councillor Beatty, Councillor Brown, Councillor Bunting, Councillor Clifford, Councillor Henderson, Councillor Ingram, Councillor Mark, Councillor McManus, Councillor Vassilakos

Regrets: Mayor Mathieson

Staff Present: Rob Horne - Chief Administrative Officer, Carole Desmeules - Director of Social Services, David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, John Paradis - Fire Chief, Joan Thomson - City Clerk, Michael Humble - Director of Corporate Services, Tatiana Dafoe - Deputy Clerk, Jeff Leunissen - Manager of Development Services, Mike Beitz - Corporate Communications Lead

Also Present: Members of the Public and Media

1. **Call to Order:**

Deputy Mayor Ritsma, Chair presiding, called the Council meeting to order.

Singing of O Canada

Moment of Silent Reflection

Mayor Mathieson was absent from the meeting due to municipal business.

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

Deputy Mayor Ritsma declared a pecuniary interest on Item 7.1 "Acknowledgement of Property Line - 292 Redford Crescent (COU17-073)" as his wife is a partner at the law firm representing this matter.

3. Adoption of the Minutes:

The December 11, 2017 Regular Council Minutes will be provided at the next meeting.

4. Adoption of the Addendum/Addenda to the Agenda:

There was no Addendum/Addenda to be added.

5. Report of the Committee of the Whole In-Camera Session:

5.1 At the December 18, 2017 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered

- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c));
- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c));
- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)).

At the December 18, 2017 In-camera Session direction was given on all three matters.

6. Hearings of Deputations and Presentations:

None scheduled.

7. Orders of the Day:

The City Clerk advised that as Deputy Mayor Ritsma declared a pecuniary interest on Item 7.1 an acting Deputy Mayor must be appointed as acting chair to deal with this item.

R2017-496

Motion by Councillor Beatty

Seconded By Councillor McManus

THAT Councillor Clifford be appointed as the acting Deputy Mayor to deal with Item 7.1 on the Regular Council agenda.

Carried

Acting Deputy Mayor Clifford now presiding.

7.1 Acknowledgement of Property Line – 292 Redford Crescent (COU17-073)

R2017-497

Motion by Councillor Beatty

Seconded By Councillor McManus

THAT the Mayor and Clerk or their designates, be authorized to execute the Acknowledgement providing that the City makes no claim to any lands located south of the property line of 292 Redford Crescent.

Carried

Deputy Mayor Ritsma having declared a pecuniary interest on this matter did not partake in the vote and resumed the position of Chair presiding following completion of the vote.

7.2 2018 Pruning, Removal & Disposal of Designated Trees & Stumps (COU17-072)

R2017-498

Motion by Councillor Mark

Seconded By Councillor Ingram

THAT Lange Bros. (Tavistock) Limited be awarded the tender for pruning, removal and disposal of designated trees and stumps along with regular and emergency pruning services in 2018.

Carried

8. Business for Which Previous Notice Has Been Given:

None scheduled.

9. Reports of the Standing Committees:

9.1 Report of the Infrastructure, Transportation and Safety Committee:

A request was made to take the items separately and to deal with Item 9.1.2 first.

R2017-499

Motion by Councillor McManus

Seconded By Councillor Brown

THAT Item 9.1.2 of the Report of the Infrastructure, Transportation and Safety Committee dated December 18, 2017 be adopted as printed.

Carried

9.1.2 Request for Special By-law Enforcement Officers for 34 Brunswick Street(ITS17-073)

THAT the request from the owner of 34 Brunswick Street, Anthony Jordaan, to be appointed as a Special Bylaw Enforcement Officer to enforce certain parking restrictions on private property at 34 Brunswick Street be approved;

AND THAT an agreement be entered into with respect to the appointment of the Special By-law Enforcement Officer.

9.1.1 Ballantyne Avenue Road Reconstruction – Request for Council Direction(ITS17-074)

THAT the Ballantyne Avenue Road Reconstruction (ITS17-074) be referred to staff to develop a design that incorporates two sidewalks at a minimum width of 1.5m, minimal disruption to the tree canopy and a one-way traffic option.

It was noted the City has developed a policy on sidewalks which outlines that for re-construction projects in residential areas only one sidewalk at a minimum width of 1.5m will be constructed. It was advised the purpose of this policy was to ensure all streets in the City would have a sidewalk and that they could be maintained.

It was expressed there are gaps in the City where some areas do not have sidewalks while others are not AODA compliant. It was noted the policy needs to be reviewed, the service goals need to be considered and the policies established by the City should be followed.

It was questioned whether Ballantyne Avenue is considered a heritage district. The Manager of Development Services advised this street is in the heritage area identified in the City's Official Plan but it is not designated under the Heritage Act.

Comments were made that when individuals purchase a house in an area with two sidewalks they expect that design to remain even when re-construction projects are undertaken.

It was questioned what the purpose of identifying heritage areas in the Official Plan is. The Manager of Development Services advised these areas are identified because there are provisions in place that regard must be given for the character of the area.

The impact to the character of the area with the removal of a sidewalk was discussed. There was also discussion on the implications for not following the current policy.

A request was made to defer this matter to the January 8, 2018 Regular Council meeting and that the vote be recorded.

R2017-500

Motion by Councillor McManus

Seconded By Councillor Clifford

THAT Item 9.1.1 "Ballantyne Avenue Road Reconstruction - Request for Council Direction (ITS17-074)" be deferred to the January 8, 2018 Regular Council meeting.

In Support (6): Councillor McManus, Councillor Ingram, Councillor Mark, Deputy Mayor Ritsma, Councillor Henderson, Councillor Clifford,

Opposed (4): Councillor Bunting, Councillor Vassilakos, Councillor Beatty, and Councillor Brown

Carried

9.2 Report of the Finance and Labour Relations Committee:

R2017-501

Motion by Councillor Clifford

Seconded By Councillor McManus

THAT the Report of the Finance and Labour Relations Committee dated December 18, 2017 be adopted as printed.

Carried

9.2.1 Quarterly Statements and Commentary for Festival Hydro Inc. (FHI) and Festival Hydro Services Inc. (FHSI) – Sept 30, 2017 (FIN17-043)

THAT the Festival Hydro Inc. financial statement and commentary for the period ending September 30, 2017, be received for information;

AND THAT the Festival Hydro Services Inc. financial statement and commentary for the period ending September 30, 2017, be received for information.

9.2.2 Tax Adjustments – November 21, 2017 (FIN17-042)

THAT the Report of the Supervisor of Tax Revenue dated November 21, 2017 regarding the approval of tax adjustments under Section 357 for 2016 and 2017 be approved;

AND THAT the Minutes of Settlement under Section 36 for 2017, Minutes of Settlement under Section 39.1 for 2017, and a Farm

Property Class Tax Rate Program for 2017 be received for information.

9.2.3 Tax Adjustments – December 11, 2017 (FIN17-051)

THAT the Report of the Supervisor of Tax Revenue dated December 11, 2017 regarding the approval of tax adjustments under Section 357 for 2016 and 2017 be approved;

AND THAT the Minutes of Settlement under Section 39.1 for 2017, Amended Property Assessment Notices for 2016 and 2017 and a tax adjustment for 2017 be received for information.

9.2.4 Sept 30 2017 Financial Statements (FIN17-044)

THAT Community Services staff prepare a report on transit ridership statistics, including five year historical data.

9.2.5 Sept 30 2017 Financial Statements (FIN17-044)

THAT the September 30, 2017 financial report be received for information.

10. Notice of Intent:

10.1 NOTICE OF INTENT TO CONSIDER DECLARING AS SURPLUS AND TO DISPOSE OF 48 WATER STREET, STRATFORD and NOTICE OF PUBLIC MEETING

In accordance with the Sale and Other Disposition of Land Policy P.3.1, Notice was given that Council is considering declaring the lands and buildings at 48 Water Street to be surplus to the needs of The Corporation of the City of Stratford.

The lands under consideration are composed of Lot 567, Plan 20, Stratford; Lot 568 Plan 20 Stratford; Lot 569 Plan 20 Stratford; Lot 570 Plan 20 Stratford, except R241419 and R106988; Lot 571 Plan 20 Stratford, except R241419, R106988 and ELY 36'; S/T Rights in R20487 and R236524, being all of PIN 531240003, City of Stratford, Perth County, Province of Ontario, and known municipally as 48 Water Street Stratford.

The lands and buildings are owned by the City and are used as the Tom Patterson Theatre and the Kiwanis Community Centre with parking and park space.

As part of the consideration of declaring 48 Water Street to be surplus prior to disposing of the subject land and buildings, a Public Meeting will be held as part of Council's consideration of this matter.

Date of Public Meeting: Monday January 15, 2018
Time: 4:00 pm
Location: Rotary Complex, Halls A and B
353 McCarthy Road West

Written submissions will also be considered by City Council at the Public Meeting, if submitted to the City Clerk by 4:30 pm on January 8, 2018.

Visit the City Clerk's Office at City Hall, 1 Wellington Street during regular business hours to view a map showing 48 Water Street.

Questions regarding the intent to declare as surplus and to dispose may be made to the CAO by mailing to City Hall, P.O. Box 818, Stratford ON N5A 6W1, or by email to rhorne@stratford.ca by January 8, 2018.

It was questioned what the format of the public meeting will be. The Chief Administrative Officer advised the layout is being finalized and details will be provided closer to the meeting. He noted there will be information on the website and in take-away forms at the meeting. The public will also be given the opportunity to speak at the meeting and to submit written comments.

It was requested that material be available at the Kiwanis Centre and the Public Library.

11. Reading of the By-laws:

The following By-laws require First and Second Readings and Third and Final Readings and could be taken collectively upon unanimous vote of Council present:

R2017-502

Motion by Councillor McManus

Seconded By Councillor Mark

THAT By-laws 181-2017 and 182-2017 be taken collectively.

Carried unanimously

R2017-503

Motion by Councillor Henderson

Seconded By Councillor Ingram

THAT By-laws 181-2017 and 182-2017 be read a First and Second Time.

Carried two-thirds support

R2017-504

Motion by Councillor Beatty

Seconded By Councillor Brown

THAT By-laws 181-2017 and 182-2017 be read a Third Time and Finally Passed.

Carried

11.1 Special By-law Enforcement Officer-By-law 181-2017

To amend By-law 195-2009, as amended, to appoint a special by-law enforcement officer to enforce certain parking regulations on private property at 34 Brunswick Street.

11.2 Confirmatory By-law 182-2017

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on December 18, 2017.

12. Consent Agenda: CA-2017-120 to CA-2017-123

City Council endorsed CA-2017-122.

R2017-505

Motion by Councillor Mark

Seconded By Councillor McManus

THAT CA-2017-122, being Correspondence from Ernie Hardeman, MPP Oxford to the Minister of Transportation, supporting requests from numerous municipalities to continue their exemption which allows snow plow operators and other public utility employees and contractors to use two-way radios while operating a vehicle as provided under Section 11 of Regulation 366/09, be endorsed.

Carried

13. New Business:

13.1 Sidewalk Policy - Review

A request was made for staff to review the sidewalk policy, including consideration of heritage corridors and areas and that this review be brought to the Infrastructure, Transportation and Safety Sub-committee.

Motion by Councillor McManus

Seconded By Councillor Clifford

THAT staff review the Sidewalk Policy, giving consideration to heritage corridors and areas in the City;

AND THAT a report be brought to the Infrastructure, Transportation and Safety Sub-committee.

It was questioned why consideration would be given to heritage areas and a request was made to remove the mention of heritage corridors and areas from the motion.

R2017-506

Motion by Councillor Vassilakos

Seconded By Councillor Brown

THAT the motion be amended to remove the consideration of heritage corridors and areas in the Sidewalk Policy review.

Deputy Mayor Ritsma called the question on the amendment to remove the consideration of heritage corridors and areas.

Carried

Deputy Mayor Ritsma then called the question on the motion as amended
That staff review the Sidewalk Policy and prepare a report for the Infrastructure, Transportation and Safety Sub-committee.

Carried

13.2 Report on Bottled Water

An update was requested on the report being prepared on bottled water. The Director of Infrastructure and Development Services advised a report has been drafted and will be presented at the January Infrastructure, Transportation and Safety Sub-committee meeting.

13.3 Heritage Alteration Permit - 33 Market Place

R2017-507

Motion by Councillor Vassilakos

Seconded By Councillor Ingram

THAT the Heritage Alteration Permit for 33 Market Place come directly to Council;

AND THAT staff work with the property owner of 33 Market Place to develop a plan that is in keeping with the Heritage Alteration Permit that was issued in August, 2017 which had a full roof at the front and patio at the back.

A request was made for staff to provide an update on the heritage alteration permit review process. The Manager of Development Services advised that Council delegated authority of issuing heritage alteration permits to the Chief Building Official and the Heritage Stratford Permit Review Committee. He advised members that this delegated authority can be undelegated.

The Chief Administrative Officer advised staff support the decision to resolve this matter at Council.

Concerns were expressed that the next Regular Council meeting is January 8, 2018 and that a decision should be made to address the concerns expressed by the abutting property owner.

The Chief Administrative Officer advised a report must be prepared by staff and presented to Council before a decision can be made. He advised members that staff are taking measures to address the concerns expressed by the abutting property owner and that they are being dealt with presently and do not need to wait until the next Regular Council meeting.

A request was made to hear from the property owner of 33 Market Place and the abutting property owner and that a recorded vote be taken.

Motion by Councillor McManus

Seconded By Councillor Henderson

THAT the property owner of 33 Market Place and the abutting property owner be heard.

In Support (2): Councillor McManus and Councillor Henderson

Opposed (8): Councillor Bunting, Councillor Vassilakos, Councillor Ingram, Councillor Mark, Deputy Mayor Ritsma, Councillor Beatty, Councillor Clifford, and Councillor Brown

Defeated

Deputy Mayor Ritsma then called the question on the motion for the heritage alteration permit for 33 Market Place to come to council and that staff work with the property owner to develop a plan that is in keeping with the permit issues in August 2017.

Carried

13.4 Infrastructure and Development Services Jersey Campaign

The Infrastructure and Development Services department was congratulated on their successful jersey campaign which raised \$400 for the House of Blessing.

13.5 Report on Carry Forward Items

An update was requested on the report regarding carry forward items. The Chief Administrative Officer advised the outstanding items list and the new priorities will be brought to Council in January or February 2018.

13.6 Accessible Picnic Tables

Members were advised Home Health built two accessible picnic tables for one of their events and have chosen to donate one accessible picnic table to the City of Stratford.

14. Adjournment of Council Meeting:

The next Regular Council meeting is January 8, 2018 in the Council Chamber, City Hall.

R2017-508

Motion by Councillor Mark

Seconded By Councillor Clifford

THAT the December 18, 2017 Regular Council meeting adjourn.

Carried

Meeting Start Time: 6:00 P.M.

Meeting End Time: 7:14 P.M.

Deputy Mayor – Martin Ritsma

Clerk - Joan Thomson

Clerks Division
P.O. Box 818
1 Wellington St.
Stratford ON N5A 6W1

November 23, 2017

To Whom It May Concern:

I am writing to request a proclamation from the City of Stratford the week of February 1st to February 7th 2018 as Eating Disorder Awareness Week (EDAW). EDAW has been commemorated across Canada since 1988 by established eating disorder organizations, education and public health institutions, and concerned members of the public. It draws attention to the causes, prevalence and impact of eating disorders.

Eating disorders are the number one cause of death among all psychiatric illnesses and are the third most common cause of death in teenage girls. In fact, 5-8% of Canadian girls will experience an eating disorder in their lifetime. However, eating disorders can develop in anyone, regardless of age, ethno-racial background, socioeconomic status, gender or ability. Unfortunately, stigma and secrecy still surround eating disorders, causing many people who are suffering to refrain from seeking help, and to struggle in silence.

We know that through open, supportive dialogue, we can help break the shame and silence that affect nearly 1 million Canadians that are living with a diagnosed eating disorder and the millions of others who are struggling with unhealthy food and weight preoccupation. EDAW is a time to increase awareness about eating disorders, their impact and to shed light on the dangerous and pervasive myths that surround them. It is a time of year when Canadians can learn more about eating disorders and about the resources that are available for individuals and family members who are impacted by them.

The National Eating Disorder Information Centre (NEDIC) was a founding member of the international drive to institute EDAW. Founded in 1985, NEDIC is Canada's oldest national organization dedicated to helping those with eating disorders. We provide education and information as well as support and referral for those with eating disorders, their families, friends and health care professionals. Since our toll-free helpline became available to Canadians from coast to coast in 2013, we have spoken with thousands of individuals, parents, friends, and teachers who are seeking help and information. It is through our outreach and education efforts, that we are able to support these individuals in their struggle to find hope and healing.

Municipal recognition of EDAW would help to affirm the experiences of those with a friend, family member, or important person in their life who is dealing with this life-threatening mental illness, and draw attention to the need for eating disorder prevention, research, treatment, and resources. Attached please find the goals of Eating Disorder Awareness Week 2018.

Please proclaim EDAW in the City of Stratford and help raise awareness and hope among the many who are impacted by this illness.

For more information about Eating Disorder Awareness Week and this request, please contact me.

Thank You.

Kind Regards,

Alicia Pinelli
Outreach and Education Team Member

Proclamation

Eating Disorder Awareness Week (EDAW) February 1st- 7th 2018

WHEREAS: Eating Disorder Awareness Week will be from February 1 – 7, 2018; and

WHEREAS: The National Eating Disorder Information Centre (NEDIC) is Canada's only national organization dedicated to helping those with eating disorder, food and weight preoccupation and related issues. NEDIC provides information, education, resources and referrals to individuals with eating disorders, their families, friends and health care professionals; and

WHEREAS: Eating disorders have the highest mortality rate among all psychiatric illnesses and can develop in anyone, regardless of age, ethno-racial background, socioeconomic status, gender or ability; and

WHEREAS; Stigma, secrecy and stereotypes still surround eating disorders, causing many people who are suffering to refrain from seeking help; and

WHEREAS; Open supportive dialogue can help break the shame and silence that affect nearly 1 million Canadians living with diagnosable eating disorders and the millions of others who are struggling with food and weight preoccupation; and

WHEREAS; Eating Disorder Awareness Week seeks to raise awareness of eating disorders, shed light on dangerous and pervasive myths, and promote prevention. It is also a time of year for Canadians to learn about available resources and appropriate services for themselves and/or loved ones; and

WHEREAS, Eating Disorder Awareness Week aims to teach Canadians that eating disorders are not a choice, and that eating disorders are a serious and dangerous mental illness.



April 4-5 2018

YOUR Canadian Dairy Showcase!

December 18, 2017

Attention: City Council – City of Stratford

RE: Request for Municipal resolution

We formally request to have the Stratford City Council deem the Canadian Dairy XPO (April 4-5 2018) held at the Recreation Complex and Agriplex (Stratford Rotary Complex), as a municipally significant event in Stratford; For the purpose of obtaining a liquor licence for the Cow Coliseum building.

Show dates: Wed April 4th 9am – 4pm, CheeseFEST Wed April 4th 4-7pm Thurs April 5th 9am – 4pm

We have security on site for all show hours; approx 12 – 20 individuals depending on the exact time of day and area they are located in. Security is always present in the Cow Coliseum building patrolling alcohol consumption.

Thank you for your consideration of municipal support for this event.

Donna Underhill FOR: Canadian Dairy XPO (CDX)



MANAGEMENT REPORT

Date: November 20, 2017
To: Infrastructure, Transportation and Safety Sub-Committee
From: Taylor Crinklaw, Project Engineer
Report#: ITS17-074
Attachments: ITS17-002 Report

Title: Ballantyne Avenue Road Reconstruction – Request for Council Direction

Objective: To review new information including the description of the preliminary sidewalk on both sides design, to approve the original design for reconstruction as detailed in the ITS17-002 report dated January 13, 2017, and to confirm acceptance to public consultation as detailed in this report.

Background: At the February 27, 2017, Council Meeting, the design for the Ballantyne Avenue Road Reconstruction project was discussed, herein referred to as Design 1. The following is an outline of the main design considerations and components:

- The road would be fully reconstructed as per City Standards, and the road width would be increased from 6.8 m to 7.5 m. As per the existing conditions, no parking would be permitted on the street. Intersection radiuses (corners) would be increased to better accommodate emergency vehicle access.
- Road alignment would be corrected (straightened) as per good engineering practice so that the road runs parallel with property line.
- The existing sidewalks on both sides of the street are not compliant with Accessibility for Ontarians with Disabilities Act (AODA), and would be replaced with a single sidewalk on the south side of the street only.
- The existing 225 mm storm sewer fails to convey the 2-year storm, and would be replaced with new 300 mm and 375 mm PVC storm sewers to convey the 5-year storm event.
- A new low impact development storm structure would be constructed to provide additional storm capacity and treatment of runoff before it discharges to Lake Victoria.
- The existing failing 225 mm clay tile sewer from 1908 would be replaced with a new 200 mm PVC sanitary sewer.
- A new 150 mm PVC watermain and hydrant would replace the existing 100 mm watermain as to achieve sufficient fire capacity. The new PVC pipe would not

contribute to water discolouration and would reduce the low pressures previously noted by residents.

The focus of discussion in Council at the February 27, 2017, meeting, was on a single design component; that of reconstructing the street that currently has sidewalks on both sides with a street that has a sidewalk on the north side only. There was also a brief discussion on traffic calming, which was followed up with a suggestion to provide more reconstruction design options for review. Discussion was ended when a motion was made to have the Ballantyne Avenue design be referred to administration.

The time it would take to provide additional design options for review and approval would have resulted in construction occurring during peak season for the nearby Festival Theatre. In order to avoid this prolonged disruption, it was decided to postpone the project until the following year. Since that time, pedestrian counts were recorded for the project and a preliminary design of having sidewalks on both sides was developed.

Multiple iterations of design were generated for this project. Two unique designs were further developed, the first being the original sidewalk on one side design presented to Council in the Spring of 2017, and the second being a preliminary design that includes sidewalk on both sides. Design 1 (One Sidewalk) and Design 2 (Sidewalk Both Sides), maintain the same watermain, sanitary sewer and storm sewer infrastructure replacement work.

Design 1 consists of the City standard 1.5 m wide sidewalk to be located on the south side, which would also be compliant with standards outlined in the AODA. The original design road width for this design is 7.5 m.

Design 2 developed includes the same 1.5 m sidewalk on the south side, with the addition of an AODA compliant 1.8 m curb face sidewalk on the north side. The proposed road width for this design is 7.0 m.

Currently the street consists of a 6.8 m road width, with 1.35 m sidewalks on both sides. The 1.35 m sidewalks are not compliant with the standards set out in the AODA.

Analysis: The pressing infrastructure replacement for the street is the water, sanitary and storm infrastructure, which is detailed in the attached Management Report ITS17-002.

The two new design components of Design 2, presented here for discussion, include the proposed road width adjustment to 7.0 m and maintaining sidewalks on both sides of the street. The following describes the reasoning and outcomes resulting from the proposed design.

Design 2 road width of 7.0 m provides accessible sidewalks on both sides and reduces the number of trees that would be required to be cut down if the road were wider. The minimum width for a two-way street with no parking under Council Policy is 6.5 m. The

Engineering Division standard for new construction and target for reconstruction of local roads is 8.5 m. A 7.0 m road width is most practical for this street if the current practice of plowing excess snow onto Lakeside Drive Parkland is maintained. If this practice were not to be maintained, additional snow storage capacity within the street would be required to avoid additional maintenance costs associated with hauling snow offsite. Regulatory requirements state that a road must be clear from all obstructions for a minimum width of 6.0 m. The resulting desired minimum road width for this street from a cost effective snow maintenance perspective is 7.8 m.

The proposed north side sidewalk in Design 2, new from the original design, is proposed to be a 1.8 m curb face sidewalk as per City Engineering Standards. The minimum requirements under the AODA would be 1.65 m width. In order for the sidewalk to be considered accessible, a 2.0 m transition slope would need to be provided on each side of each driveway. For the 14 m average frontage of each resident on the north side this would result in approximately 9 m of their frontage being incorporated by the driveway and driveway transition slope. In essence, the north side street sidewalk would have a wave like appearance.

Pedestrian counts were conducted for the north and south sidewalks on Ballantyne Avenue from July 26, 2017, to August 14, 2017. This period covers peak tourism for the City and for the nearby Festival Theatre. The following table outlines the pedestrian counts and corresponding user characteristics.

Weekend Daily Average Count	185
Weekday Daily Average Count	47
Percentage Users North Side	37%
Percentage Users South Side	63%
Peak 15 Minute Counts N&S Side Total	26
Peak 30 Minute Counts N&S Side Total	43
Peak 60 Minute Counts N&S Side Total	64

The peak 15, 30 and 60 minute total counts that include both the existing North and South side sidewalks, occurred from 5:00 p.m. to 6:00 p.m. on the August Long Weekend, Friday August 4, 2017. This one time peak rate equates to 1.7 pedestrians per minute for a 15 minute period. Assuming pedestrians walk in pairs, the average spacing between pairs of pedestrians is approximately 70 m (230 feet) for a single sidewalk. Studies on pedestrian traffic generally focus on the Central Business District, where crowds of people can form. There are many largely populated Cities that use Gehl Architects general standard for street crowding capacity of 13 pedestrians per metre per minute of unobstructed footway width, which equates to about 1,500 pedestrians per hour. If this value is exceeded pedestrians start finding alternative routes. There are also studies that reference level of service for all municipal areas, which generally assign a grade of B or higher for sidewalks that generally receive less than 9 pedestrians per metre per minute of unobstructed footway width, which equates to about 1,000 pedestrians per hour. Design 1 and 2 both

are considered to provide a level of service of 'A' in terms of the amount of pedestrian traffic that can be accommodated comfortably. In general, elevated pedestrian counts were recorded once a day around 5:00 p.m. on Fridays, weekends and holidays, though the remaining peak event count numbers were slightly lower than the counts provided in the table above. The counts also show that the south side receives approximately twice as much pedestrian flow.

As in all reconstruction projects, the Engineering Division aims to protect as many trees as possible. However, Design 2 (sidewalk on both sides) would result in at least 5 trees having to be removed and could end up being upwards of 13 trees. All 13 trees would have to be removed if the general good engineering practice of correcting (straightening) the road alignment was applied. Based on existing infrastructure, the low traffic volumes, and traffic dynamics, correcting the road alignment is not critical. It should be noted that in Design 1, the original design, zero trees were anticipated to be removed.

During the February 27, 2017, Council meeting, traffic calming measures were discussed. It was noted that the approximate cost of installing an asphalt speed hump is approximately \$2,000 and that a speed hump would have minimal impact on snow plow operations. Traffic counts that include traffic speeds, was also presented. The counts were recorded during the 2016 July long weekend. The peak daily counts occurred on a Saturday, with a total of 192 vehicles travelling the road. This same day the street encountered a peak hourly traffic flow, between 1:00 p.m. and 2:00 p.m. of 31 vehicles. The average speed recorded was 34 km/h and 95% of vehicles were travelling slower than 49.5 km/h. These counts demonstrate that the residential street, Ballantyne Avenue, is not encountering high cut through traffic nor does it have an exceptionally high rate of traffic volume or speeders, attributes that could trigger implementation of traffic calming measures. Neither Design 1 nor Design 2 includes traffic calming measures, however, if desired this design feature could easily be added.

The potential for the street to become a one-way direction only was also discussed. Designating the road one-way or two-way does not impact the design, as long as parking remains prohibited on the street.

If Council confirms acceptance of the original design (Design 1) presented in Report ITS17-002, then the Engineering Division plans to notify the residents via hand delivered letters of the intent to go to construction in the Spring of 2018, and subsequently maintain the standard communication plan that the Engineering Division implements for all its reconstruction projects.

If Council requests that the preliminary design (Design 2) be finalized as outlined in this report, the Engineering Division would implement its standard reconstruction consultation process. This includes finalizing the design, present the design at a public open house for comment and report back to the Infrastructure, Transportation and Safety Sub-Committee to obtain approval of the prepared design.

Financial Impact: As outlined in Management Report ITS17-002, a total of \$1,040,000 is allocated in the 2017 budget, which will be carried forward into 2018.

The additional sidewalk of Design 2 would add approximately \$28,500 to the overall cost of the project. This does not include annual operation and maintenance costs. The removal of additional trees would add approximately \$10,000 to \$26,000 to the overall cost of the project.

Staff Recommendation: THAT Council accept the new information including the description of Design 2, the preliminary sidewalk on both sides design for discussion;

THAT Council approve Design 1, the original design to reconstruct Ballantyne Avenue, as described in ITS17-002 report dated January 13, 2017;

AND THAT Council confirm the acceptance of the planned public consultation for the continuation of this project as described in Report #ITS17-074.



Taylor Crinklaw, Project Engineer



Ed Dujlovic, Director of Infrastructure and Development Services



Rob Horne, Chief Administrative Officer



MANAGEMENT REPORT

Date: January 13, 2017
To: Infrastructure, Transportation and Safety Sub-committee
From: Taylor Crinklaw, Project Engineer
Report#: ITS17-002
Attachments: None

Title: Ballantyne Avenue Road Reconstruction – Open House and Design Approval

Objective: Review and take into account the results from the Open House, and to confirm acceptance of design.

Background: In the Ballantyne Avenue Reconstruction Update Management Report dated May 17, 2016, the Engineering Division outlined the reasoning to obtain pre-budget approval for the project. In short, the 2014 Water and Wastewater Rate study recommended immediate replacement of the undersized and deteriorated 100 year old cast iron pipe. The priority replacement of the Ballantyne Avenue watermain is based on the numerous recurring breaks and the reduced fire protection that is currently provided. During design investigations it was apparent that the street would require full reconstruction of municipal services.

The initial investigation included inline camera inspections of the 225 mm glazed tile sanitary sewer constructed in 1908 and the 200 mm clay tile storm sewer system constructed in 1924. The results indicated that several sections of sanitary pipe have entirely disintegrated necessitating full replacement. The storm sewer is at the end of its service life. The storm sewer is undersized at providing the City Standard for minimum storm sewer conveyance of the minor 1 in 5 year storm event.

The road was last resurfaced in 2003 and is now showing signs of overall fatigue.

Analysis: In supporting the full reconstruction of municipal services for Ballantyne Avenue, the following design components will be applied to ensure the street achieves City standards:

- The road will be fully reconstructed as per City Standards, increasing the road width from 6.8 m to 7.5 m. As per the existing conditions, no parking will be permitted on

the street. Intersection radiuses (corners) are being increased to better accommodate emergency vehicle access.

- A 5-year storm event will be conveyed by the new 300 mm and 375 mm PVC storm sewers.
- A new 200 mm PVC sanitary sewer will provide sufficient conveyance for the intended service area.
- A new 150 mm PVC watermain and hydrant will provide sufficient fire capacity. The new PVC pipe will not contribute to water discolouration and will reduce the low pressures previously noted by residents.

On January 5th, 2017, a notice of Open House containing project information was hand delivered to all properties on Ballantyne Avenue, between Front Street and Queen Street. Abutting properties on Front Street and Queen Street that may potentially be impacted by construction were also delivered letters. All of the properties are standard residential dwellings.

The Open House was held on Thursday, January 12, 2017, in the City Hall Auditorium from 5:00 p.m. to 7:00 p.m. A total of 11 of the 27 properties were represented at the Open House. The residents from Ballantyne Avenue that were unable to attend the Open House have been requested to contact Engineering staff to review project plans and specific property information.

The following design objectives were discussed by the Engineering Division in the Open House:

- There will be a 150mm PVC watermain installed within the street that will include a new 25 mm water service brought to property line. The new watermain and service will reduce the number of low water pressure and water discolouration incidences.
- The sanitary and storm sewers need replacement. The City will replace new sanitary and storm services to property line at no cost to the residents. In March the City may change the subsidy program contributions for those owners that continue the sanitary service into their house.
- Standard landscape restoration of boulevards for the project is topsoil and sod.
- The Parks and Forestry Manager conducted a tree appraisal for the street, which included type, size, and condition. Trees in poor condition get removed during construction.
- The slight increase in road width is consistent with Council Policy and standard engineering design.
- There is a safety concern for young children. Safety is top priority for Contractors and City staff. At the end of each day, the Contractor is responsible for ensuring that the work site is left in safe condition and that potential hazards are cordoned off.
- Significant effort was made during the design stage to improve driveway transitions.
- The City will make every effort to maintain vehicle access for as long as possible. Alternative offsite parking locations were provided, with additional options being investigated.

The comments and concerns above appeared to be adequately addressed to residents. There were two items that warranted further discussion.

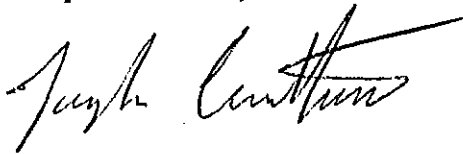
First item was a widely agreed safety concern. It was noted by residents that some vehicles drive excessively fast down the street and residents are worried that widening of the road will make it worse. The residents would like to have some form of traffic calming.

Two residents objected outright to the second item, that of having sidewalks only on one side of the street. It appeared to be a general consensus amongst the residents that they receive significant pedestrian traffic during the theatre season. It was noted that the design adheres to Council Policy, which mandates that local streets are only to have one side with sidewalks at a width of 1.5m.

Financial Impact: This project received pre-budget approval for \$700,000, June 13th, 2016 (ITS16-030). Adjustments to the design add subsequently to the proposed 2017 budget are detailed below:

Sanitary Reserve	\$	300,000
Water Reserve	\$	300,000
Federal Gas Tax	\$	160,000
Carry Forward	\$	280,000
Total	\$	1,040,000

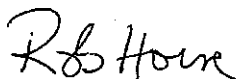
Staff Recommendation: That Council approve the design to reconstruct Ballantyne Avenue, as described in this report.



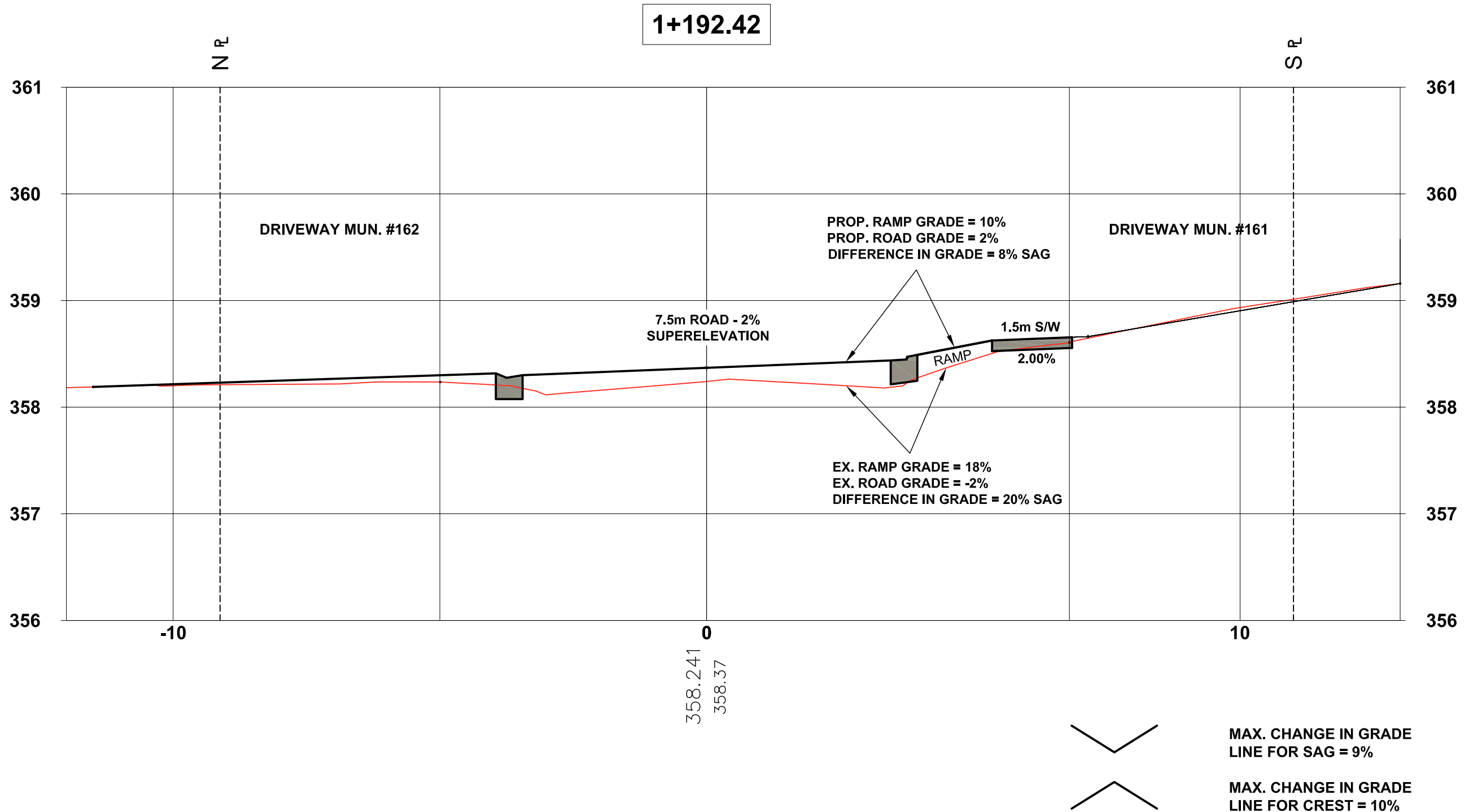
Taylor Crinklaw, Project Engineer



Ed Dujlovic, Director of Infrastructure and Development Services



Rob Horne, Chief Administrative Officer

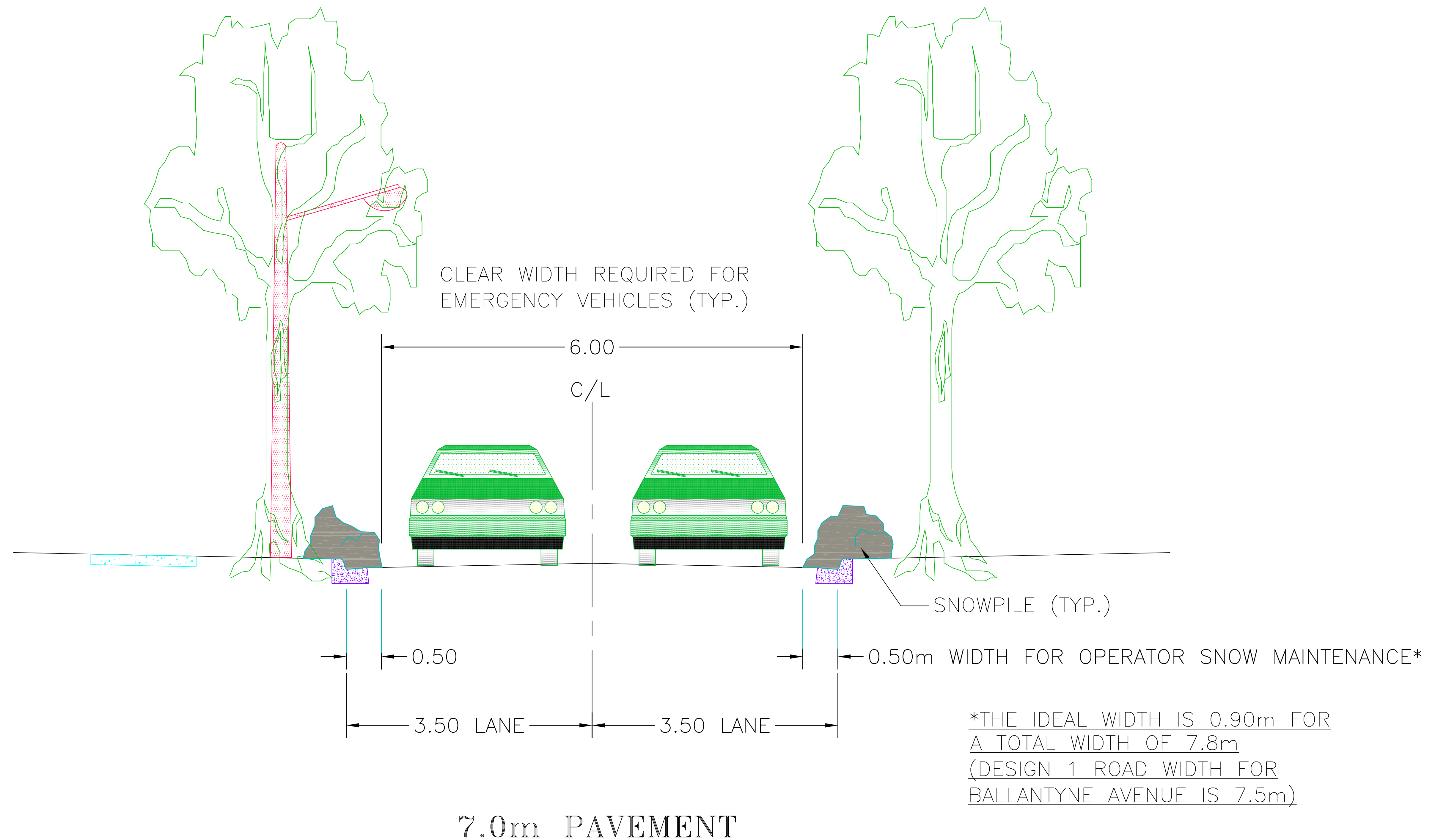


THE CORPORATION OF THE CITY OF STRATFORD
INFRASTRUCTURE and DEVELOPMENT
SERVICES DEPARTMENT

DRAWING 100 - STATION 1+192.42
CROSS SECTION AT 161 BALLANTYNE AVENUE

SCALES: HOR. N.T.S. / VER. N.T.S.

DEC. 4, 2017



LOW VOLUME LOCAL RESIDENTIAL
NO PARKING OR PARKING ONE SIDE

GENERAL NOTES

ALL MEASUREMENTS
SHOWN ARE IN METRIC

CITY OF STRATFORD
INFRASTRUCTURE AND DEVELOPMENT
SERVICES DEPARTMENT

SCALE: 1:100

NOV. 2017



BY-LAW NUMBER -2018
OF
THE CORPORATION OF THE CITY OF STRATFORD

BEING a By-law to authorize the entering into and execution of an option agreement/agreement of Purchase and Sale with Greenseal Cannabis Company Ltd, for part of Block 31, Plan 44M-38 being Lots 27, 28 and 29, Plan 44-38 and Lots 28, 29 and 30 original McNeil Surveying Ltd. part of PIN 53264-0124 (LT), located in the Wright Business Park.

WHEREAS Section 8.(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the *Municipal Act, 2001*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 10.(1) of the *Municipal Act 2001* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS Section 10(2) of the *Municipal Act 2001* provides that a single-tier municipality may pass by-laws respecting economic, social and environment well-being of the municipality;

AND WHEREAS The Corporation of the City of Stratford entered into an Agreement of Purchase and Sale with Greenseal Cannabis Company Ltd., for certain property described as Lots 27, 28 and 29, Plan 44M-38 as shown in Schedule A attached hereto;

AND WHEREAS Council of The Corporation of the City of Stratford adopted By-law 90-2015 to convey Lot 28 and Lot 29, Plan 44-38 to Greenseal Cannabis Company Ltd., and to authorize an option to purchase of Lot 27;

AND WHEREAS Council of The Corporation of the City of Stratford now intends to enter into an option to purchase/agreement of purchase and sale with Greenseal Cannabis Company Ltd. For Lots 27, 28 and 29, Plan 44M-38 and Lots 28, 29 and 30, original McNeil Surveying Ltd, and to nullify the current Right of First Refusal at the time the new option to purchase agreement is executed;

NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

1. That the option agreement/agreement of purchase and sale dated the 8th day of January 2018 with Greenseal Cannabis Company Ltd., be entered into and that the Chief Administrative Officer of The Corporation of the City of Stratford is hereby authorized to execute the said agreement on behalf of the municipal corporation.

2. The lands referred to in Section 1 hereof are described as Lots 27, 28 and 29, Plan 44M-38 and Lots 28, 29 and 30 original McNeil Surveying Ltd., City of Stratford, County of Perth located in the Wright Business Park as shown in Schedule A attached hereto.
3. That the Chief Administrative Officer, representing The Corporation of the City of Stratford, is hereby authorized to execute all necessary documents with respect to the lands described in Section 2 herein that have been prepared by or reviewed by the City's Solicitor.
4. That Schedule A attached hereto forms part of this By-law.

Read a FIRST, SECOND and THIRD time and

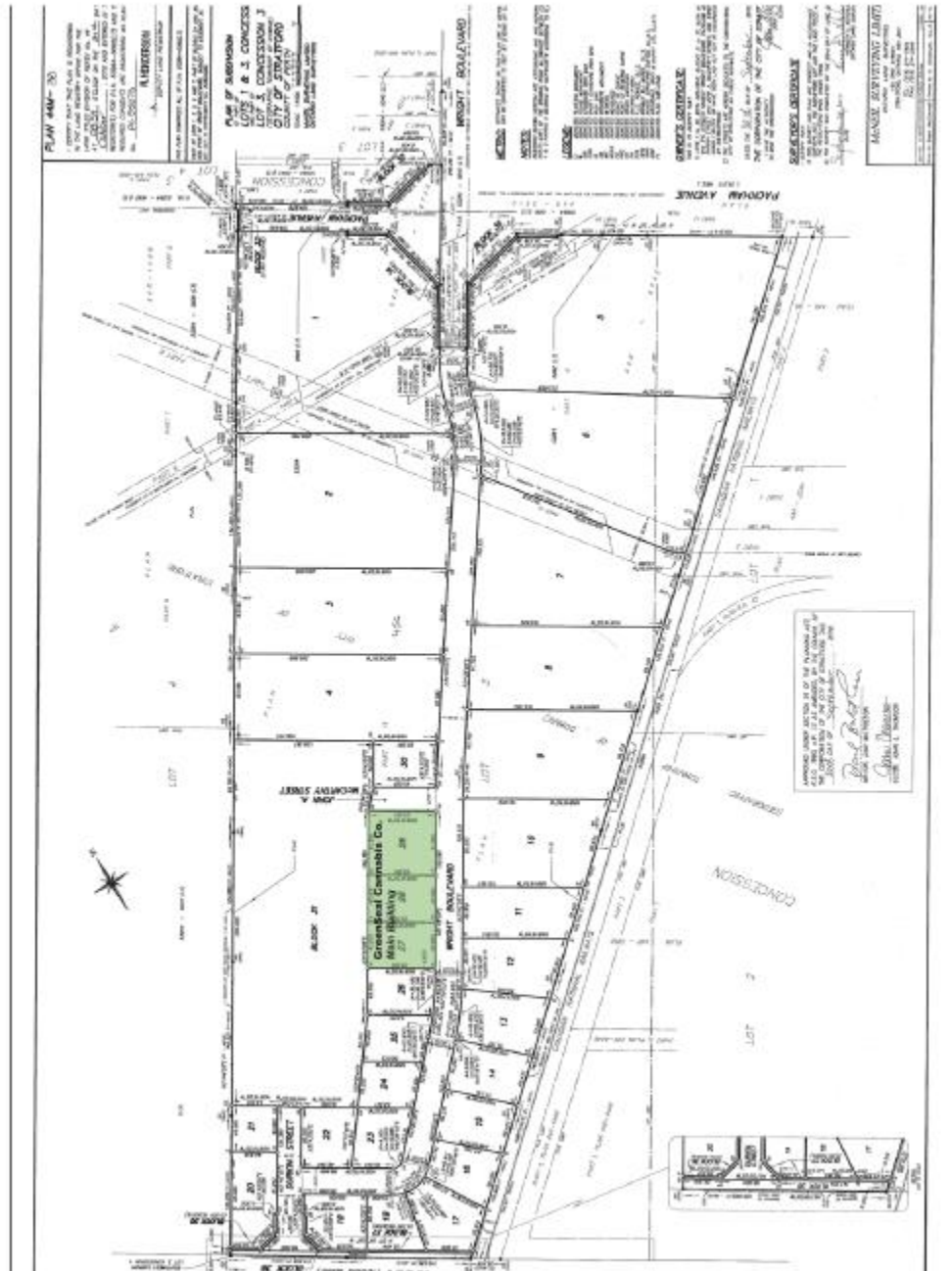
FINALLY PASSED this 8th day of January, 2018.

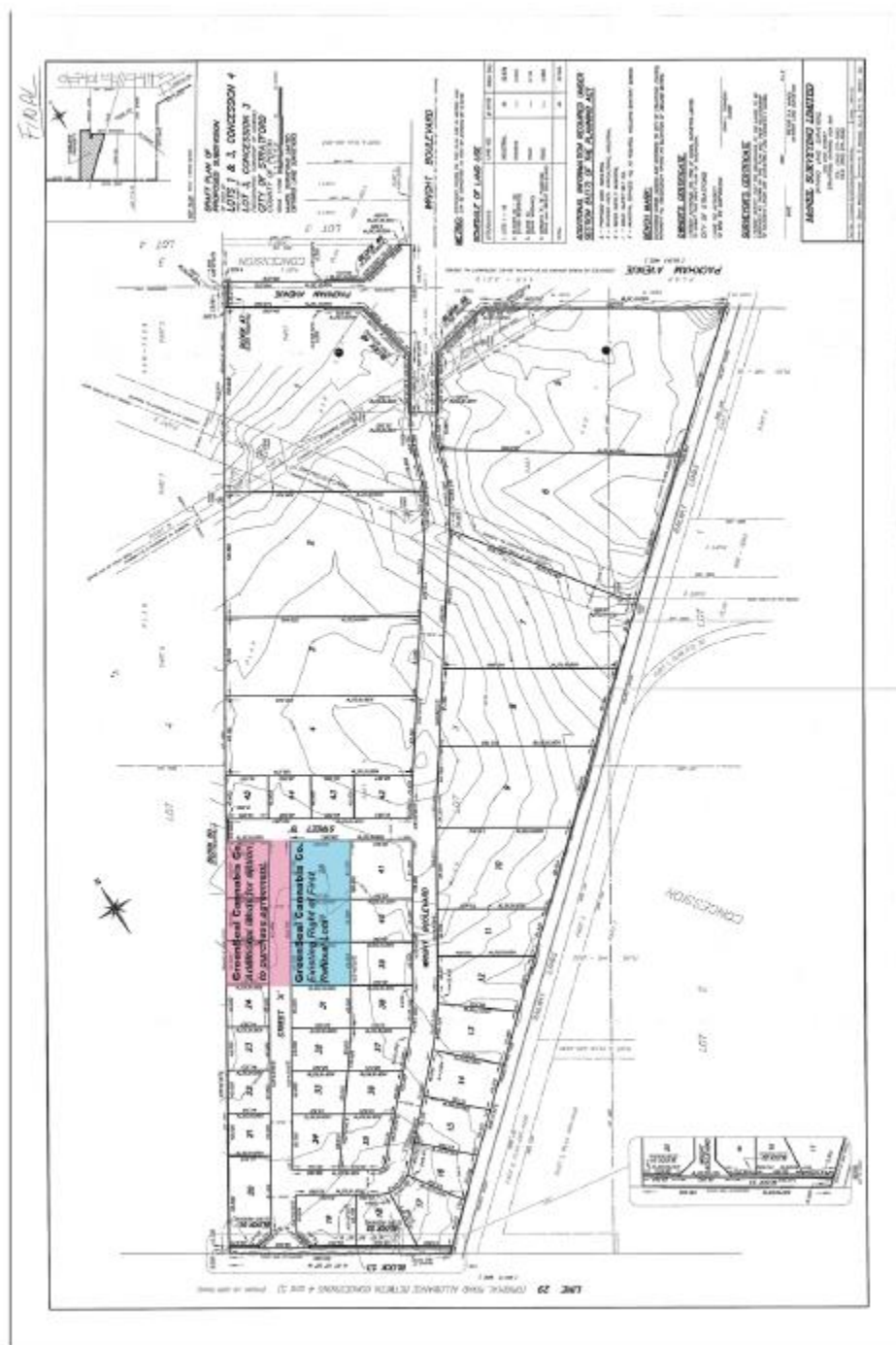
Mayor – Daniel B. Mathieson

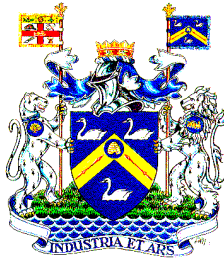
Clerk – Joan Thomson

This is Schedule A to By-law -2018

Adopted this 8th day of January, 2018







BY-LAW NUMBER -2018
OF
THE CORPORATION OF THE CITY OF STRATFORD

BEING a By-law to authorize the entering into and execution of a Letter of Agreement with Her Majesty the Queen in Right of the Province of Ontario as represented by the Minister of Transportation for the Province of Ontario, related to funding under the Dedicated Gas Tax Funds for the Public Transportation Program for 2017/2018.

WHEREAS Section 8.(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 10(1) of the *Municipal Act 2001* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS the Government of Ontario desires to increase public transportation ridership to support the development of strong communities and has created the Dedicated Gas Tax Funds for Public Transportation Program;

AND WHEREAS the Council of The Corporation of the City of Stratford agreed to participate in the Dedicated Gas Tax Funds for Public Transportation Program for the renewal and expansion of its public transportation system;

AND WHEREAS it is deemed necessary to enter into a Letter of Agreement to define the terms and conditions of a financial contribution relating to the said program;

NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

1. That the Letter of Agreement dated the 8th day of January, 2018 between The Corporation of the City of Stratford and Her Majesty The Queen in Right of the Province of Ontario as represented by the Minister of Transportation for the Province of Ontario, with respect to the Dedicated Gas Tax Funds for Public Transportation Program funding, be entered into and the Mayor and the appropriate City Officials or their respective delegates be and the same are hereby authorized to execute the said Letter of Agreement and all other documents necessary, on behalf of and for this Corporation and to affix the corporate seal thereto.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 8th day of January, 2018.

Mayor – Daniel B. Mathieson

Clerk – Joan Thomson



STRATFORD CITY COUNCIL CONSENT AGENDA

January 8, 2018

REFERENCE NO. CONSENT AGENDA ITEM

- | | |
|-------------|--|
| CA-2018-001 | <p>In accordance with By-law 135-2017 as amended, the Infrastructure and Development Services Department provides notification that the following streets were/will be temporarily closed to through traffic:</p> <ul style="list-style-type: none"> • Queen Street from Douro Street to Regent Street on December 15, 2017 for one day only due to water main repair. • Canterbury Avenue from Devon Street to Willow Street on or about December 28, 2017 for sanitary service installation. |
| CA-2018-002 | <p>Notification that the Infrastructure and Development Services Department intends to call a Request for Proposal (RFP) in accordance with the City's Hiring of Consultants Policy C.2.1 for Water Infrastructure Evaluation and Needs Assessment Study.</p> |
| CA-2018-003 | <p>In accordance with By-law 102-2008 and 135-2017, the City Clerk provides notification that the following streets were/will be temporarily closed for parades/street events:</p> <ul style="list-style-type: none"> • Queen Street from Ballantyne Avenue to Lakeside Drive on January 20 and 21, 2018 for Stratford Winterfest. |
| CA-2018-004 | <p>Alcohol and Gaming Commission of Ontario [AGCO] Municipal Information Form for a Retail Store Authorization for Herald Haus Brewing Company at 21 Market Place, Stratford</p> <p>Section 2 to be completed by the City Clerk indicating whether or not in a wet, dry, damp area and whether or not in an area that has been amalgamated or annexed.</p> <p>Notice of this Application to the AGCO for a Manufacturer's Retail Store Authorization was circulated to City Departments, Perth District Health Unit and Stratford Police Services and concerns identified:</p> <ul style="list-style-type: none"> • While the current zoning permits a retail store, it requires a Holding Provision to be removed before a brewery is a permitted use. The Applicant has submitted an application to remove the Holding Provision but it has not yet been approved by Council. |

- The City has a building permit application for renovations for this address; however, final inspections cannot be done at this time.
- No concerns provided all local by-laws and applicable codes are met prior to occupancy.

The Clerk's Office will include the concerns identified when the Application Form is returned to the AGCO.

CA-2018-005

Correspondence from the Ontario Minister of Finance Charles Sousa dated January 3, 2018 providing an update on the provincial work underway to establish a retail and distribution channel for legal cannabis. The letter also confirms the Province's commitment to engaging with municipalities on funding to help address the incremental costs associated with the implementation of cannabis legalization in Ontario. To guide the engagement process, the following principles are proposed:

- Address implementation costs
- Respect the role of municipalities
- Align with the Term of the Federal Tax Framework

A copy of the letter dated January 3, 2018 is attached.

C - Council

CA-208-05

RECEIVED

JAN 03 2018

CITY CLERK'S OFFICE



Ministry of Finance
Office of the Minister

Ministère des Finances
Bureau du ministre

7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-325-0400
Facsimile: 416-325-0374

7^e étage, Édifice Frost Sud
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-325-0400
Télécopieur: 416-325-0374

Dear Heads of Municipal Councils:

Ontario continues to prepare for federal legalization of cannabis by moving ahead with its safe and sensible framework to govern the lawful use and retail distribution of cannabis as a carefully controlled substance within the province. On December 12, 2017, Ontario passed legislation that will regulate the lawful use, sale and distribution of recreational cannabis by the federal government's July 2018 deadline.

I am writing to provide you with an update on the provincial work underway to establish a retail and distribution channel for legal cannabis. I would also like to confirm the Province's commitment to engaging with municipalities on funding to help address the incremental costs associated with the implementation of cannabis legalization in Ontario.

Our objectives in the establishment of the retail and distribution system for legal cannabis are to protect youth and eliminate the illegal market. Municipalities are essential partners in the efforts to achieve these goals.

As noted in my October 27 letter, the various engagements the province has had with municipalities have been beneficial. Over the course of November and December, staff from the Ministry of Finance and the Liquor Control Board of Ontario (LCBO) met with staff of the municipalities identified for the initial cannabis retail stores for July 2018. These meetings provided valuable insights on provincial guidelines and areas of local interests that will inform store siting. I would like to thank the staff of these municipalities for their thoughtful feedback.

With the conclusion of the federal government's consultation with provinces and territories on the tax framework, we now have a better understanding of the revenue share to address the costs of legalization. During those discussions, we negotiated for a greater share of revenue on the basis that both the province and municipalities bear incremental costs. We now look forward to engagement with municipalities on a reasonable distribution of the province's share of the federal excise tax revenue. Given the federal government's forecasts of modest revenue and the Federation of Canadian Municipalities' estimated cost projections, our engagement will need to acknowledge that it appears unlikely there will be enough revenue to fully cover the incremental municipal and provincial costs associated with legalization.

.../cont'd

- 2 -

In January 2018, the Ministry of Finance will work with the Association of Municipalities of Ontario and the City of Toronto to launch an engagement process with municipalities on cannabis-related funding. This process will consider what is known about incremental municipal and provincial costs and set out a proposed approach to funding for municipalities that supports our shared policy objectives.

To help guide this engagement, I would like to propose the following principles:

- Address Implementation Costs – An approach to funding should acknowledge that the province and municipalities will incur upfront incremental costs as a result of the federal government's decision to legalize cannabis and that a funding approach should focus on helping to address these costs.
- Respect the Role of Municipalities – An approach to funding should recognize the efforts of municipalities in their areas of jurisdiction associated with the legalization of cannabis.
- Align with the Term of the Federal Tax Framework – An approach to funding should align with the two-year term agreed to between the federal, provincial and territorial governments on the federal excise tax.

As we conclude the holiday season and reflect on the past year, I would like to thank you again for your meaningful engagement with the province as we all prepare for the legalization of cannabis in July 2018. Please accept my best wishes for the New Year.

Sincerely,



Charles Sousa
Minister

- c: The Honourable Yasir Naqvi, Attorney General of Ontario
The Honourable Bill Mauro, Minister of Municipal Affairs
Ali Ghiassi, Chief of Staff, Minister's Office, Ministry of Finance
Scott Thompson, Deputy Minister, Ministry of Finance
Nicole Stewart, Executive Lead, Cannabis Retail Implementation Project,
Ministry of Finance
Lynn Dollin, President, Association of Municipalities of Ontario
Pat Vanini, Executive Director, Association of Municipalities of Ontario
Municipal CAOs and City Managers



BY-LAW NUMBER -2018
OF
THE CORPORATION OF THE CITY OF STRATFORD

BEING a By-law to confirm the proceedings of Council of
The Corporation of the City of Stratford at its meeting held
on January 8, 2018.

WHEREAS subsection 5(1) of the *Municipal Act, 2001, S.O. 2001 c.25* as amended, provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS subsection 5(3) of the *Act* provides that the powers of council are to be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the City of Stratford at this meeting be confirmed and adopted by By-law;

NOW THEREFORE BE IT ENACTED by the Council of The Corporation of the City of Stratford as follows:

1. That the action of the Council at its meeting held on January 8, 2018 in respect of each report, motion, resolution, recommendation or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.

2. The Mayor of the Council and the proper officers of the City are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required, and, except where otherwise provided, to execute all documents necessary in that behalf in accordance with the by-laws of the Council relating thereto.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 8th day of January, 2018.

Mayor – Daniel B. Mathieson

Clerk – Joan Thomson