



**BY-LAW & PLANNING COMMITTEE  
MEETING MINUTES**

Monday, February 6, 2017, 4:15 pm  
Committee Room

Present: T. VanRoon, Chair  
N. Mann, Member  
D. Marchisella, Member ex officio

Resources: B. Ewald, CBO/Secretary  
M. Humble, Director of Corporate Services  
W. Rowland, Director of Community Services  
L. Sprague, City Clerk, Resource  
J. Thomas, Director of Protective Services

Regrets: C. Martin, Member, J. Renaud, Chief Administrative Officer

- 1. ROLL CALL**
- 2. DECLARATION OF CONFLICT OF INTEREST**
- 3. MINUTES OF PREVIOUS MEETINGS**

December 5, 2016 – Regular.

**Resol. 01/17**

Moved By: D. Marchisella  
Seconded By: N. Mann

That the following minutes be adopted:

December 5, 2016.

**Carried**

**4. PUBLIC PRESENTATIONS**

**5. INTRODUCTION AND CONSIDERATION OF CORPORATE REPORTS**

**5.1 January 30, 2017. Report from the Chief Building Official**

re: proposed zoning by-law amendment with respect to shipping containers

**Resol. 02/17**

Moved By: D. Marchisella

Seconded By: N. Mann

That Report CBO2017-01 of the Chief Building Official dated January 30, 2017 concerning a proposed amendment to the Municipality's Zoning By-law No. 87-40 to permit shipping containers in the City's Industrial Zones be received; and

That By-law No. 87-40 be amended to include Section 5.7.3.2 which would read:

Notwithstanding the provisions of this by-law, the use of shipping containers as an accessory structure may be permitted on lands zoned Industrial "M" Zone; and

That a public meeting be held March 13, 2017 at the hour of 6:30 PM.

**Carried**

**5.2 February 1, 2017. Report from the Economic Development Coordinator**

re: Proposal to purchase vacant land on Fox Drive

As this matter deals with the disposition of land owned by the Municipality, it may be discussed in closed session under Section 239.(2)(c) of the Municipal Act.

**Resol. 03/17**

Moved By: N. Mann

Seconded By: D Marchisella

That the report from the Economic Development Coordinator concerning a proposal to purchase vacant land on Fox Drive be discussed in closed session under Section 239.(2)(c) of the Municipal Act, as this matter deals with the disposition of lands owned by the Municipality.

**Carried**

**6. PRESENTATION OF COMMITTEE REPORTS**

## **7. UNFINISHED BUSINESS**

### **7.1 December 21, 2016. Report from the Director of Clerks and Planning Services**

re: Commercial Lease Policy

Res. 27/17 - Council meeting held January 23, 2017:

Staff given direction to request information from tenants which do not meet the policy criteria with respect to efforts undertaken to obtain suitable space elsewhere.

## **8. PETITIONS**

## **9. CORRESPONDENCE**

## **10. PUBLIC QUESTION PERIOD**

## **11. ADDENDUM**

## **12. CLOSED SESSION**

### **Resol. 04/17**

Moved By: D. Marchisella

Seconded By: N. Mann

That this meeting proceed into closed session at the hour of 4:35PM.

**Carried**

### **Resol. 05/17**

Moved By: D. Marchisella

Seconded By: N. Mann

That this meeting come out of closed session at the hour of 4:50PM.

**Carried**

**Resol. 06/17**

Moved By: N. Mann

Seconded By: D. Marchisella

That the vacant land described as Parts 2,3,4,5,6 and 7 on Plan 1R-4129 being industrial land located on the west side of Fox Drive be declared surplus to the needs of the Municipality; and

That notice is hereby given of the intended sale of the lands.

**Carried**

**13. SCHEDULING OF NEXT MEETING**

Monday March 6, 2017.

**14. ADJOURNMENT****Resol. 07/17**

Moved By: N. Mann

Seconded By: D. Marchisella

That this meeting adjourn at the hour of 4:55PM.

**Carried**