



**The Corporation of the County of Wellington
Administration, Finance and Human Resources Committee
Minutes**

June 16, 2015
County Administration Centre
Guthrie Room

Present: Warden George Bridge
 Councillor Dennis Lever (Chair)
 Councillor Allan Alls
 Councillor Andy Lennox

Regrets: Councillor Chris White

Also Present: Councillor Pierre Brianceau
 Ken Roth, Councillor, Township of Puslinch

Staff: Mark Bolzon, Manager of Purchasing and Risk Management
 Donna Bryce, County Clerk
 Ken DeHart, County Treasurer
 Andrea Lawson, Director of Human Resources
 Rachel Wilson, Clerks Summer Student
 Scott Wilson, CAO

1. Call to Order

At 1:00 pm, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Finance

3.1. Summary of Tender Awards Report

1/6/15

Moved by: Councillor Lennox

Seconded by: Warden Bridge

That the Summary of Contract Awards for the period covering January 2015 - June 2015 be received for information.

Carried

3.2. 2015 Tax Capping Report

2/6/15

Moved by: Warden Bridge

Seconded by: Councillor Lennox

That a cutoff date of April 24, 2015 be established for adjustments to the frozen tax listing of commercial, industrial and multi residential properties for the purposes of the County of Wellington's 2015 capping adjustment calculations; and

That the 2015 cap on assessment related increases for commercial, industrial and multi-residential properties be funded by capping assessment related decreases at the appropriate level in order to make the cap self-financing within each property class; and

That the County of Wellington adopt the following parameters in accordance with section 329.1 of the Municipal Act, 2001 with respect to 2015 capping adjustment calculations:

1. 2015 capping adjustments shall be the greater of 10% of the previous year's annualized taxes or 5% of previous year's full CVA taxes for properties in each of the multi-residential, commercial and industrial property classes

2. capping adjustment thresholds of +/- \$250 for properties in each of the multi-residential, commercial and industrial property classes

3. the minimum taxation level for a property defined as 'new construction' or 'new to class' in 2015 shall be 100% of the uncapped 2015 taxes for that property

4. adopt the 'stay at CVA' tax option; and

That staff be directed to prepare the necessary by-law, incorporating the final 2015 clawback percentages for properties with assessment related tax decreases to be calculated on the basis of the above recommendations.

Carried

3.3. 2015 Supplementary Taxes and Weighted Assessment Report

3/6/15

Moved by: Councillor Lennox

Seconded by: Councillor Alls

That the 2015 Supplementary Taxes and Weighted Assessment Report be received for information.

Carried

3.4. County-Wide Financial Statements and Variance Projections as of May 31, 2015

4/6/15

Moved by: Councillor Lennox

Seconded by: Councillor Alls

That the County Financial Statements and Variance Projections as of May 31, 2015 be approved.

Carried

Staff was directed to request Mr. Brad Coutts, General Manager, Court Services, City of Guelph to attend the September Committee meeting to present the 2014 Court Services Annual Report.

4. Closed Meeting

5/6/15

Moved by: Warden Bridge

Seconded by: Councillor Alls

That the Administration, Finance and Human Resources Committee move into a closed meeting for the purposes of considering labour relations or employee negotiations, and litigation or potential litigation.

Carried

5. Rise and Report

6/6/15

Moved by: Warden Bridge

Seconded by: Councillor Alls

That the Administration, Finance and Human Resources Committee rise and report.

Carried

7. Adjournment

At 2:15 pm, the Chair adjourned the meeting until September 15, 2015 or at the call of the Chair.

Dennis Lever
Chair

Administration, Finance and Human Resources Committee