



## Regular Council Meeting Agenda

February 20, 2018, 6:00 am

Essex Civic Centre

360 Fairview Avenue West

Essex, Ontario

Pages

1. Call to Order
2. Closed Meeting Report
3. Declarations of Conflict of Interest
4. Adoption of Published Agenda
  - 4.1 Regular Council Meeting Agenda for February 20, 2018

That the published agenda for the February 20, 2018 Regular Council Meeting be adopted as presented / amended.
5. Adoption of Minutes
  - 5.1 Regular Council Meeting Minutes for February 5, 2018 1

That the minutes of the Regular Council Meeting held February 5, 2018 be adopted as circulated.
6. Public Presentations
  - 6.1 Community Heritage Preservation Awards 14

Presentations will be made by Mayor Ron McDermott and Deputy Mayor Richard Meloche, Chair of the Heritage Committee to two local community members for their efforts to preserve our local history by initiating heritage designations for their residences.
  - 6.2 Feasibility of Fibre Optics throughout the Town of Essex 15
    - 6.2.1 SouthWestern Integrated Fibre Technology (SWIFT) Stakeholder Relations, Adriana Dekker
    - 6.2.2 Information Technology Report 2018-01

RE: Feasibility of Fibre Optics throughout the Town of Essex

Moved by

Seconded by

That the presentation by SouthWestern Integrated Fibre Technology (SWIFT) Stakeholder Relations representative, Adriana Dekker together with Information Technology Report 2018-01, as prepared by Jack Barron, Manager of Information Technology and submitted by Jeffrey Morrison, Director, Corporate Services, entitled "Feasibility of Fibre Optics throughout the Town of Essex", dated February 20, 2018, providing Council with information on the feasibility of fibre

optics throughout the Town of Essex, be received.

**7. Unfinished Business**

**8. Reports from Administration**

**8.1 Fire Report 2018-002 19**

RE: Expansion of the Ontario Naloxone Program

Moved by

Seconded by

**That** Fire Report 2018-002, prepared and submitted by Richard Arnel, Fire Chief, entitled "Expansion of the Ontario Naloxone Program", dated February 20, 2018, be received.

**8.2 Fire Report 2018-003 24**

RE: Ministry of Community Safety and Correctional Services: Public Consultation on proposed regulations for mandatory training and certification and conducting community risk assessments for Fire Protection.

Moved by

Seconded by

**That** Fire Report 2018-003, prepared and submitted by Richard Arnel, Fire Chief, entitled "Ministry of Community Safety and Correctional Services: Public Consultation on proposed regulations for mandatory training and certification and conducting community risks assessments for Fire Protection", be received;

**And that** Council support and approve the submission of the recommended comments on the Draft Regulations as referenced in said Fire Report 2018-003.

**8.3 Infrastructure and Development Services Report 2018-02 49**

RE: Ridge Road Geotechnical Investigation

Geotechnical Investigation Final Report

Road Rehabilitation Ridge Road

by Amec Foster Wheeler Environment and Infrastructure

Moved by

Seconded by

**That** Infrastructure and Development Services Report 2018-02, prepared by Richard Beausoleil, Manager, Capital Works/Infrastructure and submitted by Chris Nepszy, Director, Infrastructure and Development, dated February 20, 2018, entitled "Ridge Road Investigation" and the Geotechnical Investigation Final Report, Road Rehabilitation Ridge Road, submitted by Amec Foster Wheeler Environment and Infrastructure, dated December 7, 2017, be received.

**8.4 Finance and Business Services Report 2018-02 102**

RE: Tax Adjustments - Section 357(1) and Section 358

Moved by

Seconded by

**That** Finance and Business Services Report 2018-02, prepared and submitted by Jeffrey Morrison, Director, Corporate Services/Treasurer, entitled "Tax Adjustments - Section 357 (1) and Section 358", dated February 20, 2018, be received;

**And that** Council approve the cancellation, reduction and refund of the noted taxes in accordance with the provisions under Section 357 (1) and 358 of the Municipal Act, 2001, shown as Schedules A, B, C and D, in the report.

**8.5 Economic Development Report 2018-03 109**

RE: Harrow Streetscape Plan

Moved by  
Seconded by

**That** Economic Development Report 2018-03, prepared by Nelson Silveira, Economic Development Officer, and submitted by Donna Hunter, Chief Administrative Officer, entitled "Harrow Streetscape Plan", dated February 20, 2018, providing Council with an overview of the project and funding for the proposed Harrow Streetscape Plan, be received;

**And that** Council approve the funding and the issuance of an RFP to secure a consultant for the development of a long-term streetscape improvement plan for Harrow Centre.

**8.6 Economic Development Report 2018-04 112**

RE: Waiving Commercial Development Charges

Moved by  
Seconded by

**That** Economic Development Report 2018-04, prepared by Jeffrey Morrison, Director of Corporate Services, and Nelson Silveira, Economic Development Officer, and submitted by Donna Hunter, Chief Administrative Officer, entitled "Waiving Commercial Development Charges", dated February 20, 2018 providing Council with an overview of the economic and financial outcomes of waiving commercial development charges in the Town of Essex, be received;

**And that** Council provide direction on whether it is desired to begin the public consultation to amend By-Law 1344 to reduce Development Charges for commercial development by 100% in the Town of Essex for areas that fall outside of the existing Community Improvement Plan boundaries; remaining in effect until August 25, 2019.

**8.7 Building Report 2018-01 118**

RE: January 2018 Building Report

Moved by  
Seconded by

**That** Building Report 2018-01, dated February 8, 2018 providing Council with a summary of building activity in the Town of Essex for the month of January, be received.

**8.8 Planning Report 2018-08 122**

RE: dBMedia Billboard Lease Request (Essex Centre)

By-Law 1679

Being a by-law regulating the erection and maintenance of signs in the Town of Essex

Moved by

Seconded by

**That** Planning Report 2018-08, prepared by Jeff Watson, Policy Planner, and submitted by Chris Nepszy, Director of Infrastructure and Development, entitled "dBMedia Billboard Lease Request (Essex Centre)", dated February 19, 2018 recommending that the Town enter into a lease agreement with dBMedia for leasing of lands to permit the retention of a billboard sign located on Town lands described as "Rear County Road", Concession NMR, Part Lot 33, on the west side of Highway 3, north of County Road 12, be (received/received and approved);

**And that** if Council chooses to approve the request, By-Law 1679, being a by-law regulating the erection and maintenance of signs in the Town of Essex be read a first, a second and a third time and finally passed this 20th day of February, 2018.

8.9

Planning Report 2018-09

129

RE: Essex Crossing Street Name Application (Essex Centre)

Correspondence from Essex Town Centre Ltd.

RE: Request for Street Names Essex Town Centre Subdivision

Town of Essex By-Law 601

Being a by-law to establish the procedure for the naming of highways within The Corporation of the Town of Essex

Moved by

Seconded by

**That** the correspondence from Essex Town Centre Ltd., Remo Valente, dated February 12, 2018 asking that Council consider allowing him to name the streets in the Essex Crossing subdivision, in the Town of Essex, together with Planning Report 2018-09, prepared by Jeff Watson, Policy Planner and submitted by Chris Nepszy, Director of Infrastructure, entitled "Essex Crossing Street Name Application (Essex Centre)", dated February 20, 2018, be received;

**And that** if Council choses to so approve the request, in accordance with By-Law 601, the street names in the Essex Crossing Subdivision be assigned as follows:

Street A - Peters Street

Street B - Reed Street

Street C - Bear Street

Street E - Lane Street

Street F - Jones Street

Street G - Hamilton Street

Street H - Henderson Street

Street I - Butterworth Street.

8.10

Planning Report 2018-10

137

RE: Harrow Community Improvement Plan Expansion

By-Law 1677

Being a by-law to enlarge the Community Improvement Project Area of the Harrow Centre Community Improvement Plan

Moved by

Seconded by

**That** Planning Report 2018-10, prepared by Jeff Watson, Policy Planner, and submitted by Chris Nepszy, Director of Infrastructure and Development, entitled "Harrow Community Improvement Plan Expansion", dated February 20, 2018, be (received/received and approved);

**And that** if Council approves the expansion, By-Law 1677 being a by-law to enlarge the community improvement project area of the Harrow Centre Community Improvement Plan be read a first, second and third time and finally passed this 20th day of February, 2018.

8.11

**Planning Report 2018-07**

143

RE: Site Plan Control Agreement for International Door Company, 1170 County Road 13

By-Law 1676

Being a by-law to enter into a Site Plan Control Agreement between The Corporation of the Town of Essex and The International Door Company

Moved by

Seconded by

**That** Planning Report 2018-07, prepared by Rita Jabbour, Assistant Planner, and submitted by Chris Nepszy, Director of Infrastructure and Development, entitled "Site Plan Control Agreement for the International Door Company, 1170 County Road 13, recommending that Council approve the site plan control (SPC) application for the International Door Company, be (received/received and approved);

**And that** By-Law 1676 being a by-law to enter into a Site Plan Control Agreement between The Corporation of the Town of Essex and the International Door Company be read a first and a second time and provisionally adopted on February 20, 2018.

9.

**Reports from Youth Members**

10.

**County Council Update**

11.

**Correspondence**

11.1

**Correspondence to be received**

**That** correspondence listed in Agenda Item 11.1 be received and, where indicated, to further share such information with the community using suitable methods of communication.

11.1.1

Tracey Ramsey, MP Essex

155

RE: Supports the federal government implementing a Wine Industry Innovation Program (WIIP)

Correspondence from Essex MP Tracey Ramsey to the

Minister of Finance, the Honourable Bill Morneau  
recommending the federal government implement a Wine  
Industry Innovation Program (WIIP) into the 2018 Budget.

11.1.2	Windsor Essex County Environment Committee  RE: January 25, 2018 Meeting Minutes	157
11.1.3	2017 Annual Reports - Union Water Distribution System  Union Area Water Supply System, Annual Performance Report  Ontario Clean Water Agency, Annual Performance Report for Essex Distribution System	162
11.1.4	Correspondence from the Town of Essex  RE: Offering School Property to Municipalities  Correspondence from the Town of Essex to the Association of Municipalities (AMO) and Rural Ontario Municipal Association and Ontario municipalities, advising of Council's resolution (R18-01-013) that when school boards make decisions to close schools, that they have to offer the building to the local municipality for a dollar.	185
11.1.5	Essex Accessibility Advisory Committee  RE: Volunteer Appreciation Evening  Correspondence from the Essex Accessibility Advisory Committee expressing appreciation for recognizing volunteers with a Volunteer Appreciation Evening.	187

## 11.2 Correspondence to be considered for receipt and support

## 12. Committee Meeting Minutes

Moved by  
Seconded by

**That** the Committee Meeting Minutes listed in agenda item 12, together with any  
recommendations noted therein be received and adopted as circulated.

12.1	Arts, Culture and Tourism Committee - February 7, 2018	188
12.2	Essex Police Services Board - January 11, 2018	192
12.3	Essex Municipal Heritage Committee - January 25, 2018	196
12.4	Committee of Adjustment - February 6, 2018	201
12.5	Essex Centre B.I.A.  November 19, 2017 December 12, 2017	210
12.6	CoAn Park Committee - January 16, 2018  5 Year Forecast	216
12.7	Essex Accessibility Advisory Committee - November 30, 2017	222

13. Financial

14. New Business

15. Notices of Motion

15.1 The following Notices of Motion were presented at the February 5, 2018 Regular Council Meeting and are being brought for consideration this evening: 227

15.1.1 Councillor Snively

RE: Extension of Municipal Services to Maidstone Avenue

Moved by Councillor Snively  
Seconded by

**That** Administration provide a report that sets out the cost of bringing municipal services where they end on Maidstone Avenue, east of Highway 3, to the lands west of Highway 3 along County Road 8 to the future intersection of Pinkerton and County Road 8 (Lafferty lands).

15.1.2 Councillor Bondy

RE: Funding the Harrow Centre Streetscape project in 2018

Moved by Councillor Bondy  
Seconded by

**That** Administration provide a report to Council on how the Harrow Centre Streetscape project could be funded in order to try to expedite the commencement of this project in 2018.

15.1.3 Councillor Rogers

RE: Naming of Colchester Lakefront Park

Moved by Councillor Rogers  
Seconded by

**That** the Town, in recognition of our rich cultural and diverse history and February being Black History Month, designate and assign the name "McCoy Park" in honour of Elijah McCoy an incredible man, inventor and innovator, born and raised in Colchester, to the Colchester lakefront park often referred to as simply the Colchester or Jackson Street park.

16. Reports from Council Members

17. Announcements

18. By-Laws

18.1 By-Laws that require a third and final reading

18.1.1 By-Law 1672 228

Being a by-law to authorize the execution of an Agreement between The Corporation of the County of Essex as Lessor and the Corporation of the Town of Essex, the Corporation of the Town of Lakeshore, the Corporation of the Town of LaSalle

and the Corporation of the Town of Tecumseh, collectively the Lessees, be read a third time and finally passed on February 20, 2018

18.1.2      By-Law 1674      230

Being a by-law to confirm the proceedings of the February 5, 2018 Regular Meeting of the Council of The Corporation of the Town of Essex be read a third time and finally passed on February 20, 2018

18.2      **By-Laws that require a first, second, third and final reading**

18.3      **By-Laws that require a first and second reading**

18.3.1      By-Law 1678      232

Being a by-law to confirm the proceedings of the February 20, 2018 Regular Meeting of the Council of The Corporation of the Town of Essex

Moved by  
Seconded by

That By-Law 1678 being a by-law to confirm the proceedings of the February 20, 2018 Regular Meeting of the Council of the Town of Essex be read a first and a second time and provisionally adopted on February 20, 2018.

19.      **Adjournment**

Moved by  
Seconded by

**That** the meeting be adjourned at [TIME].

20.      **Future Meetings**

20.1      **Monday, February 26, 2018 - 6:00 to 8:00 PM - Special Council Meeting**

RE: Statutory Public Meeting - Expansion to the Colchester Community Improvement Plan Area

Location: Colchester Community Centre, 100 Jackson Street, Harrow

20.2      **Monday, March 5, 2018 - 4:30 to 6:00 PM - Closed Council Meeting**

RE: Closed Council Meeting is being held pursuant to the Municipal Act, S.O. 2001 c.25 as amended, Section 239 (3.1) (education and training sessions for the Council members)

20.3      **Monday, March 5, 2018 - 6:00 to 9:00 PM - Regular Council Meeting**

Location: County of Essex Council Chambers, 360 Fairview Avenue West, Essex