



**The Corporation of the County of Wellington
Administration, Finance and Personnel Committee
Minutes**

September 16, 2014
County Administration Centre
Guthrie Room

Present: Warden Chris White
 Councillor George Bridge
 Councillor Dennis Lever
 Councillor Joanne Ross-Zuj

Regrets: Councillor John Green (Chair)

Staff: Susan Aram, Manager of Financial Services
 Peter Barnes, Wellington Terrace Administrator
 Donna Bryce, County Clerk
 Nicole Cardow, Deputy Clerk
 Ken DeHart, County Treasurer
 Susan Farrelly, Assistant Director of Human Resources
 Emma Reddish, Property Tax Analyst
 Jana Reichert, Economic Development Officer
 Scott Wilson, CAO

Also Present: Ken Roth, Councillor, Township of Puslinch

1. Call to Order

At 1:00 pm, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Administration

3.1. 2016 International Plowing Match Update - Verbal

Mr. Peter Barnes, Wellington Terrace Administrator provided an update on the work underway to prepare for the Wellington County International Plowing Match in 2016.

County staff and councillors are attending the Simcoe County IPM in Ivy on September 17 to observe and make recommendations on how to proceed with the 2016 IPM.

The Wellington County Plowing Association Executive held a barbeque in the summer and signed up approximately 100 volunteers. A barbeque is planned in Marden to attract more volunteers from the County. Mr. Barnes also advised that all the land is under contract at this time.

The County displays at the 2016 IPM would be represented by municipal staff and councillors.

4. Finance

4.1. Correspondence from the City of Guelph Regarding 2015 Budget Process

1/6/14

Moved by: Councillor Bridge

Seconded by: Councillor Lever

That the correspondence dated September 3, 2014 from the City of Guelph's 2015 budget process be received for information.

Carried

4.2. Financial Statements as of August 31, 2014

2/6/14

Moved by: Councillor Bridge

Seconded by: Councillor Ross-Zuj

That the Corporate Financial Statements for the County of Wellington as of August 31, 2014 be approved.

Carried

4.3. 2014 Supplementary and Weighted Assessment Report

3/6/14

Moved by: Councillor Bridge

Seconded by: Councillor Lever

That the Supplementary and Weighted Assessment – September 2014 report be received for information.

Carried

4.4. Gravel Pit Appeal Update – September 2014

4/6/14

Moved by: Councillor Ross-Zuj

Seconded by: Councillor Bridge

That the County Treasurer's report regarding Gravel Pit Appeal Update – September 2014 be received for information.

Carried

4.5. Ontario Community Infrastructure Fund and Small Communities Fund Report

5/6/14

Moved by: Councillor Ross-Zuj

Seconded by: Councillor Bridge

That the Ontario Community Infrastructure Fund and Small Communities Fund report be received for information.

Carried

4.6. Tender Award - External Auditing Services

6/6/14

Moved by: Councillor Ross-Zuj

Seconded by: Councillor Lever

That County of Wellington Project No. CW2014-042, a request for proposal for the provision of external audit services to the County of Wellington be awarded to KPMG LLP, of Waterloo, based on their proposed fee schedule, and based on a five year term encompassing fiscal years ending December 31, 2014 to December 31, 2018 inclusive, with prices shown exclusive of HST; and

That the County Treasurer be authorized to sign the necessary audit agreements and issue the necessary purchase orders; and

That KPMG LLP be appointed as the County auditor for the 2014 to 2018 fiscal years and that staff be directed to prepare the necessary by-law.

Carried

4.7. Cash Holdings and Investment Portfolio as of July 31, 2014

7/6/14

Moved by: Councillor Bridge

Seconded by: Councillor Ross-Zuj

That the County Treasurer's report regarding Cash Holdings and Investment Portfolio as of July 31, 2014 be approved.

Carried

4.8. 2014 Credit Report Rating Reports

8/6/14

Moved by: Councillor Bridge

Seconded by: Councillor Ross-Zuj

That the County Treasurer's report regarding Standard and Poor's 2014 Credit Rating Update be received for information.

Carried

5. Personnel

5.1. Non-Union Economic Adjustment Report

9/6/14

Moved by: Councillor Bridge

Seconded by: Councillor Lever

That the report regarding Non-Union Economic Adjustment be deferred until January, 2015; and

That staff provide further information, including the breakdown of other municipal settlements.

Carried

5.2. Benefit Renewal and Change of Benefits Providers Report

10/6/14

Moved by: Councillor Ross-Zuj

Seconded by: Councillor Bridge

That the County of Wellington change benefits carriers from Manulife Financial to Sun Life Financial/AIG effective January 1, 2015 in accordance with the premium costs set out in the table attached to the report of the Director of Human Resources.

Carried

6. Closed Meeting

11/6/14

Moved by: Councillor Ross-Zuj

Seconded by: Councillor Bridge

That the Administration, Finance and Personnel Committee move into a closed meeting for the purposes of considering personal matters about an identifiable individual.

Carried

7. Rise and Report

12/6/14

Moved by: Councillor Ross-Zuj

Seconded by: Councillor Bridge

That the Administration, Finance and Personnel Committee rise and report from the closed meeting.

Carried

8. Adjournment

At 1:51 pm, the Chair adjourned the meeting until October 21, 2014 or at the call of the Chair.

Warden Chris White
Acting Chair
Administration, Finance and Personnel Committee