



The Corporation of the County of Wellington

County Council

Agenda

Thursday, October 27, 2016

10:00 am

County Administration Centre
Council Chambers

Pages

1. O Canada

2. Warden's Remarks

3. Roll Call

4. Declaration of Pecuniary Interest

5. Confirmation of Council Minutes - Councillor Driscoll

5.1 September 22, 2016

4 - 11

6. Resolution to Permit Delegations - Councillor Chris White

6.1 Mr. Ron Faulkner, Chair, International Plowing Match
IPM Wrap-Up

6.2 Ms. Christine Veit, Programme Co-ordinator, Safe Communities
General Update

6.3 Inspector Scott Lawson, Detachment Commander, Wellington County OPP
The Push for Change General Overview

6.4 Certified Municipal Manager Designation Presentations

Executive Director, Mr. Bill McKim, Ontario Municipal Management Institute:

- Rebekah Jones - Collections Assistant, CMM
- Kelley Krieger - Documentation Support Nurse/RAI Backup Coordinator, CMM II
- Mandy Lee - HR Generalist CMM II HR Professional
- Shelley Sparks Phillipps - HR Generalist, CMM HR Specialist

The following County employees have received updated CMM statuses (no presentations).

- Paul Barnhill - Nutrition Services Supervisor, CMM III

- Kate Brubacher - RAI/MDS Coordinator/RN, CMM III
- Elizabeth Black - Applicant Services Manager, CMM III Housing Management Professional

6.5 Mr. Lou Maieron, Fisheries Biologist, Resident, Town of Erin
Hillsburgh Mill Pond/Dam

12 - 17

7. Resolution First and Second Reading of By-Laws - Councillor Davidson

5489-16 A by-law to establish user fees and charges for Child Care Services provided by the County of Wellington and to repeal by-law number 5444-15.

5490-16 A by-law from taxation for municipal and school purposes for the municipal capital facilities for affordable housing located on 11 Caroline Street, Moorefield ("the premises") owned by the Maryborough Township Housing Corporation and known as "Maryborough Terrace".

5491-16 A by-law to adopt Amendment No. 102 to the Official Plan for the County of Wellington.

5492-16 A by-law to amend the schedule to by-law number 5000-05 being a by-law to regulate the parking or stopping of vehicles on highways, public parking lots and in some instances, private property within the County of Wellington and to repeal all by-laws relating thereto.

5493-16 A by-law to confirm the proceedings of the Council of the Corporation of the County of Wellington at its meeting held October 27, 2016.

8. Resolution Moving Council into Committee of the Whole - Councillor Brianceau

9. Closed Meeting - Councillor Linton

(Agenda emailed under separate cover)

10. Report from Closed Meeting - Warden Bridge

11. Committee Minutes and By-Laws For Action

11.1	Roads Committee - October 11	18 - 31
11.2	Solid Waste Services Committee - October 11	32 - 39
11.3	Police Services Board - October 12	40 - 79
11.4	Social Services Committee - October 12	80 - 133
11.5	Information, Heritage and Seniors Committee - October 12	134 - 179
11.6	Planning Committee - October 13	180 - 219
11.7	Administration, Finance and Human Resources - October 18	220 - 303

12. Proposed By-Laws Resolution to Refer to Council - Councillor Breen

13. Reports from Staff

14. Correspondence for Council's Information
15. Resolution that the Committee of the Whole Rise and Report - Councillor Watters
16. Resolution to Adopt Action of Council in Committee of the Whole - Councillor C. White
17. Resolution for Third Reading of By-Laws - Councillor McKay
18. Notice of Motion
19. Cultural Moment
20. Adjournment



The Corporation of the County of Wellington County Council Minutes

September 22, 2016
County Showcase Tent
International Plowing Match
Town of Minto

1. O Canada

Councillor Watters led Council in the singing of O Canada.

2. Warden's Remarks

Warden Bridge welcomed everyone to the IPM Showcase Tent.

3. Roll Call

Present: Warden George Bridge; Councillors Allan Alls, David Anderson, Rob Black, Doug Breen, Pierre Brianceau, Gregg Davidson, Neil Driscoll, Andy Lennox, Dennis Lever, Kelly Linton, Don McKay, Shawn Watters, Chris White, Lynda White and Gary Williamson.

4. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

5. Confirmation of Council Minutes

1/8/16

Moved by: Councillor Brianceau

Seconded by: Councillor Alls

That the minutes of the Council Meeting in Committee of the Whole and Council Session held on June 30, 2016 be confirmed as recorded and distributed.

Carried

6. Resolution to Permit Delegations

2/8/16

Moved by: Councillor Breen

Seconded by: Councillor Williamson

That persons desiring to address Council be permitted to do so.

Carried

6.1 Mr. Paul Sapounzi, Partner, +VG Architects

Mr. Paul Sapounzi, + VG Architects presented the design for the Hillsburgh Library and the renovations planned for the Aboyne Library.

7. Resolution First and Second Reading of By-Laws

3/8/16

Moved by: Councillor Watters

Seconded by: Councillor Alls

That by-laws numbered 5487-16 and 5488-16 inclusive, be taken as read by the Clerk; and that they be given consideration in Committee of the Whole.

Carried

8. Resolution Moving Council into Committee of the Whole

4/8/16

Moved by: Councillor Linton

Seconded by: Councillor McKay

That Council now go into Committee of the Whole to consider correspondence, minutes and by-laws.

Carried

9. Committee Minutes and By-Laws For Action

9.1 Solid Waste Services Committee

5/8/16

Moved by: Councillor McKay

Seconded by: Councillor Davidson

That the September 6, 2016 Minutes of the Solid Waste Services Committee be received and referred to Council for adoption.

Carried

9.2 Police Services Board

6/8/16

Moved by: Councillor L. White

Seconded by: Councillor Black

That the September 7, 2016 Minutes of the Police Services Board be received and referred to Council for adoption.

Carried

9.3 Social Services Committee

7/8/16

Moved by: Councillor Anderson

Seconded by: Councillor Davidson

That the September 7, 2016 Minutes of the Social Services Committee, be received and referred to Council for adoption.

Carried

9.4 Information, Heritage and Seniors Committee

8/8/16

Moved by: Councillor Black

Seconded by: Councillor L. White

That the August 5, 2016 and September 7, 2016 Minutes of the Information, Heritage and Seniors Committee be received and referred to Council for adoption.

Debate ensued.

Councillor Davidson requested that the August 5 Information, Heritage and Seniors Committee minutes be voted on separately and that the vote be recorded.

Moved by: Councillor Black

Seconded by: Councillor L. White

That the August 5, 2016 Minutes of the Information, Heritage and Seniors Committee be received and referred to Council for adoption.

In Favour: Warden Bridge; Councillors Alls, Anderson, Black, Breen,
 Brianceau, Lever, McKay, Watters, C. White, L. White and
 Williamson

Opposed: Councillors Davidson, Driscoll, Lennox, Linton

Carried

9/8/16

Moved by: Councillor Black

Seconded by: Councillor L. White

That the September 7, 2016 Minutes of the Information, Heritage and Seniors Committee be received and referred to Council for adoption.

Carried

9.5 Planning Committee

10/8/16

Moved by: Councillor Lennox

Seconded by: Councillor Lever

That the September 8, 2016 Minutes of the Planning Committee be received and referred to Council for adoption.

Carried

9.6 Administration, Finance and Human Resources

11/8/16

Moved by: Councillor Lever

Seconded by: Councillor Williamson

That the September 13, 2016 Minutes of the Administration, Finance and Human Resources Committee be received and referred to Council for adoption.

Carried

10. Proposed By-Laws Resolution to Refer to Council

12/8/16

Moved by: Councillor Alls

Seconded by: Councillor Watters

That by-laws numbered 5487-16 and 5488-16 inclusive be considered and referred to Council for third reading.

Carried

11. Reports from Staff

11.1 Tender Award – Aboyne Library and Child Care Services Renovations

13/8/16

Moved by: Councillor Black

Seconded by: Councillor L. White

That the construction contract for Aboyne Library Renovations be awarded to Collaborative Structures Ltd, of Cambridge at the total contract amount of \$1,228,000.00 excluding HST @ 13%; and

That the budget as outlined in the Financial Summary be approved; and

That the cost sharing for the Child Care Services office from the City of Guelph be included in the 2017 Budget; and

That the Warden and Clerk be authorized to sign the necessary construction agreements.

Carried

12. Correspondence for Council's Information

There was no correspondence for Council's information.

13. Resolution that the Committee of the Whole Rise and Report

14/8/16

Moved by: Councillor Davidson

Seconded by: Councillor Williamson

That the Committee rise as Council to report and confirm the actions taken in Committee of the Whole.

Carried

14. Resolution to Adopt Action of Council in Committee of the Whole

15/8/16

Moved by: Councillor Driscoll

Seconded by: Councillor Lever

That the actions taken in Committee of the Whole today be confirmed by this Council and the Minutes of the Committees be adopted.

Carried

15. Resolution for Third Reading of By-Laws

16/8/16

Moved by: Councillor Williamson

Seconded by: Councillor Davidson

That by-laws numbered 5487-16 and 5488-16 inclusive be taken as read a third time and passed.

Carried

16. Notice of Motion

There were no notices of motion.

17. Cultural Moment

Ms. Janice Hindley, Wellington Place Administrator presented a Royal Doulton glazed bone china sculpture of the Duke of Wellington to Council. The sculpture was number 19 of an edition of 50.

Royal Doulton was founded in 1815 by John Doulton and, in celebration of its 200th anniversary, a limited edition sculptural collection was issued. The sculpture is a depiction of the Duke of Wellington and his favourite mount, Copenhagen at the Battle of Waterloo.

18. Adjournment

At 3:25 pm, the Warden adjourned the meeting until October 27, 2016 or at the call of the Chair.

George Bridge - Warden

Donna Bryce - County Clerk

From: lou@silvercreekponds.com [<mailto:lou@silvercreekponds.com>]

Sent: Thursday, October 20, 2016 3:09 PM

To: Donna Bryce

Subject: REQUEST TO BE A DELEGATION FOR COUNTY OUNCIL MEETING Oct. 27

Importance: High

Ms. Bryce:

Attached is a letter of explanation and questions sent to the Town of Erin Council. In the submission to County, the letter will be addressed to Warden and Councillors.

In so much as the Hillsburgh Mill Pond/Dam question is in joint ownership, portions belong to the Town others to the county some are in joint ownership. To be fair County Council should also be made aware of these concerns as posed in the form of questions in this letter. I would in the delegation format, pull some pertinent questions from this submission in respect to the county's involvement.

Please advise if I can attend

Thank you and regards

Lou Maieron

Dear Mayor Alls and Erin Town Councillors

October 11 2016

I would appreciate if all elected councillors could respond to these questions, as many are Yes/No answers.

Although I understand the Mayor is spokesperson for Council, that is following a council decision/resolution, not prior to. It appears council is unknowledgeable regarding some facts and history of the Hillsburgh Mill Pond/Dam matter. So on behalf of the taxpayers I present the following recollection and pose questions for Council's enlightenment.

Let us try to straighten out a few ownership facts here. This is what town staff and the MNR told previous council regarding the Hillsburgh Mill Pond/Dam as accurately as I can remember. If this understanding has changed Council should explain how and why.

Q.1) Has this Council had a background presentation from the MNR this term? MNR are the provincial ministry responsible for the Dam. If not, why not as most of you are new to this matter?

As I recall ... The Town owns 1) the bridge (which needs replacing as many other town bridges do, there's a report with a long list), 2) a section of Station Road, which holds back the natural stream flow, and 3) the Town owns a portion of the Dam – But ONLY A PORTION of the Dam! – Not the entire Dam, just that portion of Station Road.

The County NOW owns 1) the Pond; 2) the water flow control structure (which will need to be replaced and updated into a new dam structure to withstand the 100 - 200 year storm, if a new dam is decided upon and constructed; and most importantly 3) the COUNTY OWNS THE REMAINDER OF THE DAM. According to the MNR the Dam consists of all of the earthen border that holds water back from its natural stream flow, including the control structure.

Therefore, the Town and County are Co-owners of the Dam ...same as we were told last term, then the Town and the previous owner were co-owners of the dam. We were also advised by MNR that the Town did not have to remain a co-owner of the dam if it chose not to do so.

But it is well understood that with ownership comes responsibility and costs. Unless some backroom closed meeting deal has changed this understanding?

Q.2) So has such a closed meeting deal been entered into? i) at the Town meeting? or ii) at a County Council meeting? to have a different understanding of known responsibilities regarding the dam? If there is a different understanding – when will it be made public in open council session? Such a new understanding would need to be ratified by Erin Council in Open session.

Assuming no special deal was entered into, the situation would remain the same to the Town's relationship with the previous pond owner. Therefore the County as Co-owner of the Dam is responsible for costs.

Q.3) So how much is the County paying towards this project in total, the Environmental Assessment (E.A.) and Dam reconstruction? WITHOUT THE DAM THERE IS NO POND. Isn't that the focus of the E.A.? I believe the County was named in the original tendered E.A. proposal – so they need to pay up.

Q.4) When will County contribute \$\$\$ to the E.A. and NEW DAM Construction costs?

Q.5) How will these costs be proportioned? What formula will be used? The County owns 95% plus of the Dam (as measured by land holding back water) and also owns the control structure. Will the County be paying 95% of the costs on top of the 3.8 million for the Hillsburgh library or is there another formula already considered and approved? Please advise and inform the public.

Q.6) If the dam is removed and a bridge installed ongoing maintenance costs will be minimal compared to building a new dam. Have ongoing dam maintenance, staff training and operating costs been determined? Will the County or Town budgets be responsible for these costs?

Q.7) Have ongoing liability costs and insurance costs been determined? How will these costs be proportioned between the County and the Town? For example - who will pay for the required fencing of the pond and maintain the fence? Even closed landfill sites, which pose much less liability than a pond, have been fenced by the County. Again with ownership comes responsibility – who will be paying for what?

Mr. Mayor & Council, you do understand that all these questions and others should be considered & answered prior to making a final decision on the E.A. and funding the project. The problem I am having with this process, is that many of these questions have not been posed or considered nor discussed publically in open session to date, this has the appearance of the taxpaying public being purposely being kept in the dark.

Q.8) Have some of these matters been discussed in closed session? If so please provide the municipal act justification for doing so. Also advise the public generally what issues have been discussed in closed session and when those questions & discussions will be held in open session. The Mayor and Council do understand that decisions cannot be made in closed session; that decisions must be made in open session accompanied with appropriate discussion and vote by council.

Very concerning about this all, is that many residential properties, including municipal infrastructure; namely the Hillsburgh arena and also perhaps the mill street municipal well will remain in the Flood plain if the Dam is kept.

Q.9) Has this been considered by Erin Council? Staff should have CVC mapping on file. Can Council continue to maintain properties in a flood plain if it has the ability to remove them from the flood plain?

Q.10) Are local residents on Mill street and all those others impacted by being in the flood plain been made aware that being in the flood plain seriously limits and curtails what they can do with their properties? Has Council made them aware of this and what the limitations are thereof?

Q.11) Could Council or the municipality be held responsible or liable if a flood was to occur and these residential properties were flooded, because of a council decision to keep the dam?

Q.12) Could Councillors be personally responsible if the well water is contaminated and residents get sick...(Walkerton) remember what you signed councillors. I believe Mr. Smedley (former water super) told Council that the mill street well had a additional tile installed so just to lift it out of the flood plain. Wondering how long ago this was done? Is this sufficient, given global warming and the intensity and severity of storms and suddenness of flooding events?

Q.13) Per emergency management – can the Hillsburgh Arena be considered an evacuation center when it's in the floodplain and possibly flooded during an emergency?

Q.14) What does the CVC report say; regarding what's best for the Credit River, the cold water fishery? Keeping the pond or restoring the stream? When can the public see this report? This would be part of the E.A. surely.

Q.15) Isn't the expensive, Environmental Assessment report now just a farce with respect to the question of whether or not to keep and rebuild the Mill pond dam? Since the County bought the pond and decided they want to keep the pond, what choice do local Erin councillors have? Do local Erin Councillors have a choice in this matter at all or has it been effectively taken away from them and they are just expected to go along to get along, regardless of the cost to Erin taxpayers? Given what's transpired –re the County purchase of this pond and the order of events thereof, has not the entire E.A. process been severely tainted and so can be deemed worthless? Does the E.A. need to be redone?

Q.16) Will County donate the pond back to the municipality when the library is opened? Precedent; County bridges on local roads. The county fixed or replaced these bridges and then they were given to the municipality. Since the County has no justification to be in the pond, dam or recreation business, what assurances do Erin taxpayers have that this will not be the case? Since at present, even though the County is a co-owner of the dam, it does not appear that they are facing any costs related to keeping the pond/dam? Can Erin council request written assurances that they will not in the future be deeded the pond and all costs involved? A written assurance that the County will retain ownership of the pond/dam and all related costs and expenses going forward? Hopeful that this is not another backroom handshake deal like Center 2000 where Erin taxpayers are just expected to keep paying and paying and paying.

Mayor Alls, as a Wellington Councillor & County Councillor Mr. Brianceau;

Q.1) Please explain to the Public why the County purchased the Hillsburgh Mill pond?
The County is NOT responsible for recreation. So under what jurisdiction/responsibility was this purchase authorized? Please provide the taxpayers with the planning justification report that County council considered prior to making the purchase of the pond? When can the public expect to see this report?

Q.2) Please explain what does a pond have to do with a library? Please share your reasoning with the public.

Question top both Erin Town Council and our 2 Wellington County Councillors

\$800,000 added to the Hillsburgh Library for a community room and kitchen; From the 2011 Census,

Q.1) Hillsburgh with less than 400 households and a declining population of just over 1,000 and little future growth given the 2 million dollar SSMP DEBACLE,

Background: There's the Hillsburgh Community Centre with kitchen facilities already very much underutilized and losing money annually. Additionally, the Town decided to build a fire hall with kitchen facilities and added a community room for future use, still unfinished I presume?

That makes 2 and now in comes the County and adds \$800,000 last month to the Hillsburgh library budget to add another community room with kitchen facilities. So the village of Hillsburgh requires how many community centers/rooms to satisfy its residents needs? 3 Community rooms within walking distance of each other, while many roads and bridges very much in need of fixing are delayed & ignored. .

Mayor Alls and Councillors – How many people really want this pond? 50? 100? How many people want lower taxes, better roads and safe bridges? Many more do. Mr. Alls you campaigned on removing the Mill pond dam. What happened to that election promise? Were those voters fooled when they voted for you as their NEW Mayor?

Erin Taxpayers cannot afford all this grandeur and a lifetime of additional costs.

Fellow residents if this pond/dam was not going to be such an ongoing money pit, I would not invest the time to write this letter. But so far there remain so many unanswered questions and so many decisions made thus far which fly squarely in the face of common sense & logic, that one must conclude what's going on here is not right, minimally the process so far has not been right.

Councillors needed to be made aware of facts that have apparently not being presented before making final decisions.

Councillors you were elected to ask the questions ... you have now been informed of some concerns, please do your due diligence, check out the facts and make the best decision possible as you promised the taxpayers you would.

Mr. Mayor it's time to provide the taxpayers some real answers....not the rhetoric you wrote to the advocate last week.

Respectfully submitted

Lou Maieron B.Sc. Fisheries Biologist; Former Mayor& County Councillor



Corporation of the County of Wellington Roads Committee Minutes

October 11, 2016
County Administration Centre
Keith Room

Present: Warden George Bridge
Councillor Gary Williamson (Chair)
Councillor Doug Breen
Councillor Neil Driscoll
Councillor Kelly Linton

Also Present: Councillor Pierre Brianceau
Councillor Gregg Davidson
Councillor Dennis Lever
Councillor Don McKay
Councillor Shawn Watters

Staff: Donna Bryce, County Clerk
Pasquale Costanzo, Technical Services Supervisor
Ken DeHart, County Treasurer
Mark Eby, Construction Manager
Gord Ough, County Engineer
Scott Wilson, CAO

1. Call to Order

At 9:00 am the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Roads Financial Statements and Variance Projections as of September 30, 2016

1/6/16

Moved by: Warden Bridge

Seconded by: Councillor Breen

That the Financial Statements and Variance Projections as of September 30, 2016 for the Roads Division be approved.

Carried

4. Community Safety Zones on County Roads

2/6/16

Moved by: Councillor Linton

Seconded by: Warden Bridge

That requests for the implementation of a Community Safety Zone, be passed along to the OPP for periodic monitoring of the area in question; and,

That in the absence of the area being considered a proven and persistent problem area with regards to speeding, the request for the designation and signage of the area as a Community Safety Zone not be acted on.

Carried

5. Request for Speed Limit Reduction WR10

3/6/16

Moved by: Councillor Driscoll

Seconded by: Councillor Breen

That the speed limit on WR10 in the vicinity of Maryborough Public School in Moorefield be lowered to 40km/hr; and

That the recommendation be circulated to the Town of Mapleton for comment prior to erecting the necessary signage.

Carried

6. Consideration for Raising Speed Limits

4/6/16

Moved by: Councillor Linton

Seconded by: Warden Bridge

That no action with respect to introducing 90kph speed zones on County of Wellington Roads be taken at this time.

Carried

7. Wellington Road 109 Passing Lanes

5/6/16

Moved by: Councillor Linton

Seconded by: Councillor Driscoll

That the sections from Harriston to Teviotdale and Arthur to the Wellington/Dufferin boundary be reviewed in advance of any planned asphalt resurfacing for the inclusion of a passing lane as a part of the overall work; and

That passing lanes only be considered when the existing asphalt is resurfaced based on need due to condition.

Carried

8. Wellington Road 86 Culvert Improvements

6/6/16

Moved by: Warden Bridge

Seconded by: Councillor Driscoll

That staff be directed to proceed with the design work to widen the three structures, update the guide rail and complete minor repairs to C086117; and

That the project be included in the 2017 Budget and Five-Year Plan.

Carried

9. Wellington Road 46 No Parking Zone Changes in Aberfoyle

7/6/16

Moved by: Warden Bridge

Seconded by: Councillor Breen

That staff be directed to make the necessary amendments to By-law 5000-05 regarding Wellington Road 46 in Aberfoyle to reflect the changes in the no parking zone to a no stopping zone.

Carried

10. Adjournment

At 9:48 am, the Chair adjourned the meeting until November 8, 2016 or at the call of the Chair.

Gary Williamson
Chair
Roads Committee



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Roads Committee
From: Gordon J. Ough, P. Eng., County Engineer
Date: Tuesday, October 11, 2016
Subject: **Community Safety Zones on County Roads**

Background:

There continues to be talk in the community of implementing Community Safety Zones as a way of making certain sections of roads, often in the downtown area, seemingly safer for pedestrians, children and local drivers.

Attached for information is a report that was adopted by the Roads Committee and County Council in September of 2014, that explains that unless the area proposed to become a Community Safety Zone (CSZ) has already been an area with a problem big enough to be considered a proven and persistent problem area by the OPP, any traffic calming in the area will only be evident until the OPP presence has to move on.

One of staff's concerns of having Community Safety Zone signs up, and not having them enforced continually, or at least very consistently, is that it may lead to a dangerous comfort level for slower local traffic and for pedestrians crossing the street. Often it is safer to be wary, rather than too comfortable. The recommendation of the September 2014 report referred to a specific request. The recommendation below would provide clear direction for handling future requests for a Community Safety Zone.

Recommendation:

That requests for the implementation of a Community Safety Zone, be passed along to the OPP for periodic monitoring of the area in question; and, that in the absence of the area being considered a proven and persistent problem area with regards to speeding, the request for the designation and signage of the area as a Community Safety Zone not be acted on.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gordon J. Ough".

Gordon J. Ough, P. Eng.
County Engineer



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Roads Committee
From: Gordon J. Ough, P. Eng., County Engineer
Date: September 9, 2014
Subject: **Community Safety Zone Request**

Background:

Attached is a request to designate a newly paved section of WR14 (Eliza St.) in Arthur as a Community Safety Zone.

Several years ago the concept of designating “proven and persistent problem areas” as Community Safety Zones was imported into Canada from the USA.

Our neighbour, the Region of Waterloo, installed several “pilot programme Community Safety Zones (CSZs)” several years ago and have taken all but two or three out. It is my understanding that the Region tried to take these remaining few out but protests from the local residents to removing them resulted in them being left in.

Apparently, the traffic calming was very short lived because police enforcement was sustained when the CZSs first went in but could not be sustained for the long term because the locations where the CSZs went in were not always “proven and persistent problem areas” and did not always draw a police presence.

In the attached correspondence from Dan and Willaby Cotton they also mention the use of signs that record your speed as a traffic calming device.

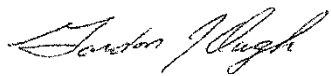
The County currently does not own any of these types of signs. There are a few signs of this type within the County that have been erected either by local municipalities or service clubs.

The Cotton’s indicate that those signs do catch their attention and slow them down. I have heard that the traffic calming can be short lived with these signs as well. Some drivers, apparently even speed up to see how high a number they can record. Again, if these signs are not placed in truly problem areas when a police presence is already attracted, meaningful traffic calming is likely somewhat short lived.

Recommendation:

It is recommended that a letter of response be sent to Mr. & Mrs. Cotton indicating that we will pass their concerns along to the Wellington County OPP for their periodic monitoring of the area; and that in the absence of this area being considered a proven and persistent problem area, the use of a Community Safety Zone or a radar speed sign are not anticipated at this time.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gordon J. Ough". The signature is written in a cursive, flowing style.

Gordon J. Ough, P. Eng.
County Engineer

Attachment



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Roads Committee
From: Gordon J. Ough, P. Eng., County Engineer
Date: Tuesday, October 11, 2016
Subject: Request for Speed Limit Reduction WR10

Background:

From time to time the subject of speed limit reductions in the vicinity of schools that are located on County Roads comes up for discussion. Most recently the issue has been raised in relation to Maryborough Public School located at 73 McGiven St (WR10) in Moorefield. The request is that the speed limit in the vicinity of the school be lowered from 50kph to 40kph. A 40kph speed limit would be consistent with the speed limits in front of Public Schools on County Roads in urban areas in other areas of the County.

Along with the request for a speed limit adjustment there was a request for additional sidewalks along WR10 stretching further out of town. The request for a sidewalk extension will be passed along to the Township, as the Township would be responsible for the building and maintenance of the sidewalk.

The plans to lower the speed limit on WR10 will be circulated to the Township for comment and support, prior to erection the necessary signage.

Recommendation:

That the speed limit on WR10 in the vicinity of Maryborough Public School in Moorefield be lowered to 40km/hr; and

That the above recommendations be circulated to the Town of Mapleton for comment prior to erecting the necessary signage.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Gordon J. Ough'.

Gordon J. Ough, P. Eng.
County Engineer



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Roads Committee
From: Gordon J. Ough, P. Eng., County Engineer
Date: Tuesday, October 11, 2016
Subject: **Consideration for Raising Speed Limits**

Background:

Staff were tasked with reviewing the speed limits in the north part of the County to see whether 90 kilometre per hour (kph) zones might be acceptable on some County Roads.

The Transportation Association of Canada (TAC) Guide Lines for Establishing Speed Limits were applied to the main traffic carriers in the Townships of Mapleton and Wellington North and in the Town of Minto.

There was a 7.5 km stretch of WR109 from the end of the 70kph just south of the roundabout at WR5, to the 70kph zone as one approaches Teviotdale, that just satisfied the criteria. There was a 6.6 km stretch of WR4 from the Huron County Boundary, to WR23 that just qualified for a 90kpm zone. There was a 7 km stretch of WR87 from the Huron County Boundary, to WR23 that just qualified.

According to the TAC Guidelines there are sections of WR86, which is a boundary road with the Region of Waterloo and the County of Perth, that just qualify for a 90kpm speed limit. The requests from residents on WR86 have consistently asked that the speed limit on WR86 be reduced and that the speed limit zones for the hamlets be lengthened. Residents of Dorking and Macton have long been advocates of lowering the speed limits and more police presence. All of the other County Roads in the study area (WR 5,6,7,8,9,10,11,12,14,16) failed to have any sections qualified for a 90kph speed limit.

Discussion:

Since there is only a very small section of former Hwy 9 (WR109) through the County that satisfies the TAC Guidelines for speed limit higher than 80kph, it may not be prudent to raise the speed limit in the short section between WR5 and Teviotdale.

Summary of Recommendation - Options:

Option #1

That a bylaw to authorize a 90kph speed zone for the full length of WR4 and WR87, be presented to County Council for adoption.

Option #2

That a bylaw to authorize a 90kph speed zone on WR109 between the existing 70kph zones running south from WR5 to the 70kph on WR109 approaching Teviotdale be presented to County Council for adoption.

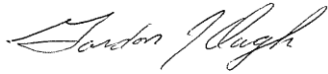
Option #3

That Staff engage the Region of Waterloo staff and the County of Perth staff with respect to the possible support of the implementation if 90kph speed zone on WR86

Option #4

That no action with respect to introducing 90kph speed zones on County of Wellington Roads be taken at this time.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gordon J. Ough".

Gordon J. Ough, P. Eng.
County Engineer



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Roads Committee
From: Gordon J. Ough, P. Eng., County Engineer
Date: Tuesday, October 11, 2016
Subject: **Wellington Road 109 Passing Lanes**

Background:

The County hired MMM Group Limited to complete a traffic analysis report (passing lane study) along Wellington Road 109 between the Wellington/Dufferin boundary and Harriston. MMM reviewed data on vehicle speeds, collision history, existing conditions and future conditions (20 year horizon) as a part of their analysis to determine the need for passing lanes. MMM divided the total length into three sections; Wellington/Dufferin boundary to Arthur, Arthur to Teviotdale and Teviotdale to Harriston.

The following are the study findings:

Existing Conditions

- 1) Mainline operating performance reflects a level of service C (A to E rating system, A being highest) or better throughout the study area during all analysis periods with the exception of Friday afternoon of the holiday long weekend (Harriston to Teviotdale drops to level D).
- 2) Existing condition passing lane justification criteria are met for the eastbound and westbound directions between Harriston and Teviotdale and the Wellington/Dufferin boundary and Arthur on the basis of long weekend Friday afternoon peak hour travel demand.
- 3) The demand between Harriston and Teviotdale in the westbound direction is much greater than the lane obsolescence threshold and, therefore, levels of service cannot be improved with a passing lane.
- 4) The demand between Harriston and Teviotdale in the eastbound direction and Wellington /Dufferin and Arthur in both directions does not exceed the lane obsolescence threshold and, therefore, levels of service can be expected to improve with a passing lane.
- 5) Despite the potential level of service improvements, recommendations for passing lanes are not typically made on the basis of long weekend traffic impacts. If the County were to consider passing lane improvements on the basis of this analysis, it may be desirable to assess typical weekend peak hour impacts for comparison.

Collision History

- 6) Apart from a greater proportion of single motor vehicle collisions between Arthur and the Wellington/Dufferin boundary, no one single initial impact type appears to be over-represented across the study area. A review of the data for the 19 single motor vehicle collisions between

Arthur and the County boundary confirms that there is no indication of any trend or collision prone conditions within the study limits.

Future Conditions

- 7) Despite satisfying the justification criteria for a westbound passing lane between Harriston and Teviotdale, the future (and existing) travel demand far exceeds the lane obsolescence threshold and a passing lane could be expected to provide no level of service improvement.
- 8) The traffic analysis supports a recommendation for future consideration of eastbound passing lanes between Harriston and Teviotdale and between Arthur and the Wellington/Dufferin boundary on the basis that typical weekday peak hour volumes are expected to satisfy the justification criteria. The traffic analysis also supports a recommendation for future consideration of a westbound passing lane between Arthur and the Wellington/Dufferin boundary on the same basis.
- 9) The justification criteria for passing lanes between Teviotdale and Arthur are only satisfied on the basis of the projected long weekend (Friday afternoon in this case) travel demand and despite the potential level of service improvements during this period, recommendations for passing lanes are not typically made on the basis of long weekend impacts. If the County were to consider passing lane improvements on the basis of this analysis, it may be desirable to assess typical weekend peak hour impacts for comparison.

Based on MMM's analysis, passing lanes justification criteria are only projected to be met under future conditions and only in two of the three sections. There was no noted need for any immediate passing lanes in the study area.

Recommendation:

That the sections from Harriston to Teviotdale and Arthur to the Wellington/Dufferin boundary be reviewed in advance of any planned asphalt resurfacing for the inclusion of a passing lane as a part of the overall work;

and

That passing lanes only be considered when the existing asphalt is resurfaced based on need due to condition.

Respectfully submitted,



Gordon J. Ough, P. Eng.
County Engineer



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Roads Committee
From: Gordon J. Ough, P. Eng., County Engineer
Date: Tuesday, October 11, 2016
Subject: **Wellington Road 86 Culvert Improvements**

Background:

While work was being completed on the Wallenstein Bridge, the County was contacted by the Region of Waterloo (the Region) to review the possibility of making improvements at culverts C086116, C086117 and C086118 under the Wallenstein contract. The Region had been contacted by the Mennonite community about widening the shoulder at the three structures so it is safer for horses and buggies. The narrowing of the guide rail reduces the shoulder making a pinch point that forces the horses and buggies from the shoulder onto a portion of the road with traveling vehicles.

The amount of work required to widen the shoulder and upgrade the guide rail was found to be too extensive to be done under the existing Wallenstein contract. Also, the Contractor was not able to complete the work as they had other commitments to move their forces to. Design work has continued so that the widening work can be completed in 2017 under a new contract to be tendered in 2017. Half of all costs (design and construction) will be paid for by the Region.

Staff would like to continue with the design work necessary to widen the three structures, update the guide rail protection and complete minor repair work to C086117 since forces will be there completing the other work. Currently this work is an unfunded project and any design costs to date have been charged to minor capital. Funding for this project will be included in the 2017 Budget and the 5-Year Plan will be adjusted accordingly to include it.

Recommendation:

That staff be directed to proceed with the design work to widen the three structures, update the guiderail and complete minor repairs to C086117;

and

That the project be included in the 2017 Budget and Five-Year Plan.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gordon J. Ough".

Gordon J. Ough, P. Eng.
County Engineer



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Roads Committee
From: Gordon J. Ough, P. Eng., County Engineer
Date: Tuesday, October 11, 2016
Subject: **Wellington Road 46 No Parking Zone Changes in Aberfoyle**

Background:

The reconstruction of Wellington Road 46 included the installation of a middle double left turn lane to improve the flow traffic. To allow this to occur, the road was widened out to include a portion of the existing gravel shoulder, curb and gutter was installed and a narrow shoulder was paved behind the curb and gutter. The narrow shoulder is not wide enough for a vehicle to use to completely pull off the road and out of the travel lane. The problem that this presents is that even though this stretch of road is currently posted as "no parking", trucks would still use the wider gravel shoulder as a place to park so that the driver can get a coffee, etc. at one of the restaurants along this stretch of road.

The truck parking issue was considered in the design process and two areas were included to be widened to allow for short duration truck parking as it was expected that the trucks would continue to disregard the no parking signs. With the inclusion of the parking areas there is a safe place for the trucks to be off the traveled portion of the road and not impact the flow of traffic.

Now that a parking area has been provided, it was determined that the "no parking" zone should be replaced with a "no stopping" zone to prevent trucks from utilizing any other area than the newly established parking areas. The intent is to maintain the flow of traffic unimpeded. To make the necessary changes to this stretch of road enforceable by the OPP, amendments are required to By-law 5000-05 to reflect the change from a "no parking" to a "no stopping" zone.

Recommendation:

That staff be directed to make the necessary amendments to By-law 5000-05 to reflect the changes in the no parking zone to a no stopping zone;

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gordon J. Ough".

Gordon J. Ough, P. Eng.
County Engineer



Corporation of the County of Wellington Solid Waste Services Committee Minutes

October 11, 2016
County Administration Centre
Keith Room

Present: Warden George Bridge
Councillor Don McKay (Chair)
Councillor Pierre Brianceau
Councillor Gregg Davidson
Councillor Gary Williamson

Also Present: Councillor Dennis Lever
Councillor Shawn Watters

Staff: Donna Bryce, County Clerk
Ken DeHart, County Treasurer
Gord Ough, County Engineer
Das Soligo, Manager, Solid Waste Services
Cathy Wiebe, Admin Supervisor Solid Waste Services
Scott Wilson, CAO

1. Call to Order

At 10:30 am, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Financial Statements and Variance Projections as of September 30, 2016

1/7/16

Moved by: Councillor Davidson

Seconded by: Councillor Brianceau

That the Financial Statements and Variance Projections as of September 30, 2016 for the Solid Waste Services Division be approved.

Carried

4. Solid Waste Services Strategy Study – Next Steps

2/7/16

Moved by: Councillor Williamson

Seconded by: Councillor Brianceau

That the report titled “SWS Strategy Study – Next Steps” be received for information.

Carried

5. Adjournment

At 10:53 am, the Chair adjourned the meeting until November 8, 2016 or at the call of the Chair.

Don McKay
Chair
Solid Waste Services Committee



COMMITTEE REPORT

To: Chair and Members of the Solid Waste Services Committee
From: Gordon J. Ough, P.Eng, County Engineer
Date: Tuesday, October 11, 2016
Subject: SWS Strategy Study – Next Steps

Background:

In 2015, the Solid Waste Services (SWS) Committee initiated a short to long-term strategic review of waste and diversion programmes and services.

At the November 2015 Committee meeting, a report was received which listed topics and issues that will be considered throughout the course of the study. These topics are grouped based on their relationship to each other. It recommended that decisions on certain issues, topics, programmes and services should not be made in isolation. Rather, they needed to be assessed in relation to other topics in the grouping in order to evaluate them in their proper context.

The topic groups as outlined in the November report are as follows;

Grouping A	Provision of Waste Management Services in the County
Grouping B	Future of Waste Disposal in the County
Grouping C	Independent Topics

The November report also presented projected timelines for completing the evaluation of the different topics.

There was significant discussion at the January 2016 SWS Committee on the topics of user fees for bagged waste and expanding rural curbside collection of waste and recyclables. These were considered to be linchpin topics within Grouping A, as decisions on these topics would affect the direction taken on other waste management services.

At the March Committee and Council meetings, two key decisions were made. First, to expand rural curbside collection as soon as possible to the five member municipalities not currently receiving that service. Second, to adopt a standardized bag fee structure for the waste facility and the curbside bagged waste fees. Both of these decisions were implemented on July 1. These two key decisions have provided staff with the ability to approach the SWS Strategy Study in a more focused and streamlined way, as these two significant decisions will have a direct impact on other programmes.

The following report recommends a slightly revised approach to the remainder of the SWS Strategy study.

Discussion on Next Steps:

Re-Grouping of Topics

A proposed re-grouping of the topics to be assessed follows:

Grouping A	Provision of Curbside Services
Grouping B	Future of Waste Disposal
Grouping C	Waste Facility Optimization
Grouping D	Independent Topics

Moving forward, it is recommended that the curbside-related topics and the waste facility related topics in Grouping A be separated.

The County’s current processing, marketing, and curbside collection contracts expire on June 30, 2019. To allow sufficient time for a successful bidder to order and receive any necessary capital equipment, it is necessary that the curbside collection contract be awarded 15-18 months prior to the start of the contract. By examining the curbside related topics only, a report can be completed and presented at the June 2017 SWS Committee. The report will assess all of the various curbside collection options for the Committee’s review. With direction provided to staff at the June meeting, there will be sufficient time to create, release, and award the processing and curbside collection contracts in early 2018.

Another advantage of separating the curbside topics from the waste facility analysis is to assess the effect that the rural curbside collection expansion will have on the County’s waste facility usage. Observing the waste facility usage changes and trends will allow for consideration of how these resources may or may not be used in the future.

One potential recommendation might be that the waste facilities are used less for weekly household garbage and blue box recycling needs. This would free up capacity and resources to expand the number and type of materials that can be collected and diverted from landfill. At later stages in the SWS Strategy, an estimate of the financial value of the available airspace in the County’s landfill, and what the monetary impact of increasing diversion could be by extending the life expectancy of the County’s only active landfill will be explored.

The Waste-Free Ontario Act (WFOA) is also expected to require municipalities to manage current materials differently, and begin managing new materials. For example, certain materials types (e.g. organics) may be banned from landfill. In that event, the County would be obligated to provide a means of collection for that material if no alternative exists. This collection doesn’t necessarily need to be provided through curbside collection. Some materials may be better managed as a drop-off service at waste facilities.

By assessing the “Waste Facility Optimization” topics later in the Strategy, more will be known about the Waste-Free Ontario Act (WFOA) and its impacts and obligations.

Attached in Appendix A are tables displaying the original topics in a re-grouped format. There are some brief points highlighted for each topic providing some context or clarification as to what will be considered or evaluated in the Strategy analysis. An update on status will be provided where appropriate. Topics that have been raised in Committee (i.e. cart collection, free brush drop-off, User Pay bags or tags, the use of garbage boxes, etc.) are all located on this list and will be addressed in future reports to Committee.

Revised Timelines

With the decision made to expand and implement rural curbside collection throughout the County, the original timelines presented require adjusting. Further, the concept of separating the curbside-related topics from the waste facility topics also indicated that a revised timeline was necessary.

The Provision of Curbside Services and Waste Facility Optimization (Groupings A and C) are well-suited to be presented in one report. The topics within the groupings are quite inter-related, and decisions made on them should not be made in isolation.

The Future of Waste Disposal and Independent Topics (Groupings B and D) are more able to be brought forward to Committee independently as sections of the group are completed.

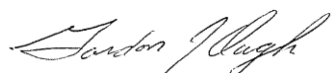
Below is an amended timeline which displays the approximate schedule for the completion of the various topic groupings.

Project Timelines	2017				2018			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Grouping A - Provision of Curbside Services								
Grouping B - Future of Waste Disposal								
Grouping C - Waste Facility Optimization								
Grouping D - Independent Topics								

Recommendation:

That the report titled “SWS Strategy Study – Next Steps” be received for information.

Respectfully submitted,



Gordon J. Ough, P.Eng.
County Engineer

APPENDIX A

Grouping Of Long Term Strategy Topics

This appendix is a proposed re-grouping of the long term strategy topics.

Grouping A	Provision of Curbside Services (formerly Review of Waste and Recycling Programmes)
Grouping B	Future of Waste Disposal (formerly Disposal Considerations)
Grouping C	Waste Facility Optimization (new grouping)
Grouping D	Independent Topics

Below are tables displaying the original topics, in a re-grouped format, with some brief points highlighted for each topic providing some context or clarification as to what will be considered or evaluated in the Strategy analysis.

GROUPING A - Provision of Curbside Services	
Topic	Task
Curbside Collection	
➤ Rural curbside collection	Complete
➤ User fees – Optimum bag fee at curb	Complete
➤ Single stream vs. two stream recycling	Cost-benefit analysis of the two collection and processing methods
➤ Cart collection	Seek opportunities to increase diversion through multi-residential and Industrial, Commercial and Institutional (ICI) sectors. Also consider carts for household use
➤ Bulky item collection	Determine if bulky collection at curbside is desirable and in what circumstances it could be appropriate
➤ Organics collection	Evaluate feasibility of an organics programme and/or leaf and yard waste collection
➤ User Pay bag improvement	Assess opportunities to improve User Pay bags or whether to switch to a tag based system. Consider container system including use of garbage boxes
➤ Additional recyclable materials added to programme	Research whether markets exist to expand the number of acceptable items in the blue box programme
➤ Collections and processing contracts – timing, length, best practices	Research how to best craft the curbside collections contracts in order to achieve maximum cost-effectiveness and flexibility

GROUPING B – Future of Waste Disposal	
Topic	Task
Landfill Operations	
➤ Riverstown expansion (i.e. Phase III)	Feasibility analysis of a Phase III expansion on Riverstown lands
➤ Other landfill siting	Pending results of above, the County may need to consider siting a new landfill in the future
➤ Landfill mining	Cost-benefit analysis of landfill mining. Weigh cost of mining against estimated increase in landfill capacity
➤ Buffer land acquisition	Evaluate if there is a need to consider acquiring buffer lands around active or closed landfills. Determine if the County should have a policy on the subject
➤ Use of closed landfill properties	Develop a long-term plan for use of closed landfill sites. Explore naturalization or educational opportunities
Alternative Technologies	
➤ Explore technologies for managing waste	Assess alternative and emerging technologies (i.e. Energy from Waste, gasification, “Dirty MRFs”) in order to determine if any are viable options for the County
Landfill bans or taxes	
➤ Mandatory recycling	Determine the usefulness and desirability of material specific landfill bans or graduated fees in order to increase diversion
GROUPING C – Waste Facility Optimization	
Topic	Task
Waste Facility Operations	
➤ Optimal number and location of waste facilities	Analyze site trends and usage and determine number and location of waste facilities, in order to balance operating costs, customer service and meeting diversion targets
➤ Vision of how to use waste facilities	Assess the best use of existing waste facilities. To be utilized as they are now, or re-oriented to be “Diversion Centres”?
➤ Hours and days of operation	Determine the preferred hours and days of operation, in order to balance operating costs, customer service and operational considerations
User Fees	
➤ Optimum bag fee at sites	Complete
➤ Fee options	Evaluate fee structures; minimum fees, surcharges for unsorted loads, cost per tonne, removing tipping fees on diversion materials (brush, scrap metal, etc.)
Additional Site Diversion Materials	
➤ Explore materials that can be managed at sites	Cost-benefit analysis of collecting and diverting various materials such as leaf and yard waste, shingles, drywall, plastic bags, mattresses, carpets, etc.
➤ Industrial, Commercial and Institutional (ICI) site diversion programmes	Investigate opportunities to support the ICI sector in increasing diversion

GROUPING D – Independent Topics	
Topic	Task
Co-operative Arrangements with Other Municipalities	
➤ Involvement in regional waste management systems	Consider opportunities to realize efficiencies through partnerships (e.g. Energy from Waste, Material Recovery Facilities, landfills, collections)
➤ Co-operative contract procurement	Assess benefits of maximizing buying power through collaborative purchasing practices
Food waste management	
➤ Master Composter programme	Examine how the programme can be enhanced in order to increase composting by Wellington residents
➤ Education on reducing food waste	Devise a plan to initiate a promotions and education campaign on reducing food waste
➤ Partnering with various groups	Develop a plan to partner with community groups (i.e. Universities, horticultural groups, other County departments) to improve organics management practices
Outreach	
➤ Tours and presentations	Explore opportunities to expand outreach to schools and community groups
➤ Working with ICI sector to reduce waste	Develop a strategy for aiding the ICI sector in waste reduction
➤ Meeting outreach Green Strategy initiatives	Review the Green Strategy outreach initiatives and revise as necessary. Plan to achieve objectives
➤ Partnerships	Seek out partnerships with schools and Environmental Non-Governmental Organizations to expand awareness and achieve objectives
➤ New outreach tools	Develop new tools and/or technologies to engage the public on waste reduction and diversion
Event Days	
➤ Spring clean-up support	Consider how the County can further support municipal spring clean-up days
➤ Earth Day or other event days	Consider if there are event days to hold that would be beneficial and desirable in the communities
➤ Special Event recycling	Consider options for providing recycling support to special events held in the County
Goals	
➤ Setting goals or targets	Consider setting diversion targets or long term goals (i.e. “Zero Waste”) for the County to work towards



Corporation of the County of Wellington Police Services Board Minutes

October 12, 2016
County Administration Centre
Guthrie Room

Present: Warden George Bridge
Councillor Lynda White (Chair)
Jeremy Vink (Vice-Chair)

Also Present: Councillor Gregg Davidson
Councillor Shawn Watters
Detachment Commander, Inspector Scott Lawson

Staff: Donna Bryce, County Clerk
Ken DeHart, County Treasurer
Kelly-Ann Wingate, Parking, Licensing and Alarm Coordinator
Scott Wilson, Board Secretary

1. Call to Order

At 9:00 am, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Election of Vice-Chair of Police Services Board

Councillor Lynda White, Police Services Board Chair conducted the election for Vice-Chair.

Warden Bridge nominated Jeremy Vink. There being no further nominations, Councillor White declared the nominations closed and Jeremy Vink was elected Police Services Board Vice-Chair.

4. Minutes for Approval

1/7/16

Moved by: Warden Bridge

Seconded by: Jeremy Vink

That the minutes of the September 7, 2016 meeting of the Wellington County Police Services Board be adopted.

Carried

5. Delegation:

5.1 Ms. Christine Veit, Programme Co-ordinator, Safe Communities

Ms. Christine Veit, Co-ordinator of the Safe Communities Programme provided the Board with an update on the activities of the programme since Wellington County received the designation in 2013.

Ms. Veit will provide the update to County Council on October 27, 2016.

6. Financial Statements and Variance Projections as of September 30, 2016

2/7/16

Moved by: Warden Bridge

Seconded by: Jeremy Vink

That the Financial Statements and Variance Projections for the Police Services Board as of September 30, 2016 be approved.

Carried

7. Detachment Commander's Reports - August and September 2016

3/7/16

Moved by: Jeremy Vink

Seconded by: Warden Bridge

That the Detachment Commander's Reports for August and September 2016 be received for information.

Carried

8. September 2016 Parking Ticket Report

4/7/16

Moved by: Jeremy Vink

Seconded by: Warden Bridge

That the September 2016 Parking Ticket Report be received for information.

Carried

9. October 2016 False Alarm Revenue Report

5/7/16

Moved by: Warden Bridge

Seconded by: Jeremy Vink

That the October 2016 False Alarm Revenue Report be received for information.

Carried

10. Correspondence from Crime Stoppers Guelph Wellington

The correspondence from Crime Stoppers Guelph Wellington regarding the County Property Auction was received for information.

11. Closed Meeting

6/7/16

Moved by: Jeremy Vink

Seconded by: Warden Bridge

That the Police Services Board move into a closed meeting for the purposes of considering intimate financial or personal matters or other matters that may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.

Carried

12. Rise and Report

7/7/16

Moved by: Jeremy Vink

Seconded by: Warden Bridge

That the Wellington County Police Services Board rise and report from the closed meeting.

Carried

13. Adjournment

At 10:13 am, the Chair adjourned the meeting until November 9, 2016 or at the call of the Chair.

Lynda White
Chair
Police Services Board



**Ontario Provincial Police
County of Wellington Detachment**

Inspector Scott Lawson

**Report for the
County of Wellington Police Services Board**

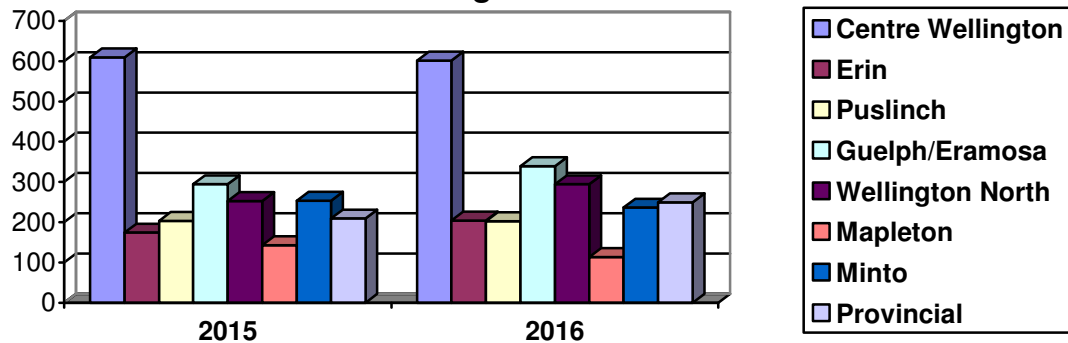
September 2016

This report covers the period from August 1st, 2016 to August 31st, 2016



Calls for Service

**Calls for Service August 2015
vs August 2016**



Calls For Service

Municipality	2010	2011	2012	2013	2014	2015	2016
Centre Wellington	6,214	5,996	6,449	5,961	5,917	5,686	3,918
Town of Erin	2,152	2,156	2,322	2,167	2,129	2,161	1,426
Puslinch Township	1,836	2,157	2,404	2,178	2,128	1,987	1,416
Guelph/Eramosa	3,224	3,615	3,272	3,397	3,462	3,227	2,347
Wellington North	3,172	3,169	3,136	3,337	2,905	2,796	1,994
Township of Mapleton	1,252	1,320	1,322	1,349	1,418	1,291	965
Town of Minto	2,322	2,384	2,725	2,524	2,438	2,398	1,660
Provincial	2,378	2,392	2,694	3,214	3,051	2,677	1,886
Totals	22,550	23,189	24,324	24,127	23,448	22,223	15,612

Victim Services Wellington

2016 YTD Calls for Assistance County of Wellington OPP	Previous Year Totals	
81	2013	100
	2014	91
	2015	76

911 Calls

2016 YTD	678
2013	2,520
2014	2,104
2015	1,513

Ontario Sex Offender Registry

2016 YTD OSOR Registrations	Previous Year Totals	
54	2013	70
	2014	75
	2015	72

False Alarms

2016 YTD	500
2013	961
2014	881
2015	766

*This is NOT the number of sex offenders residing in Wellington County



Crime

Crimes Against Persons	2015	2016 YTD
Homicide	2	0
Sexual Assault	29	42
Robbery	4	3
Assault	131	138

Other Crime	2015	2016 YTD
Fraud Investigations	152	212
Drug Investigations	234	163

Crimes Against Property	2015	2016 YTD
Break & Enter	161	121
Auto Theft	43	72
Theft	402	471
Mischief	235	234

Other Investigations	2015	2016 YTD
Domestic Disputes	259	269
Missing Persons	37	54
DNA Samples	32	32

Crime Breakdown 2016 YTD	North Wellington	Centre Wellington	South Wellington
Homicide	0	0	0
Sexual Assault	15	12	14
Robbery	1	0	2
Assault	55	43	37
Break & Enter	61	22	35
Auto Theft	37	9	20
Theft	195	117	150
Mischief	82	67	76
Fraud Investigations	92	68	50
Drug Investigations	52	39	57
Domestic Disputes	98	81	89
Missing Persons	26	21	6



Traffic

Enforcement

Traffic	2016 YTD
Speeding	4,242
Seatbelt Offences	242
Careless Driving	151
Drive Under Suspended	129
Distracted Driver Offences	101
Other Moving Violations	278
Equipment and Other HTA	1,645
No Insurance - CAIA	46
Other Provincial Acts	2016 YTD
Liquor Licence Act	216
Trespass to Property Act	148
Other Provincial Acts	34
Other CAIA	75
By-Law Offences	
By-Law Offences (General)	553
Taxi By-Law	0
County of Wellington OPP 2016 Total	7,593
West Region Traffic Unit 2016 Total	267
2016 Total Traffic	6,834
2016 Total Other Provincial	473
2016 Total By-Law	553
2016 POA Charges	7,860
2015 POA Charges	11,090

Drinking and Driving

Impaired Driving	2015	2016
R.I.D.E. Vehicle Stops	20,466	20,628
Roadside Alcotests	360	237
Warn Suspensions	108	60
ADLS Suspensions	95	83
Persons Charged	96	91

Racing

2016 HTA Sec. 172 Impoundements	Previous Year Totals	
130	2013	93
	2014	108
	2015	110

Parking Enforcement

Municipality	2015	2016
Centre Wellington	328	264
Erin	37	32
Puslinch	28	23
Guelph / Eramosa	306	169
Wellington North	66	22
Mapleton	9	6
Minto	25	23
County / Other	0	1
Parking Totals	799	540



Traffic

Suspect Apprehension Pursuits

2016 YTD Pursuits / Fail to Stop for Police	Previous Year Totals	
3	2013	8
	2014	9
	2015	14

Traffic Initiatives

Automated Licence Plate Reader (ALPR)

Wellington County OPP Traffic Management Unit members were back in the Automated Licence Plate Reader (ALPR) cruiser throughout August conducting 106 operating hours resulting in 33 Highway Traffic Act charges and 8 Criminal Code charges, including, two driving with over 80mgs charges and one driving while prohibited charge.

The officers also laid six other Provincial Offence tickets, three Controlled Drug and Substance Act charges, eight roadside Alcotests, one warn range suspension and three warrants were executed.

Marine Patrol

Marine patrol continued in August with officers performing 81.50 hours of marine patrol. Officers checked 40 vessels, laid two charges and issued four warnings. The only occurrence of note was a call on Puslinch Lake for a boat that appeared to be in distress, this call turned out to be unfounded.

Bike Patrol

Bike patrol continued throughout the month of August with Bike patrol officers performing 161 hours of patrol resulting in one Criminal Code charge, one Controlled Drug and Substance Act charge, three Highway Traffic Act charges, one Trespass to property Act charge and one by-law parking infraction..

Members utilized bicycles to patrol at major events such as Riverfest and the Scottish Festival and Highland Games; members also conducted a focused patrol along the Puslinch trails and attended the inaugural ribbon cutting at the Rails to Trails event.



Traffic

Motor Vehicle Collisions

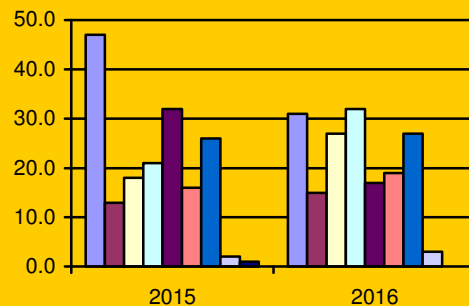
Month	Victims			Collisions								
	Total Victims	Persons Killed	Persons Injured	Total MVC	Fatal	PI	PD	Alcohol Involved			CMV	SMV
								Yes	No	Unk		
JAN	26	0	25	170	0	19	150	4	145	21	17	85
FEB	31	1	30	137	1	23	113	3	125	9	10	71
MAR	21	2	19	131	2	14	113	8	105	18	12	62
APR	34	0	34	122	0	28	94	7	107	8	8	45
MAY	38	0	38	128	0	25	103	4	107	17	14	43
JUN	43	2	41	151	2	27	122	5	132	14	14	46
JUL	23	1	22	111	1	18	92	0	100	11	12	28
AUG	40	2	38	110	2	24	83	5	93	12	8	43
SEP												
OCT												
NOV												
DEC												
TOTAL	256	8	247	1060	8	178	870	36	914	110	95	423

Yearly Collision Summary

Collision Type / Characteristic	2010	2011	2012	2013	2014	2015	2016
Total Reportable MVC	1,813	1,976	1,875	2,095	1,959	1,728	1,060
Property Damage MVC	1,525	1,649	1,565	1,761	1,758	1,418	870
Personal Injury MVC	282	320	302	326	195	297	178
Fatal MVC	6	7	8	8	6	6	8
Persons Killed	6	7	9	9	6	6	8
Persons Injured	425	463	442	481	330	428	247
Alcohol Involved	42	57	63	37	40	48	36
Total MVC	1,813	1,976	1,875	2,095	1,959	1,728	1,060

Car vs Deer Collisions

Municipality	2015	2016
Centre Wellington	47	31
Erin	13	15
Puslinch	18	27
Guelph / Eramosa	21	32
Wellington North	32	17
Mapleton	16	19
Minto	26	27
City of Guelph	2	3
Provincial Highways	1	0
Total Collisions	176	171





Canine Unit

2016 YTD Calls for Service and Hours

Occurrence Type	Initial (Calls)	Initial (Hours)	Assist (Calls)	Assist (Hours)	2016 (Calls)	2016 (Hours)
Occurrence Totals (OPP)	45	263.75	0	0.00	45	263.75
Occurrence Totals (Other)	0	0.00	0	0.00	0	0.00
Occurrence Totals (Combined)	45	263.75	0	0.00	45	263.75

Canine Handler: Provincial Constable Barry REID

Notable Incidents and Events

03Aug16

A male suspect attended his father's rural residence in middle of the night and attempted to break in to the residence. The suspect fled from the residence in an unknown direction; Knox was able to locate a track leading along trail to a neighbouring horse farm. Investigation indicated that the suspect had been on a bicycle and the Canine search was called off. The suspect was later located back in Milton

05AUG16

Canine was called to a single motor vehicle collision involving a stolen pick-up truck. The driver was located a short distance away and arrested, but Canine was requested to assist with the search for a firearm reportedly in the pick-up truck when it was stolen. Canine searched the surrounding ditches between the collision and place of arrest with negative results

13AUG16

Wellington County O.P.P executed a search warrant to arrest a suspect in a residence that had recently been involved in a domestic abuse occurrence. Canine attended along with members of the Wellington County Crime Unit and ERT Team. The warrant was executed without incident

27AUG16

A property owner attended his rural storage facility and found the locks cut off some of the storage containers. The complainant found numerous items moved towards the roadway and loaded onto a small wagon. The complainant also observed a person hiding in some tall grass who fled when confronted. Canine attended and Knox was deployed to search the immediate area, no indications were given, so Canine expanded the search zone. Approximately 300 meters away while passing a garage on a construction property, Knox pulled rapidly behind a Porta-John which was blocking the front of the garage. Knox contacted the suspect on the left thigh and the suspect immediately complied with ERT officers. The suspect did not make any attempt to alert police to his presence



Integrated Mobile Police and Crisis Team (IMPACT)

IMPACT Team Members

(CMHA clinicians):

Anita MATTHEWS

Julia VAN RYSWYK

Police Liaison:

Provincial Constable Christina BARRACO

IMPACT Wellington	total # hours
Visits Face-to-Face (<i>follow-up and live calls</i>)	20.7
Visits Non Face-to-Face (<i>phone</i>)	9.2 hours (plus 20 hours consultation related to client)
Admin (<i>Documentation, Travel related to client</i>)	58
Community-based and Internal Education/Training	0
Officer Time spent in Hospital	Future stats to be provided

Total IMPACT live calls – <i>called out by OPP to attend on scene with officer</i>	24
Total Referrals- <i>Referrals from OPP to IMPACT either “live” or for follow up after the call</i>	65
Total Diversions to hospital by IMPACT- <i>IMPACT assessment on scene avoided apprehension and transport to hospital for assessment</i>	15 (4 other clients taken to hospital before IMPACT contact so no opportunity for diversion)
Total Diversions by “Here 24/7” (afterhours)- <i>Avoiding apprehension and transport to hospital for assessment</i>	1 (2 calls total; other client already taken to Groves at time of call so no opportunity for diversion)

Good News from IMPACT

OPP were called when a young adult female ran away from her home in an emotional reaction to a fight with her boyfriend. Family members said she was suicidal. She did have a history of suicidal behaviour and was under intense family stress. Officers found her and she returned to the home. Officers contacted IMPACT who met them at the home. This female was de-escalated through conversation with her family and some calming strategies. A plan for safety was made based on coping skills that had already been taught to the individual during her last session with CMHA. A phone call was made to her family doctor and a psychiatry appointment was arranged. No hospital visit to emergency was required and follow up was provided through IMPACT, Here 24/7 and CMHA.



Media

Provincial Constable Bob BORTOLATO, Provincial Constable Cheri ROCKEFELLER & Provincial Constable Marylou SCHWINDT

Notable Incidents and Events

- The Wellington County O.P.P. Media Unit issued a total of 63 media releases in August for a year to date total of 422 media releases
- PC ROCKEFELLER assisted with organizing and preparing for the 2016 Wellington County OPP Charity Golf Tournament. That involved contacting businesses /individuals and requesting support relating to sponsorship, prizes and submitting a team. This tournament raises funds to support the local Wish Fund for Children
- Media event hosted at the South Wellington Operation Centre where a black and white OPP van was unveiled with images and details of the unsolved Hatch Homicide. The van will serve as a moving billboard and will pass through communities from Erin to Nepean Ontario in attempt to draw attention to the homicide
- Attended meetings/prepared for the for 2016 International Plowing Match and Rural Expo
- Attended meetings for upcoming Push for Change events



Auxiliary Unit

Coordinator: Provincial Constable Mike POLAN
Unit Commander: Auxiliary S/Sgt. B. HULL

Notable Incidents and Events

During the month of August 2016 Wellington County OPP announced that Acting Auxiliary Staff Sergeant B. HULL was promoted to Auxiliary Staff Sergeant.

Below is Auxiliary Staff Sergeant B. HULL's report for the month of August 2016.

Unit Activities:

- Fergus Highland Games
- Riverfest Elora
- SafeGuard (five security reviews were offered and one was accepted)
- Assist IST with Firearms Training
- Monthly Meeting
- Marine patrol
- General patrol
- Administrative duties

Total hours for August 2016 – 220.75

- | | |
|----------------------|--------|
| • Administration | 15.00 |
| • Community Policing | 107.75 |
| • Court | 0.00 |
| • Patrol | 78.00 |
| • Training | 20.00 |

Total hours for 2016 – 2,913.25



Administration

Revenue

Year	County	Provincial	Total
2011	\$81,274.66	\$9,233.56	\$90,508.22
2012	\$75,836.60	\$5,043.55	\$80,880.15
2013	\$70,202.29	\$5,373.66	\$75,575.95
2014	\$84,301.22	\$6,590.25	\$90,891.47
2015	\$86,730.00	\$10,139.75	\$96,869.75
2016	\$58,140.20	\$9,251.75	\$67,391.95

Paid Duties

Year	Paid Duties	Officers	Hours	Admin Fees
2012	165	312	1,890.75	\$2,775.00
2013	227	469	3,300.00	\$1,575.00
2014	239	433	3,076.00	\$2,625.00
2015	247	556	4,055.50	\$1,650.00
2016	122	315	2,055.50	\$750.00

Personnel

Complaints

Complaint Type by Status	2011	2012	2013	2014	2015	2016
Complaints Received	16	16	12	18	16	9
Complaints Resolved	8	5	1	3	4	3
Complaints Unfounded	6	8	5	6	4	2
Complaints Withdrawn	1	2	4	4	4	1
Complaints Ongoing	1	1	2	5	4	3

No	Complaint Type	Status	No	Complaint Type	Status
1	Internal	Closed	6	Internal	Closed
2	Internal	Ongoing	7	Public	Closed
3	Internal	Ongoing	8	Public	Closed
4	Internal	Ongoing	9	Public	Closed
5	Internal	Closed			

Internal Complaint is an allegation by someone who is not a member of the public concerning the policy, services, local policies of a contract location, or the conduct of an employee or volunteer of the OPP and includes a WDHP allegation, and/or an allegation of workplace violence.

Public Complaint is a complaint by a member of the public concerning the policy, services, local policies of a contract location, or the conduct of an employee of the OPP.



Personnel

Acknowledgements

Date	Member(s)	Particulars
10Aug16	PC S. BOURGEOIS PC S. VALLIER	On August 10 th , 2016 PC S. VALLIER and PC BOURGEOIS were called to Groves Memorial Hospital by staff members. A patient suffering from a mental health issue was at risk to flee the hospital. The patient was belligerent and displayed self-harming behaviour. The patient was yelling vulgarities at officers for hours and generally being disruptive. Both officers remained calm during the ordeal and safely assisted in restraining the patient. A member of the IMPACT team who was present during this occurrence remarked to Sgt. THOMAS how impressed she was with PC VALLIER and PC BOURGEOIS who demonstrated professionalism at all times during this very difficult situation.
18Aug16	Civilian Members: J. ENGLAND R. RUMFORD Uniform Member: PC J. TSCHANZ	<p>August 18, 2016, a barbeque was organized at the Detachment to raise funds for an OPP member and his family who are dealing with a life-changing medical issue.</p> <p>Three members J. ENGLAND, R. RUMFORD and PC J. TSCHANZ organized the entire event as they saw the need for the OPP family to support one of its own. The \$900.00 raised will provide some much needed assistance as they face the challenges that lie ahead.</p>



Notable Events

Noteworthy Information and Events

Back to School Focused Patrol

A “back to school” focused patrol has been set up within Wellington County as students return in September. The patrols will begin a week in advance of the start of the school year, to ensure police visibility and engagement with the public prior to the busy first week.

Members assigned to the focused patrols are to be proactive in educating motorists, and pedestrians, of the return to school and the increase in traffic in these areas.

There are 37 schools in Wellington County which results in increased vehicle and pedestrian traffic in September. The goal of this initiative is to focus on school safety with officers patrolling all the school zones in Wellington County to address any HTA/Criminal Code/By Law infractions.

Focused Patrol - Puslinch Auto Thefts

From late July and throughout August a very small geographical area in and around Aberfoyle has been victim to multiple thefts of vehicles and vehicle entries. These have been occurring on Sunday and Monday mornings between midnight and 6:00 am and have all occurred directly off of Brock Road.

The suspects enter unlocked vehicles and steal what they find. Where vehicle keys are located they abandon their prior vehicle and steal the car itself. Several recovered several stolen vehicles from other jurisdictions have been located in the same area the new vehicles being reported stolen.

The current initiative commences via assigned patrol intervention, intelligence and prevention measures gained through an increased police presence.

Riverfest

Riverfest Elora took place from August 19th to 21st at Bissell Park. Wellington County OPP in conjunction with event organizers worked out a detailed safety plan to ensure that the three day event was safe and secure for those attending.

Riverfest organizers along with the private security firm that was hired for the event offered a Drug Amnesty Receptacle for the general public entering the grounds to voluntarily dispose of any illegal narcotics prior to entering the event and being searched. The receptacle was supported as an additional layer of public safety by Wellington County OPP. The locked receptacle was located where users would have anonymity to dispose of these items. Arrangements were made with the police to open the receptacle at the end of each night where all items found would be destroyed with no questions asked. Although this service was publicized no items were deposited over the course of festival.

At the conclusion of the three 3 day/night event there was not a single notable occurrence requiring police involvement. The only event that involved police was trying to control traffic congestion at the end of the night. The location of the shuttle service was discussed with the organizers and eventually moved to another location which reduced many traffic issues.



Scottish Festival and Highland Games

The Scottish Festival and Highland Games were held from August 12th to 14th at the Centre Wellington Community Sportsplex. There were 15 separate paid duty officers throughout the weekend assigned to traffic control and event security. Six Auxiliary members also attended along with bicycle patrol and ERT members attending at various times. The Mobile Support Unit Command Post was setup to provide support for officers attending.

The event security was a success with only a few minor incidents occurring including a missing child that was quickly located and female party that slipped in the parking lot due inadvertently damaging a park car. Police issued a number of warnings to patrons attempting to bypass volunteers checking wristbands as they entered the event.

Retirement – Sergeant Roger WOODS

After 35 years with the Ontario Provincial Police Sergeant Roger WOODS announced his retirement and worked his last shift on August 23rd, 2016. Throughout Roger's career he worked at various Detachments across the Province from Dryden to Sioux Lookout, Mount Forest, Pickle Lake, Walkerton and finally back to Wellington County, Mount Forest and then ending his career in Teviotdale at the North Wellington Operations Centre.



Retired Sergeant Roger Woods



**Ontario Provincial Police
County of Wellington Detachment**

Inspector Scott Lawson

**Report for the
County of Wellington Police Services Board**

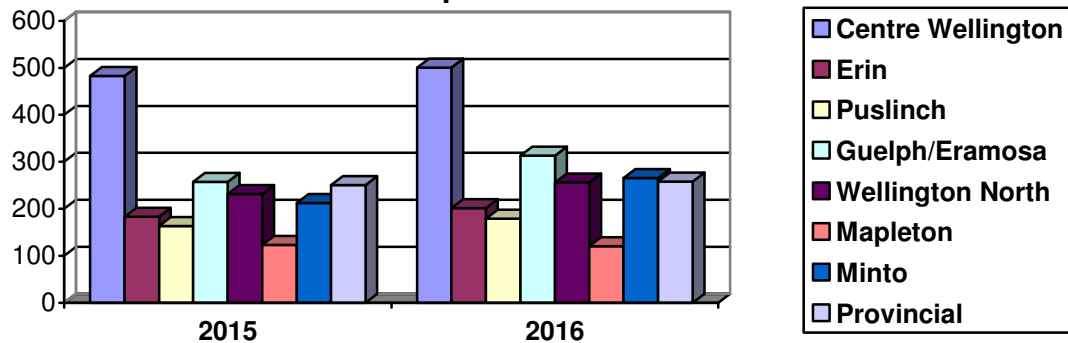
October 2016

This report covers the period from September 1st, 2016 to September 30th, 2016



Calls for Service

**Calls for Service September 2015
vs September 2016**



Calls For Service

Municipality	2010	2011	2012	2013	2014	2015	2016
Centre Wellington	6,214	5,996	6,449	5,961	5,917	5,686	4,419
Town of Erin	2,152	2,156	2,322	2,167	2,129	2,161	1,627
Puslinch Township	1,836	2,157	2,404	2,178	2,128	1,987	1,595
Guelph/Eramosa	3,224	3,615	3,272	3,397	3,462	3,227	2,660
Wellington North	3,172	3,169	3,136	3,337	2,905	2,796	2,250
Township of Mapleton	1,252	1,320	1,322	1,349	1,418	1,291	1,085
Town of Minto	2,322	2,384	2,725	2,524	2,438	2,398	1,925
Provincial	2,378	2,392	2,694	3,214	3,051	2,677	2,144
Totals	22,550	23,189	24,324	24,127	23,448	22,223	17,705

Victim Services Wellington

2016 YTD Calls for Assistance County of Wellington OPP	Previous Year Totals	
85	2013	100
	2014	91
	2015	76

911 Calls

2016 YTD	750
2013	2,520
2014	2,104
2015	1,513

Ontario Sex Offender Registry

2016 YTD OSOR Registrations	Previous Year Totals	
62	2013	70
	2014	75
	2015	72

False Alarms

2016 YTD	553
2013	961
2014	881
2015	766

*This is NOT the number of sex offenders residing in Wellington County



Crime

Crimes Against Persons	2015	2016 YTD
Homicide	2	0
Sexual Assault	34	45
Robbery	4	3
Assault	147	149

Other Crime	2015	2016 YTD
Fraud Investigations	174	243
Drug Investigations	265	197

Crimes Against Property	2015	2016 YTD
Break & Enter	175	137
Auto Theft	45	87
Theft	459	530
Mischief	276	274

Other Investigations	2015	2016 YTD
Domestic Disputes	278	303
Missing Persons	47	63
DNA Samples	35	36

Crime Breakdown 2016 YTD	North Wellington	Centre Wellington	South Wellington
Homicide	0	0	0
Sexual Assault	16	14	14
Robbery	1	0	2
Assault	58	48	40
Break & Enter	69	26	39
Auto Theft	45	9	26
Theft	220	128	173
Mischief	104	73	87
Fraud Investigations	100	82	59
Drug Investigations	63	45	68
Domestic Disputes	113	92	97
Missing Persons	30	26	6



Major Crime Unit (MCU)

Supervisor: Detective Sergeant C. ASHMORE

The Wellington County Major Crime Unit has several investigations ongoing over the month of September involving threats, elder abuse, child pornography, stolen firearms and a criminal negligence causing death case. Several sexual assault complaints handled by MCU were concluded with charges being laid in three different investigations.

The Major Crime Unit also continues to investigate two historic files from Wellington County. In addition, several local Detectives remain assigned and actively involved in the December 2015 Town of Erin homicide investigation.

On top of the above noted occurrences, the Wellington County Major Crime Unit, as mandated, supports submissions to the Ontario Sex Offender Registry. A specially trained Detective also conducts social media intelligence for many criminal investigations.

The Unit also assists with High Risk Offenders, DNA submissions, manages Crime Stoppers complaint investigations, provides ongoing benchmark assistance to frontline officers and spends significant time preparing court case disclosures.

Street Crime Unit (SCU)

Supervisor: Detective Sergeant D. KING

For the month of September the Wellington County Street Crime Unit (SCU) was involved in several investigations, proactive initiatives and training.

The SCU assisted the front line officers with the preparation and execution of a search warrant on a residence and recovered stolen property that had been taken from a local business the previous night, members also seized illegal drugs. The SCU members further supported front line investigations by drafting evidence-based search warrants with the hope of identifying those persons responsible for several break and enters. The SCU assisted the Wellington County Major Crime Unit with drafting of warrants to support a serious criminal investigation.

The SCU worked with neighbouring OPP Detachments and Regional Police services on two joint forces initiatives; one involving auto theft in the north end of the County and residential break and enters in the south end of the County. SCU members attending the South Bruce OPP Detachment Intelligence meeting where several Crime Unit investigators from OPP Detachments and Municipal Police Services shared information. The SCU identified and developed focus patrols to reduce thefts in dog parks in the south end of the County.

SCU members attended training on human source development and they assisted with public safety and foot patrol at the Wellington County International Plowing Match.



Traffic

Enforcement

Traffic	2016 YTD
Speeding	4,769
Seatbelt Offences	276
Careless Driving	174
Drive Under Suspended	158
Distracted Driver Offences	129
Other Moving Violations	311
Equipment and Other HTA	1,861
No Insurance - CAIA	56
Other Provincial Acts	2016 YTD
Liquor Licence Act	254
Trespass to Property Act	179
Other Provincial Acts	35
Other CAIA	79
By-Law Offences	
By-Law Offences (General)	611
Taxi By-Law	0
County of Wellington OPP 2016 Total	8,592
West Region Traffic Unit 2016 Total	300
2016 Total Traffic	7,734
2016 Total Other Provincial	547
2016 Total By-Law	611
2016 POA Charges	8,892
2015 POA Charges	12,303

Drinking and Driving

Impaired Driving	2015	2016
R.I.D.E. Vehicle Stops	21,966	24,078
Roadside Alcotests	387	278
Warn Suspensions	115	76
ADLS Suspensions	99	90
Persons Charged	100	98

Racing

2016 HTA Sec. 172 Impoundements	Previous Year Totals	
145	2013	93
	2014	108
	2015	110

Parking Enforcement

Municipality	2015	2016
Centre Wellington	334	304
Erin	38	32
Puslinch	28	23
Guelph / Eramosa	313	192
Wellington North	66	22
Mapleton	9	6
Minto	25	23
County / Other	0	1
Parking Totals	803	603



Traffic

Suspect Apprehension Pursuits

2016 YTD Pursuits / Fail to Stop for Police	Previous Year Totals	
5	2013	8
	2014	9
	2015	14

Wellington County Command Staff would like to thank Sergeant R. NIXON for his outstanding three year term as the Traffic Management Unit Sergeant. As of September 25th, Sergeant NIXON returned to Platoon and Sergeant D. CLARK took over as the Traffic Management Unit Sergeant for the next three year duration.

Traffic Initiatives

Automated Licence Plate Reader (ALPR)

The Wellington County OPP Traffic Management Unit conducted 78 hours of patrol in the Automated Licence Plate Reader (ALPR) cruiser during the month of September. Officers laid 27 charges under the Highway Traffic Act and three charges under the Compulsory Automobile Insurance Act; officers also performed five roadside breath tests.

Marine Patrol

Marine patrol was limited to 14.50 hours during the month of September due to low water levels. There were no major events on the waterways thus officers were reassigned to security at the International Plowing Match and Rural Expo.

Bike Patrol

Bike patrol officers were kept busy during the month of September. Officers on bike patrol along the Cataract Trail in Erin arrested four youths on the first day of school for possession of a controlled drug.

Bike patrol officers were assigned to the International Plowing Match with two officers assigned to patrol on bicycles each day. Bicycle officers also attended the RCMP Musical Ride in the Town of Erin and conducted safety patrols along the Terry Fox Charity Run also in Erin.

Bike patrol officers proactively issued one Controlled Drug and Substance Act charge, 20 Highway Traffic Act charges and one Liquor Licence Act charge during the month of September.



Traffic

Motor Vehicle Collisions

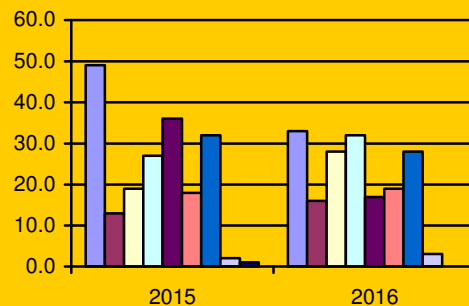
Month	Victims			Collisions								
	Total Victims	Persons Killed	Persons Injured	Total MVC	Fatal	PI	PD	Alcohol Involved			CMV	SMV
								Yes	No	Unk		
JAN	26	0	25	170	0	19	150	4	145	21	17	85
FEB	31	1	30	137	1	23	113	3	125	9	10	71
MAR	21	2	19	131	2	14	113	8	105	18	12	62
APR	34	0	34	122	0	28	94	7	107	8	8	45
MAY	38	0	38	128	0	25	103	4	107	17	14	43
JUN	43	2	41	152	2	27	123	5	132	15	14	46
JUL	25	1	24	114	1	19	94	0	103	11	13	29
AUG	46	2	44	140	2	29	108	7	111	22	10	47
SEP	44	1	43	109	1	32	75	3	100	6	9	27
OCT												
NOV												
DEC												
TOTAL	308	9	298	1203	9	216	973	41	1035	127	107	455

Yearly Collision Summary

Collision Type / Characteristic	2010	2011	2012	2013	2014	2015	2016
Total Reportable MVC	1,813	1,976	1,875	2,095	1,959	1,728	1,203
Property Damage MVC	1,525	1,649	1,565	1,761	1,758	1,418	973
Personal Injury MVC	282	320	302	326	195	297	216
Fatal MVC	6	7	8	8	6	6	9
Persons Killed	6	7	9	9	6	6	9
Persons Injured	425	463	442	481	330	428	298
Alcohol Involved	42	57	63	37	40	48	41
Total MVC	1,813	1,976	1,875	2,095	1,959	1,728	1,203

Car vs Deer Collisions

Municipality	2015	2016
Centre Wellington	49	33
Erin	13	16
Puslinch	19	28
Guelph / Eramosa	27	32
Wellington North	36	17
Mapleton	18	19
Minto	32	28
City of Guelph	2	3
Provincial Highways	1	0
Total Collisions	197	176





Youth Crime

Secondary School Resource Officer Program

School statistics are being reported by school year (September – June)

September 2016 – June 2017 - Criminal Code - Calls for Service (CFS)

Incident Type	CWDHS	EDHS	NDSS	WHSS	YTD Total
Assault	1	0	1	2	4
Mischief	0	0	1	2	3
Threats/Intimidation(Bullying)	0	1	1	2	4
Theft	1	0	0	1	2
Other Criminal/Cyber	10	1	2	0	13
Drugs	0	1	2	1	4
Sep 2016 – Jun 2017 (CFS)	12	3	7	8	30
Diversions	0	3	0	1	4
Warnings	5	1	7	6	19
Charges	1	3	0	1	5

Sep 2015 – Jun 2016 (CFS)	62	26	67	63	218
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September 2016 – June 2017 - Provincial Offence - Calls for Service (CFS)

Incident Type	CWDHS	EDHS	NDSS	WHSS	YTD Total
Highway Traffic Act	1	0	1	3	5
Liquor Licence Act	0	0	0	0	0
Trespass to Property	1	0	0	5	6
MHA/Counselling	0	0	0	2	2
Sep 2015 – Jun 2016 (CFS)	2	0	1	10	13
Diversions	0	0	0	0	0
Warnings	1	2	1	2	6
Charges	0	0	0	1	1

Sep 2015 – Jun 2016 (CFS)	25	18	61	40	144
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Meetings / Presentations

Centre Wellington DHS

- PC SMITH attended the welcome back assembly

Erin DHS

- PC MACDONALD spoke to students and staff at the opening day school assembly in regards to the police role in the school, expectations and safety and security

Norwell DSS

- PC WING attended LINK day to meet approximately 120 grade 9 students
- PC WING held multiple presentations throughout the first month of the new school year
 - One presentation to a Law class on the Wellington County OPP
 - One TelusWISE presentation to a grade 9 classes "In Control"
 - One TelusWISE presentation to a grade 7/8 class "Footprint"
- PC WING also conducted five mock interviews for a grade 12 co-op class



Wellington Heights SS

- PC EURIG held a Crime Stoppers presentation for all grade 10 students

Notable School Related Incidents and Events

Centre Wellington DHS

- The SRO attended the Terry Fox Run and provided assistance with traffic control
- A student punched another student following a verbal altercation in the school yard. Parents were notified; the accused was suspended from school and was referred to the Diversion Program with the John Howard Society
- Students with an ongoing history of disputes between them. One of the students assaulted the other off school property at lunch hour and was later arrested. Diversion was not suitable in this case due to history
- Non Consensual distribution of intimate images. A female student sent intimate images to a male student. Investigation is ongoing and the Crime Unit was tasked to assist
- National Teen Safety Week, the SRO and CWDHS will participate with county officials in upcoming safety week events

Erin DHS

- Four students were arrested for possession of marijuana on the first day of school. Three students were warned and one was diverted
- Three students posted inappropriate photos of themselves on social media. All three students believe that the pictures had been removed, however; many students have viewed. Investigation revealed an unknown suspect has created a couple social media accounts requesting students to send nude pictures of female students. This investigation is currently ongoing
- Directed patrol of school zones were carried out during the first week of school, three warnings were issued by the SRO

Norwell DSS

- PC WING coached the cross country running team

Wellington Heights SS

- Positive ticketing campaign for National Teen Driver Safety Week



OPP KIDS

Coordinator: PC Jen TSCHANZ #11483 - Centre Wellington Operations Centre (Fergus)

I would like to introduce myself to the Police Service's Board.

My name is Jennifer TSCHANZ and I am the new OPP KIDS educator for Wellington County. I have taken over this three year rotational position from Provincial Constable Kelly KR PAN.

I have been a Provincial Constable with the Ontario Provincial Police for 14 years and have worked in various locations throughout the Province. I was posted to Wellington County in January 2013 and have really enjoyed my time here thus far.

I am very excited to continue this program for the Grade 6 youth in Wellington County. Youth are the future of tomorrow and I feel this program is extremely beneficial for them.

This month I began the program by arranging my schools I will be attending through the fall and winter months.

A few highlights of this month;

- September 16th - met with St. Joseph Catholic School Principal Todd GOODWIN and discussed various programs and supports available for the school grades. (cyber bullying presentation, bicycle safety, online safety)
- September 22, 2016, attended John Black Public School for their meet the teacher event. I was able to speak with students and parents as well as school staff.
- Began OPP KIDS program in eight of the nine fall schools.
- September 26, 2016 – completed crossing guard safety training with eight students at Alma Public School.
- Arranging a cyber-bullying presentation with Grade 7 & 8 Students at St. Joes Catholic School.
- Preparation for Community Safety Day (October 6th) in Marden for 600 students. I am completing a piece on internet safety as well as talking about cyber-bullying.

**** I have completed the first two sessions with most of my fall schools and I am really enjoying this position and the interaction with the children!**



Canine Unit

2016 YTD Calls for Service and Hours

Occurrence Type	Initial (Calls)	Initial (Hours)	Assist (Calls)	Assist (Hours)	2016 (Calls)	2016 (Hours)
Occurrence Totals (OPP)	47	273.75	0	0.00	47	273.75
Occurrence Totals (Other)	0	0.00	0	0.00	0	0.00
Occurrence Totals (Combined)	47	273.75	0	0.00	47	273.75

Canine Handler: Provincial Constable Barry REID

Notable Incidents and Events

South Wellington - 13Sep16

Wellington County OPP units responded to a Breach of Recognizance incident, after a female party reported that she had seen her husband's vehicle parked down the road from her rural residence. The suspect was on bail conditions not to be in the area. Canine responded to the area to assist, but officers located the suspect and were able to arrest him prior to Canine arrival

North Wellington - 20, 21, 23Sep16

The Wellington County Canine Unit assisted with staffing a static display at the International Plowing Match & Rural Expo.

North Wellington - 23Sep16

Wellington County OPP responded to a report that two male parties with several bags of harvested marihuana were waiting for a vehicle to pick them up. Upon arrival police learned that the suspects had fled through a small ravine towards a cornfield. Canine was dispatched and Knox located a track through the ravine and into the cornfield. Numerous attempts were made to locate tracks leading away from multiple plots of harvested marihuana with negative results. Canine remained on scene and assisted with the eradicating of approximately 250-300 marihuana plants. The investigation is still ongoing



Integrated Mobile Police and Crisis Team (IMPACT)

IMPACT Team Members

(CMHA clinicians):

Anita MATTHEWS

Julia VAN RYSWYK

Police Liaison:

Provincial Constable Christina BARRACO

IMPACT Wellington	total # hours
Visits Face-to-Face (<i>follow-up and live calls</i>)	26
Visits Non Face-to-Face (<i>phone</i>)	66 hours (plus 10 hours consultation)
Admin (<i>Documentation, Travel related to client</i>)	21 hours (15 hours documentation, 6 hours travel)
Community-based and Internal Education/Training	1.5
Officer Time spent in Hospital	Future stats to be provided

Total IMPACT live calls – <i>called out by OPP to attend on scene with officer</i>	16
Total Referrals- <i>Referrals from OPP to IMPACT either “live” or for follow up after the call</i>	55 referrals
Total Diversions to hospital by IMPACT- <i>IMPACT assessment on scene avoided apprehension and transport to hospital for assessment</i>	10 (5 other clients taken to hospital before IMPACT contact so no opportunity for diversion)
Total Diversions by “Here 24/7” (afterhours)- <i>Avoiding apprehension and transport to hospital for assessment</i>	2 (3 calls for on-site support, 1 for follow up only)

Good News from IMPACT

A party called 911 because they were in need of support but unable to make outgoing calls to any other number. The person had been misusing substances and disclosed thoughts of suicide. IMPACT attended with officers at the home where the party was alone with their young children. Support was provided and Family & Children Services notified. The party became angry, refusing to speak with IMPACT clinicians. IMPACT remained on scene to consult while officers spoke with the party where they eventually attended hospital. IMPACT was able to consult with the ER doctor and the party was placed on a Form 1 for psychiatric assessment and risk monitoring. Upon discharge from hospital the party was supported by Here 24/7 and referred to mental health services.

OPP was called by this person’s family a few weeks later. They were concerned because suicidal statements were made and substances abuse continued. The party was brought to the ER but was not admitted to hospital. IMPACT was notified after the fact and shared this information with the Here 24/7 worker. This was invaluable because the party initially minimized the substance abuse. The party was able to have a more honest conversation about their struggles during the next appointment. The party was referred to addictions services and urgent psychiatry was arranged.



Media

Provincial Constable Bob BORTOLATO & Provincial Constable Cheri ROCKEFELLER

Notable Incidents and Events

- The Wellington County O.P.P. Media Unit issued a total of 34 media releases in September for a year to date total of 456 media releases
- On September 27th PC BORTOLATO held a discussion with 29 seniors at the Birmingham Ledge Retirement home in Mount Forest on fraud
- PC BORTOLATO assisted with a bridge dedication in Lambton County on September 30th
- Both PC BORTOLATO and PC ROCKEFELLER attended and staffed the Wellington County OPP display at the 2016 International Plowing Match & Rural Expo from September 20th to 24th

Auxiliary Unit

Liaison: Provincial Constable Mike POLAN
Unit Commander: Auxiliary S/Sgt. B. HULL

Notable Incidents and Events

Unit Activities:

- Fergus Fall Fair
- International Plowing Match and Rural Expo (Rollover Simulator)
- SafeGuard Audit
- Visitation Honour Guard for Retired PC Mary Ann BURNS
- Commissioner's Own Pipes and Drums (Hawkesbury, Carp, Ottawa)
- Assist IST with Firearms Training
- Monthly Meeting
- NCO Meeting
- General patrol
- Administrative duties

Total hours for September 2016 – 555.25

- | | |
|----------------------|--------|
| • Administration | 20.75 |
| • Community Policing | 244.25 |
| • Court | 0.00 |
| • Patrol | 113.50 |
| • Training | 163.75 |

Total hours for 2016 – 3,467.50



Administration

Revenue

Year	County	Provincial	Total
2011	\$81,274.66	\$9,233.56	\$90,508.22
2012	\$75,836.60	\$5,043.55	\$80,880.15
2013	\$70,202.29	\$5,373.66	\$75,575.95
2014	\$84,301.22	\$6,590.25	\$90,891.47
2015	\$86,730.00	\$10,139.75	\$96,869.75
2016	\$65,830.20	\$10,937.50	\$76,767.70

Paid Duties

Year	Paid Duties	Officers	Hours	Admin Fees
2012	165	312	1,890.75	\$2,775.00
2013	227	469	3,300.00	\$1,575.00
2014	239	433	3,076.00	\$2,625.00
2015	247	556	4,055.50	\$1,650.00
2016	134	378	2,604.50	\$750.00

Personnel

Complaints

Complaint Type by Status	2011	2012	2013	2014	2015	2016
Complaints Received	16	16	12	18	16	10
Complaints Resolved	8	5	1	3	4	3
Complaints Unfounded	6	8	5	6	4	2
Complaints Withdrawn	1	2	4	4	4	1
Complaints Ongoing	1	1	2	5	4	4

No	Complaint Type	Status	No	Complaint Type	Status
1	Internal	Closed	6	Internal	Closed
2	Internal	Ongoing	7	Public	Closed
3	Internal	Ongoing	8	Public	Closed
4	Internal	Ongoing	9	Public	Closed
5	Internal	Closed	10	Public	Ongoing

Internal Complaint is an allegation by someone who is not a member of the public concerning the policy, services, local policies of a contract location, or the conduct of an employee or volunteer of the OPP and includes a WDHP allegation, and/or an allegation of workplace violence.

Public Complaint is a complaint by a member of the public concerning the policy, services, local policies of a contract location, or the conduct of an employee of the OPP.



Personnel

Acknowledgements

Date	Member(s)	Particulars
13Jul16	PC C. MILLSON Sgt. M. ASHLEY	<p>Wellington County OPP received a letter from Autism Behavioural Services regarding an event they reported on July 13th, 2016. On this date an autistic child had run away from their centre and they required police assistance to locate the child as they feared for her safety.</p> <p>PC C. MILLSON and Sgt. M. ASHLEY immediately responded and upon arriving were reported to be incredibly professional and respectful. Both officers took the time to understand the needs of the missing child and agreed to work within those needs once the child was located. PC MILLSON showed compassion and caring and was able to locate the child; afterwards, she was willing to stay to ensure that the client was safe and comfortable.</p> <p>Ms. Freya HUNTER from Autism Behavioural Services ended her letter to Inspector LAWSON by saying <i>"I think the way that these officers handled this situation was remarkable! They took charge of the situation and were able to locate the child swiftly, reacted quickly and were organized in their approach. The communication was available at every moment, and it was such a reassuring feeling to know that the child was in their best interest. I feel that the way the officers conducted themselves truly represented the dedication, commitment and enthusiasm for keeping our community protected and safe."</i></p>
21Sep16	PC R. BORTOLATO	<p>Wellington County OPP received a letter from Nicole KERR, the area coordinator for the Wellington Dufferin Big Bike event for the Heart and Stroke Foundation. In her letter she advises how funds raised through this event have been used to provide AEDs across the Wellington Dufferin Region and over 1 million dollars for research grants and awards to the University of Guelph research teams.</p> <p>Ms. KERR also made note of PC R. BORTOLATO's efforts in raising a team to participate in the 2016 Big Bike event. The joint team of officers, family members and friends raised a total of \$1,628.00.</p>



26Sep16 Sgt. R. NIXON

Sgt. R. NIXON was tasked with working with PC T. PRIDHAM and Sgt. S. JONES in implementing the traffic plan for the 2016 International Plowing Match (IPM). Sgt NIXON met with PC PRIDHAM and Sgt. JONES and contributed to the development of the plan. The plan was fluid in nature and recognized that the congestion points may change throughout the event. As well they had the challenge of the plan often changing at the local organizing committee level relating to parking and school bus locations and parade mustering points.

Sgt NIXON organized the Traffic Management Unit to attend, all hands on deck. They addressed the traffic issues as they arose and worked almost seamlessly with the IPM volunteers facilitating the traffic on-site and in the parking areas. Due to Sgt NIXON's constant presence and hands on leadership, the week proceeded quite smoothly with minimal traffic issues.

Notable Events

Noteworthy Information and Events

Back to School Focused Patrol

The Back to School focus patrol concluded on September 9th. During the two week initiative, front-line officers, ERT members, and the TMU officers patrolled the schools in Wellington County to ensure the safety of the community and students alike. It was found during this initiative that many drivers were abiding by the rules of the road however there were still other motorists that required education and enforcement interaction with police.

Results of this focus patrol were:

- 41 HTA warnings
- 29 speed related charges
- 1 other HTA charge
- 3 by-law warnings
- 3 bike helmet cautions were issued

Total Hours dedicated: 93

Puslinch Auto Thefts Focused Patrol

The Puslinch Auto Theft focused patrol concluded on September 26th. During the focused patrol, 44 patrol hours were dedicated to the effort. On two occasions suspicious parties were located and intercepted, likely preventing potential criminal activity.

Additionally, through great investigative and follow-up work by officers, several suspects have been identified. Each of these suspects has been recently involved in a high number of crimes throughout many jurisdictions spanning from North York to London.

Although several related investigations continue, charges are anticipated for a number of our stolen vehicles out of the Township of Puslinch.



Street Crime Search Warrant

An RV dealership in Mount Forest was the victim of three break and enters since August 15th, 2016. The third break and enter was reported on September 7th, 2016; surveillance footage of the suspects led responding officers to identify a Person of Interest (POI). Bicycle tire impressions were also located at the scene and responding officers conducted routine patrols of the area. During one such patrol the POI was located and officers observed similar tire impression on bicycle that was being ridden. The suspect admitted to possession of a stolen laptop and was arrested. The laptop was recovered.

During a subsequent interview officers believed that further stolen goods would be recovered at the suspects' residence. A search warrant was brought before a Justice and granted. The warrant was executed and further stolen goods were recovered, including tools. The search warrant also discovered a small drug-drying operation.

The accused party was charged with two counts of Break/Enter and Commit, two counts of Theft under and Possession of Stolen Property and a count of Possession of a Schedule II Substance.

MADD Wellington County Annual General Meeting

On September 29th, 2016 the MADD Wellington County Annual General Meeting was held. It was a special occasion as the chapter presented their annual police award (OPP and Guelph Police Service) for commitment and dedication to combating impaired driving to Provincial Constable Jody Bigger. This is the second year in a row that an OPP officer from Wellington County Detachment has been honoured.



MADD Board Chair, Liz KENT and Provincial Constable Jody BIGGER



Community Policing Success

Nothing better than someone taking the time to come back after such a long time to recognize where the turning point in their lives started. It was thanks to the great work done by Wellington County OPP officers.

A female party attended Centre Wellington Operations Centre on September 14th, 2016 with a card and details about events that took place on the night of December 28th, 2013. Sgt. D. KING met with her and reported the following.

The female party was arrested for breaching conditions as she was extremely intoxicated and her family didn't know what to do. PC DONALDSON and PC MACKENZIE apprehended her for her own safety and brought her to the Center Wellington Operations Centre.

The cells that night were full and the accused was not in a good place. SGT D. KING took time to talk to her and felt the cells were not the right place for her. He contacted one of her close friends who agreed and offered to assist in getting her assistance with her drinking problem. A local member of the Alcoholics Anonymous in Guelph was contacted and she agreed to meet.

The accused was released from custody, her friend and the AA sponsor were waiting in the lobby and together a meeting/intervention was held. The accused and Sgt. KING kept in touch for a few weeks to see how she was doing. Now some two years sober, she is back with her family and her husband.

Sgt. KING further advised that the female party mentioned that during her ride in the cruiser to the office her conversation with PC DONALDSON and PC MACKENZIE was turning point that reminds her of just how low she was, a conversation she says, she will never forget.



2016 International Plowing Match & Rural Expo

Wellington County OPP carried out a variety of operation duties at the 2016 International Plowing Match & Rural Expo held in the Town of Minto between September 20th and 24th, 2016. Heavy traffic volumes at peak hours in the morning and evening presented a challenge and officers from the Wellington County Traffic Management Unit along with shift officers dealt with the situation quite effectively with no significant issues.

On-site, specially trained bicycle officers patrolled the grounds in pairs and were excellent ambassadors for the Detachment. Their flexibility and mobility made it possible for them to respond to missing and injured person calls in a timely manner. As a result all missing persons were reunited with their loved ones quickly.

There was also a Wellington County Showcase tent staffed by 12 Community Safety Officers from various Detachments who assisted with answering any policing questions while explaining Roundabout and ATV Safety. Their efforts were supported by front-line officers from Wellington County, along with members of the Emergency Response Team and Canine Unit who discussed their specialized roles to those visiting.

From all accounts the 2016 International Plowing Match & Rural Expo was an unqualified success.



The Wellington County OPP display at the 2016 International Plowing Match & Rural Expo

Processing Activity Report

Page: 1

Data Type: Parking

Creation Date/Time: 03/10/2016 8:15:16 AM

Transaction dates of 01/09/2016 through 30/09/2016

The County of Wellington

Agency: All

Ticket Activity		Number	Value
Tickets - Entered			
AutoCite Ticket		0	\$0.00
Manually Entered Ticket		69	\$2,220.00
Skeletal Ticket		0	\$0.00
Subtotal Tickets Entered		69	\$2,220.00
Tickets - Reactivations			
Voids - Reinstated		0	\$0.00
Dismissals - Reversed		0	\$0.00
Waived - Reversed		0	\$0.00
Subtotal Ticket Reactivated		0	\$0.00
Tickets - Removed			
Voided		0	\$0.00
Dismissed		10	\$200.00
Waived		0	\$0.00
Skeletal Ticket Matches		0	\$0.00
Subtotal Ticket Removed		10	\$200.00
Total Ticket Activity		59	\$2,020.00
Fines and Fees Added			
Fines Added		0	\$0.00
Late Fees Added		27	\$270.00
NSF Fees Added		0	\$0.00
Other Fees Added		16	\$256.00
Total Fines and Fees Added		43	\$526.00
Fines and Fees Removed			
Fines Removed		0	\$0.00
Late Fees Removed		1	\$10.00
NSF Fees Removed		0	\$0.00
Other Fees Removed		0	\$0.00
Total Fines and Fees Removed		1	\$10.00
Total Change from Ticket Activity and Added Fees			\$2,536.00

Payment Activity	Number	Fine	Late Fee	NSF Fee	Service Fee	Total \$
Ticket - Payments						
Fully Paid	59	\$1,570.00	\$130.00	\$0.00	\$544.75	\$2,244.75
Partially Paid	10	\$300.00	\$0.00	\$0.00	\$160.00	\$460.00
Over Payments	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Payments	69	\$1,870.00	\$130.00	\$0.00	\$704.75	\$2,704.75
Outside Payments	69	\$1,870.00	\$130.00	\$0.00	\$704.75	\$2,704.75
Ticket Payments Rescinded						
Payment Reversals	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF Reversals	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Rescinded Payments	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Refunded Overpayments	0	\$0.00				\$0.00
Payments	69	\$1,870.00	\$130.00	\$0.00	\$704.75	\$2,704.75
Total Fees Paid				0		\$0.00
Gross Revenue(Total Payments - Total Fees Paid)						\$2,704.75
Adjustments	Uncollectable Fines and Fees			0		\$0.00

Net Database Change(Total Change from Activity and Added Fees - Total Payments - Adjustments)						\$-168.75
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COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Police Services Board
From: Kelly-Ann Wingate, Parking, Licensing and Alarm Coordinator
Date: Wednesday, October 12, 2016
Subject: False Alarm Revenue Report

False Alarm revenue collected for 2016.

Month	False Alarms sent to the County for invoicing	Amount invoiced to customers	Amount collected to date
January	8	\$450	\$1,050
February	22	\$1050	\$2,300
March	27	\$900	\$1,600
April	37	\$2,700	\$1,200
May	10	\$600	\$2,550
June	35	\$1,700	\$1,200
July	20	\$1,650	\$850
August	0	\$150	\$1,100
September	66	\$4,650	\$1,950
October			
November			
December			
2016 YTD	225	\$13,850	\$13,800
2015 Totals	454	\$35,650	\$38,200

Recommendation:

That the October 2016 False Alarm Revenue Report be received for information.

Respectfully submitted,

Kelly-Ann Wingate
Parking, Licensing and Alarm Coordinator

THE COUNTY OF WELLINGTON
Attn: Scott Wilson
74 Woolwich Street
Guelph, ON N1H 3T9

September 15th, 2016.

Dear Scott,

Thank you for providing Crime Stoppers Guelph Wellington with a donation of \$1,245.67 from the proceeds of the County Property Auction held on Thursday June 16th at Parr Auctions, located on Hwy #6, north of Fergus. We appreciate you giving us the opportunity to host a BBQ fundraiser at the auction; we raised \$700.45 for our cause.

The money raised will go directly to cover the costs associated with paying TIPSTERS for information they provide on crimes that occur right here in Guelph and Wellington County and to heighten awareness about our successful crime-fighting program. If not for the efforts of the Crime Stoppers program and our reward incentives, some crimes would go unsolved.

Our statistics for Guelph and Wellington County alone are:

- Over \$37,323,272 in recovered property and narcotics off the street
- 2,234 cases cleared
- 4,185 charges laid
- We have authorized payment of over \$161,160.00 in authorized rewards to tipsters

It is only with the help and the generosity of this community that our program exists. Together we can make a difference in our future and that of our children's by helping to make our community a safer place to live.

Sincerely

CRIME STOPPERS GUELPH WELLINGTON



Sarah Bowers-Peter
Program Coordinator

Canada Revenue Agency: www.cra-arc.gc.ca/charities

A Registered Charitable Organization

Anonymous

Confidential

Cash Rewards

WWW.CSGW.TIPS



The Corporation of the County of Wellington Social Services Committee Minutes

October 12, 2016
County Administration Centre
Guthrie Room

Present: Warden George Bridge
Councillor David Anderson (Chair)
Councillor Gregg Davidson
Councillor Lynda White

Regrets: Councillor Rob Black

Also Present: Councillor Dennis Lever
Councillor Shawn Watters

Staff: Eddie Alton, Social Services Administrator
Luisa Artuso, Director of Children's Early Years
Stuart Beumer, Director of Ontario Works
Harry Blinkhorn, Housing Operations Manager
Donna Bryce, County Clerk
Shauna Calder, Senior Financial Analyst
Ken DeHart, County Treasurer
Kevin Mulholland, Property and Construction Manager
Mark Paoli, Manager of Policy Planning
Ryan Pettipierre, Director of Housing
Scott Wilson, CAO

1. Call to Order

At 1:00 pm the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Delegation:

3.1 Land Ambulance Response Time

1/7/16

Moved by: Warden Bridge

Seconded by: Councillor Davidson

That the Optimal Resource Deployment of Emergency Services Report and the Land Ambulance Response Time Performance Plan for 2017 presented by Mr. Stephen Dewar, Chief, Guelph Wellington Emergency Medical Service and Mr. Andy MacDonald, General Manager Emergency Services, City of Guelph be received for information.

3.2 Children's Foundation of Guelph and Wellington

2/7/16

Moved by: Councillor Davidson

Seconded by: Councillor L. White

That the presentation by Ms. Karyn Kirkwood, Programme Director, Children's Foundation of Guelph and Wellington be received for information and referred back to staff for budgetary consideration.

Carried

3.3 Toward Common Ground

3/7/16

Moved by: Councillor L. White

Seconded by: Warden Bridge

That the presentation by Ms. Sarah Haanstra, Project Manager, Toward Common Ground be received for information and referred to staff for budgetary consideration.

Carried

4. Webster Place Construction Project - Status Report #3

4/7/16

Moved by: Councillor Davidson

Seconded by: Councillor L. White

That the Webster Place Construction Project Status Report #3 be approved.

Carried

5. Financial Statements and Variance Projections as of September 30, 2016

5/7/16

Moved by: Councillor Davidson

Seconded by: Councillor L. White

That the Financial Statements and Variance Projections as of September 30, 2016 for Social Services be approved.

Carried

6. Child Care

6.1 Directly Operated Child Care Centres - User Fees 2017

6/7/16

Moved by: Councillor L. White

Seconded by: Warden Bridge

That the user fees for Directly Operated Child Care Centres as of January 1, 2017 be approved as set out in report CC-16-09; and

That staff be directed to prepare the necessary by-law.

Carried

6.2 Children's Early Years Correspondence

7/7/16

Moved by: Councillor Davidson

Seconded by: Councillor L. White

That the Children's Early Years correspondence from the Ministry of Education dated September 22, 2016 and October 4, 2016 be received for information.

Carried

7. **Housing**

7.1 Community Health Assessment Programme (CHAPS)

8/7/16

Moved by: Councillor Davidson

Seconded by: Warden Bridge

That the Community Health Assessment Programme (CHAPS) Report SH-16-08 be received for information.

Carried

8. **Ontario Works**

8.1 Ontario Works Statistics

9/7/16

Moved by: Warden Bridge

Seconded by: Councillor Davidson

That the August 2016 Ontario Works Statistics be received for information.

Carried

9. Mount Forest Non-Profit Housing Corporation

10/7/16

Moved by: Councillor Davidson

Seconded by: Councillor L. White

That County Council approve the Mount Forest Non-Profit Housing Corporation (MFNPHC) being transferred to the Wellington Housing Corporation as outlined in Report AD-16-06; and

That in-year savings in the non-profit budget line be used to fund the upcoming move out costs; and

That the County financially support MFNPHC during the ownership transition period to the Wellington Housing Corporation; and

That the costs to run the Wellington Housing Corporation be included in the 2017 Budget and Five-Year Plan.

Carried

10. East Wellington Community Services Transportation Proposal

11/7/16

Moved by: Councillor L. White

Seconded by: Councillor Davidson

That Report AD-16-07 be approved to be further investigated for possible funding.

Carried

11. Adjournment

At 2:25 pm, the Chair adjourned the meeting until November 9, 2016 or at the call of the Chair.

David Anderson
Chair
Social Services Committee

Staff Report

To	Committee of the Whole
Service Area	Public Services
Date	Monday, October 3, 2016
Subject	Optimal Resource Deployment of Emergency Services
Report Number	PS-16-23

Recommendation

That staff prepare a five-year Guelph/Wellington Paramedic Services Master Plan, building on the recommendations contained with the Optimal Resource Deployment of Emergency Services report for presentation to Council in Q2 2017.

Executive Summary

Purpose of Report

Guelph Emergency Services has gone through an analysis and modelling review in order to identify the optimal resource deployment for paramedic and fire stations, equipment and staffing for the ten-year period ending in 2026.

Key Findings

The station changes and additional deployments required over the next ten years have been grouped into three phases: 2017 – 2020; 2020 – 2023; 2023 – 2026. This allows a distinction to be made between high (phase I), medium (phase II) and low (phase III) priority developments.

For the Fire Department, as there is current pressure on resolving the planning issues around the Headquarters station, it is recommended that this development be assigned to phase I with the relocation of Station 4 during phase II and the addition of another pumper at Station 1 during phase III.

For Paramedic Services, phase I includes locating a paramedic base in the downtown area, identified as Optimal Site 2. Phase I also includes the relocation of Hillsburgh Station, expansion of hours for the City of Guelph Emergency Response Unit (ERU), an additional 12-hour crew for the city and 24-hour coverage in the Hillsburgh and Rockwood bases. Phase II calls for the relocation of the Elmira Road base to Optimal Site 1, the addition of another base at Optimal Site 3 and

expansion of hours in Fergus and Drayton. Phase III includes the relocation of the Mount Forest and Harriston bases to their optimal locations with additional shifts for 24-hour service.

Financial Implications

Staff will be presenting detailed financial data in the form of expansion requests during the budget process.

Report

Guelph Emergency Services has gone through an analysis and modelling review in order to identify the optimal resource deployment for paramedic and fire resources in the future. Operational Research in Health Limited (ORH) was hired to undertake all the tasks of the project. A Steering Group consisting of City of Guelph and County of Wellington staff was set up to oversee the review process.

Data was used to quantify current service provision in sufficient detail to then prepare and validate simulation models for the Guelph Fire Department (GFD) and the Guelph/Wellington Paramedic Services (GWPS). This, alongside historical trend data, enabled future demand projections to be prepared. A combination of location optimization and simulation modelling for a range of options was iterated using a model process to finally identify preferred options for the future.

The project started in January 2016, and took 24 weeks to complete. There was a close working relationship with Operational Research in Health Limited. ORH has broad international reputation and are leaders in the field of optimization of emergency services deployment. They are also currently working with other areas, such as parks and sports fields.

A steering committee was formed to give ORH direction and support throughout the process. Members consisted of staff from Emergency Services, City and County Planning, Realty, Finance and IT.

The 51-page report, along with nearly 100-pages of maps and appendices, has rich data consolidation, detailed graphics and maps that will enable identifying land within a reasonable area of cover. A combination of both relocation of stations and increase of personnel hours and ambulances is needed to reach targets.

General Highlights:

The Optimal Resource Deployment study estimates that the demand for all emergency responses, service-wide, will increase 43.5% by 2026. This system will not be sustainable without service level adjustments. Targets are not currently met by Paramedic Services in the County. A combination of both relocation of stations and increase of personnel hours and ambulances is needed to reach targets.

Efficient, planned deployment of all resources maximizes performance using a detailed scientific methodology assisting in the achievement of Council determined performance time targets for land ambulance response, in accordance with the Ministry of Health and Long Term Care. Overall, the improvement of the service performance within the City and County will meet targets and increases in demand. Also, it will maintain current resource utilization rates, which is comparable with other EMS services in Ontario.

Generally, the current locations for existing Emergency Services facilities within the City limits are adequate, with two exceptions. The two optimal City sites for the location of two new Paramedic bases coincide with the two optimal sites for re-located Fire facilities, and provide opportunities for potential co-located facilities.

Guelph Fire Department Highlights:

Phase I (2017 – 2020): The Downtown Secondary Plan does not include the current Fire Headquarters, or a fire station in the downtown area. However, the optimization model insists on the necessity of having a station in the downtown. The project report includes a map search and the identification of the optimal area within the downtown for the location of the station. It aligns with the optimal location for Paramedic Site 3, creating a potential co-location opportunity.

Phase II (2020 – 2023): The optimization model recommends a re-location of Station 4 to realize a significant improvement in response times. The report includes a map search and the identification of the optimal area. It aligns with the optimal location for Paramedic Site 1, creating another potential co-location opportunity.

Phase III (2023 – 2026): The optimization model recommends an additional pumper at Station 1 to increase emergency response capacity in the downtown area.

Guelph-Wellington Paramedic Services Highlights:

Phase I (2017 – 2020): The report recommends (i) extending the hours of the Emergency Response Vehicle (ERV) to 7 day/12 hour coverage within the city core; (ii) an additional ambulance and expansion of hours for City of Guelph peak volumes; (iii) the expansion of coverage in the Town of Erin and Guelph/Eramosa Township to 24/7; and (iv) the relocation of the Hillsburgh base. The expansion of coverage in the city provides improved response performance in Puslinch and Guelph Eramosa.

Phase II (2020 – 2023): The report recommends (i) relocation of Elmira Road Base to City Site 1, aligning with optimal site for Fire Station 4; (ii) relocating the Rockwood base; and (iii) expansion of hours for Fergus and Drayton.

Phase III (2023 – 2026): The report recommends (i) relocation of Mount Forest and Harriston bases; and (ii) additional coverage hours at both bases.

Financial Implications

Paramedic services are funded by the Province of Ontario's Ministry of Health and Long Term Care (50%), the City of Guelph (30%) and Wellington County (20%). Staff will be presenting detailed financial data in the form of expansion requests during the budget process.

Corporate Strategic Plan

2.1 Build an adaptive environment for government innovation to ensure fiscal and service sustainability.

2.2 Deliver public services better.

Communications

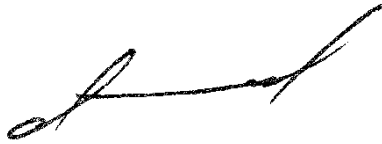
Staff will provide a report to the County of Wellington Social Services Committee, containing the same information as this report.

Attachments

N/A

Report Author

Andy MacDonald
General Manager
Emergency Services



Approved By

Andy MacDonald
General Manager
Emergency Services
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Recommended By

Colleen Clack
Deputy CAO
Public Services
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Staff Report



To Committee of the Whole

Service Area Public Services

Date Monday, October 3, 2016

**Subject Land Ambulance Response Time Performance Plan
for 2017**

Report Number PS-16-24

Recommendation

That the Response Time Performance Plan (RTPP) for 2017, as outlined in report PS-16-24: Land Ambulance Response Time Performance Plan for 2017, be approved.

Executive Summary

Purpose of Report

To provide a review of the performance of the Paramedic Service against the 2015 Response Time Performance targets, as set by Council, and to establish a Response Time Performance Plan (RTPP) for the Land Ambulance Service for 2017 as required by Provincial Legislation.

Key Findings

Guelph Wellington Paramedic Service's performance in 2015 improved somewhat from 2014, but the service was not able to meet the target performance as set by Council for the most critically ill and injured patients.

Financial Implications

Any financial implications arising as a result of the need to meet response time performance targets will be brought forward as part of the 2017 budget process.

Background

Guelph Wellington Paramedic Service, a division of the Emergency Services Department, provides land ambulance service to the City of Guelph and the County of Wellington. It is considered one coverage area, with governance and delivery of the service the responsibility of the City of Guelph. The service is funded through a shared funding model between the City of Guelph, the County of Wellington and the Ontario Ministry of Health and Long Term Care (MOHLTC).

Provincial Legislation requires the City to set the target performance levels for the ambulance service by October 31 of the preceding year, and to inform the MOHLTC of the actual performance results by March 31 of the following year.

Performance targets are set in the form of a Response Time Performance Plan (RTPP), which establishes a target response time and compliance level to that target for each of five categories of medical emergencies. The categories are based on the severity of the patient's illness or injury and defined based on the Canadian Triage Acuity Scale (CTAS).

The five levels of CTAS include:

- CTAS 1 – requires resuscitation (i.e. cardiac arrest)
- CTAS 2 – requires emergent care (i.e. major trauma)
- CTAS 3 – requires urgent care (i.e. mild shortness of breath)
- CTAS 4 – requires less urgent care (i.e. minor trauma)
- CTAS 5 – requires non-urgent care (i.e. sore throat)

A sixth target is required measuring the response times to a call for a patient suffering a sudden cardiac arrest, and is different than CTAS 1 as it includes non-paramedic responders using defibrillators. The target of six minutes has been set by the MOHLTC but the compliance rates to that standard can be set by Council.

The purpose of the Response Time Performance Plan is to provide accountability and transparency around the provision of the Land Ambulance service by defining for residents a reasonable expectation of ambulance response times in their area. Response times are important for a paramedic service in order to ensure effective pre-hospital patient care. The timely intervention of paramedics in providing care can improve the overall condition and outcome of a patient suffering from a potentially life threatening event.

Report

Service Performance in 2015

Guelph Wellington Paramedic Service utilizes best practices in staffing and deploying available resources strategically so as to provide the best response time to emergency calls. Despite best efforts, the service was not quite able to meet the target and compliance rate set by Council for the most critically ill and injured patients in 2015.

The table below illustrates Council's approved RTPP for 2015 and Guelph Wellington Paramedic Service's compliance with its response time targets:

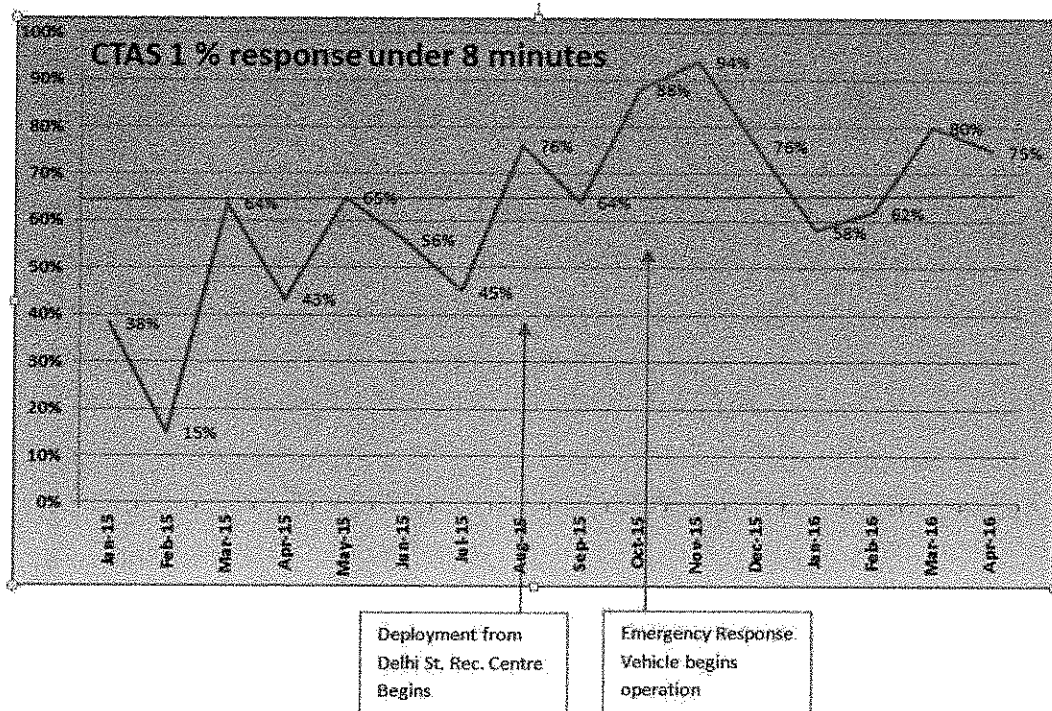
CTAS Category	Response Time Target	Compliance Rate as approved by Council (October 2014)	Compliance Rate
CTAS Level 1	8 minutes (set by MOHLTC)	65%	61.7%
CTAS Level 2	10 minutes	75%	74.6%
CTAS Level 3	15 minutes	90%	89.9%
CTAS Level 4	15 minutes	90%	87.2%
CTAS Level 5	20 minutes	90%	96.2%
Sudden Cardiac Arrest	6 minutes (set by MOHLTC)	65%	59.8%

Table Notes:

- The RTPP is a good retrospective measurement of performance, but is less useful as a planning tool. The service needs to attempt to arrive at all calls as quickly as possible because the severity of the patient's condition cannot be verified before a paramedic arrives.
- CTAS 3, 4 and 5 patients are not critically ill or injured and paramedic response times will not affect patient outcome. Response Time targets at these levels, if delayed beyond the target, affect patient satisfaction only.
- The response time performance for Sudden Cardiac Arrest involves multiple agencies and public access defibrillators. The actual response times of public access defibrillators are often difficult to capture consistently.

Staff continue to monitor response time performance in 2016, and note that two changes introduced during the 2015 year appear to be having a positive effect. Performance to standard improved in 2015 from the 2014 levels, and has continued that trend somewhat into 2016. Those changes included the introduction of a single paramedic Emergency Response Vehicle (ERV) in the city of Guelph during specific hours, and the use of the former Delhi Street Recreation Centre as a response staging area for paramedics in the downtown area. The use of a paramedic response station in the area of downtown has greatly improved the response time to that area.

The compliance rate improved with the introduction of the Delhi Street response location and the ERV, during the latter part of the year. The 61.7% compliance rate represents the 2016 totals, with Delhi Street having come on-line in late August and the ERV in late October.



The service continues to be challenged by increasing demand (increased by over 9% in the past two years and by 34% since 2009). The increase is attributed to aging population and an increase in the overall population of the city and county.

As approved in the 2016 budget process, the Emergency Services Department has engaged a consultant to assist in determining the needed service levels for both the

Fire and Paramedic divisions in the future. The resulting report will better define future demands for both services and aid in the development of a ten year master plan that will assist in achieving desired performance levels in the future.

Comparator Response Time Performance

Currently the MOHLTC website displays the targets and the actual performance of all ambulance services in Ontario for 2013, 2014 and 2015. Guelph's established compliance rate for CTAS 1 and 2 targets is below the average targets set by comparator services.

Response Times in the Coverage Area

The response performance as reported is measured for the full coverage area and represents all emergency responses. The response time varies between the city of Guelph and the county of Wellington, and between the Lower Tier Townships within the county. Staff utilize strategies to not only improve overall response times but also to provide a level of equity in the rural areas of Wellington County. Despite those efforts there is some disparity in the service provided. The report and master plan being developed for Council resulting from the current consultant review will assist to address this issue as well as overall response times.

Recommendations for the 2017 Response Time Performance Plan

Although recent interventions have demonstrated a trend toward some improvement in response times, staff are unable to provide Council with assurance that the service will be able to exceed targets and compliance rates set for previous years. Staff recommend maintaining the current RTPP targets and compliance rates for 2017, pending the introduction of a master plan and consideration of the proposals included in that plan.

The Response Time Performance Plan for 2017 is recommended as:

2017 RTPP	Response Time Target	Compliance Rate Recommended to Council
CTAS Level 1	8 minutes (set by MOHLTC)	65%
CTAS Level 2	10 minutes	75%
CTAS Level 3	15 minutes	90%
CTAS Level 4	15 minutes	90%
CTAS Level 5	20 minutes	90%
Sudden Cardiac Arrest	6 minutes (set by MOHLTC)	65%

Financial Implications

There are no direct financial implications associated with this report.

Corporate Strategic Plan

2.2 Deliver public services better

3.1 Ensure a well designed, safe, inclusive, appealing and sustainable City.

Communications

The Response Time Performance Plan will be provided to the MOHLTC. It will subsequently be posted on their website. It will also be posted on the City's website guelph.ca under the Guelph Wellington EMS link. The County of Wellington will be provided with a copy of this report. Staff will attend a meeting of their Social Services Committee to explain the RTPP Standards.

Attachments

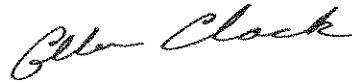
N/A

Report Author

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Approved By

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children's
FOUNDATION
OF GUELPH AND WELLINGTON
Building brighter futures

Karyn Kirkwood
Program Director
519-826-9551, ext 23
karyn@childrensfoundation.org
www.childrensfoundation.org



Building brighter futures

Our programs work together to support the whole child by providing opportunities that ensure a solid foundation for success and well-being.

Adopt-A-Family

Food & Friends

Free to Play

Scholarships

Free to Play

Provides financial assistance for low-income families to participate in sports, camps, and the arts.

In 2015, a total of:



973 children & youth received financial assistance to participate in 1,563 activities.



\$17,200 was the average income of applicants.

In the County of Wellington in 2015



157 children & youth from the County of Wellington received financial assistance to participate in 252 activities.



\$46,385 was allocated to County of Wellington activities.

**\$7,300 was received in funding
from the County of Wellington.**

\$46,385 allocated to the County of Wellington
= **16%** of the funding expense.

\$7,300 received from the County of Wellington
= **1.5%** of the funding revenue.

Free to Play



“With programs like these supported by the Children’s Foundation, we are able to give many children in the community the opportunity to walk away from daily worries even if for just an hour and a half/week. Children are able to participate alongside their peers without the stigma of being unable to afford it.”

Christina, Fergus Elora District Soccer

Free to Play

Thank YOU!





**children's
FOUNDATION**
OF GUELPH AND WELLINGTON
Building brighter futures

Karyn Kirkwood
Program Director
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Creating a Sustainable Collective Planning Model for Guelph & Wellington



Toward Common Ground

Ontario
Trillium Foundation



Fondation Trillium
de l'Ontario

An agency of the Government of Ontario
Un organisme du gouvernement de l'Ontario

Who are we?

A partnership of 14 social and health service organizations in Guelph and Wellington County

- City of Guelph
- Community Resource Centre of North and Centre Wellington
- County of Wellington
- Family and Children's Services of Guelph and Wellington
- Family Counselling and Support Service for Guelph-Wellington
- Guelph Community Foundation
- Guelph Community Health Centre
- Immigrant Service Guelph-Wellington
- United Way Guelph Wellington Dufferin
- University of Guelph Community Engaged Scholarship Institution
- Volunteer Centre of Guelph Wellington
- Waterloo Wellington Canadian Mental Health Association
- Wellington Dufferin Guelph Public Health
- YMCA-YWCA of Guelph

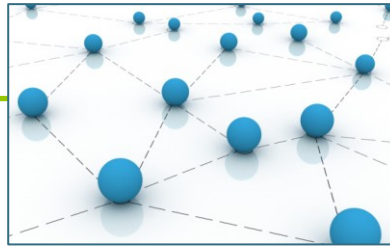


Sustainable Collective Planning Model

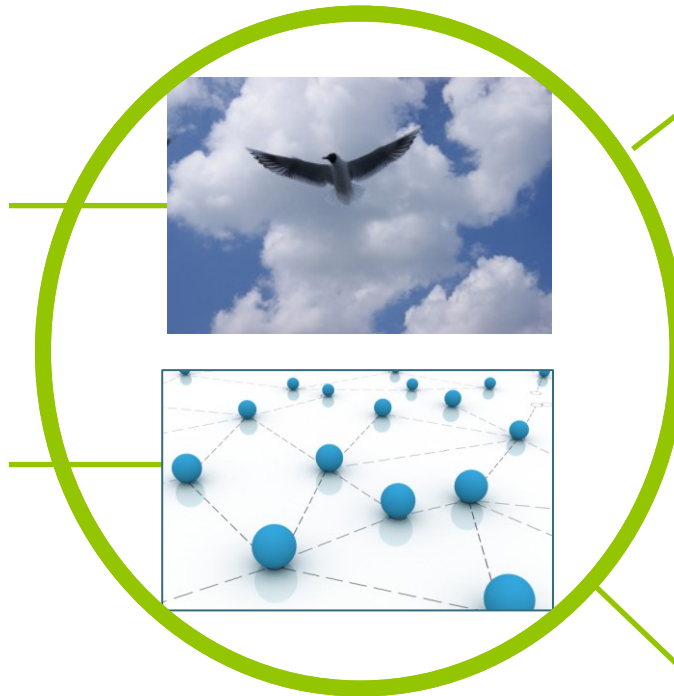


Build a sustainable collective planning model to support **stakeholders of social and health wellbeing** to take **strategic action** that **makes a difference** in the lives of people who live in Guelph & Wellington.

TCG Pathways



Our Launching Point



Why build a Sustainable Model?



- Create infrastructure to support a common, comprehensive understanding of strengths, gaps and needs
- To provide up to date, reliable data and information about our community
- To support proactive, strategic interventions to local needs and gaps
- Because addressing complex social issues, requires investment to achieve a long-term vision



Our Initial Actions

Agree on framework that will act as common language to **visualize**:

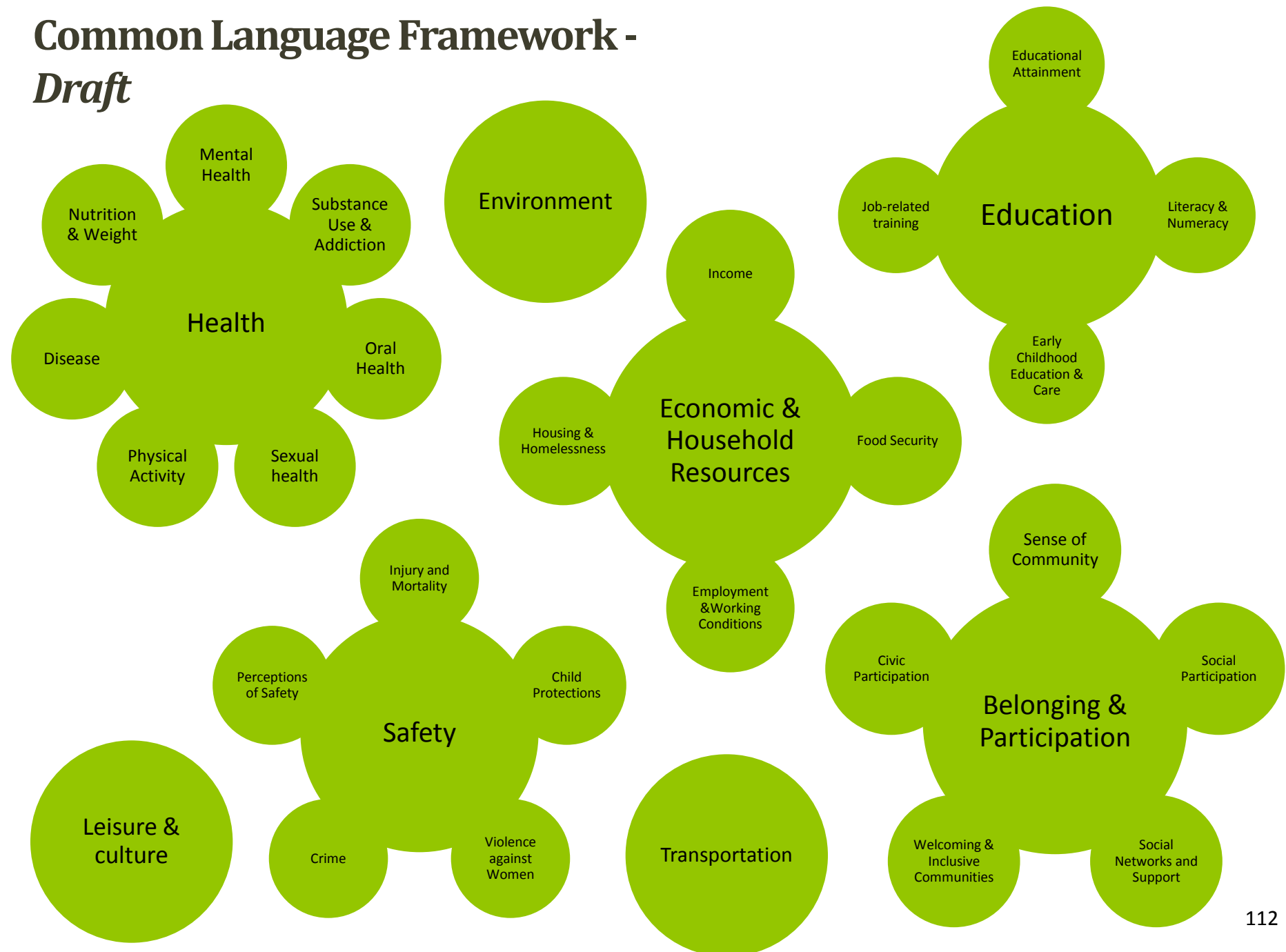
- Local data and information
- Local reports
- Local change efforts

Use mapped information to:

- understand needs, gaps, strengths;
- take strategic action;
- measure impact



Common Language Framework - *Draft*



Participate on existing Community Research Committees



Support community Research



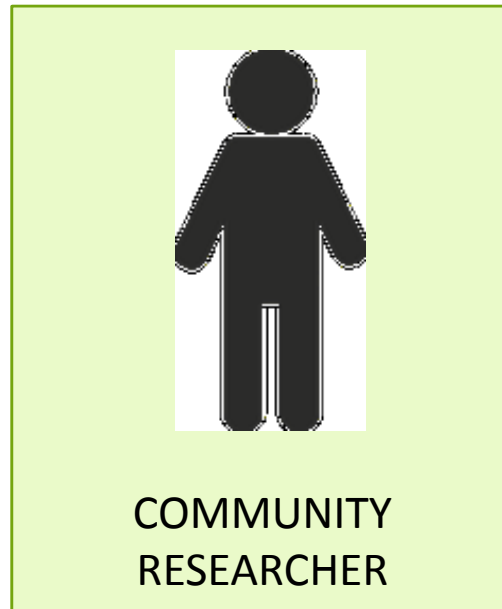
Data Dashboard



Annual Community Report



Primary Research

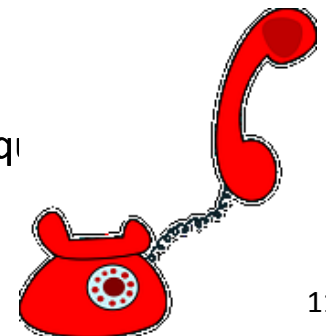


Data Mine



Knowledge Mobilization

Data Req



Who will benefit from these services?

- Social and Health Service Managers
- Senior leaders in Social and Health Sector
- Collaborative Initiatives focused on system-level changes
- Municipal Partners
- Provincial and Federal Governments
- Funders



Resources to Support TCG

Present

- Current staff position: Ontario Trillium Foundation (until Sept. 30 2018)
- Data Dashboard: TCG partner contributions & partnership with County
- Development of Model: TCG Partners

Proposed Future

- Community Researcher: Request to the County of Wellington and City of Guelph



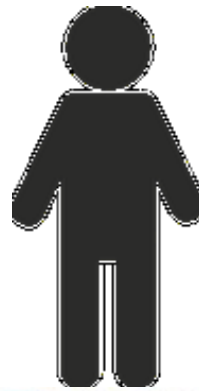
Preliminary Funding Proposal for Community Researcher Position

County of
Wellington



34% of total cost

Approximately
\$38,000 in 2017



Host: WDG Public
Health

*In-kind hosting
supports*

City of Guelph



66% of total cost

Approximately
\$76,000 in 2017

Questions/Comments?





COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Social Services Committee
From: Kevin Mulholland, Construction & Property Manager
Date: Wednesday, October 12, 2016
Subject: Webster Place Construction Project - Status Report #3

Work completed to date	<ul style="list-style-type: none">- The concrete slab on grade is now complete- Masonry contractor has continued installation of loadbearing block walls (currently on 4th floor)- Structural steel installation for precast has continued (4th floor remaining)- precast floor slab installation has continued (roof remaining)- Steel stud installation has begun (1st & 2nd floors complete)- M&E rough ins have continued
Work to be completed in the next month	<ul style="list-style-type: none">- Masonry contractor will complete installation of loadbearing block walls & begin brick installation- Structural steel installation will be complete- precast floor slabs for roof will be installed- Steel stud installation will continue- M&E rough ins will continue- Window installation will begin- Concrete curbs sidewalks & base course of paving is scheduled for installation
Status of construction schedule	<ul style="list-style-type: none">- Completion is currently scheduled for May, 2017
C.O.'s approved since last meeting	2
Total change orders approved to date	11
Net value of C.O.'s approved to date	\$224,752.04

Recommendation:

That the Webster Place Construction Project Status Report be received for information.

Respectfully submitted,

Kevin Mulholland
Construction & Property Manager



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Social Services Committee
From: Luisa Artuso, Director of Children's Early Years
Date: Wednesday, October 12, 2016
Subject: **Directly Operated Child Care Centres - User Fees 2017**

CC-16-09

Background:

User fees charged by Directly Operated Child Care Centres are reviewed by staff on an annual basis when preparing for the operating budget of the upcoming year and the preliminary five year plan.

The review considers projected increases to operational costs, the income status of the families in the municipality, and the average public rates being charged by other local child care centres.

Update:

Based on the review conducted in September 2016, staff recommend the following user fees to be in effect as of January 1, 2017. Rate percentage increases vary to bring equity to user fees charged in all three centres.

Mount Forest Child Care and Learning Centre

Programme	Current 2016 Daily Rates	Proposed 2017 Daily Rates*	% Increase
Infants			
Full day, 5 days/week	\$54.65	\$55.75	2%
Full day < 5 days/week	\$65.50	\$66.80	2%
½ day with lunch	\$35.55	\$36.25	2%
½ day without lunch	\$32.80	\$33.45	2%
Toddlers			
Full day, 5 days/week	\$39.65	\$41.65	5%
Full day < 5 days/week	\$43.70	\$45.90	5%
½ day with lunch	\$26.25	\$27.55	5%
½ day without lunch	\$23.95	\$25.15	5%
Preschoolers			
Full day, 5 days/week	\$37.20	\$39.05	5%
Full day < 5 days/week	\$40.95	\$43.00	5%
½ day with lunch	\$24.35	\$25.45	4.5%
½ day without lunch	\$22.15	\$22.20	0.2%

Palmerston Child Care and Learning Centre

Programme	Current 2016 Daily Rates	Proposed 2017 Daily Rates	% increase
Toddlers			
Full day, 5 days/week	\$39.65	\$41.65	5%
Full day < 5 days/week	\$43.70	\$45.90	5%
½ day with lunch	\$26.25	\$27.55	5%
½ day without lunch	\$23.95	\$25.15	5%
Preschoolers			
Full day, 5 days/week	\$37.20	\$39.05	5%
Full day < 5 days/week	\$40.95	\$43.00	5%
½ day with lunch	\$24.35	\$25.45	4.5%
½ day without lunch	\$22.15	\$22.20	0.2%

Willowdale Child Care and Learning Centre

Programme	Current 2016 Daily Rates	Proposed 2017 Daily Rates*	% Increase
Infants			
Full day, 5 days/week	\$54.65	\$55.75	2%
Full day < 5 days/week	\$65.50	\$66.80	2%
½ day with lunch	\$35.55	\$36.25	2%
½ day without lunch	\$32.80	\$33.45	2%
Toddlers			
Full day, 5 days/week	\$44.20	\$45.10	2%
Full day < 5 days/week	\$48.40	\$49.35	2%
½ day with lunch	\$30.15	\$30.75	2%
½ day without lunch	\$25.90	\$26.45	2%
Preschoolers			
Full day, 5 days/week	\$38.85	\$39.65	2%
Full day < 5 days/week	\$42.90	\$43.75	2%
½ day with lunch	\$24.95	\$25.45	2%
½ day without lunch	\$21.75	\$22.20	2%

Notes:

1. User fees are rounded to the nearest .05
2. Authority to impose fees and charges is set out in Part XII of the Municipal Act, S.O. 2001, c. 25 and in by-law #5410-14 of the Corporation of the County of Wellington.

Recommendation:

That the user fees for Directly Operated Child Care Centres as of January 1, 2017 be approved as set out in report CC-16-09; and

That staff be directed to prepare the necessary by-law.

Respectfully submitted,

A handwritten signature in cursive script that reads "Luisa Artuso".

Luisa Artuso

Director of Children's Early Years Division

Ministry of Education

Associate Minister

Mowat Block
Queen's Park
Toronto ON M7A 1L2

Ministère de l'Éducation

Ministre associée

Édifice Mowat
Queen's Park
Toronto ON M7A 1L2



Ontario

September 22, 2016

Dear child care and early years partners,

On September 12, 2016, our Government made the historic commitment to create 100,000 new child care spaces for infants, toddlers and preschoolers, over the next five years.

This investment in the early years reflects the government's recognition that quality, affordable, accessible and flexible options for families' child care needs are necessary now more than ever.

We know that high-quality child care is an essential start to a child's journey of education, supporting their social, emotional and cognitive development. Child care and early years programs help get our youngest learners ready for full-day kindergarten, grade one and success beyond the classroom.

Increased access to child care also helps close the gender wage gap by supporting women's participation in the labour market, while supporting our poverty reduction efforts by positively impacting families' labour force participation.

I am very excited that Premier Kathleen Wynne recently appointed me as Associate Minister of Education with a focus on the Early Years and Child Care. Over the coming months, Minister Hunter and I will work closely with parents, child care service system managers, early years and child care advocates, licensed child care providers, academics, early childhood educators and employers develop a strategy for rolling out the government's five-year plan to expand licensed child care access.

I am also committed to working with our federal, provincial and territorial partners on a pan-Canadian Early Learning and Child Care Framework.

Our plan to create 100,000 child care spaces will include both capital and operating funding to support a mixed approach of school-based, community-based and home-based expansion. This will include a large number of new spaces created in school settings through new construction and retrofitting existing excess space. By working closely with municipalities, Ontario will support increased spaces in community and workplace-based settings with a mix of leased, new and retrofitted spaces. The increase in spaces will also come from working closely with licensed home child care providers to create more capacity.

.../2

This commitment builds on the work the government has done to date including:

- The introduction and implementation of full-day kindergarten;
- Legislative and regulatory modernization through the introduction of the *Child Care and Early Years Act, 2014* which includes greater flexibility for age groupings in child care centres;
- Expansion of before- and after-school care for 6-12 year olds;
- Ongoing investments of \$100 million per year in child and family programs which are currently being transformed to support integration and coordination of services;
- The province's commitment to work with its Indigenous partners to address the Truth and Reconciliation Commission's findings;
- Wage enhancement grants for eligible child care workers and providers to help address the gender wage gap.

Since 2003, the government has doubled child care funding to more than \$1 billion annually.

Over the past three years, our investments, and your hard work, have helped to create 56,000 new licensed child care spaces. And the government is in the midst of creating more spaces by adding 4,000 new child care spaces in schools.

I want to thank you for your partnerships, dedication and all the hard work you do every day to shape our future generation, keep children safe and support families.

This is an incredibly exciting time for Ontario's families and for the child care system in this province. Over the Fall and early Winter, I will be reaching out to the child care and early years sector, to parents and communities and to everyone else who makes high quality child care possible in this province, to ensure that our five-year commitment and the broader policy framework that will underpin it best meet the needs of communities.

I will need your critical advice and perspective to inform this important work. I look forward to continuing our work together as we strive to achieve a high-quality, accessible, affordable and responsive early years system.

Sincerely,



Indira Naidoo-Harris

Associate Minister of Education (Early Years and Child Care)

Ministry of Education

Associate Minister

Mowat Block
Queen's Park
Toronto ON M7A 1L2

Ministère de l'Éducation

Ministre associée

Édifice Mowat
Queen's Park
Toronto ON M7A 1L2



Memorandum To: Chief Administrative Officers, CMSMs/DSSABs
General Managers/Commissioners, CMSMs/DSSABs
Children's Service Leads, CMSMs/DSSABs

From: The Honourable Indira Naidoo-Harris
Associate Minister of Education

Date: October 4, 2016

Subject: Ontario Early Years Child and Family Centres –
Service Planning Investment for 2017

Thank you for your ongoing support and leadership in planning for the implementation of Ontario Early Years Child and Family Centres. I know how important these programs and services will be for children and families, and the incredible impact that they will have on communities across the province.

To respond to requests from our municipal partners, I am pleased to announce that beginning in January 2017, the Ministry of Education (the Ministry) will provide a one-time \$5M investment for Consolidated Municipal Service Managers (CMSMs) and District Social Service Administration Boards (DSSABs) for the 2017 calendar year to support initial planning efforts.

As you know, on February 19, 2016, the Premier announced the provincial plan for moving forward with the integration and transformation of child and family programs to establish Ontario Early Years Child and Family Centres by 2018. This transformation will result in child and family programs funded by the Ministry of Education becoming part of a cohesive system of services and supports guided by a provincial framework, a common identity and a new funding approach. These centres will be managed locally by CMSMs/DSSABs as part of their existing responsibility for the service system management of child care and other human services.

Creating Ontario Early Years Child and Family Centres is just one step in the transformation that is currently underway in the child care and early years sector. Since 2003–04, the government has doubled child care funding and, within the next five years, Ontario will help to create another 100,000 new, licensed child care spaces for children ages 0–4 so that more families can find quality, affordable care. Starting in September 2017, all children ages 4 to 12 will have access to before-and-after-school care where there is sufficient demand from families.

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The Ministry has been engaged in several conversations with stakeholders across the province to inform our approach for child and family centres. With input and advice from our partners, in July 2016 the Ministry distributed an information package containing details about new planning guidelines, data analysis services, child and family program data, and the inclusion of Early Literacy Specialists in system transformation. The package also outlined next steps related to conducting local needs assessments and developing initial service plans for Ontario Early Years Child and Family Centres by May 2017.

We understand that this is important work that will require broad community engagement, detailed analysis, and collaboration with multiple partners. To address the need for resources to support this work, the one-time \$5M investment that will be provided to CMSMs/DSSABs for the 2017 calendar year will support:


- building capacity to determine community needs, identify prospective service locations, service providers, and program offerings;
- developing local service system plans for child and family centres; and
- establishing local service contracts and/or purchase of service agreements to prepare for program implementation by January 2018.

The new service planning investment will be distributed to CMSMs/DSSABs through a new transfer payment agreement for 2017. Every CMSM/DSSAB will receive a minimum of \$87,719 and additional funds will be allocated to reflect child population (see attachment for a list of allocations by CMSM/DSSAB). CMSMs/DSSABs will also continue to receive funding for service system planning/administration as a portion of future Ontario Early Years Child and Family Program allocations on a go-forward basis. More information about the ongoing funding approach for Ontario Early Years Child and Family Centres will be released in early 2017.

These new investments will be provided in addition to the new resources being transferred to CMSMs/DSSABs for data analysis services beginning in January 2017. Combined, these resources will support communities as they prepare for program implementation and broader early years system integration.

I encourage you to follow up with your local Child Care Advisor or Education Officer if you would like to discuss this memo further. I look forward to our continued collaboration in supporting children and their families in the coming years.

Sincerely,



The Honourable Indira Naidoo-Harris
Associate Minister of Education

C: Gary McNamara, President, Association of Municipalities of Ontario

Attachment: 2017 Service Planning Investment Allocations

Attachment: 2017 Service Planning Investment Allocations

Beginning in 2017, the Ministry will distribute a total of \$5M to CMSMs/DSSABs to support initial service planning for Ontario Early Years Child and Family Centres. To determine allocations, the Ministry has grouped CMSMs/DSSABs by total child population and assigned an allocation to each of these groupings, as follows:

Allocations by Child Population

Child Population Range	Group	Allocation
0 - 50,000	1	\$87,719
50,001 - 100,000	2	\$131,579
100,001 - 200,000	3	\$175,439
200,001 +	4	\$263,158

CMSMs/DSSABs by Child Population Grouping

Group 1:

- City of Brantford
- City of Cornwall
- City of Greater Sudbury
- City of Kawartha Lakes
- City of Kingston
- City of Peterborough
- City of St. Thomas
- City of Stratford
- County of Bruce
- County of Dufferin
- County of Grey
- County of Hastings
- County of Huron
- County of Lambton
- County of Lanark
- County of Lennox & Addington
- County of Northumberland
- County of Oxford
- County of Renfrew
- County of Wellington
- District Municipality of Muskoka
- Municipality of Chatham-Kent
- Norfolk County
- United Counties of Leeds & Grenville

United Counties of Prescott & Russell
Algoma District Services Administration Board
District of Cochrane Social Service Administration Board
District of Nipissing Social Services Administration Board
District of Parry Sound Social Services Administration Board
District of Sault Ste Marie Social Services Administration Board
District of Timiskaming Social Services Administration Board
Kenora District Services Board
Manitoulin-Sudbury District Social Services Administration Board
Rainy River District Social Services Administration Board
Thunder Bay District Social Services Administration Board

Group 2: City of Hamilton
City of London
City of Windsor
County of Simcoe
Regional Municipality of Durham
Regional Municipality of Halton
Regional Municipality of Niagara
Regional Municipality of Waterloo

Group 3: City of Ottawa
Regional Municipality of York

Group 4: City of Toronto
Regional Municipality of Peel



To: Chair and Members of the Social Services Committee
From: Ryan Pettiapiere, Director of Housing
Date: Wednesday, October 12, 2016
Subject: **Community Health Assessment Programme (CHAPS)**

Background:

The Community Health Assessment Programme through Emergency Medical Services (CHAPS-EMS) is a community based health programme designed to assess seniors in social housing for risk factors that may impact their health and provide targeted education and responses based on the risks identified. CHAPS-EMS focuses on the prevention of cardiovascular disease, diabetes and falls through assessments administered by a trained paramedic in social housing buildings and the development of individualized action plans. This programme has been implemented in 5 County of Wellington social housing buildings in collaboration with local EMS paramedic staff and McMaster University.

With high participation rates in each of the 3 buildings where this programme was initially implemented as well as expansion into two new sites in the Spring of 2016, the CHAPS-EMS initiative is succeeding in improving the health and wellbeing of some of our most vulnerable tenants.

Update:

I am pleased to bring forward the update that at the annual Guelph Wellington Paramedic Awards banquet the County of Wellington Housing Services Division was the recipient of two awards for appreciation and contribution of services to make this programme a success in Guelph Wellington.

Acknowledgement:

Housing Services staff Kathy Brown, Community Property Services Manager and Jane Reble, Housing Community Support Worker deserve special acknowledgment as the staff directly involved in coordinating and implementing this successful collaborative community programme.

Recommendation:

That the Report SH-16-08 Community Health Assessment Programme be received for information.

Respectfully submitted,

Ryan Pettiapiere
Director of Housing

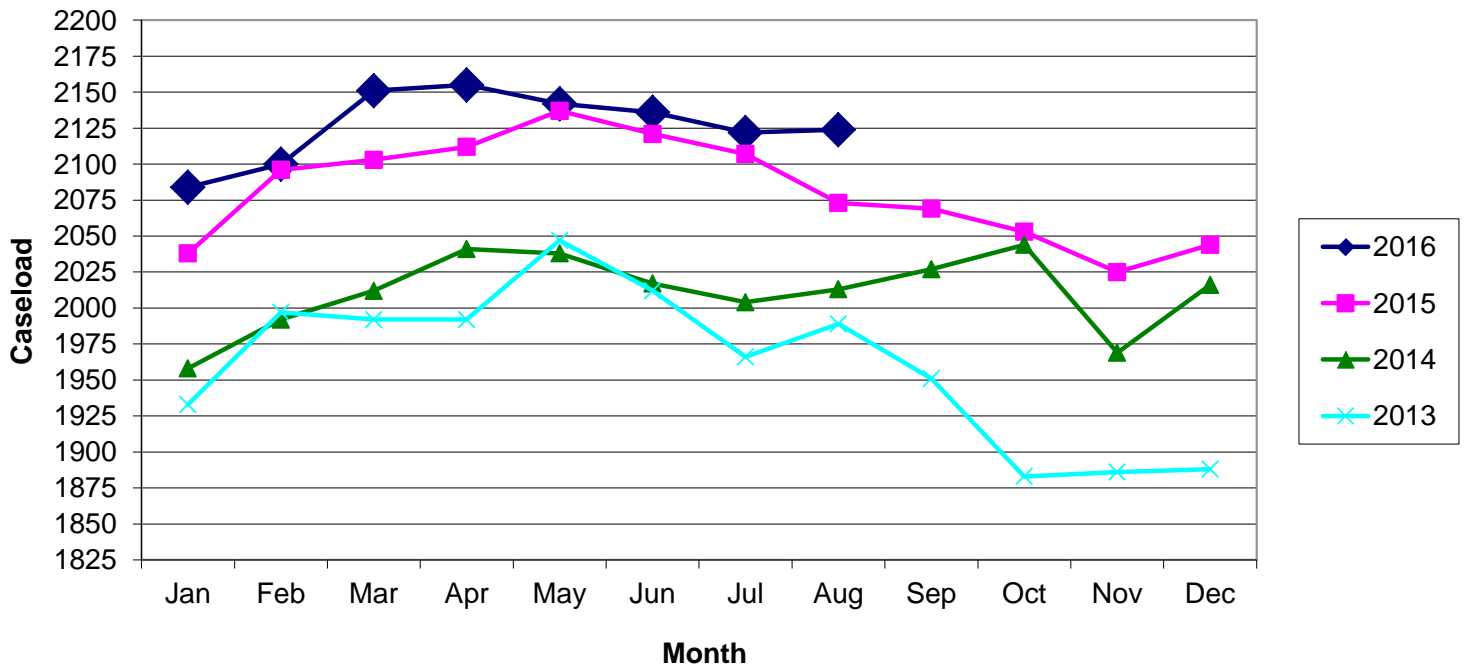
County of Wellington - Ontario Works



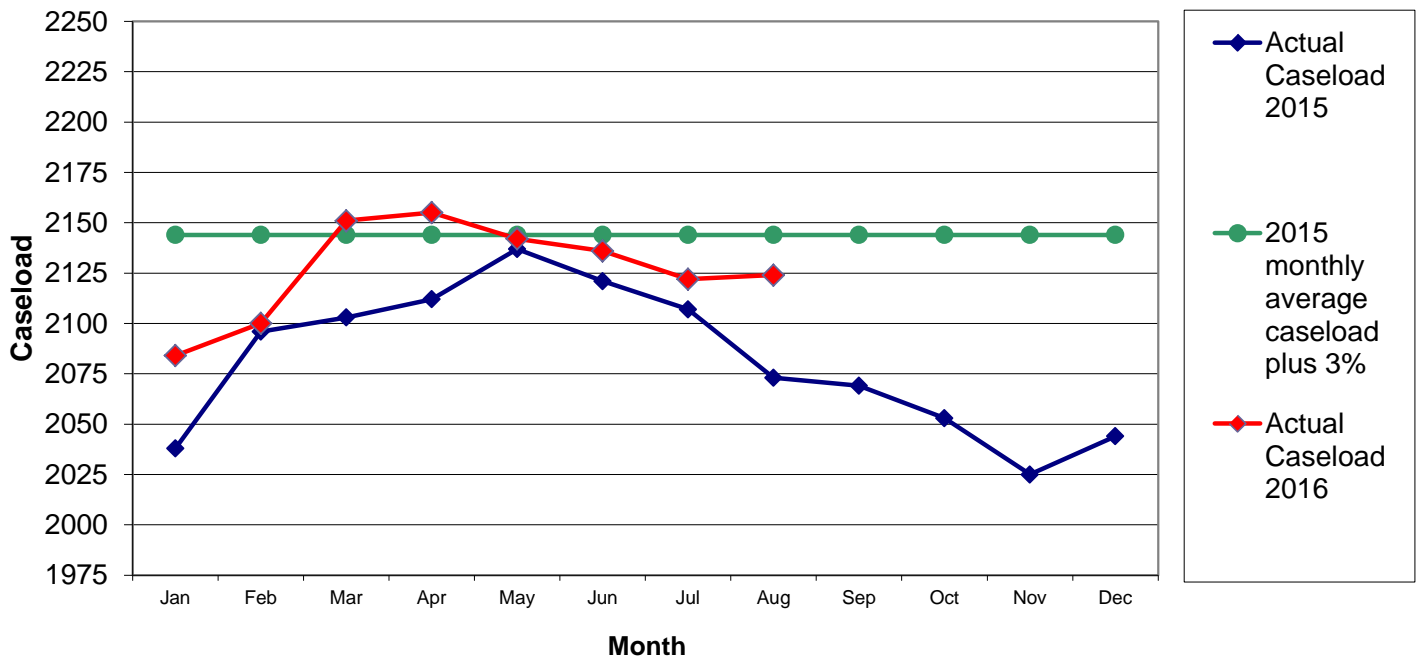
2013-16 County / City Caseload

Total caseload					Change From Previous Month		Change From Previous Year	
	2013	2014	2015	2016	Cases	%	Cases	%
January	1,933	1,958	2,038	2,084	40	2.0%	46	2.3%
February	1,997	1,992	2,096	2,100	16	0.8%	4	0.2%
March	1,992	2,012	2,103	2,151	51	2.4%	48	2.3%
April	1,992	2,041	2,112	2,155	4	0.2%	43	2.0%
May	2,047	2,038	2,137	2,142	(13)	-0.6%	5	0.2%
June	2,012	2,017	2,121	2,136	(6)	-0.3%	15	0.7%
July	1,966	2,004	2,107	2,122	(14)	-0.7%	15	0.7%
August	1,989	2,013	2,073	2,124	2	0.1%	51	2.5%
September	1,951	2,027	2,069					
October	1,883	2,044	2,053					
November	1,886	1,969	2,025					
December	1,888	2,016	2,044					
Total	23,536	24,131	24,978	17,014				
Average	1,961	2,011	2,082	2,127			45	2.2%

Total County and City Ontario Works Caseload - January 2013 to August 2016



Total County and City Ontario Works Caseload Budget/Actual Comparison





To: Chair and Members of the Social Services Committee
From: Eddie Alton, Social Services Administrator
Date: Wednesday, October 12, 2016
Subject: **Mount Forest Non-Profit Housing Corporation Transfer**

Background:

There have been several reports previously presented regarding Mount Forest Non-Profit Housing Corporation (MFNPHC) and the intention to transfer the units to the County. In report AD-14-12 a request was approved to allow the Social Services Administrator to submit a business case to the Ministry requesting permission to transfer MFNPHC to the County. This was sent to the Ministry but was not approved.

Report:

Under Housing Services Act, 2011, Ministerial Consent is required to sell or transfer social housing developed under provincial, federal or federal/provincial programmes which applies to MFNPHC. Unfortunately the Act doesn't allow this property to be transferred to the service manager directly but can be transferred to a Local Housing Corporation (LHC). The County had decided at devolution to not maintain the LHC but the LHC was never dissolved. In order to find a solution, staff requested the County Solicitor to research whether the Guelph Wellington Housing Corporation could be restored and renamed the Wellington Housing Corporation. This option would not only satisfy the requirements of the Province but the costs would be negligible. On June 9, 2016 the Articles of Revival were approved by the Ministry of Government Services and the Wellington Housing Corporation was revived.

With the Wellington Housing Corporation revived, a motion approving the transfer of MFNPHC to the Wellington Housing Corporation is required to be included with the Ministerial Consent.

Over the last several months, MFNPHC has seen a significant operating cost increase as a result of 10 confirmed tenant move outs. Staff have been directed to take the steps necessary to properly turn over the units and bring each unit up to all required health and safety and building codes and an appropriate living condition. In order to fund the extra costs associated with repairing these units that have been neglected in past MFNPHC will require additional funding from the County. It is estimated that additional funding of approximately \$200,000 would be required to cover these costs.

Financial Impact

Staff are recommending that in-year savings from the non-profit budget line be used to fund the upcoming move out costs. In addition, staff recommend financially supporting MFNPHC during the ownership transition period to the Wellington Housing Corporation.

Once operational, the Wellington Housing Corporation will be the LHC in which the County is the sole shareholder. Ongoing operational costs and support for the LHC will be included in the 2017 Budget and Five-Year Plan.

Recommendation:

As outlined in Report AD-16-06, staff request that County Council approves the Mount Forest Non-Profit Housing Corporation (MFNPHC) being transferred to the Wellington Housing Corporation, and

That in-year savings in the non-profit budget line be used to fund the upcoming move out costs; and

That the County financially support MFNPHC during the ownership transition period to the Wellington Housing Corporation; and

That the costs to run the Wellington Housing Corporation be included in the 2017 Budget and Five-Year Plan.

Respectfully submitted,

Eddie Alton
Social Services Administrator



COMMITTEE REPORT

AD-16-07

To: Chair and Members of the Social Services Committee
From: Eddie Alton, Social Services Administrator
Date: Wednesday, October 12, 2016
Subject: East Wellington Community Services Transportation Proposal

Background:

Transportation, or the lack thereof is a major barrier for many individuals who live in the County. In response to this, the County supported a funding agreement with the Community Resource Centre (CRC) in Fergus to provide a Rural Transportation Programme for North and Centre Wellington which has a population of approximately 61,000. This programme provides transportation for low income individuals for medical appointments, Ontario Works/Ontario Disability Support Programme appointments, employment interviews, etc. and is not to be used for shopping, recreation, etc. The County, with 100% Municipal dollars, provides approximately \$190,000 to this programme and the programme has been in place since 2007.

Report:

Ryan Pettipiere and I visited East Wellington Community Services (EWCS) in response to an inquiry to explore the possibility of the County providing funding for transportation. EWCS was requested to submit a proposal outlining the funding required and the proposed nature of the trips they would like to support.

We received an excellent proposal from EWCS requesting funding of \$114,550 (100% Municipal dollars) in order to provide transportation for Ontario Works/Ontario Disability Support Programme requirements, employment interviews, court services/requirements, food assistance/banks, doctor and medical appointments, housing appointments as well as employment and specialized counselling services. This programme would serve the residents of Erin and Guelph-Eramosa which has a population of approximately 23,000.

With Committee's approval, this request will be referred to the Special Services Manager in Ontario Works who is responsible for the current agreement with the CRC. The Manager will follow-up with EWCS and CRC to see if there is a possibility of sharing any of the staff required for this proposal as well as to ensure what is provided is consistent. The Special Services Manager will report back to the Committee with a recommendation on funding for the November 2016 Social Services Committee so if funding is approved it can be included in the 2017 budget.

Recommendation:

THAT Report AD-16-07 be approved to be further investigated for possible funding.

Respectfully submitted,

Eddie Alton
Social Services Administrator



The Corporation of the County of Wellington Information, Heritage and Seniors Committee Minutes

October 12, 2016
Terrace Boardroom
4:30 pm Museum and Seniors
6:00 pm Library Board

Present: Warden George Bridge
Councillor David Anderson
Councillor Shawn Watters
Lucia Costanzo
Jennifer Dixon
Janice Sheppard
Walter Trachsel

Regrets: Councillor Rob Black (Chair)
Councillor Neil Driscoll

Also Present: Councillor Pierre Brianceau
Councillor Gregg Davidson
Councillor Dennis Lever

Staff: Donna Bryce, County Clerk
Ken DeHart, County Treasurer
Chanda Gilpin, Assistant Chief Librarian
Janice Hindley, Wellington Place Administrator
Laura Holtom, Administrator Wellington Terrace
Murray McCabe, Chief Librarian
Sue Schwartzentruber, Assistant Administrator
Scott Wilson, CAO

1. Call to Order

At 4:30 pm, Councillor Anderson, Acting Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Museum and Archives

3.1 Financial Statements and Variance Projections as of September 30, 2016

1/8/16

Moved by: Warden Bridge

Seconded by: Councillor Watters

That the Financial Statements and Variance Projections as of September 30, 2016 for the County Museum and Archives be approved.

Carried

3.2 Groves Memorial Community Hospital Agreement

2/8/16

Moved by: Councillor Watters

Seconded by: Warden Bridge

That the Information, Heritage and Seniors Committee approve the Groves Memorial Community Hospital Amending Agreement and forward it to County Council for approval and signatures.

Carried

3.3 Circa Newsletter - October 2016

3/8/16

Moved by: Warden Bridge

Seconded by: Councillor Watters

That the October 2016 Circa Newsletter be received for information.

Carried

4. Seniors

4.1 Financial Statements and Variance Projections as of September 30, 2016

4/8/16

Moved by: Councillor Watters

Seconded by: Warden Bridge

That the Financial Statements and Variance Projections as of September 30, 2016 for the Wellington Terrace be approved.

Carried

4.2 Quality Report

5/8/16

Moved by: Warden Bridge

Seconded by: Councillor Watters

That the September 2016 Quality Report for the Wellington Terrace be received for information.

Carried

4.3 Annual Resident Quality Inspection Results

Ms. Laura Holtom, Wellington Terrace Administrator updated the Committee on the results of the Annual Quality Inspection Report. Results were very positive with only two areas identified for improvement: disposition of medications refused by a resident and communication with the Resident Council of meal and snack times. Long term care home inspection reports are public and can be found at <http://publicreporting.ltchomes.net>.

4.4 Moment of Excellence

Ms. Sue Schwartzentruber, Assistant Administrator, Wellington Terrace highlighted the Hairdresser and Barber Services provided to the residents. The contracted service is provided by enthusiastic individuals who share the same philosophy as the Terrace with respect to the importance of personal and social care providing a positive experience for the residents.

5. Recess until 6:00 pm

At 5:16 pm, the Committee recessed until 6:00 pm.

6. Library Board

6.1 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

6.2 Financial Statements and Variance Projections as of September 30, 2016

6/8/16

Moved by: Janice Sheppard

Seconded by: Jennifer Dixon

That the Financial Statements and Variance Projections as of September 30, 2016 for the County Library Service be approved.

Carried

6.3 Clifford Library Lease

7/8/16

Moved by: Jennifer Dixon

Seconded by: Janice Sheppard

That the lease agreement with the Town of Minto for approximately 2,183 sq.ft. at the Clifford Library be renewed for an additional five (5) years (January 1, 2017 to December 31, 2021) at the existing terms, conditions and lease rate of \$30,000 per year, with the option to renew for an additional five years upon successful negotiations; and

That the Warden and Clerk are authorized to sign the lease agreements and extensions.

Carried

6.4 Summary of Library Activities - September 2016

8/8/16

Moved by: Walter Trachsel

Seconded by: Lucia Costanzo

That the Chief Librarian's report for September 2016 be received for information.

Carried

6.5 Library Use Statistics - September 2016

9/8/16

Moved by: Walter Trachsel

Seconded by: Janice Sheppard

That the Library Use Statistics for September 2016 be received for information.

Carried

6.6 Items for Information

6.6.1 Library Showcases Tech at International Plowing Match Article –
August 2016

10/8/16

Moved by: Lucia Costanzo

Seconded by: Janice Sheppard

That the article Library Showcases Tech at International Plowing Match -
August 2016 be received for information.

Carried

6.6.2 Andrew Carnegie One Smart Investor Article - September 2016

11/8/16

Moved by: Lucia Costanzo

Seconded by: Janice Sheppard

That the article Andrew Carnegie One Smart Investor - September 2016 be received for information.

Carried

6.6.3 Rural Divide Article - October 2016

12/8/16

Moved by: Lucia Costanzo

Seconded by: Janice Sheppard

That the article Rural Divide Article - October 2016 be received for information.

Carried

6.6.4 County Council Approves Updated Design for Hillsburgh Library Article - September 2016

13/8/16

Moved by: Lucia Costanzo

Seconded by: Janice Sheppard

That the article County Council Approves Updated Design for Hillsburgh Library September 2016 be received for information.

Carried

6.6.5 At the Library Article - September 2016

14/8/16

Moved by: Lucia Costanzo

Seconded by: Janice Sheppard

That the At the Library Article - September 2016 be received for information.

Carried

6.6.6 Correspondence from B. Chamberland

15/8/16

Moved by: Lucia Costanzo

Seconded by: Janice Sheppard

That the Correspondence from B. Chamberland regarding the helpful staff at the Fergus library be received for information.

Carried

6.6.7 The Next Chapter October 2016 Edition of the Library Newsletter

16/8/16

Moved by: Lucia Costanzo

Seconded by: Janice Sheppard

That The Next Chapter October 2016 Edition of the Library Newsletter be received for information.

Carried

7. Adjournment

At 6:18 pm, the Acting Chair adjourned the meeting until November 9, 2016 or at the call of the Chair.

David Anderson
Acting Chair
Information, Heritage and Seniors Committee



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Information, Heritage and Seniors Committee
From: Janice Hindley, Administrator, Wellington Place, Museum and Archives
Date: Wednesday, October 12, 2016
Subject: **Groves Memorial Community Hospital Agreement re: construction on County lands**

Background:

Attached please find a copy of the GMCH Amending Agreement that allows the hospital to access certain portions of the County's lands at Wellington Place during the construction of the new hospital. The main piece of land that will be accessed is a 10 metre strip running below, or south, of Street B. Street B is currently owned by the Hospital and construction access will occur from the entrance off of Beatty Line and along Street B.

Public access to Wellington Place from Wellington Road 18 and Colborne Street will not be impacted. Construction will begin in 2017 with an anticipated completion date in late 2019.

This Access Agreement does not restrict the County from accessing or developing its lands at Wellington Place during the construction period.

Recommendation:

That the Information, Heritage and Seniors Committee approve the GMHA Amending Agreement as attached and forward it to County Council for approval and signatures.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'J. Hindley'.

Janice Hindley
Administrator, Wellington Place, Museum and Archives

THIS AMENDING AGREEMENT is made as of September 27, 2016 (the "**Amending Agreement**")

BETWEEN:

GROVES MEMORIAL COMMUNITY HOSPITAL

(the "**Hospital**")

- and -

THE CORPORATION OF THE COUNTY OF WELLINGTON

(the "**County**")

RECITALS:

- A. The Hospital and the County entered into an agreement made as of July 31, 2008 (the "**Wellington Agreement**") wherein the Hospital granted to the County the option to purchase certain lands.
- B. The Hospital and the County entered into an amending agreement made as of November 26, 2008 (the "**2008 Amending Agreement**") to address, among other things, the transfer of certain property from the Hospital to the County and the granting and registration of certain easements to facilitate the construction, maintenance and use of the Wellington Place Servicing, County Project CW2014-001 (the "**Wellington Project**").
- C. The Hospital and the County entered into a letter agreement made as of April 2, 2014 (the "**2014 Letter Agreement**" and, together with the Wellington Agreement and the 2008 Amending Agreement, the "**Prior Agreements**") to, among other things, formalize the arrangement for the transfer of lands to the County at a point following completion of the Wellington Project, to the extent that any part of the Wellington Project will be undertaken on lands owned by the Hospital.
- D. The parties acknowledge that, in connection with the Groves Memorial Community Hospital – Replacement Hospital Greenfield Project (the "**New Hospital Project**"), it may be necessary for a Hospital Party (as defined below) to perform certain work on a certain portion of the lands subject to the Prior Agreements, and in particular, the strip of land illustrated on the Reference Plan attached hereto as Schedule A, which strip of land has a width of 10 meters and runs from the eastern most boundary of Street B, as shown on the Concept Plan (as defined in the 2014 Letter Agreement), along, and briefly over, Street B and along Street A, as shown on the Concept Plan (as defined in the 2014 Letter Agreement), to the demarcation pole belonging to Hydro One, which lands are all more particularly set forth and illustrated on the Reference Plan attached hereto as Schedule A (such lands collectively referred to as the "**County Lands**").

- E. In addition to those rights afforded to the Hospital under the Prior Agreements, the Hospital and County acknowledge and agree that, in connection with such work which may have to be performed on the County Lands in respect of or in connection with the New Hospital Project, it is necessary to amend the Prior Agreements as set forth herein to allow such work in respect of or in connection with the New Hospital Project to be completed.

NOW THEREFORE, in consideration of the mutual covenants and agreements set forth herein, and other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged by each party), the parties hereto covenant and agree as follows:

1. Definitions

- (a) **"Hospital Party"** means any of the Hospital and its respective agents, contractors and subcontractors of any tier and its or their directors, officers and employees, and other persons engaged by any of the foregoing in respect of activities relating to the New Hospital Project, and the **"Hospital Parties"** shall be construed accordingly.
- (b) **"Make Good"** means, as applicable, repairing, restoring, refurbishing, rehabilitating, removing and replacing or performing filling operation including replacement of soil and turf on: (a) any parts of the County Lands on which the Lighting Work, Hydro Work, Gas Line Work, Communications Work or Other Work was performed; or (b) any existing components disturbed due to the Lighting Work, Hydro Work, Gas Line Work, Communications Work or Other Work performed, to at least the condition existing at the commencement of the Lighting Work, Hydro Work, Gas Line Work, Communications Work or Other Work, as applicable, in terms of construction integrity, finishes, alignment with existing adjoining surfaces, compatibility of materials, sound attenuation criteria, exfiltration/infiltration requirements, air/vapour barrier and thermal continuity, to the satisfaction of the County, acting reasonably.

2. Lighting Work

The County hereby grants to any Hospital Party the right to access and use, at any time, as may be determined by any Hospital Party in its sole and absolute discretion, any and all parts of the County Lands, as may be required or necessary by such Hospital Party to (a) demolish and remove the two lighting standards currently located on the area where the 10 meter strip of land, as identified in Schedule A, crosses from the southernmost boundary of Street B to the northernmost boundary of Street B; and (b) construct and erect two new lighting standards on the County Lands in such locations as such Hospital Party may determine in its sole and absolute discretion, all at the sole cost and expense of the Hospital (collectively, the **"Lighting Work"**). The applicable Hospital Party shall notify the County in writing not less than 10 business days prior to the start date of the Lighting Work of (a) the start date of the Lighting Work; (b) the end date of the Lighting Work; and (c) the location of any permanent structures to be situated on the County Lands as a result of the Lighting Work. The applicable Hospital Party shall be required to obtain the County's consent, not to be unreasonably withheld, conditioned or delayed, with respect to the location of any permanent structures to be situated on the County Lands, and shall further be obligated to erect construction fencing around the Lighting Work prior to the start date of the Lighting Work.

3. Hydro Work

The County hereby grants to any Hospital Party the right to access and use, at any time, as may be determined by any Hospital Party in its sole and absolute discretion, any and all parts of the County Lands, as may be required or necessary by such Hospital Party to conduct hydro work which is necessary or desirable in connection with the New Hospital Project, at the sole cost and expense of the Hospital, and which work may encroach upon or under the County Lands (the "**Hydro Work**"). The applicable Hospital Party shall notify the County in writing not less than 10 business days prior to the start date of the Hydro Work of (a) the start date of the Hydro Work; (b) the end date of the Hydro Work; and (c) to the extent applicable, the location of any permanent structures to be situated on the County Lands as a result of the Hydro Work. The applicable Hospital Party shall be required to obtain the County's consent, not to be unreasonably withheld, conditioned or delayed, with respect to the location of any permanent structures to be situated on the County Lands, and shall further be obligated to erect construction fencing around the Hydro Work, to the extent reasonably necessary as determined by the Hospital Party in its sole discretion.

4. Gas Line Work

The County hereby grants to any Hospital Party the right to access and use, at any time, as may be determined by any Hospital Party in its sole and absolute discretion, any and all parts of the County Lands, as may be required or necessary by such Hospital Party to conduct gas line work which is necessary or desirable in connection with the New Hospital Project, at the sole cost and expense of the Hospital, and which work may encroach upon or under the County Lands (the "**Gas Line Work**"). The applicable Hospital Party shall notify the County in writing not less than 10 business days prior to the start date of the Gas Line Work of (a) the start date of the Gas Line Work; (b) the end date of the Gas Line Work; and (c) to the extent applicable, the location of any permanent structures to be situated on the County Lands as a result of the Gas Line Work. The applicable Hospital Party shall be required to obtain the County's consent, not to be unreasonably withheld, conditioned or delayed, with respect to the location of any permanent structures to be situated on the County Lands, and shall further be obligated to erect construction fencing around the Gas Line Work, to the extent reasonably necessary as determined by the Hospital Party in its sole discretion.

5. Communications Work

The County hereby grants to any Hospital Party the right to access and use, at any time, as may be determined by any Hospital Party in its sole and absolute discretion, any and all parts of the County Lands, as may be required or necessary by such Hospital Party to conduct work relating to telephone or internet lines which is necessary or desirable in connection with the New Hospital Project, at the sole cost and expense of the Hospital, and which work may encroach upon or under the County Lands (the "**Communications Work**"). The applicable Hospital Party shall notify the County in writing not less than 10 business days prior to the start date of the Communications Work of (a) the start date of the Communications Work; (b) the end date of the Communications Work; and (c) to the extent applicable, the location of any permanent structures to be situated on the County Lands as a result of the Communications Work. The applicable Hospital Party shall be required to obtain the County's consent, not to be unreasonably withheld, conditioned or delayed, with respect to the location of any permanent structures to be situated on the County Lands, and

shall further be obligated to erect construction fencing around the Communications Work, to the extent reasonably necessary as determined by the Hospital Party in its sole discretion.

6. Other Work

The County hereby grants to any Hospital Party the right to access and use, at any time, as may be determined by any Hospital Party in its sole and absolute discretion, any and all parts of the County Lands, as may be required or necessary by such Hospital Party to conduct any other work agreed to between the Hospital and the County from time to time, to the extent that such work is deemed necessary to the Hospital or the County in connection with the New Hospital Project (any such work is collectively referred to as the "**Other Work**"). The applicable Hospital Party shall notify the County in writing not less than 10 business days prior to the start date of the applicable Other Work of (a) the start date of the applicable Other Work; (b) the end date of the applicable Other Work; and (c) the location of any permanent structures to be situated on the County Lands as a result of the Other Work. The applicable Hospital Party shall be required to obtain the County's consent, not to be unreasonably withheld, conditioned or delayed, with respect to the location of any permanent structures to be situated on the County Lands, and shall further be obligated to erect construction fencing around the Other Work, to the extent reasonably necessary as determined by the Hospital Party in its sole discretion.

7. Protection of the County Lands

Each Hospital Party shall protect the County Lands from damage which may arise as a result of the Lighting Work, Hydro Work, Gas Line Work, Communications Work or Other Work, and shall be responsible for such damage, except damage which occurs as a result of acts or omissions by the County. Should a Hospital Party, in the performance of the Lighting Work, Hydro Work, Gas Line Work, Communications Work or Other Work, damage the County Lands, the Hospital shall be the sole party responsible to Make Good any such damage at the Hospital's expense.

8. Insurance

The applicable Hospital Party will maintain commercial general liability insurance or wrap-up commercial general liability insurance with limits of not less than \$5,000,000 per occurrence and \$5,000,000 general aggregate. The applicable Hospital Party may satisfy the foregoing minimum limits by any combination of primary liability and umbrella excess liability coverage that result in the same protection to the applicable Hospital Party and the County.

Upon request, the County shall be named as an additional insured under the wrap-up commercial general liability policy and shall be provided with a certificate of insurance evidencing the required insurance. The applicable Hospital Party shall notify the County, no less than five (5) days in advance, of any cancellation or non-renewal of the above insurance.

9. Hospital Indemnity to the County

The Hospital shall indemnify and save harmless the County and its directors, officers, employees, agents and representatives from and against any and all damage, losses, liabilities, penalties, fines, assessments, claims, actions, costs, expenses (including the cost of legal or professional services, legal costs being on a substantial indemnity basis),

proceedings, demands and charges whether arising under statute, contract or at common law, which may be suffered, sustained, incurred or brought against them as a result of, in respect of, or arising out of any physical loss of or damage to all or any part of the County Lands or any assets, equipment or property owned by the County and located on the County Lands arising, directly or indirectly, out of, or as a consequence of, or involving or relating to, the performance or any breach of this Amending Agreement by the Hospital or any Hospital Party or any act or omission of the Hospital or any Hospital Party, except to the extent caused, or contributed to, by:

- (a) the breach of this Amending Agreement by the County, or
- (b) any act or omission of the County.

Notwithstanding the foregoing, the Hospital shall not be liable to the County for, or be required to indemnify or save harmless the County for, any: (i) punitive, exemplary or aggravated damages; (ii) loss of profits, loss of use, loss of production, loss of business or loss of business opportunity; or (iii) claims for consequential loss or for indirect loss of any nature suffered or allegedly suffered by the County.

10. Representation of the County

The County represents and warrants that it has obtained all necessary approvals to enter into this Amending Agreement and complete all of its obligations hereunder and under the Prior Agreements.

11. Additional Access Rights

Any access and use of the County Lands granted to a Hospital Party in this Amending Agreement shall include the right of such Hospital Party to locate on the County Lands any equipment, machinery and/or materials as may be necessary or required by such Hospital Party to perform any work in respect of the Lighting Work, Hydro Work, Gas Line Work, Communications Work or any Other Work.

Notwithstanding the access rights granted to a Hospital Party under this Amending Agreement, the County shall, at all times, use and access the County Lands for its own purposes at its sole and absolute discretion, provided that (a) the County provides reasonable notice of any such use and access of the County Lands by the County to the Hospital and the applicable Hospital Party and (b) such use and access of the County Lands by the County shall not impede, delay, impact or in any way interfere with or affect the progress of the Hospital or applicable Hospital Party in conducting the Lighting Work, Hydro Work, Gas Line Work, Communications Work or Other Work, as applicable.

The Hospital Parties shall have access to the County Lands granted pursuant to this Amending Agreement via Street B and not Street A or Street C or any other driveway off Wellington Road 18. Notwithstanding the foregoing, the Hospital Parties shall have access to and use of Street A, and shall have access to the County Lands via Street A, for the purposes of completing the Hydro Work. The County shall at no time use or access Street B prior to the completion of the New Hospital Project, other than with the prior consent of the Hospital.

12. Other Provisions

- (a) The rights and obligations of the parties to this Amending Agreement shall terminate on the date that the New Hospital Project is certified as completed in all respects (i) in accordance with the terms of the project agreement relating to the New Hospital Project, and (ii) as is otherwise required in accordance with the completion and certification requirements of the Lighting Work, Hydro Work, Gas Line Work, Communications Work or any Other Work (the "**Expiry Date**"). Notwithstanding the foregoing, the Hospital Parties shall have the right to access the County Lands upon 5 Business Days' prior notice to the County (or as otherwise agreed to between the Hospital and the County in the case of an emergency), in accordance with the access rights granted pursuant to this Amending Agreement, for the purpose of performing any remedial, corrective or warranty work with respect to any of the Lighting Work, Hydro Work, Gas Line Work, Communications Work or any Other Work following the Expiry Date.
- (b) Except as modified herein, all provisions of the Prior Agreements shall remain in full force and effect.
- (c) Time is of the essence in the performance of the parties' respective obligations hereunder.
- (d) This Amending Agreement shall be governed by and interpreted in accordance with the laws of the Province of Ontario, and the federal laws of Canada applicable therein.
- (e) This Amending Agreement enures the benefit of and is binding upon the parties and their successors and permitted assigns.
- (f) This Amending Agreement may be executed by facsimile or other form of electronic transmission, and in any number of counterparts, each of which shall be deemed to be an original and all of which taken together shall be deemed to constitute one and the same instrument.

[Signature page to follow.]

IN WITNESS WHEREOF, the parties hereto have caused this Amending Agreement to be executed as of the date first written above.

**GROVES MEMORIAL COMMUNITY
HOSPITAL**

By: 

Name: Howard Dobson

Title: Board Chair

By: 

Name: Stephen Street

Title: President and CEO

**THE CORPORATION OF THE COUNTY OF
WELLINGTON**

By: _____

Name:

Title:

By: _____

Name:

Title:

SCHEDULE A
Reference Plan
(See attached.)



House of Industry Barn will be open until the end of October

Be sure and come out to see our new team of "horses" (model workhorses created by Susan Strachan Johnson)!

Poor House Spirit Walks

Meet a new cast of characters from the Poor House Past!

Poor House Spirit Walks

October 20, 21, 27 and 28, 7:00 pm and 8:00 pm

Poor House Cemetery Walks

October 26, 7:00 pm and 8:00 pm

October 30, 2:00 pm and 3:00 pm



Space is limited, tickets must be purchased in advance, no tickets at the door.

Admission is \$8.00 plus HST per person

Family HALLOWEEN Day

- Costume Parade at 3:30 pm
- Halloween Crafts
- Games
- Spooky Stories in the Barn

Make your own puppets • Pumpkin and Gourd decorating
Bring your own clothes and make a scarecrow!

Drop-in format all afternoon
Admission by Donation



Thank you!

to our 2016 Summer Students

**for all your hard work and dedication
to the Museum and Archives!**

Pictured L to R: Julie O'Donnell and Gabriel Masewich,
Ailish Farrelly serving tea



War Horse and the Canadian Army Veterinary Corps (November 5 to April 23)

Although the First World War was the first 'mechanized' war, it was the horse that was the driving engine for the transport of large artillery, equipment and supplies. Over 130,000 work horses were sent from Canada to France and Belgium and suffered from shellfire, trauma and disease. Because the horses were so vital to the war effort, it was the job of hundreds of Canadian veterinarians to heal wounds, prevent disease and return the horses to their war duties. From the collection of the Ontario Veterinary College, Guelph, we present this riveting exhibit of artifacts and photographs. On Saturday, November 5 at 1pm, after the Remembrance ceremony on the front lawn, Dr. Lisa Cox, Curator at OVC, will present her talk "Remembering Canada's War Horses, 1914 – 1918."



ArtiFACT "Swan" Baby Stroller, 1969

The bright floral print and shiny chrome of this stroller makes it really stand out in a crowd! It was made in 1969 by Lines Bros. (Canada) Ltd. of Waterloo. The fringed canopy blocked the sun, and the seat adjusted to babies and growing toddlers! Edith and Heinz Wagner of Minto Township used it to carry their youngest daughter, Julie, until the mid-1970s. Groovy!



Friendly Reminder:

The Wellington County Museum and Archives
will be **CLOSED** on the Thanksgiving Holiday
Monday October 10, 2016.

**Happy
Thanksgiving!**



A NATIONAL HISTORIC SITE

located on Wellington Road 18 between
Fergus and Elora

www.wellington.ca/museum

T 519.846.0916 x 5221 | Toll Free 1.800.663.0750 x 5221



Alternate
formats
available
upon
request.



2016 Quality Report - Wellington Terrace LTCH

	Total Previous Year	Year to Date	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.
Human Resources														
New Hires	30	40	3	2	4	3	19	1	2	0	6			
Exiting Employees	30	40	3	0	5	4	4	2	4	7	11			
# of calls to Ministry of Labour	1	0	0	0	0	0	0	0	0	0	0			
Lost hours due to workplace injury	86.5	141	0	30	22.5	7.5	0	7.5	14	0	59.5			
Hours worked by employees in modified role (WSIB)	559.5	283	0	0.5	0	0	22.5	0	38.5	86.5	135			
Volunteer Total Hours	8668	6052	721	575	627	789	825	659	654	602	600			
Excellence in Care	Last Quarter of 2015													
% of residents who have had a fall in the last 30 days	21.1% (Province 14.3%)		Q2 2015 20.8% (province 14.1%)	n/a	n/a	Q3 2015 18.8% (province 14.5%)	n/a	n/a	Q4 2015 18.1% (province 14.7%)	n/a	n/a			
% of residents who were physically restrained	2.1% (Provincial 7.1%)		Q2 2015 1.8% (province 6.9%)	n/a	n/a	Q3 2015 2.0% (province 6.4%)	n/a	n/a	Q4 2015 2.3% (province 6.1%)	n/a	n/a			

2016 Quality Report - Wellington Terrace LTCH

% of residents who had a pressure ulcer that recently got worse	1.6% (Provincial 3.3%)		Q2 2015 1.9% (province 3.4%)	n/a	n/a	Q3 2015 2.3% (province 3.3%)	n/a	n/a	Q4 2015 2.9% (province 3.2%)	n/a	n/a			
# of emergency room visits experiencing illness listed on page 3	Total for year:	8	0	1	1	0	3	0	1	n/a	2			
% of residents on antipsychotics without a diagnosis of psychosis	27.4% (Provincial 26.1%)		Q2 2015 26.5% (province 24.9%)	n/a	n/a	Q3 2015 25.2% (province 23.9%)	n/a	n/a	Q4 2015 22.6% (province 22.8%)	n/a	n/a			
% of residents with worsening bladder control	24.5% (Provincial 18.5%)		Q2 2015 28.8% (province 18.2%)	n/a	n/a	Q3 2015 30.5% (province 17.9%)	n/a		Q4 2015 28% (province 17.6%)	n/a	n/a			
# of outbreak days	30	0	0	0	0	0	0	9	7	n/a	n/a			
Census/ Compliance														
# of deaths	53	44	4	6	4	5	4	4	6	6	5			
Inspection: # areas in non compliance	4	0	0	0	0	0	0	0	0	0	3 (Annual RQI)			
Risk Prevention														
Review of Fire Plan through Fire Drills completed	met target 100%	yes	yes	yes	yes	yes (evacuation exercise)	yes	yes	yes	yes	yes			

2016 Quality Report - Wellington Terrace LTCH

Reporting to Ministry of Health														
# of formal complaints made by family or resident	0	0	0	0	0	0	0	0	0	0	0			
# of Critical Incidents	9	0	1 verbal abuse	1-fractured hip	0	0	1- fractured hip	1 (outbreak)	1 (fractured hip)	2 (resident to resident abuse)	2 (resident to resident abuse)			

NA = Some HR and clinical data will not be available until the final report for the month is completed

Supporting Data for Report

Definitions:

Human Resources:

Calls to Ministry of Labour occur where an accident occurred. Employee or resident has lost consciousness or fractured a bone and requiring hospital attention from an accident.

Hours lost to employees in modified role (WSIB) – number of hours is tracked where staff is working in a modified role until they can return to full duties.

Fall with injury: injury may include redness, pain or fracture, or break in skin integrity.

Emergency Department Visits:

The Ministry of Health views some visits to the Emergency Department as ‘potentially preventable’. The conditions we will report on where a visit may not have been necessary include: Angina, Asthma, Cellulitis, Chronic Obstructive Pulmonary Disease (COPD), Congestive Heart Failure, Septicemia, Dehydration, Dental conditions, Diabetes, Gastroenteritis, Grand mal seizure disorders, Hypertension, Hypoglycemia, Injuries from falls, Mental health/behavioural disorders, Pneumonia, severe ear, nose and throat disorders.

Skin and Wound Management at Wellington Terrace

Wellington Terrace has a formal skin and wound care program lead by two RNs with a special interest in wound care. Recently, we have conducted education for all RNs and RPNs on the staging and treatment of wounds. We have the expertise of an advanced wound care therapist who will do advanced treatment plans on the request of the home.

We have medical directives in place for treatments with a quality dressing.

2016 Quality Report - Wellington Terrace LTCH

What makes residents in LTC more susceptible to skin and wound issues?

- Increased aging of the skin `thin skin`
- Nutritional status compromised related to medical diagnosis
- Cognitive impairment- more bumping into and accidents
- Impaired mobility- not repositioning selves regularly.
- Dehydration
- Steroid use

Current processes to mitigate responsive behaviours:

- The home follows a Gentle Persuasion Approach Philosophy. There are 3 education sessions held per year. Focus of this program is respectful, non violent, self protective strategies for staff to use when dealing with a resident with responsive behaviour.
- Responsive behaviour program. Focus is on reporting responsive behaviours so all team members are aware of potential resident action. These incidents are recorded in the resident progress notes and read every shift at report.
- The Behaviour Support (BSO) Team reviews all responsive behaviour progress notes and follows up when required. They determine if resident requires increased assessment or if the change can be attributed to a clinical reason. The BSO along with the team develops individualized toolboxes for all staff to review. These tool boxes contain information on resident triggers for responsive behaviours as well as interventions to mitigate responsive behaviours.
- Weekly team meetings are held to discuss resident specific case studies and problem solve. Specific techniques for preventing or responding to responsive behaviour are shared.
- Care plans are updated as required to include specific approaches recommended when doing residents care (complete care with two PSWs, for example)
- All direct care staff carry walkie talkies so they are able to quickly deploy assistance if required.
- Wellington Terrace is supported by external expertise – Psychogeriatric Resource Consultant (PRC). We hold monthly Psych clinics under the direction of a Geriatric Psychiatrist



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Information, Heritage and Seniors Committee
From: Mark Bolzon, Manager of Purchasing and Risk Management Services
Date: Wednesday, October 12, 2016
Subject: Clifford Library Lease

Background:

The existing lease with Town of Minto for the space located at the Clifford Library expires in October 2016.

Staff are recommending that the lease be extended to the end of 2016 and then renewed for an additional five years (January 1, 2017 to December 31, 2021) at the existing terms, conditions with a revised lease rate of \$30,000 per year (current rate is \$25,000 per year), with the option to renew for an additional five years upon successful negotiations.

Recommendation:

That the lease agreement with the Town of Minto for approximately 2,183 sq.ft. at the Clifford Library be renewed for an additional five (5) years (January 1, 2017 to December 31, 2021) at the existing terms, conditions and lease rate of \$30,000 per year, with the option to renew for an additional five years upon successful negotiations; and

That the Warden and Clerk are authorized to sign the lease agreements and extensions.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mark Bolzon', with a long horizontal line extending to the right.

Mark Bolzon
Manager of Purchasing and Risk Management Services



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Library Board
From: Murray McCabe, Chief Librarian
Date: Wednesday, October 12, 2016
Subject: Summary of Library Activities, September 2016

Background: To provide the Library Board with an overview of events and activities from across the library system.

Staff Recognition:

County staff having reached milestone service dates will be recognized at the County's annual Long Service and Retirement Celebrations on the evening of October, 28 2016. The event is held at the Ariss Valley Golf and Country Club. Chair Rob Black and I will attend on behalf of the library board to thank library staff for their significant contributions to public service. Staff to be recognized with the years of service noted are: Barbara Potts 25 years; Marilyn VanderPloeg 20 years; Leah McLeod 15 years; Joanne Wiersma and Danielle Arial 10 years; retirees Barb Burrows 34 years, Marion Nichol 13 years , Bev Picken 23 years, and Sharon Wain 12 years.

Aboyne Branch Renovations:

Movers removed the last of the furniture from the branch on the 27th of September which was followed by the first site meeting on Wednesday, September 28 with contractor CSL, Collaborative Structures Limited. Ms. Gilpin and I will be meeting with a shelving supplier on October 11 to discuss the type of new shelving styles that are now available.

International Plowing Match:

The library team put on a terrific interactive display of our technology at the event with thousands of people young and old stopping by to try things out and ask questions. Staff was asked a number of questions by visiting teachers, librarians and members of the public about our 3D Printer and the other technology we had out on display. Harriston Branch Supervisor Brooke McLean led the library team with the assistance of Chanda Gilpin, Jessica Veldman and Kiirstin Maki. Many other library personnel travelled to the site to assist in staffing our display tables which at times were hidden from view by the sea of people moving through the exhibit. Staff enjoyed themselves as much as those attending the exhibits and they were happy to hear all the positive comments and words of surprise that a public library was offering access to the latest technology. We were also able to assist a local radio station 88.7, The River, by lending them an internet hotspot for their on-site broadcasting needs.

The Ontario Cultural Strategy:

Included with the board package this month is an information brochure from the Ministry of Tourism, Culture and Sport entitled The Ontario Cultural Strategy: Telling our stories, growing our economy. The strategy can be viewed as official recognition of the important role culture plays in the success of our province and its economy. For public libraries it is official recognition from the province that our

service matters to Ontarians and deserves to be supported. The strategy sets a five year timeline to achieve its goals. Of most interest to the public library community is the governments wish to strengthen cultural organizations including the following statement “Review and update provincial funding programs for public libraries to build capacity of libraries serving rural and remote communities, improve digital services and support leadership and innovation.” The Ontario Library Association and the Federation of Ontario Public Libraries have been lobbying for years trying to improve funding for libraries and we are now all waiting to see how this new strategy will produce positive and tangible change to provincial support. Wellington County Libraries are already fine examples of Community Hubs and we trust the province will recognize our existing success in this area of public service.

Monthly Statistics:

Each month library staff track use of library services by collecting statistics about patron use of materials and services. Once a year in November libraries across the province are obligated to conduct a week long count of library use and provide these sample numbers to the Ministry of Culture, Tourism and Sport. The successful completion of the survey is a requirement of libraries for receipt of the annual provincial grant.

The monitoring of library statistics year over year can show trends in use. We know that the fall and spring are the busiest for the circulation of materials. However library use can be impacted by everything from civic holidays, summer vacation periods, the quality of a library’s collection to weather. These factors can influence a patron’s use of libraries. This summer we saw a dip in statistics as we enjoyed amazing summer weather. Our programme offerings at Aboyne also changed with the anticipation of the library closing for renovations. The monthly report this month reflects increases at almost half of our library branches with a clear indication that Aboyne patrons are now visiting the Elora and Fergus libraries. It was nice to see the Clifford, Hillsburgh, Marden, Palmerston, and Puslinch branches posting increases along with the power house we know as Mount Forest.

The library’s circulation statistics remain respectable and we continue to see a positive impact as a result of our Move the Needle promotional initiative. This programme is now being implemented across the entire system. We also have witnessed many new registrants for library membership. The availability of new technology that can be used in-house or borrowed is attracting more children and teens – many amazed at the library as being more than just books. Our programming and shared use facilities make us the community hubs our provincial government is suggesting libraries become...we’re already there in Wellington. Once all 14 libraries are up and running on an equal footing in terms of being welcoming and modern facilities then the fluctuations in statistics year over year will be less pronounced. Since the beginning of January 2016 just over 2700 new members have joined the library system as members. The top three libraries registering new patrons were as follows: Fergus 674, Rockwood 309, and Mount Forest 268 with the other libraries all reporting respectable increases too based on the size of the communities they serve.

Rural Internet Hotspot Lending Programme Update

The programme continues to attract interest and attention from patrons and other library systems. This fall Wellington staff will provide a one hour online overview of our programme available to librarians across the country through the Education Institute.

Ranked Circulation as of October 3, 2016

Mount Forest	185	Arthur	78
Fergus	170	Rockwood	71
Marden	105	Aboyne	50
Harriston	93	Elora	43
Puslinch	88	Clifford	41
Erin	84	Hillsburgh	42
Drayton	80	Palmerston	25
TOTAL			1155

Total holds as of October 3, 2016: 281

Hold time remains about 6 weeks.

Recommendation:

That the Chief Librarian's report for September 2016 be received for information.

Respectfully submitted,

Murray McCabe

Murray McCabe
Chief Librarian

Wellington County Library

AUGUST AND SEPTEMBER 2016

Use Statistics

Prepared for: Wellington County Library Board

Meeting Date: October 12, 2016

Prepared by: Chanda Gilpin, Assistant Chief Librarian

Date: October 5, 2016



Use Statistics

	2016	2016
System wide circulation:	August	September
Print, eBooks, cds, dvds, magazines and audiobooks:	102,201	84,913
Inter-library loan, material loaned:	478	338
Public computer usage within the libraries:	7,159	6,179
Programme attendance:	2,754	2,351
Database usage:	8,061	5,031
Public wireless users:	8,869	8,078

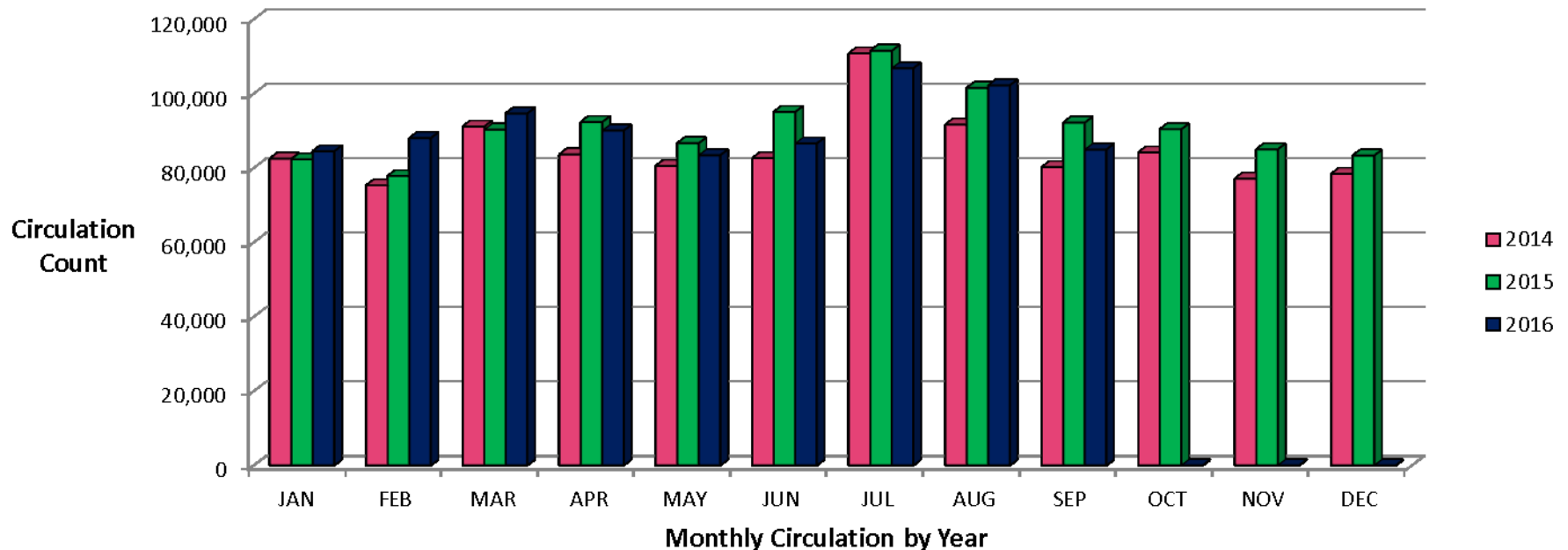
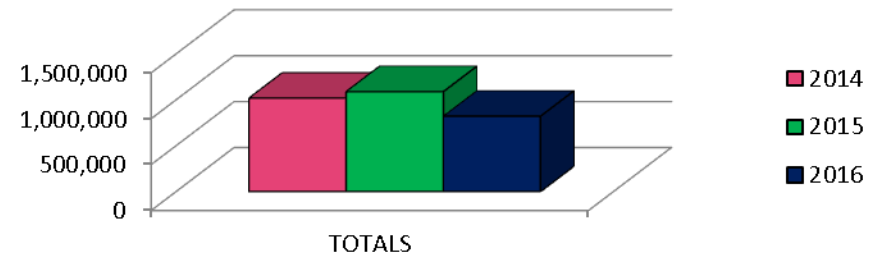
Circulation Statistics

		JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
ABOYNE	2014	12,479	10,993	14,565	11,264	12,268	12,391	16,870	13,469	10,593	11,634	10,940	11,188	148,654
	2015	12,132	11,457	14,956	9,453	9,059	10,358	11,656	10,619	9,498	9,240	8,837	8,460	125,725
	2016	9,598	8,849	9,183	8,547	7,806	8,821	9,741	9,370	3,215	0	0	0	75,130
ARTHUR	2014	4,587	4,321	4,716	4,768	4,506	4,762	6,459	5,209	4,493	5,137	4,440	4,430	57,828
	2015	4,413	4,689	5,220	4,780	4,911	4,621	6,049	5,482	5,389	5,204	4,833	5,065	60,656
	2016	4,905	5,271	5,831	5,103	4,882	5,204	5,353	6,061	5,135	0	0	0	47,745
CLIFFORD	2014	1,372	1,264	1,623	1,264	1,392	1,534	2,056	1,544	1,440	1,433	1,053	1,078	17,053
	2015	1,306	1,124	1,336	1,339	1,249	1,173	1,711	1,644	1,459	1,507	1,188	1,404	16,440
	2016	1,458	1,377	1,704	1,645	1,552	1,424	1,926	1,846	1,549	0	0	0	14,481
DRAYTON	2014	9,908	9,502	10,947	9,314	8,648	9,901	13,317	10,716	9,503	9,266	8,430	8,401	117,853
	2015	9,235	9,067	10,613	9,449	8,724	10,919	12,528	10,357	8,699	8,597	8,204	8,039	114,431
	2016	8,900	9,731	9,811	10,304	8,697	8,571	12,599	10,827	8,133	0	0	0	87,573
ELORA	2014	5,520	4,759	5,988	5,791	5,498	4,790	6,699	6,056	5,318	5,598	5,173	5,390	66,580
	2015	5,513	4,870	6,082	6,043	5,924	6,581	7,708	7,383	6,612	6,749	6,084	6,568	76,117
	2016	6,961	7,176	7,264	6,815	6,381	6,968	7,900	8,112	9,199	0	0	0	66,776
ERIN	2014	4,214	3,793	4,766	4,285	4,198	4,226	6,107	4,765	3,867	4,604	4,361	4,585	53,771
	2015	4,593	4,443	5,175	4,932	4,710	5,064	6,195	5,688	5,115	4,851	4,382	4,097	59,245
	2016	4,519	5,410	5,617	5,181	5,043	4,794	6,435	5,582	4,450	0	0	0	47,031
FERGUS	2014	10,052	9,000	10,803	11,077	10,023	8,008	13,506	11,435	10,249	10,272	9,285	9,397	123,107
	2015	9,376	8,588	7,186	18,267	16,066	18,003	20,087	17,721	15,944	15,440	15,196	13,086	174,960
	2016	14,728	16,746	17,776	16,537	15,128	16,103	21,085	19,747	18,338	0	0	0	156,188
HARRISTON	2014	3,879	4,026	4,652	4,062	3,825	4,154	5,633	4,585	4,207	4,428	3,902	4,060	51,413
	2015	4,238	3,969	5,039	4,544	4,444	4,303	5,310	5,026	4,648	4,232	4,372	4,028	54,153
	2016	4,186	4,267	4,581	3,931	3,985	3,953	4,546	4,523	3,938	0	0	0	37,910
HILLSBURGH	2014	3,547	2,845	3,440	3,632	3,147	3,370	4,271	3,524	2,835	2,923	2,473	3,009	39,016
	2015	2,956	2,770	3,364	3,372	2,826	3,261	3,932	3,477	2,994	2,905	2,788	2,772	37,417
	2016	3,120	3,257	3,510	3,195	2,960	2,977	3,602	3,729	3,215	0	0	0	29,565
MARDEN	2014	3,887	3,267	4,276	3,843	3,502	3,905	5,040	4,634	3,841	3,943	3,704	3,813	47,655
	2015	3,668	3,554	4,246	4,191	4,002	4,208	4,450	3,948	3,692	3,684	3,465	3,602	46,710
	2016	4,146	3,543	4,274	4,203	4,313	3,958	4,327	4,552	3,981	0	0	0	37,297
MT FOREST	2014	7,392	7,539	8,416	7,486	7,476	7,246	10,308	8,180	7,949	8,120	7,236	7,596	94,944
	2015	7,746	7,388	8,570	8,461	7,881	8,044	8,773	8,613	8,112	8,454	7,683	8,278	98,003
	2016	8,633	8,816	9,233	9,215	8,862	9,760	10,522	10,648	8,930	0	0	0	84,619
PALMERSTON	2014	2,100	1,944	2,239	2,410	2,188	2,403	3,270	2,707	2,411	2,801	2,236	2,325	29,034
	2015	2,756	2,318	2,734	2,384	2,628	2,891	3,800	3,458	3,239	2,942	2,646	2,697	34,493
	2016	2,612	2,530	3,504	3,977	3,348	3,508	4,444	4,715	3,618	0	0	0	32,256
PUSLINCH	2014	3,234	2,777	3,269	3,343	3,317	3,878	3,905	3,140	2,937	3,010	3,065	2,800	38,675
	2015	2,918	2,781	3,364	3,292	2,777	3,025	3,738	3,196	2,954	3,035	2,675	2,585	36,340
	2016	3,312	3,171	3,767	3,343	3,280	3,342	4,371	3,631	3,598	0	0	0	31,815
ROCKWOOD	2014	5,942	5,473	6,930	6,867	6,236	6,997	8,758	7,191	6,339	6,553	6,428	5,889	79,603
	2015	6,088	5,839	6,978	6,875	6,599	7,500	9,605	8,440	7,892	7,788	7,037	6,719	87,360
	2016	7,397	7,863	8,576	8,038	7,164	7,195	9,927	8,858	7,614	0	0	0	72,632
TOTALS	2014	82,483	75,324	91,148	83,629	80,544	82,606	110,806	91,661	80,221	84,169	77,130	78,420	1,018,141
	2015	82,297	77,827	90,281	92,346	86,649	95,072	111,491	101,493	92,177	90,395	85,014	83,337	1,088,379
	2016	84,475	88,007	94,631	90,034	83,401	86,578	106,778	102,201	84,913	0	0	0	821,018
Annual Change		3%	13%	5%	-3%	-4%	-9%	-4%	1%	-8%				163

Numbers now include eBook circulation and in-house usage of material.

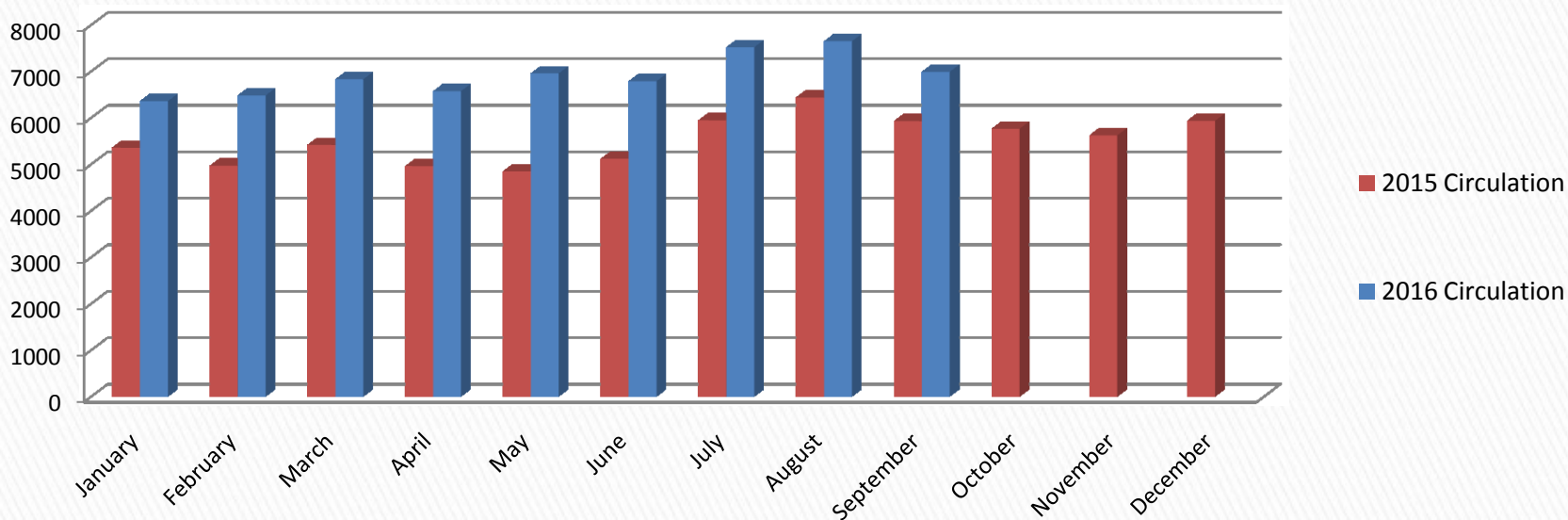
Circulation Activity

Wellington County Library Total Circulation of Materials by Year



eBook Circulation Activity

eBook Circulation by Month*



*includes eBooks, eAudiobooks, eVideo and eMusic circulation from OverDrive.

Website Statistics

August and September 2016

Top Pages Visited

Library Home Page	15,575
Online Resources	4,066
Borrowing	4,145
eBooks and More	1,661

Our website was accessed in a variety of ways including 4,372 visits through Mobile Devices.

Mobile devices include Apple iPad, Apple iPhone, Blackberry Playbook, Samsung SM-G386W and LG D852 G.

Visits to Library Website

# of total visits	19,831
# of pages viewed	39,699

Location of people accessing our website:

Canada, U.S., New Zealand, U.K., Germany, France, India, Italy and United Arab Emirates.

The majority of visitors were within Canada:

Fergus, Guelph, Toronto, Halton Hills, Kitchener, Minto, Orangeville, Clifford, Milton, Hamilton and Waterloo.

Of the visitors 68% were returning and 32% were new visitors to our website.

Programming Report

August 2016

BRANCH	TOTAL NUMBER OF PROGRAMMES OFFERED	ATTENDEES			
		CHILDREN/ TEENS	PARENTS/ CAREGIVERS	ADULTS	
ABOYNE	4	35	16	0	
ARTHUR	20	249	7	47	
CLIFFORD	12	79	8	4	
DRAYTON	16	299	28	1	
ELORA	13	115	16	34	
ERIN	15	284	14	19	
FERGUS	21	111	37	47	
HARRISTON	24	277	47	35	
HILLSBURGH	13	60	39	39	
MARDEN	12	34	7	32	
MT FOREST	29	301	48	49	
PALMERSTON	19	86	12	16	
PUSLINCH	13	88	31	19	
ROCKWOOD	7	50	23	11	
	218	2068	333	353	2754
	Total Programmes				Total Participants

August 2015

BRANCH	TOTAL NUMBER OF PROGRAMMES OFFERED	ATTENDEES			
		CHILDREN/ TEENS	PARENTS/ CAREGIVERS	ADULTS	
ABOYNE	10	255	125	12	
ARTHUR	19	338	28	36	
CLIFFORD	7	51	11	2	
DRAYTON	10	135	11	0	
ELORA	8	48	13	42	
ERIN	8	384	12	3	
FERGUS	20	147	59	32	
HARRISTON	30	455	113	52	
HILLSBURGH	15	142	47	49	
MARDEN	11	41	7	28	
MT FOREST	21	252	40	43	
PALMERSTON	13	55	20	33	
PUSLINCH	16	142	86	0	
ROCKWOOD	23	134	49	15	
	211	2579	621	347	3547
	Total Programmes				Total Participants

Programming Report

September 2016

September 2015

BRANCH	TOTAL NUMBER OF PROGRAMMES OFFERED	ATTENDEES			
		CHILDREN / TEENS	PARENTS/ CAREGIVERS	ADULTS	
ABOYNE	0	0	0	0	
ARTHUR	22	88	58	107	
CLIFFORD	13	59	4	8	
DRAYTON	26	214	89	39	
ELORA	11	55	13	60	
ERIN	18	227	49	33	
FERGUS	21	115	79	98	
HARRISTON	18	44	28	43	
HILLSBURGH	13	47	22	56	
MARDEN	15	41	12	63	
MT FOREST	20	96	21	92	
PALMERSTON	18	97	12	26	
PUSLINCH	12	82	37	58	
ROCKWOOD	6	42	27	10	
	213	1207	451	693	2351
Total Programmes					Total Participants

BRANCH	TOTAL NUMBER OF PROGRAMMES OFFERED	ATTENDEES			
		CHILDREN/ TEENS	PARENTS/ CAREGIVERS	ADULTS	
ABOYNE	19	134	56	50	
ARTHUR	20	140	45	137	
CLIFFORD	11	47	26	2	
DRAYTON	23	170	82	18	
ELORA	11	111	27	76	
ERIN	20	104	42	23	
FERGUS	25	187	110	72	
HARRISTON	18	73	33	85	
HILLSBURGH	16	93	30	149	
MARDEN	13	45	9	85	
MT FOREST	21	153	31	116	
PALMERSTON	14	61	30	33	
PUSLINCH	13	118	68	48	
ROCKWOOD	17	131	78	20	
	241	1567	667	914	3148
Total Programmes					Total Participants

168

Library showcases tech at International Plowing Match

Drawing inspiration from the IPM's theme of the Fresh Taste of Farming, the Library wanted to show off "What's Fresh and New at the Library."



BY HELEN LAMMERS-HELPS
The writer is a freelance journalist based in New Dundee
hlh@megawire.ca

The Wellington County Library will be showing off their tech resources at the International Plowing Match (IPM). Need to charge your phone or use WIFI? Want to try out a 3D printer, green screen, virtual reality headset or robotics? You can do all this and more at the Wellington County Library IPM exhibit.

Drawing inspiration from the IPM's theme of the Fresh Taste of Farming, the Library wanted to show off "What's Fresh and New at the Library," says Brooke McLean, Supervisor at the Harriston Branch. McLean promises the tech display will be interactive. "We want people to try it out, see

it in action and think about the possibilities," she says.

The Wellington County Library system has been working hard to innovate and meet the needs of their patrons by investing in tech resources, says McLean. There are four 3D printers that rotate through the county's 14 community libraries. Patrons can come into the library to try them out. Chief Librarian, Murray McCabe says there's no end to what people are making with the printers. One person even made a suitcase handle, he says.

That's not all. There are many more tech devices available in the rural library system. Launch Pads, pre-loaded learning tablets with content geared to different age levels, are available for loan for up to one week at a time. These touch screen devices can help children and teens learn French, math or become better readers, for example.

Recognizing that high speed internet is often either not available or not affordable in rural Ontario, the Wellington Library System has invested in 70 hot spots for loan that supply unlimited high speed internet for up to 15 devices at one time. These may be borrowed from the library for up to seven days and come with unlimited internet access. If you have a hot spot and a Chromebook, which are also available to be borrowed, you're all set, says



Wellington County Library employee Raven Lawson demonstrates the 3D printer available for patrons to use. The printer will be on display at the International Plowing Match in Harriston.

McCabe who adds that rural libraries can play a key role in ensuring there isn't a digital divide between rural and urban kids.

Cubelet modular robots, individual blocks that perform different functions, are also available for loan. Depending on how the blocks are put together you get a different outcome, explains McLean. Cubelets, along with Ozobots, tiny robots that can be programmed, help people learn to code by thinking through the steps needed to make them do what you want, says McLean.

Brand new at the library is the Oculus Rift Immersive Virtual Reality Headset. This will be launched for the first time at the Plowing Match and will be available

for use in branch libraries after that, says McLean.

In addition to making technology accessible to their patrons, the Wellington County Library System has also invested heavily in modernizing all of their buildings to make them accessible and up-to-date. Since 2000, close to \$30 million has been spent renovating or building new libraries for each of the 14 branches, say McCabe. The last of these projects is the new Hillsburgh library which will be built this fall on the mill pond.

The Wellington County Library will have their tech devices on display every day of the Plowing Match which takes place from September 20-24 near Harriston. You'll find them in the Wellington County Showcase tent.

BHP might shutter \$2.6B potash mine

BHP Billiton Ltd., the world's biggest mining company, may end up "mothballing" its Canadian potash project after investing \$2.6 billion to sink two shafts in Saskatchewan.

The shafts are now about 600 meters (1,970 feet) deep with another 300 to 400 meters to go, chief executive officer Andrew Mackenzie told analysts and investors in London on Tuesday.

When that's done by 2018 or 2019, the board will decide whether to build the mine, he said.

"It's certainly perfectly possible, if at that time the market is not going to be ready for potash, say, in three years subsequently, that we could mothball the shafts once we've completed them," Mackenzie said.

BHP of Australia made a bid to buy Saskatchewan Potash Corp., but on the urging of the Saskatchewan government, the federal government nixed the deal.

JD 1590
15', markers, scale, monitor, liquid
JD 1590, 15' no-till, dry belt, markers
Kverneland 88 100 vari-width 5 furrow plow
MF 776 12' sweeper
JD 946, 12' discbine, finger
Westfield 8x51 transport auger
JD 920F, flexch, full finger auger, cont. shaft
IH Hydrol 88, excellent
NH 311, baler w/ thrower
NH 570 baler w/ thrower
JD 786 hyd. push manure spreader
C8H 5300, 21' run, DO, PW
C8H 5300, 21R, DO, PW, markers
C8H 4800, 28' cultivator, 3 bar harrows
C8H 4300, 23.5' cut, 10m w/ 3 bar harrows
2- Gehl 980 16' forage box w/ front 10m. wagon
Gehl 125 hyd mixer
NH 352 mixer
Autway 425 mixer, Very Nice
Gehl 165 mixer
Farmhand 678, hyd mixer, scale, excellent
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38 • Tuesday, August 23, 2016 -- Get farm news updates at ONTARIOFARMER.COM

Andrew Carnegie: One Smart Investor!

When American industrialist Andrew Carnegie sold Carnegie Steel in 1901 for an estimated \$500,000,000, and then created the Carnegie Foundation, he immediately stepped into the role of philanthropist. The position saw him provide seed money to municipalities across the developed world to encourage them to build free public libraries. In Canada, Carnegie's generosity funded the building of 125 Carnegie libraries that are often still among the most stately looking of public buildings in towns and cities. The seed money for Canadian libraries is said to have amounted to \$2,556,000, as noted in the authoritative book on the subject, *The Best Gift*, which provides much of the background we know about Canadian Carnegie libraries. While libraries in large Canadian cities garner national media attention, public libraries in rural municipalities maintain the same importance to the communities they serve as the day they first opened. Andrew Carnegie's initial gift to rural communities remains a success story as these libraries continue to prove themselves important to the local cultural fabric.

Carnegie's Legacy in Wellington County

Among the 111 Carnegie libraries funded in Ontario, five would be built and continue to thrive in Wellington County. Wellington is within driving distance of the cities of Guelph, Kitchener/Waterloo, and the not-so-distant Toronto and Hamilton corridor. The county is a bustling centre of agriculture and the arts, with close connec-

tions to area universities. The populace is reflective of the much discussed creative class demographic, well-educated and choosing their place to live based on quality of life, rather than just employment. The five historic libraries are part of a 14-branch library system.

The county purchased the five Carnegie libraries for a nominal sum from the member townships years ago, with a promise to rejuvenate the buildings and have them adhere to both county and provincial standards for accessibility and library service. The now refurbished and expanded buildings are all designed to be environmentally sensitive and meet or exceed public library guidelines. The county's investment in this cultural infrastructure has left budgetary room for the local municipalities to invest in other infrastructure, while still guaranteeing library services and a community benefit at the local level. These libraries now meet the needs of today's patrons and act as cultural centres and community hubs in addition to their traditional role as information providers. The last of these renovations was completed in March 2016 following a \$3.5 million renovation in Palmerston.

The late Brad Whitcombe, County Warden and proud Mayor of Puslinch Township, championed the drive to ensure that residents across the geographically massive County of Wellington should receive a uniformly high level of library service, regardless of where they lived. His vision – with the support of others on successive councils and library boards – succeeded in renewing Carnegie's vision

for service to everyone. The other four Carnegie libraries in the county are located in the vibrant towns of Elora, Fergus, Harriston, and Mount Forest, and are just as inspiring and modern as a new urban library branch. These facilities are in addition to the nine other libraries that serve a population of approximately 94,000 residents. Each library provides community rooms, and reading lounges, while a number are partnered with healthcare facilities, and one with a public high school. They represent collaborative community hubs that meet the widest possible community needs.

The Carnegie library in Palmerston was built in 1903 and is one of the earliest of Carnegie's gifts to residents of Ontario and surely one of Canada's first multi-use facilities. Carnegie agreed to provide \$6,000 in initial funding for the project in what was then a thriving rail town along the Grand Trunk Line. Unknown to Carnegie was the intent of local politicians and representatives to include a jail, council chamber, post office, and 360-seat theatre in the 7,000-square-foot building. When the town asked for an additional \$4,000, their request was honoured. But, when representatives asked for another \$1,500, it was met with understandable shock and an ensuing investigation by



MURRAY MCCABE is the Chief Librarian for the Wellington County Library system. He can be reached at <murraym@wellington.ca>.

Carnegie. Carnegie's intent was to provide seed money for library infrastructure, not municipal offices or associated community uses.

More than Just Books

The 2016 renovated Palmerston library now offers a maker space, meeting rooms, a modern children's area, two fireplaces, and a grand third floor that includes both performance and study space, in addition to flat screen televisions and a sound dome. The completely refurbished building has repurposed the original building design. In 2017, the county will complete the last of its 14 ambitious building and renovation projects undertaken since 2000. The last project will see a new library in Hillsburgh, Ontario on the banks of the historic mill pond that was created as part of the Gooderham & Worts distillery empire in 1852.

All of the five Carnegie libraries are busy cultural and community hubs, with the entire library system circulating over a million items annually. They provide access to the latest in digitized formats on par with any urban library, and have become among the first nationwide to lend internet hotspots. The Carnegie facility in Fergus is situated on the Grand River and reopened following

an extensive renovation and addition project in March 2015. Located on the main street, the building has seen the number of visitors through its doors skyrocket with as many as 900 visitors on various days during the last 12 months. The libraries act as anchor attractions on the main streets, attracting residents and tourists alike to the neighbouring retail stores. The Carnegie libraries alone attract 300,000 people through their doors on an annual basis – and that means these library patrons are stopping by local businesses as well. A recent survey by the Wellington County Library system found that two-thirds of those patrons who visit a library also visit one or two local businesses while making the trip to their local library.

Carnegie libraries in Elora, Harrison, and Mount Forest enjoy excellent patronage and admiring comments from visitors to those communities. Their meeting rooms offer welcoming spaces with current technology. Many local businesses use the rooms for staff training, and these businesses include realtors to agribusinesses all needing a modern meeting place at a reasonable cost. Community space in the Carnegie libraries provides a venue for local artists; and, in some instances, it provides concert space to ensure that residents can socialize and

enjoy talent – without having to drive to a larger community.

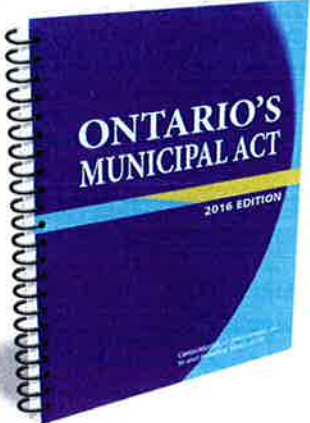
Past, Present, and Future Benefits

These dynamic spaces support the health and vitality of rural communities and are signature assets to be enjoyed by all citizens. Toronto's Martin Prosperity Institute recently conducted a return-on-investment study for the Toronto Public Library system, reporting that funding for the libraries returned a respectable \$5.61 for each dollar invested in the system. Similar studies from across North America have provided the same value outcomes for the library systems they examined. The return on investment in rural libraries in Ontario that have been modernized is thought to be just as good. The benefits of a library building project are many; and, while today we look for immediate monetary benchmarks of success, Carnegie valued the likelihood of self-improvement as a more reasonable measure of profit. "Invest for the long term" is a standard phrase, and the libraries first funded by the philanthropist now have over 100 years of data to support the quality of the original and ongoing investments being made in the communities they serve.

Many of the Carnegie library buildings built across Ontario were located in rural communities – communities that were filled with possibility and optimism. The libraries that have survived (and that have not been repurposed or demolished) continue to deliver a significant return on investment on Carnegie's original seed money. These libraries are community hubs and an important mainstay in the cultural fabric, attracting thousands of residents to established business areas. Public libraries are economic drivers and signature assets for rural downtowns.

Andrew Carnegie had an eye for investment opportunities. The public library movement would not have turned out as well without his initial gift and encouragement to improve ourselves and to make our own opportunities. MW

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"I felt it might be more practical – a decision that amuses and confounds my present self." Next came a film degree at the University of British Columbia and a master's in fine arts (Wild had to refer to her work as "literary mystery" to circumvent the program's resistance to genre writing), which she left before completing in order to care for her newborn son.

The novel draws from Wild's previous careers. Her work as a copywriter is apparent in the tongue-in-cheek author bio, while her experience as creator of the CBC Radio Vancouver program *Wide Awake* was "great training in finding the core of a story, receiving feedback from an editor, and reshaping a story on a deadline." Similarly, her background as a filmmaker and screenwriter, which she calls "highly useful in learning about plot, pacing, and in experimenting with character perspective," is clearly evident in the novel itself.

Wild had clear, concrete goals for the manuscript: "to be shortlisted for an award and find an agent." Even before its publication, *Strange Things Done* was successful on both counts. In addition to being shortlisted for numerous prizes, including the Telegraph Harvill Secker Crime Writing and Criminal Lines competitions, it was longlisted for Amazon.com's Breakthrough Novel Award, and won the 2015 Crime Writers of Canada's Unhinged Arthur Award for Best Unpublished First Crime Novel.

Strange Things Done also got the attention of Carolyn Forde at Westwood Creative Artists during its competition run. "I have to personally love a story, and in this case I just fell right into this 'Klondike noir,'" Forde says. "Elle's a clever and funny writer, but with a strong literary bent, and she evokes place wonderfully."

Diane Young, who acquired the novel for Dundurn's TAP line, agrees, citing Wild's "off-beat, dark humour," while drawing particular attention to her "flair for quirky characters," especially Jo. "When we meet her, Jo has just gone through an unnerving experience in Vancouver that has left her feeling vulnerable. She doesn't deal with the crisis very well, but her attempts to tough it out and wisecrack her way through it are endearing."

Having recently returned from several years in England, Wild is maintaining her pattern of writing about places where she has lived; her next project is a novel set in 19th-century London. "I don't know how much I can say about it yet, as it's early days," she says, "but I'm very excited."

Given the interest that has greeted *Strange Things Done*, she's likely not the only one.



NEWS

Rural divide

The Wellington County Library system invests \$30 million in heritage properties and new technologies **BY HELEN LAMMERS-HELPS**

THE WELLINGTON COUNTY LIBRARY system in rural southwestern Ontario is working hard to ensure Andrew Carnegie's assertion that "a library outranks any other one thing a community can do to benefit its people" is as valid today as it was at the turn of the 20th century, when the Scottish-American philanthropist funded more than 2,500 libraries worldwide.

The county is set to begin construction on a \$4-million branch, located on a millpond in the heart of the village of Hillsburgh. The proposal features modern amenities while safeguarding the heritage value of the site, says chief librarian Murray McCabe. The design will incorporate the 1892 heritage home located on the property while maintaining the existing streetscape. "The library will wrap around the back of the building and provide views of the water," McCabe says.

After being located in a strip mall for 20 years, McCabe is excited about how the branch's new location – which includes a children's area, community kitchen, and public meeting-room space – will serve as a local hub. The millpond property, which had previously been in private hands, will be accessible to the public for the first time. The property

has a long history with ties to the Toronto distillery Gooderham & Worts. According to a report by Elysia DeLaurentis at the Wellington County Museum and Archives, Gooderham & Worts built a flourmill on the Hillsburgh site in 1852. Later, it built a cooperage beside the mill and the barrels made there were shipped by rail for use at its Toronto distillery. The mill burned down in 1870.

The new Hillsburgh Library, which will house a 30,000-item collection, is the final project in an approximately \$30-million investment to modernize, renovate, or build new branches for the 14 rural communities the library system serves. Funded by the county from its tax levy and capital reserves, the initiative



includes five Carnegie libraries that were updated to meet modern accessibility standards and outfitted with new digital services. This past spring, the Palmerston branch, built in 1903, reopened after a \$3.5-million renovation, which enhanced the building's heritage features while creating barrier-free access and space for a digital media lab.

"It's really an amazing story to see a smaller system invest so much money in modernizing libraries," says McCabe. "The library board and council have made libraries a priority."

In addition to investing in bricks and mortar, the library also strives to provide the latest in technology and training. For many residents in rural Ontario, high-speed Internet is either nonexistent or unaffordable. Wellington County is one of the first rural library systems to make high-speed Internet hotspots available for its patrons to borrow. Across the 14 branches, 70 Wi-Fi hotspots are available to be checked out for up to seven days at a time, providing unlimited Internet access for as many as 15 devices at once. The hotspots have been a boon to local students, job seekers, and small-business owners who don't have high-speed access.

According to McCabe, rural libraries play a key role in keeping people connected and reducing the digital divide between rural and urban kids. Chromebooks and iPads, some supplied by the local school board, ensure online access for the broader community. The library also allows patrons to experiment with new technologies such as green screens and maker kits, with four 3-D printers rotating through the 14 branches. Cubelets – individual robot blocks that act as sensors, motors, or lights – are teaching kids how to write code. "They help kids understand what instructions are needed to make something work," says McCabe. "They've been a huge hit." Programs that teach users how to operate various technologies are also offered – tech camps have proven popular with both teenagers and seniors.

Yet, while investment in facilities and technology is necessary, McCabe also believes in the importance of human interaction. "The staff makes the difference," he says. "They have a real connection to the local communities and know what people need." It's through innovation and anticipating the needs of their patrons, McCabe suggests, that libraries continue to be important economic drivers. Back when the Carnegie libraries were built, the railroad was essential – now rural libraries can provide that connection, he says. "In some ways history repeats itself."

Best of times, Worst of times

Nathan Whitlock on great and terrible news from the book world

Best

The book trade is taking off in newly peaceful Somalia, ebooks are a hit among poor kids in Rwanda, and James Patterson reportedly made nearly \$100 million last year. Wait, one of those items is in the wrong category ...

University researchers have determined that the five happiest words in the English language are: "laughter," "happiness," "love," "happy," and "laughed." That list's a bit literal and repetitive – which makes me wonder how "killjoy" and "pedant" rate.

The New York Public Library has opened an unofficial branch in the women's jail on Rikers Island. The library is said to have an "extensive James Patterson collection," which ought to count as cruel and unusual punishment.

Worst

J.K. Rowling says that after all the books, movies, and plays, *Harry Potter's* story is finally over. To which a million fan-fic enthusiasts replied, "Thanks, we'll take it from here."

Comic books are getting more and more progressive, but angry creeps still have a hero in Frank Cho, the illustrator who quit in protest after complaints his drawings of *Wonder Woman* were basically soft porn.

Former Fox News CEO and serial sexual harasser Roger Ailes is using his newfound downtime to work on a memoir. With any luck, a judge will let his accusers pick the title and the cover image.

A black New Brunswick man was pulled over by police after "suspiciously" reading C.S. Lewis in his car, and a British Muslim woman was detained by airport security for reading a Syrian art book. Meanwhile, millions of white guys continue to read James Patterson without consequence.

AGONY EDITOR

Group dynamic

Writing circles can be helpful, but they also can suck the life force out of you

Dear Agony Editor,

I'm in a writing group, but I often find the feedback I get to be frustrating. I'll be told things like: "The writing was good, the characters, setting, and dialogue were good. But since I don't normally read this genre, I didn't like it." Is this an issue with my writing – that it needs to be better explained – or do my readers need to read more objectively? Or is it a bit of both?

Signed,
Genre Gentleman

Dear Genre Gentleman, Writing groups often provide structure, support, and feedback. But they can also suck the life force out of you. Other writers will often tell you how *they'd* write the story rather than helping *you* write the story: "You know the part when the synthetic life form escapes the exploding space ship? I'd change that to a female spy living in 17th-century Europe, fleeing her executioners. That would make your story a lot better." It seems to me like this might be

the core of your issue. Your group has people in it who don't "like" the genre you're writing in, which muddies their feedback. But if these people aren't the audience you're writing for, weigh how much their opinion matters. On one hand, feedback from people who don't normally read your genre might actually help you cross over to a larger audience. It can also illuminate the ways readers feel excluded from certain books.

When I write, I ask, "Where are the open doors?" It's important for me to provide as many entry points into the work as possible. That doesn't mean that someone will walk through the door – or want to walk through. Sometimes, people are content to stick to the room of their liking. If your writing group leaves you feeling more deflated than inspired, consider finding a new group – one more suited to your genre. If you decide to stay, pay close attention to what people are saying. That's how you'll learn to sort subjective opinions from genuine critique so you can find those open doors.



Brian Francis (brian-francis.com) is the author of *Natural Order* and *Fruit*. He teaches creative writing as part of the International Festival of Authors.

Have a question for Brian?
Email info@quillandquire.com

County council approves updated design for new Hillsburgh library

By Patrick Raftis

MINTO - Wellington County council approved an updated design plan for the Hillsburgh library, despite objections from several councillors over an \$800,000 hike in the estimated cost of the project.

At a Sept. 22 meeting held at the International Plowing Match and Rural Expo, council approved a revised 9,920-square-foot design at a budget estimate of \$4.8 million.

Paul Sapounzi of VG Architects presented the design, which incorporates a 5,330-square-foot main floor addition and a 3,150-square-foot lower level addition to the existing 1892 farmhouse on Station Street.

During discussion on a recommendation from the library committee to approve the updated design, councillor Gregg Davidson asked for an explanation of why

the cost increased from the original projections.

"How did we get to \$4.8 million?" Davidson asked.

Councillor Rob Black, chair of the Information, Heritage and Senior's committee that includes the library board, said the design of an elevator and other accessibility features were part of the increased cost.

"It's a great site, but it has its challenges topographically," agreed Paul Sapounzi, of VG Architects, noting there is a one-storey difference in elevations on the property around the building.

Sapounzi also said the 6,000 square feet of area required for programming in the building needs to be supported by a further 2,000 to 2,500 square feet for mechanical systems such as air conditioning equipment and other features needed to make the building functional.

Councillor Neil Driscoll noted the building design features a full kitchen in the basement area.

"This building is a library. Is there any way this kitchen can be held off?" he wondered.

Sapounzi explained it's difficult to determine how much would be saved by scaling down the kitchen, as an area for staff meals will be required regardless of the design. He also explained some of the extra costs are the result of the need to service the site, which requires a new septic system and storm water management features.

Black pointed out the project was over budget by \$800,000, not \$1.8 million as Davidson was suggesting. The 2016 budget passed by council in January contained a \$1-million provision for the library project this year and a forecast of \$3 million in 2017.

However Davidson was unde-

terred.

"We were told back in January it would be about \$3 million," said Davidson. "I could understand three-point-five, but four-point-eight is quite extensive."

Sapounzi said despite the challenges of the location, the design projects costs of about \$300 per square foot, which is in line with

previous county library projects.

Councillor Lynda White said she believes the facility is ideally suited as a location for community events.

"I'm sure we could see all kinds of events happening there," said White.

"It's going to need a kitchen, even if it's a small kitchen. I think

SEE HILLSBURGH » 39

CENTRE WELLINGTON | PUSLINCH | MAPLETON | GUELPH ERAMOS

The Wellington Advertiser, Sept. 30 2016

Hillsburgh library project to cost \$4.8 million

» FROM PAGE 1

the money will be well spent ... It's going to be one of the showplaces in Wellington County."

Councillor Allan Alls, Mayor of Erin, pointed out the facility will enhance the local community and make it more attractive.

"The reason we believe this is a well-thought out plan is because the building fits in well with the area and because of our assessment," said Alls.

"If Erin does well, then the county does well."

Councillor Doug Breen said, "It doesn't bother me to pay \$5 million for a building if it really is a \$5-million building."

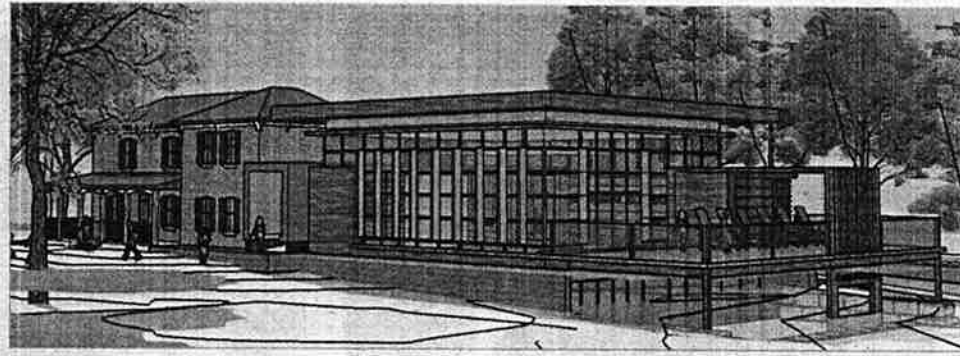
He noted if that's what it costs to build a 6,000-square-foot library, council's only real question is whether they need 6,000 square feet.

Breen said he feels the building will be worth the money and said he views it as a \$3.5 million library and a \$1.5 million community centre.

"I don't mind spending \$5 million on a building that is going to be the centerpiece of a community. What bothers me is spending \$100,000 on a culvert," said Breen.

Councillor Kelly Linton disagreed with arguments that location challenges justify additional building costs.

"The location of the build-



Hillsburgh library - An updated design concept for the new Hillsburgh library was presented to Wellington County council on Sept. 22 by Paul Sapounzi of VG Architects. Submitted image

ing doesn't fly for me as an argument. We knew what we were buying," said Linton.

"There's a big spread between putting up four walls and a roof and building something that's been over-designed."

However, councillor Shawn Watters said he knew the decision to build outside the urban area would add to the cost. "I knew as soon as we moved the building to a rural area that the price was going to go up," said Watters.

He also pointed out the Hillsburgh library is the final project in the long-term renewal of the county library system that included the restoration of the five Carnegie libraries in Wellington and construction of several new facilities.

"We're at the end of this process and we need to be respectful to our communities in the county," said

Watters. "We are community builders."

Councillor Gary Williamson said, "The thought that we're overbuilding this library, that's not the case."

Since the square-foot costs are comparable to previous libraries, "the only way you're going to change the cost is to say we don't need 6,000 square feet," he added. "As long as I've been around the county it's been the very same. The county does not build anything that's second rate."

Davidson then asked, "What size do we need? Do we need 6,000 square feet?"

Chief librarian Murray McCabe said while Hillsburgh's current library, located in a rented facility is

only 3,500 square feet, "6,000 feet is the norm for a stand-alone building."

"I consider this an investment in the future," said Warden George Bridge. "This is going to be a great development."

A resolution to approve the recommended design as the basis for the development of a site plan, detailed construction drawings and tender documents was approved in a 12-4 vote that was recorded at Davidson's request.

Councillors Davidson, Driscoll, Linton and Andy Lennox were opposed.

Staff members were directed to apply for all necessary approvals and permits once the site plan, construction drawings and tender documents are complete.

Wellington Advertiser
Sept 23, 2016



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er
At the library - Laurie Brown and Marilyn Van der Ploeg, both assistant branch supervisors at the Harriston Branch of the Wellington County Library, were at the Mount Forest Branch during Doors Open Wellington North on Sept. 17. One of the Mount Forest staff members got married on Saturday and other staff attended the wedding so the Harriston women kept the library open and answered questions about a special display of 3D printing, robotics and technology set up as part of Doors Open. The Arthur library branch also participated in the Doors Open event and both libraries offered local history displays, an ancestry data base and tours of the facilities.

September 16 2016

To whom it may concern;

This is a letter to express my appreciation of the Fergus library branch, and of Ms. Penny in particular.

When I first came to Fergus I immediately sought out the library. I felt apprehensive as I had such a positive connection to the Waterloo public library. I was relieved to be welcomed by the fine staff of your branch. Ms. Penny specifically informed me of the variety of children's programming available, and warmly invited me to attend with my son.

In short order I grew to find an even greater sense of community with the Fergus library. In the following eight years, I looked forward to attend programming with my two children, and my whole family enjoys our library visits. Both of my children will often seek out Ms. Penny when we stop by at the branch for a personal hello (which often involves stamps).

I feel like a VIP when I am at the Fergus branch. The staff takes the time to greet me personally, often have my holds ready, discuss which books we're reading, and are always courteous and patient with my two rather enthusiastic children.

Thank-you so much for fostering such a wonderful environment at the heart of our community. I always rave to others about your wonderful staff, and thought it was appropriate to share it with our library as well.

Sincerely,

A handwritten signature in cursive script that reads "Becky Chamberland". The ink is dark and the signature is fluid, with a large loop at the end of the last name.

Becky Chamberland
302-275 Beslyde Ave E
Fergus ON N1M 2Y2
thebeckychamberland@gmail.com

Teen Reviews

The Selection by Keira Cass

Reviewed by: Sterling

Set in a dystopian world, twenty-five girls compete for the hand of a prince. The Selection is an amazing book. I couldn't put it down and as soon as I finished I ran to the library to get the second. Definitely an amazing series filled with drama, love and anticipation.



Story Thieves by James Riley

Reviewed by: Peter

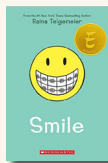
Very similar to Cornelia Funke's Inkheart trilogy, Story Thieves explores the "what if" of books. What if authors enslave book characters by writing their story for them instead of giving them free will? What if a book character tried to do something about it?



Smile by Raina Telgemeier

Reviewed by: Ashley

Smile is a graphic novel about a girl in her teens who is going through tough times with her teeth. She knocked out her two front teeth and had to get spacers, retainer, head gear, braces, and filling. The meaning of the book is: it doesn't matter what the outside looks like, what matters is on the inside.



Staff Pick

The Ice Twins by S.K. Tremayne

Reviewed by Janine Morin, Erin Branch

Angus and Sarah Moorcraft have suffered an unspeakable tragedy: their seven-year old twin daughter Lydia has died. Unable to pick up the pieces, their marriage has unraveled and they are nearly bankrupt. In an effort to move on, they decide to relocate to an old rat-infested family property on a remote Scottish island. Ominously, the island has no cell service, and can only be reached by boat at high tide, or by foot at low tide. Things get decidedly worse when their surviving twin daughter Kirstie keeps asking why they are not calling her by her real name, Lydia. This of course begs the question: which twin really died? Incredibly atmospheric and creepy, The Ice Twins blends genres. Part psychological thriller, part mystery, part ghost story, Tremayne has crafted a tense drama that will keep readers turning pages. Recommended for those who liked Girl on a Train, this is a perfect read for an October night.



ONTARIO PUBLIC LIBRARY WEEK

October 16 - 22, 2016



Celebrate Public Libraries!

October is Canadian Library Month! During this month, libraries across Canada promote the valuable role they play in the lives of all Canadians. In Ontario, we will celebrate our public libraries during Ontario Public Library Week (OPLW) from October 16 to 22.

This is a great time to recognize the important contributions public libraries make toward a community's literacy, education and life-long learning. Wellington County Library will be celebrating with a number of exciting activities!

Highlights for the week include:

- Evergreen Award voting
- Book draws
- Food for Fines
- Special programmes for all ages

Take a look on page 3 for more information on times and locations of events. You can also contact your local branch or visit our online calendar at www.wellington.ca/Library.

Staff News

Congratulations to Clifford Branch Supervisor Kayleigh Armstrong and family on the birth of a healthy baby boy!

Naomi Nixon, Page, Marden

Aylene van den Eijnden, Page, Arthur

Nicole DeBoer, Page, moved from Hariston to Palmerston

Spencer Melch, Assistant Branch Supervisor, Rockwood Branch

Alison Carroll, Assistant Branch Supervisor, Mount Forest

Isabella Mills, Page, Drayton

Marion Nichol, retired from Rockwood

One-on-One with our Writer in Residence

Aspiring writers are invited to apply for the chance to meet one-on-one with our Writer in Residence, Kathy Stinson. Kathy will spend one half hour with each selected participant. Topics of discussion can include your project, marketing strategies, agents, publishing, and next steps.

Applications and writing samples will be accepted online at www.wellington.ca/Library until 11:59 pm Saturday, October 22. Talk to staff or visit our website for more information on the submission process. For assistance with applying, please visit your local branch.

We acknowledge the support of the Canada Council for the Arts, which last year invested \$153 million to bring the arts to Canadians throughout the country.



Canada Council
for the Arts

Nous remercions le Conseil des arts du Canada de son soutien. L'an dernier, le Conseil a investi 153 millions de dollars pour mettre de l'art dans la vie des Canadiennes et des Canadiens de tout le pays.

Conseil des arts
du Canada

All branches will be CLOSED Monday, October 10 for Thanksgiving.

Library board meetings are held the second Wednesday of the month from September to November and January to June, unless otherwise stated. Meetings are held at the Wellington Terrace and start at 6:00 pm. Members of the public are welcome to attend.



What's Inside:

Cast Your Evergreen Vote

Virtual Reality Comes to the Library

Programme Highlights

Staff Pick

Page 2

Page 3

Page 3

Page 4

Wellington County Library
190 St. Andrew St. West, Fergus ON N1M 1N5 T 519.843.1180 www.wellington.ca/Library



ALTERNATE FORMATS AVAILABLE UPON REQUEST.

When the going gets tough, the tough get a librarian. – Joan Bauer, *Best Foot Forward*



Writing Workshops with Kathy Stinson

Becoming a Writer (Adult)

Many people find themselves saying, "Maybe someday I will write..." Join our 2016 Writer in Residence Kathy Stinson as she discusses how to make that 'someday' happen now. This presentation will touch on developing the writing habit, the role of reading in a writer's life, and using memory and real life experience as a force in your writing. Participants should come prepared to do a little scribbling.



Erin Branch, 519.833.9762

Wednesday, October 19, 6:30 pm

Drayton Branch, 519.638.3788

Saturday, October 22, 10:30 am

Writing a Novel (Adult)

You'd love to write a novel, but it seems such a monumental task. (That may be because it is.) Join our 2016 Writer in Residence Kathy Stinson as she discusses various approaches that writers have used to getting started - and finished. Attention will also be given to where novel characters come from and writing effective dialogue.

Puslinch Branch, 519.763.8026

Saturday, October 1, 10:30 am

Fergus Branch, 519.843.1180

Thursday, October 27, 6:30 pm

Writing a Children's Book (Adult)

The text of a picture book is short and often simple. So why isn't it easier to write one? Join our 2016 Writer in Residence Kathy Stinson as she discusses potential pitfalls, target audience, and illustrations. Participants are asked to bring to the session any picture book that they have enjoyed reading - at any point in their lives.

Palmerston Branch, 519.343.2142

Thursday, October 6, 6:30 pm

We acknowledge the support of the Canada Council for the Arts, which last year invested \$153 million to bring the arts to Canadians throughout the country.

Nous remercions le Conseil des arts du Canada de son soutien. L'an dernier, le Conseil a investi 153 millions de dollars pour mettre de l'art dans la vie des Canadiennes et des Canadiens de tout le pays.

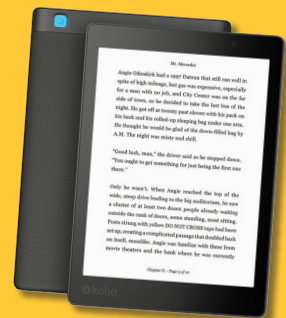


Canada Council
for the Arts

Conseil des arts
du Canada

Cast Your Evergreen Vote

The Evergreen™ Award was introduced by the Ontario Library Association in 2005 to give adult readers the chance to vote for a Canadian fiction or non-fiction title that they liked the most. Nominees are selected by experienced library staff from across Ontario each year.



Vote for your favourite during Ontario Public Library Week and you could WIN a brand new Kobo Aura ONE, the first Kobo to allow you to download library books right onto your device!

All Saints: Stories by K.D. Miller

Birdie by Tracey Lindberg

The Hunger of the Wolf by Stephen Marche

The Jaguar's Children by John Vaillant

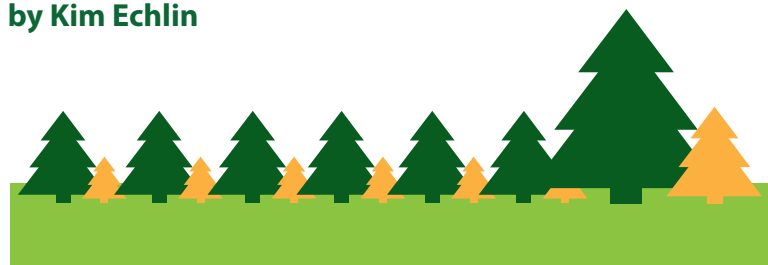
Local Customs by Audrey Thomas Punishment by Linden MacIntyre

Seconds: A Graphic Novel by Bryan Lee O'Malley

That Lonely Section of Hell: The Botched Investigation of a Serial Killer Who Almost Got Away by Lori Shenher

They Left Us Everything: A Memoir by Plum Johnson

Under the Visible Life by Kim Echlin



October Programme Highlights

Unless otherwise noted, our programmes are free of charge.

For Kids

Tales and Enchantment (Preteen, K - Grade 6)

Join acclaimed storyteller Brenda Byers for this engaging performance full of wonder, and let the oral tradition of telling stories out loud transport you to new places!



Arthur Branch, 519.848.3999 (Preteen)

Thursday, October 20, 4:00 pm

Puslinch Branch, 519.763.8026 (K - Grade 6)

Thursday, October 20, 11:00 am

Rockwood Branch, 519.856.485 (K - Grade 6)

Wednesday, October 19, 4:00 pm

Puppets Elora Presents: Stone Soup (All ages)



Two large puppets, a quaint cookstove and ample audience participation are the ingredients in the Puppets Elora version of this classic tale. Please register.

Palmerston Branch, 519.343.2142

Saturday, October 22, 10:30 am

Hillsburgh Branch, 519.855.4010

Saturday, October 22, 2:30 pm



For a complete list of programmes happening at the Library, visit www.wellington.ca/Library.

For Teens

Make a Boo Your Neighbour Kit! (Preteen)

We always have neighbours that for one reason or another don't do Halloween. Donna Hirtle from Studio Factor will guide you through putting together a cute, creative kit to share your Halloween bounty with people who can't get out! Please register. Space is limited.



Clifford Branch, 519.327.8328

Wednesday, October 19, 6:30 pm

For Adults



Jane MacDonald Seed Mosaics (Adult)

Join Jane McDonald of the Guelph Township Horticultural Society as she teaches us how to make wonderful works of art using seeds.

Marden Branch, Thursday, October 20, 6:30 pm

Culture Night at the Library (All Ages)

Join us for a musical evening with Trillium Jazz Trio, featuring Guelph musician Jef ten Kortenaar on violin, Bill Urban on clarinet, and Marguerite Urban on banjo, tenor guitar, and accordion.



Fergus Branch, 519.843.1180 Friday, October 21, 6:30 pm

Virtual Reality Comes to the Library

Try the next big thing in gaming at your local library branch! The Oculus Rift is a headset that you wear to play new, immersive video games, explore new worlds, and more. The headset allows you to see and interact with entire 3D environments, complete with sound and motion tracking to capture your movements. Fly a spaceship around the solar system, watch short films, or explore the ocean floor.

We currently have one headset available in our system for in-branch, hands-on demonstrations, giving you the chance to experience VR for yourself! It will be traveling between our branches throughout the fall and winter, and will be available at times when staff is there to help you.

A listing of available times and locations is available on our website, and will be updated regularly. Please visit www.wellington.ca/Library and click on Programmes and Events, and then Technology at Your Library.





Corporation of the County of Wellington Planning Committee Minutes

October 13, 2016
County Administration Centre
Keith Room

Present: Warden George Bridge
Councillor Andy Lennox (Chair)
Councillor Allan Alls
Councillor Don McKay

Regrets: Councillor Shawn Watters

Also Present: Councillor Dennis Lever

Staff: Donna Bryce, County Clerk
Gary Cousins, Director of Planning and Development
Ken DeHart, County Treasurer
Mark Paoli, Manager, Policy Planning
Jameson Pickard, Planner
Aldo Salis, Manager, Development Planning
Scott Wilson, CAO

1. Call to Order

At 10:28 am, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Delegation:

3.1 Natural Heritage System, Grand River Conservation Authority

Mr. Fred Natolochny, Supervisor of Resource Planning and Ms. Crystal Allen, Supervisor of Natural Heritage, Grand River Conservation Authority provided the Committee with a Natural Heritage Systems presentation.

4. Natural Heritage System

1/8/16

Moved by: Warden Bridge

Seconded by: Councillor Alls

That the County of Wellington request the GRCA to provide a terms of reference and cost estimate for developing a Natural Heritage System and policies for all areas of the County, except the existing Greenbelt areas.

Carried

5. Financial Statements and Variance Projections as of September 30, 2016

2/8/16

Moved by: Councillor McKay

Seconded by: Councillor Alls

That the Financial Statements and Variance Projections as of September 30, 2016 for the Planning Department be approved.

Carried

6. OPA 102 Removal of Highway 24 Proposed Major Roadway

3/8/16

Moved by: Councillor Alls

Seconded by: Warden Bridge

That a by-law adopting County of Wellington Official Plan Amendment 102 be approved.

Carried

7. 2014 Provincial Policy Statement Review- Agriculture and Mineral Aggregate Resource Policies

4/8/16

Moved by: Councillor McKay

Seconded by: Warden Bridge

That report PD2016-23 regarding 2014 Provincial Policy Statement Review be received for information; and

That staff be directed to circulate the proposed changes to the County of Wellington Official Plan to local municipalities for comment.

Carried

8. Adjournment

At 11:17 am, the Chair adjourned the meeting until November 10, 2016 or at the call of the Chair.

Andy Lennox
Chair
Planning Committee



Linking a Natural Heritage System in the County of Wellington

A presentation to:

**The Corporation of the County of Wellington
Planning Committee**

October 13, 2016

What is a Natural Heritage System?



A system of natural heritage **features and areas**, **linked by natural corridors** which are necessary to maintain biological and geological diversity, natural functions, viable populations of indigenous species and ecosystems.



Developing a Watershed Framework



GRCA's Strategic Plan Objective #2 (Improve Watershed Health) relates specifically to the development of a Natural Heritage Systems Framework for the Grand River Watershed:

“Develop a Watershed Natural Heritage Strategy for protecting and enhancing natural areas and their functions, including their role as habitat for a variety of plant and animal species.”



Phased Approach

1. Subwatershed characterization and mapping

- Consider existing plans (e.g. fisheries plan, watershed forest plan, water management plan, subwatershed studies)
- Identify and address information sources, gaps, deficiencies, needs, etc.

2. Stakeholder engagement and input

3. Implementation

- Implement those parts of the plan for which GRCA is responsible
- Be a catalyst for complementary conservation action plans
- Provide a secretariat function to document progress, manage data, issue reports, and adapt the framework as required

Progress To Date

- **Fairchild Creek and McKenzie Creek:** characterizations completed with consultation workshops held spring 2016
- **Southern Grand River** (Brantford to Lake Erie) and **Whitemans Creek:** draft characterizations complete with consultations winter 2016/2017
- **Speed, Conestogo and Nith River** subwatershed characterizations initiated
- **Upper Grand and Middle Grand** reaches to be completed in 2017

Municipal NHS

- **Natural heritage systems shall be identified**, it is recognized that these systems will vary in size and form in settlement areas, rural areas and prime agriculture areas (*PPS 2014*)
- **NH Reference Manual** is a provincial tool that offers criteria and approaches which can be used to develop a NHS
- **Examples of municipal NHS:**
 - Natural Heritage Study for the Municipality of Kincardine
 - Town of Wasaga Beach Natural Heritage System
 - Middlesex Natural Heritage Systems Study

The Greenlands System

- Wellington County OP identifies natural features and areas through the Greenlands System
- System divided into 2 broad categories:

Core Greenlands	Greenlands
Provincially significant wetlands	Woodlands
All other wetlands	Streams and valleylands
Hazardous lands	Environmentally Sensitive Areas
Habitat of endangered or threatened species	Areas of Natural and Scientific Interest
	Habitats of fish and significant wildlife
	Ponds, lakes and reservoirs

Making the Link

- A natural heritage system **links core natural features and areas**, such as woodlands and wetlands, **through natural corridors** such as valleylands and streams
- Can include lands that have been restored and areas with the potential to be enhanced or restored to a natural state
- Referred to as a “system” because of the interactions and dependencies between its parts at a landscape scale

Wellington County NHS



- The GRCA has a long history of working with the County of Wellington and its residents
- Understand the importance of agriculture to the county landscape
- Focus on county areas outside the existing Greenbelt designation and include coordination with the Saugeen and Maitland Valley CAs
- Opportunity for the County of Wellington and the GRCA to partner on developing a “made in Wellington” approach to natural heritage system planning



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Planning Committee
From: Gary Cousins, Planning Director
Date: Thursday, October 13, 2016
Subject: **Natural Heritage System**

1. Background:

The 2014 Provincial Policy Statement requires municipalities to identify a Natural Heritage System. A system is made up of natural features and linkages that provide connectivity for a variety of ecological functions. The County's current official plan is based on natural features such as wetlands, woodlots, areas of natural and scientific interest and floodplains. It does not include linkages between significant features. The Greenbelt is a natural heritage system. There are a number of approaches that can be taken to developing a natural heritage system. Different approaches can be taken in agricultural areas, rural and urban areas.

2. Defining a System:

County Council has directed staff to prepare an amendment implementing the 2014 Provincial Policy Statement. We have approached GRCA to determine if they are interested in taking the lead in developing a natural heritage system for the County outside the existing Greenbelt areas. This would include areas in the Saugeen and Maitland Conservation Authority areas.

GRCA has a good working relationship with rural landowners including the farm community as well as with other conservation authorities and would be well placed to take on this work. GRCA staff have indicated an interest in undertaking the project subject to their internal approvals process.

3. Recommendation:

- a) THAT the County of Wellington request the GRCA to provide a terms of reference and cost estimate for developing a Natural Heritage System and policies for all areas of the County, except the existing Greenbelt areas.

Respectfully submitted,

Gary Cousins, MCIP, RPP
Director of Planning and Development



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Planning Committee
From: Mark Paoli, Manager of Policy Planning
Date: Thursday, October 13, 2016
Subject: OPA 102 Removal of Hwy 24 Proposed Major Roadway

1. Introduction

The purpose of County Official Plan Amendment No. 102 is to remove the 'Proposed Major Roadway' on the Guelph/Eramosa Land Use Schedule (Schedule A-3). The lands subject to the amendment are parts of Lots 1 through 18, Concessions I through V; and Lots A through D and F, Concession VI, Division E in the Township of Guelph/Eramosa. The Amendment is attached to this report as 'Attachment A'. The applicant is the Township of Guelph/Eramosa.

The 'Proposed Major Roadway' to be removed is shown as a dashed line on Figures 1 and 2 below.

Figure 1 – Aerial Photo with former Highway 24 Alignment – Western portion

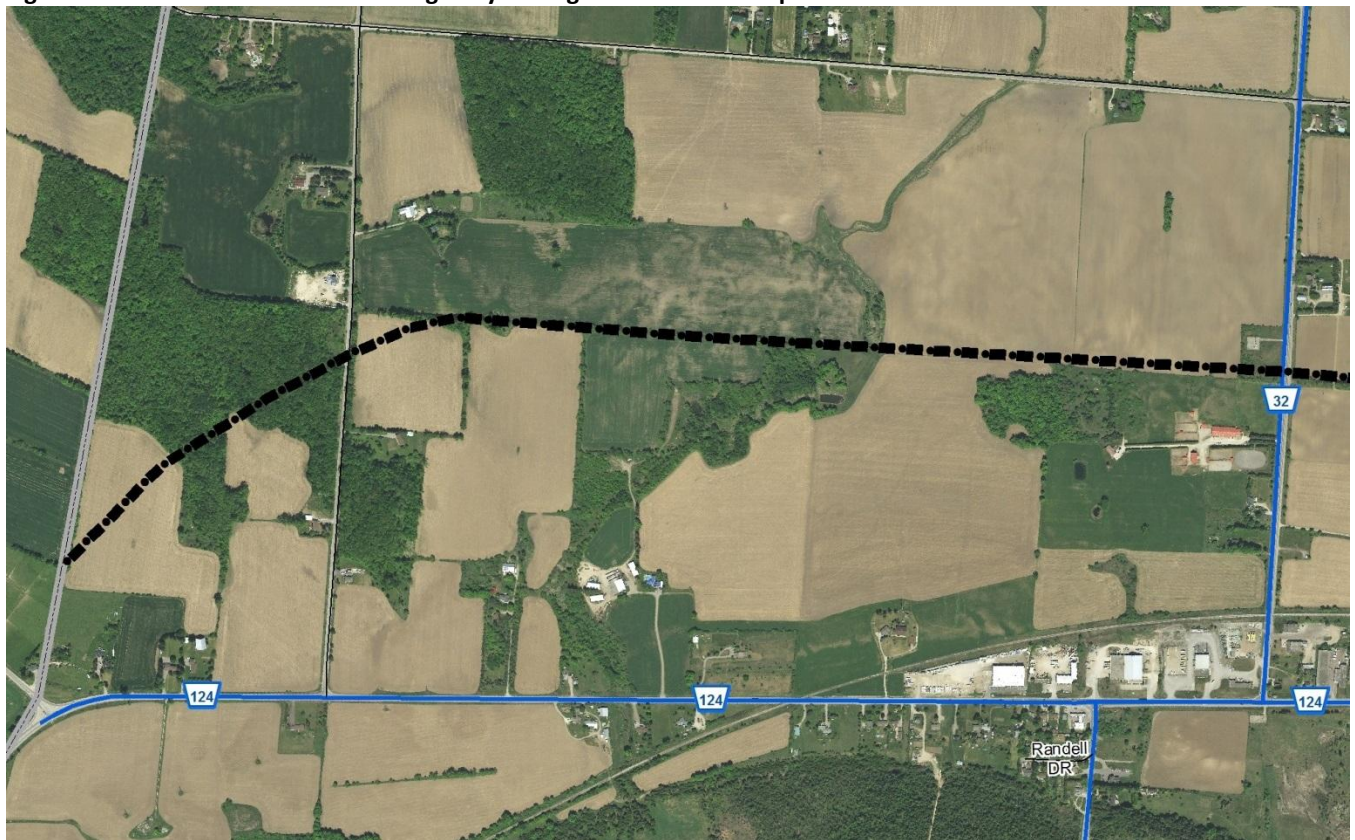
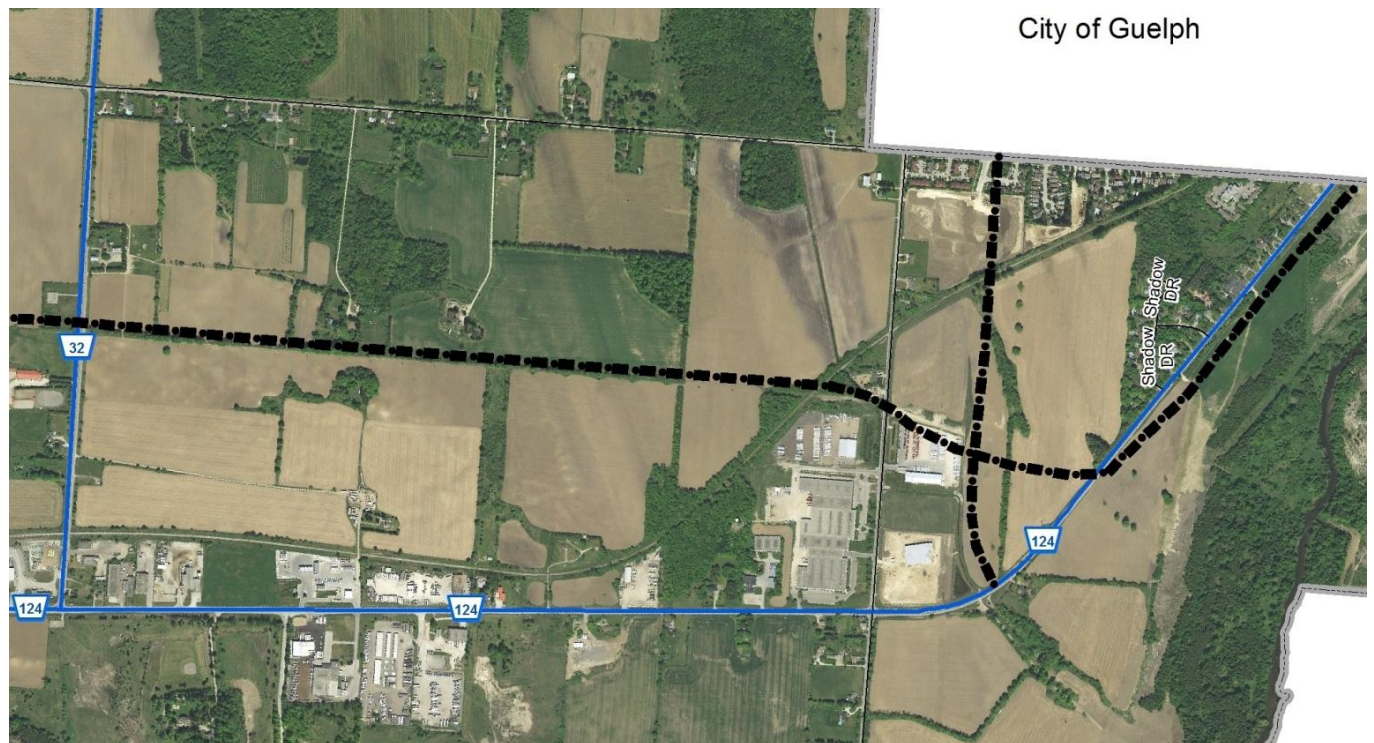


Figure 2 – Aerial Photo with former Highway 24 Alignment – Eastern portion



2. Background

The Ministry of Transportation received Environmental Assessment clearance for a realignment of former Highway 24 between Cambridge and Guelph in 1997. The Ministry then designated the route as a controlled access highway. In 1998, former Highway 24 from Highway 401 in Cambridge, to Highway 10 in Caledon, was transferred to the Region of Waterloo, County of Wellington and Region of Peel as part of the Local Services Realignment.

The alignment of the highway has been shown as a 'Proposed Major Roadway' on the Guelph/Eramosa Land Use Schedule (A-3) since the County Official Plan was originally approved in 1999. In recent discussions and correspondence, the province has stated its intention to abandon the current designation and that it will not offer funding assistance to build the road.

In particular, in its October 14, 2015 letter to the County Engineer, the Ministry stated that:

"Our intention is to proceed to abandon the current designation for the new alignment of former Highway 24."

The letter also stated that:

"The Ministry will not be providing any funding for a Municipal Class Environmental Assessment (EA) study and any resultant road improvements through our capital program."

Also in October, 2015, County Council approved the following Roads Committee recommendation:

"That a letter be sent to the Ministry of Transportation requesting that the Ministry's plan to abandon the current designation for the new alignment of former Highway 24 proceed as soon as possible."

3. Related Zoning By-Law Amendment to remove Holding Provisions

Concurrent with this Official Plan Amendment application, Guelph/Eramosa Township initiated an amendment to their Zoning By-law to remove the Holding Provision from six industrially zoned properties in the eastern part of the subject lands.

The Holding Provision had been applied to protect the future highway corridor. Given that OPA 102 proposes to remove the 'Proposed Major Roadway' designation, the Township decided that the Holding Provision is no longer necessary. The By-Law was worded to ensure that the Holding Provision will not be removed until OPA 102 is in effect.

Township Council adopted Zoning By-law Amendment 04/16 on September 6, 2016,

4. Agency Review

The application was circulated by the County to prescribed agencies on June 30, 2016. Results of the agency review were as follows:

Agency	Position	Comments
Township of Guelph/Eramosa	Support	In a resolution of October 3, 2016 Township Council supported the Official Plan Amendment.
County Roads	No objection	
City of Guelph	No concerns	Should the amendment be approved, the City's Transportation Master Plan will be revised to reflect this change when it is updated.
Grand River Conservation Authority	No objection	Natural heritage features are present along the proposed highway corridor; however, these features will not be impacted with the removal of the proposed roadway.
Upper Grand District School Board	Does not object	

5. Public Meeting and Public Input

The statutory Public Meeting was held on October 3, 2016 at the Guelph/Eramosa Council Chambers and attended by six members of the public.

There was one written submission from the public (see Attachment 'A') strongly encouraging the Township to consider maintaining the restriction on development to protect this corridor for future high speed corridor development.

At the Public Meeting, one individual spoke in support of the change, while also stating a concern that it appears as though the developers are expected to solve the traffic problem in the area. Another individual spoke in opposition to the change due to a concern that the traffic problem should be addressed before the future roadway is removed. A third individual spoke seeking clarification on how the development process on the industrial lands will proceed.

6. Relevant Planning Policies

6.1 Provincial Policy and Plans

Section 1.6.8.3 states that: “Planning authorities shall not permit development in planned corridors that could preclude or negatively affect the use of the corridor for the purpose for which it was identified.” Planned corridors in the Provincial Policy Statement is defined as “corridors or future corridors which are required to meet projected needs, and are identified through provincial plans, preferred alignment(s) identified through the Environmental Assessment Act process, or identified through planning studies where the Ontario Ministry of Transportation is actively pursuing the identification of a corridor...”.

Since the province has indicated their intention to abandon the designation for the new alignment of former Highway 24, it does not meet the definition of a planned corridor.

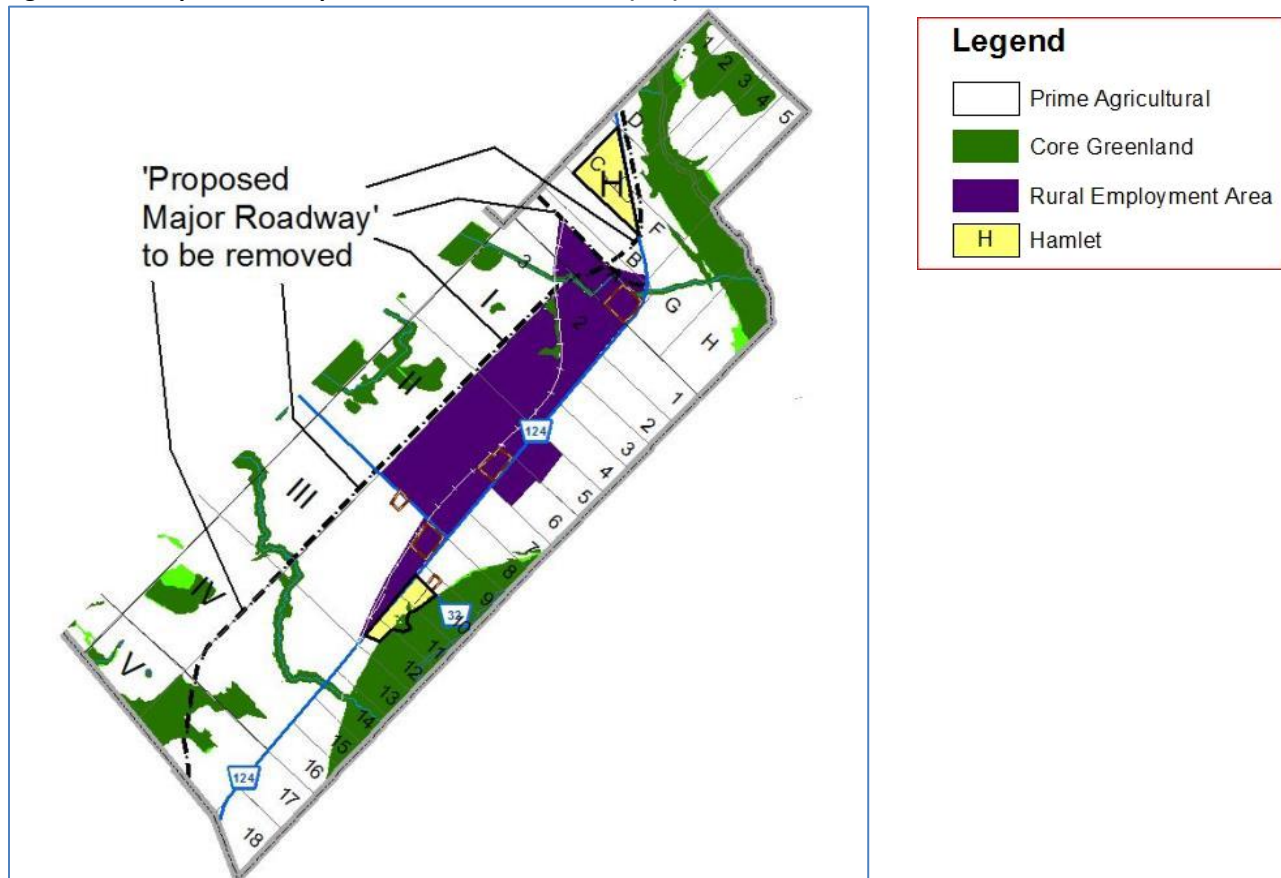
The Growth Plan for the Greater Golden Horseshoe does not identify the former Highway 24 corridor as a ‘Future Transportation Corridor’ or a facility for ‘Improved Regional Transit to 2031’.

6.2 Wellington County Official Plan

Land Use Designations

The ‘Proposed Major Roadway’ to be removed passes through lands designated ‘Rural Employment Area’, ‘Prime Agricultural Area’ and ‘Core Greenlands’ as shown in Figure 3 below.

Figure 3 – Excerpt from Guelph/Eramosa Land Schedule (A-3)



Proposed Major Roadway Protection

The 'Proposed Major Roadway' policy under County Official Plan Section 12.5.3 states that:

"Proposed major roadways, including potential river crossings, are shown on Schedule 'A'. These proposed roadways will be protected from development proposals which would undermine the ability to construct the roadway, increase the cost of acquiring land or constructing the roadway or impair the future functioning of the roadway."

7. Discussion

Given the province's stated intention to abandon the Highway 24 designation cited in Section 2, and the fact that future construction of the highway cannot be reasonably anticipated, it is no longer appropriate to retain the designation in the Official Plan and continue to limit development in this regard.

The County Roads Department is continuing to work on design concepts to improve traffic flow and safety on this part of Wellington Road 124.

8. Planning Opinion

Staff is of the opinion that the proposed Official Plan Amendment is consistent with provincial policy, conforms to the objectives and policies of the County Official Plan, is appropriate, and is in the public interest.

Recommendation:

THAT a By-Law adopting County of Wellington Official Plan Amendment 102 be approved.

Respectfully submitted,



Mark Paoli
Manager of Policy Planning

PART B - THE AMENDMENT

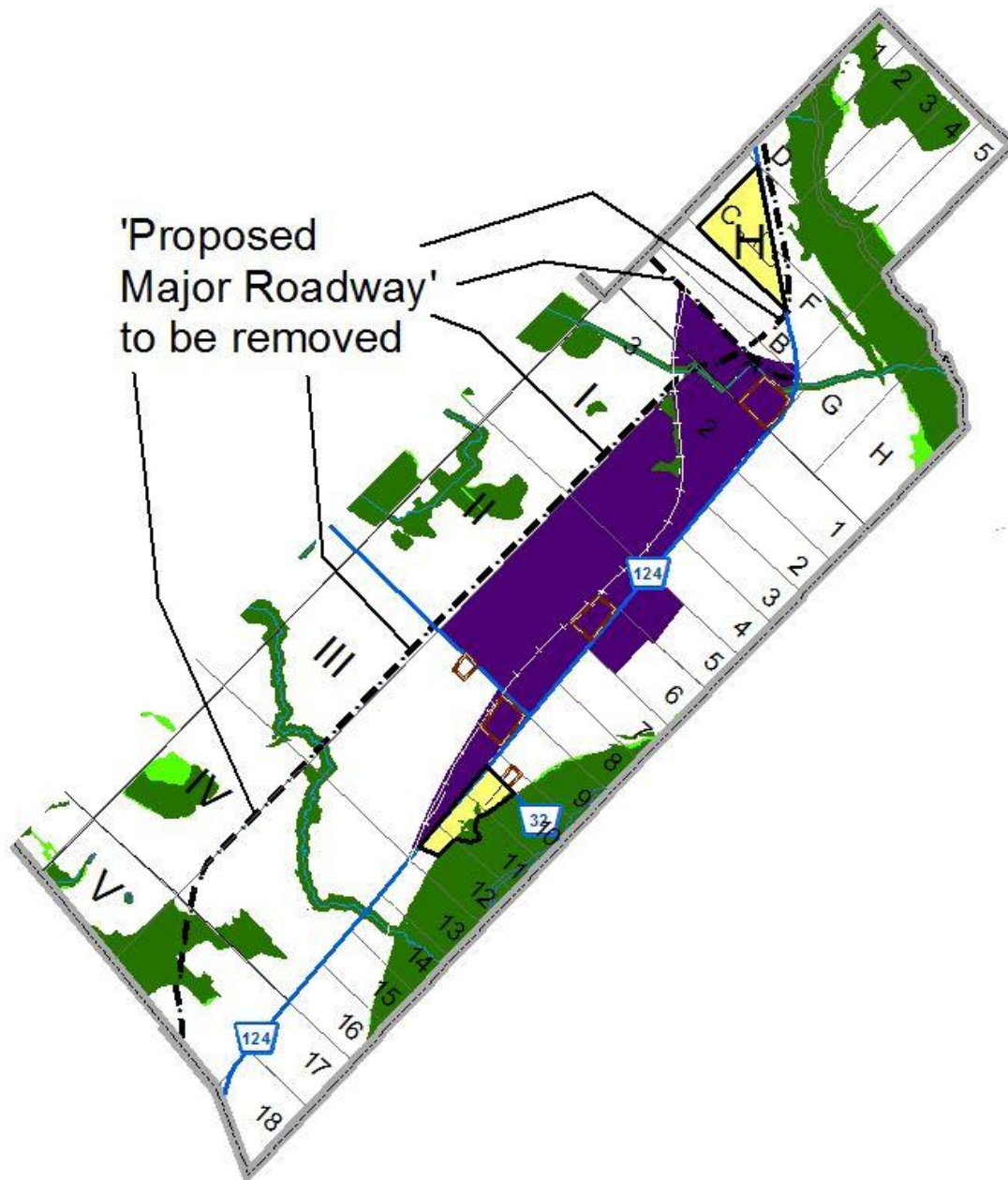
All of this part of the document entitled **Part B - The Amendment**, consisting of the following text constitutes Amendment No 102 to the County of Wellington Official Plan.

DETAILS OF THE AMENDMENT

The Official Plan of the County of Wellington is hereby amended as follows:

1. THAT **Schedule 'A-3'** be amended by removing the Proposed Major Roadway as shown on Schedule A of this amendment.

SCHEDULE "A" OF OFFICIAL PLAN AMENDMENT NO. 102



Attachment 'B'

From: Joan and Jake DeBruyn [mailto:joanandjake@hotmail.com]

Sent: September 20, 2016 10:47 PM

To: Meaghen Reid

Subject: Public Feedback: Highway 24 Proposed Major Roadway Removal from County Official Plan

Thank you for the opportunity to provide input on the proposed removal of the "Proposed Major Roadway" parallel to Highway 24 from Schedule A-3 of the County Official Plan.

I strongly encourage you to consider maintaining the restriction on development to protect this corridor for future high speed corridor development. Here are some reasons:

1. **Existing and Future Highway 24 Congestion.** Highway 24 between Guelph and Woolwich Township is already an extremely slow congested stretch of road. A family member has commuted this stretch of road for several years from Guelph to Grand River Freeport Hospital. It's painful and is only getting worse. It is logical to assume that the future growth of Guelph, Cambridge and Kitchener and development on Highway 24 itself will prompt further congestion. Holding land for a future alternative high speed corridor route is a strategic and wise decision.
2. **Hold the Right-of-Way for a Long-Term Vision.** Trying to buy up land in the future for a right of way will be very difficult. It could be that this area won't be developed for 25 years, but (regrettably) all this good farmland will likely become development land. If this land is held for a high speed corridor, then 35-40 years from now when we build it we'll all look back and say "thank goodness those good folks in 2016 had the sense to set aside this land."
3. **Great Example of Effective Right of Way Set-Aside.** I've personally seen an example of the value of setting aside right-of-ways for the long term in my former home of Winnipeg. Lands were set aside in the 1950's to create an inner ring road around the City. Urban development has progressed slowly, but these right-of-ways remained preserved. Finally the City has begun to develop and connect the different pieces, resulting in a tremendously welcome expressway that efficiently moves people across town, through established built-out neighbourhoods and business areas on new, straight, well connected routes. These can be seen on Google Maps: Chief Peguis Trail in the North, and Bishop Grandon/Route 90S in the South. These roads have further connections that are continuing to be developed (see <http://www.winnipeg.ca/publicworks/construction/studies/chiefpeguiswest.stm>). The key to note is that these roadways were envisioned in the 1950s, and lands set aside until today. These lands could never be secured today and these welcome roadways are only possible before of the fore-thought of wise civic leaders in the past. I believe that in our old age, or as our young people age, they will look back when this right-of-way gets developed into a high speed corridor and they'll say "thank you!"

4. **Lands Already Set Aside – No Loss or Cost to Maintain Status Quo.** If these or similar lands are allowed to incrementally develop and then would have to be purchased or expropriated in the future to build a high-speed corridor, there would be significant cost to taxpayers. But these current lands have long-ago been set aside, and the foregone development opportunity is long-ago decided. If the right-of-way restriction is lifted, those who currently own the land might expect a windfall gain if the lands quickly shift back into a future developable opportunity. But maintaining the status quo does not cost anyone anything: the existing owners are no further at a loss, and the taxpayers, township, and county don't gain or lose. Changing the designation creates a few unexpected (or expected) quick winners of the current owners. Maintaining the status quo doesn't result in any losers and is a fair and consistent thing to do.
5. **County's and Province's Lack of Interest to Develop Should be Weighed Against City of Guelph's Future Growth.** The County and Province have their priorities and rationale for current highway development. With limited resources the County has to focus on moving vehicles today, many of which originate in other jurisdictions. And the Province has set its path with the Highway 7 development north of town. But looking to future urban growth (which this area will surely succumb to), the opportunity to set aside a right-of-way for a high speed corridor in a future development zone is also a question that should be considered by the City of Guelph. While the County and Township can't be expected to simply bend to some future sprawl expectation from the City, the choice can be made to be responsible planners and stewards of space for future generations, whether they live in the City or not. The costs to develop high speed corridors is spread across all taxpayers and the local, provincial and federal levels. Maintaining set-aside lands now when the opportunity cost is low can be a wise decision for future generations, generations that likely will live in a larger and expanding City of Guelph.

Thank you for the opportunity to comment. I hope this feedback contributes to a healthy debate, and perhaps to changing course on this proposed decision.

Regards

Jake DeBruyn

91 Durham St. Guelph ON N1H 2Y4 joanandjake@hotmail.com (519) 822 4959



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Planning Committee
From: Jameson Pickard, Planner
Date: Thursday, October 13, 2016
Subject: **2014 Provincial Policy Statement Review- Agriculture and Mineral Aggregate Resource Policies**

1.0 Background:

At its September meeting Planning Committee received a staff report outlining key changes to the 2014 Provincial Policy Statement (PPS). Part of that review included identifying changes in provincial policy regarding Agriculture and Mineral Aggregate Resources.

The purpose of this report is to provide the Committee with an overview of the preliminary changes to the Official Plans agricultural and mineral aggregate resource policies needed to address the new provincial policy requirements related to these sections.

2.0 Proposed Official Plan Changes:

Changes that are proposed in the attached document do not result in a substantial change to existing Official Plan policies relating to Agriculture or Mineral Aggregate Resources. These policies are well developed given the extensive agricultural and mineral aggregate industry in the County.

Agriculture

Suggested changes to the agricultural policies of the Official Plan would clarify the types of uses permitted in the prime agricultural area and expand on existing criteria to ensure that on-farm-diversified uses and agriculture-related uses are appropriate in terms of scale, location and services provided.

Mineral Aggregate Resource

Suggested changes to the mineral aggregate resource policies of the Official Plan would add language which encourages ancillary uses that promote aggregate resource conservation and further, encourage comprehensive rehabilitation when preparing rehabilitation plans.

Definitions

There are a number of new definitions and modifications made to the definition section of the 2014 PPS. A number of changes proposed to the Official Plan are related to these definition changes.

3.0 Discussion:

Additional reports will be coming forward in the following months to address the remaining changes to the Official Plan in order to be consistent with the PPS 2014.

Recommendation:

That County Council adopt the following resolution:

THAT report PD2016-23 be received for information; and

THAT Staff be directed to circulate the proposed changes to the County of Wellington Official Plan to local municipalities for comment.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jameson Pickard".

Jameson Pickard, B.URPL
Planner

**Provincial Policy Statement 2014 Review
(Agricultural and Mineral Aggregate Resource)**

Proposed Official Plan Modifications

October 2016

PART 4 GENERAL COUNTY POLICIES

4.2.6 Home Business

Wellington County supports the trend towards more home based businesses and will facilitate new home business through planning policy.

In the Urban System, home businesses will be small in size and normally restricted to the occupants of the property. These uses will be oriented towards providing services rather than retail functions. Compatibility with surrounding residential development is a primary consideration.

In the Rural System, home businesses similar to those allowed in the Urban System are encouraged. Additionally, the following uses may be considered:

- sales outlets for agricultural products produced on the farm;
- home industries which are small in scale with limited employees, and minimal off site impact;
- bed and breakfast establishments
- farm vacation enterprises.

The opportunity to work from the home will be encouraged.

4.2.6 Home Business

Wellington County supports the trend towards more home based businesses and will facilitate new home business through planning policy.

In the Urban System, home businesses will be small in size and normally restricted to the occupants of the property. These uses will be oriented towards providing services rather than retail functions. Compatibility with surrounding residential development is a primary consideration.

PPS Policy 2.3.3.1

In the Rural System, home businesses similar to those allowed in the Urban System are encouraged. Additionally, a variety of on-farm diversified uses may be considered including:

- sales outlets for agricultural products produced on the farm;
- home industries which are small in scale with limited employees, and minimal off site impact;
- bed and breakfast establishments
- farm vacation enterprises.

The opportunity to work from the home will be encouraged.

PART 6

THE RURAL SYSTEM

6.4 PRIME AGRICULTURAL AREAS

6.4.1 Defined

Class 1, 2 and 3 agricultural soils, associated Class 4 to 7 soils and additional areas where there is a local concentration of farms which exhibit the characteristics of ongoing agriculture, and specialty crop land will be designated as prime agricultural areas. These areas will be protected for agriculture.

6.4.2 Agriculture First

In Prime Agricultural Areas, all types, sizes and intensities of agricultural uses and normal farm practices will be promoted and protected in accordance with provincial standards.

As a general rule, land use activities which support agriculture will be encouraged and land use activities which do not support agriculture will be discouraged.

6.4.3 Permitted Uses

Permitted uses and activities in Prime Agricultural Areas may include:

- a) agricultural uses
- b) secondary uses including home businesses and farm businesses
- c) agriculture-related uses
- d) existing uses
- e) single detached homes
- f) second units subject to Sections 4.4.6
- g) garden suites subject to Section 4.4.7
- h) accessory residence
- i) forestry uses
- j) wayside pits and quarries, portable asphalt plants and portable concrete

6.4 PRIME AGRICULTURAL AREAS

PPS definition for Prime Ag. Area

6.4.1 Defined

Class 1, 2 and 3 agricultural lands, and associated Class 4 through 7 lands and additional areas where there is a local concentration of farms which exhibit the characteristics of ongoing agriculture, and specialty crop land will be designated as prime agricultural areas. These areas will be protected for agriculture.

6.4.2 Agriculture First

In Prime Agricultural Areas, all types, sizes and intensities of agricultural uses and normal farm practices will be promoted and protected in accordance with provincial standards.

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6.4.3 Permitted Uses

Permitted uses and activities in Prime Agricultural Areas may include:

- a) agricultural uses
- b) On-farm diversified uses
- c) agriculture-related uses
- d) existing uses
- e) single detached homes
- f) second units subject to Sections 4.4.6
- g) garden suites subject to Section 4.4.7
- h) accessory residence
- i) forestry uses
- j) wayside pits and quarries, portable asphalt plants and portable concrete

PPS Policy 2.3.3.1

EXISTING

- plants used on public authority contracts
- k) licensed aggregate operations
 - l) community service facilities
 - m) group homes on existing lots of records
 - n) kennels on existing lots of record

All uses permitted by this section must be compatible with and not hinder surrounding agricultural uses.

Agricultural uses and normal farm practices will be protected and promoted.

6.4.4 Home Businesses and Farm Businesses

Home businesses are home occupations and home industries that are secondary to the principal use of the property and may be allowed, subject to zoning provisions, as a means of supplementing farm incomes and providing services in agricultural areas and may include:

- small home occupations conducted from the main residence with employment normally limited to the occupants of the property – examples include bed and breakfast, day care, hairdresser, and professional services;
- home industries which are small in scale with a limited number of employees, and minimal off-site impacts – examples include minor equipment repair, woodworking, crafts, and welding;

Farm businesses are small scale businesses that provide value-added products from the farm and may be allowed subject to zoning provisions – examples include:

PROPOSED

- plants used on public authority contracts
- k) licensed aggregate operations
 - l) community service facilities
 - m) group homes on existing lots of records
 - n) kennels on existing lots of record

All uses permitted by this section must be compatible with and not hinder surrounding agricultural uses.

Agricultural uses and normal farm practices will be protected and promoted.

6.4.4 On-Farm Diversified Uses

On-farm diversified uses are home businesses and farm businesses that are permitted on the farm as a means of supporting the agricultural operation of the property and providing services in the agricultural area. On-farm diversified uses will be secondary to the principal agricultural use of the property, compatible with surrounding agricultural uses, limited in area and be appropriate for rural water and wastewater servicing.

Home businesses are home occupations and home industries that may be allowed, subject to zoning provisions, as a means of supplementing farm incomes and providing services in agricultural areas and may include:

- small home occupations conducted from the main residence with employment normally limited to the occupants of the property – examples include bed and breakfast, day care, hairdresser, and professional services;

EXISTING

- farm vacation enterprises;
- cottage wineries;
- value-added processing or packing;
- sales outlets for agricultural products produced on the farm;
- seed cleaning
- pick-your-own, catch-your-own operations

6.4.5 Agriculture-related Uses

Small scale agriculture-related businesses as required to serve agriculture and directly related to farm operations may be allowed in appropriate locations and subject to zoning provisions, where they are needed in close proximity to farms – examples include:

- livestock assembly;
- grain drying;
- cold storage;
- custom spraying;
- animal husbandry.

PROPOSED

- home industries which are limited in area with a limited number of employees, and minimal off-site impacts – examples include minor equipment repair, woodworking, crafts, and welding;

Farm businesses are businesses that are farm-related and provide value-added products from the farm and/or agri-tourism uses in the rural area. Farm businesses may be allowed subject to zoning provisions – examples include:

- farm vacation enterprises;
- cottage wineries;
- value-added processing or packing;
- sales outlets for agricultural products produced on the farm;
- seed cleaning
- pick-your-own, catch-your-own operations

6.4.5 Agriculture-related Uses

Agriculture-related businesses are farm-related commercial and farm-related industrial uses that are directly related to farm operations in the area, support agriculture and provide direct products and/or services to farm operations as a primary activity. Agriculture-related uses may be allowed in appropriate location and subject to zoning provisions, where they are needed in close proximity to farms – examples include:

- livestock assembly;
- grain drying;
- cold storage;
- custom spraying;
- animal husbandry.

EXISTING

6.6 MINERAL AGGREGATE AREAS

6.6.1 Mineral Aggregate Resource Overlay

Lands within the Mineral Aggregate Resource Overlay are areas of high potential for mineral aggregate extraction and are shown as an overlay on Schedule "C". These lands have been identified based on geological information in the Ministry of Northern Development and Mines Aggregate Resources Inventory Paper report (ARIP No. 162). Lands in the Mineral Aggregate Resource Overlay generally consist of sand and gravel deposits and selected bedrock resources that the province has identified as being of Primary or Secondary Significance. There are also sites in the Mineral Aggregate Resource Overlay where there is an existing or approved mineral aggregate operation that lies outside of the sand and gravel resource areas of Primary or Secondary Significance and selected bedrock resources.

The Mineral Aggregate Resource Overlay only indicates that aggregate deposits are likely to be available. It does not presume that all conditions are appropriate to allow extraction or processing of the resource to proceed. The intention is to make as much aggregate resources available as close to markets as is realistically possible. In order to recognize environmental and land use constraints to the establishment of mineral aggregate operations, the following are not included in the Mineral Aggregate Resource Overlay: urban centres and hamlets plus 300 metres beyond their boundaries; provincially significant wetlands; other wetlands; and significant woodlands.

There are no known mineral deposits or petroleum deposits of significance that warrant inclusion in this Plan. Should any deposits be identified, the County will develop policies to govern their protection and development.

PROPOSED

6.6 MINERAL AGGREGATE AREAS

PPS definition for High Quality

6.6.1 Mineral Aggregate Resource Overlay

Lands within the Mineral Aggregate Resource Overlay are areas of high potential for mineral aggregate extraction and are shown as an overlay on Schedule "C". These lands have been identified based on geological information in the Ministry of Northern Development and Mines Aggregate Resources Inventory Paper report (ARIP No. 162). Lands in the Mineral Aggregate Resource Overlay generally consist of high quality sand and gravel deposits and selected bedrock resources that the province has identified as being of Primary or Secondary Significance. There are also sites in the Mineral Aggregate Resource Overlay where there is an existing or approved mineral aggregate operation that lies outside of the sand and gravel resource areas of Primary or Secondary Significance and selected bedrock resources.

The Mineral Aggregate Resource Overlay only indicates that aggregate deposits are likely to be available. It does not presume that all conditions are appropriate to allow extraction or processing of the resource to proceed. The intention is to make as much aggregate resources available as close to markets as is realistically possible. In order to recognize environmental and land use constraints to the establishment of mineral aggregate operations, the following are not included in the Mineral Aggregate Resource Overlay: urban centres and hamlets plus 300 metres beyond their boundaries; provincially significant wetlands; other wetlands; and significant woodlands.

There are no known mineral deposits or petroleum deposits of significance that warrant inclusion in this Plan. Should any deposits be identified, the County will develop policies to govern their protection and development.

EXISTING

6.6.4 Permitted Uses

In addition to the uses allowed by the underlying designation, the following uses may be allowed in Mineral Aggregate Areas through rezoning:

- a) aggregate extraction;
- b) associated uses such as stripping, berm construction, screen planting, landscaping, drilling, blasting, haulage, crushing, screening, washing, stockpiling, storage, loading, weighing, equipment parking, repair and maintenance, office facilities, importing and blending materials, environmental and safety control features and rehabilitation uses;

- | |
|---|
| c) ancillary uses such as asphalt plants, concrete plants, aggregate transfer stations, stockpiling and blending of aggregates with materials such as salt, sand-salt mixture and recycled road material. |
|---|

6.6.5 New Mineral Aggregate Operations

New or expanded mineral aggregate operations shall only be established through amendment to Mineral Aggregate Area shown on Schedule 'A' of this Plan. New or expanded mineral aggregate operations also require appropriate rezoning and licensing. Rezoning applications to allow mineral aggregate operations are subject to all relevant policies of this Plan. In considering proposals to establish new aggregate operations, the following matters will be considered:

- a) the impact on adjacent land uses and residents and public health and safety;
- b) the impact on the physical (including natural) environment;

PROPOSED

6.6.4 Permitted Uses

In addition to the uses allowed by the underlying designation, the following uses may be allowed in Mineral Aggregate Areas through rezoning:

- a) aggregate extraction;
- b) associated uses such as stripping, berm construction, screen planting, landscaping, drilling, blasting, haulage, crushing, screening, washing, stockpiling, storage, loading, weighing, equipment parking, repair and maintenance, office facilities, importing and blending materials, environmental and safety control features and rehabilitation uses;

PPS Policy 2.5.2.3

- | |
|--|
| c) ancillary uses such as asphalt plants, concrete plants and aggregate transfer stations, stockpiling and blending of aggregates with materials such as salt, sand-salt mixture and recycled road material. Ancillary uses which promote aggregate resource conservation will also be encouraged. |
|--|

6.6.5 New Mineral Aggregate Operations

New or expanded mineral aggregate operations shall only be established through amendment to Mineral Aggregate Area shown on Schedule 'A' of this Plan. New or expanded mineral aggregate operations also require appropriate rezoning and licensing. Rezoning applications to allow mineral aggregate operations are subject to all relevant policies of this Plan. In considering proposals to establish new aggregate operations, the following matters will be considered:

EXISTING

- c) the capabilities for agriculture and other land uses;
- d) the impact on the transportation system;
- e) existing and potential municipal water supply resources are protected in accordance with Sections 4.9.5 and 4.9.5.13 of this Plan and the applicable Source Protection Plan.
- f) the possible effect on the water table or surface drainage patterns;
- g) the manner in which the operation will be carried out;
- h) the nature of rehabilitation work that is proposed; and
- i) the effect on cultural heritage resources and other matters deemed relevant by Council.

It is essential that extraction be carried out with as little social and environmental cost as practical. Provincial standards, guidelines and regulations will be used to assist in minimizing impacts.

PROPOSED

- a) the impact on adjacent land uses and residents and public health and safety;
- b) the impact on the physical (including natural) environment;
- c) the capabilities for agriculture and other land uses;
- d) the impact on the transportation system;
- e) existing and potential municipal water supply resources are protected in accordance with Sections 4.9.5 and 4.9.5.13 of this Plan and the applicable Source Protection Plan.
- f) the possible effect on the water table or surface drainage patterns;
- g) the manner in which the operation will be carried out;
- h) the nature of rehabilitation work that is proposed; and
- i) the effect on cultural heritage resources and other matters deemed relevant by Council.

PPS Policy 2.5.2.2

It is essential that extraction be carried out with as little social, economic and environmental cost as practical. Provincial standards, guidelines and regulations will be used to assist in minimizing impacts.

EXISTING

6.6.8 Rehabilitation

All proposals for new aggregate extraction shall include a plan for eventual rehabilitation. The plan shall:

- a) provide for progressive rehabilitation whenever feasible;
- b) be prepared in detail by a recognized expert;
- c) be compatible with the long term uses permitted by the surrounding official plan designations;
- d) on lands designated Prime Agricultural Areas, provide a detailed agricultural rehabilitation plan which restores substantially the same areas and average soil quality for agriculture as before extraction occurred; and
- e) on lands designated Secondary Agricultural Areas, provide an agricultural rehabilitation plan which, whenever feasible, restores substantially the same areas and average soil quality for agriculture as before extraction occurred.

PROPOSED

6.6.8 Rehabilitation

All proposals for new aggregate extraction shall include a plan for eventual rehabilitation. The plan shall:

PPS Policy 2.5.3.2

- a) provide for progressive and comprehensive rehabilitation to the extent possible;
- b) be prepared in detail by a recognized expert;
- c) be compatible with the long term uses permitted by the surrounding official plan designations;
- d) on lands designated Prime Agricultural Areas, provide a detailed agricultural rehabilitation plan which restores substantially the same areas and average soil quality for agriculture as before extraction occurred; and
- e) on lands designated Secondary Agricultural Areas, provide an agricultural rehabilitation plan which, whenever feasible, restores substantially the same areas and average soil quality for agriculture as before extraction occurred.

EXISTING

PROPOSED

DEFINITIONS

Agricultural uses:

Means the growing of crops, including nursery and horticultural crops; raising of livestock; raising of other animals for food, fur or fibre, including poultry and fish; aquaculture, apiaries, agro-forestry; maple syrup production; and associated on-farm buildings and structures, including accommodation for full-time farm labour when the size and nature of the operation requires additional employment.

Agriculture-related uses:

means those farm-related commercial and farm-related industrial uses that are small scale and directly related to the farm operation and are required in close proximity to the farm operation.

Agricultural Condition:

Means: in regard to prime agricultural land outside of specialty crop areas, a condition in which substantially the same areas and same average soil capability for agriculture are restored.

Agricultural uses:

Means the growing of crops, including nursery, biomass and horticultural crops; raising of livestock; raising of other animals for food, fur or fibre, including poultry and fish; aquaculture, apiaries, agro-forestry; maple syrup production; and associated on-farm buildings and structures, including, but not limited to livestock facilities, manure storages, value-retaining facilities, and accommodation for full-time farm labour when the size and nature of the operation requires additional employment.

Agriculture-related uses:

means those farm-related commercial and farm-related industrial uses that are directly related to the farm operation and are required in close proximity to farm operations, and provide direct products and/or services to farm operations as a primary activity.

Comprehensive rehabilitation:

Means rehabilitation of land from which mineral aggregate resources have been extracted that is coordinated and complementary, to the extent possible, with the rehabilitation of other sites in the area where there is a high concentration of mineral aggregate operations.

EXISTING

Mineral aggregate:

means gravel, sand, clay, earth, shale, stone, limestone, dolostone, sandstone marble, granite, rock or other material prescribed under the Aggregate Resources Act suitable for construction, industrial, manufacturing and maintenance purposes but does not include metallic ores, asbestos, graphite, kyanite, mica, nepheline syenite, salt, talc, wollastonite, mine tailings or other material prescribed under the Mining Act.

Mineral aggregate operation:

means:

- a) lands under license or permit, other than for a wayside pit or quarry, issued in accordance with the Aggregate Resources Act, or successors thereto;
- b) for lands not designated under the Aggregate Resources Act, established pits and quarries that are not in contravention of municipal zoning by-laws and including adjacent land under agreement with or owned by the operator, to permit continuation of the operation; and
- c) associated facilities used in extraction, transport, beneficiation, processing or recycling of mineral aggregate, or the production of secondary related products.

PROPOSED

Mineral aggregate:

means gravel, sand, clay, earth, shale, stone, limestone, dolostone, sandstone marble, granite, rock or other material prescribed under the Aggregate Resources Act suitable for construction, industrial, manufacturing and maintenance purposes but does not include metallic ores, asbestos, graphite, kyanite, mica, nepheline syenite, salt, talc, wollastonite, mine tailings or other material prescribed under the Mining Act.

Mineral aggregate operation:

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- b) for lands not designated under the Aggregate Resources Act, established pits and quarries that are not in contravention of municipal zoning by-laws and including adjacent land under agreement with or owned by the operator, to permit continuation of the operation; and
- c) associated facilities used in extraction, transport, beneficiation, processing or recycling of mineral aggregate, or the production of secondary related products.

Mineral aggregate resource conservation:

Means:

- a) the recovery and recycling of manufactured materials derived from mineral aggregates (e.g. glass, porcelain, brick, concrete, asphalt, slag, etc.), for re-use in construction, manufacturing, industrial or maintenance projects as a substitute for new mineral aggregates; and
- b) the wise use of mineral aggregates including utilization or extraction of on-site mineral aggregate resources prior to development occurring.

EXISTING

Mineral deposits:

means areas of identified minerals that have sufficient quantity and quality based on specific geological evidence to warrant present or future extraction.

Minerals

means metallic and non-metallic minerals as herein defined, but does not include mineral aggregate resources or petroleum resources. Metallic minerals means those minerals from which metals (e.g. copper, nickel, gold) are derived. Non-metallic minerals means those minerals that are of value for intrinsic properties of the minerals themselves and not as a source of metal. They are generally synonymous with industrial minerals (e.g. asbestos, graphite, kyanite, mica, nepheline syenite, salt, talc, and wollastonite).

Minimum distance separation formulae:

means formulae developed by the Province to separate uses so as to reduce incompatibility concerns about odour from livestock facilities.

Petroleum resources:

means oil, gas, and brine resources which have been identified through exploration and verified by preliminary drilling or other forms of investigation. This may include sites of former operations where resources are still present or former sites that may be converted to underground storage for natural gas or other hydrocarbons.

PROPOSED

Mineral deposits:

means areas of identified minerals that have sufficient quantity and quality based on specific geological evidence to warrant present or future extraction.

Minerals

means metallic and non-metallic minerals as herein defined, but does not include mineral aggregate resources or petroleum resources. Metallic minerals means those minerals from which metals (e.g. copper, nickel, gold) are derived. Non-metallic minerals means those minerals that are of value for intrinsic properties of the minerals themselves and not as a source of metal. They are generally synonymous with industrial minerals (e.g. asbestos, graphite, kyanite, mica, nepheline syenite, salt, talc, and wollastonite).

Minimum distance separation formulae:

means formulae and guidelines developed by the Province, as amended from time to time, to separate uses so as to reduce incompatibility concerns about odour from livestock facilities.

On-farm diversified uses:

means uses that are secondary to the principal agricultural use of the property, and are limited in area. On-farm diversified uses include, but are not limited to, home occupations, home industries, agri-tourism uses, and uses that produce value-added agricultural products.

Petroleum resources:

means oil, gas, and salt (extracted by solution mining method) and formation water resources which have been identified through exploration and verified by preliminary drilling or other forms of investigation. This may include sites of former operations where resources are still present or former sites that may be converted to underground storage for natural gas or other hydrocarbons.

EXISTING

Portable asphalt plant:

means a facility:

- a) with equipment designed to heat and dry aggregate and to mix aggregate with bituminous asphalt to produce asphalt paving material, and includes stockpiling and storage of bulk materials used in the process;
- b) which is not of permanent construction, but which is to be dismantled at the completion of the construction project.

Portable Concrete Plant:

means a building or structure:

- a) with equipment designed to mix cementing materials, aggregate, water and admixtures to produce concrete, and includes stockpiling and storage of bulk materials used in the process; and
- b) which is not of a permanent construction, but which is designed to be dismantled at the completion of the construction project.

PROPOSED

Portable asphalt plant:

means a facility:

- a) with equipment designed to heat and dry aggregate and to mix aggregate with bituminous asphalt to produce asphalt paving material, and includes stockpiling and storage of bulk materials used in the process;
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- b) which is not of a permanent construction, but which is designed to be dismantled at the completion of the construction project.

EXISTING

Prime Agricultural Areas:

means areas where prime agricultural lands predominate. This includes:

- areas of prime agricultural lands and associated Canada Land Inventory Class 4-7 soils;

and

- additional areas where there is a local concentration of farms which exhibit characteristics of ongoing agriculture.

Prime agricultural areas may be identified by the Ontario Ministry of Agriculture and Food using evaluation procedures established by the Province as amended from time to time, or may also be identified through an alternative agricultural land evaluation system approved by the Province.

Prime agricultural land:

means land that includes specialty crop lands and/or Canada Land Inventory Classes 1, 2, and 3 soils, in this order of priority for protection.

Residence surplus to a farming operation:

means an existing farm residence that is rendered surplus as a result of farm consolidation (the acquisition of additional farm parcels to be operated as one farm operation).

PROPOSED

Prime Agricultural Areas:

means areas where prime agricultural lands predominate. This includes:

- areas of prime agricultural lands and associated Canada Land Inventory Class 4 through 7 lands;

and

- additional areas where there is a local concentration of farms which exhibit characteristics of ongoing agriculture.

Prime agricultural areas may be identified by the Ontario Ministry of Agriculture and Food using guidelines developed by the Province as amended from time to time. A prime agricultural area may also be identified through an alternative agricultural land evaluation system approved by the Province.

Prime agricultural land:

means specialty crop areas and/or Canada Land Inventory Class 1, 2, and 3 lands, as amended from time to time, in this order of priority for protection.

Residence surplus to a farming operation:

means an existing habitable farm residence that is rendered surplus as a result of farm consolidation (the acquisition of additional farm parcels to be operated as one farm operation).

Rural areas:

Means a system of lands within municipalities that may include rural settlement areas, rural lands, prime agricultural areas, natural heritage features and areas, and resource areas.

Rural lands:

means lands which are located outside of settlement areas and which are outside of prime agricultural areas.

EXISTING

Secondary uses:

means uses secondary to the principal use of the property, including home occupations, home industries, and uses that produce value-added agricultural products from the farm operation on the property.

Significant:

means:

- a) in regard to wetlands and areas of natural and scientific interest, an area identified as provincially significant by the Ministry of Natural Resources using evaluation procedures established by the province, as amended from time to time.
- b) in regard to the habitat of endangered species and threatened species, means the habitat, as approved by the Ontario Ministry of Natural Resources, that is survival necessary for the maintenance, survival, and/or the recovery of naturally occurring or reintroduced populations of endangered species or threatened species, and where those areas of occurrence are occupied or habitually occupied by the species during all or any part(s) of its life cycle.
- c) in regard to woodlands, an area which is: ecologically important in terms of features such as species composition, age of trees and stand history; functionally important due to its contribution to the broader landscape because of its location, size or due to the amount of forest cover in the planning area; or economically important due to site quality, species composition, or past management history.
- d) in regard to other features and areas ecologically important in terms of features, functions, representation or amount, and contributing to the quality and diversity of an identifiable

PROPOSED

Secondary uses:

~~means uses secondary to the principal use of the property, including home occupations, home industries, and uses that produce value-added agricultural products from the farm operation on the property.~~

Significant:

means:

- a) in regard to wetlands and areas of natural and scientific interest, an area identified as provincially significant by the Ministry of Natural Resources using evaluation procedures established by the province, as amended from time to time.
- ~~b) in regard to the habitat of endangered species and threatened species, means the habitat, as approved by the Ontario Ministry of Natural Resources, that is survival necessary for the maintenance, survival, and/or the recovery of naturally occurring or reintroduced populations of endangered species or threatened species, and where those areas of occurrence are occupied or habitually occupied by the species during all or any part(s) of its life cycle.~~
- b) in regard to woodlands, an area which is: ecologically important in terms of features such as species composition, age of trees and stand history; functionally important due to its contribution to the broader landscape because of its location, size or due to the amount of forest cover in the planning area; or economically important due to site quality, species composition, or past management history. These are to be identified using criteria established by the Ontario Ministry of Natural Resources.
- c) in regard to other features and areas ecologically important in terms of

EXISTING

geographic area or natural heritage system.

- e) in regard to mineral potential, means an area identified as provincially significant through comprehensive studies prepared using evaluation procedures established by the Province, as amended from time to time;
- f) in regard to cultural heritage and archaeology, resources that are valued for the important contribution they make to our understanding of the history of a place, an event, or a people
- g) in regard to other matters, important in terms of amount, content, representation or effect.

Criteria for determining significance in sections c) - f) are recommended by the Province, but municipal approaches that achieve or exceed the same objective may also be used. While some significant resources may already be identified and inventoried by official sources, the significance of others can only be determined after evaluation.

Specialty crop land:

means areas where specialty crops such as tender fruits (peaches, cherries, plums), grapes, other fruit crops, vegetable crops, greenhouse crops, and crops from agriculturally developed organic soil lands are predominantly grown, usually resulting from:

- soils that have suitability to produce specialty crops, or lands that are subject to special climatic conditions, or a combination of both; and/or
- a combination of farmers skilled in the production of specialty crops, and of capital investment in related facilities and services to produce, store, or process specialty crops.

PROPOSED

features, functions, representation or amount, and contributing to the quality and diversity of an identifiable geographic area or natural heritage system.

- d) in regard to mineral potential, an area identified as provincially significant evaluation procedures developed established by the Province, as amended from time to time;
- e) in regard to cultural heritage and archaeology, resources that have been determined to have cultural heritage value or interest for the important contribution they make to our understanding of the history of a place, an event, or a people

Criteria for determining significance in sections c) - e) are recommended by the Province, but municipal approaches that achieve or exceed the same objective may also be used. While some significant resources may already be identified and inventoried by official sources, the significance of others can only be determined after evaluation.

Specialty crop land:

means areas where specialty crops are predominantly grown such as tender fruits (peaches, cherries, plums), grapes, other fruit crops, vegetable crops, greenhouse crops, and crops from agriculturally developed organic soil, usually resulting from:

- soils that have suitability to produce specialty crops, or lands that are subject to special climatic conditions, or a combination of both;
- farmers skilled in the production of specialty crops; and
- A long-term investment of capital in areas such as crops, drainage infrastructure and related facilities and services to produce, store, or process specialty crops.

EXISTING

Wayside pits and quarries

Means a temporary pit or quarry opened and used by or for a public authority solely for the purpose of a particular project or contract of road construction and not located on the road right of way.

PROPOSED

Wayside pits and quarries

Means a temporary pit or quarry opened and used by or for a public authority solely for the purpose of a particular project or contract of road construction and not located on the road right of way.



**The Corporation of the County of Wellington
Administration, Finance and Human Resources Committee
Minutes**

October 18, 2016
County Administration Centre
Guthrie Room

Present: Warden George Bridge
 Councillor Dennis Lever (Chair)
 Councillor Allan Alls
 Councillor Andy Lennox
 Councillor Chris White

Staff: Susan Aram, Manager of Financial Services
 Mark Bolzon, Manager of Purchasing and Risk Management
 Donna Bryce, County Clerk
 Simon Burgess, Financial Analyst Operating
 Gary Cousins, Director of Planning and Development
 Ken DeHart, County Treasurer
 Susan Farrelly, Assistant Director of Human Resources
 Andrea Lawson, Director of Human Resources
 Andrea Ravensdale, Communications Manager
 Brendan Ridgeway, Human Resources Generalist
 Jacqueline Willson, Senior Communications Officer
 Scott Wilson, CAO

Also Present: Councillor Pierre Brianceau
 Councillor Shawn Watters
 Su Dason, County Solicitor

1. Call to Order

At 9:00 am, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Administration

3.1 Request to Illuminate County Buildings

1/8/16

Moved by: Councillor Lennox

Seconded by: Councillor Alls

That the Report regarding Illuminating County Buildings be received for information.

Carried

3.2 Social Media Policy

2/8/16

Moved by: Councillor Alls

Seconded by: Warden Bridge

That the Administration, Finance and Human Resources Committee support corporate Twitter and Facebook accounts on a trial one-year basis beginning on November 1, 2016; and

That Department Heads assign a point of contact for the Communications Futurist; and

That the report on Social Media Policy be submitted to County Council for consideration.

Carried

3.3 BR+E County Fund for Wellington North and the Town of Erin

3/8/16

Moved by: Councillor C. White

Seconded by: Warden Bridge

That the Committee approve the BR+E County Fund for the Township of Wellington North and the Town of Erin.

Carried

4. Finance

4.1 Financial Statements and Variance Projections as of September 30, 2016

4/8/16

Moved by: Councillor Alls

Seconded by: Warden Bridge

That the County Financial Statements and Variance Projections as of September 30, 2016 be approved.

Carried

4.2 Summary of Purchasing Policy and Procedures

5/8/16

Moved by: Councillor C. White

Seconded by: Councillor Lennox

That the summary outlining the tendering process, receipt of single bids and penalty clauses be received for information.

Carried

4.3 Property Tax Bill Inserts for 2017

6/8/16

Moved by: Warden Bridge

Seconded by: Councillor Alls

That the committee review and give consideration to the example communications postcard to be included in 2017 property tax bill mail outs; and

That the committee provide direction as to what County information they would like to be included in property tax bills for 2017; and

That staff prepare a revised communications postcard with Councillor contact information.

Carried

4.4 Authority to Negotiate and Place Debenture Issue

7/8/16

Moved by: Councillor C. White

Seconded by: Councillor Alls

That the fiscal agent syndicate of National Bank Financial Inc. (as the lead fiscal agent) and RBC Dominion Securities Inc. be authorized to market a debenture issue by The Corporation of the County of Wellington (the "County") in a principal amount not to exceed \$9,500,000.00 (\$Cdn) for the purposes of the County and for the purposes of any one or more of the applicant municipalities, being The Corporation of the Town of Erin, The Corporation of the Township of Guelph/Eramosa, and The Corporation of the Town of Minto subject to the County's receipt of an appropriate application (to be evidenced by a by-law) in accordance with section 404 of the Municipal Act, 2001 from each of the applicant municipalities.

Carried

5. Human Resources

5.1 Non-Union Compensation Study and 2017 Non-Union Economic Adjustment

8/8/16

Moved by: Warden Bridge

Seconded by: Councillor C. White

That the County of Wellington adopt the results of the Non-union Compensation Study, including the Compensation Grid competitive to the 65th percentile of market, Pay Equity adjustments for female dominant Part Time positions, and the McDowall Universal Job Evaluation Plan, with an implementation date of January 1, 2017, and;

That the Non-unionized employees of the County of Wellington receive a 2% economic adjustment effective January 1, 2017.

Carried

6. Closed Meeting

9/8/16

Moved by: Councillor Lennox

Seconded by: Warden Bridge

That the Administration, Finance and Human Resources Committee move into a closed meeting for the purposes of considering personal matters about an identifiable individual, and acquisition or disposition of land by the municipality.

Carried

7. Rise and Report

10/8/16

Moved by: Warden Bridge

Seconded by: Councillor C. White

That the Administration, Finance and Human Resources Committee rise and report from the closed meeting.

Carried

8. Adjournment

At 10:31 am, the Chair adjourned the meeting until November 15, 2016 or at the call of the Chair.

Dennis Lever
Chair

Administration, Finance and Human Resources Committee



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Andrea Ravensdale, Communications Manager
Date: Tuesday, September 27, 2016
Subject: **REQUEST TO ILLUMINATE COUNTY BUILDINGS**

Background:

“Bring Diabetes to Light” Campaign Coordinator, Mr. Brian Martin, has written a letter asking that the County of Wellington consider illuminating the Wellington County Museum and Fergus library with blue exterior flood lights, in support of Diabetes Awareness Month. Mr. Martin has asked that the buildings be illuminated November 23 – 27, 2016.

The Canadian Diabetes Association (CDA) has planned an awareness campaign during this week. The CDA hopes to have a community within each of its regions to act as a showpiece for its “Bring Diabetes to Light” campaign. The Township of Centre Wellington has been selected by the CDA as the representative community for the Central West Region. The Fergus Lions Club and the Fergus BIA have also been asked to partner with this initiative.

Action:

Should this recommendation be supported, County Maintenance staff would purchase and install blue exterior flood lights at the Wellington County Museum and the Fergus library branch. Staff at the Wellington County Museum and the Fergus library will be responsible for ensuring the lights are turned on each evening.

Additional Consideration:

If approved, the County of Wellington may receive similar requests like this from other causes and non-for-profit organizations.

Recommendation:

That the Administration, Finance and Human Resources approve this request on a trial basis; and,

That County staff ensure the Wellington County Museum and Fergus library branch are lit up with blue lighting for the period of November 23-27, 2016.

Respectfully submitted,

A handwritten signature in black ink, reading "Andrea Ravensdale". The signature is written in a cursive style with a large, looped initial "A".

Andrea Ravensdale
Communications Manager



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Andrea Ravensdale, Communications Manager
Date: Tuesday, October 18, 2016
Subject: Social Media

Background:

Several members of County Council and senior staff have expressed interest in using social media at the County of Wellington to promote events, for announcements, committee meeting date notification, disruptions to service, to engage the community, promote initiatives, etc.

It is recognized that social media networks can be a powerful communications tool that can have a significant impact on the County's reputation. The use of social media creates new opportunities for enhanced communication with residents; it also creates new responsibilities for County of Wellington departments.

After careful consideration, the Communications staff recommends that the County should embark on this initiative cautiously, and begin with one corporate Twitter and Facebook account for a trial one-year period. One corporate account allows the County to have a single voice, it's easier to monitor and for residents to find information. After the trial period has concluded, the Communications Manager will meet with the Staff Advisory Committee to discuss creating additional County social media accounts.

Mrs. Jacqueline Willson, Senior Communications Officer, who was responsible for social media in her previous role at the City of Brantford, will assume this role. The position will be re-titled, "Communications Futurist," once the social media programme commences.

Action:

A social media policy will be developed and reviewed by Sumita Pillay-Dason, County Solicitor. The policy will outline appropriate use, how to handle offensive comments, etc.

Each Department will assign a staff member who will provide the Communications Futurist with content. Every Friday, the designated staff member will send the Communications Futurist five or more items to be posted the following week. The Communications Futurist will plan a schedule for what is to be posted the following week. Time sensitive social media content can be sent for review at any time (e.g. job postings, special weather statements, committee date changes, building closures, etc.).

The designated staff member will also be the point of contact for the Communications Futurist. An alternate contact must be available during vacation time.

Departments with multiple divisions within them should have a point of contact for each division (e.g. Emergency Management, Green Legacy, Child Care, Ontario Works, Housing, SWS, Roads, etc.).

Additional Consideration:

The social media policy will further outline usage regulations, but it is important to note that the County Twitter and Facebook accounts will only be monitored between regular business hours (Monday – Friday from 8:30 am to 4:30 pm, excluding statutory holidays).

With respect to records retention, social media posts are considered transitory records and will remain live indefinitely, unless they are offensive, defamatory or libelous. Information on deleting posts will be carefully outlined in the County's social media policy.

Recommendation:

That the Administration, Finance and Human Resources Committee support corporate Twitter and Facebook accounts on a trial one-year basis beginning on November 1, 2016;

That Department Heads assign a point of contact for the Communications Futurist; and,

That this report be submitted to County Council for consideration.

Respectfully submitted,

A handwritten signature in black ink, reading "Andrea Ravensdale". The signature is fluid and cursive, with the first name "Andrea" and last name "Ravensdale" clearly distinguishable.

Andrea Ravensdale
Communications Manager



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: [Crystal Ellis], [Manager of Economic Development]
Date: Tuesday, October 18, 2016
Subject: **BR+E County Fund for Wellington North and the Town of Erin**

Background:

Requests for 2016 BR+E municipal funding has been received from the Township of Wellington North and the Town of Erin. As it was submitted without a scheduled Economic Development Committee meeting date until November, we are presenting it to the Administration, Finance and Human Resources Committee for approval.

The Township of Wellington North requests \$25,000 to cover 60% of costs of community improvement and business recruitment programmes. The community improvement project will involve a review of the current Wellington North community improvement programme and investigate new funding and potential boundary extensions. The business recruitment project will partner with the Renew Northern Wellington Arts and Business Association, local chambers of commerce and BIA to establish a business recruitment programme.

The Town of Erin requests \$25,000 to cover 100% of costs for the Economic Development Officer position to carry out the Erin Action Plan

County Economic Development staff are in favour of both projects as they will provide a supportive structure for business recruitment, community improvement and economic development facilitation in Wellington County.

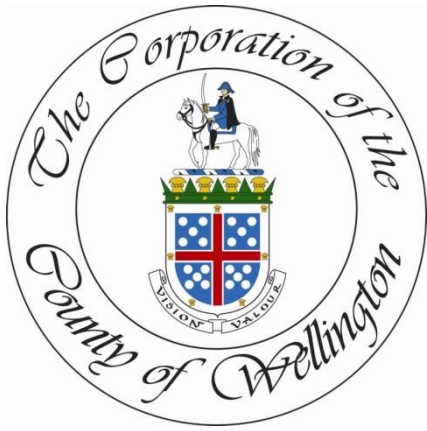
Recommendation:

That the Committee approve the BR+E County Fund for the Township of Wellington North and the Town of Erin.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Crystal Ellis', with a stylized flourish at the end.

Crystal Ellis
Manager of Economic Development



COUNTY OF WELLINGTON

BUSINESS RETENTION AND EXPANSION MUNICIPAL IMPLEMENTATION FUND



2016 Year

County BR+E Implementation Fund

In 2015 the County of Wellington, together with the seven municipalities, aim to complete 160 business interviews. While 2014 focused on Wellington's four key sectors, 2015 interviews include foreign owned employers and those in Wellington's downtowns. The BR+E Local Implementation Fund provides the municipalities the opportunity to access funding for the direct execution of BR+E activities to enhance the local economy.

County of Wellington – 2016 Business Retention and Expansion Municipal Implementation Fund

COUNTY BR+E IMPLEMENTATION FUND

OBJECTIVE

The County of Wellington BR+E Municipal Implementation Fund provides funding for projects that enhance the local economy. The Economic Development Committee of Council makes all funding decisions based on priorities identified in the individual municipal BR+E reports. Recognizing that the communities in the seven municipalities are distinct in economic assets and markets, the Fund provides flexibility with projects ensuring that overall, the project is in concert with developing a competitive economy.

Direct grant funding is available for each municipality to a maximum of \$25,000 to support BR+E implementation initiatives in the areas of:

- Downtown revitalization (incentive based assistance for remediation work)
- Business incubation
- Workforce training/Business support workshops
- Regional marketing and promotion (print or video)
- Newcomer attraction
- Youth engagement
- Employment attraction
- Investment attraction
- Strategic economic planning/Project feasibility studies

GUIDELINES

- Regardless of the number of requests per municipality, a total amount of \$25,000 per municipality will be considered.
- All grants will be assessed in terms of the consideration for local BR+E suitability AND how the project fits with overall County BR+E objectives.
- Funds are not required to be matched by the municipality.
- Funds may not be rolled over for use beyond December 31.

- Grants will be assessed in terms of cost effectiveness; contribution to the economic viability of the community; partnership, financial leverage and long term impact.
- The budget submitted should be for the total project and should identify all sources of funding including other grants, self-generated revenue, contributions, etc.
- Applicants must be willing to present to County Council on completion of the project, detailing successes.
- Application packages are available through the County Economic Development office.

APPLICATION REVIEW

- The Economic Development office will, on a revolving basis, collect and review all applications for eligibility/completeness of information.
- The County Economic Development Committee will review the applications and is the final granting authority.
- The Economic Development office will notify all applicants of the Committee's decisions.

OBLIGATIONS UPON RECEIVING A GRANT

- Successful applicants must provide a final report on the project no later than 90 days following completion of the project. Final reporting requirements are listed on page 4.
- Grant recipients must acknowledge the County contribution to the project in all related public information, printed material and media coverage. The Municipal logo is available through the Economic Development office.

DISTRIBUTION OF FUNDS

- Funds will be distributed to successful applicants upon the signing of a Letter of Agreement stating that the applicant will comply with the obligations as listed above.

County of Wellington – 2016 Business Retention and Expansion Municipal Implementation Fund

IMPLEMENTATION FUND APPLICATION

TOWNSHIP OF WELLINGTON NORTH	
Dale Small	
Economic Development Officer	
7490 Sideroad 7 West, Kenilworth, Ontario. NOG-2EO	
PROJECT TITLE: Community Improvement & Business Recruitment Programs	
Project lead: TOWNSHIP OF WELLINGTON NORTH	
Project partners: Business & Development Community	
Project Initiation Date: March 22nd, 2016	
Project Completion Date: December 31st, 2016	
(Please note that the below final reporting requirement is required within 90 days of this date.)	
Amount Requested: \$ 25,000	
Percentage of total project/operations budget requested: 60 %	
Please attach a budget of the project/operation which identifies all sources of confirmed and anticipated income including other grants, self-generated revenue, contributions, etc. and all proposed expenses.	
PROJECT BUDGET	
EXPENSES	REVENUE
\$10,000 Consulting Fees SKA Design	
\$15,000 C.I.P. Improvements	\$25,000 BR+E Implementation Fund
\$ 5,000 Business Recruitment Research	
\$ 5,000 Business Recruitment Brochure,	\$15,000 Wellington North
\$ 5,000 Marketing Materials	
Please describe how your project enhances your local economy both in the short and long terms (attach additional pages if necessary).	
The Township of Wellington North held a Municipal Development Forum in Arthur on March 22nd, 2016. Over 200 members of the local and surrounding Development Community and key Business Leaders were invited to attend the forum which was facilitated by MBD Insight.	
The outcome of this process was recognized as a valuable first step in moving the municipality, its representatives and staff, and the business community closer to adopting a common understanding	

in the interest of Wellington North's future growth. One of the main objectives of the forum was to identify what the Top Barriers to investment were in Wellington North and how the Municipality and Business Community could better work together to resolve.

During the forum the following themes emerged:

- Development Charges and Cumulative Costs
- Improved Service Delivery/Development Process
- Infrastructure
- Land Related Issues
- Workforce/Labour Market

At a July 14th Wellington North Council approved 17 recommendations focused on addressing the above barriers to investment and staff are currently working on these programs. Two of the recommendations relate to the Community Improvement Program and initiating a Business Recruitment Program.

In Wellington North 26 businesses were invited to participate in the 2015-2016 BR+E program and in total 23 businesses were interviewed. At our August 17th, 2016 Economic Development Committee meeting a high level overview was provided and the top three most common areas of concern were discussed for both our urban areas

Arthur and Area top three concerns from the BR+E review:

- **Reliability of Hydro with specific concerns regarding outages.** *The issue was raised with Wellington North Power who has undertaken a number of initiatives. Most recently they spoke at a July Chamber Breakfast Meeting and continue to work with specific businesses.*
- **Capacity issues at the Arthur WWTP and the impact on current/future development:** *This well known issue was expressed by the majority of Arthur businesses as well as some Mount Forest businesses and was also raised at the Municipal Development Forum held in March. At the July 14th council meeting Wellington North council passed the following: The “**Arthur Wastewater Treatment Plant**” is the number one Infrastructure Priority for Wellington North and council passed an endorsement formally stating this as the number one infrastructure priority and directed staff to pursue all alternatives and funding options necessary to ensure this barrier to investment is resolved by the end of this term of council. More frequent progress reports, minimum of quarterly, will also be provided to council as well as the community and included in these reports will be a schedule to show progress towards completion.*
- **The look of our downtown facades, buildings and the large number of vacant buildings** *Many businesses expressed concern about the look of the downtown core and while programs like the Community Improvement Program and Renew Northern Wellington are good the view was more effort needs to be placed on beautification of our Main Streets as well as business recruitment programs to attract new businesses into our community*

Mount Forest and Area top three concerns from the BR+E review:

- **Main Street Parking and issues related to vehicles being parked for extended periods.** 91 surveys were distributed to Main Street businesses in May. Response rate was 51% with 48% voting yes to install Two Hour Only Parking signs and 52% voting no. Report was provided to the Mount Forest Chamber on July 12th and the Mount Forest BIA on July 19th. A number of suggestions have been made and we will continue to work through a communication plan and suggested action items.
- **Additional programs required to attract more customers to our downtown:** As part of the parking survey, as well as the BR+E interviews, we also asked participants questions around extending hours on Thursday or Friday evening as well as other views they had to attract more customers to our downtown. Joint marketing programs, more seasonal events, local incentives etc. were frequently mentioned however there was no consensus on extension of business hours or sharing the same open and closing times.
- **The increasing number of buildings becoming vacant on the Main Street:** Similar to Arthur many businesses expressed concern about the number of vacant buildings. (The look of our downtown and facades was less of a concern in Mount Forest) Again the Community Improvement Program and Renew Northern Wellington were identified as good programs however the view here was more effort needs to be placed on business recruitment programs to attract new businesses into our community

As a result of the information gathered during our Municipal Development Forum and subsequent recommendations approved by council, combined with the findings of our BR+E review at our August 17th Township of Wellington North Economic Development Committee meeting approval was received to utilize our \$25,000 in 2016 BR+E implementation funding to advance the following two Programs.

- ❖ Program 1: Undertake a complete review of the Wellington North “**Community Improvement Program**.” Now in its fifth year this review will give consideration to extending the CIPA boundaries beyond our Main Streets, we will also investigate new funding programs not currently included in our C.I.P., review future funding limit requirements and determine how best to leverage Wellington County’s involvement in the Community Improvement Program process.
- ❖ Program 2: Economic Development staff to work with the Renew Northern Wellington Arts & Business Association as well as the local Chambers of Commerce and BIA to establish a “**Business Recruitment Program**” to specifically target those businesses our community is looking for. Endorse and support current “business attraction programs”, (Business Retention & Expansion, Renew Northern Wellington, etc.) and “cultural initiatives” (Farmers Market, Doors Open, etc.) focused on improving availability to various amenities/services.

Please describe how your project enhances the Wellington economy (attach additional pages if necessary).

Our Community Improvement Program (C.I.P.) was approved in 2012 as a ten year program and it has proven quite popular. Since 2012 twenty seven applicants have submitted applications to the Community Improvement Program. The total dollar value of the overall improvements made to our Main Streets is conservatively estimated at \$257,590. Of this amount:

- \$ 57,937 (22%) has been covered by grants from the C.I.P.
- \$ 17,500 (7%) has been advanced in interest free loans repayable over 5 years
- \$182,153 (71%) has been the applicants contributions

Some communities in Wellington County have completed Community Improvement Plans for their towns and one of the recommendations in the Countywide Opportunities and Action Plans is for all Municipalities to have Municipal Community Improvement Plans. Wellington North strongly supports this recommendation as we believe all businesses in the county, regardless which municipality they are located in, should have the opportunity to obtain Municipal funding through the incentive programs to improve the appearance of their buildings/business. The better and more revitalized our downtowns in all our communities look the better the County will look as a whole.

FINAL REPORTING REQUIREMENT

Measureable results/outcomes where applicable/attainable:

1. Business Climate Improvements (testimonials, survey results)
2. Economic Impact (jobs, businesses)
3. Strategic Plan Implementation (how project has progressed municipal objectives)
4. Community Capacity Building (trained, new networks)
5. The actions formed as a result of the projects and their implementation
6. Engagement

Other Considerations:

1. Project partners
2. Applicability to other communities
3. Innovations to meet specific community needs
4. Anecdotal commentary demonstrating value of project (staff, business, agencies)
5. Media coverage

Please attach:

1. A budget of the project/operation which identifies all sources of income and shows expenses.
2. Materials created (marketing materials, promo videos, final strategies)

VERIFICATION

The undersigned verifies that the information provided in this application is correct and complete.

Dale Small Economic Development Officer

Signing agent

Dale Small

Signature

The following section is for administration use only.

APPLICATION NO.

DATE RECEIVED:

DATE OF COMMITTEE DECISION:

GRANT APPROVED ☐ YES ☐ NO

AMOUNT OF GRANT:

DATE APPLICANT NOTIFIED:

DATE LETTER OF AGREEMENT SIGNED:

DATE FUNDS DISTRIBUTED TO APPLICANT:

DATE FINAL REPORT RECEIVED:

County of Wellington – 2016 Business Retention and Expansion Municipal Implementation Fund

IMPLEMENTATION FUND APPLICATION

Municipality: Town of Erin
Contact name: Kathryn Ironmonger, CAO / Town Manager
Contact details: 5684 Trafalgar Road, Hillsburgh, Ontario N0B1Z0, 519-855-4407 x222
Kathryn.ironmonger@erin.ca
PROJECT TITLE:
Project lead: Robyn Mulder, Economic Development Officer
Project partners: Town of Erin
Project Initiation Date: January 1, 2016
Project Completion Date: December 31, 2016
(Please note that the below final reporting requirement is required within 90 days of this date.)
Amount Requested: \$25,000.00
Percentage of total project/operations budget requested: 100 %
Please attach a budget of the project/operation which identifies all sources of confirmed and anticipated income including other grants, self-generated revenue, contributions, etc. and all proposed expenses.
Please describe how your project enhances your local economy both in the short and long terms (attach additional pages if necessary).
In 2015 the Town of Erin Momentum Action Plan 2015-2018 was created as a road map to initiate and develop the economic prosperity of the community. The newly appointed Economic Development Officer (EDO) is working with the Erin Economic Development Committee (EEDC) that provides advisory services to the CAO and Town Council on all economic affairs pertaining to the Town of Erin. The EDO has a plethora of responsibilities including downtown revitalization; Tourism attraction; BR&E initiatives; investment attraction; and re-establishing community buy in. For this reason a number of project groups have been formed that will help to focus on short term goals and provide infrastructure for tackling the larger and long term projects.
The EDO's responsibilities under this initiative for 2016 include:
<ul style="list-style-type: none"> - Re-establish and continue working with the Economic Development Committee (EEDC) - Re-establish and nurture a collaborative relationship with the Town of Erin and the Village of Erin BIA and the East Wellington Chamber of Commerce

- Continue a collaborative relationship with the County of Wellington Economic Development Department and County wide EDO's
- Initiate and continue with steps to attract business development for the Erin Public School Property on Main St, Erin and the old Mundell Lumber property also on Main St, Erin
- Work with Headwaters Tourism to promote and market the Town of Erin
- Pursue opportunities for accessing government funding to undertake strategic tourism and equine development within the community
- Complete a retail BR&E survey in the Town of Erin
- Initiate and oversee the Erin Rotary Riverwalk Feasibility Study
- Continue with steps to implement a Town wide Community Improvement Plan
- Employ a full time student for 12 weeks under the Work Readiness Program
- Complete a First Impressions Exchange with the town of Mount Forest
- Initiate and install temporary downtown Erin public washroom facilities to ease the strain on downtown businesses during peak season who are on wells.
- Initiate and implement a business Ambassador Program for the Town of Erin
- Continue growing the "Four Season Attraction Strategy"
- Complete a comprehensive downtown Erin and Hillsburgh parking inventory
- Co-ordinate and implement the first standalone Doors Open Erin event
- Co-ordinate and collaborate with County officials the Town of Erin booth in the County showcase at IPM2016
- Initiate the coordination of an Erin Equine HUB capacity building project
- Create and produce a Community Profile/Site Selection for the Town of Erin
- Initiate and update the Town of Erin Business Directory into a working, functioning tool that can be used for business communications
- Organise and conduct 2 semi-annual Mayor's breakfasts
- Initiate and oversee with the Trails Committee the production of a town wide trails map
- Organise a totally local B2B event to help promote local goods and services and bring awareness to towns folk what is in their own back yard
- Build strong partnerships with local Real Estate Agents and Developers
- Promote and help build a sustainable downtown Erin Farmers Market

Please describe how your project enhances the Wellington economy (attach additional pages if necessary).

The Town of Erin is the closest municipality to the Greater Toronto Area (GTA) within the County of Wellington and strategically, the community offers a variety of assets that create significant day trip interest for shoppers and trail enthusiasts across the region and further into Wellington County. The creation of an Economic Development Action Plan and subsequent engagement of a fulltime Economic Development Officer (EDO) has added an additional level of credibility to the county wide economic development team and a clear indication from Erin Town Council that it is "Open for Business." The EDO's function in part is to create initiatives that enhance the County of Wellington's economy by promoting the Town of Erin as a destination for aspiring entrepreneurs and those seeking a location and better quality of life experience. Current EDO initiatives help to build broad community capacity and establish new mechanisms (EEDC/Business collaboration, local Farmers markets etc.) for creating economic opportunity and business retention and expansion. Future development will increase County and municipal tax base and bring

additional expertise into the region that can be leveraged in a variety of ways. Active participation on the board of Headwaters Tourism positions the Town of Erin as a strong tourism entry point to the County of Wellington and its many assets.

FINAL REPORTING REQUIREMENT

Measureable results/outcomes where applicable/attainable:

1. Business Climate Improvements (testimonials, survey results)
2. Economic Impact (jobs, businesses)
3. Strategic Plan Implementation (how project has progressed municipal objectives)
4. Community Capacity Building (trained, new networks)
5. The actions formed as a result of the projects and their implementation
6. Engagement

Other Considerations:

1. Project partners
2. Applicability to other communities
3. Innovations to meet specific community needs
4. Anecdotal commentary demonstrating value of project (staff, business, agencies)
5. Media coverage

Please attach:

1. A budget of the project/operation which identifies all sources of income and shows expenses.
2. Materials created (marketing materials, promo videos, final strategies)

VERIFICATION

The undersigned verifies that the information provided in this application is correct and complete.

28 July, 2016.

Signing agent

R. Mulder

Signature



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, October 18, 2016
Subject: **County-Wide Financial Statements and Variance Projections as of September 30, 2016**

Background:

This report is respectfully submitted in accordance with the County's Budget Variance Reporting policy, and provides an updated projection to year-end based on expenditures and revenues to September 30, 2016. Each Standing Committee of Council as well as the Police Service and Library Boards has received financial statements and variance projections for its particular area of operation. This report summarizes all of the major issues covered at each meeting. Attached are a high-level variance analysis, a development charge collection summary, and the complete set of County financial statements. Highlights of the financial statements and variances are as follows:

- ❑ **Roads:** There is approximately \$1.15 million of winter control budget remaining, although some costs for work done by other municipalities on the County's behalf have yet to be processed. Costs in the last five years for winter control for the period from October to December have ranged from a low of \$845,000 in 2015 to a high of \$2.17 million in 2013, with the overall (inflated) average at just under \$1.36 million. A negative variance in the range of \$200,000 to \$400,000 is possible if we end up around the historical average and may be funded from the Winter Control reserve which currently has a balance of \$1.7 million. Other roads activities are over budget as a result of additional fleet maintenance work, unanticipated building related maintenance costs at the County garages and additional site preparation work for the International Plowing Match (87% spent to date in total).
- ❑ **Solid Waste Services:** Bag sales recorded to September 30 are at 98% of the total budget of \$1,035,000. This time last year bag sales were at 77% of budget. The large increase can be partially attributed to the increase to user pay bag prices in July of this year. Another significant factor is that a large volume of bag purchases were made in advance of the fee increase. Tipping fees are tracking ahead of targeted levels to this point, sitting at 89% of the budgeted level of \$1.2 million for landfills and transfer stations. This can also be partially attributed to the increase in bag fees at the transfer stations. If revenues follow a similar pattern as in 2015, a positive variance between \$150,000 to \$200,000 could result.

Rural Curbside Collection

At the March 31st County Council meeting, the decision was made to expand curbside collection of waste and recyclables to the rural areas of the five member municipalities not currently receiving the service. In the report staff estimated that the annual cost of implementing this service would be \$1,040,000. Council also approved an increase to user fee garbage bag prices that is expected to generate a significant increase in revenue. Staff anticipated that the costs of expanding rural collection would be largely offset by the user fee increase. One-time costs for the new 22 gallon blue boxes and promotion and education expenses amounted to approximately \$120,000. The programme has been in place as of July 1st. As expected, bag sales have seen a spike as large amounts were purchased in advance of the user pay bag increase, and are currently at 98% of the 2016 budget. The overall impact

of expanding curbside collection remains difficult to determine at this time given the short amount of time it has been in place. Staff continue to estimate, based on the early information available, that it will be cost neutral on an annualized basis, outside of the \$120,000 one-time costs mentioned above.

- ❑ **Land Ambulance:** Contract costs are currently below the budgeted amount. Based on recent correspondence from the City of Guelph it is expected that the County will have savings between \$220,000 and \$310,000 in 2016 related to lower call volumes, a Ministry grant increase and potential savings related to reduced backfill and overtime costs.
- ❑ **Ontario Works:** Total Ontario Works caseload across the County and the City combined is 2.2% higher at the end of August 2016 than the average 2015 caseload. The budget included a caseload increase of 3%. Despite the favourable caseload figures, benefit costs have been higher as a result of legislated costs increasing at approximately 3% while the budget included a 1% cost increase. Benefit costs for the County are tracking to budget and no variance is expected at year end. Benefit costs for the City are currently over budget by \$632,000 gross (\$36,600) net. Municipally funded discretionary benefits are currently over budget by \$39,000 for the County and under budget by \$97,000 for the City. Overall the County is expected to continue to track close to budget with a small negative variance of \$30,000 projected. The City is expected to end the year with a positive variance if approximately \$130,000.
- ❑ **Child Care:** The salaries and benefits line is currently under budget by approximately \$60,000. This is due to the Manager of Community Services position remaining vacant. It is expected that this position will be filled next month. Year end projected savings will be approximately \$65,000. The supplies, material and equipment and purchased services lines are under budget by a combined amount of \$231,400 at this point in the year. Several significant expenditures are remaining for payment in the fourth quarter and it is anticipated that this budget line will be fully spent by year end. Social Assistance expenditures appear to be over budget by almost \$750,000 year to date. This is due to the budget being finalized prior to the announcement of the County's Wage Enhancement Grant allocation. Total wage enhancement funding was approved at approximately \$954,000 higher than budget. Wage enhancement is 100% provincially funded requiring no municipal contribution. Other areas of spending are slightly under budget at this point, but it is expected that no major variances will exist at year end. Overall it is expected that small savings for both the County (\$40,000) and the City (200,000) will exist at year end largely due to increased revenues.
- ❑ **Housing:** Year to date savings of \$791,500 have been realized in the social assistance line. There are two main components contributing to these savings. First, payments to the non-profits are under budget by \$332,300. The majority of these savings result from lower mortgage renewals and savings of the contingency budget of \$288,850 that is set up to deal with emergencies experienced during the year. Additional savings of \$498,000 relate to the CHPI programme. Savings in the CHPI programme are related to lower shelter costs, lower housing stability costs as well as the timing of community grant payments. It is anticipated that at year end savings will be approximately \$250,000. Several areas of spending in the purchased services line contribute to the year to date savings of \$374,000. Year-to-date savings in the areas of snow removal, software licenses, grounds maintenance, and interior painting are expected to be largely spent by year end. It is anticipated that year end savings of \$250,000 will be realized. Rent revenues are tracking ahead of budget by \$120,000 year to date. This trend is expected to continue and a year-end favourable variance of \$160,000 is projected. Over all it is estimated that the County will see year end savings of \$150,000 to \$250,000 and the City will see savings of \$500,000 to 600,000.

- ❑ **Wellington Terrace:** In February of this year correspondence was received from the province indicating the County's funded Case Mix Index (CMI) will be increasing from 101.42 to 103.28 as of April 1, 2016. The resulting impact to the County is an additional \$83,000 in funding for 2016. In addition, behavioural support funding (\$78,000) was received in February of this year. This is to fund additional PSW and RN/RPN hours for resident support. A nursing and personal care adjustment for 2016 was received in July for \$30,000. Overall grants and subsidies are expected to exceed the budgeted amount by between \$180,000 and \$200,000. Salaries and benefits comprise the majority of expenditures. They are tracking over budget to this point in the year for a number of reasons including: staffing coverage requirements for training hours which are usually spread throughout the year that have been fully completed; additional hours for behavioural support as mentioned above; and there has been a significant number of staff absences and resulting coverage in Nursing Direct Care, should this result in an overall negative variance, it may be funded from the Short Term Disability Reserve.

- ❑ **Police Services:** Licenses, permits and rents and user fees and charges are both tracking ahead of budget with a positive variance of between \$20,000 and \$30,000 anticipated by year end. False alarm revenue is well under budget with only 32% of the yearly budgeted amount collected. This time last year false alarm revenue was at 96% of the yearly budget. Parking fine revenue is also under budget with 717 tickets issued to date in 2016 compared to 856 at this same time in 2015. This represents a decrease of 16% year over year. If revenues continue at the current pace a negative variance between \$20,000 and \$30,000 could be expected at year end. Quarterly reconciliations are no longer provided under the new policing funding model.

This is the second year of a new contract with the OPP. Recent correspondence from the Municipal Policing Bureau has indicated that both the 2015 and 2016 reconciliations will be received with the 2018 annual billing statement in October of 2017. The PSU credit amount will be determined at that time. The OPP costs are now based on a per property basis, which means the PSU credit may be applied specific to Wellington County or may be applied province-wide. It is not clear at this time whether any savings in police services will be received through a credit payment at the time of the reconciliation in 2017 or if they will be applied as a reduction in billing to the following year's contract. As a result of this updated information it is anticipated that there will be no variance in the annual policing contract costs for 2016.

- ❑ **POA Revenues:** POA revenues are currently sitting at \$241,700 overall, exceeding the budget of \$236,000 for the year. This amount includes the \$23,840 monthly payments for January to September as well as reconciliations to the end of the second quarter. In 2015, the County's total percentage at the end of Q2 was 46.636% and the City 53.364%. In 2016, at the end of Q2, the County was at 38.249% and the City at 61.751%. The increased net revenue in 2016 (despite the lower gross revenue) is largely due to the fact that the City is responsible for a greater portion of the operating expenses due to the higher percentage split. As indicated under Police Services, ticketing is well below the expected level in 2016 and is likely to result in no variance in POA in 2016.
- ❑ **Supplementary Taxes / Write-offs:** Supplementary tax revenues received to date are \$1,254,600 compared to a budget of \$800,000. The third and final supplementary run is due to close on October 31st and conservative estimates suggest we are on track to exceed the budget by approximately \$500,000 - \$700,000. Tax adjustments due to Minutes of Settlement are received throughout the year by the lower-tier municipalities. Gravel pit owners have been providing revised questionnaires subsequent to original returned minutes of settlement resulting in further reductions to assessments and greater write-offs for the County and member municipalities. Requests for reconsideration of these properties continue to come in. As a result, tax write-offs are expected to exceed budget by \$300,000 to \$500,000. Final figures will not be available until early 2017. Lower than anticipated corporate legal fees will mitigate this loss somewhat.

Capital Projects

AF&HR Committee Projects:

- **Solar panels** – This project has been open since 2012, at which time the County applied under the FIT programme to install panels at various locations throughout the County. The application was successful for 12 of the 15 panels applied for. Since that time staff applied unsuccessfully in 2013 for 4 additional panels, and again in 2015 for 1 panel. The current return on investment for these panels has dropped significantly since the original panels were installed in 2012. Given that the County was unsuccessful on its last two attempts, staff have closed out the project. The remaining funding from the project was budgeted from the Federal Gas Tax reserve and the issuance of debt. Since its inception the County has transferred \$467,140 net revenue to the Green Initiatives Reserve, and funded a total of \$309,760 to Green Capital Projects. Net revenue in 2016 is tracking on budget for an additional \$145,000 to the reserve.
- **Electric Vehicle Chargers** – Work is in progress on this project which will see the installation of electric vehicle charging stations at 138 Wyndham St, Puslinch Library and the Arthur Library. The County was successful in receiving \$215,076 in provincial funding to complete this project. Quotes to access the power supply for these stations have come in higher than expected which may result in costs exceeding the grant funding by \$25,000. Upon project completion any budget variance will be funded from the Green Initiatives Reserve.
- **Guelph Office Relocations** – Additional staffing re-locations and renovations within Guelph will result in 21 Douglas St no longer housing Children's Early Years staff. The planned renovation budget approved in 2016 has been combined with the renovation budget at 15 Douglas St and renamed Guelph Office Relocations and will now be reported under the Property Services Budget.
- **Information Technology** – The 2016 Storage Expansion project is complete with a minor negative variance to be funded from the General Capital Reserve. The 2015 Server Expansion and the Fire Suppression Data Centre projects have been delayed but hope to see activity in the upcoming months. The Integrated Housing System implementation is expected to move forward in 2017. The remaining capital projects are progressing as expected with no major variances anticipated.

Roads – Overall roads capital is tracking well behind approved expenditures, with many projects carrying forward to 2017.

- The Wyandot Bridge is projected to be completed over budget due to significantly higher professional fees than anticipated. Additional fees relate to extra work to accommodate the design and placement of the debris platform. The project also spanned two seasons increasing inspection and ongoing fees.

Solid Waste Services - Overall Solid Waste capital is tracking within budget.

Planning – Overall planning capital is tracking below budget. As projects close, savings will be transferred to reserve.

- Work on the Trans Canada Trail is complete however the project remains open for the installation of signage. Staff anticipate overall project savings of \$190,000, the County's portion is approximately \$100,000.

Child Care:

- PHCC Admin Renovations at Aboyne - Renovations for the Children's Early Years staff relocation are currently underway at Aboyne and it is expected the project will remain on budget. The City of Guelph's portion of funding required to complete the renovation will be included in the 2017 Budget as approved by County Council and discussed with City staff.

Social Housing - Overall social housing capital is tracking within budget

- In May staff reported fairly significant budget variances regarding three capital projects.
 - The Speedvale Elevator and Addition project is expected to be completed in 2016 with an anticipated budget overage of approximately \$200,000. This is still an accurate reflection of the project status.
 - The fire systems upgrades taking place at both County and City locations are also experiencing budget pressures. A negative variance of approximately \$56,000 is anticipated, however this may increase based on additional information coming from the consultant.
 - The condition of Palmerston roof which was scheduled for replacement in 2017 has deteriorated faster than expected; temporary repairs have been completed but the roof was in need of immediate rehabilitation to prevent structural damages. The roofing replacement was completed this year within the \$35,000 estimate and was funded through the 2016 Capital Retrofits project.
 - A report will be brought forward to committee in November to address these negative variances.

Library - Overall library capital is tracking within budget.

- The self-checkout terminal purchases for Palmerston, Drayton and Mount Forest branches are complete and operational, and have come in significantly under budget. Savings will be used to purchase three additional terminals for use at Aboyne and Rockwood. A minor positive variance is anticipated, final project savings will be transferred to the General Capital Reserve.

Museum - Overall Museum capital is tracking under budget.

- Groves Hospital Grant: Construction on “Street B” is substantially complete, however, concrete blocks will remain in place and the roadway will remain closed until the completion of the hospital at which time the top coat of asphalt will be applied. In year expenditures on this project relate to engineering services to review utility agreements and design of the future helipad.

Terrace – Overall Terrace capital is tracking under budget. Project savings will be transferred to reserve.

Summary

The attached Schedule “A” sets out a year-end variance projection of a potential surplus between \$350,000 and \$1.3 million. The most significant factors which will determine the County’s final year end position in 2016 are as follows:

- The severity of the winter weather and its impact on roads and building operations (heat/hydro/energy/snow removal) costs
- The impact of the implementation of rural collection across the County and the extent to which increased bag fees will offset the cost
- Supplementary tax revenue and tax write-offs (including further revisions to gravel pit write-offs)

Capital Summary

The attached Schedule “B” summarizes County-wide capital budgets and spending to date. Capital projects that have gone to tender and resulted in budget variances have been presented to Council and Committee. All approved budget adjustments are reflected in this summary.

Development Charge Update

The attached charts on Schedule C show year-to-date development charges collections with a comparison to the same period last year and a summary of annual development charge collections since 2011. Overall Development charges collected to date are 25% higher than this time last year, with a significant increase in other multiples offsetting the decrease in non-residential construction to this point in the year.

Recommendation:

That the County Financial Statements and Variance Projections as of September 30, 2016 be approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ken DeHart', with a stylized flourish extending to the right.

Ken DeHart, CPA, CGA
County Treasurer

Schedule "A"

COUNTY OF WELLINGTON 2016 OPERATING BUDGET VARIANCE ANALYSIS AS OF SEPTEMBER 30, 2016					
	2016 Budget	Sept 30/16 net actual	Sept 30/16 actual as a % of budget	Projected variance to Dec. 31/16	
				Scenario 1	Scenario 2
<u>Programmes and Services</u>					
Ontario Works	1,601.1	1,150.3	72%	(40.0)	(20.0)
Social Housing	4,514.9	3,580.5	79%	150.0	250.0
Affordable Housing	500.0	426.3	85%	0.0	0.0
Roads and Bridges	22,232.8	19,571.6	88%	(700.0)	(500.0)
Police Services	16,319.2	12,627.3	77%	60.0	80.0
Wellington Terrace	7,816.8	5,493.3	70%	100.0	150.0
Children's Early Years	950.1	699.7	74%	30.0	50.0
Solid Waste Services	4,812.2	3,254.2	68%	30.0	50.0
County Library System	7,325.8	6,977.3	95%	(30.0)	(20.0)
Land Ambulance	3,849.7	2,666.4	69%	250.0	350.0
Planning and Development	2,242.2	1,431.5	64%	30.0	50.0
Public Health	2,551.5	1,881.2	74%	0.0	0.0
County Museum and Archives	1,930.0	1,441.3	75%	30.0	50.0
Emergency Management	615.6	462.8	75%	0.0	0.0
Green Legacy	747.8	494.3	66%	(10.0)	10.0
Grants	1,554.3	1,252.6	81%	0.0	0.0
Economic Development	1,361.7	879.6	65%	30.0	50.0
Provincial Offences	35.2	97.8	278%	0.0	0.0
Subtotal	80,960.9	64,387.8	80%	(70.0)	550.0
<u>General Government</u>					
Treasury	1,363.5	867.9	64%	30.0	50.0
County Property	1,153.5	898.2	78%	(50.0)	(30.0)
Human Resources	788.8	468.6	59%	20.0	30.0
County Council	970.9	692.6	71%	0.0	10.0
Office of the CAO and Clerk	3,493.7	2,038.0	58%	20.0	40.0
Subtotal	7,770.4	4,965.2	64%	20.0	100.0
<u>Non-Programme Expenditures and Revenues</u>					
General Expenses/Revenues	455.0	(2,049.0)	-450%	(100.0)	(50.0)
Tax Levy Requirement	(87,855.3)	(63,395.3)	72%	0.0	0.0
PILs and Supplementary Taxes	(1,331.0)	(606.9)	46%	500.0	700.0
Subtotal	(88,731.3)	(66,051.1)	74%	400.0	650.0
Net Total	0.0	3,302		350.0	1,300.0
Variance % of Tax Levy				0.4%	1.5%
Variance % of Operating Expenditures				0.2%	0.8%

Schedule "B"

Department	Previous Year Carry Forward	2016 Approved Budget	Tender Adjustments*	Total budget	Closed Project Total	Total Approved Budget
Roads and Engineering	\$ 22,563,800	\$ 19,192,000	\$ 2,080,000	\$ 43,835,800	\$ 4,040,000	\$ 39,795,800
Social Services	\$ 4,167,300	\$ 17,072,000	\$ 1,306,100	\$ 22,545,400	\$ 204,600	\$ 22,340,800
Library Services	\$ 9,440,000	\$ 1,231,000	\$ 121,900	\$ 10,792,900	\$ 5,050,000	\$ 5,742,900
Museum and Archives at WP	\$ 5,112,000	\$ 419,000	\$ -	\$ 5,531,000	\$ -	\$ 5,531,000
Property Services	\$ 2,913,200	\$ 306,000	\$ 215,000	\$ 3,434,200	\$ -	\$ 3,434,200
Solid Waste Services	\$ 1,760,000	\$ 340,000	\$ -	\$ 2,100,000	\$ 40,000	\$ 2,060,000
Office of CAO & Clerks	\$ 505,000	\$ 470,000	\$ 25,500	\$ 1,000,500	\$ -	\$ 1,000,500
Hospital Funding	\$ 440,000	\$ 440,000	\$ -	\$ 880,000	\$ -	\$ 880,000
Land Ambulance	\$ 361,000	\$ 372,000	\$ -	\$ 733,000	\$ -	\$ 733,000
Emergency Management	\$ -	\$ 400,000	\$ -	\$ 400,000	\$ -	\$ 400,000
Homes for the Aged	\$ 40,000	\$ 265,000	\$ -	\$ 305,000	\$ 40,000	\$ 265,000
Economic Development	\$ 70,000	\$ 180,000	\$ -	\$ 250,000	\$ -	\$ 250,000
POA Administration	\$ 134,000	\$ 14,000	\$ -	\$ 148,000	\$ -	\$ 148,000
Green Legacy	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ 50,000	\$ 50,000
Planning	\$ 435,300	\$ -	\$ -	\$ 435,300	\$ -	\$ 435,300
Total	\$ 47,941,600	\$ 40,801,000	\$ 3,748,500	\$ 92,491,100	\$ 9,424,600	\$ 83,066,500
* Tender Adjustments to be funded from reserve						

Summary of Capital Project Spending to September 30, 2016						
Department	Approved Budget	Current Year Spending	Previous Years Spending	Total	% of Budget	Remaining Budget
Roads and Engineering	\$39,795,800	\$13,670,363	\$9,480,769	\$23,151,131	58%	\$16,644,669
Social Services	\$22,340,800	\$5,369,045	\$1,539,088	\$6,908,133	31%	\$15,432,667
Library Services	\$5,742,900	\$1,759,780	\$3,244,434	\$5,004,214	87%	\$738,686
Museum & Archives at WP	\$5,531,000	\$192,130	\$2,760,122	\$2,952,252	53%	\$2,578,748
Property Services	\$3,434,200	\$85,764	\$942,603	\$1,028,367	30%	\$2,405,833
Solid Waste Services	\$2,060,000	\$36,384	\$1,210,164	\$1,246,548	61%	\$813,452
Office of the CAO/Clerk	\$1,000,500	\$258,083	\$300,509	\$558,592	56%	\$441,908
Hospital Funding	\$880,000	\$0	\$440,000	\$440,000	50%	\$440,000
Land Ambulance	\$733,000	\$97,156	\$207,790	\$304,946	42%	\$428,054
Planning	\$435,300	\$386	\$221,318	\$221,704	51%	\$213,596
Emergency Management	\$400,000	\$191,847	\$0	\$191,847	48%	\$208,153
Homes for the Aged	\$265,000	\$190,265	\$0	\$190,265	72%	\$74,735
Economic Development	\$250,000	\$45,703	\$54,846	\$100,549	40%	\$149,451
POA Administration	\$148,000	\$12,252	\$43,679	\$55,931	38%	\$92,069
Green Legacy	\$50,000	\$0	\$0	\$0	0%	\$50,000
Total Capital	\$83,066,500	\$21,909,157	\$20,445,323	\$42,354,481	51%	\$40,712,020

Schedule "C"

County of Wellington Year To Date Development Charges 2015 vs. 2016						
Collected To Date September 30, 2016	2015 # of Units	DCs collected to 09/30/15	2016 # of Units	DCs collected to 09/30/16	\$ Change	% Change
Single Dwelling	173	\$ 484,635	252	\$ 719,457	\$ 234,822	48.5%
Apartments - 2+ Bedrooms	54	\$ 85,050	5	\$ 8,140	\$ (76,910)	-90.4%
Apartments - 1 Bedroom	1	\$ 1,063	1	\$ 1,098	\$ 35	3.3%
Other Multiples	18	\$ 37,152	108	\$ 223,529	\$ 186,377	501.7%
Non-Residential (sq ft)	123,297	\$ 219,664	45,362	\$ 82,270	\$ (137,394)	-62.5%
Total		\$ 827,564		\$ 1,034,494	\$ 206,930	25.0%

County of Wellington YTD and 5 Year Development Charge Collection History						
	2011	2012	2013	2014	2015	2016 YTD
Single Dwelling	\$ 534,697	\$ 608,026	\$ 495,557	\$ 624,406	\$ 798,795	\$ 719,457
Apartments - 2+ Bedrooms	\$ 2,518	\$ 61,501	\$ 7,850	\$ 85,050	\$ 85,050	\$ 8,140
Apartments - 1 Bedroom	\$ 20,884	\$ 32,572	\$ -	\$ 2,126	\$ 20,251	\$ 1,098
Other Multiples	\$ 14,300	\$ 71,131	\$ 62,837	\$ 101,644	\$ 110,659	\$ 223,529
Non-Residential	\$ 412,278	\$ 366,252	\$ 964,218	\$ 331,133	\$ 421,430	\$ 82,270
Total	\$ 984,677	\$ 1,139,482	\$ 1,530,462	\$ 1,144,359	\$ 1,436,185	\$ 1,034,494



County of Wellington
General Revenue & Expenditure
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Property Taxation	\$89,186,300	\$22,125,416	\$66,383,283	74%	\$22,803,017
Grants and Subsidies	\$2,445,000	\$0	\$1,841,625	75%	\$603,375
User Fees & Charges	\$0	\$0	\$35	0%	\$(35)
Sales Revenue	\$12,000	\$0	\$0	0%	\$12,000
Other Revenue	\$2,898,000	\$15,359	\$1,091,519	38%	\$1,806,481
Internal Recoveries	\$42,400	\$5,077	\$32,035	76%	\$10,365
Total Revenue	\$94,583,700	\$22,145,852	\$69,348,497	73%	\$25,235,203
Expenditures					
Supplies, Material & Equipment	\$18,000	\$1,837	\$16,443	91%	\$1,557
Purchased Services	\$2,003,400	\$10,873	\$1,133,359	57%	\$870,041
Transfer Payments	\$0	\$0	\$9,000	0%	\$(9,000)
Insurance & Financial	\$1,083,000	\$4,007	\$166,285	15%	\$916,715
Total Expenditures	\$3,104,400	\$16,716	\$1,325,087	43%	\$1,779,313
NET OPERATING COST / (REVENUE)	\$(91,479,300)	\$(22,129,136)	\$(68,023,410)	74%	\$(23,455,890)
Transfers					
Transfers from Reserves	\$(150,000)	\$0	\$(150,000)	100%	\$0
Transfer to Reserves	\$2,898,000	\$0	\$0	0%	\$2,898,000
Total Transfers	\$2,748,000	\$0	\$(150,000)	(5%)	\$2,898,000
NET COST (REVENUE)	\$(88,731,300)	\$(22,129,136)	\$(68,173,410)	77%	\$(20,557,890)



County of Wellington
County Council
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Other Revenue	\$18,200	\$1,515	\$14,395	79%	\$3,805
Total Revenue	\$18,200	\$1,515	\$14,395	79%	\$3,805
Expenditures					
Salaries, Wages and Benefits	\$722,900	\$56,663	\$533,451	74%	\$189,449
Supplies, Material & Equipment	\$50,000	\$731	\$43,548	87%	\$6,452
Purchased Services	\$214,500	\$31,210	\$154,049	72%	\$60,451
Insurance & Financial	\$1,700	\$0	\$1,674	98%	\$26
Total Expenditures	\$989,100	\$88,604	\$732,723	74%	\$256,377
NET OPERATING COST / (REVENUE)	\$970,900	\$87,088	\$718,329	74%	\$252,571
NET COST (REVENUE)	\$970,900	\$87,088	\$718,329	74%	\$252,571



County of Wellington
Office of the CAO/Clerk
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
User Fees & Charges	\$600	\$5	\$368	61%	\$232
Internal Recoveries	\$1,504,000	\$125,329	\$1,127,957	75%	\$376,043
Total Revenue	\$1,504,600	\$125,334	\$1,128,324	75%	\$376,276
Expenditures					
Salaries, Wages and Benefits	\$3,239,000	\$266,078	\$2,412,016	74%	\$826,984
Supplies, Material & Equipment	\$251,000	\$25,506	\$164,854	66%	\$86,146
Purchased Services	\$1,082,600	\$63,947	\$769,205	71%	\$313,395
Insurance & Financial	\$2,400	\$0	\$2,182	91%	\$218
Internal Charges	\$2,200	\$50	\$639	29%	\$1,561
Total Expenditures	\$4,577,200	\$355,580	\$3,348,896	73%	\$1,228,304
NET OPERATING COST / (REVENUE)	\$3,072,600	\$230,247	\$2,220,572	72%	\$852,028
Transfers					
Transfer to Capital	\$421,100	\$0	\$421,100	100%	\$0
Total Transfers	\$421,100	\$0	\$421,100	100%	\$0
NET COST (REVENUE)	\$3,493,700	\$230,247	\$2,641,672	76%	\$852,028



County of Wellington

05-October-2016

Office of the CAO/Clerk

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending September 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	September	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Records Management	\$80,000	\$17,299	\$17,299	\$0	\$17,299	22 %	\$62,701
Server Expansion 2015	\$55,000	\$0	\$0	\$0	\$0	0 %	\$55,000
WiFi Unit Replacement 2016	\$75,000	\$1,281	\$46,676	\$0	\$46,676	62 %	\$28,324
Storage Expansion 2016	\$75,500	\$0	\$75,286	\$0	\$75,286	100 %	\$214
Integrated Housing System	\$65,000	\$0	\$0	\$0	\$0	0 %	\$65,000
Network Replacement 2016	\$100,000	\$0	\$63,018	\$0	\$63,018	63 %	\$36,982
Fire Suppression Data Centre	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
Planning Software Replacement	\$130,000	\$0	\$44,774	\$0	\$44,774	34 %	\$85,226
JD Edwards Upgrade	\$370,000	\$3,673	\$11,030	\$300,509	\$311,539	84 %	\$58,461
Total Office of the CAO/Clerk	\$1,000,500	\$22,254	\$258,083	\$300,509	\$558,592	56 %	\$441,908



County of Wellington
Treasury
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Internal Recoveries	\$428,500	\$35,704	\$321,340	75%	\$107,160
Total Revenue	\$428,500	\$35,704	\$321,340	75%	\$107,160
Expenditures					
Salaries, Wages and Benefits	\$1,427,500	\$115,465	\$989,064	69%	\$438,436
Supplies, Material & Equipment	\$39,700	\$1,327	\$21,173	53%	\$18,527
Purchased Services	\$348,200	\$22,788	\$102,992	30%	\$245,208
Insurance & Financial	\$60,000	\$0	\$30,525	51%	\$29,475
Internal Charges	\$5,100	\$309	\$1,787	35%	\$3,313
Total Expenditures	\$1,880,500	\$139,888	\$1,145,540	61%	\$734,960
NET OPERATING COST / (REVENUE)	\$1,452,000	\$104,184	\$824,201	57%	\$627,799
Transfers					
Transfers from Reserves	\$(138,500)	\$0	\$0	0%	\$(138,500)
Transfer to Reserves	\$50,000	\$0	\$50,000	100%	\$0
Total Transfers	\$(88,500)	\$0	\$50,000	(56%)	\$(138,500)
NET COST (REVENUE)	\$1,363,500	\$104,184	\$874,201	64%	\$489,299



County of Wellington
Human Resources
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Other Revenue	\$0	\$0	\$200	0%	\$(200)
Internal Recoveries	\$1,020,000	\$151,055	\$764,598	75%	\$255,402
Total Revenue	\$1,020,000	\$151,055	\$764,798	75%	\$255,202
Expenditures					
Salaries, Wages and Benefits	\$1,439,900	\$115,593	\$1,051,222	73%	\$388,678
Supplies, Material & Equipment	\$108,800	\$1,724	\$35,838	33%	\$72,962
Purchased Services	\$403,300	\$13,281	\$174,704	43%	\$228,596
Transfer Payments	\$70,000	\$0	\$10,000	14%	\$60,000
Insurance & Financial	\$198,100	\$0	\$198,105	100%	\$(5)
Internal Charges	\$1,800	\$196	\$909	50%	\$891
Total Expenditures	\$2,221,900	\$130,794	\$1,470,779	66%	\$751,121
NET OPERATING COST / (REVENUE)	\$1,201,900	\$(20,261)	\$705,981	59%	\$495,919
Transfers					
Transfers from Reserves	\$(413,100)	\$(40,218)	\$(296,936)	72%	\$(116,164)
Total Transfers	\$(413,100)	\$(40,218)	\$(296,936)	72%	\$(116,164)
NET COST (REVENUE)	\$788,800	\$(60,479)	\$409,045	52%	\$379,755



County of Wellington
Property Services
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Licenses, Permits and Rents	\$1,021,800	\$75,639	\$762,555	75%	\$259,245
User Fees & Charges	\$150,000	\$22,503	\$128,768	86%	\$21,232
Other Revenue	\$1,500	\$0	\$4,058	271%	\$(2,558)
Internal Recoveries	\$633,300	\$52,626	\$473,637	75%	\$159,663
Total Revenue	\$1,806,600	\$150,769	\$1,369,017	76%	\$437,583
Expenditures					
Salaries, Wages and Benefits	\$876,700	\$77,270	\$695,872	79%	\$180,828
Supplies, Material & Equipment	\$160,600	\$6,829	\$111,113	69%	\$49,487
Purchased Services	\$691,300	\$39,561	\$536,615	78%	\$154,685
Insurance & Financial	\$31,500	\$0	\$31,175	99%	\$325
Minor Capital Expenses	\$187,000	\$0	\$63,320	34%	\$123,680
Debt Charges	\$336,300	\$0	\$304,233	90%	\$32,067
Internal Charges	\$0	\$0	\$441	0%	\$(441)
Total Expenditures	\$2,283,400	\$123,660	\$1,742,770	76%	\$540,630
NET OPERATING COST / (REVENUE)	\$476,800	\$(27,109)	\$373,752	78%	\$103,048
Transfers					
Transfers from Reserves	\$(117,000)	\$(14,302)	\$(27,192)	23%	\$(89,808)
Transfer to Reserves	\$793,700	\$0	\$648,100	82%	\$145,600
Total Transfers	\$676,700	\$(14,302)	\$620,908	92%	\$55,792
NET COST (REVENUE)	\$1,153,500	\$(41,411)	\$994,660	86%	\$158,840



County of Wellington

06-October-2016

Property Services

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending September 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	September	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Solar Panel Projects	\$2,624,200	\$0	\$0	\$895,804	\$895,804	34 %	\$1,728,396
116 Woolwich St Interior	\$150,000	\$0	\$0	\$0	\$0	0 %	\$150,000
Gaol: Elevator System	\$70,000	\$0	\$33,494	\$0	\$33,494	48 %	\$36,506
Admin Centre: Furniture Rplcmt	\$100,000	\$2,160	\$11,814	\$46,799	\$58,613	59 %	\$41,387
Electric Vehicle Chargers Ont	\$215,000	\$0	\$0	\$0	\$0	0 %	\$215,000
New Maintenance Van	\$50,000	\$0	\$40,455	\$0	\$40,455	81 %	\$9,545
Asset Management and BCA	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
Guelph Office Relocation	\$125,000	\$0	\$0	\$0	\$0	0 %	\$125,000
Total Property Services	\$3,434,200	\$2,160	\$85,764	\$942,603	\$1,028,367	30 %	\$2,405,833



County of Wellington
Grants & Contributions
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Expenditures					
Transfer Payments	\$54,300	\$100	\$50,100	92%	\$4,200
Total Expenditures	\$54,300	\$100	\$50,100	92%	\$4,200
NET OPERATING COST / (REVENUE)	\$54,300	\$100	\$50,100	92%	\$4,200
Transfers					
Transfer to Reserves	\$1,500,000	\$0	\$1,500,000	100%	\$0
Total Transfers	\$1,500,000	\$0	\$1,500,000	100%	\$0
NET COST (REVENUE)	\$1,554,300	\$100	\$1,550,100	100%	\$4,200



County of Wellington

05-October-2016

Hospital Funding

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending September 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved Budget	September Actual	Current Year	Previous Years	Total	% of	Remaining Budget
						Budget	
Palmerston Hospital Grant	\$880,000	\$0	\$0	\$440,000	\$440,000	50 %	\$440,000
Total Hospital Funding	\$880,000	\$0	\$0	\$440,000	\$440,000	50 %	\$440,000



County of Wellington
POA Administration
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Municipal Recoveries	\$236,000	\$83,157	\$241,706	102%	\$(5,706)
Total Revenue	\$236,000	\$83,157	\$241,706	102%	\$(5,706)
Expenditures					
Debt Charges	\$257,300	\$0	\$231,847	90%	\$25,453
Total Expenditures	\$257,300	\$0	\$231,847	90%	\$25,453
NET OPERATING COST / (REVENUE)	\$21,300	\$(83,157)	\$(9,859)	(46%)	\$31,159
Transfers					
Transfer to Capital	\$13,900	\$0	\$13,900	100%	\$0
Total Transfers	\$13,900	\$0	\$13,900	100%	\$0
NET COST (REVENUE)	\$35,200	\$(83,157)	\$4,041	11%	\$31,159



County of Wellington

05-October-2016

POA Administration

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending September 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	September	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Court House Roof Repairs	\$134,000	\$0	\$0	\$43,679	\$43,679	33 %	\$90,321
2016 POA Replacements	\$14,000	\$0	\$12,252	\$0	\$12,252	88 %	\$1,748
Total POA Administration	\$148,000	\$0	\$12,252	\$43,679	\$55,931	38 %	\$92,069



County of Wellington
Land Ambulance
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Expenditures					
Transfer Payments	\$3,499,700	\$283,925	\$2,493,283	71%	\$1,006,417
Total Expenditures	\$3,499,700	\$283,925	\$2,493,283	71%	\$1,006,417
NET OPERATING COST / (REVENUE)	\$3,499,700	\$283,925	\$2,493,283	71%	\$1,006,417
Transfers					
Transfer to Reserves	\$350,000	\$0	\$350,000	100%	\$0
Total Transfers	\$350,000	\$0	\$350,000	100%	\$0
NET COST (REVENUE)	\$3,849,700	\$283,925	\$2,843,283	74%	\$1,006,417



County of Wellington

05-October-2016

Land Ambulance

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending September 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	September	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
2015 Replacement Ambulances	\$221,000	\$0	\$23,388	\$179,893	\$203,281	92 %	\$17,719
Ambulance IT Implmntn 2015	\$28,000	\$0	\$0	\$3,765	\$3,765	13 %	\$24,235
2015 Ambulance IT Replacements	\$76,000	\$0	\$47,691	\$22,359	\$70,050	92 %	\$5,950
2015 Ambulance Equipment	\$36,000	\$0	\$4,249	\$1,773	\$6,022	17 %	\$29,978
2016 Replacement Ambulances	\$271,000	\$0	\$21,828	\$0	\$21,828	8 %	\$249,172
2016 Ambulance IT Replacements	\$43,000	\$0	\$0	\$0	\$0	0 %	\$43,000
Ambulance IT Implmntn 2016	\$27,000	\$0	\$0	\$0	\$0	0 %	\$27,000
2016 Ambulance Equipment	\$31,000	\$0	\$0	\$0	\$0	0 %	\$31,000
Total Land Ambulance	\$733,000	\$0	\$97,156	\$207,790	\$304,946	42 %	\$428,054



County of Wellington
Public Health Unit
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Expenditures					
Transfer Payments	\$2,204,500	\$0	\$1,653,359	75%	\$551,141
Debt Charges	\$347,000	\$0	\$271,067	78%	\$75,933
Total Expenditures	\$2,551,500	\$0	\$1,924,427	75%	\$627,073
NET OPERATING COST / (REVENUE)	\$2,551,500	\$0	\$1,924,427	75%	\$627,073
NET COST (REVENUE)	\$2,551,500	\$0	\$1,924,427	75%	\$627,073



County of Wellington
Roads and Engineering
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Municipal Recoveries	\$740,000	\$4,046	\$521,748	71%	\$218,252
User Fees & Charges	\$180,000	\$113,846	\$180,565	100%	\$(565)
Sales Revenue	\$400,000	\$0	\$66,144	17%	\$333,856
Internal Recoveries	\$1,750,000	\$98,544	\$1,421,298	81%	\$328,702
Total Revenue	\$3,070,000	\$216,436	\$2,189,756	71%	\$880,244
Expenditures					
Salaries, Wages and Benefits	\$4,996,100	\$296,655	\$3,860,229	77%	\$1,135,871
Supplies, Material & Equipment	\$3,880,400	\$536,209	\$4,031,437	104%	\$(151,037)
Purchased Services	\$1,507,100	\$(295,468)	\$945,814	63%	\$561,286
Insurance & Financial	\$298,000	\$0	\$280,856	94%	\$17,144
Minor Capital Expenses	\$863,200	\$65,820	\$298,544	35%	\$564,656
Debt Charges	\$208,800	\$20,999	\$159,894	77%	\$48,906
Internal Charges	\$1,715,200	\$44,136	\$1,308,555	76%	\$406,645
Total Expenditures	\$13,468,800	\$668,351	\$10,885,329	81%	\$2,583,471
NET OPERATING COST / (REVENUE)	\$10,398,800	\$451,915	\$8,695,572	84%	\$1,703,228
Transfers					
Transfers from Reserves	\$(184,400)	\$0	\$0	0%	\$(184,400)
Transfer to Capital	\$9,884,200	\$0	\$9,884,200	100%	\$0
Transfer to Reserves	\$2,134,200	\$66,144	\$1,500,344	70%	\$633,856
Total Transfers	\$11,834,000	\$66,144	\$11,384,544	96%	\$449,456
NET COST (REVENUE)	\$22,232,800	\$518,059	\$20,080,116	90%	\$2,152,684



County of Wellington

05-October-2016

Roads and Engineering Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending September 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	September	Current	Previous	% of	Remaining	
	Budget	Actual	Year	Years	Total	Budget	
Roads General							
Rebuild Drayton Shop	\$4,000,000	\$0	\$149,501	\$198,088	\$347,589	9%	\$3,652,411
Roads Equipment 2016	\$2,242,000	\$9,099	\$1,504,848	\$0	\$1,504,848	67%	\$737,152
Various Shop Repairs 2016	\$100,000	\$0	\$0	\$0	\$0	0%	\$100,000
Rebuild/Renovate Erin Shop	\$125,000	\$0	\$0	\$20,667	\$20,667	17%	\$104,333
Subtotal Roads General	\$6,467,000	\$9,099	\$1,654,350	\$218,755	\$1,873,104	29%	\$4,593,896
Engineering							
WR18 @ WR26 Intersection Imprv	\$50,000	\$0	\$0	\$0	\$0	0%	\$50,000
WR18 Geddes St Elora, RtnngWall	\$50,000	\$0	\$6,487	\$14,119	\$20,606	41%	\$29,394
WR21, Inverhaugh, Storm Sewer	\$50,000	\$0	\$0	\$0	\$0	0%	\$50,000
WR32 Puslinch Lake, Struct Des	\$50,000	\$0	\$7,677	\$2,703	\$10,380	21%	\$39,620
WR35 N of 401, Struct Design	\$50,000	\$0	\$7,677	\$2,703	\$10,380	21%	\$39,620
Asset Management	\$35,000	\$0	\$2,155	\$19,138	\$21,293	61%	\$13,707
Subtotal Engineering	\$285,000	\$0	\$23,995	\$38,663	\$62,658	22%	\$222,342
Growth Related Construction							
WR 30 at Road 3, Signals & L	\$120,000	\$0	\$0	\$38,937	\$38,937	32%	\$81,063
WR 46, WR 34 to 401	\$3,900,000	\$1,113,859	\$2,550,245	\$918,798	\$3,469,043	89%	\$430,957
WR 124, Passing Lane N of 125	\$200,000	\$0	\$0	\$34,300	\$34,300	17%	\$165,700
WR7 PL Design Salem to Tev	\$200,000	\$3,351	\$31,940	\$59,025	\$90,965	45%	\$109,035
WR109 @ WR5 Intersection	\$1,202,000	\$290,494	\$1,224,268	\$53,220	\$1,277,487	106%	-\$75,487
WR124 @ Whitelaw Intersection	\$50,000	\$0	\$0	\$7,410	\$7,410	15%	\$42,590
WR124 @ Guelph Rd 1 Inter	\$50,000	\$0	\$0	\$6,283	\$6,283	13%	\$43,717
WR 46 Maltby to WR 34 2 km	\$1,100,000	-\$1,256	\$0	\$245,293	\$245,293	22%	\$854,707
Subtotal Growth Related Constructi	\$6,822,000	\$1,406,447	\$3,806,452	\$1,363,265	\$5,169,717	76%	\$1,652,283



County of Wellington

05-October-2016

Roads and Engineering

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending September 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	September	Current	Previous		% of	Remaining
	Budget	Actual	Year	Years	Total	Budget	Budget
Roads Construction							
WR 50, 3rd Line to WR 24	\$3,175,000	\$387,648	\$728,917	\$647,718	\$1,376,636	43 %	\$1,798,364
WR14, Eliza & Frederick Arthur	\$2,793,300	\$7,509	\$59,915	\$2,625,431	\$2,685,346	96 %	\$107,954
WR 10, McGivern St Moorefield	\$150,000	\$15,886	\$43,907	\$67,964	\$111,871	75 %	\$38,129
WR109 AT WR7 Int Improvmnts	\$100,000	\$0	\$0	\$18,359	\$18,359	18 %	\$81,641
WR109, HWY89 S to end of curb	\$2,725,500	\$0	\$682	\$2,156,042	\$2,156,724	79 %	\$568,776
WR109 WR7 Traffic Imp Study	\$50,000	\$0	\$0	\$28,131	\$28,131	56 %	\$21,869
WR123, WR109 Traffic Imp Study	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR86, COG to WR9 Traffic Study	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR109 @ WR16 Intersection	\$50,000	\$0	\$0	\$17,450	\$17,450	35 %	\$32,550
WR51, WR7 @ Hwy 6 2.3km	\$100,000	\$75,499	\$125,601	\$24,379	\$149,980	150 %	-\$49,980
WR18 Geddes St Elora, Strm Swr	\$550,000	\$1,460	\$23,540	\$19,039	\$42,579	8 %	\$507,421
WR29 @ WR22, Intersection Impr	\$250,000	\$0	\$0	\$18,250	\$18,250	7 %	\$231,750
WR8 Main St Drayton Strm Sewer	\$1,410,000	\$779,316	\$1,451,272	\$69,654	\$1,520,926	108 %	-\$110,926
WR50, Hwy 7 to railway tracks	\$50,000	\$11,097	\$27,284	\$1,335	\$28,620	57 %	\$21,381
WR25 - WR52 to WR42 7.0km	\$850,000	\$0	\$0	\$267,122	\$267,122	31 %	\$582,878
WR21, 500m S of Inverhaugh	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
Subtotal Roads Construction	\$12,453,800	\$1,278,415	\$2,461,119	\$5,960,875	\$8,421,994	68%	\$4,031,806



County of Wellington

05-October-2016

Roads and Engineering

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending September 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	September	Current	Previous			
	Budget	Actual	Year	Years	Total	% of Budget	Remaining Budget
Bridges							
WR124, Bridge 124135	\$200,000	\$0	\$1,704	\$82,880	\$84,584	42 %	\$115,416
WR36, Bridge 36122	\$125,000	\$0	\$2,127	\$53,529	\$55,655	45 %	\$69,345
WR109, Bridge 109132	\$225,000	\$0	\$0	\$0	\$0	0 %	\$225,000
WR35, Paddock Bridge 35087	\$200,000	\$573	\$1,711	\$38,796	\$40,507	20 %	\$159,493
WR7, Bosworth Bridge 07028	\$150,000	\$287	\$13,952	\$41,833	\$55,785	37 %	\$94,215
WR8, Main St Bridge 008089	\$2,590,000	\$123,951	\$696,021	\$91,194	\$787,215	30 %	\$1,802,785
WR10, Wyandot Bridge 010024	\$1,500,000	\$45,026	\$685,862	\$873,637	\$1,559,498	104 %	-\$59,498
WR16, Penfold Bridge 16038	\$100,000	\$2,112	\$10,271	\$32,472	\$42,743	43 %	\$57,257
WR30, Bridge 030124	\$200,000	\$0	\$0	\$19,294	\$19,294	10 %	\$180,706
WR36 Bridge36086, design and	\$75,000	\$0	\$1,379	\$690	\$2,068	3 %	\$72,932
WR86 Conestogo Bridge 86125	\$1,800,000	\$199,221	\$1,449,759	\$163,673	\$1,613,432	90 %	\$186,568
WR109 Mallet River Brdg 109129	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR18 Carroll Crk Brdg rehab	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR109 Maitland Brdg 109128	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR21,Badley Bridge,021057 Repl	\$325,000	\$4,960	\$133,727	\$195,937	\$329,664	101 %	-\$4,664
WR22, Bridge 22107 rehab	\$150,000	\$1,656	\$13,438	\$0	\$13,438	9 %	\$136,562
WR18, Salem Bridge 018050 Repl	\$0	\$0	\$16,210	\$0	\$16,210	0 %	-\$16,210
WR14, Gordonville Brdg 014005	\$0	\$0	\$58,670	\$0	\$58,670	0 %	-\$58,670
Subtotal Bridges	\$7,790,000	\$377,786	\$3,084,829	\$1,593,934	\$4,678,763	60%	\$3,111,237



County of Wellington

05-October-2016

Roads and Engineering Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending September 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	September	Current	Previous		% of	Remaining
	Budget	Actual	Year	Years	Total	Budget	Budget
Culverts							
WR18, Culvert 18021, D & Liner	\$350,000	\$0	\$6,057	\$61,929	\$67,986	19 %	\$282,014
WR6, Culvert 06081 replace	\$675,000	\$339,055	\$361,589	\$14,048	\$375,637	56 %	\$299,363
WR11 Culvert 110900 Replace	\$375,000	\$84	\$11,087	\$45,000	\$56,086	15 %	\$318,914
WR11, Culvert 111020	\$1,275,000	\$393,982	\$464,877	\$80,797	\$545,674	43 %	\$729,326
WR12, Culvert 12086	\$25,000	\$759	\$7,578	\$20,504	\$28,082	112 %	-\$3,082
WR12, Culvert 12087	\$50,000	\$0	\$2,213	\$7,633	\$9,846	20 %	\$40,154
WR5 Culvert 050780, Design and	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR7 Culvert 071270, design and	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR7 Mncpl Drain Clvrt, 330 m E	\$50,000	\$0	\$0	\$1,070	\$1,070	2 %	\$48,930
WR11, Clvrt 11092, design and	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR109 Clvrt 109142, design and	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
WR16, Culv .5km s of 2nd line	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
2016 Various Bridge and Culv	\$200,000	\$3,113	\$222,901	\$0	\$222,901	111 %	-\$22,901
WR36, Conc 1, 4 CSP Replace	\$50,000	\$0	\$15,772	\$8,659	\$24,431	49 %	\$25,569
Subtotal Culverts	\$3,300,000	\$736,993	\$1,092,075	\$239,638	\$1,331,713	40%	\$1,968,287
County Bridges on Local Roads							
E-W Luther TL Bridge 000101	\$600,000	\$0	\$2,075	\$52,244	\$54,319	9 %	\$545,681
E/W Luther TL,Hays Brdg 000001	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
Subtotal County Bridges on Local R	\$650,000	\$0	\$2,075	\$52,244	\$54,319	8%	\$595,681
Roads Resurfacing							
WR87, Hwy23 to Minto/Howick	\$1,500,000	\$579,264	\$1,153,730	\$13,395	\$1,167,125	78 %	\$332,875
WR124, Guelph to Reg. Waterloo	\$150,000	\$635	\$59,545	\$0	\$59,545	40 %	\$90,455
WR7 Alma to Salem 6km	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
WR5, WR109 to Rantons Bridge	\$53,000	\$0	\$72,843	\$0	\$72,843	137 %	-\$19,843
WR109, WR5 to S End Harriston	\$225,000	\$79,394	\$204,890	\$0	\$204,890	91 %	\$20,110
Subtotal Roads Resurfacing	\$2,028,000	\$659,293	\$1,491,008	\$13,395	\$1,504,403	74%	\$523,597
Total Roads and Engineering	\$39,795,800	\$4,468,034	\$13,615,902	\$9,480,769	\$23,096,670	58 %	\$16,699,130



County of Wellington
Solid Waste Services
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$701,800	\$166,038	\$345,272	49%	\$356,528
Licenses, Permits and Rents	\$12,900	\$0	\$9,068	70%	\$3,832
User Fees & Charges	\$2,250,000	\$231,572	\$2,130,092	95%	\$119,908
Sales Revenue	\$765,400	\$78,323	\$480,173	63%	\$285,227
Internal Recoveries	\$405,800	\$151,681	\$321,707	79%	\$84,093
Total Revenue	\$4,135,900	\$627,614	\$3,286,312	79%	\$849,588
Expenditures					
Salaries, Wages and Benefits	\$2,365,300	\$212,285	\$1,736,357	73%	\$628,943
Supplies, Material & Equipment	\$898,200	\$33,564	\$679,026	76%	\$219,174
Purchased Services	\$4,406,100	\$429,011	\$3,015,299	68%	\$1,390,801
Insurance & Financial	\$137,300	\$4,269	\$129,780	95%	\$7,520
Internal Charges	\$405,400	\$151,845	\$302,970	75%	\$102,430
Total Expenditures	\$8,212,300	\$830,974	\$5,863,432	71%	\$2,348,868
NET OPERATING COST / (REVENUE)	\$4,076,400	\$203,360	\$2,577,121	63%	\$1,499,279
Transfers					
Transfers from Reserves	\$(264,200)	\$0	\$0	0%	\$(264,200)
Transfer to Capital	\$200,000	\$0	\$200,000	100%	\$0
Transfer to Reserves	\$800,000	\$0	\$800,000	100%	\$0
Total Transfers	\$735,800	\$0	\$1,000,000	136%	\$(264,200)
NET COST (REVENUE)	\$4,812,200	\$203,360	\$3,577,121	74%	\$1,235,079



County of Wellington

04-October-2016

Solid Waste Services Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending September 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	September	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Elora Transfer clsd Nichol LF	\$1,300,000	\$0	\$0	\$1,042,856	\$1,042,856	80 %	\$257,144
Aberfoyle Closed Site	\$200,000	\$0	\$4,683	\$160,897	\$165,580	83 %	\$34,420
Site Impr - Rd Maint All Sites	\$100,000	\$0	\$3,676	\$0	\$3,676	4 %	\$96,324
Waste Management Study	\$100,000	\$815	\$15,483	\$0	\$15,483	15 %	\$84,517
Belwood Closed Site	\$360,000	-\$2,406	\$12,541	\$6,411	\$18,952	5 %	\$341,048
Total Solid Waste Services	\$2,060,000	\$(1,591)	\$36,384	\$1,210,164	\$1,246,548	61 %	\$813,452



County of Wellington
Planning
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$13,000	\$0	\$0	0%	\$13,000
Municipal Recoveries	\$37,000	\$2,415	\$34,840	94%	\$2,160
User Fees & Charges	\$258,000	\$23,700	\$209,255	81%	\$48,745
Internal Recoveries	\$500	\$0	\$107	21%	\$393
Total Revenue	\$308,500	\$26,115	\$244,202	79%	\$64,298
Expenditures					
Salaries, Wages and Benefits	\$1,621,100	\$129,802	\$1,167,350	72%	\$453,750
Supplies, Material & Equipment	\$37,900	\$1,171	\$28,857	76%	\$9,043
Purchased Services	\$310,600	\$5,234	\$123,351	40%	\$187,249
Transfer Payments	\$745,000	\$0	\$345,764	46%	\$399,236
Internal Charges	\$6,100	\$732	\$4,152	68%	\$1,948
Total Expenditures	\$2,720,700	\$136,940	\$1,669,474	61%	\$1,051,226
NET OPERATING COST / (REVENUE)	\$2,412,200	\$110,825	\$1,425,272	59%	\$986,928
Transfers					
Transfers from Reserves	\$(170,000)	\$0	\$0	0%	\$(170,000)
Total Transfers	\$(170,000)	\$0	\$0	0%	\$(170,000)
NET COST (REVENUE)	\$2,242,200	\$110,825	\$1,425,272	64%	\$816,928



County of Wellington

05-October-2016

Planning

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending September 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	September	Current	Previous		% of	Remaining
	Budget	Actual	Year	Years	Total	Budget	Budget
Trans Canada Trail	\$395,300	\$0	\$386	\$193,950	\$194,336	49 %	\$200,964
Official Plan Update	\$40,000	\$0	\$0	\$27,368	\$27,368	68 %	\$12,632
Total Planning	\$435,300	\$0	\$386	\$221,318	\$221,704	51 %	\$213,596



County of Wellington
Green Legacy
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Sales Revenue	\$500	\$0	\$844	169%	\$(344)
Other Revenue	\$1,500	\$0	\$515	34%	\$985
Total Revenue	\$2,000	\$0	\$1,358	68%	\$642
Expenditures					
Salaries, Wages and Benefits	\$496,800	\$41,907	\$387,831	78%	\$108,969
Supplies, Material & Equipment	\$103,200	\$(4,636)	\$74,711	72%	\$28,489
Purchased Services	\$85,500	\$1,062	\$55,027	64%	\$30,473
Insurance & Financial	\$9,300	\$0	\$8,786	94%	\$514
Minor Capital Expenses	\$30,000	\$2,031	\$12,014	40%	\$17,986
Internal Charges	\$5,000	\$0	\$4,966	99%	\$34
Total Expenditures	\$729,800	\$40,364	\$543,335	74%	\$186,465
NET OPERATING COST / (REVENUE)	\$727,800	\$40,364	\$541,976	74%	\$185,824
Transfers					
Transfers from Reserves	\$(30,000)	\$0	\$(9,983)	33%	\$(20,017)
Transfer to Capital	\$50,000	\$0	\$50,000	100%	\$0
Total Transfers	\$20,000	\$0	\$40,017	200%	\$(20,017)
NET COST (REVENUE)	\$747,800	\$40,364	\$581,994	78%	\$165,806



County of Wellington

05-October-2016

Green Legacy

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending September 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved Budget	September Actual	Current Year	Previous Years	Total	% of	Remaining Budget
						Budget	
Sthrn Nursery Foundation Work	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000
Total Green Legacy	\$50,000	\$0	\$0	\$0	\$0	0 %	\$50,000



County of Wellington
Emergency Management
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Expenditures					
Salaries, Wages and Benefits	\$272,300	\$23,403	\$206,407	76%	\$65,893
Supplies, Material & Equipment	\$20,800	\$552	\$16,407	79%	\$4,393
Purchased Services	\$174,500	\$4,418	\$131,941	76%	\$42,559
Transfer Payments	\$146,000	\$36,982	\$71,912	49%	\$74,088
Insurance & Financial	\$2,000	\$0	\$1,896	95%	\$104
Total Expenditures	\$615,600	\$65,355	\$428,562	70%	\$187,038
NET OPERATING COST / (REVENUE)	\$615,600	\$65,355	\$428,562	70%	\$187,038
NET COST (REVENUE)	\$615,600	\$65,355	\$428,562	70%	\$187,038



County of Wellington

05-October-2016

Emergency Management Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending September 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved Budget	September Actual	Current Year	Previous Years	Total	% of Budget	Remaining Budget
Upgrade County Fire Paging Sys	\$400,000	\$65,780	\$191,847	\$0	\$191,847	48 %	\$208,153
Total Emergency Management	\$400,000	\$65,780	\$191,847	\$0	\$191,847	48 %	\$208,153



County of Wellington
Police Services
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$107,500	\$0	\$111,979	104%	\$(4,479)
Licenses, Permits and Rents	\$122,800	\$9,615	\$118,545	97%	\$4,255
Fines and Penalties	\$75,000	\$7,068	\$34,148	46%	\$40,852
User Fees & Charges	\$79,000	\$7,557	\$66,690	84%	\$12,310
Other Revenue	\$1,000	\$0	\$1,375	137%	\$(375)
Total Revenue	\$385,300	\$24,240	\$332,736	86%	\$52,564
Expenditures					
Salaries, Wages and Benefits	\$143,500	\$12,309	\$106,774	74%	\$36,726
Supplies, Material & Equipment	\$52,800	\$691	\$50,580	96%	\$2,220
Purchased Services	\$406,700	\$29,240	\$362,315	89%	\$44,385
Transfer Payments	\$15,689,000	\$1,305,469	\$11,748,921	75%	\$3,940,079
Insurance & Financial	\$7,300	\$0	\$7,355	101%	\$(55)
Minor Capital Expenses	\$8,000	\$0	\$19,570	245%	\$(11,570)
Debt Charges	\$408,500	\$6,674	\$221,431	54%	\$187,069
Internal Charges	\$1,500	\$116	\$653	44%	\$847
Total Expenditures	\$16,717,300	\$1,354,499	\$12,517,599	75%	\$4,199,701
NET OPERATING COST / (REVENUE)	\$16,332,000	\$1,330,259	\$12,184,863	75%	\$4,147,137
Transfers					
Transfers from Reserves	\$(102,800)	\$(19,570)	\$(19,570)	19%	\$(83,230)
Transfer to Reserves	\$90,000	\$0	\$90,000	100%	\$0
Total Transfers	\$(12,800)	\$(19,570)	\$70,430	(550%)	\$(83,230)
NET COST (REVENUE)	\$16,319,200	\$1,310,688	\$12,255,292	75%	\$4,063,908



County of Wellington
Museum & Archives at WP
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$52,300	\$0	\$0	0%	\$52,300
Licenses, Permits and Rents	\$58,000	\$8,478	\$56,395	97%	\$1,605
User Fees & Charges	\$69,000	\$3,405	\$75,134	109%	\$(6,134)
Sales Revenue	\$7,200	\$2,502	\$7,288	101%	\$(88)
Other Revenue	\$5,000	\$0	\$690	14%	\$4,310
Total Revenue	\$191,500	\$14,386	\$139,507	73%	\$51,993
Expenditures					
Salaries, Wages and Benefits	\$1,431,400	\$125,295	\$1,098,751	77%	\$332,649
Supplies, Material & Equipment	\$143,800	\$13,076	\$91,852	64%	\$51,948
Purchased Services	\$393,500	\$27,964	\$261,604	66%	\$131,896
Transfer Payments	\$5,000	\$0	\$0	0%	\$5,000
Insurance & Financial	\$17,800	\$(5)	\$17,271	97%	\$529
Internal Charges	\$0	\$0	\$60	0%	\$(60)
Total Expenditures	\$1,991,500	\$166,329	\$1,469,537	74%	\$521,963
NET OPERATING COST / (REVENUE)	\$1,800,000	\$151,944	\$1,330,030	74%	\$469,970
Transfers					
Transfer to Capital	\$130,000	\$0	\$130,000	100%	\$0
Total Transfers	\$130,000	\$0	\$130,000	100%	\$0
NET COST (REVENUE)	\$1,930,000	\$151,944	\$1,460,030	76%	\$469,970



County of Wellington

05-October-2016

Museum & Archives at WP

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending September 30, 2016

	Approved Budget	September Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		
					Total	% of Budget	Remaining Budget
Groves Hospital Grant	\$3,882,000	\$821	\$4,255	\$2,441,659	\$2,445,914	63 %	\$1,436,086
WP& Artifact Storage Buildings	\$730,000	\$0	\$0	\$206,736	\$206,736	28 %	\$523,264
Commons Development	\$100,000	\$0	\$0	\$0	\$0	0 %	\$100,000
WP Generator & Coal Room	\$400,000	\$16,790	\$169,226	\$111,726	\$280,952	70 %	\$119,048
Rehabilitation of WP Lands	\$264,000	\$0	\$4,523	\$0	\$4,523	2 %	\$259,477
Nicholas Keith Kitchen Reno	\$30,000	\$0	\$0	\$0	\$0	0 %	\$30,000
Digitization Well Ad 69-pres	\$25,000	\$0	\$0	\$0	\$0	0 %	\$25,000
Museum Accessible Washrooms	\$100,000	\$2,713	\$14,127	\$0	\$14,127	14 %	\$85,873
Total Museum & Archives at WP	\$5,531,000	\$20,324	\$192,130	\$2,760,122	\$2,952,252	53 %	\$2,578,748



County of Wellington
Library Services
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$157,500	\$0	\$82,166	52%	\$75,334
Municipal Recoveries	\$27,000	\$0	\$13,020	48%	\$13,980
Licenses, Permits and Rents	\$35,000	\$1,524	\$31,123	89%	\$3,877
User Fees & Charges	\$83,900	\$8,107	\$70,943	85%	\$12,957
Sales Revenue	\$7,900	\$1,384	\$7,711	98%	\$189
Other Revenue	\$0	\$723	\$4,002	0%	\$(4,002)
Total Revenue	\$311,300	\$11,739	\$208,965	67%	\$102,335
Expenditures					
Salaries, Wages and Benefits	\$4,011,900	\$313,801	\$2,918,276	73%	\$1,093,624
Supplies, Material & Equipment	\$812,500	\$30,530	\$572,503	70%	\$239,997
Purchased Services	\$908,600	\$49,255	\$778,373	86%	\$130,227
Insurance & Financial	\$24,000	\$(4)	\$24,949	104%	\$(949)
Minor Capital Expenses	\$83,000	\$0	\$38,589	46%	\$44,411
Debt Charges	\$690,200	\$11,145	\$597,140	87%	\$93,060
Internal Charges	\$800	\$0	\$1,590	199%	\$(790)
Total Expenditures	\$6,531,000	\$404,726	\$4,931,419	76%	\$1,599,581
NET OPERATING COST / (REVENUE)	\$6,219,700	\$392,987	\$4,722,454	76%	\$1,497,246
Transfers					
Transfers from Reserves	\$(269,900)	\$(31,334)	\$(38,589)	14%	\$(231,311)
Transfer to Capital	\$176,000	\$0	\$176,000	100%	\$0
Transfer to Reserves	\$1,200,000	\$0	\$1,200,000	100%	\$0
Total Transfers	\$1,106,100	\$(31,334)	\$1,337,411	121%	\$(231,311)
NET COST (REVENUE)	\$7,325,800	\$361,653	\$6,059,865	83%	\$1,265,935



County of Wellington

05-October-2016

Library Services

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending September 30, 2016

	Approved Budget	September Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		
					Total	% of Budget	Remaining Budget
Aboyne Facility Improvements	\$941,900	\$13,005	\$51,254	\$106,166	\$157,420	17 %	\$784,480
Palmerston Branch Exp	\$3,500,000	\$0	\$648,747	\$2,848,562	\$3,497,308	100 %	\$2,692
Self Check out Drayton & MtFor	\$70,000	\$0	\$1,220	\$30,256	\$31,476	45 %	\$38,524
New Hillsburgh Library	\$1,000,000	\$37,824	\$885,088	\$259,451	\$1,144,539	114 %	-\$144,539
Marden Branch Outdoor Sign	\$50,000	\$0	\$16,946	\$0	\$16,946	34 %	\$33,054
Palm Branch Outdoor Sign	\$30,000	\$0	\$28,976	\$0	\$28,976	97 %	\$1,024
eBook Collection Enhancement	\$50,000	\$4,325	\$32,157	\$0	\$32,157	64 %	\$17,843
Two Self Check-Out Terminals	\$31,000	\$0	\$32,845	\$0	\$32,845	106 %	-\$1,845
Interactive Programme Equip	\$45,000	\$0	\$40,617	\$0	\$40,617	90 %	\$4,383
Rkwd Branch Int Lighting	\$25,000	\$0	\$21,833	\$0	\$21,833	87 %	\$3,167
Total Library Services	\$5,742,900	\$55,155	\$1,759,683	\$3,244,434	\$5,004,117	87 %	\$738,783



County of Wellington
Ontario Works
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$21,082,100	\$1,794,051	\$16,445,255	78%	\$4,636,845
Municipal Recoveries	\$3,387,300	\$222,969	\$2,031,177	60%	\$1,356,123
Other Revenue	\$49,000	\$1,704	\$47,828	98%	\$1,172
Internal Recoveries	\$10,100	\$(231)	\$6,645	66%	\$3,455
Total Revenue	\$24,528,500	\$2,018,492	\$18,530,905	76%	\$5,997,595
Expenditures					
Salaries, Wages and Benefits	\$6,281,400	\$495,788	\$4,620,391	74%	\$1,661,009
Supplies, Material & Equipment	\$185,000	\$9,262	\$73,135	40%	\$111,865
Purchased Services	\$419,800	\$24,028	\$286,381	68%	\$133,419
Social Assistance	\$17,973,000	\$1,484,601	\$13,743,325	76%	\$4,229,675
Transfer Payments	\$24,800	\$0	\$24,829	100%	\$(29)
Insurance & Financial	\$0	\$0	\$568	0%	\$(568)
Internal Charges	\$1,245,600	\$102,733	\$933,511	75%	\$312,089
Total Expenditures	\$26,129,600	\$2,116,413	\$19,682,140	75%	\$6,447,460
NET OPERATING COST / (REVENUE)	\$1,601,100	\$97,921	\$1,151,234	72%	\$449,866
NET COST (REVENUE)	\$1,601,100	\$97,921	\$1,151,234	72%	\$449,866



County of Wellington
Children's Early Years
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$13,144,800	\$555,988	\$10,839,554	82%	\$2,305,246
Municipal Recoveries	\$2,813,900	\$187,908	\$1,526,872	54%	\$1,287,028
User Fees & Charges	\$278,100	\$36,449	\$350,578	126%	\$(72,478)
Internal Recoveries	\$354,900	\$972	\$266,121	75%	\$88,779
Total Revenue	\$16,591,700	\$781,317	\$12,983,125	78%	\$3,608,575
Expenditures					
Salaries, Wages and Benefits	\$4,123,100	\$343,444	\$3,031,823	74%	\$1,091,277
Supplies, Material & Equipment	\$226,300	\$17,205	\$128,281	57%	\$98,019
Purchased Services	\$485,000	\$7,824	\$177,555	37%	\$307,445
Social Assistance	\$11,632,900	\$426,479	\$9,473,882	81%	\$2,159,018
Insurance & Financial	\$3,200	\$0	\$1,996	62%	\$1,204
Minor Capital Expenses	\$86,300	\$0	\$0	0%	\$86,300
Internal Charges	\$985,000	\$50,489	\$708,117	72%	\$276,883
Total Expenditures	\$17,541,800	\$845,441	\$13,521,654	77%	\$4,020,146
NET OPERATING COST / (REVENUE)	\$950,100	\$64,124	\$538,529	57%	\$411,571
Transfers					
Transfer to Capital	\$0	\$17,200	\$17,200	0%	\$(17,200)
Total Transfers	\$0	\$17,200	\$17,200	0%	\$(17,200)
NET COST (REVENUE)	\$950,100	\$81,324	\$555,729	58%	\$394,371



County of Wellington
Social Housing
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$7,425,500	\$532,098	\$5,614,766	76%	\$1,810,734
Municipal Recoveries	\$15,249,700	\$1,380,347	\$10,406,960	68%	\$4,842,740
Licenses, Permits and Rents	\$5,200,000	\$499,082	\$4,020,471	77%	\$1,179,529
User Fees & Charges	\$49,200	\$6,921	\$48,344	98%	\$856
Total Revenue	\$27,924,400	\$2,418,449	\$20,090,540	72%	\$7,833,860
Expenditures					
Salaries, Wages and Benefits	\$3,658,500	\$286,818	\$2,702,620	74%	\$955,880
Supplies, Material & Equipment	\$366,400	\$11,593	\$181,465	50%	\$184,935
Purchased Services	\$7,025,800	\$761,593	\$4,898,956	70%	\$2,126,844
Social Assistance	\$17,962,000	\$1,526,165	\$12,691,137	71%	\$5,270,863
Transfer Payments	\$1,015,100	\$0	\$761,301	75%	\$253,799
Insurance & Financial	\$243,000	\$2,759	\$223,058	92%	\$19,942
Internal Charges	\$668,500	\$55,187	\$510,527	76%	\$157,973
Total Expenditures	\$30,939,300	\$2,644,113	\$21,969,064	71%	\$8,970,236
NET OPERATING COST / (REVENUE)	\$3,014,900	\$225,665	\$1,878,523	62%	\$1,136,377
Transfers					
Transfer to Reserves	\$1,500,000	\$0	\$1,500,000	100%	\$0
Total Transfers	\$1,500,000	\$0	\$1,500,000	100%	\$0
NET COST (REVENUE)	\$4,514,900	\$225,665	\$3,378,523	75%	\$1,136,377



County of Wellington
County Affordable Housing
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$205,700	\$0	\$152,416	74%	\$53,284
Licenses, Permits and Rents	\$582,900	\$52,721	\$439,251	75%	\$143,649
User Fees & Charges	\$0	\$175	\$315	0%	\$(315)
Total Revenue	\$788,600	\$52,896	\$591,982	75%	\$196,618
Expenditures					
Salaries, Wages and Benefits	\$3,800	\$70	\$1,103	29%	\$2,697
Supplies, Material & Equipment	\$42,700	\$4,176	\$25,201	59%	\$17,499
Purchased Services	\$403,200	\$47,602	\$271,018	67%	\$132,182
Insurance & Financial	\$14,100	\$0	\$11,264	80%	\$2,836
Debt Charges	\$302,000	\$0	\$238,912	79%	\$63,088
Total Expenditures	\$765,800	\$51,848	\$547,498	71%	\$218,302
NET OPERATING COST / (REVENUE)	\$(22,800)	\$(1,048)	\$(44,484)	195%	\$21,684
Transfers					
Transfer to Reserves	\$522,800	\$0	\$500,000	96%	\$22,800
Total Transfers	\$522,800	\$0	\$500,000	96%	\$22,800
NET COST (REVENUE)	\$500,000	\$(1,048)	\$455,516	91%	\$44,484



County of Wellington

05-October-2016

Social Services

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending September 30, 2016

	Approved Budget	September Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Ontario Works							
129 Wyndham, Lobby Renovations	\$150,000	\$0	\$0	\$0	\$0	0%	\$150,000
Fergus OW Exterior Cladding	\$30,000	\$0	\$0	\$0	\$0	0%	\$30,000
Subtotal Ontario Works	\$180,000	\$0	\$0	\$0	\$0	0%	\$180,000
Child Care Services							
PHCC Admin Reno at Aboyne	\$743,100	\$25,245	\$25,245	\$0	\$25,245	3%	\$717,855
Subtotal Child Care Services	\$743,100	\$25,245	\$25,245	\$0	\$25,245	3%	\$717,855
Social Housing							
261-263 Speedvale Addition/Ele	\$1,812,000	\$179,391	\$1,279,433	\$449,523	\$1,728,957	95%	\$83,043
229 Dublin Roof	\$487,000	\$0	\$467,013	\$21,875	\$488,887	100%	-\$1,887
Fire System Upg City Locations	\$550,700	\$13,115	\$109,586	\$394,391	\$503,977	92%	\$46,723
Fire System Upg County Locatn	\$225,000	\$26,779	\$150,496	\$56,713	\$207,209	92%	\$17,791
229 Dublin Make Up Air Unit	\$150,000	\$91,584	\$103,592	\$0	\$103,592	69%	\$46,408
32 Hadati Roof Design/Replace	\$363,000	\$0	\$314,947	\$0	\$314,947	87%	\$48,053
Vancouver Dr Major Upgrade	\$70,000	\$0	\$31,853	\$38,160	\$70,013	100%	-\$13
Mt. Forest Property Acquisition	\$1,300,000	\$0	\$0	\$0	\$0	0%	\$1,300,000
Delhi Marl Air Make up Unit	\$332,000	\$0	\$0	\$0	\$0	0%	\$332,000
32 Hadati Site Improvements	\$10,000	\$0	\$0	\$0	\$0	0%	\$10,000
Edinburgh Window And Siding	\$199,000	\$0	\$5,214	\$0	\$5,214	3%	\$193,786
Elizabeth St Site Improvements	\$10,000	\$0	\$0	\$0	\$0	0%	\$10,000
City Building Retrofits 2016	\$668,000	\$24,869	\$438,734	\$0	\$438,734	66%	\$229,266
County Building Retrofits 2016	\$441,000	\$168,768	\$282,343	\$0	\$282,343	64%	\$158,657
Affd Hsng and Non Profit BCA	\$110,000	\$0	\$0	\$0	\$0	0%	\$110,000
Subtotal Social Housing	\$6,727,700	\$504,505	\$3,183,211	\$960,662	\$4,143,872	62%	\$2,583,828



County of Wellington

05-October-2016

Social Services

Capital Work-in-Progress Expenditures By Departments

All Open Projects For The Period Ending September 30, 2016

	Approved Budget	September Actual	Current Year	Previous Years	LIFE-TO-DATE ACTUALS		Remaining Budget
					Total	% of Budget	
Affordable Housing							
Webster Place 55 Units Affd Hs	\$13,940,000	\$379,830	\$2,120,543	\$391,582	\$2,512,125	18 %	\$11,427,875
165 Gordon Generator	\$320,000	\$0	\$2,428	\$172,959	\$175,387	55 %	\$144,613
182 George St Capital Works	\$50,000	\$0	\$0	\$13,886	\$13,886	28 %	\$36,114
Affd Hsng Blding Retrofits 16	\$30,000	\$0	\$0	\$0	\$0	0 %	\$30,000
Webster Place Co-Generation	\$350,000	\$0	\$37,618	\$0	\$37,618	11 %	\$312,382
Subtotal Affordable Housing	\$14,690,000	\$379,830	\$2,160,589	\$578,427	\$2,739,016	19%	\$11,950,984
Total Social Services	\$22,340,800	\$909,580	\$5,369,045	\$1,539,088	\$6,908,133	31 %	\$15,432,667



County of Wellington
Homes for the Aged
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$8,420,200	\$730,212	\$6,614,470	79%	\$1,805,731
User Fees & Charges	\$4,326,000	\$368,388	\$3,269,459	76%	\$1,056,541
Other Revenue	\$0	\$1,310	\$17,490	0%	\$(17,490)
Total Revenue	\$12,746,200	\$1,099,910	\$9,901,419	78%	\$2,844,781
Expenditures					
Salaries, Wages and Benefits	\$14,680,200	\$1,311,505	\$11,496,362	78%	\$3,183,838
Supplies, Material & Equipment	\$1,225,600	\$119,303	\$932,225	76%	\$293,375
Purchased Services	\$1,013,200	\$71,027	\$707,258	70%	\$305,942
Insurance & Financial	\$32,000	\$0	\$30,688	96%	\$1,312
Minor Capital Expenses	\$35,000	\$0	\$10,995	31%	\$24,005
Debt Charges	\$1,964,000	\$0	\$1,538,795	78%	\$425,205
Internal Charges	\$1,133,000	\$160,520	\$849,804	75%	\$283,196
Total Expenditures	\$20,083,000	\$1,662,355	\$15,566,127	78%	\$4,516,873
NET OPERATING COST / (REVENUE)	\$7,336,800	\$562,445	\$5,664,708	77%	\$1,672,092
Transfers					
Transfers from Reserves	\$(35,000)	\$0	\$0	0%	\$(35,000)
Transfer to Capital	\$265,000	\$0	\$265,000	100%	\$0
Transfer to Reserves	\$250,000	\$0	\$250,000	100%	\$0
Total Transfers	\$480,000	\$0	\$515,000	107%	\$(35,000)
NET COST (REVENUE)	\$7,816,800	\$562,445	\$6,179,708	79%	\$1,637,092



County of Wellington

05-October-2016

Homes for the Aged Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending September 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	September	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
2016 Nursing Equip Replacement	\$60,000	\$10,773	\$30,782	\$0	\$30,782	51 %	\$29,218
2016 Resident Equipment Lifts	\$60,000	\$56,197	\$56,197	\$0	\$56,197	94 %	\$3,803
Domestic Hot Water Boiler Repl	\$120,000	\$0	\$103,286	\$0	\$103,286	86 %	\$16,714
2016 Servery Upgrades	\$25,000	\$0	\$0	\$0	\$0	0 %	\$25,000
Total Homes for the Aged	\$265,000	\$66,969	\$190,265	\$0	\$190,265	72 %	\$74,735



County of Wellington
Economic Development
Statement of Operations as of
30 Sep 2016

	Annual Budget	September Actual \$	YTD Actual \$	YTD Actual %	Remaining Budget
Revenue					
Grants and Subsidies	\$9,000	\$0	\$17,286	192%	\$(8,286)
User Fees & Charges	\$80,000	\$25	\$34,854	44%	\$45,146
Total Revenue	\$89,000	\$25	\$52,140	59%	\$36,860
Expenditures					
Salaries, Wages and Benefits	\$352,200	\$37,573	\$317,444	90%	\$34,757
Supplies, Material & Equipment	\$20,100	\$42,634	\$102,610	510%	\$(82,510)
Purchased Services	\$508,400	\$37,211	\$177,555	35%	\$330,845
Transfer Payments	\$300,000	\$0	\$100,000	33%	\$200,000
Total Expenditures	\$1,180,700	\$117,418	\$697,608	59%	\$483,092
NET OPERATING COST / (REVENUE)	\$1,091,700	\$117,393	\$645,468	59%	\$446,232
Transfers					
Transfers from Reserves	\$(200,000)	\$0	\$0	0%	\$(200,000)
Transfer to Capital	\$130,000	\$0	\$130,000	100%	\$0
Transfer to Reserves	\$340,000	\$0	\$340,000	100%	\$0
Total Transfers	\$270,000	\$0	\$470,000	174%	\$(200,000)
NET COST (REVENUE)	\$1,361,700	\$117,393	\$1,115,468	82%	\$246,232



County of Wellington

18-September-2016

Economic Development Capital Work-in-Progress Expenditures By Departments All Open Projects For The Period Ending September 30, 2016

	LIFE-TO-DATE ACTUALS						
	Approved	September	Current	Previous	Total	% of	Remaining
	Budget	Actual	Year	Years		Budget	Budget
Wellington Signage Strategy	\$200,000	\$0	\$15,703	\$34,846	\$50,549	25 %	\$149,451
SWIFT Rural Broadband	\$50,000	\$0	\$30,000	\$20,000	\$50,000	100 %	\$0
Total Economic Development	\$250,000	\$0	\$45,703	\$54,846	\$100,549	40 %	\$149,451



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Mark Bolzon, Manager of Purchasing and Risk Management Services
Date: Tuesday, October 18, 2016
Subject: **Summary of Purchasing Policy and Procedures**

Background:

At the September 2016 meeting of County Council staff were directed to bring forward a report on the County's Purchasing Policy as it relates to the awarding of a tender based on the receipt of one compliant bidder.

The County's Purchasing Policy and Purchasing Procedures are silent regarding this issue.

Reissuing of Tenders

The reissuing of tenders falls under Tendering Law of Canada. A link to its interpretation http://www.tbs-sct.gc.ca/cmp/doc/lopp_olap/lopp_olap-eng.asp discusses the issue of cancelling and reissuing tenders (Section Titled - Duty of Fairness and Good Faith).

When the County issues tenders they are issued in "Good Faith". We have an obligation to be fair, open and transparent. Tenders are issued following defined processes (ie: issued, advertised, posted on-line and received and opened in public, as was done with the Aboyne Library Tender process).

When proceeding through the tender process and we receive a compliant bid there are three (3) options we consider when awarding:

1. Accept the lowest compliant bid meeting the specifications and budget and award accordingly (Award Memo or Council Report);
2. If the tender comes in over budget accept the lowest compliant bid meeting the specifications and bring the recommendation to Council along with a Financial Summary; or/
3. Cancel the tender or re-issue with changes (if you reissue, then more than 10% of the specs have to be changed; this applies to any tender whether it is construction, vehicles, equipment, etc.).

For example, staff recently issued a tender this summer for renovations to the Museum washrooms in order to make them accessible. We received two bids, both were compliant, however we cancelled it as the lowest compliant tender was over budget. In this case staff notified the bidders as such and indicated the tender would be issued in the new year with a revised budget but same specifications. We couldn't just go back out to tender right away in order to hope for better pricing.

Similarly if a tender for trucks is issued and the bids come in over budget we cannot just reissue the tender and hope for better pricing. We could bring a recommendation forward to Council with a request for additional funding to make the purchase, cancel the tender or revise the specifications by more than 10% and reissue the tender (ie: two door vs. four door, or 2WD vs. 4WD).

The process with regards to the Aboyne Library project was as follows:

- We issued a tender to six (6) prequalified contractors
- A mandatory bidders meeting was held and four (4) of the contractors attended
- We received two (2) bids and opened the tenders publicly with both prices announced (CRD and CSL)
- At the tender opening CRD were low bid
- After review of the two submissions we noted that CRD had qualified their bid with a letter as well as missing an alternate price (their bid was then deemed non-compliant and we moved on to the next lowest bid which was reviewed and recommended for acceptance to County Council along with the revised budget recommendation)
- At this time there were only two options available to recommend to Council: accept the lowest compliant bid with the recommended financial summary; or cancel the tender and redesign the project with a minimum of 10% changes.
- A competitive process was followed and contractors were bidding based on the assumption that there was more than one bidder.

When the County issues a tender and receives only one compliant bid, this is not considered to be sole sourcing.

The sole sourcing process is outlined as follows:

- Under this method of procurement, two parties find each other, negotiate through offer and acceptance and make a deal (or not, as the case may be). No competition for who has the best offer occurs; the owner (who is the one seeking the goods or services) simply chooses a single supplier or vendor to try to achieve a contract with.

Penalty Clauses (for late completion)

In the majority of contracts the County does not add penalty clauses to its tenders as they would also require bonus clauses (for early completion). The County's tenders for bridge, road and construction work contain a liquidated damages clause that would cover general costs associated with the project going over schedule. In most cases, under Ontario Provincial Standards Specifications (OPSS), subsection GC3.07 Extension of Contract Time, additional time would be granted to extend the contract and no liquidated damages would be assessed. This would be the case for the Drayton Bridge.

A true penalty clause can only be enforced if it is accompanied by a bonus clause as well. Not many municipalities include a penalty clause because they don't want to pay the bonus. They will be used when something has to be done for a very specific reason, like a road/bridge has to be completed because it affects a hospital access. There have been cases where a judge will not enforce the penalty clause if a bonus clause is not in place. Both penalty and bonus clauses have to be similar in value.

Recommendation:

That the summary outlining the tendering process, receipt of single bids and penalty clauses be received for information.

Respectfully submitted,



Mark Bolzon

Manager of Purchasing and Risk Management



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, October 18, 2016
Subject: **Property Tax Bill Inserts for 2017**

Background:

In September, the Administration, Finance and Human Resources Committee passed a resolution "that County staff be directed to prepare a communications postcard detailing the County component of the property tax rate, to be inserted with the member municipalities' tax mail out."

County staff hosted the Wellington County Treasurer's meeting on September 30, 2016. Member municipalities were generally supportive of the County producing a postcard for inclusion in the property tax bills for 2017. One member municipality inquired if the County postcard could be incorporated into a joint postcard with member municipalities. After consulting with our Communications department, it wouldn't be possible if the County were to include information on a double sided postcard and would also put the onus on the member municipality for printing in line with their own timelines, which vary from municipality to municipality. When polling the local Treasurers, it was estimated that the County would be required to produce approximately 37,000 postcards to be available to mail with local property tax bills by mid-May 2017. It is estimated the cost of these postcards will be approximately \$2,500.

County staff have produced the attached example of what a Wellington County property tax bill postcard could look like using existing 2016 budget information. Also attached is the information the County currently produces and sends to our member municipalities to be included within their tax bill information.

Recommendation:

That the committee review and give consideration to the attached example communications postcard to be included in 2017 property tax bill mail outs; and

That the committee provide direction as to what County information they would like to be included in property tax bills for 2017.

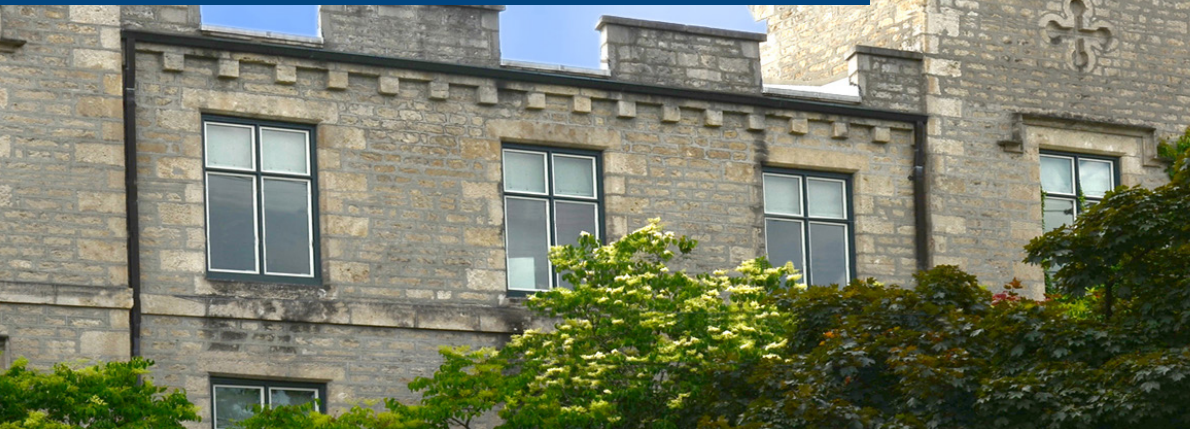
Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ken DeHart".

Ken DeHart, CPA, CGA
County Treasurer



STAY CONNECTED



NEWS NOTICES CLOSURES

www.wellington.ca

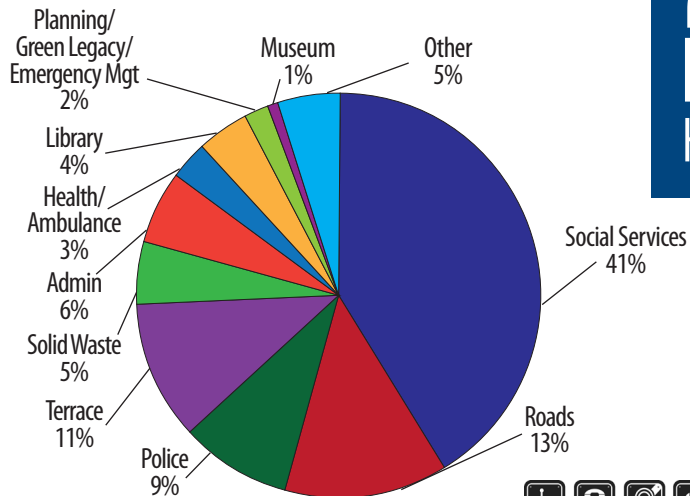


County of Wellington, 74 Woolwich Street, Guelph ON N1H 3T9 519.837.2600

2016 Budget Highlights

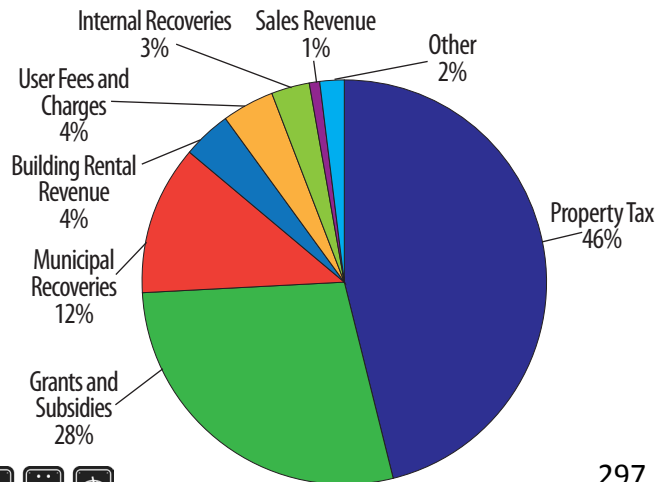
Where the money goes

2016 Operating Budget Expenditures - \$190.7 million



Where the money comes from

2016 Operating Budget Revenues - \$190.7 million



ALTERNATE FORMATS AVAILABLE UPON REQUEST

The County of Wellington – 2016 Budget Highlights

The budget continues its investment in health care, affordable housing, cultural infrastructure and key investments to enhance the County's economic competitiveness well into the future. The capital investment plan will renew and improve existing County infrastructure and services through asset management planning and implementation.

The County funds a wide range of public services including County roads, solid waste management, public safety (police, ambulance, emergency management and public health), social services (housing, income support and child care) and cultural programmes (libraries and the County museum & archives). The County's annual operating budget exceeds \$190 million, with a further \$40.8 million in capital expenditures projected in 2016. Service enhancements in the 2016 budget include:

- The second installment of the \$9.4 million municipal investment in the County's three local hospitals.
- \$13.7 million for the construction of 55 new affordable housing units at Webster Place in Fergus.
- \$13.4 million investment in roads and bridges across the County.
- Construction of a new Hillsburgh Library in 2016 and 2017
- Rehabilitation of the Wellington Place Lands as part of Canada's 150th Anniversary – including expansion of existing trails, expansion and improvement of the existing public education programme of the National Historic Site, with all funding from Canada's 150th grant programme and community donations
- The second year of a five-year municipal investment in fibre optic technology as part of the Southwestern Integrated Fibre Technology (SWIFT) Programme
- The implementation of the Wellington Signage programme in 2016 to include welcome signs on Wellington boundary roads and way finding signs on County roads.
- Funding to host the 2016 International Plowing Match in Minto
- Upgrade of the County fire paging system in 2016 to improve emergency management activities
- Building of a new public works facility in Drayton in 2016.

Tax relief programmes

The County and its member municipalities provide tax relief programmes for low-income seniors and low-income persons with disabilities. In addition, there is a tax rebate programme for charities and other similar organizations which either own or lease space in a commercial or industrial property. To find out more about these programs, contact the County or your local municipal office, or visit our website at www.wellington.ca



County of Wellington

Programme/Service	Portion of each County tax dollar
Roads	\$ 0.24
Police Services	\$ 0.18
Home for the Aged	\$ 0.08
County Library System	\$ 0.08
Solid Waste Services	\$ 0.05
Social Housing	\$ 0.05
Land Ambulance	\$ 0.04
Office of CAO/Clerk (+IT)	\$ 0.04
Public Health	\$ 0.03
Planning	\$ 0.02
Museum and Archives	\$ 0.02
Ontario Works	\$ 0.02
Property Assessment	\$ 0.02
Economic Development	\$ 0.02
Grants	\$ 0.02
Treasury	\$ 0.01
Child Care Services	\$ 0.01
Affordable Housing	\$ 0.01
Green Legacy	\$ 0.01
Emergency Management	\$ 0.01
County Property	\$ 0.01
Human Resources	\$ 0.01
County Council	\$ 0.01
Total	\$ 1.00

*Numbers may not add up exactly due to rounding



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, October 18, 2016
Subject: Authority to Negotiate and Place a County Debenture Issue

Background:

The purpose of this report is to establish the necessary authority to proceed with the marketing of a County debenture issue. The debenture issue will meet capital financing requirements for the County and certain applicant municipalities. While the exact amounts required have not been finalized, the following table provides a preliminary list of projects and debenture financing requirements:

COUNTY OF WELLINGTON				
Proposed Fall 2016 Debenture Issue				
(All figures in \$000's)				
Municipality	Project	Proposed Financing	term (yrs)	
			10	20
County	Rebuild Drayton Operations Centre	\$ 1,200.0	\$ 1,200.0	
Erin	Fire - Rescue Pumper Truck and breathing apparatus	\$ 757.0	\$ 757.0	
Erin	Fire - Station 50 Completion	\$ 272.0		\$ 272.0
Erin	Road Works	\$ 1,517.0	\$ 255.0	\$ 1,262.0
Guelph/Eramosa	Alma St Pretreatment Plant and Sewer Upgrade	\$ 3,082.0		\$ 3,082.0
Guelph/Eramosa	Mill Road and Bridge Upgrade	\$ 615.0	\$ 615.0	
Guelph/Eramosa	Fire Truck - Medium Duty Pumper	\$ 350.0	\$ 350.0	
Minto	6th Line Resurfacing	\$ 190.0	\$ 190.0	
Minto	Guiderails	\$ 60.0	\$ 60.0	
Minto	Jane and Inkermant Streets - road, water & sewer work	\$ 870.0	\$ 870.0	
	Totals	\$ 8,913.0	\$ 4,297.0	\$ 4,616.0

The *Municipal Act, 2001* provides that a municipality may incur a debt for municipal purposes and may issue debentures for or in relation to the debt. Upon application by a lower-tier municipality in a county, the *Municipal Act, 2001* further provides that the council of the County shall consider the application and if it approves the application and the borrowing of all or part of the money needed, the council of the County shall pass a by-law authorizing the issue of debentures in respect of the borrowing. These provisions allow applicant municipalities to finance their capital works through the issuance of County debentures at lower rates than they would be able to negotiate in their own names as a result of the County's favourable AA+ credit rating.

It is recommended that the syndicate of National Bank Financial Inc. (NBF) and RBC Dominion Securities Inc. be authorized to market the debenture issue for the County on its own behalf and on behalf of the participating applicant municipalities, with NBF acting as the lead fiscal agent. Establishing an upper limit on the principal amount of the debenture issue provides staff and the fiscal agents with parameters to work within, while maintaining flexibility in the event that adjustments are required.

With respect to the County's financing requirements, the resulting debt charges will not exceed the County's annual debt and financial obligation limit calculated by the Ministry of Municipal Affairs and Housing and updated by the County pursuant to Ontario Regulation 403/02.

Next steps:

Subject to approval of the recommendation contained in this report, staff will finalize the amounts and terms of the issue and external legal counsel (Borden Ladner Gervais LLP) will commence the process of reviewing the authorizing documents of the County and of the applicant municipalities in respect of the proposed issue. Once complete, the fiscal agents can proceed with pricing and placing the issue. The actual timing of the issue will be based on market conditions and cash flow requirements of the County and the participating applicant municipalities.

Recommendation:

That the fiscal agent syndicate of National Bank Financial Inc. (as the lead fiscal agent) and RBC Dominion Securities Inc. be authorized to market a debenture issue by The Corporation of the County of Wellington (the "County") in a principal amount not to exceed \$9,500,000.00 (\$Cdn) for the purposes of the County and for the purposes of any one or more of the applicant municipalities, being The Corporation of the Town of Erin, The Corporation of the Township of Guelph/Eramosa, and The Corporation of the Town of Minto subject to the County's receipt of an appropriate application (to be evidenced by a by-law) in accordance with section 404 of the Municipal Act, 2001 from each of the applicant municipalities.

Respectfully submitted,



Ken DeHart, CPA, CGA
County Treasurer



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Andrea Lawson – Director of Human Resources
Date: October 18, 2016
Subject: Non-Union Compensation Study and 2017 Non-Union Economic Adjustment

Non-Union Compensation Study

Background:

A report was presented to AF&HR and approved by County Council in November 2013 directing the County to retain a consultant to conduct a Non-union Compensation Study. As part of this study, it was agreed that there would be a market review to ensure that the County is best positioned to attract and retain our top performers. The last time that a full Compensation Study for the Non-union group was completed was in November 2001 when County Council adopted a new Non-union salary grid effective January 1, 2002 as a result of a Compensation Study prepared by Gazda, Houlne and Associates.

After receiving approval by Council in 2013 to move forward with a Non-union Compensation Study, Marianne Love was contacted to commence this project on our behalf. Marianne is a Senior Consultant with Gallagher McDowall Associates and a lawyer, who specializes in developing, implementing, and supporting job evaluation and pay equity compliant compensation systems for employers with Non-union and Union employees. Marianne has worked with many Municipalities to develop fair and Pay Equity compliant compensation systems, including the Town of Erin, Township of Puslinch, Township of Centre Wellington, City of Barrie, Region of Durham, District of Muskoka and Counties of Elgin, Middlesex and Haliburton; and is actively engaged in job evaluation and pay equity at the University of Guelph. Marianne has also worked with the County of Wellington to develop a new Job Evaluation Plan and to review Pay Equity/Internal Equity for our Union Compensation Grid in 2013.

To date, the Compensation Study has included the following steps:

- All Non-union Job Descriptions updated by management.
- Independent rating using updated Job Descriptions, conducted by the Consultant for approximately 200 County of Wellington positions on the McDowall Universal Job Evaluation Plan.
- A new banding structure with point spreads developed for the Non-union Compensation Grid.
- Positions placed in appropriate pay bands based on job value
- Pay equity adjustments identified for female dominant positions.
- Market review conducted using updated market comparators.
- Proposed grid prepared by Consultant; reviewed and approved by the County of Wellington Staff Advisory team.

Where we are today:

The Consultant recommended an updated municipal comparator group for the market review having regard to defined criteria (i.e., size, geographic placement, organization design and scope of service), and has recommended a pay policy of targeting the 65th percentile of the competitive pay market for County management/Non-union positions.

A pay equity analysis was conducted for all full time, permanent part time, casual and seasonal positions. The value of benefits was considered where part time female job classes without benefits, or a lower entitlement to benefits, were compared to male job classes with full benefits. Pay equity adjustments were identified for eight female dominant positions (including four full time, and 16 part time individuals).

The Consultant prepared a new Non-union Compensation Grid having regard to the job evaluation results, pay equity compliance and competitive placement with the external pay market.

Staff have performed the implementation costing, moving employees into the new salary grid having regard to current step placement. The approximate budget impact to implement the Grid is \$259,000, and it is anticipated that there will be an additional budget impact of approximately \$75,000 for Pay Equity adjustments. This is based on a Compensation Grid with Job Rates targeting the 65th percentile of the select market comparators. It is felt that this target percentile is in-line with ensuring competitiveness in the recruitment and retention of our employees. It is important to note that the implementation cost and rates reflected in the proposed Grid for Non-union employees are based on 2016 wage rates.

For implementation, it is proposed that all current incumbents in those classifications whose current job rate exceeds the Pay Equity/Internal Equity job rate for their position, will be grand-parented and green-circled, meaning that they will continue with the same rate of pay and be entitled to continue to receive all future economic increases approved by Wellington County Council.

It should be noted that the original budget impact for this project was approximately \$495,000 which was based on grid implementation costs alone, and did not include mandatory Pay Equity adjustments. Staff have worked diligently to decrease the overall budget impact by recommending adjustments to the minimum number of pay bands necessary in order to meet the proposed pay policy of targeting 65th percentile of the competitive pay market.

The anticipated gains from adopting the updated rating tool and Non-union Compensation Grid are:

- A job evaluation system that is well known for being compliant for Pay Equity purposes; is actively supported and updated; and, contains appropriate factor-weight allocation and relevant language to recognize leadership, innovation and customer service.
- A competitive pay policy.
- Job Rates that will be fair, reasonable and competitive to market throughout the entire Compensation Grid which will positively impact our ability to attract and retain staff, both immediately and into the future.

Non-Union Economic Adjustment

The County of Wellington has historically made recommendations for economic adjustments for three years in advance for its Non-union employees (3% in 2009, 2010 and 2011 respectively).

Over the last few years, we have moved to make economic adjustment recommendations for one year in advance only. For 2012, a one year increase was approved for 3%, in 2013 it was 2.25%, and in 2014, 2015, and 2016 it was 2%, with the expectation of coming forward again to negotiate a 2017 economic adjustment.

At this time, we are once again recommending an economic adjustment for the Non-union employees for one year only.

Recommendation:

“THAT the County of Wellington adopt the results of the Non-union Compensation Study, including the Compensation Grid competitive to the 65th percentile of market, Pay Equity adjustments for female dominant Part Time positions, and the McDowall Universal Job Evaluation Plan, with an implementation date of January 1, 2017, and;

THAT the Non-unionized employees of the County of Wellington receive a 2% economic adjustment effective January 1, 2017.”

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'A. Lawson', with a long horizontal flourish extending to the right.

Andrea Lawson
Director of Human Resources