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Alternative formats available upon request by contacting:

accessibility@ajax.ca or 905-619-2529 ext. 3347

1. Call to Order

2. Disclosure of Conflict of Interest

3. Approval of Minutes

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4. Presentation/Discussion Items

4.1. Lakeview Boulevard Environmental Assessment Update [20 Minutes]

Carol Coleman, manager of Engineering Capital Projects

4.2 Cycling Facilities: (E. Leung) [15 minutes]

- Fishlock Street
- Finley Avenue
- Williamson Drive

4.3 Way-finding Strategy Overview & Waterfront Trail Etiquette Signage (E. Leung) [20 minutes]

4.4 Get Ajax Moving Update: Community Meet-up #2 (E. Leung) [10 minutes]

4.5 Adopt-a-Park/Trail/Road Follow-up Discussion [5 minutes]

5. Correspondence

6. Update from Council

7. Standing Items

7.1 Work Plan.....Page 8

- Working Groups
 - Social Media
 - Education & Presentations

- Community Engagement/Education

8. New/Other Business

9. Adjournment

Next Meeting Date: *Thursday November 17, 2016 at 6:00 p.m., River Plate Room, Town Hall*



DRAFT MINUTES
Transportation Advisory Committee
September 22, 2016
River Plate Room, Town Hall
Meeting No. 5

Alternative formats available upon request by contacting:
sarah.moore@ajax.ca or 905-619-2529 ext. 3347

Committee Members:	Councillor Marilyn Crawford Jessica Black, Chair Keith Haines Mohammed Akthar Stu Logan Lynn Trauzzi Wayne Hingston
Staff:	Elysia Leung, Active Transportation Coordinator Huber Ng, Supervisor of Transportation Sarah Moore, Committee Coordinator
Guests:	David Hogg, Vice-Chair of the Environmental Advisory Committee Emily Munroe, Executive Director, 8-80 Cities Gregory Borys, Transportation Technologist
Regrets:	Zoilo Amoranto, Dev Ramkallie, Caryn Antram

1. Call to Order

Chair Black called the meeting to order at 6:05 p.m.

2. Disclosure of Conflict of Interest

None

3. Approval of Minutes

Moved By: K. Haines
Seconded By: S. Logan

That the Minutes of the May 19, 2016 Meeting of the Transportation Advisory Committee be approved.

CARRIED

4. Presentation/Discussion

4.1 Adopt-a-Park/Road/Trail Program

David Hogg, Vice-Chair, Ajax Environmental Advisory Committee, provided an overview of the Town's Adopt-a-Park, Trail or Road Program. He noted that the Town of Ajax has over 450km of roads, 600 hectares of parkland, and 70km of trails. The program helps the Town keep these resources clean and green by encouraging individuals, community groups and businesses to adopt an outdoor space in Ajax. Program benefits include the promotion of clean and safe communities, attraction for visitors and businesses, and protection of environmental features within Ajax. For participants, the program is also a great social opportunity, demonstrates leadership in the community, and provides a sense of accomplishment. Participants receive a sign at their adopted area and a certificate of appreciation. Equipment and supplies are provided to ensure a safe and effective cleanup. To participate, groups or individuals must commit to cleaning their adopted areas three times a year for a minimum of two years and must abide by the provided health and safety guidelines. D. Hogg concluded by highlighting several 'litter hot spots' that are in need of adoption.

Moved by: K. Haines

Seconded by: S. Logan

That the Transportation Advisory Committee resolve to participate in the Town of Ajax Adopt-a-Park, Road or Trail program, and select a public space for adoption at its next meeting.

CARRIED

4.2 Get Ajax Moving Campaign

E. Leung introduced E. Munroe as the consulting organization hired by the Town to create and implement a Transportation Demand Management awareness and engagement campaign; the campaign is titled "Get Moving Ajax!". Emily Munroe, Executive Director of 8-80 Cities introduced the Committee to the work of her organization, which aims to create vibrant livable people-centric cities for people from 8-80 years old.

E. Munroe identified that streets are a city's largest public space and how they are used is important to the livability and vibrancy of the community. A key piece in creating people-centric cities is conducting unconventional engagement. 8-80 Cities strive to take public consultation to the streets, be inclusive, incorporate play with a purpose, and value participants' time. E. Munroe provided an overview of the Open Streets project planning, which takes a portion of a road, closes it to vehicular traffic and encourages people to walk, run, skate, bike and play. The [Open Streets project](#) incorporates activities, neighbourhood assets, music and arts, opportunities to test new ideas and is relatively low cost and low risk.

The #GetMovingAjax campaign was identified as a transportation awareness initiative to provide residents with tools to get around Ajax easier, faster, and smarter. E. Munro reviewed the project work plan which will include content development, community engagement/outreach, individualized marketing and program evaluation. She circulated several draft communications of bike, transit and walking toolkits for Member review and feedback. It was noted that community engagement for the project would be part of the upcoming Pumpkinville event. A summary of the individualized marketing strategy was shared. E. Munroe concluded her presentation by identifying how the Committee can contribute to the project:

- Promoting engagement
- Providing feedback on communications materials such as the toolkits

- Supporting selection of the neighbourhood for individualized marketing
- Getting involved in the individualized marketing campaign (by attending workshops, volunteering and promoting, etc.)

Members posed questions relative to strategies for outreaching to the largest populations in Ajax, and how feedback should be submitted. Additional questions were discussed relating to the logistics of coordinating an Open Streets initiative.

With consent of all Members present, Item 4.5 was brought forward for discussion.

4.5 Father's Day Bike Ride Overview

Chair Black and W. Hingston provided the Committee with a summary of the June 18, 2016 community bike ride. Five people took part in the ride and said they would participate again. All of the participants learned about the ride through promotion at Trailfest. E. Leung inquired what could be done to improve next time and Chair Black suggested increased advertising and social media messaging.

4.3 Traffic Calming Updates

H. Ng informed the Committee that each year, two locations are selection for the design phase of traffic calming and two for construction. G. Borys provided a review of the two locations that have been implemented this year and the two locations to be designed.

Emperor Street (construction)

- 2 lane, 2-way east-west collector road
- Posted speed of 40km with 85th percentile of 54km
- Installation of temporary speed cushions with flexible bollards that are removed for winter maintenance

Seward Drive (construction)

- 2 lane, 2-way local road
- Posted speed of 40km with 85th percentile of 52km
- Informal pickup and drop-off activity in the vicinity of the school has created concerns and volume
- Installation of temporary speed cushions with flexible bollards that are removed for winter maintenance

The two locations selected for design phase as a result of traffic warrant are Ravenscroft Road and Ritchie Ave. G. Borys reviewed the challenges of the consultant in determining an appropriate design solution. Feedback was sought from the Committee. He shared information relative to a forthcoming Public Information Centre being held on October 5, 2016 from 6-8pm at the McLean Community Centre.

Members discussed concerns with parking limitations and signage on Clements Road in the immediate vicinity of the traffic calming infrastructure. It was suggested that additional signage be installed. Questions relative to buffered bike lanes and alternative traffic calming options

(central medians, flashing signs, visual barriers, gateway features, speed bumps, bike lanes, etc.) were raised.

4.4 Update on Radar Message Board Program

H. Ng and G. Borys presented information on the Town's speed radar message board project. The Town has two mobile speed radar boards that are rotated on a weekly basis to locations identified through resident and Durham Regional Police Service concern. Past locations where the board was placed included: Stonewood Street, Williamson Drive, Holier Drive and Linton Avenue.

Councillor Crawford exited the meeting. (7:30pm)

H. Ng informed the Committee that the signs were recently vandalized (spray painted and power cord cut). By-law Services has been asked to check on the boards when patrolling the area. Members were encouraged to report to the Town any vandalism they noticed on the boards. Members inquired if any negative feedback had been submitted to the Town in relation to the boards and traffic calming measures implemented and piloted during existing construction. It was suggested that communication between the Town and Region could be strengthened in relation to the timing and public notification of major construction projects.

Moved by: L. Trauzzi
Seconded by: K. Haines

That information on major construction projects in the Town of Ajax, and timelines of such be circulated to the Transportation Advisory Committee for consultation relative to design, communication, and timing.

CARRIED

5. Correspondence

5.1 Advisory Committee Round-up Event

With consent of all Members present, the item of correspondence included in the September 22, 2016 Transportation Advisory Committee Agenda was received for information.

6. Update from Council

On behalf of Councillor Crawford, S. Moore encouraged Members to provide feedback on the 2017 budget via the [online Budget Builder tool](#).

7. Standing Items

7.1 Work Plan

In the interest of time, this item was not discussed in detail. S. Moore introduced the suggestion of creating working groups to engage members and action some of the items on the Work Plan. Further discussion will be held at a future meeting.

8. New Business

Curb Cuts

As follow-up to discussions from previous meetings, S. Logan redressed the issue of missing curb cuts at Town intersections, trail crossings and misaligned painted pedestrian crossing lines. S. Moore noted that the Accessibility and Environmental Advisory Committees had also expressed concerns relative to curb cuts. Questions relative to responsibility, design and contractor compliance were raised. It was proposed that Members submit a list of areas of concerns and photos to S. Moore via email so that staff could determine the appropriate section to be invited to a future meeting to discuss the matter.

L. Trauzzi expressed safety concerns with the Shoal Point trail between Callendar Court and Salt Road. She noted brush overgrowth and no sightline to the road as safety concerns.

L. Trauzzi inquired why the waste receptacles along parts of the trail system had been removed. S. Moore noted that a project is underway to replace waste receptacles with multi-compartment units.

9. Adjournment

Moved By: K. Haines
Seconded By: S. Logan

That the September 22, 2016 Meeting of the Transportation Advisory Committee be adjourned. (7:30 p.m.)

CARRIED

Meeting Date	Objective / Project	Task	Lead	Timeline	Status
March 24 2016	<ul style="list-style-type: none"> TAC Bike Month Activities Trailfest Update Electric Vehicles 	<ul style="list-style-type: none"> Review and choose activities to implement Review EV plans for Town 	Jessica Black Elysia Leung Jade Schofield		
April 21 2016	<ul style="list-style-type: none"> Traffic Calming Update Transportation Awareness Campaign Update Transportation Awareness Campaign Brainstorm 	<ul style="list-style-type: none"> Review and comment on upcoming traffic calming projects Brainstorm Regional, Provincial and Federal issues for Transportation Awareness Campaign 	Samson Wat Elysia Leung		
May 19 2016	<ul style="list-style-type: none"> TAC Bike Month Update DRT 5-year service plan update 	<ul style="list-style-type: none"> Review progress of activity planning 	Jessica Black Elysia Leung DRT		
June 16 2016	<ul style="list-style-type: none"> Wayfinding Signage Workshop 	<ul style="list-style-type: none"> Workshop with Wayfinding Signage consultants 	Elysia Leung		
September 22 2016	<ul style="list-style-type: none"> Region of Durham Transportation Master Plan Update Smart Commute Update 	<ul style="list-style-type: none"> Comment on the Region's multi-modal transportation policy and infrastructure needs. 	Hubert Ng Elysia Leung Region of Durham		
October 20 2016	<ul style="list-style-type: none"> Road Watch Update AT facilities 2016 implementation update 	<ul style="list-style-type: none"> Update on yearly Road Watch projects and campaigns 	Samson Wat Elysia Leung		
November 17 2016	<ul style="list-style-type: none"> Transportation Awareness Campaign 2016 Update 	<ul style="list-style-type: none"> Review 2016 projects from Transportation Awareness Campaign 	Elysia Leung		
December 22 2016	<ul style="list-style-type: none"> Wayfinding Signage Update 	<ul style="list-style-type: none"> Update for project 	Hubert Ng Elysia Leung		