

TOWN OF AJAX REPORT OF THE GENERAL GOVERNMENT COMMITTEE

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For consideration by the Council of the Town of Ajax on September 28, 2015

The General Government Committee met at 1:30 p.m. on September 24, 2015

Present: Councillor R. Ashby, Chair
Regional Councillor S. Collier (*arrived at 1:35 p.m.*)
Regional Councillor C. Jordan
Councillor M. Crawford
Councillor J. Dies (*arrived at 1:40 p.m., left at 2:45 p.m.*)
Councillor P. Brown
Mayor Parish

1. Call to Order (1:30 p.m.)

Chair Ashby called the meeting to order.

Prior to commencement of the Committee's business, Mr. Allore introduced Samson Wat, the new Transportation Technologist in Planning & Development Services, and briefly reviewed his background and credentials.

Tracey Vaughan, Director of Recreation & Culture and Dave Meredith, Director of Operations & Environmental Services, provided an update on a recent fire at McLean Community Centre.

2. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interests.

The General Government Committee recommends as follows:

3. Adoption of In-Camera Minutes

3.1 Regular Meeting – June 25, 2015

Moved by: C. Jordan

That the Minutes of the In-Camera meeting of the General Government Committee held on June 25, 2015 be adopted.

CARRIED

In-Camera

4. Authority to hold a Close Meeting and Related In-Camera Session

Moved by: S. Parish

That the Committee convene In-Camera pursuant to Section 239 (2) (f) of the *Municipal Act, 2001*, as amended, to discuss matters of advice subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

4.1 Duffin Creek Water Pollution Control Plant Outfall EA Status Update

Open Meeting (2:20 p.m.)

Ratify Actions Taken In-Camera

Moved by: S. Collier

That all actions approved in the In-Camera Session be ratified.

CARRIED

5. Consent Agenda

Members separated items 5.2 for discussion.

5.1 Contract Award – ACC Chiller Replacement

Moved by: S. Collier

That Council award the contract for the Ajax Community Centre Chiller Replacement, to Mutual Mechanical Ltd. in the amount of \$353,068.50 (inclusive of all taxes).

CARRIED

5.2 Operations & Road Safety Review – Rands Road

Moved by: C. Jordan

That the report to General Government Committee dated September 24, 2015 entitled “Operations & Road Safety Review – Rands Road”, be received for information.

CARRIED

6. Presentations / Discussion

6.1 Benjamin de Forest (Pat) Bayly Commemoration Bust – Features & Criteria

Moved by: C. Jordan

1. That the report entitled Benjamin de Forest (Pat) Bayly Commemoration Bust – Features & Criteria, dated September 24, 2015 be received for information; and,

2. That Council approve the Design Considerations and provide additional input on the bust to be installed at Pat Bayly Square (upon completion of the Square), to help inform the competition call process, as per the Art in Public Spaces policy; and,
3. That Council direct staff to develop an open competition Call for Design Proposal for the commemoration bust to be installed at Pat Bayly Square (upon completion of the Square).

CARRIED

6.2 Changes to Canada Post Home Delivery Service

Amendment:

Moved by: S. Parish

That the following clauses be inserted in between clauses 1 and 2 of the staff recommendation:

1. “That the Town of Ajax advise Canada Post that it opposes the elimination of home delivery service for those addresses in Ajax that still have letter-mail delivery to their door; and,
2. That, should Canada Post continue to pursue the elimination of home delivery service in Ajax, it be implemented in accordance with the following principles:”

CARRIED

Motion as Amended

Moved by: S. Parish

1. That the Report to General Government Committee entitled “Changes to Canada Post Home Delivery Service” dated September 24, 2015 be received for information;
2. **That the Town of Ajax advise Canada Post that it opposes the elimination of home delivery service for those homes in Ajax that still have letter-mail delivery to their door.**
3. **That, should Canada Post continue to pursue the elimination of home delivery service in Ajax, it be implemented in accordance with the following principles:**
4. The Town of Ajax hereby requests the following commitments prior to the planned phasing out of residential door-to-door mail delivery in Ajax:
 - a. The execution of a Community Mailbox Installation Agreement which stipulates Canada Post’s obligations for the placement, operation and maintenance of Community Mailboxes;
 - b. That Canada Post agree to be fully responsible for the coordination of all community outreach and addressing all public comments as part of this exercise;

- c. That Canada Post consult with Town of Ajax staff on the location and placement of CMBs prior to the commencement of public consultation;
 - d. That Canada Post consult with the Town of Ajax Accessibility Advisory Committee to outline Canada Post's plans for providing mail delivery service for individuals with mobility restrictions in advance of public consultation;
 - e. That contact information for Canada Post be provided in an accessible format on each CMB that clearly establishes Canada Post as the sole point of contact, and that Canada Post has sole responsibility for public concerns or complaints regarding CMB facilities or sites.
- 5. That as part of its community outreach exercise, that Canada Post be requested to include the following information in its circulations, brochures, presentations and communications:
 - a. Canada Post's responsibility for:
 - i. the siting and installation of all CMBs including all associated concrete pads, curb cuts and boulevard restoration;
 - ii. all maintenance related to CMBs, including snow and windrow removal, salting/sanding, graffiti and placard removal, and repairs;
 - iii. responding to all public complaints or concerns regarding the siting and maintenance of all CMBs and CMB sites.
 - b. Canada Post's plan to provide public access to postal delivery service to individuals with mobility or other restrictions, including providing a lower mailbox within the CMB to accommodate those using wheelchairs or similar mobility devices.
- 6. That Canada Post be requested to adhere to the following criteria for the siting of new CMB's:
 - a. That all CMBs face an adjacent public sidewalk wherever possible;
 - b. That all CMBs be located within 10 metres of a municipal light standard wherever possible to ensure adequate lighting;
 - c. That all CMBs adhere to the Design of Public Spaces criteria under the Accessibility for Ontarians with Disabilities Act;
 - d. That all CMBs avoid public road locations designated as arterials or collectors within the Town of Ajax Official Plan;
 - e. That in locations where sites are selected adjacent to residential properties, that no new CMB will block private driveways or be located closer than 10 metres from a corner;
 - f. That any new CMB location avoid the area designated as Open Space between the Lake Ontario Shoreline and Lake Driveway/Lakeview Boulevard/Shoal Point Road/Ashbury Boulevard/Audley Road;
 - g. That all CMBs avoid locations at the inside of a curved roadway, any public transit stop or school site;
 - h. That no CMB will be placed within 3 metres of a municipal boulevard tree;
 - i. That all new CMB sites avoid locations on the inside of a curve of a road to enable site lines past stopped vehicles;
 - j. That all new CMB sites avoid locations in proximity to public transit stops in order to reduce any potential for operational conflicts;
 - k. That all new CMB sites avoid locations in proximity to schools to reduce the potential of operational conflicts during peak times;

- I. That no CMB site be located within a sight line of a stop or yield controlled intersection, to ensure that views from intersections are not obscured by the stopped vehicles.

CARRIED

Councillor Dies left the meeting at 2:45 p.m. to attend to other Town business.

6.3 Proposed Revisions to Council Procedure By-law and Meeting Management Processes

Moved by: S. Parish

1. That the report titled "Proposed Revisions to Council Procedure By-law and Meeting Management Processes" be received for information; and,
2. That a public meeting be held on the Proposed Procedure By-law at the October 26, 2015 Council Meeting.

CARRIED

6.4 Council Code of Conduct Update

Moved by: S. Parish

1. That the report entitled "Council Code of Conduct update" be received for information;
2. That a public meeting on the proposed revised Council Code of Conduct & Complaints Protocol, be held at the October 26, 2015 Council Meeting.

CARRIED

In-Camera (3.25 p.m.)

7. Authority to Hold a Closed Meeting and Related In-Camera Session

Moved by: M. Crawford

That the Committee convene In-Camera pursuant to Section 239 (2) (c) and (e) of the *Municipal Act, 2001*, as amended, to discuss a proposed or pending acquisition or disposition of land by the Municipality or local Board, and a matter pertaining to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED

7.1 Confidential Property Matter

7.2 Confidential Legal Matter

Open Meeting (4:00 p.m.)

Ratify Actions Taken In-Camera

Moved by: S. Collier

That all actions approved in the In-Camera Session be ratified.

CARRIED

8. Adjournment (4:02 p.m.)

Moved by: C. Jordan

That the September 24, 2015 meeting of the General Government Committee be adjourned.

CARRIED

R. Ashby, Chair