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**Alternative formats available upon request by contacting:**

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## 1. Call to Order

### 1.1. Introduction of Amanda Bedwell

### 1.2. Election of the Chair & Vice-Chair

## 2. Disclosure of Conflict of Interest

## 3. Approval of Minutes

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## 4. Presentation/Discussion Items

### 4.1 Volunteer Recognition Awards Selection Panel (6:15 – 6:35 p.m.)

Laura Tegelberg, Community Recreation Coordinator

### 4.2 Durham District School Board Art Project (6:35 – 6:50 p.m.)

Robert Gruber, Manager - Community & Cultural Development

### 4.3 Pat Bayly Square Bust (6:50 – 7:05 p.m.)

Robert Gruber, Manager - Community & Cultural Development

### 4.4 June is Recreation & Parks Month Consultation (7:05 – 7:20 p.m.)

Shannon Barrow, Recreation Supervisor

Shane Gumbs, Recreation Supervisor

## 5. Correspondence

## 6. Update from Council

**7. Standing Items**

**7.1 Work Plan** ..... Page 6

**7.2 Recreation & Culture Departmental Update** (J. Wood)

**8. New/Other Business**

**9. Adjournment**

**Next Meeting Date:** *Wednesday, February 10, 2016 – River Plate Room, Town Hall, 6:00 p.m.*



**DRAFT MINUTES**  
**Recreation & Culture Advisory Committee**  
December 9, 2015  
*River Plate Room, Town Hall*  
*Meeting No. 7*

**Alternative formats available upon request by contacting:**  
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Committee Members:	Rob Tyler Morin Norman Smith Kristie Pratt Marnie Smith
Staff:	Joanne Wood, Manager – Neighbourhood Programs & Active Living Sarah Moore, Committee Coordinator
Guests:	Debbie Nickerson, Manager of Administration, Recreation & Culture
Regrets:	Regional Councillor Shaun Collier, Akeelya George, Colleen Marquand, Reggie Oblitey, Jeremy De Mel, Hamza Naim, Christopher Rowe

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**1. Call to Order**

Chair Smith called the meeting to order at 6:15 p.m. With consent of those Members present, the Meeting proceeded without quorum.

**2. Disclosure of Conflict of Interest**

None

**3. Approval of Minutes**

This item was deferred until quorum was met.

**4. Presentation/Discussion**

**4.1 Community Recreation & Parks Guide – Senior Supplement**

Debbie Nickerson, Manager of Administration – Recreation & Culture, distributed copies of the latest edition of the Town of Ajax Community Recreation & Parks Guide. She noted that each issue, approximately 30,000 guide are distributed through Metroland to the community. Many municipalities are now transitioning to online program catalogues. D. Nickerson informed Members that a survey was conducted relative to the format of the guide and 150 responses were received. Most of the responses received came from the older adult population and identified a preference for the hard copy format.

D. Nickerson advised that the Recreation and Culture Department will be implementing new software over the coming year that may affect the way programs and the guide are created. She noted that the Town will be maintaining the paper guide for at least another year. Over the past few years a 65% reduction in print costs for the guide was noted. She introduced the idea to create a standalone seniors supplement booklet, which would serve the older adult population if and when the guide transitions to online format.

D. Nickerson reviewed pages 38-39 of the guide, noting that all of the seniors' events, financial assistance and club information has been consolidated into one section, for ease of use.

Members present provided comments relative to the Guide noting it is a hard copy staple in most households and was pleased the Town had surveyed the community to gauge its needs. They were in support of the seniors' supplement, but had mixed reviews about eliminating the paper guide all together. Questions were posed relative to whether those municipalities who have adopted online catalogues in place of paper copies have received fewer registrations. D. Nickerson noted that was not the case.

## **5. Correspondence**

None.

## **6. Update from Council**

None.

## **7. Standing Items**

### **7.1 Work Plan**

J. Wood noted that the Work Plan had been included in the agenda package. She encouraged Members to provide input and suggestions for items they would like to see come forward in the New Year.

### **7.2 Recreation & Culture Departmental Update**

J. Wood provided several upcoming event updates including sharing information about the St. Francis Centre Duffle Bag Theatre performances of A Christmas Carol, which take place on the same day as the Pickering Village Christmas in the Village event (Saturday December 12, 2015). Information on the January 8, 2016 screening of Trumbo was also shared.

J. Wood informed the Committee that in light of recent criminal charges against its owner, the Ajax Swim Club has folded. She shared information on a partnership with the Oshawa Aquatics Club and several of the assistant coaches from the former Ajax Swim Club to commence in the New Year. Swimmers will be allowed to continue swimming in Ajax and competing under the umbrella of the Oshawa Aquatics Club, until the assistant coaches process their certification from Swim Ontario, to open a new Ajax club.

## **8. New Business**

R. Tyler Morin invited Members to attend a musical event at the Ajax Downs on December 10, 2015, at which he and his band would be playing.

S. Moore reminded Members if they had not already done so to submit their brief biographies for the website.

## **9. Adjournment**

With consent of all Members present, the December 9, 2015 Meeting of the Recreation & Culture Advisory Committee was adjourned. (6:40 p.m.)

DRAFT

# RECREATION & CULTURE ADVISORY COMMITTEE 2014-2018 WORK PLAN

Revised November 25/15 JW

PROJECT ITEM		OBJECTIVES & SUMMARY	LEAD	TIMELINE	STATUS / NOTES
1	2015 Pan Am Games	<ul style="list-style-type: none"> <li>Torch Relay</li> <li>Events and Arts &amp; Cultural Program</li> <li>Volunteer Management</li> </ul>	Robert Gruber Laura Tegelberg	March 2015	Presentation March/15 R. Gruber
2	June is Recreation & Parks Month	<ul style="list-style-type: none"> <li>Presentation and consultation re: activities and recreation opportunities related to June is Recreation &amp; Parks Month</li> <li>Opportunity to participate in proclamation delegation to council</li> </ul>	Shannon Barrow Shane Gumbs	March 2015	Complete
3	Annual Volunteer Recognition Awards	<ul style="list-style-type: none"> <li>Introduction to the Awards &amp; Selection Committee Recruitment</li> </ul>	Cayla Da Silva Robert Gruber	March 2015	Complete
4	Healthy Kids Community Challenge (HKCC) Update	<ul style="list-style-type: none"> <li>Update and consultation on HKCC.</li> <li>Implementation of three themes: physical activity, nutrition and sleeping to the community to promote healthy lifestyles for kids</li> <li>Develop a community collective to maximize outreach of information &amp; community engagement</li> </ul>	Kevin Smith	Ongoing March 2015 October 2015 February 2016 May 2016 December 2016	Presentation March/15 K. Smith  Presentation October/15 K. Smith
5	Youth Survey Results	<ul style="list-style-type: none"> <li>Update on youth survey conducted in 2014</li> </ul>	Ashley Galea	March 2015	Complete

## RECREATION & CULTURE ADVISORY COMMITTEE 2014-2018 WORK PLAN

6	<b>Strong Neighbourhood Strategy</b>	<ul style="list-style-type: none"> <li>Update</li> </ul>	Cayla Da Silva	April 2015	Deferred
7	<b>Youth Week</b>	<ul style="list-style-type: none"> <li>Presentation &amp; Discussion regarding 2015 event planning</li> </ul>	Ashley Galea YEAC	April 2015	Complete
8	<b>Adult Programs</b>	<ul style="list-style-type: none"> <li>Consultation on adult programs currently offered by the Town and ideas for new programs moving forward</li> </ul>	Ashley Galea	April 2015	Complete
9	<b>IMPACT Ajax (Social Infrastructure Fund) Projects</b>	<ul style="list-style-type: none"> <li>Community Organization &amp; Neighbourhood Projects – Funding Update</li> </ul>	Cayla Da Silva	May 2015	Deferred to October - Complete
10	<b>Advancing Access to Affordable Recreation in Durham (AAARD)</b>	<ul style="list-style-type: none"> <li>Review subsidy program</li> <li>Update on Affordable Access to Recreation Durham (AARD) initiative</li> </ul>	Debbie Nickerson	May 2015	Complete
11	<b>Culture Days</b>	<ul style="list-style-type: none"> <li>Update on culture days programming</li> </ul>	Robert Prochilo Robert Gruber	May 2015	Complete
12	<b>St. Francis Centre Programming</b>	<ul style="list-style-type: none"> <li>Update</li> </ul>	Robbie Prochilo	June 2015	Complete
13	<b>YEAC Update</b>	<ul style="list-style-type: none"> <li>Presentation from YEAC members on recent accomplishments and future initiatives</li> </ul>	Ashley Galea YEAC	June 2015	Complete
14	<b>Canada 150 Mural Mosaic</b>	<ul style="list-style-type: none"> <li>Presentation &amp; consultation on the Town's participation in the Canada 150 Mural Mosaic Project for 2016</li> </ul>	Robert Gruber Robbie Prochilo	September 2015	Complete

## RECREATION & CULTURE ADVISORY COMMITTEE

### 2014-2018 WORK PLAN

15	<b>Art in Public Spaces Program – Ajax Community Centre</b>	<ul style="list-style-type: none"> <li>• Presentation &amp; consultation on proposed art commission for the Ajax Community Centre</li> </ul>	Robert Gruber	September 2015	Discussion September 2015
16	<b>Pan Am Ajax – Wrap Up</b>	<ul style="list-style-type: none"> <li>• Presentation and final thoughts on Pan Am Ajax including information on community engagement, events and volunteer management</li> </ul>	Robert Gruber	September 2015	Complete
17	<b>IMPACT Ajax &amp; Neighbourhood Engagement</b>	<ul style="list-style-type: none"> <li>• Presentation &amp; consultation on community engagement for areas of interest for IMPACT Ajax and how this will relate to neighbourhood development and sustainability</li> </ul>	Cayla Da Silva	October 2015	Complete
18	<b>Comprehensive Zoning By-law Review - G. Muller (1 hour)</b>	<ul style="list-style-type: none"> <li>• Presentation and consultation regarding the Zoning By-law review</li> </ul>	Gary Muller	October 2015	Complete
19	<b>Seniors Strategy</b>	<ul style="list-style-type: none"> <li>• Presentation &amp; Consultation on upcoming seniors strategy</li> </ul>	Robbie Prochilo	November 2015	Complete
20	<b>Community Recreation &amp; Parks Guide - Seniors Supplement</b>	<ul style="list-style-type: none"> <li>• Review of upcoming seniors supplement in the Community Recreation &amp; Parks Guide</li> </ul>	Debbie Nickerson	December 2015	
21		<ul style="list-style-type: none"> <li>•</li> </ul>			
22	<b>Pat Bayly Square Programming</b>	<ul style="list-style-type: none"> <li>• Presentation and consultation on potential programming and operational procedures for Pat Bayly Square</li> </ul>	Robert Gruber Rob Braid Joanne Wood	2016/17	



## RECREATION & CULTURE ADVISORY COMMITTEE

### 2014-2018 WORK PLAN

23	Age Friendly Community	<ul style="list-style-type: none"> <li>Presentation &amp; Consultation on Age Friendly Community initiatives</li> </ul>	Robert Gruber	2017	

**RECREATION & CULTURE ADVISORY COMMITTEE**  
**2014-2018 WORK PLAN**
