



**AD HOC BUDGET COMMITTEE
AGENDA**

Monday, June 3, 2019, 4:00 pm
COUNCIL CHAMBERS

Pages

1. ROLL CALL
2. DECLARATION OF CONFLICT OF INTEREST
3. MINUTES OF THE PREVIOUS MEETINGS
 - 3.1 May 29, 2019
Unavailable
4. CORRESPONDENCE
5. PUBLIC PRESENTATIONS
6. UNFINISHED BUSINESS
 - 6.1 Review of Capital and Expansion Budgets
 - 6.1.1 Memo from the CAO dated May 31, 2019 3
re: Final Review of Capital and Enhancements
 - 6.1.2 Verbal Update from the CAO
Re: review of new positions in 2019 budget and succession planning impacts

As this matter deals with personal information about identifiable individuals and advice that is subject to solicitor-client privilege, it may be discussed in closed session as per section 239(2)(b) and 239(2)(f) of the Municipal Act.
 - 6.2 Review of Draft Municipal Operating Budget
 - 6.2.1 Memo from the CAO dated May 31, 2019 7
Re: Final Draft Operating Base Budget Levy

6.3 Revised memo from Treasurer re. Tax Rate Impacts Based on Budget Levy Needs

Memo to be distributed / uploaded to agenda package on Monday, June 3rd

6.4 User Fee By-Law

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By-Law added to the agenda package on Monday, June 3rd

7. NEW BUSINESS

8. ADDENDUM

9. PUBLIC QUESTION PERIOD

10. CLOSED SESSION

11. SCHEDULING OF NEXT MEETING

12. ADJOURNMENT



MEMO

To: Budget Committee Members
cc.
From: Daniel Gagnon
Date: May 31, 2019
Subject: Final Review of Capital / Enhancements

Progress was made at refining the final list of enhancements/capital that would be added to the base budget from the tax levy at the May 29th Budget Committee meeting.

Attached is a final draft review, I removed projects that were deferred to focus on the final list before adopting the budget in the coming days.

The HR components are subject to a closed session review at the budget meeting but the final amounts with notes are included for reference.

Respectfully Submitted,

Daniel Gagnon

2019 Capital Budget

			Value	Grants & Subsidy	Federal Gas Tax	Other	Reserves	Long Term Debt	Reserve Description
PRE-APPROVED AND/OR CARRY OVER PROJECTS									
FL-19-07	2019	Airport Fuel Truck	\$151,622				\$151,622		Airport
2-321-RDS-1702	2016	Valley/Hemlock Road Reconstruction	\$1,348,100		\$1,348,100				
2-321-RDS-1801	2018	Infrastructure Renewal-Poplar/Pine	\$3,960		\$3,960				
2-321-STM-1701	2017	Valley/Hemlock Road Reconstruction	\$513,786		\$513,786				
2-321-STM-1801	2018	Poplar/Pine Infrastructure Renewal	\$3,960		\$3,960				
2-441-ENV-1801	2018	Landfill Monitoring Well Construction	\$40,710				\$40,710		Landfill Site Reserve
2-161-ITS-1801	2018	Wireless Hotspot (urban core)	\$50,000				\$50,000		Information Technology
2-161-ITS-1802	2018	Telecommunications/Phone System upgrade	\$150,000				\$150,000		Information Technology
2-161-ITS-1803	2018	Wireless Expansion (rural)	\$300,000				\$300,000		Information Technology
EcDev	2016	Fox Drive Servicing	\$712,828	\$470,546			\$242,282		Land Sale Reserve
EcDev	2018	Main Street Downtown Projects	\$47,000	\$47,000					
EcDev	2017	Boardwalk / Landscaping / Parking	\$898,560	\$598,950			\$299,610		Boardwalk Replacement/Ec Dev Reserve
subtotal:			\$4,220,527	\$ 1,116,496	\$ 1,869,806		\$1,234,224		
PUBLIC WORKS									
FLEET									
FL-19-01,02,03	2019	Transit Bus (Conventional)	\$270,400	\$84,700			\$185,700		Transit Reserve
FL-19-06	2019	Tandem truck	\$269,664				\$269,664		Fleet Reserve
FL-19-04	2019	Front End Loader	\$234,048				\$234,048		Fleet Reserve
FL-19-05	2019	Snow Blower Attachment	\$117,024				\$117,024		PWs Reserve
FL-19-08	2019	Parks Tractor	\$76,320				\$76,320		Parks Reserve
FL-19-09	2019	Trackless Boom Flail Mower	\$38,160				\$38,160		Parks Reserve
ROADS									
	2019	151 Ontario Site Prepping	\$25,000				\$0		Can be absorbed by PWs operating budgets or if needed
	2019	2 Crosswalks w/ lights (spruce and manitoba)	\$39,000				\$39,000		portion of Main Street Downtown funding
	2019	Stanrock Road Gravel	\$405,000		\$405,000				Accessibility Reserve
LANDFILL									
WM-19-01	2019	Landfill Expansion/Waste management Plan	\$531,126				\$531,126		Landfill Site Reserve
PLANTS									
SANITARY									
SAN-19-01	2019	Valley/Hemlock lining sewer pipes	\$753,553				\$753,553		Water/Wastewater Reserve
SAN-19-02	2019	Primary Clarifier	\$407,040				\$407,040		Water/Wastewater Reserve
SAN-19-03	2019	Spruce Beach Pump Station Replacement	\$305,280				\$305,280		Water/Wastewater Reserve
SAN-19-04	2019	Replacement Service Truck for Wastewater Plant	\$36,633				\$36,633		Water/Wastewater Reserve
SAN-19-05	2019	Replacement Service Truck for Wastewater Plant	\$40,704				\$40,704		Water/Wastewater Reserve
SAN-19-06	2019	Cube Van Replacement for Wastewater Plant	\$96,672				\$96,672		Water/Wastewater Reserve
SAN-19-99	2019	Capital Equipment Needs	\$40,000				\$40,000		Water/Wastewater Reserve
WATER									
WAT-19-01	2019	Replacement existing watermain on Valley/Hemlock	\$1,030,299				\$1,030,299		Water/Wastewater Reserve
WAT-19-99	2019	Capital Equipment Needs	\$70,000				\$70,000		Water/Wastewater Reserve
FACILITIES									
Airport									
FAC-19-01	2019	Airport Aviation Fuel System	\$30,528				\$30,528		Airport Reserve
Police Station									
FAC-19-03	2019	Replacement of Carpet	\$12,211				\$12,211		Facilities Police Station

FIRE DEPT

2019	Replacement Vehicle for Fire Chief	\$50,000		\$50,000	Protection Services Reserve
2019	Recording System	\$55,000		\$55,000	Protection Services Reserve

BY-LAW

2019	Replace Van in animal control - Pick up Truck with Cap	\$46,000		\$46,000	Protection Services Reserve
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RECREATION & CULTURE

FAC-19-04	2019	Replacement Vehicle for Recreation Dept.	\$36,633	\$36,633	General Bld and Facility
FAC-19-05	2019	Replacement Vehicle for the IT / Admin Dept.	\$36,633	\$36,633	General Bld and Facility

Beaches

1-731-751	2019	Blue Flag Eco-Certification	\$19,000	\$19,000	General Bld and Facility
1-731-751	2019	Waterfront Floating Swim Feature	\$24,621	\$24,621	General Bld and Facility

Collins Hall

1-720-110-	2019	Equipment / Fixture Retrofit at Collins Hall	\$92,000	\$ 42,000	\$50,000	Facilities Collins Hall Reserve + insurance recovery
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Pool

1-731-110	2019	Lockers	\$25,000	\$25,000	Facilities Pool Reserve
	2019	Accessible Low Impact Fitness Equipment	\$5,000	\$5,000	Facilities Pool Reserve

Westview Trailer Park

1-735-756	2019	Westview Trailer Park Site Remediation	\$22,896	22,896	Facilities General Reserve
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Arena

2019	Remedial Inspections and Repairs	\$80,000		\$80,000	Facilities Arena Reserve
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Mt Dufour

2019	Mt Dufour Groomer	\$403,200		\$403,200	to be self financed from yet-to-be-determined reserve
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Multi Purpose HUB

2019	HUB planning fees	\$50,000		\$50,000	Community Hub Reserve
2019	Current Arena Site Boreholes	\$30,000		\$30,000	Facilities Arena Reserve

ECONOMIC DEVELOPMENT

2019	Beach Accessible Mats	\$45,792		\$45,792	Accessibility Reserve
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TRAILS

2019	4WD Site Dumper Machine	\$40,000		\$40,000	Facility & Trails Reserve: used machine for \$40k is fine
2019	ATV / Snow Trail Repair Project	\$15,000		\$15,000	Facility & Trails Reserve: do worst hill in 2019, see how it holds
2019	Tracks for City Snowbirds Groomer	\$25,000		\$25,000	Facility & Trails Reserve: info to come from Snowbirds

GENERAL GOVERNMENT

2019	151 Ontario Ave Land Purchase	\$1,085,000		\$1,085,000	Community Hub Reserve. *HST Claim to be recovered, amount
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TOTAL 2019 PROJECTS:	\$7,015,437	\$84,700	\$405,000	\$42,000	\$6,055,537	\$403,200
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NON STAFF RELATED	Dept	Cost Implication	Net Levy Impact	%	Notes
Sunday Service - Transit	PWs	\$27,000	\$0	0.00%	\$54k is full year trial, assume for now surplus from 2018 Connecting Link \$ to absorb 6 mth trial
Arts and Culture Relocation Support	Rec/Culture	\$10,000	\$0	0.00%	Prov. Modernization Grant
20th Anniversary Enhanced Drag Race Event	Rec/Culture	\$37,400	\$0	0.00%	to be taken from reserves
Accessible and affordable arts programming	Rec/Culture	\$33,620	\$12,000	0.10%	one event cancelled, assume larks in park free outdoor concert
Seasonal Truck Rental	Rec/Culture	\$8,800	\$8,800	0.08%	
Silent Fireworks	Rec/Culture	\$8,500	\$8,500	0.07%	
Uranium Heritage Days Street Dance	Rec/Culture	\$21,500	\$21,500	0.19%	
Volunteer BBQ/Dinner	Rec/Culture	\$4,200	\$4,200	0.04%	
Pool Membership Electronic Tracking System	Rec/Culture	\$3,000	\$0	0.00%	Prov. Modernization Grant
New Community Grant Program	Rec/Culture	\$10,000	\$0	0.00%	leave budget at \$10k in base operating and revisit in fall
Professional recruitment firm for Treasurer	Finance	\$35,000	\$0	0.00%	Prov. Modernization grant
Maplegate Annual Contribution	Gen Govt	\$10,000	\$10,000	0.09%	As per delegation request for funding May 21st (\$10k / yr for 3 yrs)
Emergency Food Bank	Gen Govt	\$10,000	\$10,000	0.09%	As per delegation request for funding referral from F&A March 18th (\$10k / yr for 3 yrs)
	TOTAL:	\$219,020	\$75,000	0.65%	

CAPITAL	Dept	Total Cost	Net Levy Impact	% NET	Notes
Pave walking/scooter path Esten S to Esten N	PWs	\$100,000	\$0	0.00%	assumption: 90% funding via Connecting Link prov grant, wait for funding decision and revisit source of funds for 10% later
Mt Dufour Terrain Park	n/a	\$22,000	\$22,000	0.19%	\$22k goes towards terrain park features to match fundraised amounts, fill and in-kind by partners etc
Mt Dufour Old Groomer Repair and Garage	n/a	\$87,500	\$0	0.00%	use groomer lift reserve or if needed 2019 transfer to reserve already built into base budget
Turning Lane at Esso or Hampton	PWs	\$85,000	\$0	0.00%	assumption: 90% funding via Connecting Link prov grant, wait for funding decision and revisit source of funds for 10% later
Address traffic safety: Hutchison/Hillside North	PWs	nil	\$0	0.00%	pending research: may be absorbed by operating budgets if wide enough, line painting
Airport Industrial Park Servicing Needs	PWs	\$37,000	\$0	0.00%	book use of \$37k from 2018 airport surplus to leverage grants if needed, defer remaining reserve contribution till picture clarifies fall
Subtotal:		\$345,000	\$22,000	0.19%	

NEW STAFF	Dept	2020 Annual Cost	2019 Net Cost	%	Notes
Accounts Receivable Clerk/Floater	Finance	\$69,850	\$23,051	0.20%	defer deputy treasurer hiring. CUPE rate plus benefits clerk, assume 15% already in operating base budget:
Executive Assistant/Special Projects Manager	CAO	\$107,950	\$35,624	0.31%	assumed \$80k salary plus benefits
Manager of Environmental Services	PWs	\$107,950	\$50,000	0.44%	various net new wage and benefit costs in 2019 from hiring / succession
Groundskeepers (2FT)	PWs	\$60,000	\$20,000	0.17%	keep 2 positions in Facilities thru winter (as opposed to PWs - roads so need to backfill 2 seasonal roads workers)
FT Bylaw Enforcement Officer	Protective Svcs	\$0	\$0	0.00%	defer for 2019 re-assess after summer to determine need for 2020
	TOTAL:	\$345,750	\$128,674	1.12%	
			\$58,674	0.51%	note: \$70k net savings from deferring deputy treasurer. but those savings are captured in lower base budget elsewhere. Here as a not

TOTAL ENHANCEMENTS TAX LEVY IMPACT: **\$225,674**



City of Elliot Lake

MEMO

To: Budget Committee Members

cc.

From: Daniel Gagnon

Date: May 31, 2019

Subject: Final Draft Operating Base Budget Levy

Attached and summarized is a final overview of the operating base budget. It represents an increase of 3.05% over 2018. The final changes to arrive at this amount were recommended at the last budget meeting. Two of the key areas include:

- \$ 100,000 from the library reserve to cushion the blow of the first full year of rent at the Pearson Plaza after years of a rental holiday (from post construction)
- \$ 98,700 in salary and benefits from deferring the hiring of a deputy treasurer.

Department	2019 Base (\$)	2018 Base (\$)	Base Increase (\$)	Base Increase (%)
Council	\$ 156,662	\$ 138,920	\$ 17,742	12.77%
CAO	\$ 281,270	\$ 303,300	\$ (22,030)	-7.26%
Corporate Services/General Government	\$ (5,670,794)	\$ (5,305,821)	\$ (364,973)	6.88%
Protective Services	\$ 2,224,227	\$ 2,004,530	\$ 219,697	10.96%
Infrastructure Services	\$ 6,868,014	\$ 6,696,130	\$ 171,884	2.57%
Recreation and Culture	\$ 1,355,085	\$ 1,333,470	\$ 21,615	1.62%
Economic Development	\$ 312,684	\$ 226,480	\$ 86,204	38.06%
Outside Boards & Agencies	\$ 5,961,237	\$ 5,750,580	\$ 210,657	3.66%
TOTAL OPERATIONS	\$ 11,488,385	\$ 11,147,589	\$ 340,796	3.0571%

Please note: this 3% increase is a year over year base budget increase and does not represent a 3% tax increase.

Respectfully Submitted,



Daniel Gagnon

CITY OF ELLIOT LAKE
2019 Tax Supported Operating Budget

Department	2019 Base (\$)	2018 Base (\$)	Base Increase (\$)	Base Increase (%)
Council	\$ 156,662	\$ 138,920	\$ 17,742	12.77%
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TOTAL OPERATIONS	\$ 11,488,385	\$ 11,147,589	\$ 340,796	3.0571%

CITY OF ELLIOT LAKE
2018 Tax Supported Operating Budget - FINAL

Functional Division	2019 Base (\$)	2018 Base (\$)	Base Increase (\$)	Increase (%)
Mayor & Council				
111 - Mayor & Council	156,662	138,920	\$ 17,742	12.77%
CAO				
121 - CAO	281,270	303,300	\$ (22,030)	-7.26%
Corporate Services				
131 - Clerk	150,510	140,320	\$ 10,190	7.26%
151 - Human Resources	499,508	462,480	\$ 37,028	8.01%
161 - Information Technology	525,100	520,490	\$ 4,610	0.89%
512 - Family Health Team	82,000	82,000	\$ -	0.00%
551 - Woodlands Cemetery	983	18,810	\$ (17,827)	-94.77%
621 - Long Term Debt	162,029	162,030	\$ (1)	0.00%
821 - Long Term Debt	142,515	145,220	\$ (2,705)	-1.86%
141 - Treasury	720,021	900,530	\$ (180,509)	-20.04%
181 - General Government	648,790	878,369	\$ (229,579)	-26.14%
190 - Taxation & General Revenue	(8,602,250)	(8,616,070)	\$ 13,820	-0.16%
Protective Services				
211 - Fire Department	2,087,877	1,935,950	\$ 151,927	7.85%
212 - Emergency Management	16,250	15,650	\$ 600	3.83%
241 - Building Control	164,705	127,410	\$ 37,295	29.27%
271 - ByLaw Enforcement	(38,905)	(69,230)	\$ 30,325	-43.80%
815 - Committee of Adjustment	(5,700)	(5,250)	\$ (450)	8.57%
Infrastructure Services				
182 - Facilities	1,424,176	1,691,790	\$ (267,614)	-15.82%
310 - Engineering	646,740	446,580	\$ 200,160	44.82%
311 - Public Works	2,706,950	2,398,320	\$ 308,630	12.87%
321 - Roads Maintenance	580,000	530,000	\$ 50,000	9.43%
353 - Conventional Transit	179,836	219,300	\$ (39,464)	-18.00%
354 - Accessible Transit	174,900	196,810	\$ (21,910)	-11.13%
361 - Street Lighting	173,727	199,460	\$ (25,733)	-12.90%
381 - Airport	190,280	224,930	\$ (34,650)	-15.40%
422 - Storm Sewer	28,000	41,000	\$ (13,000)	-31.71%
441 - Waste Management	466,250	460,060	\$ 6,190	1.35%
735 - Parks	297,155	287,880	\$ 9,275	3.22%
Recreation and Culture				
622 - Grants to Seniors Centre	25,000	25,000	\$ -	0.00%
713 - Recreation	406,397	463,930	\$ (57,533)	-12.40%
720 - Collins Hall	4,260	12,500	\$ (8,240)	-65.92%
721 - Centennial Arena	(53,505)	(67,620)	\$ 14,115	-20.87%
722 - Rio Den	-	-	\$ -	#DIV/0!
724 - Golf Course	150,000	150,000	\$ -	0.00%
726 - Ski Hill	36,700	36,700	\$ -	0.00%
731 - Ruben Yli Juuti Centre	320,844	233,720	\$ 87,124	37.28%
735 - Parks	224,499	247,340	\$ (22,841)	-9.23%
765 - Pearson Centre	62,095	68,320	\$ (6,225)	-9.11%
766 - Arts Tour	5,750	450	\$ 5,300	1177.78%
771 - Nuclear Museum	106,965	88,840	\$ 18,125	20.40%
772 - Miners Monument	2,500	(1,500)	\$ 4,000	-266.67%
780 - Special Events	3,000	16,210	\$ (13,210)	-81.49%
824 - Community Events	10,000	10,000	\$ -	0.00%
827 - Welcome Centre	50,580	49,580	\$ 1,000	2.02%
Economic Development				
832 - Economic Development	312,684	226,480	\$ 86,204	38.06%
Outside Boards & Agencies				
221 - Policing	2,832,320	2,772,820	\$ 59,500	2.15%
511 - Health Unit	363,066	361,260	\$ 1,806	0.50%
531 - Ambulance	1,002,701	985,940	\$ 16,761	1.70%
611 - Welfare Board	500,659	492,290	\$ 8,369	1.70%
613 - Social Housing	637,984	627,320	\$ 10,664	1.70%
641 - Day Care Centre	170,073	167,230	\$ 2,843	1.70%
761 - Library	454,433	343,720	\$ 110,713	32.21%
TOTAL LEVY REQUIREMENT	(11,488,385)	(11,147,589)	\$ (340,796)	3.0571%

By-Law 2019-__, Schedule A
HST will be applied to all prices except where noted

Affordable Access pricing, where applicable, is 50%, 75% and 90% off adult price

	2016 Price (\$)	2018 PRICE	proposed 2019 PRICE	AAP applicable:	Notes / Rationale for 2019
RECREATION & CULTURE					
<u>Rec & Culture - Programs</u>					
<i>Some fees were adjusted so that the total after HST was a round number to make it easier for cash handling</i>					
Walking Program - Collins Hall / Single Visit	1.00	2.00	1.77	N	price increased April 2018, no further increase recommended for 2019
Walking Program - Collins Hall / month	10.00	22.60	19.47	N	adjusted fee for rounding with HST
Youth Drop-in Program / Single Visit	n/a	2.00	1.77	N	merged to simplify fee schedule
Summer Playground Program (10 days) (HST exempt)	99.75	110.00	110.00	Y	adjusted fee for HST rounding in April 2018, no further adjustment recommended in 2019
Summer Playground Program (5 day pass) (HST exempt)	57.75	62.75	62.00	Y	adjusted fee for rounding with HST
Summer Playground Program (1 day pass) (HST exempt)	16.00	17.00	17.00	Y	price increased April 2018, no further increase recommended for 2019
Summer Playground Outing (HST exempt)	16.00	new	60.00	N	new fee to cover transportation & admission costs only
Electronic Sign (personal message)	15.00	0.00		N	recommend to remove item entirely
Photocopying for the first 10 pages of a document / pg.	0.75	0.75	1.77	N	adjusted to mirror clerk's office fees, reflect the cost of wages for service and encourage the use of private sector for copying
And for subsequent pages of the same document / pg.	0.25	0.25	0.89	N	
Night at the Museum (children under 14 yrs HST exempt)		new	17.00	N	new programming
Museum Admission - Children (under 14 years) (HST exempt)	1.25	2.00	2.00	N	price increased April 2018, no further increase recommended for 2019
Museum Admission - Adult	3.00	4.00	3.98	N	adjusted fee for rounding with HST
Museum Admission - Family	6.50	8.00	7.97	N	adjusted fee for rounding with HST
Museum Individual Membership		new	22.12	N	requested by Arts & Culture Advisory Committee
Museum Family Membership		new	35.40	N	requested by Arts & Culture Advisory Committee
Registration Processing fee for non profit sport groups		new	53.10	N	responding to customer demand

By-Law 2019-__, Schedule A
HST will be applied to all prices except where noted

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	2016 Price (\$)	2018 PRICE	proposed 2019 PRICE	AAP applicable:	Notes / Rationale for 2019
Parks & Rec - Collins Hall					
Community Hall per day, Fri-Sun w/ Alcohol (12 hours)	— 450.00	450.00	0.00	N	restructuring fee schedule, see below
Community Hall per day, Fri-Sun w/o Alcohol (12 hours)	— 350.00	350.00	0.00	N	restructuring fee schedule, see below
Community Hall Youth Rate 1.5 hrs.(additional time \$30/hr.)	— 30.00	45.00	0.00	N	restructuring fee schedule, see below
Community Hall Adult Rate 1.5 hrs.(additional time \$36/hr.)	— 36.00	54.00	0.00	N	restructuring fee schedule, see below
Kitchen Use with event (101+ people add \$1.00 each)-	— 1.00	100.00	0.00	N	restructuring fee schedule, see below
Kitchen Exclusive Use 1st hr. (additional time \$50/hr.)-		100.00	0.00	N	restructuring fee schedule, see below
Kitchen Use shared facility 2 hrs. (additional time \$30/hr.)	— 30.00	50.00	0.00	N	restructuring fee schedule, see below
Ice	— 30.00	50.00	0.00	N	restructuring fee schedule, see below
Paper Table Cover (per roll)	— 18.00	18.00	0.00	N	restructuring fee schedule, see below
Premium Paper Table Cover (per roll)	— 35.00	35.00	0.00	N	restructuring fee schedule, see below
Yard Sale and/or BBQ (outside facility)	— 15.00	15.00	0.00	N	restructuring fee schedule, see below
Car Wash (outside facility)	— 15.00	15.00	0.00	N	restructuring fee schedule, see below
SoCan Fee (with dancing)	— 59.17	59.17	0.00	N	restructuring fee schedule, see below
SoCan Fee (no dancing)	— 29.56	29.56	0.00	N	restructuring fee schedule, see below
Decorating/event set up day ahead before event 2hrs. (additional ti	— 17.50	40.00	0.00	N	restructuring fee schedule, see below
Decorating/event set up day ahead with lift 2 hrs.(additional time \$	— 35.00	80.00	0.00	N	restructuring fee schedule, see below
Community Hall per 12 hour day with alcohol, inclusive - OUT OF TOWN			650.44	N	restructuring fee schedule due to Civic Centre situation
Community Hall per 12 hour day with alcohol, inclusive - LOCAL			575.22	N	one fee to include entire facility rental, which will round to a whole dollar figure when HST is added
Community Hall per 12 hour day without alcohol, inclusive - FOR PROFIT			420.35	N	one fee to include entire facility rental, which will round to a whole dollar figure when HST is added
Community Hall per 12 hour day without alcohol, inclusive - NON PROFIT			261.06	N	restructuring fee schedule due to Civic Centre situation
Community Hall Youth Groups or Organizations per hour			30.97	N	simplified fee schedule, which will round to a whole dollar figure when HST is added
Community Hall Adult Rate per hour			39.82	N	simplified fee schedule, which will round to a whole dollar figure when HST is added
Kitchen Use Only per hour			66.37	N	simplified fee schedule, which will round to a whole dollar figure when HST is added
Outdoor Facility Rental (yard sale/car wash/ BBQ) per event			15.04	N	adjusted fee for rounding with HST
Decorating / Event set up or take down per hour			17.70	N	simplified fee schedule, which will round to a whole dollar figure when HST is added
Decorating / Event set up or take down with lift per hour			35.40	N	simplified fee schedule, which will round to a whole dollar figure when HST is added
Decorating / Event set up or take down per day		new	110.62	N	responding to customer demand
Decorating / Event set up or take down with lift per day		new	176.99	N	responding to customer demand
Refer to Civic Centre schedule for modified fees now being applied to Collins Hall					

By-Law 2019-__, Schedule A
HST will be applied to all prices except where noted

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	2016 Price (\$)	2018 <u>PRICE</u>	proposed 2019 <u>PRICE</u>	AAP applicable:	
					Notes / Rationale for 2019
<u>Sports Fields</u>					
Sport Field Adult Sports per game	40.00	42.00	42.48	N	adjusted fee for rounding with HST
Sport Field Minor Sports per game	35.00	37.00	37.17	N	adjusted fee for rounding with HST
Sport Field Tournament Rate Weekend (Fri - Sun)	250.00	260.00	260.18	N	adjusted fee for rounding with HST
Sport Field Tournament Rate - extra field, per field	100.00	110.00	110.62	N	adjusted fee for rounding with HST
Sport Field School Board/ Non Profit Organization per field, per day		new	110.62	N	responding to customer demand
<u>Westview Park</u>					
Camping Tent per day	22.15	25.00	26.55	N	nominal increase in 2019 and in 2020 to bring fee up to market value
Camping Trailer/RV per day	26.55	30.00	35.40	N	nominal increase in 2019 and in 2020 to bring fee up to market value
Westview Park - Special Event (i.e. Weddings) per day	80.00	100.00	100.00	N	price increased April 2018, no further increase recommended for 2019
Westview Park - Refundable Key Deposit for Park Event		new	22.12	N	new security feature
Chair/Table Rental for Outdoor Events- customer will pick up and return tables/chairs to Rio Den		new	22.12	N	responding to customer demand
Chair Rental (each) for Indoor Events customer will pick up and return chairs to Collins Hall		new	1.77	N	responding to customer demand
Table Rental (each) for Indoor Events customer will pick up and return chairs to Collins Hall		new	13.27	N	responding to customer demand

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	2016 Price (\$)	2018 <u>PRICE</u>	proposed 2019 <u>PRICE</u>	AAP applicable:	Notes / Rationale for 2019
<u>Parks & Rec – Pool</u>					
Aquafit (single visit)	4.65	5.00	5.31	N	adjusted fee for rounding with HST
Aquafit - 10 sessions x 45 minutes	41.81	45.00	48.67	Y	adjusted fee for rounding with HST
Pre-School Lessons - 10 sessions x 30 min (HST exempt)	65.00	65.00	65.00	Y	the fee reflects the commitment of the City of Elliot Lake to water safety for children
Swim Kids (ages 1-5) Lessons - 10 sessions x 30 min (HST exempt)	65.00	65.00	65.00	Y	the fee reflects the commitment of the City of Elliot Lake to water safety for children
Swim Kids (ages 6 - 10) Lessons - 10 sessions x 60 min (HST exempt)	70.00	70.00	80.00	Y	adjusted to more accurately reflect programming cost
<i>Family Rate for Kid's Swim Lessons : first 2 children at full price; 50% off for</i>					
Bronze Star	75.00	75.00		N	not offered
Bronze Medallion with manual	105.00	105.00	132.74	Y	responding to customer demand
Bronze Combo (Medallion & Cross) with manual		new	199.12	Y	responding to customer demand
Bronze Cross without manual	105.00	105.00	104.43	Y	responding to customer demand
Bronze Cross with manual		new	132.74	Y	responding to customer demand
National Lifeguard Service with manual	165.00	165.00	185.84	Y	responding to customer demand
National Lifeguard Service Recertification		new	70.80	Y	responding to customer demand
Assistant Water Safety Instructor	165.00	165.00			no longer available
Water Safety Instructor	165.00	165.00	185.84	Y	increased fee to bring up to market value
First Aid / CPR (Level C) Certification	90.00	90.00	132.74	N	increased fee to bring up to market value
First Aid / CPR Recertification	65.00	65.00	66.37	N	adjusted fee for rounding with HST
Private Swimming Lessons 14yrs & under - 5 sessions x 30 min (HST exempt)	115.00	115.00	115.00	N	the fee reflects the commitment of the City of Elliot Lake to water safety for our children
Semi-Private Swimming Lessons 14yrs & under - 5 sessions x 30 min (HST exempt)	80.00	80.00	80.00	N	the fee reflects the commitment of the City of Elliot Lake to water safety for our children
Swimming Lessons 15yrs and over (5 sessions x 30 min)		new	79.65	N	responding to customer demand
Pool Rental (1-25 people - large, small & whirlpool) per hour	76.65	91.65	110.62	N	responding to customer demand
Pool Rental (26-75 people - large, small & whirlpool) per hour	96.60	111.60	137.17	N	responding to customer demand
Pool Rental (76-150 people - large, small & whirlpool) per hour	115.50	130.50	163.72	N	responding to customer demand
Pool Rental (151-198 people)	138.60	153.60		N	responding to lack of customer demand
<i>NOTE: Pool Rental includes 1 lifeguard. Each additional lifeguard @ \$19.50 / hr. Based on age of participants, fees are adjusted to the number of lifeguards necessary.</i>					
with whirlpool (1-25)	94.50	109.50		N	
with whirlpool (26-75)	119.70	134.70		N	
with whirlpool (76-150)	147.00	162.00		N	
with whirlpool (151-198)	173.25	188.25		N	
Small Pool Only with a maximum 25 people per hour		new	57.52	N	responding to customer demand
Viewing Area per hour	31.50	40.00	22.12	N	responding to customer demand
School Board & Non-Profit rental rate per hour	52.50	53.14	53.10	N	adjusted fee for rounding with HST
<i>(Includes 1 lifeguard, for each additional lifeguard- \$19.50 per hour)</i>					
ELAC rental Rate / hour	55.44	56.12		N	
<i>(Includes 1 staff, for each additional staff- \$17.50 per hour)</i>					
<u>Parks & Rec - Pool or Gym</u>					
Child – Single visit POOL ONLY	2.65	3.00	2.66	N	price increased April 2018, no further increase recommended for 2019
Child - 10 visit pass POOL ONLY	23.89	27.00	23.89	N	price increased April 2018, no further increase recommended for 2019
Child - 3 month pass POOL ONLY	46.20	50.00	44.25	Y	price increased April 2018, no further increase recommended for 2019

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			proposed		
	2016	2018	2019	AAP	
	Price (\$)	<u>PRICE</u>	<u>PRICE</u>	<u>applicable</u>	Notes / Rationale for 2019
Child - 6 month pass POOL ONLY	73.50	75.00	66.37	Y	price increased April 2018, no further increase recommended for 2019
Child - 1 year pass POOL ONLY	119.70	125.00	110.62	Y	price increased April 2018, no further increase recommended for 2019
Senior/Student – Single visit	3.32	4.00	3.10	N	reflecting market policy
Senior/Student - 10 visit pass	29.86	36.00	26.55	N	reflecting market policy
Senior/Student - 3 month pass	56.70	60.00	69.91	Y	reflecting market policy
Senior/Student - 6 month pass	96.60	100.00	115.04	Y	reflecting market policy
Senior/Student - 1 year pass	152.25	155.00	194.69	Y	reflecting market policy
Adult – Single visit	3.76	5.00	4.87	N	adjusted fee for rounding with HST
Adult - 10 visit pass	33.84	45.00	44.25	N	adjusted fee for rounding with HST
Adult - 3 month pass	95.55	100.00	100.00	N	adjusted fee for rounding with HST
Adult - 6 month pass	157.50	175.00	172.57	N	adjusted fee for rounding with HST
Adult - 1 year pass	267.75	280.00	278.76	N	adjusted fee for rounding with HST
Family – Single visit	8.63	10.00	8.85	N	adjusted fee for rounding with HST
Family - 10 tickets	77.66	90.00		N	not utilized
Family - 3 month pass	136.50	145.00	141.59	N	adjusted fee for rounding with HST
Family - 6 month pass	225.75	250.00	247.79	N	adjusted fee for rounding with HST
Family - 1 year pass	367.50	395.00	398.23	N	adjusted fee for rounding with HST

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	2016 Price (\$)	2018 <u>PRICE</u>	proposed 2019 <u>PRICE</u>	AAP applicable:	Notes / Rationale for 2019
<u>Parks & Rec - Swim, Gym & Skate</u>					
Student - Single	5.75	6.00		N	
Senior/Student - 3 month pass	117.60	125.00	139.82	N	reflecting market policy
Senior/Student - 6 month pass	204.75	215.00	238.94	N	reflecting market policy
Senior/Student - 1 year pass	305.55	315.00	380.53	N	reflecting market policy
Adult - Single	7.00	8.00		N	
Adult - 3 month pass	197.40	197.40	194.69	N	adjusted fee for rounding with HST
Adult - 6 month pass	339.15	339.15	336.28	N	adjusted fee for rounding with HST
Adult - 1 year pass	546.00	546.00	526.55	N	adjusted fee for rounding with HST
Pair - 3 month pass		new	309.73	N	reflecting market policy
Pair - 6 month pass		new	530.97	N	reflecting market policy
Pair - 1 year pass		new	796.46	N	reflecting market policy
<u>Parks & Rec - Fitness</u>					
Student - Single	4.65	5.00		N	combined with pool fees
Student - 10 tickets	41.81	45.00		N	combined with pool fees
Student - 3 month pass	98.70	99.00		N	combined with pool fees
Student - 1 year pass	249.90	250.00		N	combined with pool fees
Adult - Single	5.53	7.00		N	combined with pool fees
Adult - 10 tickets	49.77	63.00		N	combined with pool fees
Adult - 3 month pass	162.75	163.00		N	combined with pool fees
Adult - 6 month pass	280.35	280.00		N	combined with pool fees
Adult - 1 year pass	446.25	450.00		N	combined with pool fees

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	2016 Price (\$)	2018 <u>PRICE</u>	proposed 2019 <u>PRICE</u>	AAP applicable:	Notes / Rationale for 2019
<u>CENTENNIAL ARENA</u>					
<u>Ice and Floor Rates</u>					
Minor Sport Rate Non-Prime Time per hour	55.65	56.33	55.75	N	adjusted fee for rounding with HST
Minor Sport Rate Prime Time (Mon-Fri: 5pm-12am) per hour	87.15	88.20	87.61	N	adjusted fee for rounding with HST
Special Event Rate (tournaments, per hour)	89.25	90.35		N	not utilized
Adult Rate Non-prime Time per hour	87.15	88.20	87.61	N	adjusted fee for rounding with HST
Adult Rate Prime Time (Mon-Fri: 5 pm-12am) per hour	126.00	127.50	127.43	N	adjusted fee for rounding with HST
Out of Town rentals (youth or adult) per hour	126.00	127.50	132.74	N	reflecting market policy
Shinny Hockey – Single visit	6.20	6.35	6.20	N	adjusted fee for rounding with HST
Schools Boards & Non Profit Non Prime per hour	55.65	56.30	55.75	N	adjusted fee for rounding with HST
Shinny Hockey—10 Tickets	55.75	57.15		N	not utilized
Summer Floor Rate – Youth per hour	55.80	54.60	44.25	N	responding to customer demand
Summer Floor Rate – Adult per hour	54.60	55.80	53.10	N	responding to customer demand
Arena Floor – Weekend Events (Fri-Sun, 12 hrs per day)	1,500.00	1,500.00		N	
Arena Floor – Alcohol Event per day (12 hours)	1,000.00	1,000.00	1,500.00	N	adjusted to capture event expenses
Arena Floor – Non-Alcohol Events per day (12 hours)		new	1,061.95	N	responding to customer demand. Hourly Floor Rate plus set-up and clean-up
Set-up and Clean-up per hour (day before or after event)	17.50	17.50	17.70	N	adjusted fee for rounding with HST
Set-up and Clean-up per hour (with lift, day before of day after event)	35.00	35.00	35.40	N	adjusted fee for rounding with HST

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	2016 Price (\$)	2018 <u>PRICE</u>	proposed 2019 <u>PRICE</u>	AAP applicable:	Notes / Rationale for 2019
<u>Centennial Arena - Advertising</u>					
Olympia Ice Resurfacer (3 year contract) per season	725.00	725.00		N	
<u>Centennial Arena - Public Skating</u>					
Child - Single visit	2.65	3.00	2.66	N	price increased April 2018, no further increase recommended for 2019
Child - 10 visit pass	23.89	27.00	23.89	N	price increased April 2018, no further increase recommended for 2019
Youth - 1 skate pass	84.00	84.00		N	remove line entirely
Student/Senior - Single visit	3.32	4.00	3.10	N	reflecting market policy
Student/Senior – 10 visit pass	29.86	36.00	26.55	N	reflecting market policy
Adult - Single visit	3.76	5.00	4.87	N	adjusted fee for rounding with HST
Adult - 10 visit pass	33.84	45.00	44.25	N	adjusted fee for rounding with HST
Adult - 1 skate pass	115.50	115.50		N	remove line entirely
Family - Single visit	8.63	10.00	8.85	N	adjusted fee for rounding with HST
Family - 10 tickets	77.66	90.00		N	remove line entirely
Family - 1 skate pass	136.50	136.50		N	remove line entirely

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	2016 Price (\$)	2018 <u>PRICE</u>	proposed 2019 <u>PRICE</u>	AAP applicable:	Notes / Rationale for 2019
CIVIC CENTRE / Collins Hall Arts & Theatre Events					
<u>Theatre</u>					
Theatre Auditorium -includes lobbies (Local For Profit), 10/12 hours	640.00	640.00	637.17	N	SUSPENDED
Theatre Auditorium- includes lobbies (Local Non Profit), 10/12 hours	320.00	260.00	261.06	N	SUSPENDED
Theatre Auditorium-includes lobbies (Out of Town), 10/12 hours	755.00	755.00	752.21	N	SUSPENDED
Presentations / Seminars / Conferences - Half Day	375.00	375.00	376.11	N	adjusted fee for rounding with HST
Presentations / Seminars / Conferences – Full Day	495.00	495.00	500.00	N	adjusted fee for rounding with HST
Rehearsals (Non Profit Local Arts Groups)	no charge	no charge		N	Maximum of 4 rehearsals ONLY (no sound or lighting)
Rehearsals (3 hour minimum charge, with light & sound)	40.80	54.00	54.87	N	adjusted fee for rounding with HST
each additional hour	13.60	36.00	35.40	N	adjusted fee for rounding with HST
School Rentals per hour	53.00	53.00	53.10	N	adjusted fee for rounding with HST
Electrician & Permit (if direct hook-up to electrical panel is required)	arket Rate	Market Rate		N	
Ticket Sales Processing Fee per ticket		new	1.77	N	Not previously in bylaw

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	2016 Price (\$)	2018 PRICE	proposed 2019 PRICE	AAP applicable:	Notes / Rationale for 2019
<u>Sound / Lighting Honorariums</u>					
Rehearsals / Sound checks, per technician (HST Exempt)	60.00	64.00	38.00	N	restructuring fee schedule to reflect operating requirements
Rehearsals / Sound checks (out of town) per technician (HST exempt)	70.00	74.00	43.00	N	restructuring fee schedule to reflect operating requirements
Shows per technician (HST exempt)	110.00	114.00	65.00	N	restructuring fee schedule to reflect operating requirements
Shows (out of town), per technician (HST exempt)	140.00	144.00	80.00	N	restructuring fee schedule to reflect operating requirements
<u>Meeting Room / Equipment Rentals</u>					
Piano Rental (plus tuning costs)	100.00	100.00	100.00	N	SUSPENDED
Tuning Costs			market rate	N	SUSPENDED
Welcome Centre Lobby per day	75.00	75.00	75.22	N	SUSPENDED
Main Floor Meeting Room per day	150.00	150.00	150.44	N	SUSPENDED
Main Floor Meeting Room per hour	40.80	25.00	22.12	N	SUSPENDED
Training Room per hour		30.00	30.97	N	SUSPENDED
Training Room per day			159.29	N	SUSPENDED
Dressing Room 3 hour rental per room	20.00		22.12	N	SUSPENDED
		0.00		N	SUSPENDED
Dressing Room each additional hour per room	20.00		13.27	N	SUSPENDED
Non-Operating Hours Opening Fee		50.00		N	SUSPENDED
Projector rental		25.00	22.12	N	SUSPENDED
Flip Charts (per chart)		5.00		N	SUSPENDED
Sunday Rental Fall/Winter Non Operating Hours 3 hour minimum	20.00		154.87	N	SUSPENDED
Sunday Rental Fall/Winter Non Operating Hours each additional hour	20.00		30.97	N	SUSPENDED
Sunday Rental Fall/Winter Non Operating Hours Full Day	20.00		265.49	N	SUSPENDED
Welcome Centre lobby or Pool lobby free of charge for non profit group registration session				N	SUSPENDED
<u>Advertising</u>				N	SUSPENDED
Electronic Sign Advertising (out of town External Bookings) / week	54.00	60.00		N	

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2016	2018	2019	AAP		
Price (\$)	PRICE	PRICE	applicable:		Notes / Rationale for 2019
<hr/>					
CIVIC CENTRE					
<hr/>					
Exhibitions					
<hr/>					
Grid Wall Panel Rentals:				N	
Daily	(8 panels)	10.00	10.00	10.62	N adjusted fee for rounding with HST
	(16 panels)	15.00	15.00	15.04	N adjusted fee for rounding with HST
Weekly	(8 panels)	20.00	20.00	19.47	N adjusted fee for rounding with HST
	(16 panels)	25.00	25.00	24.78	N adjusted fee for rounding with HST
Monthly	(8 panels)	50.00	50.00	50.44	N adjusted fee for rounding with HST
	(16 panels)	65.00	65.00	64.60	N adjusted fee for rounding with HST
<hr/>					
Civic Centre - Leases					
Regular Rate / square foot		15.17	15.79	16.11	N SUSPENDED
Non-Profit Arts / culture groups / unit		156.00	165.43	168.72	N SUSPENDED
<hr/>					
Civic Centre - Front of Building Signage Rental					
Front of Building Signage annual rental				44.25	N SUSPENDED
<hr/>					
Photocopies					N
Single sided (b&w) / copy		0.25	0.75		N fees also captured under Recreation Admin and Clerk's area
Double sided (b&w) / copy		0.40	1.00		N
<hr/>					
*All fees are plus HST, other than Technicians Honorariums					N

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	2016 Price (\$)	2018 <u>PRICE</u>	proposed 2019 <u>PRICE</u>	AAP applicable:	Notes / Rationale for 2019
<u>ANIMAL CONTROL</u>					
<u>Tags</u>					
Regular Dog	80.00	80.00	80.00		no increase recommended for 2019 (in line with other municipalities)
Regular Dog tag BEFORE deadline	40.00	40.00	40.00		no increase recommended for 2019 (in line with other municipalities)
Spayed/Neutered Dog	35.00	35.00	35.00	Y	no increase recommended for 2019 (in line with other municipalities)
Spayed/Neutered Dog tag BEFORE deadline	20.00	20.00	20.00	Y	no increase recommended for 2019 (in line with other municipalities)
Regular Cat	60.00	60.00	60.00		no increase recommended for 2019 (in line with other municipalities)
Regular Cat BEFORE deadline	30.00	30.00	30.00		no increase recommended for 2019 (in line with other municipalities)
Spayed/neutered Cat	25.00	25.00	25.00	Y	no increase recommended for 2019 (in line with other municipalities)
Spayed/neutered Cat BEFORE deadline	15.00	15.00	15.00	Y	no increase recommended for 2019 (in line with other municipalities)
Transfer of License	5.00	5.00	5.00		no increase recommended for 2019 (in line with other municipalities)
<u>Animal Shelter Fees</u>					
Pet at large	60.00	60.00	60.00	N	no increase recommended for 2019 (in line with other municipalities)
Shelter Fees per day or part thereof	25.00	30.00	30.00	N	no increase recommended for 2019 (in line with other municipalities)

The deadline to purchase pet tags is January 15th. Purchase your pet tag before January 15th and receive the discounted price.

A letter or bill from a veterinarian that clearly identifies the animal and that it is spayed/neutered must be provided to get the lower rate.

Every applicant for a license who becomes the new owner of a dog or cat after January 15th of the current year, shall pay the Regular Fee (BEFORE deadline fee).

PLEASE NOTE: Refunds will not be given if Affordable Access Card holders purchase a pet tag prior to January 1, 2017.

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	2016 Price (\$)	2018 <u>PRICE</u>	proposed 2019 <u>PRICE</u>	AAP applicable:	Notes / Rationale for 2019
<u>TRANSIT</u>					
Cash Fare – Tax Included	2.50	2.50	2.50	N	no change recommended to fees for 2019. will be reviewed in fall (after all buses equipped with AODA and traffic counting equipment etc)
Cash Fare - Student - Tax Included	2.25	2.25	2.25	N	no change recommended to fees for 2019. will be reviewed in fall (after all buses equipped with AODA and traffic counting equipment etc)
Tickets - (book of 12)	24.00	24.00	24.00	N	no change recommended to fees for 2019. will be reviewed in fall (after all buses equipped with AODA and traffic counting equipment etc)
Monthly Pass - Adult	62.00	62.00	62.00	Y	no change recommended to fees for 2019. will be reviewed in fall (after all buses equipped with AODA and traffic counting equipment etc)
Monthly Pass – Student	52.00	52.00	52.00	Y	no change recommended to fees for 2019. will be reviewed in fall (after all buses equipped with AODA and traffic counting equipment etc)
Specialized Transit (Handi-Transit)	2.25	2.25	2.25		no change recommended to fees for 2019. will be reviewed in fall (after all buses equipped with AODA and traffic counting equipment etc)
<u>FIRE DEPARTMENT</u>					
Call Answer	125.00	150.00	150.00	N	price increased 2018, no further increase recommended for 2019
Elevator rescue	125.00	200.00	200.00	N	price increased 2018, no further increase recommended for 2019
False Alarm/Failure to Notify	500.00	500.00	500.00	N	no increase recommended for 2019
Fire Extinguisher Training	10.00	10.00	10.00	N	no increase recommended for 2019
Fire Reports	75.00	125.00	125.00	N	no increase recommended for 2019
File Search	75.00	125.00	125.00	N	no increase recommended for 2019
Open Air Burn Permits (Seasonal, April 1 – October 31)	5.00	5.00	5.00	N	no increase recommended for 2019

Explanations

Call Answer: per year for each direct emergency telephone monitored.

Elevator Rescue: per response regardless of whether or not the person(s) are out upon arrival of fire department.

False Alarms General: \$Cost to a maximum of \$500. After two false alarms caused by controllable factors within a three month period, the cost of the response to be charged back to the owner. Owner as defined by the Fire Code.

False Alarms Caused by Contractors: Cost to a maximum of \$500. The cost of the response will be charged back to the contractor at the discretion of the Fire Chief.

Fire Extinguisher Training: \$10 per person. Students are not charged.

Fire Reports: Fee applies to all non-residential properties and third party (lawyer, insurance, etc.) requests for residential properties.

File Search: As above. All requests must be made in writing.

Inspections: As above. All requests must be made in writing along with written permission of the property owner.

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<u>CLERKS / TREASURY DEPARTMENT</u>					
<u>General Fees</u>					
Duplicate Tax Receipt	22.00	23.00	23.50	N	CPI based increase
Duplicate Water Receipt	11.00	23.00	23.50	N	CPI based increase
Late Interest Charges per month	1.25%	1.25%	1.25%	N	per bylaw/Municipal Act
NSF fee	50.00	50.00	50.00	N	consistent with bank fees
Tax Certificate	65.00	66.00	67.50	N	CPI based increase
Water Certificate	17.00	66.00	67.50	N	CPI based increase
<u>Reproductions / Photocopying</u>					
Photocopying for the first 10 pages of a document / pg	0.75	0.75	1.77	N	adjusted fee for HST rounding, reflect the cost of wages for service and encourage the use of private sector for copying
And for subsequent pages of the same document / pg	0.25	0.25	0.89	N	adjusted fee for HST rounding, reflect the cost of wages for service and encourage the use of private sector for copying
Photocopying on 11X17 paper / page	1.00	1.00	2.21	N	adjusted fee for HST rounding, reflect the cost of wages for service and encourage the use of private sector for copying
Photocopying of public records from the meetings of Council for the use of local media representatives.	No charge	no charge	no charge	N	recommend delete this from bylaw. Local media can receive electronic copies only.
Facsimile – transmitted / page	2.00	2.00	2.21	N	adjusted fee for HST rounding, reflect the cost of wages for service and encourage the use of private sector for copying
Facsimile – received / page	1.00	1.00	1.77	N	adjusted fee for HST rounding, reflect the cost of wages for service and encourage the use of private sector for copying
Computer text/graphics for the first 10 pages of a document / pg	0.75	0.75	1.77	N	adjusted fee for HST rounding, reflect the cost of wages for service and encourage the use of private sector for copying
And for subsequent pages of the same document / page	0.25	0.25	0.89	N	adjusted fee for HST rounding, reflect the cost of wages for service and encourage the use of private sector for copying
Colour photocopies or computer text/graphics / page	1.15	1.15	2.21	N	adjusted fee for HST rounding, reflect the cost of wages for service and encourage the use of private sector for copying
Zoning By-law	31.50	35.00	35.00	N	No increase recommended for 2019
Official Plan	55.00	60.00	60.00	N	No increase recommended for 2019
<u>Other Fees</u>					
Affidavit/Commissioning (one page document)	5.30	6.20	8.85	N	To be consistent with other municipalities
Affidavit/Commissioning (multiple page document)	10.65	10.65	22.13	N	To be consistent with other municipalities
Certified true copy	5.30	6.20	8.85	N	To be consistent with other municipalities
Marriage License	130.00	130.00	130.00	N	No increase recommended for 2019
Issue Burial Permit	20.00	20.00	20.00	N	No increase recommended for 2019

By-Law 2019-__, Schedule A
HST will be applied to all prices except where noted

Affordable Access pricing, where applicable, is 50%, 75% and 90% off adult price

	2016 Price (\$)	2018 <u>PRICE</u>	proposed 2019 <u>PRICE</u>	AAP applicable:	Notes / Rationale for 2019
<u>Meeting Room Rentals</u>					
Outside organizations - full day	100.00	105.00	105.00	N	higher than most locally available spaces (in order to avoid unduly competing with private sector)
Outside organizations - half day or evening	50.00	53.00	53.00	N	higher than most locally available spaces (in order to avoid unduly competing with private sector)
Non-profit Community Groups - full day	20.00	21.00	21.00	N	most locally available spaces either do not offer non-profit discounts or offer more
Non-profit Community Groups - half day or evening	10.00	11.00	11.00	N	most locally available spaces either do not offer non-profit discounts or offer more
Government - full day	50.00	53.00	53.00	N	most government meetings require government space and confidentiality
Government - half day or evening	25.00	27.00	27.00	N	most government meetings require government space and confidentiality
Municipal Purposes		no charge			no fee if mtg is for a municipal purpose

Priority given to booking for Municipal purposes. Other bookings will not be accepted until one week before the proposed meeting date and provided other facilities are either unavailable or unsuitable.

Other bookings will not be accepted if two other rooms are reserved simultaneously.

Evening meetings will not be scheduled unless it is attended by municipal staff or Council member who is a member of the organization or committee and their attendance is required as part of their normal responsibilities.

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	2016 Price (\$)	2018 <u>PRICE</u>	proposed 2019 <u>PRICE</u>	AAP applicable:	Notes / Rationale for 2019
PLANNING RELATED MATTERS					
<u>Type of Application</u>					
Zoning By-law Amendment	745.00	750.00	750.00		no changes recommended for 2019
Official Plan Amendment	745.00	750.00	750.00		no changes recommended for 2019
Plan of Subdivision	1,065	1,065.00	1,065.00		no changes recommended for 2019
Zoning By-law and Official Plan Amendment	1,065	1,065.00	1,065.00		no changes recommended for 2019
Zoning By-Law Amendment and Plan of Subdivision	1,065	1,065.00	1,065.00		no changes recommended for 2019
Official Plan Amendment and Plan of Subdivision	1,065	1,065.00	1,065.00		no changes recommended for 2019
Site Plan Approval Application	165.00	165.00	165.00		no changes recommended for 2019
Site Plan Control agreement	1.00	1.00	1.00		no changes recommended for 2019
Committee of Adjustment (applications for consent or minor vari	355.00	355.00	355.00		no changes recommended for 2019
Removal of Part lot Control	320.00	320.00	320.00		no changes recommended for 2019
Validation Certificate	320.00	320.00	320.00		no changes recommended for 2019
Encroachment Agreement	320.00	320.00	320.00		no changes recommended for 2019
Property compliance letter	80.00	80.00	80.00		no changes recommended for 2019
Site plan Compliance letter	80.00	80.00	80.00		no changes recommended for 2019
Zoning Compliance letter	30.00	30.00	30.00		no changes recommended for 2019
Any other planning application not specified above	110.00	110.00	110.00		no changes recommended for 2019

Note
If any of the applications involve a hearing before the Ontario Municipal Board and the Applicant's interest is adverse to that of the City, an additional fee will be required to process the matter and forward material to the OMB. The City will not take any position if the fee is not paid. The amount to be determined by Council based on the anticipated costs of the municipality (\$7,000).

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	2016 Price (\$)	2018 <u>PRICE</u>	proposed 2019 <u>PRICE</u>	AAP <u>applicable</u>	Notes / Rationale for 2019
<u>LANDFILL TIPPING FEES</u>					
Household, Construction, and Demolition and Bulk Materials / tonne	60.00	60.00	60.00		Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Minimum fee	5.00	5.00	5.00		Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Contaminated cover material (site remediation material) / load	225.00	225.00	225.00		Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Appliances (Freon units must be drained and tagged)	no charge	no charge	no charge		Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Scrap metal (sorted)	no charge	no charge	no charge		Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Grass clippings and light yard trimmings (not including tree branches, trees, or roots)	no charge	no charge	no charge		Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Residential Household waste will be accepted at no charge with a three garbage bag limit per visit.					
<u>Volumetric Fees (used in the event that weigh scales are off-line)</u>					
Minimum (Car/Van/SUV)	5.00	5.00	5.00		Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Small Utility Trailer or small pickup truck (approx. ½ cubic meter)	10.00	10.00	10.00		Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Full Size Half Ton Truck or Equivalent (approx. 1 cubic meter)	20.00	20.00	20.00		Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Single Axle Truck, commercial trailer, or Equivalent (approx. 4 cubic meters)	75.00	75.00	75.00		Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Tandem Axle Truck or Equivalent (approx. 12 cubic meters)	225.00	225.00	225.00		Prices re. landfill are at par with neighbouring municipalities - no increase recommended.
Residential Household waste will be accepted at no charge with a three garbage bag limit per visit.					
<u>SEPTAGE RECEIVING</u>					
Septage Receiving - per cubic meter		32.00	32.00		No increase to the septage disposal recommended for upcoming year.