



The Corporation of the City of Stratford Finance and Labour Relations Committee MINUTES

Date: Tuesday, January 22, 2019

Time: 4:34 P.M.

Location: Council Chamber, City Hall

Committee Present: Councillor Clifford - Chair Presiding, *Councillor Gaffney - Vice Chair, Mayor Mathieson, *Councillor Beatty, Councillor Bunting, *Councillor Burbach, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Vassilakos

Regrets: Councillor Sebben

Staff Present: Rob Horne - Chief Administrative Officer, Ed Dujlovic - Director of Infrastructure and Development Services, Michael Humble - Director of Corporate Services, Jacqueline Mockler - Director of Human Resources, Carole Desmeules - Director of Social Services, John Paradis - Fire Chief, Tatiana Dafoe - Deputy Clerk, Mike Beitz - Corporate Communications Lead, Wendy Partridge – Executive Secretary, Michael Mousley – Transit Manager, Christa Robinson – Administrative Assistant to the Director of Community Services, Quin Malott – Cemetery/Parks & Forestry Manager, Jim Bryson - Community Facilities Manager, Brad Herndon - Manager of Recreation and Marketing, Julia Merritt - CEO Stratford Library, Naeem Khan - Manager of IT and Business Systems

Also Present: Member of the Media

1. Call to Order

The Chair called the Meeting to Order.

Councillor Sebben provided regrets for the meeting.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

A declaration of pecuniary interest was not made by a member at the January 22, 2019 Finance and Labour Relations Committee meeting.

3. Unfinished Items From Previous Meeting

Committee Discussion: The Director of Corporate Services, referring to a PowerPoint presentation, provided an update on the budget since the last Committee meeting. It was noted the revised tax levy is 2.650% for a total of \$1,501,730, following further information being received.

4. 2019 Budget Deliberations

4.1 Budget Expansion Requests

Committee Discussion: The Finance and Labour Relations Committee reviewed and discussed the budget expansion requests.

*Councillor Burbach arrived at the meeting at 4:37 p.m.

Motion by Councillor Vassilakos

Seconded By Councillor Gaffney

Committee Recommendation: THAT the request from Corporate Services for a Parking Enforcement Officer at a total cost of \$53,140 be approved.

Carried

Motion by Councillor Gaffney

Seconded By Councillor Burbach

Committee Recommendation: THAT the request from Infrastructure and Development Services for a Project Engineer at a total cost of \$120,320 be approved.

Carried

Motion by Councillor Gaffney

Seconded By Councillor Ingram

Committee Recommendation: THAT the request from Infrastructure and Development Services for a Municipal Building Official at a total cost of \$112,660 be approved.

Carried

Motion by Councillor Gaffney

Seconded By Councillor Ritsma

Committee Recommendation: THAT the request from Social Services for a Supervisor of Social Services (Ontario Works) at a total cost of \$120,370 be approved.

Carried

Motion by Councillor Ritsma

Seconded By Councillor Henderson

Committee Recommendation: THAT the request from Social Services for a Social Services Supervisor (Housing) at a total cost of \$120,370 be approved.

Carried

Motion by Councillor Henderson

Seconded By Councillor Vassilakos

Committee Recommendation: THAT the request from Social Services for a Intake Clerk (Housing) at a total cost of \$79,820 be approved.

Carried

Motion by Councillor Vassilakos

Seconded By Councillor Burbach

Committee Recommendation: THAT the request from Social Services for two Housing Maintenance Repair personnel at a total cost of \$166,750 be approved.

Defeated

Motion by Councillor Gaffney
Seconded By Councillor Bunting
Committee Recommendation: THAT one Housing Maintenance Repair personnel at a total cost of \$83,375 be approved.

Carried

Motion by Councillor Henderson
Seconded By Councillor Burbach
Committee Recommendation: THAT the request from Social Services for a Day Care Teacher at a total cost of \$115,600 be approved.

Carried

Motion by Councillor Bunting
Seconded By Councillor Henderson
Committee Recommendation: THAT the request from Social Services for an Office Clerk (Early Learning & CD) at a total cost of \$76,390 be approved.

Carried

A request was made for more information to be provided on the request for co-op students. Specific information was requested on the projects they will be completing and the cost associated with not hiring the co-op students. The Chief Administrative Officer advised more information would be provided.

Motion by Councillor Ingram
Seconded By Councillor Vassilakos
Committee Recommendation: THAT the request from Human Resources for an Organizational Development Lead at a total cost of \$127,675 be referred to the 2020 Budget.

Carried

Motion by Councillor Gaffney
Seconded By Councillor Burbach
Committee Recommendation: THAT the request from Corporate Services for a Financial Analyst at a total cost of \$108,800 be approved.

Defeated

Motion by Councillor Henderson
Seconded By Councillor Ingram

Committee Recommendation: THAT the request for two Truck Driver positions at a total cost of \$146,140 be referred to the 2020 Budget.

Carried

Motion by Councillor Ingram

Seconded By Councillor Vassilakos

Committee Recommendation: THAT the request from the Stratford Public Library for a Public Service/Children's Programs/Maker Space at a total cost of \$75,800 be approved.

Carried

Motion by Councillor Gaffney

Seconded By Councillor Bunting

Committee Recommendation: THAT the Corporate Security Awareness Training & Security Audit expenditure at a total cost of \$60,000 be approved.

Carried

The Director of Corporate Services advised that following the addition of budget enhancements the tax levy is 3.23%.

A request was made to review the request for a Transit Supervisor.

Motion by Councillor Ritsma

Seconded By Councillor Ingram

Committee Decision: THAT the request for a full time Transit Supervisor be referred to Community Services staff to review reducing the position to part time.

Carried

4.2 2019 Draft Operating Budget

Committee Discussion: The Finance and Labour Relations Committee reviewed and discussed the operating budgets as presented.

*Councillor Beatty departed the meeting at 5:42 p.m., and returned at 5:44 p.m.

*Councillor Gaffney departed the meeting at 6:00 p.m., and returned at 6:02 p.m.

Discussion was held on the feasibility of expanding the hours of the transit system. A request was made for staff to review the implications and cost for expansion and to refer this information to the 2020 budget.

Motion by Councillor Ingram

Seconded By Councillor Vassilakos

Committee Recommendation: THAT the extension of hours for the Transit and Parallel Transit systems be referred to the 2020 budget for consideration.

Carried

*A break was held from 6:11 p.m., to 6:36 p.m.

A request was made for information to be provided on the Recreation operating budget, specifically on:

- why there is an increased cost associated with advertising and what it includes; and
- what the consultants budget line includes.

5. Adjournment

Motion by Councillor Gaffney

Seconded By Councillor Ingram

Committee Decision: THAT the Finance and Labour Relations Committee meeting adjourn.

Carried

Meeting Start Time: 4:34 P.M.

Meeting End Time: 6:43 P.M.