

CITY OF ELLIOT LAKE



**CITY COUNCIL - SPECIAL MEETING
AGENDA**

**INAUGURAL MEETING
Monday, December 3, 2018
7:00 pm
COUNCIL CHAMBERS**

Pages

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DECLARATIONS OF CONFLICT OF INTEREST**
- 4. PUBLIC PRESENTATIONS**
- 5. CORRESPONDENCE LIST**
- 6. REPORTS**
 - 6.1 November 29, 2018. Report CK2018-18 of the City Clerk**
re: Remuneration - Mayor and Council **2**
 - 6.2 November 29, 2018. Report CK2018-19 from the City Clerk**
re: Signing Authority- financial instruments **6**
- 7. NOTICES OF MOTION**
- 8. OTHER BUSINESS**
- 9. BY-LAWS**
- 10. CLOSED SESSION BUSINESS**
- 11. ADJOURNMENT**



The Corporation of the City of Elliot Lake
Staff Report CK2018-18
of the City Clerk
RE: REMUNERATION – MAYOR AND COUNCIL

OBJECTIVE

To provide the members of Council with a copy of By-law No. 04-79 concerning the remuneration of Mayor and Councillors.


RECOMMENDATION

That Staff Report CK2018-18, dated November 29, 2018 of the City Clerk concerning the Council Remuneration by-law be received.

Respectfully submitted,


Natalie Bray
City Clerk

Approved by,


Daniel Gagnon
Chief Administrative Officer

November 29, 2018

BACKGROUND

Attached for your reference a copy of By-law No. 04-79, being a by-law to provide for the remuneration of the Mayor and Councillors.

Please note there is an allowance for ten days of sick leave during the term of Council and four days allowed for vacation or other legitimate reasons during each calendar year.

Also, as detailed in item 6., for any meeting missed over and above the ten allowed days, or four vacation days, there shall be a deduction of \$150.00 from the member's remuneration.

ANALYSIS

The by-law was amended in 2017 (item 9) whereby the remuneration will be increased annually in accordance with the Consumer Price Index (CPI) as indicated by the percentage change from the previous year for All Items in the Province of Ontario, as listed on the StatsCan website and identified by the Treasurer.

The by-law was further amended in 2018 (item 7a. and b.) to ensure that all members of Council, including the Mayor, attend AMO recognized "Councillor Training" within the first six months following each election and/or being appointed to Council and that failing to attend training will result in suspension of remuneration until such training is complete.

Item 10. of the by-law states that an Ad Hoc Committee be established to review Council remuneration after each election. A report will be presented to Council early in 2019 to deal with this.

FINANCIAL IMPACT

n/a

LINKS TO STRATEGIC PLAN

Having a council remuneration by-law and updating it regularly ensures Strong Municipal Corporate Administration and Governance.

SUMMARY

It is recommended that this report be received.

THE CORPORATION OF THE CITY OF ELLIOT LAKE

B Y-LAW NO. 04-79

Being a by-law to provide for the
remuneration of the Mayor and members
of Council and to repeal By-law No. 98-17.

Office Consolidation – 17-53, 18-44

The Council of The Corporation of the City of Elliot Lake ENACTS AS FOLLOWS:

1. THAT the Mayor of the City of Elliot Lake shall be paid the sum of \$28,227.00 per annum effective January 1, 2004.
2. THAT the members of the Council of the City of Elliot Lake, exclusive of the Mayor, shall be paid the sum of \$9,409.00 per annum effective January 1, 2004.
3. THAT the Deputy Mayor of the City of Elliot Lake, as determined in accordance with the Municipality's procedural by-law, shall be paid, in addition to the annual remuneration, the sum of \$1,000.00 per annum for the performance of duties in the absence of the Mayor.
4. THAT each member of Council, including the Mayor, shall be allowed ten (10) days sick leave during the term of Council.
5. THAT each member of Council, including the Mayor, shall be allowed absences for legitimate reasons during the term of Council for four (4) absences per year due to vacations constituting a legitimate reason.
6. THAT for each meeting missed by a member of Council, including the Mayor, not covered by the provisions of Paragraphs 4 and 5 hereof, there shall be a deduction of \$150.00 from the member's remuneration.
7. THAT all the sums of money provided for herein shall become due and payable and be paid monthly, not in advance.
- 7a. THAT all members of Council, including the Mayor, attend AMO recognized "Councillor Training" within the first six months following each election and/or being appointed to Council.
- 7b. THAT failing to attend training will result in suspension of remuneration until such training is complete.

18-44
8. THAT each member of Council, including the Mayor, shall be entitled to receive the same or equivalent extended health care, prescription, dental care and life insurance benefits as those received by the City's Management Group, subject to the limitations of the Group Benefit Plan relating to out-of-country coverages.
9. THAT Council remuneration be increased annually in accordance with the Consumer Price Index (CPI) as indicated by the percentage change from the previous year for All Items in the Province of Ontario, as listed on the StatsCan website and identified by the Treasurer

17-53
10. THAT an Ad Hoc Committee be established to review Council remuneration after each election.

11. That By-law No. 98-17 is hereby repealed.

PASSED this 30th day of August, 2004



The Corporation of the City of Elliot Lake

Staff Report CK2018-19

of the City Clerk

RE: SIGNING AUTHORITY – FINANCIAL INSTRUMENTS

OBJECTIVE

To provide Councillors with a copy of By-law No. 83-28, concerning the signing of cheques, promissory notes, etc.

RECOMMENDATION

That Staff Report CK2018-19, dated November 29, 2018 of the City Clerk concerning Signing Authority be received;

And that Council pass a resolution authorizing a third member of Council to sign documents for the payment of funds in the absence of the Mayor or Deputy Mayor;

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Natalie Bray".

Natalie Bray
City Clerk

Approved by,

A handwritten signature in black ink, appearing to read "Daniel Gagnon".

Daniel Gagnon
Chief Administrative Officer

November 29, 2018

BACKGROUND

By-law 83-28, appoints the Mayor to sign all cheques, bills of exchange and orders for the payment of money. In his absence – the Deputy Mayor is authorized to do so.

By-Law 83-28 further authorizes any other person authorized by by-law or resolution of Council.

ANALYSIS

In order to prevent unnecessary delays and possible penalties if payments are not made in a timely manner - It is recommended that a third Councillor be authorized to sign cheques, etc, in the absence of the Mayor and Deputy Mayor.

FINANCIAL IMPACT

n/a

LINKS TO STRATEGIC PLAN

Strong Municipal Corporate Administration and Governance.

SUMMARY

It is recommended that Council name a third Councillor for signing cheques/documents for payment.

THE CORPORATION OF THE TOWN OF ELLIOT LAKE

BY-LAW NO. 83-28

Being a by-law to appoint
certain signing officers for
the Municipality and to repeal
By-law No. 76-44.

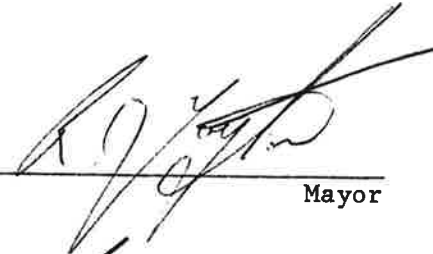
The Council of The Corporation of the Town of Elliot Lake

ENACTS AS FOLLOWS:


1. THAT the Mayor is hereby authorized to sign all cheques,
bills of exchange and orders for the payment of money.
2. THAT when the Mayor is absent from the Municipality or absent
through illness or his office is vacant, the Deputy Mayor or
any other person authorized by by-law or resolution of the
Council is hereby authorized to sign all cheques, promissory
notes, bills of exchange and orders for the payment of money.
3. THAT By-law No. 76-44 is hereby repealed.

READ a first and second time this 14th day of March, 1983.

READ a third time and finally passed this 14th day of March, 1983.



Mayor



Clerk