

CITY OF ELLIOT LAKE



CITY COUNCIL - REGULAR MEETING AGENDA

Monday, September 28, 2015

7:00 pm

COUNCIL CHAMBERS

Pages

1. CALL TO ORDER
2. ROLL CALL
3. DECLARATIONS OF CONFLICT OF INTEREST
4. ADOPTION OF PREVIOUS MINUTES
 - 4.1 September 14, 2015 - Regular. 3
 - 4.2 Reading of resolution passed following the closed session of the September 14, 2015 Council meeting,
5. PUBLIC PRESENTATIONS
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Presenter: Heather Clouston
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8. UNFINISHED BUSINESS
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re: Tender for the screening, treating and stockpiling of winter sand
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re: Upgrade to Council Chambers Audio/Video system
 - 9.3 September 23, 2015. Report from the Finance and Administration 19
Committee
re: Webcasting for Council meetings - video streaming technologies
 - 9.4 September 15, 2015. Report from the Director of Operations

re: Minutes of Settlement

As this matter involves litigation, it may be discussed in closed session under Section 239.(2)(e) of the Municipal Act.

10. NOTICES OF MOTION

- | | | |
|------|---|----|
| 10.1 | Notice of motion proposed by Mayor Marchisella | 23 |
| | re: establish a Refugee and Immigration Planning Committee to offer aid with respect to the Syrian refugee crisis | |

11. OTHER BUSINESS

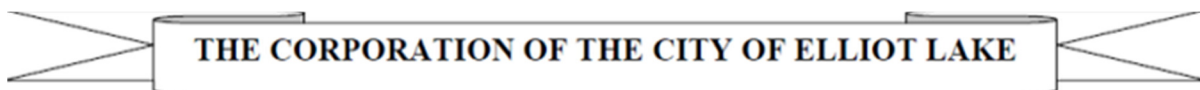
12. BY-LAWS

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|------|--|----|
| 12.1 | By-law No. 15-48 | 24 |
| | Being a by-law to amend the Municipality's Zoning By-law to permit a bingo hall and accounting office at 25 Dunn Rd. | |
| 12.2 | By-law No. 15-54 | 25 |
| | Being a by-law to authorize an agreement with Wendell Farquhar Trucking Limited for screening, treating and stockpiling of winter sand | |

13. ADDENDUM

14. CLOSED SESSION BUSINESS

15. ADJOURNMENT



Minutes of a regular meeting of the Council of The Corporation of The City of Elliot Lake

Monday, September 14, 2015

7:00 PM

COUNCIL CHAMBERS

Present D. Marchisella, Mayor
 L. Cyr, Councillor
 C. Nykyforak, Councillor
 C. Martin, Councillor
 N. Mann, Councillor
 T. VanRoon, Councillor
 S. Reinhardt, Councillor

Present J. Renaud, Chief Administrative Officer
 D. Halcrow, Director of Finance
 P. Officer, Fire Chief
 S. McGhee, Director of Operations
 B. Ewald, Chief Building Official
 L. Sprague, Director of Clerks & Planning Services

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DECLARATIONS OF CONFLICT OF INTEREST**
4. **ADOPTION OF PREVIOUS MINUTES**

4.1. **August 24, 2015 - Regular.**

4.2. **August 24, 2015 - Special.**

Resol. 341/15

Moved By: S. Reinhardt

Seconded By: T. VanRoon

That the following minutes be adopted:

August 24, 2015 – Regular;

August 24, 2015 - Special.

Carried

- 4.3.** The resolutions passed following the closed session of the August 24, 2015 regular Council meeting, were read.

5. PUBLIC PRESENTATIONS

6. CORRESPONDENCE LIST

7. MAYOR'S REPORT

Proclamation – September 2015 as “Prostate Cancer Awareness Month”.

The Dirt Diggers challenge was held August 29th.

Arts on the Trail takes place September 26th – 27th.

The Elliot Lake Community Liaison Committee meets at the White Mountain building on September 22nd at 6:30.

The Shriners, who support children's hospitals, held their Annual Dinner.

The North Shore Cruisers held a car show in support of the Sick Kids Foundation.

The 3 on 3 youth basketball tournament is taking place October 17th at Rio Den.

The Terry Fox Run is this Sunday September 20th, commencing at 10 am at Westview Park.

A new C130 Hercules landed at our Airport today at 3:30 PM.

The Renaissance Seniors Centre will be hosting a Seniors Information and ActiveLiving Fair with a Trades Show on September 24th from 9:30 am to 3 pm.

Council expressed their appreciation and congratulated Fire Chief Paul Officer, who will be retiring this month after 34 years of dedicated service to the City of Elliot Lake.

8. UNFINISHED BUSINESS

9. REPORTS

9.1. August 27, 2015. Report from the Finance and Administration Committee

re: NSERC Grant - Road Network Optimization software

Resol. 342/15

Moved By: N. Mann

Seconded By: L. Cyr

That Staff Report FIN 2015-22, University of Waterloo – Road Network Optimization Software, dated August 17, 2015 of the Director of Finance be received;

And That City Council support the University of Waterloo's application for the Natural Sciences and Engineering Research Council of Canada (NSERC) grant, by way of a letter from the City of Elliot Lake, and by way of a financial contribution in the amount of \$5,000.00.

Carried

9.2. September 3, 2015. Memo from the City Clerk

re: resignation from Seniors Advisory Committee and Economic Development Advisory Committee

Resol. 343/15

Moved By: N. Mann

Seconded By: C. Nykyforak

That the resignation of Douglas Ritchie from the Seniors Advisory Committee and the Economic Development Advisory Committee be accepted, with regret.

Carried

9.3. August 31, 2015. Memo from the City Clerk

re: appoint Chair of the ad hoc 2016 Budget Committee

Resol. 344/15

Moved By: N. Mann

Seconded By: L. Cyr

That Councillor Reinhardt be appointed as Chair of the ad hoc 2016 Budget Committee.

Carried

9.4. September 9, 2015. Report from the By-laws and Planning Committee

re: Amendment to the Municipality's Off-Road Vehicle By-law in accordance with new provincial regulation

Resol. 345/15

Moved By: T. VanRooy

Seconded By: C. Martin

That Staff Report CBO2015-04 of the Chief Building Official dated August 25, 2015 concerning an amendment to the Off-Road Vehicle By-law No. 10-38 be received;

And That the definition for "Low Pressure Bearing Tire" be removed from the By-law;

And That the definition of "Off-Road Vehicle" be amended to read:

"Off-Road Vehicle" means a vehicle defined as such within the Off-Road Vehicles Act and forming part of the classifications as follows:

(1) "All-terrain Vehicle," which is an off-road vehicle that:

- a. has four wheels, the tires of which are in contact with the ground;
 - b. has steering handlebars;
 - c. has a seat that is designed to be straddled by the driver; and
 - d. is designed to carry:
 - i. a driver only and no passengers, or
 - ii. a driver and only one passenger, if the vehicle:
 - A. has one passenger seat that is designed to be straddled by the passenger while sitting facing forward behind the driver, and
 - B. is equipped with foot rests for the passenger that are separate from the foot rests of the driver;
- (2) "Multi-purpose Off-highway Utility Vehicle," which is an off-road vehicle that:
- a. has four or more wheels, the tires of which are all in contact with the ground;
 - b. has a steering wheel for steering control;
 - c. has seats that are not designed to be straddled; and
 - d. has a minimum cargo capacity of 159 kilograms;
- (3) "Recreational Off-highway Vehicle," which is an off-road vehicle that:
- a. has four or more wheels, the tires of which are all in contact with the ground;
 - b. has a steering wheel for steering control;
 - c. has seats that are not designed to be straddled; and
 - d. has an engine displacement equal to or less than 1,000 cubic centimetres.

Carried

9.5. September 9, 2015. Report from the Director of Finance

re: renewal of long term loan

Resol. 346/15

Moved By: N. Mann

Seconded By: L. Cyr

That Staff Report FIN 2015-25 of the Director of Finance dated September 9, 2015 be received;

And That Council authorizes the Director of Finance to proceed with the renewal agreement over a term of 59 months at current available interest rates (quoted at approximately 2.23% and subject to daily fluctuation);

And That a by-law to authorize the loan agreement with the Royal Bank of Canada be presented for Council consideration.

Carried

10. NOTICES OF MOTION

11. OTHER BUSINESS

12. BY-LAWS

12.1. By-law No. 15-51

Being a by-law to authorize an agreement for the sale of Lot 61, Plan M-367, civic address 79 St. Laurent to D. MacDonald

Resol. 347/15

Moved By: T. VanRoon

Seconded By: L. Cyr

That By-Law No. 15-51, being a by-law to authorize the acceptance of an Offer to Purchase made by D. MacDonald for lot 61, Plan M-367, civic address 79 St. Laurent Place, be passed.

Carried

12.2. By-law No. 15-52

Being a by-law to amend the Municipality's Off-Road Vehicle By-law No. 10-38, by inserting a broader definition to encompass additional types of off-road vehicles in accordance with new provincial regulations

Resol. 348/15

Moved By: C. Martin

Seconded By: L. Cyr

That By-law No. 15-52, being a by-law to amend the Municipality's Off-Road Vehicle By-law No. 10-38, by replacing the definition for Off-Road Vehicle, be passed.

Carried

12.3. By-law No. 15-53

Being a by-law to authorize a long term loan agreement with Royal Bank

Resol. 349/15

Moved By: L. Cyr

Seconded By: C. Nykyforak

That By-law No. 15-53, being a by-law to authorize the renewal of a long term loan agreement with the Royal Bank of Canada, be passed.

Carried

13. ADDENDUM

Resol. 350/15

Moved By: T. VanRoon

Seconded By: L. Cyr

That we deal with the addendum to the agenda.

Carried

13.1. September 10, 2015. Letter from Solicitor for Northern Steel Homes

re: request for extension

As this matter deals with the disposition of property owned by the Municipality, it may be discussed in closed session under Section 239.(2)(c) of the Municipal Act.

Resol. 351/15

Moved By: S. Reinhardt

Seconded By: T. VanRoon

That the letter from the Solicitor for Northern Steels Homes be discussed in closed session under Section 239.(2)(c) of the Municipal Act as this matter deals with the disposition of property owned by the Municipality.

Carried

14. CLOSED SESSION BUSINESS

Resol. 352/15

Moved By: S. Reinhardt

Seconded By: L. Cyr

That this meeting proceed into closed session at the hour of 7:37 PM.

Carried

Resol. 353/15

Moved By: L. Cyr

Seconded By: T. VanRoon

That this meeting come out of closed session at the hour of 7:53 PM.

Carried

Resol. 354/15

Moved By: S. Reinhardt

Seconded By: L. Cyr

That the Council of the City of Elliot Lake authorize an extension to November 30, 2015 for the closing date on the purchase by Northern Steel Homes Inc. of Lot 1 on Plan 1M-582 at 2 Ste. Camillus Crescent, authorized by By-law No. 14-67.

Carried

15. ADJOURNMENT

Resol. 355/15

Moved By: C. Nykyforak

Seconded By: T. VanRoon

That this meeting adjourn at the hour of 7:55 PM.

Carried

Mayor

City Clerk

Hello:

My name is Heather Clouston and I am a member of the Fundraising Committee for the Elliot Lake Wildcats.

October is National Breast Cancer Awareness Month. And, once again the Elliot Lake Wildcats will be hosting/holding their “Pink in the Rink” event on Friday, the 23rd of October 2015. This event will be to raise money for Breast Cancer Awareness.

Not only do we want to turn the Rink Pink this year – we want to **TURN THE CITY PINK!!!** We have a fun new way for businesses and residents to help in the fight against Breast Cancer. We will be selling Pink Light Bulbs that you can use as your outside light or a light in a window of your home. LET’S LIGHT UP OUR HOMES IN PINK for the full month of October. Pink light bulbs can be purchased at our merchandise table for \$5.00. Can’t make it to the game -- you can still purchase your pink light bulb and support this amazing event at the Welcome Centre or simply by calling Natalie Bray (705) 461-7952 or messaging her on facebook and reserving it today.

This year we will also be partnering with the Elliot Lake Professional Fire fighters Association who are also working towards raising awareness about Breast Cancer. They have pink t-shirts for sale for \$20.00. They will be represented at our merchandise table selling their T-shirts to help raise much needed funds.

During the month of October -- you can visit our “Pink in the Rink” merchandise table (in the lobby of the arena, prior to and during the game) to purchase a light bulb, a tshirt, Our Wildcat pink pucks and much more!

ALL FUNDS RAISED FROM THIS EVENT WILL REMAIN IN ELLIOT LAKE AND BE DONATED TO THE CHEMO DEPARTMENT AT ST. JOSEPH’S HOSPITAL.

Breast Cancer is the most common cancer among Canadian women (excluding non-melanoma skin cancers). It is the 2nd leading cause of death from cancer in Canadian Women. Breast cancer can also occur in men.

This Year alone:

- 25,000 women will be diagnosed with breast cancer.
- 5,000 women will die from breast cancer.
- On average, 68 Canadian women will be diagnosed with breast cancer every day and 14 Canadian women will die every day
- 220 men will be diagnosed with breast cancer and 60 will die from it.

Let's all come together and TURN THE CITY PINK for the month of October. Let's support all cancer survivors and give generously. LET'S SCORE ONE AGAINST CANCER with the Elliot Lake Wildcats!

To: Elliot Lake Council
 From: Mayor Dan Marchisella
 Date: September 23rd, 2015
 RE: Northern Institute of Arts—Artwork Collection



Members of Council,

I have previously provided you with copies of correspondence exchanged between myself and the Northern Institute of Arts (NIA) with respect to several matters. At this time I would like to bring to Council's attention the following points (as I understand them):

1. The artwork held by the NIA was donated to the City of Elliot Lake
2. The artwork is currently located in Gatineau, Quebec.
3. The sale of artwork is being done by a private contractor under the following arrangement
 - a. The contractor retains 60% of any sale; and
 - b. 40% of any sale be donated to a charitable cause. *(currently this charitable cause is selected by the contractor)*

It is my belief that it would be in the best interest of the City of Elliot Lake if greater control was placed over the charitable donation portion of artwork sale. Charitable proceeds of artwork sales should be, I believe, restricted to being donated to organizations within and serving the Citizens of Elliot Lake. As such, I would ask that Council consider adopting the following resolution:

THAT the Council for the City of Elliot Lake request that the Board of the Northern Institute of the Arts undertake any such action required to ensure that charitable proceeds derived from the sale of pieces of the artwork collection be donated only to organizations located in, or serving the residents of, the City of Elliot Lake.

Respectfully submitted for your consideration,

Mayor Dan Marchisella

Public Services Committee



September 22, 2015

Mayor and Members of Council
City of Elliot Lake
45 Hillside Drive North
Elliot Lake, ON P5A 1X5

Attention: L. Sprague, Director of Clerks & Planning Services

Your Worship and Members of Council:

RE: SCREENING, TREATING, AND STOCKPILING OF WINTER SAND

At the regular meeting of the Public Services Committee held Monday, September 21, 2015, the following resolution was passed:

RESOLUTION No. 43-15

THAT Staff Report OPS2015-21 dated September 2, 2015 of the Director of Operations be received;

AND THAT contract 2015-11 for the screening, treating and stockpiling of winter sand in the amount of \$51,120.⁰⁰ be awarded to Wendell Farquhar Trucking Limited.

The foregoing is respectfully submitted for your information and appropriate action.

Yours truly,

Sean McGhee
Recording Secretary



The Corporation of the City of Elliot Lake

Staff Report OPS2015-21

Report of the **Director of Operations**
for the Consideration of Council

RE: SCREENING, TREATING, AND STOCKPILING OF WINTER SAND

OBJECTIVE

To provide Mayor and Council with information regarding the tender for the supply of winter sand.

RECOMMENDATION

THAT Staff Report OPS2015-21 dated September 2, 2015 of the Director of Operations be received;

AND THAT contract 2015-11 for the screening, treating and stockpiling of winter sand in the amount of \$51,120.⁰⁰ be awarded to Wendell Farquhar Trucking Limited.

Respectfully Submitted

Sean McGhee
Director of Operations

Approved

Jeff Renaud
Chief Administrative Officer

September 2, 2015

BACKGROUND

Bids for the supply of 3000 cubic meters of winter sand were requested based on the specifications as set out in tender document 2015-11. The contract provides for the screening, treating, remixing and stockpiling of the winter sand supply at the Public Works Storage Yard located on Highway 108 in the vicinity of Esten Drive North.

The acquisition and stockpiling of winter sand is conducted annually prior to the onset of the winter season.

The tender was advertised on the City of Elliot Lake website. Responses were received from Wendell Farquhar Trucking Limited and K.J. Beamish Construction Company Ltd.

ANALYSIS

The pricing received through the tender responses was as follows:

- Wendell Farquhar Trucking Ltd. - Unit price of \$17.⁰⁴ per cubic meter for a total of \$51,120.⁰⁰
- K.J. Beamish Construction Ltd. - Unit price of \$18.¹⁰ per cubic meter for a total of \$54,300.⁰⁰

No bid irregularities were noted during the tender review process.

FINANCIAL IMPACT

The costs associated with the supply of this material are expensed to the roads contracted service account and are included in the 2015 operations budget.

LINKS TO STRATEGIC PLAN

This project is consistent with Goal 9 of the strategic plan which is “To maximize opportunities for intra-municipal mobility through continued maintenance and further improvement and development of municipal infrastructure”.

SUMMARY

It is recommended that the tender submitted by Wendell Farquhar Trucking Ltd., in the amount \$51,120.⁰⁰ plus applicable taxes for the screening, treating, and stockpiling of winter sand be accepted.

THE CORPORATION OF THE CITY OF ELLIOT LAKE
MUNICIPAL OFFICE
45 HILLSIDE DRIVE NORTH
ELLIOT LAKE, ON P5A 1X5



September 23, 2015

Mayor and Members of Council
City of Elliot Lake
45 Hillside Drive North
Elliot Lake, ON P5A 1X5

ATTENTION: L. SPRAGUE, DIRECTOR OF CLERKS PLANNING SERVICES

Your Worship and Members of Council:

RE: FINANCE & ADMINISTRATION COMMITTEE RESOLUTION

We wish to advise that at a meeting of the Finance & Administration Committee held Monday, September 21, 2015 the Committee passed the following resolution:

FINANCE & ADMINISTRATION COMMITTEE RESOLUTION

THAT Report CBO2015-03 of the Chief Building Official dated September 14, 2015 concerning a Request For Proposal for upgrades to the Council Chambers Audio/Video System be received;

AND THAT the Contract for the upgrades to the Council Chambers Audio/Video System in the amount of \$50,167.84 (plus applicable taxes) be awarded to AVolution Multimedia, 866 Confederation Street, Sarnia, Ontario.

A copy of the report is attached.

The foregoing is respectfully submitted for your information and appropriate action.

Yours truly,

A handwritten signature in blue ink, reading 'Dawn Halcrow', is positioned above the printed name.

Dawn Halcrow
Director of Finance

DH/eal



The Corporation of the City of Elliot Lake

Staff Report CBO2015-03

Report of the **Chief Building Official**
for the Consideration of Council

RE: COUNCIL CHAMBERS AUDIO/VIDEO SYSTEM R.F.P.

OBJECTIVE

To provide Mayor and Council with information regarding the results of the Request for Proposal for upgrades to the Council Chambers Audio/Video System at City Hall.

RECOMMENDATION

THAT Report CBO2015-03 of the Chief Building Official dated September 14, 2015 concerning a Request For Proposal for upgrades to the Council Chambers Audio/Video System be received;

AND THAT the Contract for the upgrades to the Council Chambers Audio/Video System in the amount of \$50,167.84 (plus applicable taxes) be awarded to AVolution Multimedia, 866 Confederation Street, Sarnia, Ontario.

Respectfully Submitted

Approved

A handwritten signature in black ink, appearing to read 'Bruce Ewald', written over a horizontal line.

Bruce Ewald
Chief Building Official

A handwritten signature in black ink, appearing to read 'Jeff Renaud', written over a horizontal line.

Jeff Renaud
Chief Administrative Officer

September 14, 2015

BACKGROUND

The RFP was advertised on the City of Elliot Lake web site and four bids were received.

DC Communications - \$88,970.00 (plus HST)

Bell - \$101,578.90 (plus HST)

AVolution Multimedia - \$50,167.84 (plus HST)

Cinema Stage Inc. - \$88,446.54 (plus HST).

ANALYSIS

The RFP was evaluated based on 6 criteria:

- Completeness of Solution
- Equipment – Audio/Video
- Assistive Listening
- Cost
- Committee Room Sound
- Prior Experience

Results:

DC Communications – 1.9

Bell – 1.35

AVolution Multimedia - 4

Cinema Stage Inc. – 1.7

FINANCIAL IMPACT

The amount initially budgeted for this upgrade was \$30,000.00. The additional funds may be taken from the Special Appropriations Fund in the General Account.

LINKS TO STRATEGIC PLAN

N/A

SUMMARY

It is recommended that the contract for the Council Chambers Audio/Video System in the amount of \$50,167.84 (plus applicable taxes) be awarded to AVolution Multimedia, 866 Confederation Street, Sarnia, Ontario.

THE CORPORATION OF THE CITY OF ELLIOT LAKE
MUNICIPAL OFFICE
45 HILLSIDE DRIVE NORTH
ELLIOT LAKE, ON P5A 1X5



September 23, 2015

Mayor and Members of Council
City of Elliot Lake
45 Hillside Drive North
Elliot Lake, ON P5A 1X5

ATTENTION: L. SPRAGUE, DIRECTOR OF CLERKS PLANNING SERVICES

Your Worship and Members of Council:

RE: FINANCE & ADMINISTRATION COMMITTEE RESOLUTION

We wish to advise that at a meeting of the Finance & Administration Committee held Monday, September 21, 2015 the Committee passed the following resolution:

FINANCE & ADMINISTRATION COMMITTEE RESOLUTION

THAT Staff Report IT 2015-03 dated September 2, 2015 of the I.T. Manager be received;
AND THAT Council approve "Swagit Productions" as the provider for video streaming technologies, including Closed Captioning.

A copy of the report is attached.

The foregoing is respectfully submitted for your information and appropriate action.

Yours truly,

A handwritten signature in blue ink, reading 'Dawn Halcrow', is positioned above the printed name.

Dawn Halcrow
Director of Finance

DH/eal



The Corporation of the City of Elliot Lake

Staff Report IT2015-3

Report of the Information Technology Manager
for the Consideration of Council

RE: WEBCASTING OF COUNCIL MEETINGS

OBJECTIVE

To provide Council with report recommending a solution to webcasting council meetings.

RECOMMENDATION

THAT Staff Report *IT 2015-03* dated *September 2, 2015* of the *I.T. Manager* be received;

AND THAT Council approve "Swagit Productions" as the solution provider for video streaming technologies.

Respectfully Submitted

A blue ink signature of Robyn Scott.

Robyn Scott
Information Technology

Approved

A black ink signature of Jeff Renaud.

Jeff Renaud
Chief Administrative Officer

September 14, 2015

BACKGROUND

Currently City Council meetings are broadcast via Eastlink on Chane1 10 and the public is welcome to attend in person. In order to achieve audio and video for the cable audience Council chambers is equipped with dated electronic equipment and the service of a volunteer camera operator.

In a separate project, the IT department worked with the Building department to prepare RFP NO. 2015-03 to upgrade audio and video technology within Council Chambers and to add similar functionality to the Committee room for future consideration. In 2015 the IT Wireless city broadband project included the upgrade of bandwidth for internet access from city hall. Together these projects provide the backbone to implement webcasting of council meetings.

ANALYSIS

In 2015 Council requested the following criteria be researched and a recommendation be brought forward to include webcasting of Council meetings and have the potential to record committee meetings at future date.

- Webcast should be linked to the cities website and be easily accessible to members of public
- Webcast should be indexed with agenda packages
- Webcast should be archived and stored in Canada
- Webcast should be viewable from multiple devices (pc and mobile devices)
- Closed Captioning should be considered and options presented

Several possible solutions were considered from creating “you tube” style webcast to more complex feature rich packages. Staffing requirements and the ability to implement a simple and affordable solution that offers the most current advancement in video streaming today and in the future were part of the analysis. In order to implement a quality webcast which is both indexed and archived it is necessary to go with a streaming media service. As part of the research several other municipalities were contacted and a review of three shortlisted vendors was vetted based on Council criteria, staffing requirements and price.

Although all solutions reviewed met some or all the criteria outlined and would consider adding Closed Captioning as a service, only one provided the option as part of a their service. Others vendors offered Closed Captioning as a price per hour service at an average of \$110 per hour. Closed captioning involves the transcribing of audio by professional staff and formatting the file which is then uploaded and added to webcast.

Pricing by each vendor included an initial hardware and setup fee and annual licensing. The annual cost is based on per meeting and in some cases by feature.

Pricing	SWAGIT	Neulion	eScribe/ISI
Initial	\$10,265	\$2500	\$16,775
Meeting/indexed/archived	\$5940	\$11,748	\$9,550
Mobile devices	included	\$6,000	included
Closed captioning as package	\$5640		
Closed capt. \$110 hr average 3 hr per meeting	N/A	\$8250	\$8250

Swagit Productions is a complete recording, uploading and archiving solution. Indexing and time stamping, 24/7 customer support and latest software upgrades are all included in the fees. Webcasting of Council meetings will be live and indexed, if the closed captioning feature is required, Swagit will transcribe and upload to archived webcast within a few days of live council meetings. The Swagit solution will integrate with the City of Elliot Lake’s website and is supported in the Council Chambers upgrade design proposal.

FINANCIAL IMPACT

Capital budget for 2015 has already been approved for this project, the initial purchase of equipment and setup is a onetime cost of \$10,265 and annual fee is dependent on the package Council approves.

Option 1 webcasting up to 25 meetings a year	\$5940 year
Option 2 webcasting up to 25 meetings a year and closed captioning	\$11580 year

LINKS TO STRATEGIC PLAN

Goal # 9

To maximize opportunities for intra-municipal mobility through the continued maintenance and further improvement and development of municipal infrastructure.

Goal # 10

To ensure that residents, business, and visitors have access to the full range of modern technology to make and maintain business and personal connections in Elliot Lake and

Goal # 13

Ensure continued long-term financial viability of municipality at lowest possible cost to taxpayers

SUMMARY

It is recommended that Council approve option 1 with no closed captioning feature from "SwagIt productions". Closed Captioning or Option 2 could be added at later date as budgets and legislative requirement change.

THE CORPORATION OF THE CITY OF ELLIOT LAKE

NOTICE OF MOTION

September 22, 2015

Moved By: Dan Marchisella
Seconded By:

Whereas the Syrian refugee crisis has prompted three organizations and members of our community to approach the City for assistance in order to be able to offer some form of assistance to help those in need;

And Whereas the establishment of a committee would coordinate and combine the efforts of organizations and citizens of our community in offering aid to the refugee families;

And Whereas the Ministry of Immigration and Citizenship offers a process for groups or individuals to follow for sponsoring families until the point of independence;

Now Therefore the Council of the City of Elliot Lake hereby establishes a "Refugee and Immigration Planning Committee" to be comprised of four to six members of the Public, the Mayor and one member of Council with a mandate of combining efforts to sponsor and supply shelter and resources to Syrian refugee families for the duration of integration into Canadian society.

THE CORPORATION OF THE CITY OF ELLIOT LAKE

***B*Y-LAW NO. 15-48**

Being a by-law to amend the
Zoning By-law of the Municipality
No. 87-40.

The Council of The Corporation of the City of Elliot Lake **ENACTS AS FOLLOWS:**

1. **THAT** By-law No. 87-40, as amended, is hereby further amended by adding thereto the following:

“17.3.14 Nothing in this by-law shall prevent the use of the lands and building(s) at 25 Dunn Road, being part of Block F, Plan M-157, Parts 1, 2 and 3 on Plan 1R-6233, recorded and registered in the Land Registry Office for the Land Titles Division of Algoma at Sault Ste. Marie, Ontario, formerly operated as a church, for the purposes of a bingo hall and accounting office, all to be conducted within the existing building and provided that any noise that imposes on the amenity of the residential neighbourhood is prohibited and shall be deemed not to be a permitted use and providing that the use conforms with all other applicable sections of this by-law and all other governmental rules and regulations.”
2. **THAT** this by-law shall come into effect on the date it is passed by the Council of The Corporation of the City of Elliot Lake, subject to the applicable provisions of The Planning Act, 1994.

PASSED this 28th day of September, 2015.

MAYOR

CITY CLERK

THE CORPORATION OF THE CITY OF ELLIOT LAKE

***B*Y-LAW NO. 15-54**

Being a by-law to authorize the entering into of an agreement for provision of services with respect to screening, treating and stockpiling of winter sand.

The Council of The Corporation of the City of Elliot Lake **ENACTS AS FOLLOWS:**

1. **THAT** the Corporation enter into an agreement with Wendell Farquhar Trucking Limited, for the screening, treating and stockpiling of winter sand , a copy of which agreement is attached hereto as Schedule “A” and forms part of this by-law.
2. **THAT** the Mayor together with the City Clerk of the Corporation are hereby authorized and directed to execute the agreement on behalf of the Corporation under the corporate seal.

PASSED this 28th day of September, 2015.

MAYOR

CITY CLERK

SECTION III

AGREEMENT

THIS AGREEMENT made in triplicate the 28th day of September
in the year Two Thousand Fifteen by and between

Wendell Farquhar Trucking Limited

Hereinbefore and hereinafter called the "**Contractor**"

and

The Corporation of the City of Elliot Lake

Hereinbefore and hereinafter called the "**Owner**"

WITNESSETH: That the Contractor and Owner for the considerations hereinafter indicated undertake and agree as follows:

ARTICLE I

The Instructions to Bidders, the Tender Form, and Specifications/Terms of Reference are to be read herewith and form part of the present Agreement as fully and completely to all intents and purposes as though all the stipulations thereof had been embodied herein.

ARTICLE II

The Contractor undertakes and agrees:

- a) To provide all necessary labour, equipment and materials and perform all the works as described in the Contract Specifications entitled:

**Contract No. 2015-11
Screen Treat Remix and Stockpile Winter Sand**

which were prepared by The Corporation of the City of Elliot Lake, Public Works Department, 3 Timber Road, Elliot Lake, Ontario.

- b) To do and fulfill everything indicated by this agreement and the Instructions to Bidders and Specification/Terms of Reference.
- c) To commence the work within seven days of being given written notice to proceed with the work and complete, substantially, all the work to which this agreement refers by a date mutually agreed upon by both parties.

ARTICLE III

The owner undertakes and agrees:

To pay the Contractor in lawful money of Canada for the performance of the work (subject to additions and deductions as provided in the General Conditions of the Contract) at the unit price of \$17.04 per cubic meter for a total estimated sum of Fifty One Thousand, One Hundred and Twenty Dollars (\$51,120.00)

ARTICLE IV

The Contractor and the Owner for themselves, their successors, and assigns, hereby undertake and agree to the full performance of the covenant contained herein and in the General Conditions of the Contract, and that this Agreement with the General Conditions of the Contract, and the Specifications constitute the Contract and the Plans.

ARTICLE V

The Contractor agrees to carry out this Agreement in a manner calculated to avoid additional expenses and additional legal costs being incurred by the Owner and undertakes to indemnify the Owner for all such additional legal expenses and any legal costs arising from the carrying out of this Agreement including, without limited the generality of the foregoing, the Contractor agrees to indemnify the Owner for all legal expenses and legal costs that the Owner may be compelled to pay in respect of any Lien claim or claims which may be claimed or registered.

ARTICLE VI

The terms "Owner", and "City" and "Corporation" as mentioned in the Agreement, the Information for Bidders, the Tender, the General Conditions and the Special Conditions of the Contract, and Specifications, shall mean "The Corporation of the City of Elliot Lake."

ARTICLE VII

If and whenever either party hereto desires to give notice to the other party or in connection with this Agreement, such notice will be effectively given if sent by registered mail to:

The Contractor at:

Highway 108 North
Elliot Lake, Ontario
P5A 2T1

The Owner at

Municipal Office
45 Hillside Drive North
Elliot Lake, Ontario
P5A 1X5

IN WITNESS WHEREOF the parties hereto have executed this Agreement the day and year first above written.

SIGNED, SEALED AND DELIVERED
in the presence of

(THE CONTRACTOR

(
(BY _____

(AND _____ (SEAL)

(THE CORPORATION OF THE CITY OF
ELLIOT LAKE

(
(BY _____
(MAYOR

(
(AND _____ (SEAL)
(CLERK

WITNESS