



Regular Council Meeting Agenda

County of Essex Council Chambers – Monday, October 6, 2014– 6:00 PM

1. Opening Prayer

2. Roll Call

Present: Mayor Ron McDermott
Deputy Mayor Richard Meloche
Ward 1 Councillor Morley Bowman
Ward 1 Councillor Randy Voakes
Ward 3 Councillor Bill Baker
Ward 3 Councillor John Scott
Ward 4 Councillor Sherry Bondy

Also Present: Russ Phillips, Chief Administrative Officer
Donna Hunter, Director of Corporate Services
Chris Nepszy, Director of Infrastructure & Development
Doug Sweet, Director of Community Services
Rick Malott, Deputy Fire Chief
Ed Pillon, Fire Chief
Heather (Ross) Jablonski, Town Planner
Jeff Watson, Policy Planner
Olivia Bernath, Youth Member
Cheryl Bondy, Clerk
Robin Hall, Administrative Assistant

3. Declarations of Conflict of Interest

4. Adoption of Published Agenda

a) Monday, October 6, 2014 Regular Council Meeting Agenda

Moved by

Seconded by

That the published agenda for the October 6, 2014 Regular Council Meeting, be adopted as presented.

5. Adoption of Minutes

a) August 25, 2014 Special Council Meeting

Moved by

Seconded by

That the minutes of the Special Council Meeting held August 25, 2014 to adopt the development charges by-law and to discuss a recent decision of the Committee of Adjustment at their August 12, 2014 Meeting, be adopted as presented.

b) August 25, 2014 Special Council Meeting

Moved by

Seconded by

That the minutes of the Special Council Meeting held August 25, 2014 to discuss the Official Plan and Zoning By-Law changes regarding farm lot severances, be adopted as presented.

c) August 25, 2014 Special Council Meeting

Moved by

Seconded by

That the minutes of the Special Council Meeting held August 25, 2014 to review the Draft Comprehensive By-Law Power Point presentation and the temporary liquor license extension request submitted by Colchester Bar and Grill, be adopted as presented.

d) September 15, 2014 Regular Council Meeting

Moved by

Seconded by

That the minutes of the Regular Council Meeting held September 15, 2014 be adopted as presented.

e) September 15, 2014 Special Council Meeting

Moved by

Seconded by

That the minutes of the Special Council Meeting held September 15, 2014 to discuss the Small Communities Fund – Expression of Interest, be adopted as presented.

f) September 15, 2014 Special Council Meeting

Moved by

Seconded by

That the minutes of the Special Council Meeting held September 15, 2014 to discuss the zoning amendment ZBA-03-14 for the Harrow Shopper's Drug Mart, be adopted as presented.

g) September 16, 2014 Special Council Meeting

Consideration of Report Meeting

Moved by

Seconded by

That the minutes of the Special Meeting of Council held September 16, 2014 to consider the report for the Essex Outlet Drain (Bridge for Arthur Bennett) prepared by Gerard Rood, Professional Engineer, Rood Engineering Inc., be adopted as presented.

h) September 16, 2014 Special Council Meeting

Consideration of Report Meeting

Moved by

Seconded by

That the minutes of the Special Meeting of Council held September 16, 2014 to consider the report for the Old Malden Road Drain (Bridge for Drouillard Farms Ltd) prepared by Gerard Rood, Professional Engineer, Rood Engineering Inc., be adopted as presented.

6. Public Presentations

a) Fire Safety Canada and Fire Marshal's Public Fire Safety Council – Kathy Ash, Administrative Assistant and Campaign Coordinator, Project Zero – Campaign to help reduce fire and carbon monoxide deaths in Ontario

Moved by

Seconded by

That the public presentation by Fire Safety Canada and Fire Marshal's Public Fire Safety Council's Administrative Assistant and Campaign Co-ordinator, Kathy Ash to introduce Project Zero, a public educational campaign to help reduce fire and carbon monoxide deaths in Ontario, be received.

b) Essex Fire Service

Long Service Medal Presentations:

Mayor McDermott and Essex Fire Service Chief Ed Pillon presented Long Term Service Awards to: Rick Bonneau and Rick Desjardins for 35 years of service; Gary Smith and Randy Reaume for 30 years of service; and to Mark Bosse, Walter Howson, Kevin Fram and Brent Mackey for 20 years of service.

c) Operational Merit Medal of the Canadian Coast Guard Auxiliary awarded to:

- James Oakley
- Dave Sauve
- Jan Barnewall
- Mike Drexler

Mayor McDermott announced that an Operational Merit Medal of the Canadian Coast Guard Auxiliary was awarded to James Oakley, Dan Sauve, Jan Barnewall and Mike Drexler. The Medal of Operational Merit is awarded to Auxiliaries in recognition of superior skill in performing an assist or rescue or other meritorious operational service. This award recognizes deeds or activities performed in an outstanding professional manner and/or of an uncommonly high standard that brings benefit to the accomplishment of the Canadian Coast Guard Auxiliary (CCGA) mission.

d) Essex Flood Control Committee

Spokespersons – Renee Rupert and Dave Cassidy

Recent flooding in Essex

Moved by

Seconded by

That the public presentation by Renee Rupert and Dave Cassidy representing the Essex Flood Control Committee, a residents' community group that appeared before Council expressing their concerns about the recent flooding in Essex, be received.

e) Essex Ravens

Glen Mills and Brandon Chartier

Aviva Community Fund – All-Season Recreation Complex

Moved by

Seconded by

That the public presentation by Glen Mills and Brandon Chartier on behalf of the Essex Ravens, advising Council of their recent submission to the Aviva Community Fund Competition for an All-Season Recreation Complex in Essex and seeking Council and public support for the project, be received.

7. Unfinished Business

8. Reports from Administration

a) Corporate Services Department - Report 2014-25

By-Law Number 1356 Extension Agreement

Recommendation: The following recommendations are provided for Council's consideration:

- a) Corporate Services Report 2014-25 entitled "By-Law Number 1356 – Extension Agreement" be received; and
- b) That By-Law Number 1356, being a by-law to enter into an Extension Agreement with Paul and Agueda Cacilhas, be adopted.
 - By-Law Number 1356
Being a by-law of The Corporation of the Town of Essex to authorize an Extension Agreement

Moved by

Seconded by

That Corporate Services Report Number 2014-25, dated September 17, 2014 prepared and submitted by Donna Hunter, Director of Corporate Services recommending that the Town of Essex enter into an Extension Agreement for the payment of tax arrears, be received and that By-Law Number 1356 being a by-law of The Corporation of the Town of Essex to authorize an Extension Agreement with Paul and Agueda Cacilhas be read a first, a second and a third time and finally passed on October 6, 2014

- b) Fire Department – Report Number 14-004

Purchase Self Contained Breathing Apparatus

Recommendation: That Report Fire 14-004 is accepted and that Council awards the Request for Proposal (RFP) for the Purchase of Self Contained Breathing Apparatus (SCBA) to M & L Supply.

Moved by

Seconded by

That Fire Department Report Number 14-004, dated September 17, 2014 prepared by Rick Malott, Deputy-Fire Chief and submitted by Ed Pillon, Fire Chief recommending that Council award the Request for Proposal for the Purchase of Self Contained Breathing Apparatus (SCBA) to M & L Supply, be received and that Council concurs with the recommendation and the Scott Self Contained Breathing Apparatus be purchased from M & L Supply.

- c) Community Services – Report Number 2014-022

Re: Colchester Harbour Dock Replacement

Recommendation: The following three (3) recommendations are provided for Council's consideration:

1. That Community Services Report 2014-022 entitled "Colchester Harbour Dock Replacement" be received;

2. That Council approve the first phase of the dock replacements at the Colchester Harbour as per report Community Service 2014-022; and
3. That Council approve the funding for the Colchester Harbour Dock Replacement of "A" Float from the Colchester Harbour Dock reserves, less the funding of \$40,000 (including HST) from the Department of Fisheries and Oceans.

Moved by

Seconded by

That Community Services Report Number 2014-022 prepared and submitted by Doug Sweet, Director of Community Services, dated October 6, 2014 seeking Council's approval to approve the funding to move forward with the first phase of replacing docks at the Colchester Harbour, be received and that Council concurs with the recommendations and approves the funding for the Colchester Harbour Dock replacement of "A" float from the Colchester Harbour Dock reserves less the funding of \$40,000 (including HST) from the Department of Fisheries and Oceans.

d) Corporate Services Department – Report Number 2014-26

Re: By-Law Number 1228 – A by-law to prohibit smoking

Recommendation: The following recommendations are provided for Council's consideration:

- a) Corporate Services Report 2014-26 entitled "By-Law Number 1228 – A By-Law to Prohibit Smoking" be received;
- b) That By-Law Number 1228, being a by-law to prohibit smoking on any properties owned or leased by the Town of Essex be adopted.
 - By-Law Number 1228
Being a by-law to prohibit smoking on any property owned or leased by the Town of Essex

Moved by

Seconded by

That Corporate Services Report Number 2014-26 prepared and submitted by Donna Hunter, Director of Corporate Services, dated September 29, 2014 entitled By-Law 1228 – A By-Law to Prohibit Smoking, be received; that Council concurs with the recommendations contained in the report; and that By-Law Number 1228 being a by-law to prohibit smoking on any property owned or leased by the Town of Essex be read a first, a second and a third time and finally passed on October 6, 2014.

e) Community Services Department – Report Number 2014-023

Our Station – Our Town Mural

Recommendation: The following recommendations are provided for Council's consideration:

- a) Community Services Report 2014-023 entitled "Our Station – Our Town Mural" be received; and
- b) That By-Law Number 1361 being a by-law to enter into an Agreement with Charles Johnston doing business as C5 Artworks to paint a new mural on aluminum panels, to be affixed to the west wall of the building located at 61 Talbot Street North (back of current "Dollar Tree" store), be adopted.

- By-Law Number 1361
Being a by-law to enter into an Agreement between The Corporation of the Town of Essex and Charles Johnston, doing business as C5 Artworks

Moved by

Seconded by

That Community Services Report Number 2014-23 prepared and submitted by Doug Sweet, Director of Community Services, dated October 6, 2014 asking Council to consider entering into an agreement with Charles Johnston to paint a new mural on aluminum panels to be affixed to the west wall of the building located at 61 Talbot Street North (back of current "Dollar Tree" store) in Essex, be received; that Council supports the project; and that By-Law Number 1361 being a by-law to enter into an Agreement between The Corporation of the Town of Essex and Charles Johnston, doing business as C5 Artworks be read a first, a second and a third time and finally passed on October 6, 2014.

f) Community Services – Report Number 2014-24

Mural Located at 61 Talbot Street North

Recommendation: The following recommendations are provided for Council's consideration:

- a) Community Services Report 2014-24 entitled "Mural Located at 61 Talbot Street North", be received;
- b) That By-Law Number 1362 being a by-law to enter into an agreement with Baker Investments Ltd. to allow the Town of Essex to install a mural on the east wall of their property located at 61 Talbot Street North (back of Dollar Tree), be adopted.

- By-Law Number 1362
Being a by-law to enter into an Agreement between The Corporation of the Town of Essex and Baker Investments Ltd.

Moved by

Seconded by

That Community Services Report Number 2014-24 prepared and submitted by Doug Sweet, Director of Community Services, dated October 6, 2014 asking Council to consider entering into an agreement with Baker Investments Ltd. to allow the Town of Essex to install a mural on the east wall of their property located at 61 Talbot Street North (back of "Dollar Tree" store) in Essex, be received; that Council supports the project; and that By-Law Number 1362 being a by-law to enter into an Agreement between The Corporation of the Town of Essex and Baker Investments Ltd. be read a first, a second and a third time and finally passed on October 6, 2014.

g) Community Services – Report Number 2014-25

Disposal of Surplus Material located at the Essex Memorial Arena, 26 Fairview Avenue West, Essex Centre

Recommendation: The following recommendations are provided for Council's consideration:

1. That Community Services Report 2014-25 entitled "Disposal of Surplus Material located at the Essex Memorial Arena, 26 Fairview Avenue West, Essex Centre", be received;
2. That in accordance with Section 35 of the Town of Essex Procurement Policy, that the Chief Administrative Officer having declared the various items as described herein as surplus, that Council approves that the Community Services Department be provided with the necessary authorization to obtain pricing for the sale of the surplus refrigeration equipment and the 1999 Olympia Ice Resurfacer currently located in the Essex Memorial Arena located at 26 Fairview Avenue West in Essex Centre; and
3. That the monies received from the sale of the Olympia be put in a reserve fund for a new resurfacing unit in the future for the Essex Centre Sports Complex.

Moved by

Seconded by

That Community Services Report Number 2014-25 prepared by John Olsen, Manager of Parks and Facilities and submitted by Doug Sweet, Director of Community Services, dated October 6, 2014 seeking Council's approval to declare the Essex Memorial Arena refrigeration plant equipment and the Essex Memorial Arena 1999 Olympia as surplus and to be able to obtain pricing to sell the declared surplus equipment, be received; that Council approves the Director's recommendations and authorizes the Community Services Department to obtain pricing for the sale of the surplus refrigeration equipment and the 1999 Olympia Ice Resurfacer both currently located in the Essex

Memorial arena located at 26 Fairview Avenue West in Essex Centre; and that the monies received from the sale of the Olympia be put in a reserve fund for a new resurfacing unit in the future for the Essex Centre Sports Complex.

h) Community Services Department – Report Number 2014-26

CN EcoConnexions From the Ground-Up – Grant Application

Recommendation: It is recommended that:

1. Community Services Report 2014-24 entitled “CN EcoConnexions From the Group Up Grant – Application”, be received;
2. The following resolution be provided by Council for purposes of submitting an application for the CN EcoConnexions From the Ground Up Grant for the redevelopment of the silo district:

That Council:

- a) Approves the submission of the an Application to the CN EcoConnexions From the Ground Up Grant for the redevelopment of the brownfield site next to the former CN (Canadian National) rail line at the Heritage Train Station and silo district site; and
- b) That the information contained in the Application is factually accurate.

Moved by

Seconded by

That Community Services Department Number 2014-26 prepared and submitted by Doug Sweet, Director of Community Services, dated October 6, 2014 seeking Council’s consideration to the submission an application for CN EcoConnexions From the Ground-Up Grant for the redevelopment of the silo district, be received; that Council approves the submission of an Application to the CN EcoConnexions From the Ground Up Grant for the redevelopment of the brownfield site next to the former CN (Canadian National) rail line at the Heritage Train Station and silo district; and that the information contained in the Application is factually accurate.

i) Planning Department – Report Number 2014-46

Zoning Amendment – ZBA-03-14

Harrow Shopper’s Drug Mart (Dillon Consulting, Agent)

51, 57 and 69 King Street East (inclusive), 39 King Street East (in part) and Adjacent Vacant Lots, Harrow Centre (Ward 4)

Recommendation: That amending Zoning By-Law 1363 be approved for the lands comprising Lots 66 to 69, all inclusive and Lots 73 and 76 all inclusive on Registrar’s Compiled Plan 1645, located on the south side of King Street East, west of Walnut Street, rezoning the subject lands by adding a supplementary

regulation to permit a maximum gross floor area of 985 square metres for a retail store (approximately 10,600 square feet)

- By-Law Number 1363
Being a by-law to amend By-Law Number 1037 The Comprehensive Zoning By-Law for the Town of Essex

Moved by

Seconded by

That Planning Department Report Number 2014-46 prepared by Heather (Ross) Jablonski, Town Planner and submitted by Chris Nepszy, Director of Infrastructure and Development recommending to Council the approval of rezoning application ZBA-03-14 for Harrow Shoppers Drug Mart (Dillon Consulting, Agent) at 51, 57 and 69 King Street East (inclusive), 39 King Street East (in part) and Adjacent Vacant Lots, Harrow Centre (Ward 4), be received; that Council concurs with the recommendations approving the rezoning application; and that By-Law Number 1363 being a by-law to amend By-Law Number 1037 The Comprehensive Zoning By-Law for the Town of Essex be read a first, a second and a third time and finally passed on October 6, 2014.

j) Planning Department – Report Number 2014-45

Farm Lot Severances Official Plan Amendment (OPA)

Recommendation: That By-Law Number 1357 which adopts Official Plan Number 4, amending Official Plan to provide broader options for the severance of a surplus dwelling during farm consolidation, be adopted;

That By-Law Number 1358, which amends General Zoning By-Law Number 1037 to provide that a dwelling shall not be constructed on a farm acquired through farm lot consolidation where a surplus dwelling has been severed by consent, be adopted.

- By-Law Number 1357
Being a by-law to adopt Official Plan Amendment Number 4 to the Town of Essex Official Plan
- By-Law Number 1358
Being a by-law to amend By-Law Number 1037, The Comprehensive Zoning By-Law for the Town of Essex

Moved by

Seconded by

That Planning Department Report Number 2014-45 prepared by Jeff Watson, Policy Planner and submitted by Chris Nepszy, Director of Infrastructure and Development, dated October 6, 2014 introducing new provisions regarding farm

lot severances in response to recent amendments to the Official Plan to provide broader options for the severance of a surplus dwelling during farm consolidation and to the General Zoning By-Law Number 1037 to provide that a dwelling shall not be constructed on a farm acquired through farm lot consolidation where a surplus dwelling has been severed by consent, be received; that By-Law Number 1357 being a by-law to adopt Official Plan Amendment Number 4 to the Town of Essex Official Plan be read a first, a second a third time and finally passed on October 6, 2014; and that By-Law Number 1358 being a by-law to amend By-Law Number 1037, The Comprehensive Zoning By-Law for the Town of Essex be read a first, a second and a third time and finally passed on October 6, 2014.

k) Infrastructure and Development – Report Number 2014-18

Results of Request for Tender for Asphalt and Concrete Rubble Crushing 2014

Moved by

Seconded by

That Report Number 2014-18 prepared by Richard Beausoleil, Manager, Capital Works and Infrastructure and prepared and submitted by Chris Nepszy, Director of Infrastructure and Development providing Council with the results for the Request for Tender for Asphalt and Concrete Rubble Crushing 2014, be received and that Council concurs with the recommendation contained in the report and the contract be awarded to Artscrushing and Recycling Inc.

9. Correspondence

a) Constance Poland-Dixon and Mark Dixon - 411 County Road 50 East, Harrow
Relief from By-Law Number 1236 (Specifically Section 3.04 Number of Dogs)

Moved by

Seconded by

That the request from Constance Poland-Dixon and Mark Dixon of 411 County Road 50 East, Harrow for relief from the Town's current Animal Control and Licensing By-Law 1236, be received and that their request be (approved/denied).

b) Ontario Lung Association

November is Lung Month

Moved by

Seconded by

That correspondence from George Habib President and C.E.O. of the Ontario Lung Association, dated September 10, 2014 asking Council to support lung

health for all its citizens by proclaiming November as lung month, be received and that

Whereas, in the Town of Essex and throughout Ontario, one in five residents lives with lung disease; and

Whereas, lung disease is one of the most prevalent, deadly and costly chronic diseases; and

Whereas, the Town of Essex supports all measures designed to advance and protect the health of its citizens and of Ontarians; and

Whereas, to increase awareness of lung health issues and to inform Ontarians about the importance of their lung health, the Ontario Lung Association has designated the month of November as Lung Month,

Now therefore, I Ron McDermott, Mayor of the Town of Essex do hereby proclaim November, 2014 as "Lung Month" in the Town of Essex and that this proclamation be posted on to the Town's Facebook page.

c) Essex Centre B.I.A. Resignation

Stephen Bjorkman

Moved by

Seconded by

That correspondence from Stephen Bjorkman, dated September 18, 2014 advising Council of his resignation as Chair of the Essex Centre B.I.A. Board of Management, be received with regret.

d) Harrow Kinsmen, Dan Sauve Event Chair

Relief from By-Law Number 983 (Specifically Regular Hours of Operation)

Moved by

Seconded by

That correspondence from Harrow Kinsmen Event Chair, Dan Sauve, dated September 22, 2014 asking Council for exemption to the Town's current Public Parks By-Law Number 983, that would allow their Halloween Event in the Kinsmen Participark on Friday October 24, 2014 and Saturday, October 25, 2014 to go on until 12:00 AM, be received; that their request be approved; and that the Essex O.P.P. be notified of the exemption.

e) Windsor Essex County Environment Committee

September 4, 2014 Minutes

Moved

Seconded by

That the minutes of the Windsor Essex County Environment Committee Meeting held September 4, 2014, be received.

10. Committee Meeting Minutes

a) Mural Committee Meetings:

- August 13, 2014
- September 17, 2014

Moved by

Seconded by

That the minutes of the Mural Committee Meetings held August 13, 2014 and September 17, 2014, be received and adopted as presented.

b) Communities In Bloom Meeting - August 26, 2014

Moved by

Seconded by

That the minutes of the Communities In Bloom Committee Meeting held August 26, 2014, be received and adopted as presented.

c) Essex Accessibility Advisory Committee Meeting - March 18, 2014

Moved by

Seconded by

That the minutes of the Essex Accessibility Advisory Committee Meeting held March 18, 2014 be received and adopted as presented.

d) Essex Accessibility Advisory Committee Meeting – May 20, 2014

Moved by

Seconded by

That the minutes of the Essex Accessibility Advisory Committee Meeting held May 20, 2014, be received and the following recommendation:

- EAAC-05-005 “That the Essex Accessibility Advisory Committee supports snow removal, but does not support a registry and designation at this time”, be adopted as recommended.

11. By-Laws

a) By-Law Number 1359

Being a by-law to provide for the Essex Outlet Drain (Bridge for Arthur Bennett)

Moved by

Seconded by

That By-Law 1359 being a by-law to provide for the Essex Outlet Drain (Bridge for Arthur Bennett) be read a first and a second time and provisionally adopted on October 6, 2014.

b) By-Law Number 1360

Being a by-law to provide for the Old Malden Road Drain (Bridge for Drouillard Farms Ltd.)

Moved by

Seconded by

That By-Law Number 1360 being a by-law to provide for the Old Malden Road Drain (Bridge for Drouillard Farms Ltd.) be read a first and a second time and provisionally adopted on October 6, 2014.

c) By-Law Number 1364

Being a by-law to confirm the proceedings of the October 6, 2014 Regular Meeting of The Corporation of the Town of Essex

Moved by

Seconded by

That By-Law Number 1364 being a by-law to confirm the proceedings of the October 6, 2014 Regular Meeting of The Corporation of the Town of Essex be read a first, a second and a third time and finally passed on October 6, 2014.

12. Financial

a) 2014 Capital Report

August 31, 2014

Moved by

Seconded by

That the Town of Essex 2014 Capital Report for the month ending August 31, 2014, be received.

b) August 2014 Bank Payments Report

Moved by

Seconded by

That the August, 2014 cheque register, cheque number 30801 to cheque number 31144, inclusive \$2,406,660.46; Pre-Authorized Payments for August in the amount of 186,547.09 and Payroll for August in the amount of \$308,226.35, be ratified as submitted.

13. New Business

a) Councillor Voakes

- Sidewalk on Iler Avenue (Iler Lodge Long Term Care Facility)

14. Notices of Motion

15. Adjournment

Moved by

Seconded by

That the meeting be adjourned at

Future Meetings:

- Monday, October 20, 2014 – Regular Council Meeting – Town of Essex
Council Chambers 6:00 PM
- Monday, November 3, 2014 – Regular Council Meeting – Town of Essex
Council Chambers 6:00 PM

The Corporation of the Town of Essex

Special Council Meeting

August 25, 2014

A Special Meeting of the Council of the Town of Essex was held on Monday, August 25, 2014 at 5:00 PM in the County of Essex Council Chambers, 360 Fairview Avenue West, Essex, Ontario.

1. Roll Call

Present: Mayor Ron McDermott
Deputy Mayor Richard Meloche
Ward 1 Councillor Morley Bowman
Ward 3 Councillor Bill Baker
Ward 3 Councillor John Scott
Ward 4 Councillor Sherry Bondy

Absent: Ward 1 Councillor Randy Voakes

Also Present: Russ Phillips, Chief Administrative Officer
Chris Nepszy, Director of Infrastructure and Development
Jeffrey Morrison, Manager, Finance and Business Services
Heather (Ross) Jablonski, Planner
Jeff Watson, Policy Planner
Cheryl Bondy, Manager of Legislative Services and Clerk

2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Adoption of Published Agenda

a) August 25, 2014 Special Council Meeting Agenda

Moved by Councillor Bondy

Seconded by Deputy Mayor Meloche

(SP14-08-052) That the published agenda for the August 25, 2014 Special Council Meeting to adopt the development charges by-law and to discuss the recent decision of the Committee of Adjustment at their August 12, 2014 meeting with reference to the Renaud minor variance application be adopted as presented. "Carried"

4. Adoption of Minutes

a) Special Public Council Meeting – August 12, 2014

Re: Proposed Development Charges By-Law

Moved by Councillor Scott

Seconded by Councillor Bowman

(SP14-08-055) That the minutes of the Special Meeting of Council for the proposed development charges by-law held August 11, 2014, be adopted as presented. "Carried"

5. By-Laws

a) By-Law Number 1344

Being a by-law for the imposition of development charges for The Corporation of the Town of Essex

i) Report Number Planning 2014-35

Re: Development Charges By-Law and Recommendations

Councillor Baker would like to discuss the possibility of phasing-in this by-law over three or five years.

Councillor Bowman stated that it would be more detrimental if it was delayed. This would shift the cost from the developer to the taxpayer.

Russ Phillips, Chief Administrative Officer reminded Council that currently industrial and institutional properties are 100% exempt from development charges.

Heather (Ross) Jablonski, Planner replied that should Council wish to exempt industrial and institutional properties 100% in the proposed by-law, the by-law could be amended from the way it is being presented.

Councillor Bondy would like a 1/3, 1/3, 1/3, 100% and 100% phasing-in for all property classes over a five-year term.

Mayor McDermott does not want to phase-in residential development charges.

Councillor Baker would like to see all development charges phased-in, excluding residential.

Moved by Councillor Bowman

Seconded by Deputy Mayor Meloche

(SP14-08-054) That Council approve By-Law Number 1344 as amended, the amendment being that a holiday be granted for industrial and institutional properties; that Report Number Planning 2014-35 be received; that whenever appropriate, Council shall request that grants, subsidies and other contributions be clearly designated by the donor as being to the benefit of existing development (or new development as applicable); that the assumptions contained in the Development Charges Background Study dated July 28, 2014, as an anticipation with respect to capital grants, subsidies and other contributions, shall be adopted; that the Development Charges Background Study dated July 28, 2014, as

amended, shall be approved; that the capital project listing set out in Chapter 5 of the Development Charges Background Study dated July 28, 2014, shall be approved, subject to further annual review during the capital budget process; and that it has been determined by Council that no further public meeting is required. "Carried"

6. Council Discussions

a) Committee of Adjustment decision at their August 12, 2014 meeting – Renaud Minor Variance Application

Heather (Ross) Jablonski, Planner stated that anyone can appeal the decision of the Committee of Adjustment. Mrs. Jablonski provided Council with the comments she submitted at the August 12, 2014 Committee of Adjustment meeting.

Moved by Councillor Baker

Seconded by Mayor McDermott

(SP14-08-055) That Paul Innes, Chair, Committee of Adjustment be permitted to address Council. "Carried"

Mr. Innes outlined the tests the Committee used in rendering their decision.

Moved by Councillor Baker

Seconded by Councillor Bowman

(SP14-08-056) That Jeff Renaud be permitted to address Council. "Carried"

Mr. Renaud asked Mrs. Jablonski why, if the application didn't fit size-wise, does the Town permit this to happen via a minor variance rather than a rezoning.

Mrs. Jablonski replied that she offers all avenues available to proponents when holding meetings with them.

Moved by Councillor Baker

Seconded by Councillor Scott

(SP14-08-057) That Council supports the decision of the Committee of Adjustment as it relates to the Renaud minor variance application.

Councillor Baker withdrew his motion, number SP14-08-057.

Moved by Councillor Bowman

Seconded by Mayor McDermott

(SP14-08-058) That Council appeal the decision of the Committee of Adjustment as it relates to the Renaud minor variance application A-09-014 submitted by Jeff and Kim Renaud made at their August 12, 2014 meeting.

Councillor Scott requested a recorded vote.

Councillor Scott – Opposed

Councillor Bowman – Support

Councillor Baker – Opposed

Deputy Mayor Meloche – Support

Mayor McDermott – Support

Special Council Meeting Minutes – August 25, 2014

Councillor Bondy – Opposed

With a recorded vote of three in support of and three opposed, motion SP14-08-058 was “Defeated”

7. Adjournment

Moved by Councillor Baker

Seconded by Councillor Bowman

(SP14-08-059) That the meeting be adjourned at 7:00 PM. “Carried”

Mayor

Clerk

The Corporation of the Town of Essex

Special Council Meeting

August 25, 2014

A Special Meeting of the Council of the Town of Essex was held on Monday, August 25, 2014 at 7:05 PM in the County of Essex Council Chambers, 360 Fairview Avenue West, Essex, Ontario.

1. Roll Call

Present: Mayor Ron McDermott
Deputy Mayor Richard Meloche
Ward 1 Councillor Morley Bowman
Ward 3 Councillor Bill Baker
Ward 3 Councillor John Scott
Ward 4 Councillor Sherry Bondy

Absent: Ward 1 Councillor Randy Voakes

Also Present: Russ Phillips, Chief Administrative Officer
Chris Nepszy, Director of Infrastructure and Development
Heather (Ross) Jablonski, Planner
Jeff Watson, Policy Planner
Cheryl Bondy, Manager of Legislative Services and Clerk

2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Adoption of Published Agenda

a) August 25, 2014 Special Council Meeting Agenda

Moved by Councillor Bondy

Seconded by Councillor Scott

(SP14-08-060) That the published agenda for the August 25, 2014 Special Council Meeting to discuss the Official Plan and Zoning By-law changes regarding farm lot severances be adopted as presented. "Carried"

4. Summary of Recommendations

Proposed Amendments to the Official Plan

In the Official Plan, under 6.5, Division of Farm Lots, a) Surplus Dwellings, delete the first

paragraph -

“Where a lot has been acquired for consolidation with an **abutting farm** and there is a surplus dwelling on the acquired lot, a consent may be granted to permit a farmer to sever the dwelling and a surrounding portion of the acquired lot, if the dwelling is considered to be surplus to the needs of the farm operation...”

and substitute –

Where a lot has been acquired for consolidation with **another agricultural operation** and there is a dwelling on the acquired lot, a consent may be granted to permit a farmer to sever the dwelling and a surrounding portion of the acquired lot, if the dwelling is deemed to be surplus to the needs of the agricultural operation...

Proposed Revisions to General Zoning By-law 1037

In Subsections 1 and 2 of Section 13, A1.1 and A1.2 Zoning Districts add:

For a lot created by consent after (the date of the final passing of this amending by-law) that forms part of an agricultural operation at the time the consent was granted and on which no dwelling is situated, a dwelling is not a permitted use.

5. Comments from the Public

- a) Gary Stiers and Richard Stiers – they have two houses on their farm and want to sever one off.

Jeff Watson, Policy Planner advised that the Province does not permit that.

- b) Ed Chittle – he is in favour of the proposed changes to the Official Plan and the Zoning By-Law. He would like to see severances on farm parcels be permitted with a smaller lot size. Mr. Watson replied that hopefully there will be some consistency throughout the County through the County process which they are working on.

Moved by Councillor Bondy

Seconded by Councillor Scott

(SP14-08-061) That Council approve the recommended changes to the Town of Essex Official Plan, under 6.5, Division of Farm Lots, a) Surplus Dwellings, delete the first paragraph -

“Where a lot has been acquired for consolidation with an **abutting farm** and there is a surplus dwelling on the acquired lot, a consent may be granted to permit a farmer to sever the dwelling and a surrounding portion of the acquired lot, if the dwelling is considered to be surplus to the needs of the farm operation”...

and substitute –

Where a lot has been acquired for consolidation with **another agricultural operation** and there is a dwelling on the acquired lot, a consent may be granted to permit a farmer to sever the dwelling and a surrounding portion of the acquired lot, if the dwelling is deemed to be surplus to the needs of the agricultural operation...; and the recommended changes

to the Town of Essex General Zoning By-law 1037 in Subsections 1 and 2 of Section 13, A1.1 and A1.2 Zoning Districts by adding:

For a lot created by consent after (the date of the final passing of this amending by-law) that forms part of an agricultural operation at the time the consent was granted and on which no dwelling is situated, a dwelling is not a permitted use. "Carried"

6. Adjournment

Moved by Councillor Bowman

Seconded by Deputy Mayor Meloche

(SP14-08-062) That the meeting be adjourned at 7:40 PM. "Carried"

Mayor

Clerk

The Corporation of the Town of Essex

Special Council Meeting

August 25, 2014

A Special Meeting of the Council of the Town of Essex was held on Monday, August 25, 2014 at 7:40 PM in the County of Essex Council Chambers, 360 Fairview Avenue West, Essex, Ontario.

1. Roll Call

Present: Mayor Ron McDermott
Deputy Mayor Richard Meloche
Ward 1 Councillor Morley Bowman
Ward 3 Councillor Bill Baker
Ward 3 Councillor John Scott
Ward 4 Councillor Sherry Bondy

Absent: Ward 1 Councillor Randy Voakes

Also Present: Russ Phillips, Chief Administrative Officer
Chris Nepszy, Director of Infrastructure and Development
Heather (Ross) Jablonski, Planner
Jeff Watson, Policy Planner
Cheryl Bondy, Manager of Legislative Services and Clerk

2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Adoption of Published Agenda

a) August 25, 2014 Special Council Meeting Agenda

Moved by Councillor Bondy

Seconded by Councillor Baker

(SP14-08-063) That the published agenda for the August 25, 2014 Special Council Meeting to review the Draft Comprehensive By-Law Power Point presentation prepared by Jeff Watson, Policy Planner and the temporary liquor license extension request submitted by Colchester Bar & Grill, be adopted as presented; and that Item 6. a) be moved up in the agenda and heard first. "Carried"

6. Correspondence

a) Colchester Bar & Grill

Re: Request for a temporary liquor licence extension August 31, 2014 to September 13, 2014

Moved by Councillor Bondy

Seconded by Councillor Baker

(SP14-08-064) That the temporary liquor licence extension request from Colchester Bar & Grill dated August 11, 2014 for the period August 31, 2014 to September 13, 2014 be received and approved. "Carried"

4. Presentations

a) Draft Comprehensive Sign By-Law Power Point Presentation

Jeff Watson, Policy Planner provided the Power Point Presentation for the Draft Comprehensive Sign By-Law

Deputy Mayor Meloche asked in the by-law would provide for grandfathering for current signs.

Mr. Watson replied that for permanent signs – yes and for portable signs – no.

5. Comments from the Public

a) Dave McLarty asked who owns the Dave Hitchcock sign on the west side of the Arner Townline on Highway Number 3.

Councillor Bowman replied the Town does not own any billboard signs.

Administration will investigate the ownership of the sign.

Mr. McLarty asked if an old sign exists, can it be used.

Mr. Watson replied that you would require the landowner's permission to erect a billboard sign and the sign/structure's condition has to be safe.

b) Steve Bjorkman talked about sign sizes. Sandwich board signs would be too small to be easily readable.

Mr. Watson will discuss this further with Mr. Bjorkman.

Mr. Bjorkman stated there are no maximum sign faces in residential areas.

c) Milton Dzodin likes the sign by-law, however signs affect businesses. The Town should give businesses ample time to adhere to the new by-law.

Mr. Watson replied this by-law is a lot more flexible than the current one since it is based on percentages.

7. Adjournment

Moved by Councillor Bondy

Seconded by Deputy Mayor Meloche

(SP14-08-065) That the meeting be adjourned at 8:30 PM. "Carried"

Mayor

Clerk

The Corporation of the Town of Essex

Regular Council Meeting

September 15, 2014

A Regular Meeting of the Council of the Town of Essex was held on Monday, September 15, 2014 at 6:00 PM in the County of Essex Council Chambers, 360 Fairview Avenue West, Essex, Ontario.

1. Opening Prayer

Mayor Dermott called the meeting to order and the opening prayer was read.

2. Roll Call

Present: Mayor Ron McDermott
Deputy-Mayor Richard Meloche
Ward 1 Councillor Morley Bowman
Ward 3 Councillor Bill Baker
Ward 3 Councillor John Scott
Ward 4 Councillor Sherry Bondy

Absent: Ward 1 Councillor Randy Voakes

Also Present: Donna Hunter, Director of Corporate Services and Acting Chief Administrative Officer
Chris Nepszy, Director of Infrastructure & Development
Doug Sweet, Director of Community Services
Andy Graf, Manager, Environmental Services
Heather (Ross) Jablonski, Town Planner
Jeff Watson, Policy Planner
Ed Pillon, Fire Chief
Lynn Moroz, Acting Clerk
Robin Hall, Administrative Assistant

Regrets: Russ Phillips, Chief Administrative Officer
Olivia Bernath, Youth Representative

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

4. Adoption of Published Agenda

a) Monday, September 15, 2014 Regular Council Meeting Agenda

Moved by Councillor Baker

Seconded by Deputy-Mayor Meloche

Regular Council Meeting Minutes – September 15, 2014

(R14-09-439) That the published agenda for the September 15, 2014 Regular Council Meeting, be adopted with the addition of a request for an update on the recent flooding in Essex and McGregor and Co-An Park Dinner Tickets, both under New Business. "Carried"

5. Adoption of Minutes

a) September 2, 2014 Regular Council Meeting

Moved by Councillor Scott

Seconded by Councillor Bowman

(R14-09-440) That the minutes of the Regular Council Meeting held September 2, 2014, be adopted as presented. "Carried"

6. Public Presentations

a) Canada Post – Five-Point Strategy

Andy Paterson, Manager of Municipal Engagement and Tom Zadorski, Manager of Special Projects

Andy Paterson, Manager of Municipal Engagement and Tom Zadorski, Manager of Special Projects for Canada Post attended this evening's Council meeting to explain the details outlined in its Five-Point Strategy. He explained that Canada Post is a Crown Corporation and it exists to make a profit and looking at the trend, the Corporation could possibly be looking at a substantial deficit. Mr. Paterson explained that many companies have turned to internet billing, and there are currently fewer pieces of mail to deliver but more addresses to deliver to. He told Council that Canada Post wants to remain profitable to save jobs and maybe even create jobs and explained the Five-Point Strategy, including door-to-door mail delivery in urban areas and other initiatives to be financial sustainable.

Moved by Councillor Baker

Seconded by Councillor Bowman

(R14-09-441) That the public presentation by Andy Paterson, Manager of Municipal Engagement and Tom Zadorski, Manager of Special Projects for Canada Post providing Council with an explanation of its Five-Point Strategy, including door-to-door mail delivery in urban areas and other initiatives to return Canada Post to financial sustainability, be received. "Carried"

b) Sheila Anne Herold

Harrow and Colchester Visitor Centre and Find Your Green

Councillor Bondy declared a conflict of interest as she works part-time at the Harrow and Colchester Visitor Centre and Find Your Green. Councillor Bondy took no part in the discussion or vote.

Sheila Anne Herold owner of the Harrow and Colchester Visitor Centre and Find Your Green appeared before Council to introduce the Visitor Information Centre that provides a marketing resource for all local businesses, local attractions and events. She announced that the Centre has recently become a permanent drop-off for e-waste for residents. Mrs. Herold is seeking Council's permission to erect signs at strategic locations throughout the municipality that would direct visitors to the Centre.

Moved by Deputy-Mayor Meloche

Seconded by Councillor Scott

(R14-09-442) That the presentation and the request by Sheila Anne Herold owner of the Harrow and Colchester Visitor Centre and Find Your Green in Harrow Centre, to erect "Visitor Info Ahead" signs on the roads entering Harrow Centre; at the intersection of King/Queen Streets and a sign eastbound on King, be received. "Carried"

Moved by Councillor Baker

Seconded by Councillor Scott

(R14-09-443) That the Director of Infrastructure and Development be instructed to prepare a report on way-finding signage within the Town of Essex. "Carried"

7. Unfinished Business

8. Reports from Administration

a) Building Department - Report 2014-08

August 2014 Building Report

Moved by Councillor Bondy

Seconded by Councillor Bowman

(R14-09-444) That Building Department Report Number 2014-08, dated September 5, 2014 providing Council with a summary of building activities in the Town of Essex to August 31, 2014, be received. "Carried"

b) Planning Department – Report Number 2014-40

Jakana Subdivision – Phase 3A – Release of Securities

Moved by Councillor Bondy

Seconded by Councillor Scott

(R14-09-445) That Planning Department Report Number 2014-40, dated September 15, 2014 prepared by Heather (Ross) Jablonski, Town Planner and submitted by Chris Nepszy, Director of Infrastructure and Development recommending to Council that the remaining securities for Phase 3A of the Jakana Subdivision in the amount of \$165,000 be returned to the Developer by the Town as all works have been completed in accordance with the executed subdivision agreement, be received; that Council concurs with the recommendations; and the remaining securities in the amount of \$165,000 be returned to the Developer. "Carried"

c) Planning Department – Report Number 2014-41

Kimball Estates Subdivision – Phase 2

Part Lot Control Exemption - Kimball Drive, Essex Centre (Ward 1)

- By-Law Number 1352

Being a by-law to provide that Part Lot Control shall not apply to certain lands within Registered Plan 12M-542 (Kimball Estates Subdivision – Phase 2)

Moved by Councillor Bowman

Seconded by Councillor Baker

(R14-09-446) That Planning Department Report Number 2014-41, dated September 15, 2014 prepared by Heather (Ross) Jablonski, Town Planner and submitted by Chris Nepszy, Director of Infrastructure and Development seeking Council's approval to the request for Part Lot Control Exemption for Phase 2 of Kimball Estates Subdivision, located on the east and west sides of Kimball Drive, south of Brien Avenue in Essex Centre, be received; that Council concurs with the recommendations contained in the report; and that By-Law Number 1352 being a by-law to provide that Part Lot Control shall not apply to certain lands within Registered Plan 12M-542 (Kimball Estates Subdivision – Phase 2) be read a first, a second and a third time and finally passed on September 15, 2014. "Carried"

d) Planning Department – Report Number 2014-42

Farm Lot Severances

Moved by Councillor Baker

Seconded by Councillor Scott

(R14-09-447) That Planning Department Report Number 2014-42, dated September 15, 2014 prepared by Jeff Watson, Policy Planner and submitted by Chris Nepszy, Director of Infrastructure and Development recommending an Official Plan Amendment concerning farm lot severances, be received; that Council concurs with the new provisions regarding farm lot severances; and that a by-law be prepared providing an amendment to By-Law Number 1037 to preclude the construction of a new dwelling on the acquired lands as required by the Provincial Policy Statement. "Carried"

Jeff Watson, Policy Planner left the meeting.

e) Planning Department – Report Number 2014-43

Site Plan Control Amendment (SPC-02-14)

Joe and Mae Abraham – 335 and 341 Talbot Street North, Essex Centre (Ward 1)

Moved by Councillor Scott

Seconded by Councillor Bowman

(R14-09-448) That Planning Department Report Number 2014-43, dated September 15, 2014 prepared by Heather (Ross) Jablonski, Town Planner and submitted by Chris Nepszy, Director of Infrastructure and Development recommending that Council approve Site Plan Control Amendment Application SPC-02-14, an amendment to the approved site plan for

8. Reports from Administration Cont'd

Joe and Mae Abraham, for the property located at 335 and 341 Talbot Street North, Essex Centre (Ward 1), be received and that Council approves the request for an amendment to the approved site plan at 335 and 341 Talbot Street North, Essex Centre to accommodate additional parking to the rear of the existing buildings on the site. "Carried"

f) Corporate Services Department – Report Number Finance and Business Services
2014-01

Emergency Medical Services (EMS) Lease Agreement

Recommendation: It is recommended that Finance and Business Services Report 2014-01 entitled "Emergency Medical Services (EMS) Lease Agreement" be received.

- By-Law Number 1354

Being a by-law to enter into an Agreement between The Corporation of the Town of Essex and The Corporation of the County of Essex for the lease of the Emergency Medical Services Station located at 53 Alice Street North, Essex

Moved by Deputy-Mayor Meloche

Seconded by Councillor Bowman

(R14-09-449) That Corporate Services Department Report Number Finance and Business Services 2014-01, dated September 8, 2014 prepared by Jeffrey Morrison, Manager, Finance and Business Services and submitted by Donna Hunter, Director of Corporate Services entitled Emergency Medical Services (EMS) Lease Agreement seeking Council's approval to enter into a lease agreement with EMS, be received; that Council supports the recommendation; and that By-Law Number 1345 being a by-law to enter into an Agreement between The Corporation of the Town of Essex and The Corporation of the County of Essex for the lease of the Emergency Medical Services Station located at 53 Alice Street North, Essex be read a first, a second and a third time and finally passed on September 15, 2014. "Carried"

g) Infrastructure and Development – Report Number 2014-16

Modification of Lease Agreement with Harry Grondin and Joe Grondin

Recommendation: That Infrastructure and Development Report Number 2014-16 is accepted and that Council enter into the agreement with Harry Grondin and Joe Grondin as identified in the attached By-Law Number 1353. Furthermore, it is recommended that Council compensate Grondin Farms Limited in the amount of \$9,331.00 for lost crops as a result of the solar farm development.

- By-Law Number 1353

Being a by-law to enter into an agreement between The Corporation of the Town of Essex and Harry Grondin and Joe Grondin for the lease of farmland on Part of Lot 6 and Part of Lot 7, Plan 202

Chris Nepszy, Director of Infrastructure and Development advised Council that the Grondins have asked that the expiry date on the agreement be amended to December 21, 2021.

Moved by Councillor Baker

Seconded by Councillor Bowman

(R14-09-450) That Infrastructure and Development Report Number 2014-16, dated September 18, 2014 prepared and submitted by Chris Nepszy, Director of Infrastructure and Development seeking Council's approval to enter into a modified agreement with Harry Grondin and Joe Grondin and that Council compensate Grondin Farms Limited in the amount of \$9,331.00 for lost crops as a result of the solar farm development, be received; that Council approves the lease agreement being revised to end on December 21, 2021, and that By-Law Number 1353 being a by-law to enter into an agreement between The Corporation of the Town of Essex and Harry Grondin and Joe Grondin for the lease of farmland on Part of Lot 6 and Part of Lot 7, Plan 202 be read a first, a second and a third time and finally passed on September 15, 2014, and that Grondin Farms Limited be compensated in the amount of \$9,331.00 for lost crops. "Carried"

h) Infrastructure and Development – Report Number 2014-17

Bulk Water Filling Stations

Recommendation: That Report Infrastructure and Development 2014-17 is accepted for information.

Moved by Councillor Bowman

Seconded by Councillor Baker

(R14-09-451) That Infrastructure and Development Report Number 2014-17, dated September 18, 2014 prepared and submitted by Chris Nepszy, Director of Infrastructure and Development providing Council with a report investigating bulk water filling stations in surrounding municipalities and consideration to the installation and operation of a bulk water filling station within the municipality, be received. "Carried"

i) Corporate Services Department – Report Number 2014-23

Future Feed-In Tariff ("FIT") Projects

Recommendation: It is recommended that

1. Corporate Services Report 2014-23 entitled "Future Feed-In Tariff Projects" be received; and
2. That Administration be authorized to explore opportunities for submitting an application under future FIT programs either on its own, or in conjunction with E.L.K.

Moved by Deputy-Mayor Meloche

Seconded by Councillor Bowman

8. Reports from Administration Cont'd

(R14-09-452) That Corporate Services Department Report Number 2014-23 prepared and submitted by Donna Hunter, Director of Corporate Services, dated September 9, 2014 to obtain Council's authorization to explore opportunities for submitting an application under future Feed-In Tariff ("FIT") projects either on its own, or in conjunction with E.L.K., be received; that Council concurs with the recommendations; and that Administration be authorized to explore opportunities for submitting an application under future FIT programs either on its own, or in conjunction with E.L.K. "Carried"

Andy Graf, Manager, Environmental Services left the meeting.

j) Planning Department – Report Number 2014-44

Henricks – 696 Lakewood, Colchester South (Ward 3)

Minor Variance Application Fee – Refund Request

Recommendation: That Council receive this request and that Council refuse the request of the Committee of Adjustment to refund the minor variance application fee of \$550.00, paid to the Town of Essex in accordance with By-Law Number 647, a by-law to establish a schedule of fees for planning related matters for the Town of Essex, by Mr. and Mrs.

Henricks for their property at 696 Lakewood in Colchester South (Ward 3)

Moved by Councillor Baker

Seconded by Councillor Bondy

(R14-09-453) That Planning Department Report Number 2014-44 prepared by Heather (Ross) Jablonski, Secretary-Treasurer to the Committee of Adjustment and Town Planner and submitted by Chris Nepszy, Director of Infrastructure and Development, dated September 15, 2014 providing Council with a synopsis of the events leading to a refund request by Mr. and Mrs. Henricks, 696 Lakewood, Colchester South (Ward 3) for the minor variance application fee of \$550.00 paid to the Town of Essex in accordance with By-Law Number 647, be received. "Carried"

Moved by Councillor Scott

Moved by Councillor Baker

(R14-09-454) That Mr. Henricks of 696 Lakewood be allowed to address Council. "Carried"

Mr. Henricks told Council that he applied and was issued a demolition and a building permit at 696 Lakewood

. He felt that there were inconsistencies in the Planner's report.

Moved by Councillor Bondy

Seconded by Councillor Bowman

(R14-09-455) That Council concurs with the recommendations contained in Planning Department Report Number 2014-44, and the request of the Committee of Adjustment to

Regular Council Meeting Minutes – September 15, 2014

refund the minor variance application fee of \$450.00, paid to the Town of Essex in accordance with By-Law 647, a by-law to establish a schedule of fees for planning related matters for the Town of Essex, by Mr. and Mrs. Henricks for their property at 696 Lakewood in Colchester South (Ward 3), be denied. "Carried"

k) Fire Department – Report Number 14-03

Replace the Swivel Base – 95 Foot Platform Truck

Recommendation: It is recommended that this report be received and the purchase and installation of a new swivel plate for the 95 foot platform ladder truck located at Station #3 be approved.

Moved by Councillor Baker

Seconded by Councillor Scott

(R14-09-456) That Fire Department Report Number 14-03, prepared and submitted by Ed Pillon, Fire Chief, dated September 10, 2014 seeking Council's approval to replace the swivel base for the ninety-foot platform ladder truck located at Station #3, be received and that Council approves the purchase and installation of a new swivel plate for the 95 foot platform truck at Fire Station #3. "Carried"

Mayor McDermott left the meeting at 7:25 PM and Deputy-Mayor Meloche assumed the Chair.

9. Correspondence

a) ACCESS County Community Support Services

2014 Update

Moved by Councillor Bondy

Seconded by Councillor Scott

(R14-09-457) That correspondence from ACCESS County Community Support Services Executive Director, Jenna Foley, dated September 4, 2014 providing Council with an update on their 2014 year-to-date programming and activities at the Harrow Youth Centre, be received. "Carried"

b) Committee of Adjustment Agenda – September 16, 2014

Due to a scheduling conflict the September 16, 2014 Committee of Adjustment Meeting was cancelled. The new meeting date was unknown at this time.

c) Recycling Council of Ontario

October 20 – 26, 2014 Waste Reduction Week

Moved by Councillor Bondy

Seconded by Councillor Baker

(R14-09-458) That correspondence from Jo-Anne St. Godard, Executive Director of the Recycling Council of Ontario, dated August 29, 2014 asking Council to participate in an

environmental campaign that builds awareness and communicates the importance of waste reduction and encourages residents to contribute to environmental protection, be received; and that

The Town of Essex hereby recognizes Waste Reduction Week in Canada on October 20 to 26, 2014; and that

As a municipality we are committed to reducing our waste, conserving resources and educating the community about sustainable living; and that

We recognize the generation of solid waste and the needless waste of resources as global environmental problems and endeavor to take the lead in our community toward environmental sustainability; and that

We have declared October 20-26, 2014 as Waste Reduction Week in the Town of Essex and that this proclamation be posted on to the Town's Facebook page. "Carried"

d) Windsor-Essex County and Leamington Area Right to Life

Essex & Harrow Life Chains

Moved by Councillor Baker

Seconded by Councillor Bondy

(R14-09-459) That correspondence dated August 25, 2014 from the Leamington Area Right to Life Organization, advising of the Life Chains to be held in Essex and Harrow on Sunday, October 5, 2014 from 2:30 to 3:30 PM, be received and that the Essex O.P.P. be notified of the event. "Carried"

10. Committee Meeting Minutes

a) Personnel Committee – September 8, 2014

- Corporate Services Report Number 2014-22

Re: Draft Condolences Policy

Recommendations: That the following recommendations are provided by the Finance Committee to the Personnel Committee:

- a) Corporate Services Report 2014-22 entitled "Draft Condolences Policy" be received; and
- b) That the Personnel Committee recommends that Policy Number 026, "Condolences Policy" be adopted by Council.

- Policy Manual – Policy Number 026

Condolences Policy

Moved by Councillor Bowman

Seconded by Councillor Baker

(R14-09-460) That the minutes of the Personnel Committee Meeting, held September 8, 2014 and Corporate Services Report Number 2014-22 prepared and submitted by Donna

Hunter, Director of Corporate Services, providing the Personnel Committee with a recommendation to adopt Policy Number 026 "Condolences Policy", be received and adopted as presented. "Carried"

Heather Jablonski, Town Planner left the meeting.

11. By-Laws

a) By-Law Number 1351

Being a by-law to provide for Advance Polls to be held prior to Voting Day

Moved by Councillor Bowman

Seconded by Councillor Bondy

(R14-09-461) That By-Law Number 1351 being a by-law to provide for Advance Polls to be held prior to Voting Day be read a first, a second and a third time and finally passed on September 15, 2014. "Carried"

b) By-Law Number 1355

Being a by-law to confirm the proceedings of the September 15, 2014 Regular Meeting of the Council of The Corporation of the Town of Essex

Moved by Councillor Bondy

Seconded by Councillor Scott

(R14-09-462) That By-Law Number 1355 being a by-law to confirm the proceedings of the September 15, 2014 Regular Meeting of the Council of The Corporation of the Town of Essex be read a first, a second and a third time and finally passed on September 15, 2014. "Carried"

12. Financial

13. New Business

a) Councillor Baker asked Chris Nepszy, Director of Infrastructure and Development to provide an update on the recent flooding issues in Essex and McGregor.

Mr. Nepszy informed Council there were areas in Essex Centre and McGregor Centre that flooded, primarily due to the large amount of rain the area received in a short period of time. He stated the Town of Essex is in the process of collecting data on the flooding which may lead to further investigation in specific areas. He noted he will continue to keep Council informed of the status of the investigation.

b) Deputy-Mayor Meloche advised Council that Co-An Park is hosting an Appreciation Day Dinner to honour their volunteers on September 27, 2014.

Moved by Councillor Scott

Seconded by Councillor Baker

(R14-09-463) That the Town purchase 10 tickets for the Appreciation Dinner at Co-An Park at a cost of \$150.00, as a donation to help offset the cost of the day's events and the money be taken from Council's contingency fund. "Carried"

14. Notices of Motion

15. Adjournment

Moved by Councillor Baker

Seconded by Councillor bondy

(R14-09-464) That the meeting be adjourned at 7:55 PM. "Carried"

Mayor

Deputy-Mayor

Acting Clerk

The Corporation of the Town of Essex
Special Council Meeting

September 15, 2014

A Special Meeting of the Council of the Town of Essex was held on Monday, September 15, 2014 at 4:30 PM in the County of Essex Council Chambers, 360 Fairview Avenue West, Essex, Ontario.

1. Roll Call

Present: Mayor Ron McDermott
Deputy Mayor Richard Meloche
Ward 1 Councillor Morley Bowman
Ward 3 Councillor Bill Baker
Ward 3 Councillor John Scott
Ward 4 Councillor Sherry Bondy

Absent: Ward 1 Councillor Randy Voakes
Olivia Bernath, Youth Representative

Also Present: Donna Hunter, Director of Corporate Services and Acting Chief
Administrative Officer
Doug Sweet, Director of Community Services
Jeff Watson, Policy Planner
Lynn Moroz, Acting Clerk
Robin Hall, Administrative Assistant

3. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

4. Adoption of Published Agenda

- a) September 15, 2014 Special Council Meeting Agenda
Moved by Councillor Bowman
Seconded by Deputy Mayor Meloche
(SP14-09-066) That the published agenda for the September 15, 2014 Special Council Meeting, be adopted as presented. "Carried"

5. Reports from Administration

- a) Corporate Services Report Number 2014-24
Small Communities Fund – Expression of Interest
Recommendation: It is recommended that
- 1) Corporate Services Report 2014-24 entitled "Small Communities Fund – Expression of Interest" be received; and

- 2) The following resolution be provided by Council for purposes of submitting an Expression of Interest under the SCF for the redevelopment of the silo district:
- That Council
- a) Approves the submission of an Expression of Interest under the SCF for the redevelopment of the silo district;
 - b) That the information contained in the Expression of Interest is factually accurate; and
 - c) That Council commits to meet the additional funding requirements as may be required beyond any grant that the municipality may attract.

Moved by Deputy Mayor Meloche

Seconded by Councillor Bowman

(SP14-09-067) That Corporate Services Report Number 2014-24, prepared and submitted by Donna Hunter, Director of Corporate Services, dated September 11, 2014 recommending to Council the submission of an Expression of Interest under the Small Communities Fund for the redevelopment of the silo district, be received and that Council approves the submission of an Expression of Interest under the Small Communities Fund for the redevelopment of the silo district; that the information contained in the Expression of Interest is factually accurate; and that Council commits to meet the additional funding requirements as may be required beyond any grant that the municipality may attract.

"Carried"

6. New Business

7. Adjournment

Moved by Councillor Bondy

Seconded by Councillor Scott

(SP14-09-068) That the meeting be adjourned at 4:50 PM. "Carried"

Mayor

Acting Clerk

The Corporation of the Town of Essex
Special Council Meeting

September 15, 2014

A Special Meeting of the Council of the Town of Essex was held on Monday, September 15, 2014 at 5:00 PM in the County of Essex Council Chambers, 360 Fairview Avenue West, Essex, Ontario to discuss the Zoning Amendment –ZBA-03-14 for the Harrow Shopper’s Drug Mart (Dillon consulting, Agent) 51, 57 and 69 King Street East (inclusive), 39 King Street East (in part) and Adjacent Vacant Lots, Harrow Centre (Ward 4).

1. Roll Call

Present: Mayor Ron McDermott
Deputy Mayor Richard Meloche
Ward 1 Councillor Morley Bowman
Ward 3 Councillor Bill Baker
Ward 3 Councillor John Scott
Ward 4 Councillor Sherry Bondy

Absent: Ward 1 Councillor Randy Voakes
Olivia Bernath, Youth Representative

Also Present: Donna Hunter, Director of Corporate Services and Acting Chief
Administrative Officer
Heather (Ross) Jablonski, Town Planner
Jeff Watson, Policy Planner
Doug Sweet, Director of Community Services
Jeffrey Morrison, Manager of Finance and Business Services
Lynn Moroz, Acting Clerk
Robin Hall, Administrative Assistant

General Public: See attached sign in sheet.

2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

3. Adoption of Published Agenda

a) September 15, 2014 Special Council Meeting Agenda

Moved by Councillor Bondy

Seconded by Councillor Scott

(SP14-09-069) That the published agenda for the September 15, 2014 Special Council Meeting to discuss the zoning amendment for the Harrow Shopper’s Drug Mart (Dillon Consulting, Agent) 51, 57 and 69 King Street East (inclusive), 39 King Street East (in part) and Adjacent Vacant Lots, Harrow Centre (Ward 4) be adopted as presented. “Carried”

4. Reports from Administration

a) Planning Department – Report Number 2014-39

Public Meeting for Zoning Amendment ZBA-03-14

Harrow Shopper's Drug Mart (Dillon Consulting, Agent)

51, 57 and 69 King Street East (inclusive) 39 King Street East (in part) and Adjacent Vacant Lots, Harrow Centre (Ward 4)

Recommendation: To Council for information only. At this time, no recommendations are being made by Planning. Council is being requested to preliminarily review the proposed zoning change and to hear the comments and/or concerns of area residents, property owners and other interested parties resulting from public notice. A further report to Council will be prepared by Planning in order to address any concerns about the rezoning that are raised at this statutory public meeting and/or submitted to the Town in writing. It is suggested that Council should not make a recommendation regarding the approval of this application until such time as Planning has completed further review in conjunction with the information, comments and/or questions that are presented at this public meeting.

The Mayor opened the floor for Council discussion.

Councillor Baker questioned how many parking spaces would be available. The Planner advised that 83 spaces have been allotted for parking. Only 44 are required, but the proponent is providing 39 extra spaces.

Councillor Bondy expressed her excitement for the new addition and felt it was good for the community.

Deputy Mayor Meloche asked what the applicant was looking at time wise. Did they plan beginning now or in the spring?

The Planner advised that the by-law would be going to the October 6, 2014 Regular Council meeting, which is followed by a 20 day appeal period. The proponent must also submit a storm water management plan. She surmises it will be the Spring of 2015.

Councillor Baker noted that the present zoning is C2.2 and wondered what the new zoning would be.

Heather stated the zoning would remain C2.2 but would be site specific to accommodate the floor space.

Councillor Baker questioned whether other businesses could take the same route when increasing floor space. The Planner replied that it would depend on the permitted use.

The Mayor introduced Melanie Muir of Dillon Consulting and Peter Kulliaeni, the Shopper's Drug Mart's Planner to those in attendance and invited the public to comment or ask questions.

Patricia McGorman, P.O. Box 414, Harrow

Patricia McGorman introduced herself and questioned whether under Section 275 of the Municipal Act if Council would be in a position to pass this. Patricia was assured that yes they were.

Ms. McGorman asked if an impact study on the effect this could have on other businesses in the community had been completed. The Planner responded that in her next report she would supply her professional opinion on the application, that this meeting was the statutory public meeting to hear comments as required under the Planning Act for zoning by-law amendments. This report will accompany the by-law at the Monday, October 6, 2014 Council meeting.

Ms. McGorman noted that there are two grocery supply stores in the area, she wondered if this expanded Shopper's would sell food and how it would impact those stores. The Kingsville Shopper's Drug Mart has an extensive food section. She wondered if this Shopper's Drug Mart would have a similar food section. Mr. Kulliaeni noted that the Kingsville Shopper's Drug Mart was a larger store and the Harrow store would not be as large. It would have some food items, but not to the extent of the Kingsville store. Ms. McGorman asked if it was owned by Loblaw. Mr. Kulliaeni confirmed that it was. Ms. McGorman thanked Council and returned the audience.

Rob McLean, 193 Woodland, Harrow

Rob McLean expressed concern over the speed of traffic in the downtown core of Harrow. Mr. McLean noted that there has been an increase in pedestrian traffic and with the vehicles in and out of the Shoppers Drug Mart onto King there needs to be traffic control where it is situated.

Moved by Councillor Baker

Seconded by Councillor Bondy

(SP14-09-070) That Planning Department Report Number 2014-39, prepared by Heather (Ross) Jablonski, Town Planner and submitted by Chris Nepszy, Director of Infrastructure and Development, dated September 15, 2014 providing Council with preliminary comments for the September 15, 2014 Statutory Public Meeting regarding the Zoning Amendment ZBA-03-14 for Harrow Shopper's Drug Mart(Dillon Consulting Agent), 51, 57 and 69 King Street East (inclusive), 39 King Street East (in part) and Adjacent Vacant Lots, Harrow Centre (Ward 4), be received. "Carried"

6. Adjournment

Moved by Councillor Baker

Seconded by Councillor Bowman

(SP14-09-071) That the meeting be adjourned at 5:25 PM. "Carried"

Mayor

Acting Clerk



Date: September 15, 2014

Shoppers Drug Mart Rezoning

Meeting Time: 5:00pm

Location: 360 Fairview Ave West, Essex, Ontario

	Full Name (<u>Please Print</u>)	Address (<u>Please Print</u>)	Email Address (<u>Please Print</u>)
2	Brenda Dunn	1240 Snake Lane	gbdunn@sympatico.ca
3	Rob McLean	193 Woodland	harrowrob@gmail.com
4	PAT COUGHEW	69 KING ST HARROW	asdm1105@shoppersdrugmart.ca
5	Janet Clifford	15 Wellington Harrow	asdm1105@shoppersdrugmart.ca
6	Melanie Muir	Dillon Consulting Inc Limited	mmuir@dillon.ca
7	Harry White	"	hwhite@dillon.ca
8	Peter Kulhaeri	Shoppers Drug Mart Toronto	pkulhaeri@shoppersdrugmart.ca
9	PATRICIA MCGORMAN	P.O. Box 414 HARROW, ON N0R1V0	
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The Corporation of the Town of Essex

Consideration of Report Meeting

September 16, 2014

A Special Meeting of the Council of the Town of Essex was held on Tuesday, September 16, 2014 at 4:23 PM in the Town of Essex Council Chambers, 33 Talbot Street South, Essex, Ontario.

Mayor McDermott called the meeting to order to consider the report for the Essex Outlet Drain (Bridge for Arthur Bennett) prepared by Gerard Rood, Professional Engineer, Rood Engineering Inc. dated July 22, 2014.

1. Roll Call

Present: Mayor Ron McDermott
Deputy Mayor Richard Meloche
Ward 1 Councillor Morley Bowman
Ward 1 Councillor Randy Voakes

Absent: Ward 3 Councillor John Scott
Ward 3 Councillor Bill Baker
Ward 4 Councillor Sherry Bondy

Also Present: Dan Boudreau, Manager, Operations/Drainage Superintendent
Gerard Rood, Professional Engineer, N.J. Peralta Engineering Ltd.
Lynn Moroz, Acting Clerk
Robin Hall, Administrative Assistant

General Public: See the attached sign in sheet

2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

The Acting Clerk indicated that all notice had been sent as prescribed under Section 42 of the Drainage Act, R.S.O. 1990, Chapter D. 17, as amended 2010.

3. Public Presentation

Gerard Rood, Professional Engineer, Rood Engineering Inc. advised that the works relative to the construction of the new access bridge in the Essex Outlet Drain is in accordance with Section 78 of the Drainage Act, R.S.O. 1990, Chapter D. 17 as amended 2010.

Public Presentation Continued

Mr. Rood explained the owner was requiring a replacement bridge to better access the existing agricultural lands that are adjacent to their residence. The existing concrete bridge is too narrow, spalling badly and has severely deteriorated abutments and wingwalls. The

Town arranged for a temporary bracing of the structure to allow for safer access and egress to the parcel until it is replaced with the new structure.

The owner was advised that the minimum standard top width for an access bridge is 6.10 metres (20 feet) and that the bridge centerline location will need to be established with him. He was also advised that because the bridge is a replacement bridge, the cost of the new replacement access bridge construction, as well as all the cost for the preparation of the Engineer's Report would be shared by the abutting owner and upstream lands and roads. Any cost for the additional top width will be borne by the owner. It was established that the owner prefers a 10 metres (30 foot) long pipe that will result in approximately 8 metres (24 foot) top width to allow for the current large agricultural equipment to more easily access the farm.

Mr. Rood advised that the total estimated cost of this work including all incidental expenses is the sum of \$125,500.

Councillor Voakes questioned the cost of the bridge that was Mr. Bennett's responsibility and whether there was an affordable payment schedule.

The Clerk was not present to provide the figures, but the indenture period is traditionally a 5 year period, and would make it \$10,000 to \$12,000 a year.

Councillor Voakes felt there must be an easier way for Mr. Bennett and wanted to talk about opportunities to make the payments friendlier.

Mr. Rood advised they had investigated different materials for the structure and had gone with the most cost effective materials and that this heavy gauge structure would last 75 years. He also noted that there was also a cost for the old bridge to be removed.

Councillor Voakes asked whether this could be tabled until we can set the payments.

Dan Boudreau advised that the bridge is adequate for the time being, but needs to be addressed soon.

Councillor Bowman reminded those present that the longer the period of the debenture the higher the cost would be to the proponent.

Mr. Rood advised that a policy would have to be put into place and the Clerk instructed to permit a ten year debenture period.

Councillor Bowman questioned whether this could be done after the bridge was installed.

Deputy Mayor Meloche noted that a debenture isn't always the best solution, and would be the rate at which the Town could get it. He understood that there was a property transaction going on as well. The financing can be done after the approval of the by-law.

Public Presentation Continued

Councillor Voakes stated there must be an easier way to ease the \$125,500 price tag.

Lyle Hall, 2712 County Road 12 introduced himself, and explained he was the President of the Essex County Federation of Agriculture and that Mr. Bennett had approached him to as to whether he was aware of any alternative options. Mr. Hall then approached Tim Byrne of the Essex Region Conservation Authority, who thought that there might be an alternative option that would save approximately 30%. It involved placing a 3/8 inch breakwall headwalls and precast concrete panels on top. Prestress had advised that they would need to have a 4 foot hollow slab or 2 to 3 foot solid slab with a poured in place concrete topping. Mr. Byrne did not know of it being used locally, but he had heard of it being done.

Mr. Rood advised that Prestress will not provide the certification required under the Highway Traffic Act as to what load the bridge will carry, as well there would be foundation problems.

Arthur Bennett, 2081 Mole Sideroad, felt that he should not be responsible for the cost of the drain servicing the Town's water treatment plant and storm water. He felt 80% of the water in the drain was the Town's and not water from the property. He also noted that at one time he had asked Colchester North Township if he could put on a new slab and was told it was not his and he couldn't touch it, yet when it was time to replace it he is responsible for payment.

Mr. Rood noted that owners are not allowed to take care of municipal drains under the Drainage Act. He also noted that Mr. Bennett had been advised at the time of purchase that it was a sizeable drain and bridge should it need to be replaced. The cost is complete to the value of the land. He also noted that the Town is already picking up a fair amount of the cost.

Mr. Hall advised that he had driven past Mr. Bennett's property in the spring and he had 6 inches of water running around his house trying to find the drain.

Mr. Rood advised that the Drainage Act does not hold the Town responsible. There was a lot of flooding across all municipalities last year and Mr. Bennett's property was not the only one affected.

Councillor Voakes questioned how we can determine the amount that is the Town's. He felt there must be a way to measure the discharge from the sewage treatment plant. If the Town is responsible for 80% of the drain, then the Town's portion should be for that. He wondered if we could defer until the measurement is found and then let Mr. Bennett decide whether to go ahead or not.

Mr. Rood advised that the temporary bridge has bracing which could act as an obstruction when the ice forms resulting in flooding which creates a risk through Essex Region Conservation Authority to keep the drain clear. He also noted that there would be a 6 to 8 week delivery period for the structure after tendered, the Court of Revision and a 40 day appeal period for the by-law passing and winter weather which would hold up the bridge installation. He did note that the amount assessed to the Town was based on a greenhouse discharge. Deputy Mayor Meloche thought Mr. Bennett had made a good point about the wastewater treatment plant run-off and asked if it had been calculated at a high enough calculation for the Town. He noted that a greenhouse didn't collect and pour into the system. He wondered if any other municipalities were affected by the wastewater treatment plants as the Town of Essex was.

Mr. Rood advised he is not aware of any reports and advised that it would be at the Court of Revision that the higher adjustment would be taken on. Mr. Bennett would need to submit in writing a letter to the Clerk his wish to appeal the assessment ten days before the Court of Revision stating the assessment is unfair and adjustments needed to be made.

Moved by Councillor Voakes

Seconded by Deputy Mayor Meloche

(D14-09-019) That the report for the Essex Outlet Drain (Bridge for Arthur Bennett) prepared by Gerard Rood, Professional Engineer, Rood Engineering Inc., dated July 22, 2014 be adopted, that a provisional by-law be prepared and that the report proceed to a Court of Revision. "Carried"

4. Adjournment

Moved by Councillor Voakes

Seconded by Councillor Bowman

(D14-09-020) That the meeting adjourn at 5:45 p.m. "Carried"

Mayor

Acting Clerk



Date: September 16, 2014

Drainage Meeting

Meeting Time: 4:30 pm

Essex Outlet Drian (New Access Culvert for Art Bennett)

	Full Name (<u>Please Print</u>)	Address (<u>Please Print</u>)	Email Address (<u>Please Print</u>)
2	Arthur Bennett	2081 MOLE SIDEROAD	
3	Tim Robinson	2081 Mole side rd.	timrobinson0371@gmail.com
4	LYNE HALL	2712 CUTE RD #12	
5	Tim BONNETT	17 - 11112 CEN 12	
6	Bernhard Walter	3809 N. Malden Rd.	
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The Corporation of the Town of Essex

Consideration of Report Meeting

September 16, 2014

A Special Meeting of the Council of the Town of Essex was held on Tuesday, September 16, 2014 at 5:50 PM in the Town of Essex Council Chambers, 33 Talbot Street South, Essex, Ontario.

Mayor McDermott called the meeting to order to consider the report for the Old Malden Road Drain (Bridge for Drouillard Farms Ltd.) prepared by Gerard Rood, Professional Engineer, Rood Engineering Inc. dated August 11, 2014.

1. Roll Call

Present: Mayor Ron McDermott
Deputy Mayor Richard Meloche
Ward 1 Councillor Morley Bowman
Ward 1 Councillor Randy Voakes

Absent: Ward 3 Councillor John Scott
Ward 3 Councillor Bill Baker
Ward 4 Councillor Sherry Bondy

Also Present: Dan Boudreau, Manager, Operations/Drainage Superintendent
Gerard Rood, Professional Engineer, N.J. Peralta Engineering Ltd.
Lynn Moroz, Acting Clerk
Robin Hall, Administrative Assistant

General Public: See the attached sign in sheet

2. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

The Acting Clerk indicated that all notices had been sent out as prescribed under Section 42 of the Drainage Act, R.S.O., Chapter D.17, as amended 2010.

3. Public Presentation

Gerard Rood, Professional Engineer, Rood Engineering Inc. advised that the works relative to the construction of the new access bridge in the Old Malden Road Drain is in accordance with Section 78 of the Drainage Act, R.S.O. 1990, Chapter D. 17 as amended 2010.

Mr. Rood explained the owner advised that the farm land required a new bridge to access the existing agricultural lands with the larger farm equipment and trucks used today. The existing concrete bridge is too narrow and the new bridge access will eliminate damages to the driveway and lawn area to the lot.

Mr. Drouillard was advised that the minimum standard top width for an access bridge is 6.10 metres (20 feet) and that the bridge centerline location will need to be established with him. He was also advised that because the bridge is a new bridge, the cost of the new access bridge construction, as well as all the cost of for preparation of the Engineer's Report would be borne by him, but future maintenance costs would be shared by the owner and upstream affected lands and roads. Any cost for additional top width will be borne by the owner. It was established that the owner prefers a 10 metre (30 foot) top width that will result in approximately as 12 metre long pipe to allow for the current large agricultural equipment to more easily access the farm. The property is eligible for a one third grant.

Mr. Rood advised that the total estimated cost of this work including all incidental expenses is the sum of \$41,000.

Mr. Drouillard asked whether the tenders could come back higher than the amount given.

Mr. Rood said that they would accept up to one third higher, if any higher than that they would go back to the owner.

Deputy Mayor Meloche assured Mr. Drouillard that is was usually the lowest tender, unless there were problems with the tender or the contractor. The Deputy Mayor asked if the job could be postponed if the tenders came in higher as he had heard that due to work on the Parkway prices were high.

Mr. Rood stated that it was always possible to defer and retender in 3 to 4 months when the prices might be better.

Deputy Mayor Meloche asked if Mr. Drouillard would be informed of the quotes.

Mr. Rood advised that the Engineer usually reviews the quotes.

Mr. Drouillard asked if it could be debentured and that he would like to be advised of the quotes.

Moved by Councillor Voakes

Seconded by Councillor Bowman

(D14-09-021) That the report for the Old Malden Road Drain (Bridge for Drouillard Farms Ltd.), prepared by Gerard Rood, Professional Engineer, Rood Engineering Inc., dated August 11, 2014 be adopted, that a provisional by-law be prepared and the report proceed to a Court of Revision. "Carried"

4. Adjournment

Moved by Councillor Voakes

Seconded by Deputy Mayor Meloche

(D14-09-022) That the meeting be adjourned at 5:58 PM. "Carried"

Mayor

Acting Clerk



Date: September 16, 2014

Drainage Meeting

Meeting Time: 5:15 pm

Old Malden Road Drain (New Access Culvert for Drouillard Farms Ltd)

	Full Name (<u>Please Print</u>)	Address (<u>Please Print</u>)	Email Address (<u>Please Print</u>)
2	ERNIE DROUILLARD	9810 WALKER RD MCGREGOR NOR 130	DSFARMS@yahoo.com
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No correspondence available for presentation



Delegation to Council Request Form

33 Talbot St. S. t 519 776 7336
Essex, ON N8M 1A8 f 519 776 8811
www.essex.ca

The following form must be completed and submitted to the Clerk of the Town of Essex by all persons wishing to address Council at a scheduled meeting of Council. Presentations to Council are limited to 5 minutes per person to a maximum of 10 minutes for a group of 2 or more persons. Requests to appear as a Delegation to Council must be submitted by 12:00 p.m., twelve (12) days prior to a scheduled Council Meeting. Please refer to the Town of Essex Community Calendar at www.essex.ca for scheduled Council Meetings.

Full name(s) of person(s) presenting: RENEE RUPERT
DAVE CASSIDY

Are you representing a group? Yes No

Name of Group: ESSEX FLOOD CONTROL COMMITTEE

Please indicate your role in the group: SPOKES PERSONS

Will other group members be attending? Yes No

Address of delegation, including postal code:
(address of main contact for the group, if applicable) RENEE RUPERT
26 KINGSWAY ESSEX

Phone: Home: _____ Work: _____ Cell: 519-965-9523

Email: surelytheresabetterway@hotmail.com

Provide details on the issue(s) you will be presenting to Council (attach separate sheet if necessary):

RECENT FLOODING OF HOMES IN ESSEX
THE AGING SEWER SYSTEM
WHAT STEPS ARE BEING DONE TO RECTIFY THIS ISSUE

Have you appeared before Council on this issue before? Yes No

Have you consulted with staff on this issue before? Yes No

If you answered "yes", please provide name(s) of staff. JUST BRIEFLY SPOKE
TO THE MAYOR

Will your presentation be written and/or oral? Written Oral

Note: Please attach 12 copies of written material being presented as part of your delegation to Council.

Do you have any special needs when presenting? Yes No

If yes, please describe your special needs: _____

Please remit this form and copies of material being presented to—
Cheryl Bondy, Clerk/Deputy-Treasurer
33 Talbot St. S., Essex, ON N8M 1A8
Telephone: 519.776.7336 x32 | Fax: 519.776.8811
Email: cbondy@essex.ca

For Office Use Only:			
Date Received		Date Forwarded:	
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Re-Elect
RON "TOUT"
DERMOTT









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Re-Elect
RON "Tou"
McDERMOTT
MAYOR
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BELFOR (●)
PROPERTY RESTORATION

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BELFOR (●)
PROPERTY RESTORATION

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UNIT 12701

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BELFOR 
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MISSOURI
AB-50344
ROSE CITY

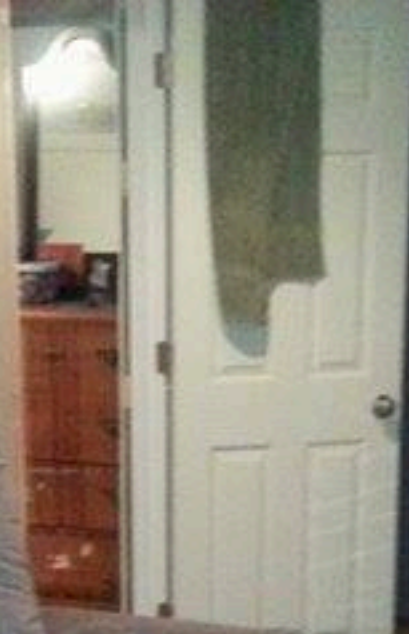
BELFOR 
PROPERTY RESTORATION

M12143















Delegation to Council Request Form

33 Talbot St. S. t 519 776 7336
Essex, ON N8M 1A8 f 519 776 8811
www.essex.ca

The following form must be completed and submitted to the Clerk of the Town of Essex by all persons wishing to address Council at a scheduled meeting of Council. Presentations to Council are limited to 5 minutes per person to a maximum of 10 minutes for a group of 2 or more persons. Requests to appear as a Delegation to Council must be submitted by 2:00 p.m. on the Tuesday prior to a scheduled Council Meeting. Please refer to the Town of Essex Community Calendar at www.essex.ca for scheduled Council Meetings.

Full name(s) of person(s) presenting:

GLEN MILLS
BRANDON CHARTIER

146 LANBTRY
ESSEX
519-791-9674

Are you representing a group?

Yes No

Name of Group: GLEN MILLS - ESSEX RAVENS

Please indicate your role in the group: PRESIDENT

Will other group members be attending?

Yes No

Address of delegation, including postal code:
(address of main contact for the group, if applicable)

81 TOWNSVIEW CRT., ESSEX

Phone: Home: _____ Work: _____ Cell: 816-8718

Email: gmills@logico.ca, ravensfootball@me.com

Provide details on the issue(s) you will be presenting to Council (attach separate sheet if necessary):

GLEN MILLS HAS SUBMITTED A PROJECT TO THE ANIVA COMMUNITY FUND TO BUILD AN ALL-SEASON RECREATION COMPLEX IN WITHIN ESSEX. THIS PROJECT REQUIRES SUPPORT FROM THE ENTIRE TOWN AND VOTING ON A DAILY BASIS. WOULD LIKE TO SET-UP VOTING DAY TO VOTE ON PROJECT.

Have you appeared before Council on this issue before?

Yes No

Have you consulted with staff on this issue before?

Yes No

If you answered "yes", please provide name(s) of staff.

BOULG SWEET

Will your presentation be written and/or oral?

Written Oral

Note: Please attach 12 copies of written material being presented as part of your delegation to Council.

Do you have any special needs when presenting?

Yes No

If yes, please describe your special needs:

Please remit this form and copies of material being presented to—
Cheryl Bondy, Clerk/Deputy-Treasurer
33 Talbot St. S., Essex, ON N8M 1A8
Telephone: 519.776.7336 x1132 | Fax: 519.776.8811
Email: cbondy@essex.ca

For Office Use Only:	
Date Received	Date Forwarded:
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Report to Council

Department: Corporate Services
Date: September 17, 2014
Prepared by: Donna E. Hunter, Director of Corporate Services
Submitted by: Donna E. Hunter, Director of Corporate Services
Report Number: Corporate Services Report 2014-25
Subject: By-Law Number 1356 - Extension Agreement
Number of Pages: 2

Recommendation(s)/Conclusion(s)

The following recommendations are provided for Council's consideration:

- a) Corporate Services Report 2014-25 entitled "By-Law Number 1356 – Extension Agreement" be received; and
- b) That By-Law Number 1356, being a By-Law to enter into an Extension Agreement with Paul and Agueda Cacilhas be read a first, second and third time and passed.

Purpose

A By-Law to enter into an Extension Agreement for the payment of tax arrears must be adopted by Council.

Background

On September 12, 2013 the Town of Essex registered a Tax Arrears Certificate against the property known as 229 Arthur Street, Harrow for tax arrears. Prior to the expiry of the one-year redemption period, the owners, Paul and Agueda Cacilhas requested that Council approve an

Extension Agreement for the repayment of tax arrears, with such Extension Agreement to expire on July 1, 2015. During this time period the owners will repay all property tax arrears, together with any tax installments and penalty and interest that become due during this period. Currently the tax arrears owing on this property are as follows:

Year	Property Taxes	Penalty and Interest	Total
2014	\$1,757.22	\$75.50	\$1,832.72
2013	\$1,711.47	\$326.01	\$2,037.48
2012	\$1,703.62	\$579.43	\$2,283.05
2011	\$1,674.58	\$821.60	\$2,496.18
2010 and earlier	\$5,118.98	\$3,950.15	\$9,069.13
Sub-Total	\$11,965.87	\$5,752.69	\$17,718.56
Legal Expenses			\$716.17
Total			\$ 18,434.73

Section 378(1) of the Municipal Act provides the authority for the Town to enter into an Extension Agreement. In the absence of an Extension Agreement, if the registration process is allowed to lapse without tendering the property for sale, the Town would be required to register another Tax Arrears Certificate against the property and wait a further one-year period before offering the property for sale.*

As noted in the Extension Agreement the owners of the property are proposing to repay the tax arrears over nine months plus any tax installments and penalty and interest that become due during this period.

Financial Impact

The financial impact is as noted in the Background to this report.

Link to Strategic Priorities

Not applicable.

Reviewed by: Russell Phillips, Chief Administrative Officer, Concur

BY-LAW No. 1356

Being a by-law of the CORPORATION OF THE TOWN OF ESSEX
Name of Municipality or Board
to authorize an EXTENSION AGREEMENT

WHEREAS the *Municipal Act*, 2001, provides that after the registration of the tax arrears certificate and before the expiry of the one-year period following the date of the registration of the tax arrears certificate, the Municipality or Board may authorize an extension agreement with the owner of the land, the spouse of the owner, a mortgagee or a tenant in occupation of the land extending the period of time in which the cancellation price is to be paid;

AND WHEREAS PAUL CACILHAS & AGUEDA CACILHAS has
Name of owner requesting extension agreement

petitioned the Municipality or Board to pass a by-law to authorize an extension agreement with respect to certain land against which a tax arrears certificate has been registered, which land is described in Schedule "A" attached hereto and forming part of this by-law, hereinafter referred to as "the land";

AND WHEREAS the statutory period within which such a by-law may be enacted has not elapsed;

NOW THEREFORE, the CORPORATION OF THE TOWN OF ESSEX
Name of Municipality or Board
enacts as follows:

- 1 - The Municipality or Board shall enter into an agreement with the owner of the land for extending to JULY 1, 2015
Final date of extension
the time period in which the cancellation price payable in respect of the land is to be paid.
2. The agreement shall be substantially the same form and contain the same terms and conditions as the agreement set out on Schedule "B" attached hereto and forming part of this by-law.
3. The Head of Council and the Clerk of the Municipality, or the Chair and authorized employee of the Board are hereby authorized and directed to execute the agreement on behalf of the Municipality or Board.
4. This by-law comes into force when it is passed and may be cited as the "TOWN OF ESSEX & PAUL CACILHAS & AGUEDA CACILHAS Extension Agreement By-law."

FIRST READING OCTOBER 6, 2014

SECOND READING OCTOBER 6, 2014

READ A THIRD TIME AND PASSED

this 6TH day of OCTOBER, 2014

Head of Council or Chair of Board

Clerk or Other Authorized Employee

EXTENSION AGREEMENT

This Agreement made this 11TH day of SEPTEMBER, 2014
in pursuance of subsection 378 (3) of the *Municipal Act, 2001*,

BETWEEN THE CORPORATION OF THE TOWN OF ESSEX
Municipality or Board, hereinafter called "the Authority"
and PAUL & AGUEDA CACILHAS
Hereinafter called "the Owner"

WHEREAS the Authority has by By-law (number and title) BY-LAW #1356, PAUL & AGUEDA CACILHAS EXTENSION AGMT. BY-LAW
authorized an Extension Agreement with the Owner to extend to (final date of extension) JULY 1, 2015 the
payment period for the cancellation price payable in respect of the Land described in Schedule "A" attached hereto, hereinafter
referred to as "the Land;"

NOW THEREFORE the Authority and Owner agree as follows:

1. The Authority will extend to (final date of extension) JULY 1, 2015 the payment period for the cancellation price payable in respect of the land.
2. The Owner will make payments to the Authority in accordance with Schedule "B" attached hereto.
3. In addition to paying the amounts provided for in paragraph 2, the Owner will pay:
 - (a) as they become due, all real property taxes levied on the Land that became due and payable during the term of this Agreement; and
 - (b) not later than 14 days following the due date of the last payment under paragraph 2, such additional

Charges added to the roll, and any additional legal costs for cancelling the tax registration procedure.

4. As long as this Agreement is a subsisting Agreement, the Authority and its officers will not, except as otherwise provided in this Agreement, enforce the collection of real property taxes that, at the time of entering into this Agreement, are overdue or in arrears in respect of the Land but compliance with this provision does not constitute a waiver of the rights of the Authority or its officers to enforce collection of such taxes in the future if the Owner is in default under this Agreement.
5. If the Owner fails to make a payment as required by paragraph 2 or by clause (a) of paragraph 3 within fourteen days following the day that the payment is due, or fails to make the payment as required by clause (b) of paragraph 3, the Owner is in default and on the day that notice of the default is sent to the Owner by the Authority in accordance with paragraph 8, this Agreement shall cease to be considered a subsisting Agreement.
6. This Agreement shall cease to be considered a subsisting Agreement upon the date of the sale or other disposition of the Land by the Owner.
7. Notwithstanding paragraphs 2 and 3, the Owner or any other person may pay the cancellation price at any time and this Agreement terminates when the cancellation price is so paid.
8. Notice to the Owner under this Agreement is sufficiently given if sent by registered post to the Owner at the following address:
229 ARTHUR STREET, P.O. BOX 1068 HARROW, ONTARIO, N0R 1G0

In witness whereof the said parties hereto have hereunto set their hands and seals.

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF


Witness


Signature of Owner

Witness

Signature of Head of Council
or Chair of Board

Corporate Seal

Witness

Signature of Clerk
or Other Authorized Employee

Cancellation price - means an amount equal to all the tax arrears owing at any time in respect of land together with all current real property taxes owing, interest and penalties thereon and all reasonable costs incurred by the municipality after the treasurer becomes entitled to register a tax arrears certificate under section 373 in proceeding under this Part or in contemplation of proceeding under this Part and may include,

- (a) legal fees and disbursements,
- (b) the costs of preparing an extension agreement under section 378,
- (c) the costs of preparing any survey required to register a document under this Part, and
- (d) a reasonable allowance for costs that may be incurred subsequent to advertising under section 379. *Municipal Act, 2001, c. 25, s. 371 (1).*

SCHEDULE "A"

to EXTENSION AGREEMENT NO. 1356

between the Authority and PAUL & AGUEDA CACILHAS
Name of Owner

DESCRIPTION OF THE LAND

Municipality of the TOWN of ESSEX

in the COUNTY of ESSEX

whole/part Lot _____ Concession 1

Lot No. 13 Plan No. M82 HARROW Block No. _____

Parcel 13-1 Section _____

as set out in Instrument No. CE 581543 registered in the

Land Registry Office for the Registry/Land Titles Division of ONTARIO

Street ARTHUR STREET No. 229

SCHEDULE "B"

to EXTENSION AGREEMENT NO. 1356

between the Authority and PAUL CACILHAS & AGUEDA CACILHAS
 Name of Owner

DATE PAYMENT DUE		BALANCE OF CANCELLATION PRICE	PAYMENT OF CANCELLATION PRICE	ACCRUED INTEREST	TOTAL PAYMENT
OPENING BALANCE		\$ 18,434.73			
1	November 1, 2014		\$ 2050.00	\$	\$
2	December 1, 2014		2050.00		
3	January 1, 2015		2050.00		
4	February 1, 2015		2050.00		
5	March 1, 2015		2050.00		
6	April 1, 2015		2050.00		
7	May 1, 2015		2050.00		
8	June 1, 2015		2050.00		
9	July 1, 2015		2050.00		
10	(cancellation price				
11	calculated as of				
12	Sept 11, 2014. Penalty &				
13	Interest will be added,				
14	additional legal fees &				
15	future tax installments,				
16	which must be paid by				
17	the final payment.				
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Report to Council

Department: Fire
Date: Sept. 17, 2014
Prepared by: Rick Malott, Deputy Fire Chief
Submitted by: Ed T. Pillon, Fire Chief
Report Number: Fire – 14 - 004
Subject: Purchase Self Contained Breathing Apparatus
Number of Pages: 1 of 4

Recommendation(s)/Conclusion(s)

That Report Fire-14-004 is accepted, and that Council awards the Request for Proposal (RFP) for the Purchase of Self Contained Breathing Apparatus (SCBA) to M&L Supply.

Reason for Report

In accordance with the Procurement and Disposal of Goods and Services Policy, Council approval is required for the award of purchases exceeding \$50,000.

Background

RFP's for the purchase of new SCBA's – compliant with National Fire Protection Association (NFPA) 1981/1982 - 2013 edition, closed on Friday, Sept. 5, 2014 at 3:00:00 p.m. The SCBA request includes the following:

- 50 - harness assemblies
- 100 - air cylinders (4500psi – 45min)
- 80 - face pieces
- 3 - emergency air kits (RIT) c/w 60min cylinders
- 3 - Firefighter Accountability systems
- Miscellaneous fittings, cartridges and fit testing

Two RFPs were received and the equipment proposed by each vendor was evaluated against a score card.

As a result of this evaluation, the Scott SCBA, as contained in the proposal from M & L Supply, was determined to be a very reputable unit that has been tested by Essex Fire along with product proposed by the other vendor. Reference checks have been made with the surrounding municipalities and we feel this unit is reliable and M&L Supply is capable of completing the subject order in a satisfactory manner at a cost of \$371,681.00, excluding Harmonized Sales Tax, a price which is significantly below that of the other proposal.

Financial Impact

The total approved budget for this project is \$457,920, with \$400,000. in reserve. The total amount for this purchase net of Harmonized Sales Tax rebate is \$378,223. which is under the approved 2014 budget (Capital projects FD – 14 – 0001, 0006 & 0007).

There will be other charges related to this project such as the calibration of the Fill Compressors, upgrades to the fill cylinders, regulator adjustment on the trucks, etc. The estimated cost for this portion of the project is \$25,000. The project will still be under budget.

Link to Strategic Priorities

Not applicable.

- Reviewed by: Russ Phillips, Chief Administrative Officer, Concur
- Reviewed by: Donna E. Hunter, Director of Corporate Services, Concur



Report to Council

Department: Community Services
Date: October 6, 2014
Prepared by: Doug Sweet, Director of Community Services
Submitted by: Doug Sweet, Director of Community Services
Report Number: Community Services-2014-022
Subject: Colchester Harbour Dock Replacement
Number of Pages: 8

Recommendation(s)/Conclusion(s)

The following three (3) recommendations are provided for Council's consideration:

1. That Community Services Report Community Services-2014-022 entitled "Colchester Harbour Dock Replacement" be received, and further,
2. That Council approve the first phase of the dock replacements at the Colchester Harbour as per report Community Services 2014-022, and further,
3. That Council approve the funding for the Colchester Harbour Dock Replacement of 'A' Float from the Colchester Harbour Dock reserves less the funding of \$40,000 (including HST) from the Department of Fisheries and Oceans.

Reason for Report

To have Council approve the funding to move forward with the first phase of replacing docks at the Colchester Harbour.

Background

At the 2013 Capital Budget Deliberations Administration presented to Council a project to replace all docks at the Colchester Harbour for a total of \$376, 962. At the meeting, Council passed the following resolution to hold money in reserves for this project and directed Administration to contact the Department of Fisheries and Oceans to see if they would cost share on the project.

Moved by Councillor Bowman

Seconded by Councillor Scott

(SP13-04-041) That the Request for Tender (RFT) for 'A' Dock replacement at Colchester Harbour not be awarded until the Department of Fisheries and Oceans has confirmed its contribution to the project. "Carried

The Department of Fisheries and Oceans was not contacted in 2013, however a letter was sent in April 2014 by the Director of Community Services asking if the Department of Fisheries and Oceans would be willing to cost share on dock replacements at the Colchester Harbour. After discussions, the Department of Fisheries and Oceans recommended that the Town develop a phase-in plan on replacing the docks as the Department of Fisheries and Oceans could not contribute on a fifty percent (50%) basis on such a large project in one year. It was agreed that the Town would develop a phase in plan and the Department of Fisheries and Oceans would provide funding up to \$40, 000 including taxes to go towards the project (see Appendix "A" in letter dated June 4, 2014.

Currently, the Colchester Harbour has forty (40) serviced (the supply of hydro and water to the dock) slips on dock 'A', thirty-six (36) unserviced slips on dock 'B', eight (8) serviced slips on dock 'C', and ten (10) serviced slips on dock 'D'. The end goal is to have all slips in the Colchester Harbour serviced and by reconfiguring dock 'A' and moving service slips to dock 'B' this will increase the number of serviced slips available from the current fifty-eight (58) to seventy-four (74). This could potentially create an additional \$20,000 in revenue annually as the Colchester Harbour currently has all fifty-eight (58) serviced slips occupied and there is a

waitlist for serviced slips. A total of eight (8) unserviced (no hydro or water) nine (9) slips would still remain on the south side of dock 'B'.

Attached are current diagrams of the Colchester Harbour displaying an overall aerial, current configuration and the overall proposed configuration. (Appendices B (1), B (2) and B (3))

The Colchester Harbour docks are currently constructed of wood with polystyrene (styrofoam) sandwiched between two (2) layers of galvanized metal. The metal has deteriorated to the point that the polystyrene is exposed on the bottom side with the constant movement of the docks due to rough water within the harbour. This constant movement is causing pieces of polystyrene to break free and float up into the docks, boat launch, beach and other areas. In addition, the current condition of the wooden structure of the dock is very poor creating a trip and fall hazard to both staff and the public.

The new docks will be constructed of steel and closed cell polystyrene that will greatly reduce the environmental impact. The recommended new docks will be completely modular and will be able to conform to any type of reconfiguration of the Colchester Harbour in the future.

In addition to replacing the docks, the Assistant Manager of Facilities and Marina has set a new procedure in place to remove all new fingers and store them on land for the winter reducing the chance of any ice damage. This will prolong the life of the docks.

The Colchester Harbour season concludes after October 14, 2014 (Thanksgiving weekend) and re-opens May 1, 2015. This is the ideal time to tender out for the first phase of new docks and to schedule dock replacement work in early spring to be ready for the 2015 opening.

Financial Impact

There is currently \$376,962 set aside in the Colchester Harbour Dock Replacement Reserve account. The Department of Fisheries and Oceans has committed to contribute up to \$40,000 including taxes for the first phase of replacing docks at the Colchester Harbour. It is anticipated that the total project cost for phase one will be approximately \$210,000 and will entail new serviced slips on dock 'A', replacing the non-serviced slips on dock 'B' with the old serviced slips from dock 'A', and disposing of old docks from the site.

Link to Strategic Priorities

Replacement of docks at the Colchester Harbour would contribute to Council's strategic priority of:

Enhance economic development activities, focusing on tourism, commercial, residential and industrial growth.

Reviewed by: Russ Phillips, Chief Administrative Officer

Concur

Reviewed by: Donna Hunter, Director of Corporate Services

Concur

Reviewed by: Jay Affleck, Assistant Manager, Facilities and Marina

Concur

Appendix 'A' – Fisheries and Oceans Canada Letter of June 4



Fisheries and
Oceans Canada

Pêches et
Océans Canada

Small Craft Harbours
Central and Arctic Region
P.O. Box 85120
3027 Harvester Road
Suite 310
Burlington, Ontario
L7R 4K3
TEL (905) 639-7809
FAX (905) 639-5975

Ports pour petits bateaux
Région du Centre et de l'Arctique
C.P. 85120
3027, chemin Harvester
Bureau 310
Burlington, Ontario
L7R 4K3
TÉL (905) 639-7809
TÉLÉCOPIEUR (905) 639-5975

Your file: *Voire référence*

Our file: *Notre référence*
5883 Colchester

June 4, 2014

Mr. Doug Sweet
Director of Community Services
Corporation of the Town of Essex
33 Talbot Street South
Essex, Ontario
N8M 1A8

Dear Mr. Sweet:

Re: Proposed Dock Replacement - Small Craft Harbours' Colchester Facility

Reference is made to your letter dated April 1, 2014, regarding the proposed floating dock replacement project at the Small Craft Harbours' (SCH) Colchester facility.

We have reviewed your request and SCH is prepared to consider funding the proposed dock replacement project on a 50/50 cost share basis with the Town of Essex, to a maximum upset limit of \$40,000.00 (inclusive of HST).

It would be appreciated if the Town would obtain written competitive quotations from at least two, preferably three, prospective firms to undertake the floating dock replacement. The quotations are to be submitted to this office for review and approval. The submission should be accompanied by a summary sheet indicating the recommended firm, quotation amount, etc. An explanation should be provided if less than two quotations are received or if other than the low bid is recommended. Subject to receiving an acceptable quotation and review of SCH's available budget, we will then proceed to formalize our financial commitment with the Town for this portion of work.

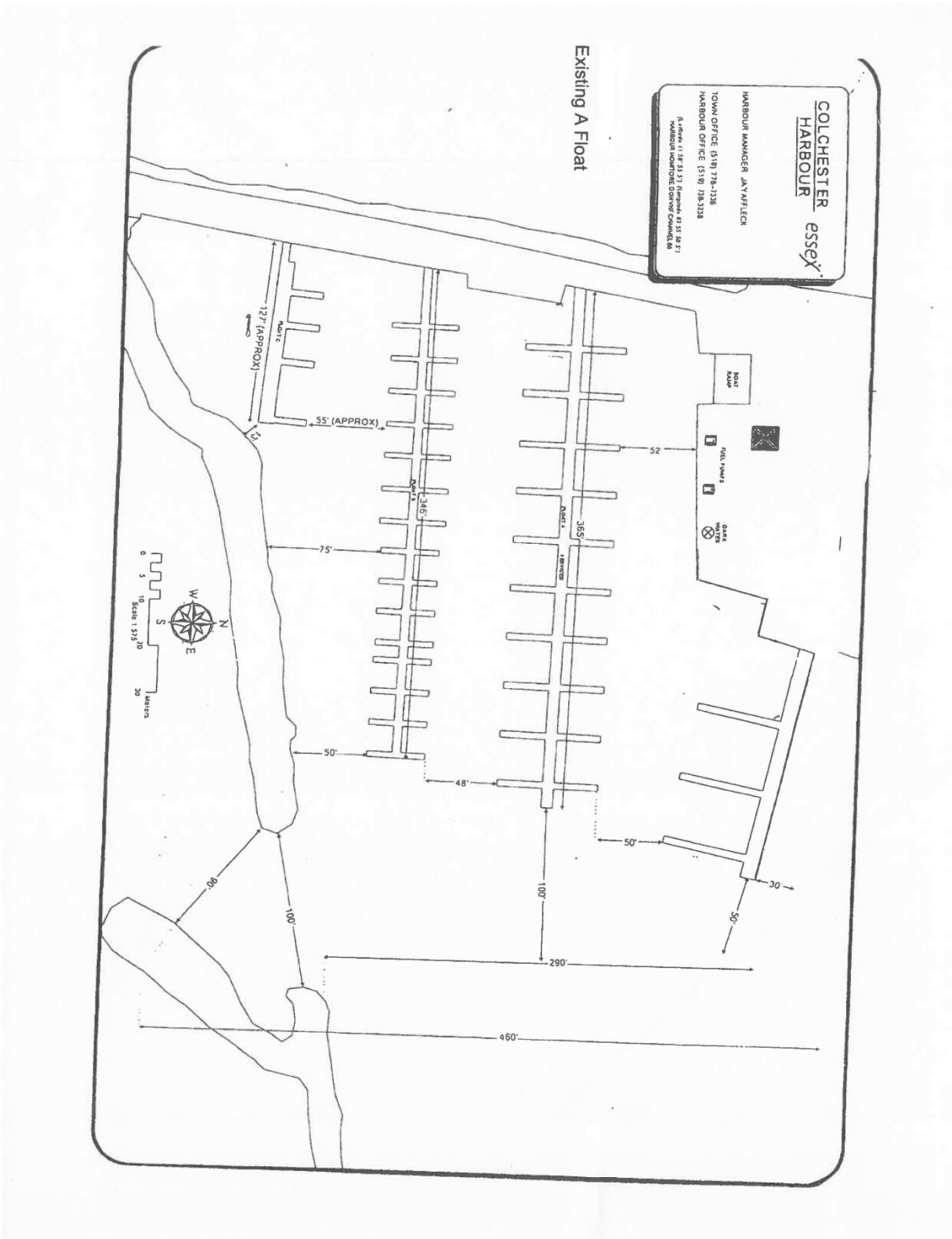
If you have any questions or concerns feel free to contact me directly.

Yours sincerely,

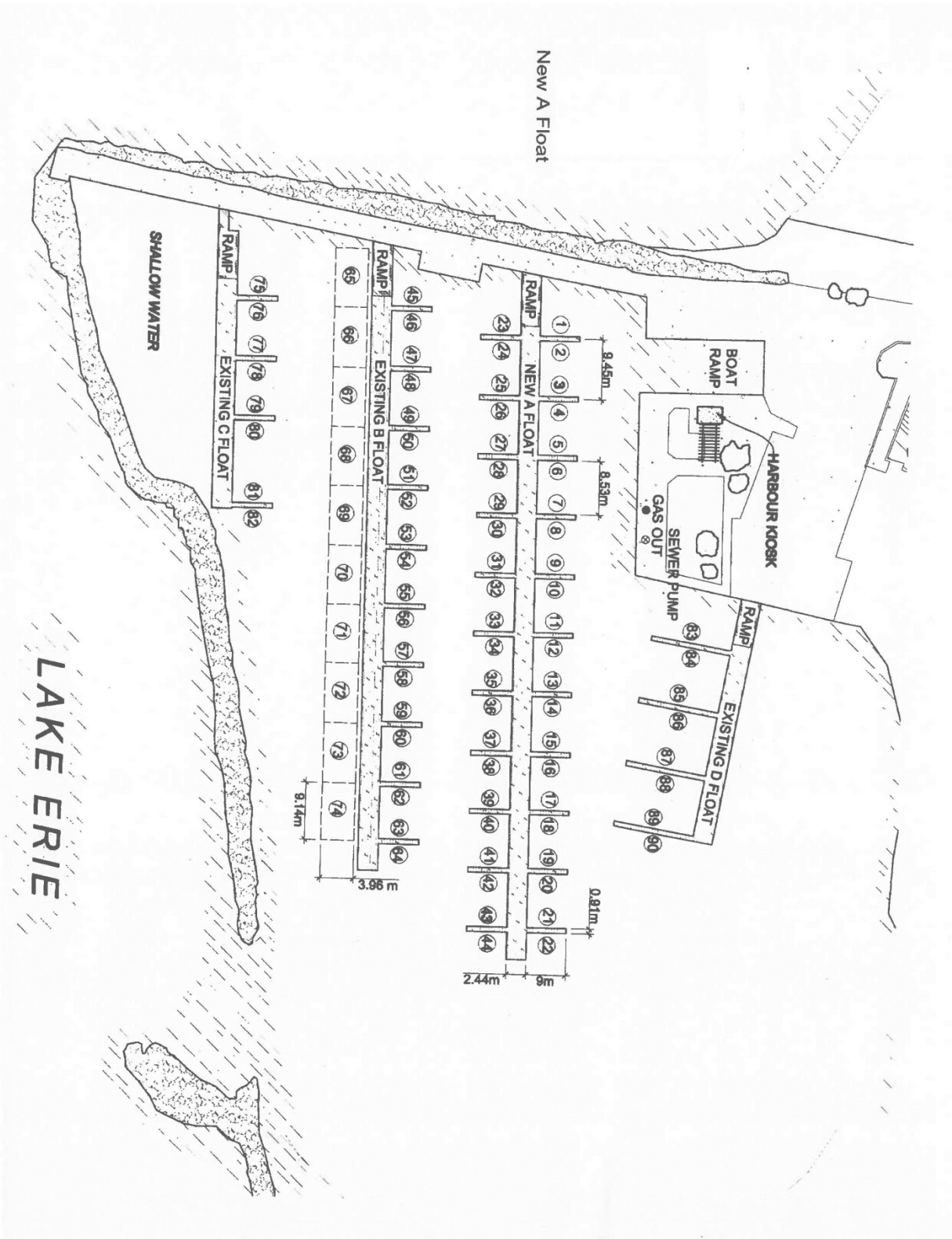
Mark Sandeman
Area Manager, Client Services

Canada

Appendix B (2) – Current Configuration of Float 'A'



Appendix B (3) – Proposed Configuration of Float 'A'





Report to Council

Department: Corporate Services
Date: September 29, 2014
Prepared by: Donna E. Hunter, Director of Corporate Services
Submitted by: Donna E. Hunter, Director of Corporate Services
Report Number: Corporate Services Report 2014-26
Subject: By-Law 1228 - A By-law to Prohibit Smoking
Number of Pages: 5

Recommendation(s)/Conclusion(s)

The following recommendations are provided for Council's consideration:

- a) Corporate Services Report 2014-26 entitled "By-Law 1228 – A By-Law to Prohibit Smoking" be received; and
- b) That By-Law Number 1228, being a By-Law to prohibit smoking on any properties owned or leased by the Town of Essex receive three readings and be finally passed on October 6, 2014.

Purpose

A By-Law to prohibit smoking on properties owned or leased by the Town of Essex must be adopted by Council.

Background

A Special Meeting was held on June 9, 2014 to obtain public input on a by-law to prohibit smoking on certain municipal properties. At that meeting Council received a report on the

status of an outdoor smoke-free by-law and the results of the survey conducted in late 2013 on a proposed smoke-free by-law. The following summarizes the key survey results presented at that meeting:

- The majority of respondents indicated that playgrounds, recreation facilities, splash pads and skate parks should be 100% smoke free; and
- The majority of respondents indicated that there should be control over smoking at sports fields, the Colchester Harbour and beach, excluding private boats, other municipal facilities and parks and trails.

During that meeting Council also heard from eight residents, the majority of whom were in favour of a by-law to prohibit smoking in outdoor areas.

The following resolution of Council was provided at the Special Meeting:

Moved by Councillor Baker

Seconded by Councillor Voakes

(SP-14-06-035) That Administration prepare a designated area smoking by-law that prohibits smoking around children's areas including playgrounds, splash pads and skate parks.

"Carried"

At the Regular Meeting of Council held on September 2014, Councillor Bondy discussed the meeting held with the Associate Minister of Health and Long-Term Care (Long-Term Care and Wellness) at the Association of Municipalities of Ontario conference, regarding the Province's intention with respect to re-introducing Bill 131, the Youth Smoking Prevention Act, 2013. As a result of that discussion a resolution was passed requesting Administration to send a letter to the province indicating the Town's support for Bill 131 as originally drafted.

The outdoor smoke-free provisions of Bill 131 impacting municipalities provided for the following:

- A ban on smoking within 20 metres of playground equipment, excluding playgrounds that are part of a private dwelling, apartment or condominium complex, campground or other residential area;
- A ban on smoking on sport fields, sport surfaces, spectator areas adjacent to sports fields and within 20 metres of the perimeter of these areas; and
- Smoke-free patios, excluding uncovered patios owned or occupied by a Royal Canadian Legion branch in Ontario as of November 18, 2013.

In reviewing the provisions of Bill 131 in relation to a Town of Essex by-law it was felt that it did not address the direction of Council at the June 9th Special Meeting, namely that Administration prepare a “designated area smoking by-law”.

Proposed By-Law Number 1228 prohibits smoking on all properties owned or leased by the municipality with three exclusions:

- 1) Municipal roads;
- 2) Municipal roadside sidewalks; and
- 3) Areas designated for smoking by the Town of Essex, including Temporary Designated Smoking Areas.

Schedule A to this report provides a preliminary list of twenty properties which would contain designated smoking areas. The location of designated area(s) for each facility will need to be reviewed individually as each is unique in terms of entrances, visibility of smoking area, etc. Costs for signage and disposal units for smoking products are estimated at \$7,500. The Windsor Essex County Health Unit has indicated that they can provide assistance in locating designated areas as well as signage and can provide some financial assistance for the purchase of signage. As noted in this schedule, temporary designated areas would also be provided for festivals and events as they arise.

The proposed by-law provides for an effective date of April 1, 2015, which will provide some lead time to acquire and place signage, educate the public and user groups, etc.

The proposed by-law repeals By-Law 1329 which prohibited smoking in the Tot Park located adjacent to the municipal offices as well as the parking lot and area adjacent to the municipal building and the Tot Park. As there is no designated area contemplated for this side of the municipal building, the new by-law will provide the same smoke-free designation as was previously provided by By-Law 1329.

Financial Impact

The financial impact is noted in the Background to this report.

Link to Strategic Priorities

Not applicable.

Reviewed by: Russell Phillips, Chief Administrative Officer, Concur

Reviewed by Doug Sweet, Director of Community Services, Concur

Reviewed by Cheryl Bondy, Manager of Legislative Services and Clerk, Concur

Schedule A	
Corporate Services Report Number 2014-26	
Proposed Facilities with Designated Smoking Areas	
Facility Name	Address
Co-An Park	11071 Concession 11, McGregor, Ontario
Harrow Fairgrounds	243 McAfee Street, Harrow, Ontario
Harrow Soccer Park	2215 Roseborough Road, Harrow, Ontario
Heritage Gardens	87 Station Street, Essex, Ontario
Jackson Park	201 Jackson Street, Harrow, Ontario
Sadler's Nature Park	Keown Street, Essex, Ontario
Colchester Community Centre	195 Bagot Street, Harrow, Ontario
Essex Community Centre	25 Gosfield Townline, Essex, Ontario
Essex Municipal Building	33 Talbot Street South, Essex, Ontario
Essex Recreation Complex	242 Talbot Street North, Essex, Ontario
Essex Sports Complex	60A, 60B Fairview Avenue West, Essex, Ontario
Fire Station 1	67 Alice Street, Essex, Ontario
Fire Station 2, Building and Drainage Departments	2610 County Road 12, Essex, Ontario
Fire Station 3	37 Centre Street East, Harrow, Ontario
Harrow and Colchester South Arena and Community Centre	243 McAfee Street, Harrow, Ontario
Harrow and Colchester South Water Treatment Plant	Clitherow Street, Harrow, Ontario
McGregor Community Centre	9571 County Road 11, McGregor, Ontario
Public Works Garage	2100 Ferris Road, Harrow, Ontario
Public Works Satellite Site and Essex Pollution Control Plant	2980/4000 North Malden Road, Essex, Ontario
Water Department	120 Sinasac Street West, Harrow, Ontario
Festivals and Events - Temporary Designated Areas	To be determined at time of festival or event.

Schedule A	
Corporate Services Report Number 2014-26	
Proposed Facilities with Designated Smoking Areas	
Facility Name	Address
Co-An Park	11071 Concession 11, McGregor, Ontario
Harrow Fairgrounds	243 McAfee Street, Harrow, Ontario
Harrow Soccer Park	2215 Roseborough Road, Harrow, Ontario
Heritage Gardens	87 Station Street, Essex, Ontario
Jackson Park	201 Jackson Street, Harrow, Ontario
Sadler's Nature Park	Keown Street, Essex, Ontario
Colchester Community Centre	195 Bagot Street, Harrow, Ontario
Essex Community Centre	25 Gosfield Townline, Essex, Ontario
Essex Municipal Building	33 Talbot Street South, Essex, Ontario
Essex Recreation Complex	242 Talbot Street North, Essex, Ontario
Essex Sports Complex	60A, 60B Fairview Avenue West, Essex, Ontario
Fire Station 1	67 Alice Street, Essex, Ontario
Fire Station 2, Building and Drainage Departments	2610 County Road 12, Essex, Ontario
Fire Station 3	37 Centre Street East, Harrow, Ontario
Harrow and Colchester South Arena and Community Centre	243 McAfee Street, Harrow, Ontario
Harrow and Colchester South Water Treatment Plant	Clitherow Street, Harrow, Ontario
McGregor Community Centre	9571 County Road 11, McGregor, Ontario
Public Works Garage	2100 Ferris Road, Harrow, Ontario
Public Works Satellite Site and Essex Pollution Control Plant	2980/4000 North Malden Road, Essex, Ontario
Water Department	120 Sinasac Street West, Harrow, Ontario
Festivals and Events - Temporary Designated Areas	To be determined at time of festival or event.

The Corporation of the Town of Essex

By-Law Number 1228

Being a by-law to prohibit smoking on any property owned or leased by the Town of Essex

Whereas Section 115 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides municipalities the authority to pass by-laws prohibiting or regulating the smoking of tobacco in public places;

And Whereas it has been determined that smoking and the inhalation of second hand smoke is a health hazard for persons;

Now therefore be it resolved that the Council of The Corporation of the Town of Essex enacts as follows:

1. **Definitions**

In this by-law:

"Council" means the Council for the Corporation of the Town of Essex;

"Designated Smoking Area" means a space located on municipally owned or leased property which has been designated by the Town of Essex with signage and smoking disposal equipment to permit smoking away from areas where persons, particularly youth, congregate or travel;

"Municipality" means the Corporation of the Town of Essex;

"Officer" means a Provincial Offences Officer designated under the Smoke-Free Ontario Act from the Windsor Essex County Health Unit, a By-Law Enforcement Officer, Police Officer, or any other person appointed by Council to enforce the By-Laws of the Municipality;

"Smoke or Smoking" means the carrying of a lighted cigar, cigarette, pipe or any other lighted or heated smoking equipment used to smoke or vaporize any tobacco or non-tobacco substance;

"Temporary Designated Smoking Area" means a space located on municipally owned or leased property which has been temporarily designated by the Town of Essex with signage and smoking disposal equipment to permit smoking during a special event, fair, community gathering, etc.

2. **Prohibition**

No person shall smoke, engage in smoking or carry any other lighted smoking equipment or product on any property owned or leased by the Town of Essex, excluding:

- a) municipal roads;
- b) municipal roadside sidewalks; and
- c) areas designated for smoking by the Town of Essex, including Temporary Designated Smoking Areas.

3. **Obstruction**

No person shall hinder or obstruct an Officer in the enforcement of this By-Law.

4. **Offence and Penalty**

Any person who contravenes any of the provisions of this By-Law is guilty of an offence, and upon conviction, shall be liable to a fine pursuant to Part 1 of the Provincial Offences Act and Schedule "A" of this By-Law.

5. **Enforcement**

This By-Law shall be enforced by Provincial Offences Officer designated under the Smoke-Free Ontario Act from the Windsor Essex County Health Unit, By-Law Enforcement Officer, Police Officer, or any other person appointed by Council to enforce the By-Laws of the Municipality;

6. **Conflicts**

If a provision of this By-Law conflicts with an Act or a Regulation, the provision that is most restrictive of smoking shall prevail.

7. **Severability**

If a court of competent jurisdiction should declare any section or part of a section of this By-Law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the by-law and it is hereby declared that the remainder of the By-Law shall be valid and shall remain in force.

8. **Effective Date**

This By-Law shall come into force and take effect on April 1, 2015.

9. The headings in this By-Law are for convenience only and do not form part of this By-Law.

10. By-Law Number 1329 is hereby repealed.

Read a first and a second time on October 6, 2014.

Mayor

Clerk

Read a third time and finally passed on _____.

Mayor

Clerk

Schedule "A" to By-Law Number 1228

A By-Law to to prohibit smoking or the carrying of any other lighted smoking equipment or product on any property owned or leased by the Town of Essex.

Set Fine Schedule – Part 1 Provincial Offences Act

ITEM	COLUMN 1 Short Form Wording	COLUMN 2 Provision Creating or Defining Offence	COLUMN 3 Set Fine
1.	Smoke, engage in smoking or carry any other lighted smoking equipment or product on any property owned or leased by the Town of Essex	Section 2	\$300.00

Note: The general penalty provision for the offences listed above is section 4. of By-Law Number 1228, a certified copy of which has been filed.



Report to Council

Department: Community Services
Date: October 6, 2014
Prepared by: Doug Sweet, Director of Community Services
Submitted by: Doug Sweet, Director of Community Services
Report Number: Community Services 2014-023
Subject: Our Station - Our Town Mural
Number of Pages: 2

Recommendation(s)/Conclusion(s)

The following recommendations are provided for Council's consideration:

- a) Community Services report 2014-023 entitled "Our Station - Our Town Mural" **be received;** and further,
- b) That By-Law Number 1361 being a By-Law to enter into an agreement with Charles Johnston doing business as C5 Artworks to paint a new mural on aluminum panels, to be affixed to the west wall of the building located at 61 Talbot Street North (back of current 'Dollar Tree' store) receive (3) three readings and be finally passed on October 6, 2014.

Purpose

A By-Law to enter into an agreement with muralist Charles Johnson to paint a new mural on aluminum panels for the west wall of the building located at 61 Talbot Street North in Essex Centre.

Background

The Essex Mural Committee proposed in the 2014 Capital Budget to have a new mural painted on aluminum panels and themed 'Our Station - Our Town' to be located at 61 Talbot Street North (behind the current 'Dollar Tree' store) in Essex Centre. Council approved capital project CS-14-0051 in the amount of \$15,285 and a Request for Proposal for a new mural was issued in July. The Mural committee reviewed all submissions and Charles Johnston was selected as the muralist to complete the project. The new mural will be done on aluminum panels to be secured on the wall and is anticipated to be completed in November, 2014.

Financial Impact

Council approved capital project CS-14-0051 in the 2014 Capital Budget and no additional funds are required for the project.

Link to Strategic Priorities

Placement of a new revitalized mural on the west wall of the building located at 61 Talbot Street West in the Essex Centre would contribute to Council's strategic priority of:

Enhance economic development activities, focusing on tourism, commercial, residential and industrial growth.

Reviewed by: Russell Phillips, Chief Administrative Officer

Concur

Reviewed by: Cheryl Bondy, Manager of Legislative Services and Clerk

Concur

The Corporation of the Town Of Essex

By-Law Number 1361

Being a by-law to enter into an Agreement

Between

The Corporation of the Town Of Essex

and

Charles Johnston, doing business as C5 Artworks

Whereas, the Municipal Act, 2001, S.O. 2001, Chapter 25, provides the Municipality may, for its own purposes, exercise its powers under Part III, Section 94, Culture, Park, Recreation and Heritage sphere of jurisdiction in the Municipality;

And whereas, Sub-section 11 (2) of the Municipal Act, 2001, S.O. 2001, Chapter 25 provides that the Municipality may pass By-Laws respecting matters relating to Culture, Park, Recreation and Heritage;

And whereas, The Corporation of the Town of Essex wishes to contract with Charles Johnston, doing business as C5 Artworks, to complete an outdoor permanent public art mural, the placement of an outdoor mural in the Town of Essex, County of Essex, Province of Ontario;

Now therefore be it resolved that the Council of The Corporation of the Town of Essex enacts as follows:

1. That the Agreement between The Corporation of the Town of Essex and Charles Johnston, doing business as C5 Artworks be that attached hereto and marked as Schedule "A".
2. That the Mayor and Clerk are hereby authorized to sign said Agreement on behalf of the Corporation of the Town of Essex.

Read a first, a second and a third time and finally passed on October 6, 2014.

Mayor

Clerk

Schedule "A" to By-Law Number 1361 Agreement

This Agreement made in triplicate on October 6, 2014.

Between:

The Corporation of the Town of Essex

Hereinafter referred to as the "Town"

And

Charles Johnston, doing business as C5 Artworks

Hereinafter referred to as the "Artist"

Whereas the Municipal Act, 2001, S.O. 2001, Chapter 25, provides the Municipality may, for its own purposes, exercise its powers under Part III, Section 94, Culture, Park, Recreation and Heritage sphere of jurisdiction in the Municipality,

And Whereas Sub-section 11(2) provides that the Municipality may pass By-Laws respecting matters relating to Culture, Parks, Recreation and Heritage,

And Whereas the Town wishes to contract with the Artist to complete an outdoor permanent public art mural the placement of an outdoor mural in the Town of Essex, the County of Essex and the Province of Ontario,

And Whereas the Artist agrees to supply all labour, materials, equipment and delivery of an out-door permanent art commission in order to complete a public art mural in Essex Centre in accordance with the final artist's renderings as approved by the Town of Essex Committee,

Now Therefore, the Artist and the Town agree as follows:

- a. The Artist has agreed to the commission and delivery of a new permanent vibrant outdoor mural in keeping with the Artist's original committee approved design/renderings, with a protective clear coat vandal/graffiti resistant ultra-violet coating (as approved by the Town),
- b. The Artist agrees that the out-door permanent art commission is to be completed on substrate aluminum composite panels which will be affixed to the wall covering the current "Our Station – Our Town" on the east wall of the building located at 61 Talbot Street North, in Essex,
- c. The Artist agrees to the dimensions of the finalized mural are to be twelve feet by seventy feet (12' x 70') which will be mounted by the Town one and a half feet from the roof down and one and a half feet from the ground up,

- d. The Artist agrees his work as commissioned by the Town of Essex will be in full accordance with all terms, condition and scope of work as set out in their Request for Proposal CS-2014-013,
- e. The Artist further agrees to all recommended changes the committee requested following the committees receipt and review of the initial draft sketch, their confrence call and as discussion during their meeting of August 13, 2014,
- f. The Artist agrees to provide progress pictures to the Town during the progression of the mural,
- g. The Artist agrees to assign license to copyright for the exhibition of the commisioned mural to the Town of Essex, including all completed panels, design concepts, sketches, artist renderings, drawings and final renderings whether hardcopy or electronic, become the property of the Town of Essex without any further expectation of compensation over the budgeted amount and further the Artist agrees that the Town reserves all rights to reproduce all finished works for all promotion and archival purposes,
- h. The Artist agrees to the provide final completion and fulfillment of project within the allotted timeframe including the delivery to a specified location as directed by the Town,
- i. The Town will consult with and provide the Artist with the means intended for the installation and would ask that the Artist be on-site at the time of the installation,
- j. The Town, at it's own expense will prep the building wall and affix the panels to the east wall of the building located at 61 Talbot Street North, in the Town of Essex, Province of Ontario,
- k. The Town agrees to pay the Artist in two equal payments of \$8,024.63 including applicable taxes and that the first installment will be sent to the Artist upon excution of this agreement and the remaining payment upon satifactory completion and delivery of said mural to the Town of Essex,
- l. The Artist agrees to preform any necessary touch-up within ten days of the installallation including any screws, fasteners, screw heads, scratches, scraps, or the like, which may be visible upon completion of the hanging of the aluminum composite panels and to match the colour(s) of paint missing and properly seal or treat with the clear protective ultra-violet coating,
- m. Upon completion and installation, the Artist will provide the Town with a full and complete list of all materials and supplies including all paint colours with code/stock number and brands of paint,

n. Town Contact Information:

Where notice is to be provided to the Town, such notice is to be provided:

Town of Essex
33 Talbot Street South
Essex, Ontario, N8M 1A8
Telephone: 519-776-7336
Facsimile: 519-776-8811

o. Artist Contact Information:

Where notice is to be provided to Artist, such notice is to be provided:

Charles Johnston dba C5 Artworks
Mailing address:
293 Whytewold Road
Winnipeg, Manitoba R3J 2W3
Telephone: 204-582-8937 or cell: 204-795-1393
Email Address: charlie.vault@shaw.ca

p. Contact Change

Either Party may change their contact information, from time to time, by written notice given to the other Party in accordance with the contact information stated above, and upon receipt of such notice, the Party receiving such information will thereafter rely on that contact information as if it has been inserted in the above Artist contact information or the Town information section as the case may be.

In Witness thereof, the Parties have affixed their Corporate Seal duly attested by the hands of their proper officers in that behalf.

Signed, Sealed and Delivered

In the presence of:

The Corporation of the Town of Essex

Mayor

Clerk

As to the signature of

Charles Johnston, o/a C5 Artworks

Receipt of Agreement:

I hereby acknowledge receiving a duplicate original copy of the herein Agreement this

_____ day of _____, 2014.

Charles Johnston



Report to Council

Department: Community Services
Date: October 6, 2014
Prepared by: Doug Sweet, Director of Community Services
Submitted by: Doug Sweet, Director of Community Services
Report Number: Community Services 2014-024
Subject: Mural Located at 61 Talbot Street North
Number of Pages: 2

Recommendation(s)/Conclusion(s)

The following recommendations are provided for Council's consideration:

- a) Community Services report 2014-024 entitled "Mural Located at 61 Talbot Street North" **be received;** and further,
- b) That By-Law Number 1362 being a By-Law to enter into an agreement with Baker Investments Ltd. To allow the Town of Essex to install a mural on the east wall of their property located at 61 Talbot Street North (back of Dollar Tree) receive three readings and be finally passed on October 6, 2014.

Purpose

A By-Law to enter into an agreement with Baker Investments Ltd to allow the Town of Essex to install a mural on the east wall of their property located at 61 Talbot Street North (Dollar Tree Store) in Essex Centre.

Background

The Essex Mural Committee proposed in the 2014 Capital Budget to have a new mural painted themed “Our Town Our Station” to be located at 61 Talbot Street North (behind Dollar Tree Store) in Essex Centre. Council approved capital project CS-14-0051 in the amount of \$15, 285 and a Request for Proposal for a new mural was issued in July. As the mural will be located on the wall of a private business an agreement is recommended to be in place to ensure both parties are aware of the conditions of having a mural on the wall and who is responsible for maintenance and upkeep of the mural.

Financial Impact

Council approved capital project CS-14-0051 in the 2014 Capital Budget and no additional funds are required for the project

Link to Strategic Priorities

Placement of a new revitalized mural on the west wall of the building located at 61 Talbot Street West in the Essex Centre would contribute to Councils strategic priority of:

Enhance economic development activities, focusing on tourism, commercial, residential, and industrial growth.

Reviewed by: Russell Phillips, Chief Administrative Officer,

Concur

Reviewed by: Cheryl Bondy, Manager of Legislative Services and Clerk

Concur

The Corporation of the Town Of Essex

By-Law Number 1362

Being a by-law to enter into an Agreement

Between

The Corporation of the Town Of Essex

and

Baker Investments Ltd.

Whereas, the Municipal Act, 2001, S.O. 2001, Chapter 25, provides the Municipality may, for its own purposes, exercise its powers under Part III, Section 94, Culture, Park, Recreation and Heritage sphere of jurisdiction in the Municipality;

And whereas, Sub-section 11 (2) of the Municipal Act, 2001, S.O. 2001, Chapter 25 provides that the Municipality may pass By-Laws respecting matters relating to Culture, Park, Recreation and Heritage;

And whereas, Baker Investments Ltd. owns a building on property at the municipally known address of 61 Talbot Street, North, Essex, Ontario;

And whereas, The Corporation of the Town of Essex wishes to contract with Baker Investments Ltd. for the placement of an outdoor mural at 61 Talbot Street North, in the Town of Essex, County of Essex, Province of Ontario;

And whereas, Baker Investments Ltd. recognizes that the purpose of the project, which is to enhance the community and encourage tourism and commerce in the Town of Essex, is mutually beneficial to the Town of Essex Mural Committee and Baker Investments Ltd. and therefore desires to have a mural mounted to the wall of the building;

Now therefore be it resolved that the Council of The Corporation of the Town of Essex enacts as follows:

1. That the Agreement between The Corporation of the Town of Essex and Baker Investments Ltd. be that attached hereto and marked as Schedule "A".
2. That the Mayor and Clerk are hereby authorized to sign said Agreement on behalf of the Corporation of the Town of Essex.

Read a first, a second and a third time and finally passed on October 6, 2014.

Mayor

Clerk

By-Law Number 1362

Schedule "A" to By-Law Number 1362 Agreement

This Agreement made in triplicate on October 6, 2014.

Between:

The Corporation of the Town of Essex

Hereinafter referred to as the "Town"

And

Baker Investments Ltd.

Hereinafter referred to as "Owner"

Whereas the Municipal Act, 2001, S.O. 2001, Chapter 25, provides the Municipality may, for its own purposes, exercise its powers under Part III, Section 94, Culture, Park, Recreation and Heritage sphere of jurisdiction in the Municipality,

And Whereas Sub-section 11(2) provides that the Municipality may pass By-Laws respecting matters relating to Culture, Parks, Recreation and Heritage,

And Whereas the Owner owns a building on property at the municipally known address of **61 Talbot Street North**, the "Building"),

And Whereas the Town wishes to contract with the Building Owner for the placement of an outdoor mural in the Town of Essex, the County of Essex and the Province of Ontario,

And Whereas the Owner recognizes that the purpose of the project, which is to enhance the community and encourage tourism and commerce in the town, is mutually beneficial to the Town of Essex Mural Committee and the Owner and therefore desires to have a mural mounted to the wall of his building, and

Now Therefore, the Owner and the Town agree as follows:

- a. The Owner has agreed to the commission, installation, removal, if necessary, and the maintenance of an outdoor mural ("mural") on the east wall of the Dollar Tree store building located at 61 Talbot Street North and consents to such persons as the Town, in its discretion, deems appropriate to attend to the completion of the installation, removal and any maintenance deemed required,
- b. The Owner agrees not to deface, cover, destroy, damage, alter or directly obstruct the visibility of the Mural,
- c. The Owner agrees that at any such time he may consider demolishing, expanding or making repairs in the area where the mural is located, or the mural otherwise

interferes with the Owners use, occupancy, or control of the property, then the Owner will notify the Town, in writing no less than sixty (60) days prior to provide the Town with ample notification to make the necessary arrangements as they deem required,

- d. The Town will use all reasonable efforts not to interfere with the business being conducted by the Owner and tenants/occupiers of the Building. The Owner will assist the Town to coordinate the most suitable day and time for the installation and any dedication ceremony of the Mural with the affected tenants(s)/occupier(s) of the building, and
- e. The Town agrees that the Owner will be provided with the artist's drawings or renderings of the mural to be commissioned and that all costs associated with the commissioning of the mural from the artist, any installation charges, or any future maintenance or touch-up work required will be borne in its entirety by the Town. The Town further agrees to keep the Owner's property lien-free in connection with such work or project.
- f. Town Contact Information:

Where notice is to be provided to the Town, such notice is to be provided:

Town of Essex
33 Talbot Street South
Essex, Ontario, N8M 1A8
Telephone: 519-776-7336
Facsimile: 519-776-8811

- g. Owner Contact Information:

Where notice is to be provided to Owner, such notice is to be provided:

Baker Investments Ltd.
Mailing address:
615 Pelissier Street
Windsor, Ontario N9A 4L4
Telephone: 519-253-7259

- h. Contact Change

Either Party may change their contact information, from time to time, by written notice given to the other Party in accordance with the contact information stated above, and upon receipt of such notice, the Party receiving such information will



Report to Council

Department: Community Services
Date: October 6, 2014
Prepared by: John Olsen, Manager of Parks and Facilities
Submitted by: Doug Sweet, Director of Community Services
Report Number: Community Services-2014-025
Subject: Disposal of Surplus Material located at the Essex Memorial Arena, 26 Fairview Avenue West, Essex Centre
Number of Pages: 3

Recommendation(s)/Conclusion(s)

The following recommendation are provided for Council's consideration:

1. That Community Services Report Community Services-2014-025 entitled "Disposal of Surplus Material located at the Essex Memorial Arena, 26 Fairview Avenue West, Essex Centre" **be received**; and further
2. That in accordance with Section 35 of the Town of Essex Procurement Policy, that the Chief Administrative Officer having declared the various items as described herein as surplus, that Council **approves** that the Community Services Department be provided with the necessary authorization to obtain pricing for the sale of the surplus refrigeration equipment and the 1999 Olympia Ice Resurfacer currently located in the Essex Memorial arena located at 26 Fairview Avenue West in Essex Centre; and further
3. That the monies received from the sale of the Olympia be put in a reserve fund for a new resurfacing unit in the future for the Essex Centre Sports Complex.

Reason for Report

To receive Council's approval to declare the Essex Memorial Arena refrigeration plant equipment and the Essex Memorial Arena Olympia surplus and to be able to obtain pricing to sell the declared surplus equipment.

Background

The Essex Memorial Arena completed its final ice season as an ice rink March 29, 2014. The refrigeration plant and system at the Memorial Arena has been fully decommissioned leaving various parts and items available for resale for the collection of revenue. Items include Mycon compressors, motors, condenser unit, plate and frame chiller, brine pump, surge drum, poly tank, condenser tank, motor gauges, etcetera that make up a refrigeration plant. Further, in decommissioning the refrigeration plant, the 1999 Olympia machine will no longer be needed in the arenas.

Administration has further assessed that since new refrigeration parts and equipment have been replaced or installed since 2012 in both the Essex Centre Sports Complex and at the Harrow and Colchester South Community Centre there would be no need for keeping these surplus parts as items such as these would deteriorate quickly if they remain in place and there may not be a future value at a later date. The Department of Community Services anticipates there may be interest from such places as curling rinks, private arenas, or refrigeration contractors for this type of equipment.

With respect to retaining or storing the Olympia, we currently have four units in total. With the decommissioning of the arena, three is more than adequate for our current and future needs. Therefore, in accordance with Section 35 of the Town's current Procurement By-law, 'Surplus and Obsolete Material and Equipment', we are submitting this request and propose the Town undertake this disposal through a coordinated effort of the Town's Chief Administrative Officer, Corporate Services Department and the Community Services Department.

Financial Impact

It is unknown at this time if the Town of Essex would receive funds for the sale of the equipment however all funds received would be placed in a reserve account for a future resurfacing machine and replacement of refrigeration plant equipment.

Link to Strategic Priorities

N/A

Reviewed by: Russ Phillips, Chief Administrative Officer Concur

Reviewed by: Donna E. Hunter, Director of Corporate Services Concur



Report to Council

Department: Community Services
Date: October 6, 2014
Prepared by: Doug Sweet, Director of Community Services
Submitted by: Doug Sweet, Director of Community Services
Report Number: Community Services 2014-026
Subject: CN EcoConnexions From the Ground Up - Grant Application
Number of Pages: 4

Recommendation(s)/Conclusion(s)

It is recommended that:

1. Community Services Report 2014-24 entitled "CN EcoConnexions From the Ground Up Grant – Application" be **received**; and further
2. The following resolution be provided by Council for purposes of submitting an application for the CN EcoConnexions From the Ground Up Grant for the redevelopment of the silo district:

That Council:

- a) Approves the submission of an Application to the CN EcoConnexions From the Ground Up Grant for the redevelopment of the brownfield site next to the former CN (Canadian National) rail line at the Heritage Train Station and silo district site; and
- b) That the information contained in the Application is factually accurate.

Purpose

While a resolution of Council approving the submission of an Application is not a requirement of the CN EcoConnexions From the Ground Up Grant, Council approval is being sought as the grant application does ask how the project will be sustained which may include resolutions and/or commitments that demonstrate that the project will receive on-going maintenance.

Background

As North America's leading railroad, Canadian National's (CN's) network extends to three North American coasts, passing through a wide range of urban and rural communities. CN encourages communities along the CN corridor to take environmental action by improving their communities through natural landscaping, groundcover improvement, floral displays, and healthy urban forests. CN EcoConnexions From the Ground Up is intended to enhance community's environmental/social health and wellbeing as it relates to one or more of the following:

- **Urban forests:** Planting, maintaining and protecting trees in your community. Trees help purify air, help manage storm water, provide shade and lower stress indicators. Trees bring economic value to property owners in energy savings and increased property value. They absorb carbon dioxide to clean the air, decrease soil erosion to help keep water supplies pure, create shade, provide habitat for songbirds and other wildlife and add beauty to neighbourhoods and homes.
- **Traffic calming and safety:** Vegetation creates natural noise, visual and movement barriers in parks and public lands along tracks to discourage access to rights-of-way and yards and promote rail safety. Emerging research is drawing links between street trees and their positive effect on driving behaviour, safety perception and speed.

- School greening: Encouraging children to play outdoors within natural treed areas promotes healthy active living, an appreciation for nature and a better environmental footprint for the school in the community.
- Transforming spaces: Brownfield conversion initiatives that promote recreation and healthy lifestyles for youth and families by changing abandoned and ugly areas into vibrant and active ones. This can involve soil replacement, sod installation, raised bed construction and plant, shrub, and tree planting.
- Naturalized areas, park creation or restoration: Sod, raised beds, planters and other natural structures. Areas lacking imagination can be dramatically improved through proper placement of structures to allow the planting of more natural areas.

The CN EcoConnexions objective is to promote the greening of municipal properties across Canada, especially in communities along its rail lines. CN EcoConnexions, with its partners Tree Canada and Communities in Bloom will help Canadian municipalities establish tree plantings in a sustainable, environmentally responsible manner.

CN EcoConnexions From the Ground Up will provide funding up to \$25,000 per project; however it will not fund one hundred percent (100%) of project costs. Preference will be given to projects that can demonstrate multiple funding sources. A minimum of fifty percent (50%) matching funding must come from other sources (such as municipalities, service club, donations, etcetera) and can include in-kind contributions.

A project that Council endorses is the rehabilitation of the silo district which was identified by Stempski Kelly Associates Inc. in their recent Downtown Essex Centre Streetscape and Silo District Plan. The Silo District Plan identified \$1.5 million in expenses and further costs to make improvements at the Victoria Avenue intersection and the demolition of the silos, the total project costs are estimated at \$2. million. The CN EcoConnexions From the Ground Up Grant and partnered with the Small Communities Fund Application provide an opportunity to get additional funding to offset this project.

As part of the Small Communities Fund Expression of Interest supported by Council at the September 11, 2014 meeting the Town has received support from the Essex Business Improvement Association (BIA), Essex Rotary Club, and Essex Region Conservation Authority (ERCA) on support for this rehabilitation and are willing to work with the Town should the plan move forward.

Financial Impact

The CN EcoConnexions From the Ground Up application guide states that the grant will provide funding up to \$25,000 per project, however, it will not fund one hundred percent (100%) of project costs. Preference will be given to projects that can demonstrate multiple funding sources. A minimum of fifty percent (50%) matching funding must come from other sources (such as municipalities, service clubs, and donations, etcetera) and can include in-kind contributions.

In partnership with the 'Small Communities Fund' application and support from service clubs, the Essex Rotary Club, ERCA and the BIA, the Town would be able to provide matching funds up to \$25,000 to start the redevelopment of the Silo District.

Link to Strategic Priorities

The redevelopment of the silo district links to the strategic priority to enhance Economic Development activities, focusing on tourism, commercial, residential, and industrial growth.

Reviewed by: Russell Phillips, Chief Administrative Officer Concur

Reviewed by Donna Hunter, Director of Corporate Services Concur



Report to Council

Department: Planning
Date: October 6, 2014
Prepared by: Heather (Ross) Jablonski, Town Planner
Submitted by: Chris Nepszy, Director of Infrastructure and Development
Report Number: Planning 2014-46
Subject: Zoning Amendment - ZBA-03-14
Harrow Shopper's Drug Mart (Dillon Consulting, Agent)
51, 57 and 69 King Street East (inclusive), 39 King Street East (in part) and Adjacent Vacant Lots, Harrow Centre (Ward 4)
Number of Pages: 4

Recommendation(s)/Conclusion(s)

That amending Zoning Bylaw 1363 be approved for the lands comprising Lots 66 to 69, all inclusive, and Lots 73 to 76 all inclusive, on Registrar's Compiled Plan 1645, located on the south side of King Street East, west of Walnut Street, rezoning the subject lands by adding a supplementary regulation to permit a maximum gross floor area of 985 square metres for a retail store (approximately 10,600 square feet).

Reason for Report

This report is recommending approval of the rezoning application submitted for the Shopper's Drug Mart in Harrow, for which an expansion has been proposed. An increase in the maximum gross floor area permitted under Zoning Bylaw 1037 has been requested to accommodate the proposed expansion. Bylaw 1363 also relates to the rezoning application of the Shopper's Drug Mart at 69 King Street East, Harrow (Ward 4).

Planning 2014-46
ZBA-03-14 – Shopper's Drug Mart
69 King Street East, Harrow (Ward 4)

Comments

The subject lands are located on the south side of King Street East, just west of Walnut Street South, in Harrow, and are currently occupied by the existing Shopper's Drug Mart retail store, municipal address 69 King Street East. Shopper's is proposing to construct an addition to the existing store, which will increase the gross floor area from 583 square metres (6,275 square feet) to 983.8 square metres (10,589 square feet). The existing parking lot is also proposed to be expanded in order to provide adequate parking for customers of the new Shopper's store as well as for other businesses in the Harrow downtown area. Shopper's will also be developing additional parking on the Town-owned lands to the south as part of this project.

The subject lands are zoned C2.2, a general commercial zoning district. While retail stores are permitted uses in the C2.2 zoning district, the Town's Zoning Bylaw 1037 restricts the maximum gross floor area of retail stores, personal service shops, offices, restaurants and other such uses to 250 square metres (2,700 square feet). Since the gross floor area of the expanded Shopper's store will be 983.8 square metres, which is greater than the maximum floor area that is permitted, a rezoning is required.

The statutory public meeting for this rezoning application was held on September 15, 2014. At that time, Council heard from the applicants and area residents in regard to the proposed rezoning. No objections were received, however, a concern regarding the potential for increased traffic was raised. This concern is being considered during the site plan approval process which is currently underway. The preliminary proposed site plan has been included in this report as Appendix A.

This rezoning application has been circulated to the various municipal departments and other agencies for comment. No objections or concerns have been received as a result. Planning is recommending approval of the proposed increase in gross floor area. The purpose of the maximum floor area of 250 square metres, currently specified in the Zoning Bylaw, is to encourage larger scale businesses to locate on larger properties and/or in areas that can

provide the required on-site parking, access, etc. Such businesses usually locate in highway commercial areas. The Shopper's Drug Mart in Harrow is located at the easterly edge of the downtown core, and on-site parking will be provided in excess of that required under the Zoning Bylaw. More specifically, Shopper's is proposing to construct a large paved and landscaped parking lot with approximately 83 parking spaces. These parking spaces will be available to customers of the expanded Shopper's store as well as to people shopping and doing business elsewhere in downtown Harrow. This parking is much needed in Harrow's downtown area.

The proposed amending Zoning Bylaw 1363, included elsewhere in this Council agenda, will add a supplementary regulation to Zoning Bylaw 1037 to permit a gross floor area of 985 square metres for a retail store located only on the subject lands. This rezoning is site-specific to the Shopper's Drug Mart in Harrow.

Financial Impact

This commercial development will provide additional commercial tax revenue for the Town of Essex once completed. In addition, this development has the potential to stimulate more development and/or redevelopment in this area.

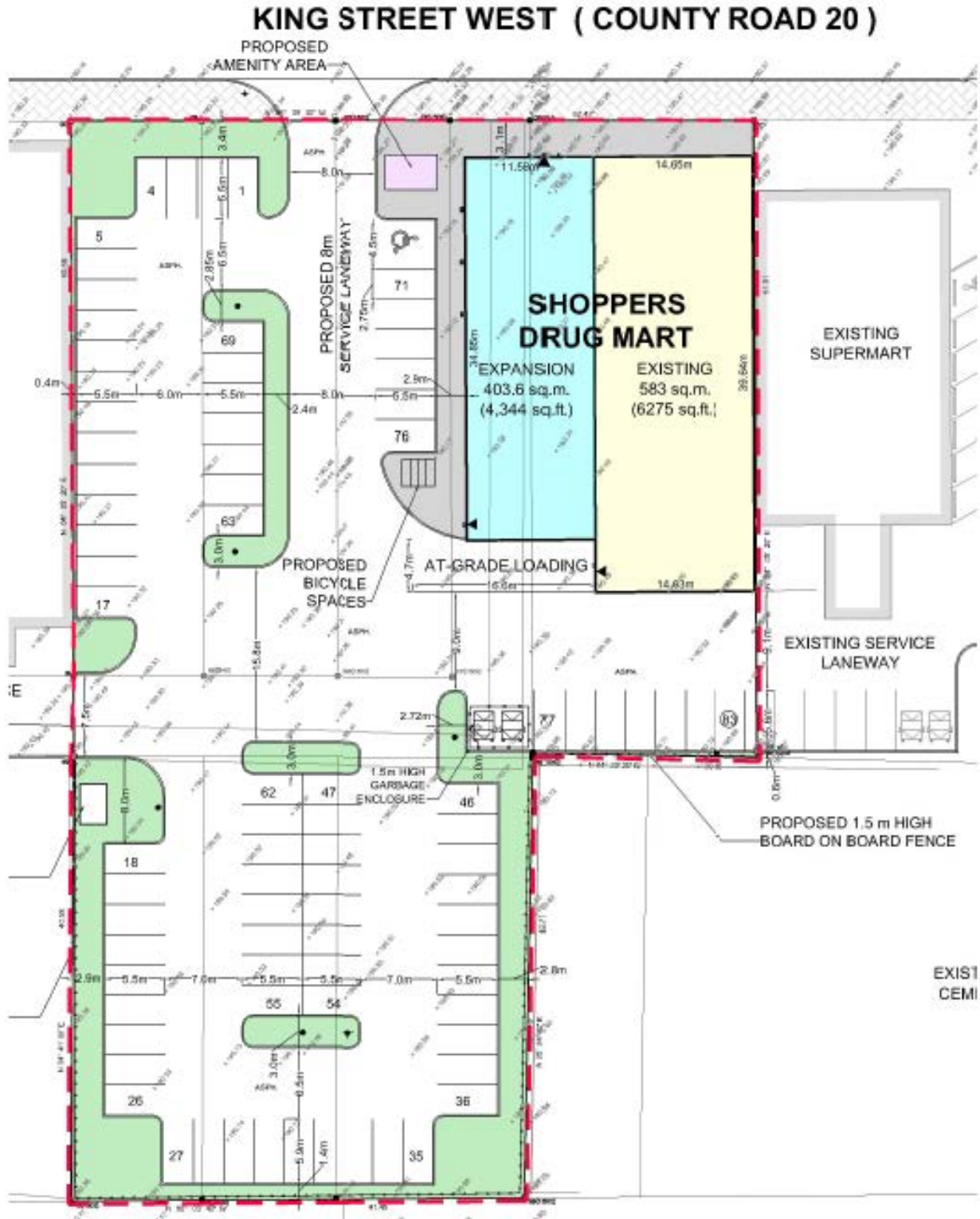
Link to Strategic Priorities

The proposed rezoning application relates to two of Council's Strategic Priorities:

- Accelerate the development and implementation of the local community secondary plans; and
- Enhance Economic Development activities, focusing on tourism, commercial, residential and industrial growth.

Reviewed by: Chris Nepszy, Director of Infrastructure and Development – concurs

Appendix A – Preliminary Proposed Site Plan



Planning 2014-46
 ZBA-03-14 – Shopper’s Drug Mart
 69 King Street East, Harrow (Ward 4)

The Corporation of the Town of Essex

By-Law Number 1363

Being a By-law to Amend By-law Number 1037,

The Comprehensive Zoning By-law for the Town of Essex

Whereas By-law Number 1037 is the Town's Comprehensive Zoning By-law regulating the use of lands and the character, location and use of buildings and structures within the Town of Essex;

And whereas the Council of the Corporation of the Town of Essex deems it expedient and in the best interest of proper planning to amend By-law Number 1037;

And whereas this By-law conforms to the Corporation of the Town of Essex Official Plan;

Now therefore the Corporation of the Town of Essex enacts as follows:

1. That subsection 1, of Section 28, of By-law 1037, is hereby amended by adding the following clause:

"31. For the lands comprising Lots 66 to 69, all inclusive, and Lots 73 to 76 all inclusive, on Registrar's Compiled Plan 1645, located on the south side of King Street East, west of Walnut Street, the maximum gross floor area for a retail store shall be 985 square metres."
2. This Bylaw shall come into force and take effect from the date of its final passing thereof.

Read a first, second and third time and finally passed on October 6, 2014.

Mayor

Clerk



Report to Council

Department: Planning
Date: October 6, 2014
Prepared by: Jeff Watson, Policy Planner
Submitted by: Chris Nepszy, Director of Infrastructure and Development
Report Number: Planning 2014-45
Subject: Farm Lot Severances Official Plan Amendment (OPA)
Number of Pages: 2

Recommendation(s)/Conclusion(s)

That By-law 1357, which adopts official Plan Number 4, amending Official Plan to provide broader options for the severance of a surplus dwelling during farm consolidation, be adopted.

That By-law 1358, which amends General Zoning By-law 1037 to provide that a dwelling shall not be constructed on a farm acquired through farm lot consolidation where a surplus dwelling has been severed by consent, be adopted.

Reason for the Report

To introduce new provisions regarding farm lot severances in response to recent amendments to the Official Plan and General Zoning By-law 1037.

Comments

The amending by-laws implement the provisions regarding the severance of a surplus dwelling at the time of farm consolidation, as discussed at the public meeting of August 25,

2014 and endorsed by Council on September 15. The Official Plan amendment, OPA 4, will be submitted to Bill King, Manager of Planning Services for the County of Essex, for his approval. The amending zoning by-law, which will preclude the construction of a dwelling on the acquired farm lands, will take effect when OPA 4 is approved.

Financial Impact

No direct impact on municipal expenditures.

Link to Strategic Priorities

Enhances economic development activities.

Reviewed by: Russell Philips, Chief Administrative Officer - concurs

Reviewed by: Chris Nepszy, Director of Infrastructure and Development - concurs

Reviewed by: Heather (Ross) Jablonski, Town Planner - concurs

Town of Essex
Amendment Number 4
to the Official Plan for the Town of Essex
(Regarding Farm Lot Severances Involving Surplus Dwellings)

October 2014

Prepared by the Town of Essex Planning Department



Town of Essex
Amendment Number 4
To the Town of Essex Official Plan
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Town of Essex
Amendment Number 4 to the Official Plan
For the Town of Essex

I, Cheryl Bondy, Clerk of the Town of Essex, certify that this is a/the original/duplicate original/certified copy of Amendment Number 4 to the Official Plan for the Town of Essex.

Cheryl Bondy, Clerk

Decision

**With Respect to Official Plan Amendment Number 4
to the Official Plan for the Town of Essex, as adopted by By-law 1357**

**I hereby approve Amendment Number 4 to the Official Plan for the Town of Essex, as
adopted by By-law 1357.**

Dated at Essex, Ontario this _____ day of _____, 2014.

William J. King, MA, MCIP, RPP

Manager of Planning Services

County of Essex

The Corporation of the Town of Essex

By-Law Number 1357

Being a By-Law to Adopt Official Plan Amendment Number 4

to the Town of Essex Official Plan

Whereas the Town of Essex Official Plan contains goals, objectives and policies to provide guidance for the development of lands within the Town of Essex;

And whereas the Council of the Corporation of the Town of Essex deems it expedient and in the best interest of proper planning to amend the Town of Essex Official Plan;

And whereas this amendment conforms to the County of Essex Official Plan and the Provincial Policy Statement;

Now therefore the Council of the Corporation of the Town of Essex, in accordance with the provisions of Section 21 of the Planning Act, R.S.O. 2005, hereby enacts as follows:

1. Amendment Number 4 to the Official Plan for the Town of Essex, consisting of the attached explanatory text, is hereby adopted;
2. That the Clerk is hereby authorized and directed to make application to the County of Essex for approval of Amendment Number 4 to the Official Plan for the Town of Essex;
3. This by-law shall come into force and take effect on the day of the final passing thereof.

Enacted and passed on October 6, 2014.

Mayor

Clerk

Certified that the above is a true copy of By-law 1357 passed by the Council of the Town of Essex on October 6, 2014.

Signed _____

Clerk

(Seal)

The Constitutional Statement

Part A - The Preamble does not constitute part of this amendment.

Part B - The amendment, consisting of the following explanatory text, constitutes Amendment Number 4 to the Official Plan for the Town of Essex.

Also attached is **Part C** - the Appendices which do not constitute part of this amendment. These appendices contain the planning analysis and public involvement associated with this amendment.

Official Plan Amendment Number 4

Part A - The Preamble

Purpose and Basis of the Amendment

The purpose of the proposed Official Plan amendment is to expand the options for a farmer to acquire additional farmland and to dispose of a surplus dwelling on the property through consent. The Town of Essex Official Plan permits only an abutting farmer to acquire an abutting farmed parcel and to seek the severance of a surplus dwelling through application to the Committee of Adjustment.

The new County of Essex Official Plan, under subsection 3.3, Agricultural, paragraph 3.3.3.4 c) states:

“Lot creation to accommodate a habitable residence surplus to a farming operation as a result of farm consolidation is permitted subject to the local Zoning By-law being amended, to prohibit new residential dwellings on the vacant remnant parcel of farmland created by the severance.

In order to maintain County-wide consistency in the implementation of this policy, farm consolidation will be interpreted to permit both contiguous and non-contiguous farm parcel consolidations.”

Through this amendment, this option would be expanded to a farmer who has agricultural holdings that are not abutting (non-contiguous to) the subject parcel.

No **location map** is included, as this is a general text change to the Official Plan that does not apply solely to one property.

Part B - The Amendment

Details of the Amendment

In the first sentence of paragraph a), under Division of Farm Lots, in Subsection 6.5, Consents in Areas Designated "Agricultural", after the words "acquired for consolidation with", the words "an abutting farm" are deleted and the words "another farm operation" are substituted.

Implementation of the Amendment

The provisions of subsection 6.5 of the Town of Essex Official Plan guide the Committee of Adjustment in its deliberations and decision-making regarding the disposition of a surplus dwelling.

In accordance with the applicable provisions of the Provincial Policy Statement and paragraph 3.3.3.4 c) of the County of Essex Official Plan, the Town of Essex Zoning By-law 1037 will be changed to preclude the erection of a dwelling on a new land parcel created through the granting of a consent to sever the surplus dwelling and contiguous parcel.

Part C - The Appendices

Appendix 1 - Planning Analysis

The Planning analysis in support of the proposed amendment is contained in the following reports to Council:

Planning Report 2014-31, dated July 14, 2014

Appendix 2 - Public Participation

The minutes of the public meeting held on August 25, 2014, are attached for information purposes.

The Corporation of the Town of Essex

By-Law Number 1357

Being a By-Law to Adopt Official Plan Amendment Number 4

to the Town of Essex Official Plan

Whereas the Town of Essex Official Plan contains goals, objectives and policies to provide guidance for the development of lands within the Town of Essex;

And whereas the Council of the Corporation of the Town of Essex deems it expedient and in the best interest of proper planning to amend the Town of Essex Official Plan;

And whereas this amendment conforms to the County of Essex Official Plan and the Provincial Policy Statement;

Now therefore the Council of the Corporation of the Town of Essex, in accordance with the provisions of Section 21 of the Planning Act, R.S.O. 2005, hereby enacts as follows:

1. Amendment Number 4 to the Official Plan for the Town of Essex, consisting of the attached explanatory text, is hereby adopted;
2. That the Clerk is hereby authorized and directed to make application to the County of Essex for approval of Amendment Number 4 to the Official Plan for the Town of Essex;
3. This by-law shall come into force and take effect on the day of the final passing thereof.

Read a first, second and third time and finally passed this 6th day of October, 2014.

Mayor

Clerk

The Corporation of the Town of Essex

By-Law Number 1358

Being a By-Law to Amend By-Law Number 1037,

The Comprehensive Zoning By-law for the Town of Essex

Whereas By-law Number 1037 is the Town's Comprehensive Zoning By-law regulating the use of lands and the character, location and use of buildings and structures within the Town of Essex;

And whereas the Council of the Corporation of the Town of Essex deems it expedient and in the best interest of proper planning to amend By-law Number 1037;

And whereas this By-law conforms to the Corporation of the Town of Essex Official Plan;

Now therefore the Corporation of the Town of Essex enacts as follows:

1. In Subsections 1 and 2 of Section 13, A1.1 and A1.2 Zoning Districts, the following is added as clauses a) xix and a) xiv respectively:

"For a lot created by consent after October 6, 2014, that formed part of an agricultural operation at the time the consent was granted and on which no dwelling is situated, a dwelling is not a permitted use."

2. This Bylaw shall come into force and take effect on the date of final approval of Official Plan Amendment Number 4 by the County of Essex.

Read a first, second and third time and finally passed on October 6, 2014.

Mayor

Clerk



Report to Council

Department: Infrastructure and Development
Date: October 6, 2014
Prepared by: Richard Beausoleil, Manager, Capital Works and Infrastructure
Chris Nepszy, Director of Infrastructure and Development
Submitted by: Chris Nepszy, P.Eng., PE
Report Number: Infrastructure and Development 2014-18
Subject: Results of Request for Tender for Asphalt and Concrete Rubble Crushing 2014
Number of Pages: 1 of 2

Recommendation(s)/Conclusion(s)

That Report Infrastructure and Development 2014-18 is accepted, and that Council awards the Request for Tender for Asphalt and Concrete Rubble Crushing 2014 to Artscrushing and Recycling Inc.

Reason for Report

Council approval is required for the award of the award of the Asphalt and Concrete Rubble Crushing services.

Background

Tenders for the Asphalt and Concrete Rubble Crushing closed on September 26th, 2014 at 3:00:00 p.m. with a public opening in Council Chambers at 3:15:00 p.m. A total of three tenders were received, with one proponent being disqualified due an incomplete Tender package

The tenders were reviewed for arithmetic errors, completeness, legibility, revisions, and irregularities. In addition, there were no apparent unbalance prices in the schedule of items and prices.

The results of the submitted tender are as noted in Table 1 below.

Table 1: 2014 Request for Tender Asphalt and Concrete Rubble Crushing

Tender Results (Net of Harmonized Sales Tax rebate):

Table 1:

1869089 Ontario Limited	Disqualified
Artscrushing & Recycling Inc.	\$ 62,582.40
1451237 Ontario Limited	\$ 91,584.00

We are familiar with all proponents and have worked with them on previous occasions. They have all completed several projects with the Town in the past and we are satisfied they are capable of successfully completing the subject works in a satisfactory manner.

Financial Impact

The total approved budget for the subject works is \$80,000.

Link to Strategic Priorities

This report links to the fourth strategic priorities:

- Enhance the visibility and transparency of Council to the community.

(1)

RECEIVED

SEP 10 2014

TOWN OF ESSEX
Per C Bondy

CONSTANCE POLAND-DIXON
MARK DIXON
411 County Rd 50 E
Harrow, Ont.
September 10, 2014
519-738-0239
Cell # 519-257-0830

Cheryl A. Bondy AMCT
Manager, Legislative Services
cbondy@essex.ca
33 Talbot St. S.
Essex, Ontario, N8M 1A8
www.essex.ca

Dear Ms. Bondy:

As per our conversation last week, we are writing requesting a relief from the bylaw section 304.1 concerning ownership maximum of 3 dogs.

We were advised on August 22, 2014 by animal control officers Dave and Fern Walsh that we needed to purchase dog licenses from the town of Essex and that the maximum was three, but we could explain to the office our situation.

On Monday, August 25th my husband and I went to the town office and explained the circumstances that my husband had two dogs and I had two dogs. We married Dec. 7, 2013. My two dogs are licensed under Kingsville and my husband's two dogs were licensed under Amherstburg. We purchased property July 11, 2014 and are still in the process of moving in. My husband still owns the properties in Kingsville and Amherstburg.

Gillian Lamour explained that the by-law states 3 dogs, however, given our circumstances she would issue 2 dog tags to me and, 2 dog tags to my husband. If any of the dogs were to die we wouldn't be able to replace the fourth dog. We paid the \$100.00 and thought that the matter was settled.

A few days later I notified animal control of four tag purchases and who issued them.

Last week I received a call from animal control telling me to contact you and although we paid for four tags, one wasn't going to be allowed.

We feel we have done everything we can.

We have all our dogs shots up to date including rabies.

Sept 8, 2014 the four dogs were neutered, by Dr. Raj Kukras at the Harrow Animal Hospital.

We pray this matter can be settled in our favour.

We are senior citizens who love our dogs they are our family and hope to keep them together.

Yours Respectfully
 Constance Dixon
 Mark Dixon

encl. receipts for tags
 proof of neuterings



Application for Dog Licence

The Corporation of the Town of Essex
33 Talbot St. S., Essex, ON N8M 1A8
(519) 776-7336

Receipt No. 4788

Owner's Name:	mark Dixon
Address:	411 Cty Rd 50 E Harrow.
Phone No.:	738-0239

Dog #	Tag #	Breed	Colour	Name	Spayed/Neutered?	
					Yes	No
1.	1379	Shitzu Poodle	white	Fluffy		✓
2.	1380	" "	Blk	midnight		✓
3.						

Date Issued:	Aug 25/14	Amount Paid:	50.00
Paid in Cash	<input checked="" type="checkbox"/>	Paid by Cheque	<input type="checkbox"/>

Sold By:	G. Larrone	Date (mm/dd/yr)	
----------	------------	-----------------	--

Owner's Signature: *Mark Dixon*

Licence Fees:	Jan 1 to Mar 31	Apr 1 to June 30	July 1 to Dec 31
Spayed/Neutered:	\$15.00	\$30.00	\$45.00
Not Spayed/ Neutered:	\$25.00	\$50.00	\$75.00
Guide Dog	No Charge		



Application for Dog Licence

The Corporation of the Town of Essex
33 Talbot St. S., Essex, ON N8M 1A8
(519) 776-7336

Receipt No. 4787

Owner's Name:	Constance Poland-Dixon
Address:	411 Cty Rd 50 E Harrow
Phone No.:	738-0239 NDR160

Dog #	Tag #	Breed	Colour	Name	Spayed/Neutered?	
					Yes	No
1.	1377	Shitzu/Poodle	Tan	Chewy		✓
2.	1378	Yorki mix	Tan Brn	Christian		✓
3.						

Date Issued:	Aug 25/14	Amount Paid:	50.00
Paid in Cash	<input checked="" type="checkbox"/>	Paid by Cheque	<input type="checkbox"/>

Sold By:	G.L.	Date (mm/dd/yr)	
----------	------	-----------------	--

Owner's Signature: *Constance Poland-Dixon*

Licence Fees:	Jan 1 to Mar 31	Apr 1 to June 30	July 1 to Dec 31
Spayed/Neutered:	\$15.00	\$30.00	\$45.00
Not Spayed/ Neutered:	\$25.00	\$50.00	\$75.00
Guide Dog	No Charge		

Bondy, Cheryl

From: McDermott, Ron
Sent: Wednesday, September 10, 2014 3:29 PM
To: Bondy, Cheryl
Subject: FW: Proclaiming Lung Month in November

Mayor Ron McDermott
Town of Essex

Email: rmcdermott@essex.ca
Phone: 519-776-7336, ext 1150
Cell: 519-791-3561

From: Chris Yaccato [<mailto:CYaccato@on.lung.ca>]
Sent: Wednesday, September 10, 2014 1:56 PM
To: McDermott, Ron
Subject: Proclaiming Lung Month in November

This message has been sent on behalf of George Habib, President & CEO of the Ontario Lung Association.

Dear Mayor McDermott,

Did you know that November is Lung Month?

Did you know that more than 2.4 million people in Ontario – that is one in five people in the Town of Essex – lives with a chronic lung disease such as asthma, chronic obstructive pulmonary disease or lung cancer, and many more are at risk?

And did you know that lung disease is the only one of the top 4 chronic diseases in Ontario that has no comprehensive plan to deal with lung health?

In November, the Ontario Lung Association and our partners will engage in a series of information and outreach initiatives designed to inform and educate all Ontarians about how to protect and care for their lungs and to advocate for a comprehensive Ontario Lung Health Action Plan.

If we don't act today to create an action plan to deal with lung disease, the impact to Ontario's economy by 2040, direct and indirect costs will grow to an astonishing \$300 billion.

I am writing to invite you to join the mayors and reeves of municipalities throughout Ontario who are supporting lung health in their communities by issuing a proclamation declaring November **Lung Month** in their cities and towns and to ask the Government of Ontario to create and fund an Ontario Lung Health Action Plan. A sample proclamation can be found below.

In November, the Ontario Lung Association and our partners engages in a series of information and outreach initiatives designed to inform and educate all Ontarians about how to protect and care for their lungs.

We thank you for your consideration, and hope that you will demonstrate your municipality's support for the lung health of all its citizens by signing the attached proclamation of November as **Lung Month** for entry into the official record.

Your commitment to issue a proclamation does have a profound effect on those living and dealing with lung disease, as it recognizes and honors the many contributions and efforts being undertaken by those dealing with lung health issues.

Because when you can't breathe, nothing else matters.™

Sincerely,



George Habib
President and CEO, Ontario Lung Association
401-18 Wynford Drive | Toronto, ON M3C 0K8
g Habib@on.lung.ca | Tel: 416-864-9911, ext. 237

SAMPLE PROCLAMATION

LUNG MONTH

WHEREAS, in the Town of Essex and throughout Ontario, one in five residents lives with lung disease; and

WHEREAS, lung disease is one of the most prevalent, deadly and costly chronic diseases; and

WHEREAS, the Town of Essex supports all measures designed to advance and protect the health of its citizens and of Ontarians; and

WHEREAS, to increase awareness of lung health issues and to inform Ontarians about the importance of their lung health, the Ontario Lung Association has designated the month of November *Lung Month*,

NOW, THEREFORE, I, Ron McDermott, Mayor of the Town of Essex,

DO HEREBY PROCLAIM November, 2014 as

"LUNG MONTH"

In the Town of Essex.

To the Board of the Essex Centre BIA.

September 18, 2014

I am writing this letter to inform you that I have stepped down from my position as Chair of the Essex Centre BIA. I will be running for a Town Council seat and will not have the time to properly execute the position. Thank you for the opportunity of allowing me to Chair this committee the last 3 years.

Kind Regards,

A handwritten signature in black ink, appearing to read 'S. Bjorkman', with a long horizontal stroke extending to the right.

Stephen Bjorkman

Bondy, Cheryl

From: Dan Sauve <sauve_dan@yahoo.ca>
Sent: Monday, September 22, 2014 11:39 AM
To: McDermott, Ron; Meloche, Richard; Baker, Bill; Scott, John; Bondy, Sherry; Bowman, Morley; Voakes, Randy
Cc: Sweet, Doug; Bondy, Cheryl; Hall, Robin; Affleck, Jay
Subject: Event Curfew Exemption
Attachments: image.jpeg; ATT00001.txt

Dear Council,

With this event approaching, I just found out that there is a curfew at 11pm for town parks. The Kinsmen would like to request a exemption to allow this Halloween Event to goto Midnight for both nights.

What would we need to do to allow this?

Thanks for your help!

Dan Sauve
Event Chair
519-981-3771



The Harrow Kinsmen Present



Harrow's Haunted

FRIGHTENING FOREST

**7PM^{TO} 12AM FRIDAY & SATURDAY
OCTOBER 24TH AND 25TH**

AT THE KINSMEN PARTICIPARK LOCATED
BEHIND THE HARROW ARENA

TICKETS SOLD AT THE GATES OF TERROR / FOOD & BEVERAGES AVAILABLE

ADMISSION \$10 / A PG13 RATED EVENT

FOR MORE INFO CALL 519-981-3771

Windsor, Ontario September 4, 2014

A meeting of the **Windsor Essex County Environment Committee** is held this day commencing at 5:30 o'clock p.m. in the Board Room, Windsor International Airport, there being present the following members:

Charlie Wright, Co-Chair
Councillor Alan Halberstadt, Co-Chair
Councillor Hilary Payne
Frank Butler (arrives at 6:13 p.m.) (alternate)
Derek Coronado
Rick Coronado
Jesse Gardner Costa
Roger Dzugan
Paul Henshaw
Mike Nelson
John Miller
Lindita Prendi
Phil Roberts (alternate)
Tamara Stomp (arrives at 5:42 p.m.)

Regrets received from:

Radwan Tamr

Guest in attendance:

Nancy Pancheshan, Save Ojibway

Also present are the following resource personnel:

James Bryant, County Engineering Department
Karina Richters, Environmental Coordinator
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

Charlie Wright, Co-Chair calls the meeting to order at 5:38 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. **ADDITIONS TO THE AGENDA**

Moved by Councillor Halberstadt, seconded by J. Miller,
That Rule 3.3 (c) of the *Procedure By-law 98-2011* be waived to add the following
addition to the Agenda:

5. **Presentation by Nancy Pancheshan, Save Ojibway Prairie Complex.**
Carried.

3. **DECLARATION OF CONFLICT**

None disclosed.

4. **MINUTES**

Moved by J. Gardner Costa, seconded by L. Prendi,
That the minutes of the Windsor Essex County Environment Committee of its meeting
held July 10, 2014 **BE ADOPTED** as presented.
Carried.

5. **PRESENTATION**

Nancy Pancheshan, Save Ojibway Prairie Complex is present to provide information
relating to the proposed "Big Box" development. The PowerPoint presentation is attached as
Appendix "A". The highlights of the presentation are as follows:

- Over 1500 signatures have been received opposing the big box development
- The Ministry of Natural Resources received 411 signatures opposing Coco Paving's permit application
- Concerns include:
 - Additional 16,000 additional vehicles/day on Matchette Road
 - Increase of nitrogen oxides
 - Effects on prescribed burns
 - Effects from garbage
 - Effects of road salting
 - Effects additional lighting
- Road mortality findings on the 600 metre section of Matchette between Titcombe and Sprucewood. Species include: Blanding's Turtle, Butler's Gartersnake, Eastern Foxsnake, Eastern Musk Turtle, Northern Map Turtle and Snapping Turtle.
- Requests City Council consider the deferral of the decision to allow for WECEC to determine what environmental issues are beyond the scope of the Ministry of Natural Resources.

The report of the City Engineer dated August 28, 2014 entitled "Sprucewood/Matchette Road Development – OMB Hearing Species-at-Risk, Servicing Agreement & Settlement Agreement" is distributed and attached as Appendix "B".

D. Coronado expresses concern that the Environmental Bill of Rights (EBR) result was provided on August 13, 2014 and was not published on the Register until August 27, 2014.

Moved by T. Stomp, seconded by F. Butler,

That Report No. 71 **BE REAFFIRMED** and further,

That City and County Councils **BE URGED** to decline the adoption of the report of the City Engineer dated August 28, 2014 entitled "Sprucewood/Matchette Road Development – OMB Hearing Species-at-Risk, Servicing Agreements & Settlement Agreement" (Item 16 – September 8, 2014 Council Agenda) due to:

- No change of information from the original information that resulted in Report No. 71
- That the Environmental Bill of Rights (EBR) result was provided on August 13, 2014 and not published on the Register until August 27, 2014.
- That the reasons for the approval of the permit by the Ministry of Natural Resources did not address key areas of concern for:
 - Additional 16,000 additional vehicles/day
 - Increase of nitrogen oxides
 - Changes in hydrogeology
 - Effects on prescribed burns
 - Effects from garbage
 - Effects of road salting
 - Effects additional lighting

And further, if the City of Windsor determines these issues are not required to be addressed in the MNR Permit, that the City **BE REQUESTED** to determine the foregoing issues before approving a development agreement or sending the issues forward to the Ontario Municipal Board.

Carried.

Councillor Payne abstains from voting on the matter.

7. **BUSINESS ARISING FROM THE MINUTES**

7.1 **Green Speaker Series Update**

K. Richters reports that Averil Parent contacted Hugh McDiarmid from the International Joint Commission regarding the next WECEC Green Speaker event. Mr. McDiarmid suggested she speak to Paul Helm, Ministry of the Environment who has been widely cited in the media regarding the topic of micro plastics in the Great Lakes. Once a response is received, she will report back.

J. Gardner Costa suggests the next Green Speaker Series be held on November 12, 2014 at the Ojibway Nature Centre. He proposes a low impact development Green Speaker could also be included.

8. COORDINATOR'S REPORT

K. Richters provides the highlights of the July and August 2014 WECEC Coordinator Monthly Report.

T Stomp provides an overview of what transpired at a recent meeting held with City Administration along with some members of WECEC regarding issues relating to governance of the Committee. A report will be forthcoming from Administration.

Discussion ensues regarding Report No. 83 of WECEC relating to the location of the new Megahospital. T. Stomp suggests members send letters as concerned citizens to the Local Health Integration Network and to the Citizens for an Accountable Megahospital Planning Process (CAMPP).

Moved by J. Gardner Costa, seconded by F. Butler,

That WECEC members **BE ENCOURAGED** to send letters to the Local Health Integration Network and the Citizens for an Accountable Megahospital Planning Process (CAMPP) regarding the location of the new Megahospital, and further, that it be noted that the letters do not represent the views of the City or County.

Carried.

Councillor Payne abstains from voting on the matter.

Moved by T. Stomp, seconded by P. Henshaw,

That the WECEC Coordinator Monthly Report dated July and August 2014 **BE RECEIVED** for information.

Carried.

9. SUBCOMMITTEE REPORTS

9.1 Air

D. Coronado provides the report of the Air Subcommittee dated September 2014, **attached** as Appendix "C". Highlights of the report include the following:

- The Air Subcommittee is reviewing the draft Windsor Smog Action Plan
- The Subcommittee will receive details of the Citizens Environment Alliance's efforts on polycyclic aromatic hydrocarbon releases into the Great Lakes Basin.
- Detroit Edison's application for a life extension for its Fermi 2 reactor in Monroe, Michigan has received public comments. The public comment period closed on August 18, 2014. Fermi 2's operating license will expire in 2015.

9.2 Transportation

The Transportation Subcommittee report dated July 4, 2014 is **attached** as Appendix “D”.

Moved by F. Butler, seconded by M. Nelson,

That the decision by Windsor Fire Services and the City of Windsor to not sign any non-disclosure agreement and to continue to negotiate and press for a timely release of rail shipment inventory adequate for Windsor Fire Services purposes for emergency planning and response **BE SUPPORTED.**

Carried.

Councillor Halberstadt was not in the room when the vote was taken.

9.3 Provincially Significant Wetlands

No report.

9.4 Water Quality

No report.

10. NEW BUSINESS

10.1 Website Domain Renewal Invoice

Moved by Mike Nelson, seconded by J. Miller,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$28.25 payable to eliquidMEDIA for the WECEC Domain Renewal.

Carried.

Councillor Halberstadt was not in the room when the vote was taken.

10.2 Final WECEC Meeting of the Term

It is generally agreed the final WECEC meeting for 2014 will be held on November 6, 2014 at the Ojibway Nature Centre. A slide show highlighting the accomplishments of WECEC over the past four years will be presented.

11. COMMUNICATIONS

11.1 The Windsor Star article dated July 7, 2014 entitled “Push is on to make garden plants safer for bees is received for information.

11.2 The “Consultation on the Proposed Recovery Strategy for the Colicroot in Canada” is received for information.

- 11.3 The Windsor Star article dated July 29, 2014 entitled “Underpass and what else? City ponders riverfront development” is received for information.
- 11.4 The response from the Michigan DEQ re Permit to Install application submitted by Detroit Bulk Storage Inc. proposing bulk storage and handling of petroleum coke is received for information.
- 11.5 The Notice of Study Commencement Class Environmental Assessment – Central Box Study Area, City of Windsor is received for information.
- 11.6 The EV Fest to be held September 27-28, 2014 at the Windsor/Detroit Riverfront Festival Plaza is received for information.
- 11.7 The Detroit News article dated August 22, 2014 entitled “Metro Detroit treatment plants released 4.5 billion gallons of sewage into rivers after storm” is received for information.
- 11.8 The Windsor Star article dated August 25, 2014 entitled “Windsor City Council votes to build \$4.3 million bike lanes on Cabana Road” is received for information.

6. IN CAMERA

Verbal Motion is presented by M. Nelson, seconded by J. Miller, to move In Camera at 7:16 p.m. for discussion of the following item:

Item No.	Subject	Section – Pursuant to Municipal Act 2001, as amended
6.0	Personal matter about an identifiable individual, including municipal or local board employees	s. 239(2)(b)

Motion Carried.

Discussion on the item of business.

Verbal Motion is presented by T. Stomp, seconded by R. Dzugan, to move back into public session at 7:26 o'clock p.m.

**Moved by T. Stomp, seconded by J. Miller,
That the Clerk BE DIRECTED to transmit the recommendation contained in the verbal report discussed at the In Camera Windsor Essex County Environment Committee meeting held September 4, 2014 directly to the Windsor Essex County Environment Committee for consideration at the next Regular Meeting.**

Moved by J. Miller, seconded by T. Stomp,
That the In Camera verbal report respecting a personal matter about an identifiable individual **BE RECEIVED** and further, that Administration **BE REQUESTED** to proceed with the verbal direction of the Windsor Essex County Environment Committee.

Carried.

It is generally agreed M. Nelson will send all Environmental Assessments to A. Parent for future discussion at WECEC meetings.

12. **DATE OF NEXT MEETING**

The next meeting will be held on October 2, 2014 at the Windsor International Airport at 5:30 o'clock p.m.

13. **ADJOURNMENT**

There being no further business, the meeting is adjourned at 7:32 o'clock p.m.

CHARLIE WRIGHT, CO-CHAIR

COMMITTEE COORDINATOR



AGENDA
WINDSOR-ESSEX COUNTY ENVIRONMENT COMMITTEE
held on September 4th 2014
Meeting at 5:30p.m at the Windsor International Airport

1. **CALL TO ORDER**

2. **ADDITIONS TO THE AGENDA**

3. **DECLARATION OF CONFLICT**

4. **MINUTES**

Adoption of the minutes of the meeting held July 10th, 2014 – *emailed separately.*

5. **PRESENTATION**

None.

6. **IN CAMERA**

Subject	Section Pursuant to Municipal Act 2001, as amended
Personal matter about an identifiable individual, including municipal or local board employees	s. 239 (2)(b)

7. **BUSINESS ARISING FROM THE MINUTES**

7.1 Green Speaker Series update

8. **COORDINATORS REPORT**

WECEC Coordinator Monthly Report – *attached.*

9. **SUBCOMMITTEE REPORTS**

- 9.1 Air
- 9.2 Transportation
- 9.3 Provincially Significant Wetlands
- 9.4 Water Quality

10. **NEW BUSINESS**

- 10.1 Website domain renewal invoice – *attached.*
- 10.2 Final WECEC meeting of the term suggestions

11. **COMMUNICATIONS**

- 11.1 Push is on to make garden plants safer for bees. *The Windsor Star* July 7th 2014 – *attached.*
- 11.2 Consultation on the Proposed Recovery Strategy for the Colicroot in Canada – *attached.*
- 11.3 Underpass and what else? City ponders riverfront development. *The Windsor Star* July 29th 2014 – *attached.*
- 11.4 Response from the Michigan DEQ re. Permit to Install application submitted by Detroit Bulk Storage Inc. proposing bulk storage and handling of petroleum coke – *attached.*
- 11.5 Notice of Study Commencement: Class Environmental Assessment – Central Box Study Area, City of Windsor – *attached.*
- 11.6 EV Fest – September 27th and 28th at the Windsor/Detroit Riverfront Festival Plaza – *attached.*
- 11.7 Metro Detroit treatment plants released 4.5 Billion gallons of sewage into rivers after storm. *The Detroit News* August 22nd 2014 – *attached.*
- 11.8 Windsor city council votes to build \$4.3 million bike lanes on Cabana Road. *The Windsor Star* August 25th 2014 – *attached.*

12. **DATE OF NEXT MEETING**

The next meeting will be held on **October 2nd, 2014** at the Windsor International Airport at 5:30 o'clock p.m.

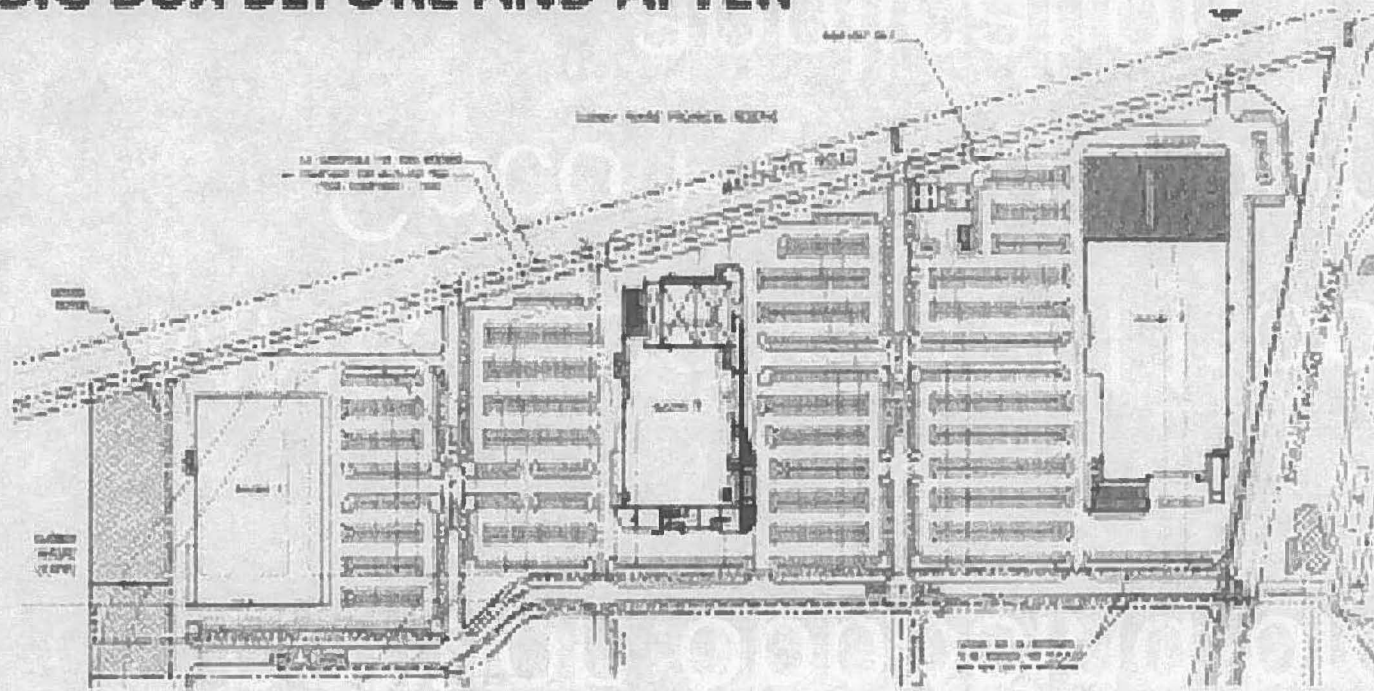
13. **ADJOURNMENT**

Proposed Big Box Development

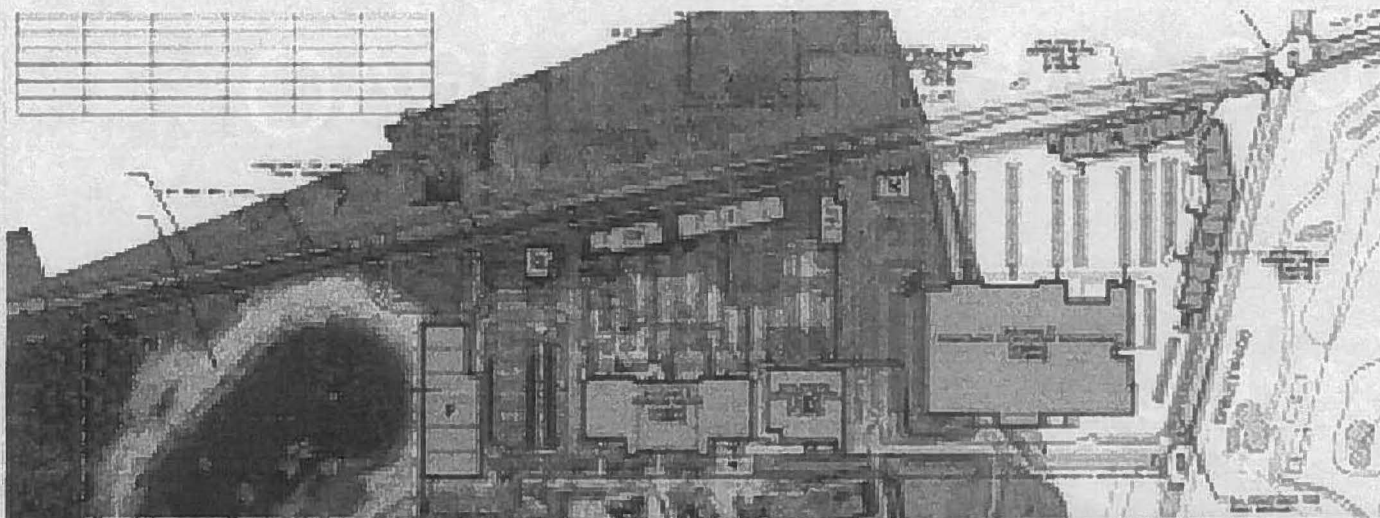


APPENDIX "A"

BIG BOX BEFORE AND AFTER



Original design- 2007



Revised 2013- yellow border indicates "naturalized area". Many of the plant species at risk are outside on most of the snakes.

Background

Over 1500 have signed
petition opposing big box

MNR received 411 opposing
Coco Paving's permit
application

MNR has Granted a Permit but Legitimate Concerns Remain

Additional 16 000 additional vehicles/day

Increase of Nox's

Changes in hydrogeology

Effects on prescribed burns

Effects from garbage

Effects of road salting

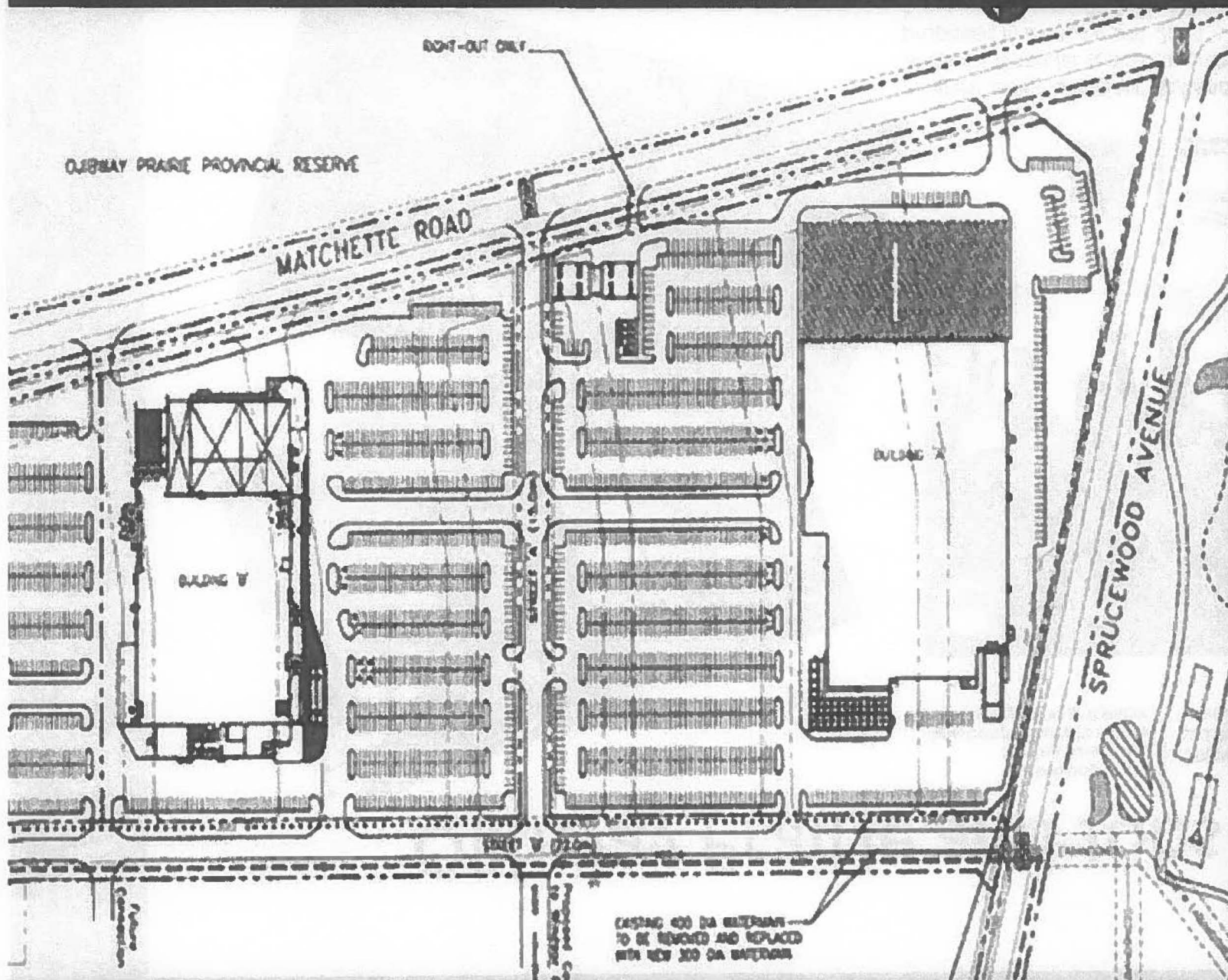
Effects additional lighting

MNR states "the majority of the concerns to be outside
scope of the development project"

Road Mortality findings found highest mortality on the 600 m section of Matchette, between Titcombe and Sprucewood.

Species included: Blanding's Turtle, Butler's Gartersnake, Eastern Foxsnake, Eastern Musk Turtle, Northern Map Turtle, and Snapping Turtle

The 16 000 vehicles/day or 112 000 vehicles/week are mostly directed onto Matchette. Also includes: 30 ft road widening, construction of 60 ft median, two additional traffic signals and loss of ditch.



There are six drive
into the proposed
development.

The rectangular sh
the land dictates 5
the driveways are
Matchette.

Therefore, 83% o
vehicles/week will
Matchette entranc

Ojibway Prairie and Jobs

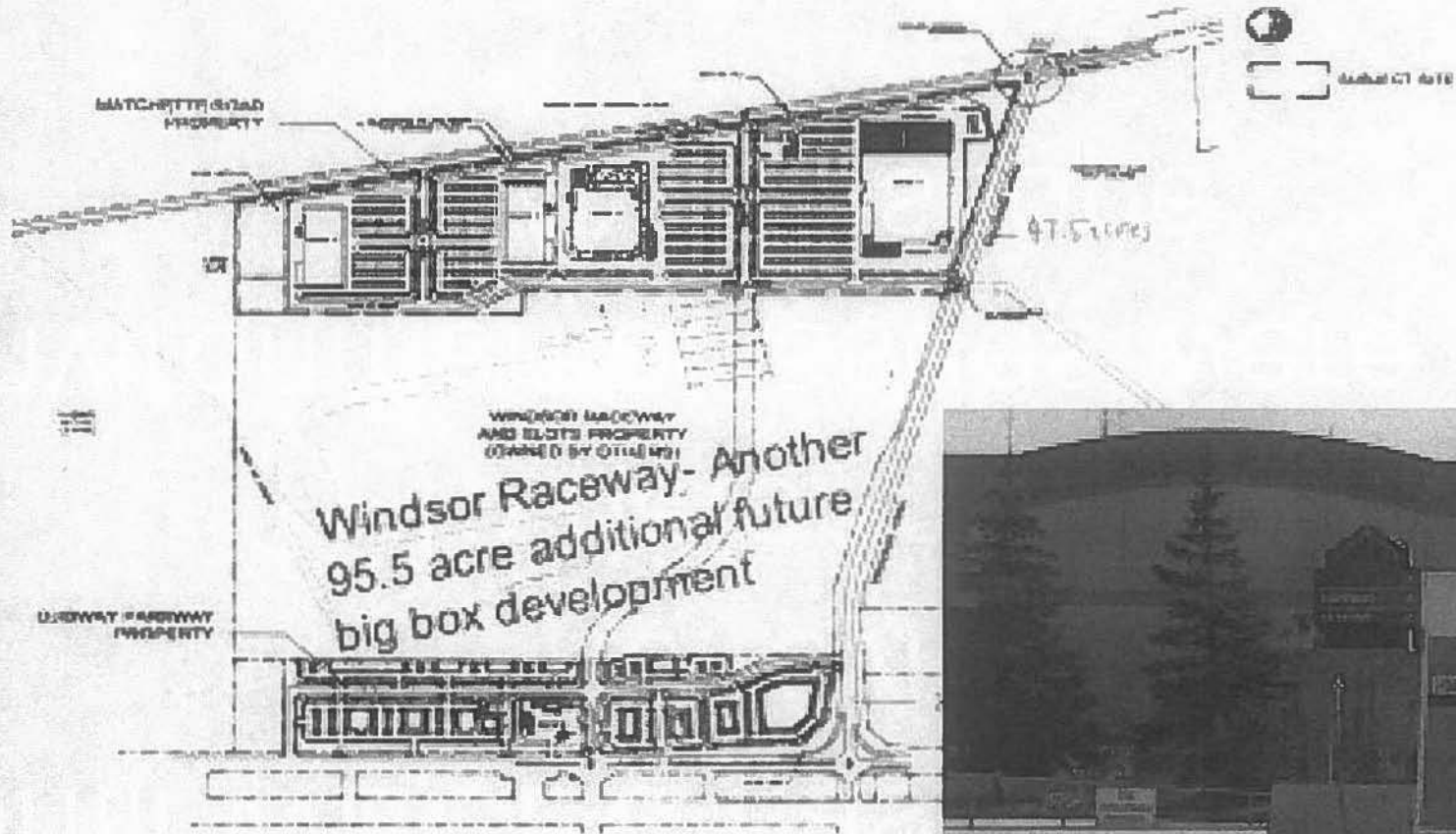
Looking Back,
Moving Forward...
Advancing Windsor's Vision
Official Plan 5 Year Review

COMMERCIAL LAND-
USE POLICY REPORT
September 2009



"... there is not sufficient demand to accommodate all of the commercial space currently approved or proposed in the City until 2031"

Future Development



Request council to defer decision
until WECEC has had a chance
to review

1) To determine what
environmental issues were out of
MNR's scope

What's the rush? This has been
going on for years.

**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY ENGINEER**



MISSION STATEMENT:

"Our City is built on relationships – between citizens and their government, businesses and public institutions, city and region – all interconnected, mutually supportive, and focused on the brightest future we can create together."

LiveLink REPORT #: 17331 ZO/7802 ZB/7801	Report Date: August 28, 2014 (PWD#3903-08/29/14:eb)
Author's Name: Mario Sonego	Date to Council: September 8, 2014
Author's Phone: 519-255-6247, ext. 6356	Classification #:
Author's E-mail: sonego@city.windsor.on.ca	

To: Mayor and Members of City Council

**Subject: Sprucewood/Matchette Road Development - OMB Hearing
Species-at-Risk, Servicing Agreements & Settlement Agreement**

1. RECOMMENDATION: City Wide: Ward(s): 1

I) That Council **ACCEPT** the gratuitous conveyance of 10.36 acres (4.19 hectares) from 1223244 Ontario Limited for the Restoration Area as required by the draft Endangered Species Act permit (ESA permit); and

1. That the City Solicitor **ADVISE** Ministry of Natural Resources and Forestry (MNR) that the City intends to include and maintain the Restoration Area as part of the Ojibway Park Complex; and
2. That 1223244 Ontario Limited **BE RESPONSIBLE** for the entire cost of complying with all the terms of the ESA permit, as well as providing insurance and a performance security to the City to ensure the work is completed; and
3. That Council **AUTHORIZE** the City Solicitor to request the OMB to approve OPA 67 and Zoning By-law 232-2007 as amended to reflect the requirements of the draft ESA permit and as set out in these Recommendations; and
4. That the CAO and City Clerk **BE AUTHORIZED** to execute an agreement containing these provisions with 1223244 Ontario Limited, in form and content satisfactory to the City Engineer, City Solicitor and City Planner, and be available prior to the OMB hearing.

II) That the servicing agreement with 1223244 Ontario Limited required by amending Zoning By-law 232-2007 for the servicing of the site, **INCLUDE** the following requirements:

1. **Matchette/Sprucewood Intersection:** The developer will construct a traffic circle/roundabout with appropriate approach legs, including all sewers, sidewalks, trails and utilities and install storm drainage, to the satisfaction of the City Engineer and the Town of LaSalle's Town Engineer.
2. **Development Charge Credit:** Since the construction of the Matchette/Sprucewood intersection improvements is included in Development Charges Bylaw 70-2010, 1223244 Ontario Limited will be eligible for a development charges credit, such credit to be available at the time of building permit issuance, and subject to the provisions of Recommendation VI. Since one of the principals of 1223244 Ontario Limited is Coco Paving Inc., they propose to do the construction work to insure any impacts on the species at risk are properly addressed. Therefore, the costs of the construction will be verified by the City Engineer to insure that the costs are in line with typical tendered costs. And furthermore, that this arrangement be allowed a through Purchasing Bylaw 93-2012 as a sole source provision.
3. That in the event the OMB upholds council's decision on the amendments to the Official plan and Zoning By-law, the servicing agreement with 1223244 Ontario Limited **BE SIGNED** by the CAO and City Clerk satisfactory as to financial content to the CFO and City Treasurer, in technical form satisfactory to the City Engineer and in form satisfactory to the City Solicitor

III) That the OMB **BE REQUESTED** to amend Zoning Bylaw 232-2007 as follows:

1. Item 1c) be **DELETED** and Recommendation III) above be substituted therefor, and
2. Item 3 be **DELETED** and the following be substituted therefor:
 "A permit pursuant to the Endangered Species Act, 2007, S. O. c. 6, section 17(2)(c), has been issued for all or a portion of the subject property, or the Ministry of Natural Resources and Forestry has advised that such a permit is not necessary."

IV) That the City **ENTER INTO** an agreement with the Town of LaSalle which details the infrastructure to be constructed subject to the approval of both municipalities including the following items:

1. Intersection improvements, including all sewers, sidewalks , trails and utilities,
2. Storm Drainage concept and design, and
3. Maintenance responsibility for the intersection after construction

and that the CAO and City Clerk **BE AUTHORIZED** to sign the agreements satisfactory in financial content to the CFO and City Treasurer, in Technical form satisfactory to the City Engineer and in form satisfactory to the City Solicitor.

V) That the City enter into a settlement agreement with 1223244 Ontario Limited and the Town of LaSalle with regard to the OMB hearing which includes the following issues:

1. Amendments to Zoning Bylaw 232-2007 and OPA 67 as set out in these Recommendations,
2. 1223244 Ontario Limited enter into a servicing agreement with the City to address the issues of Zoning By-law 232-2007 as amended by these Recommendations,
3. 1223244 Ontario Limited enter into an agreement with the Town of LaSalle dealing with the construction of works in the Town, and
4. The City and the Town enter into an agreement as set out in Recommendation IV and that the City Solicitor or designate be authorized to sign the settlement agreement which is to be filed with the OMB.

VI) That the final agreement on outstanding costs owing to the City from 1027458 Ontario Inc. as part of the East Riverside development (agreed to in the amount of \$75,000) **BE PAYABLE OR CREDITED** upon the issuance of a Building Permit for the Sprucewood project, fully settling City Invoices 114229, 117584, 118840, 122052, 111900, 112719, 114187 and 122055.

EXECUTIVE SUMMARY: N/A

2. BACKGROUND:

On April 7, 2014, City Council directed through Resolution M148-2014 as follows:

"That Administration BE AUTHORIZED to enter into discussions and act as a liaison with the Ministry of Natural Resources and Coco Paving Inc. to identify our role overseeing the works/responsibilities with respect to requirements in a permit for species-at-risk under the *Endangered Species Act* regarding the area at Sprucewood and Matchette and report the results to Council."

City Council passed Bylaw 232-2007 (attached), which permitted the commercial development of the lands at Sprucewood and Matchette, part of the former Windsor Raceway lands (Subject Lands). In addition, Council at the same time adopted OPA 67 to designate the lands 'Commercial'.

A number of appeals were filed with the Ontario Municipal Board (OMB) by citizens regarding environmental issues and the Town of LaSalle regarding planning and servicing issues. In the intervening years, there have been pre-hearings and motions before the OMB to deal with various issues. The OMB has not yet issued its final decision on this matter.

Through the preliminary motions process, the Town of LaSalle's issues were reduced to servicing concerns. The private citizens' appeals deal mainly with environmental issues and essentially revolve around species-at-risk and their treatment.

Pursuant to M148-2014, Administration has been in discussions with the developer (1223244 Ontario Limited), Jenny Coco, Agent, and has participated in discussions with the Ministry of Natural Resources and Forestry (MNR). These discussions were about the species-at-risk and the issuance of a permit pursuant to s.17(2) of the *Endangered Species Act, 2007* (ESA permit).

Administration has also been in discussions with the developer and the Town of LaSalle to address the various servicing issues. It is noted that the intersection of Sprucewood and Matchette is partially located in the City of Windsor and partially in the Town of LaSalle with each municipality having two roads approaching the intersection.

This report details the various steps required to move forward with both the ESA permit, the servicing issues with the developer and the terms with respect to resolving the servicing concerns of the Town of LaSalle.

3. DISCUSSION:

ESA Permit:

As stated previously, the City of Windsor had been in discussions with the developer and MNRF about how to address the environmental issues concerning the species-at-risk. An ESA permit was issued and Notice posted on the Environmental Registry (www.ontario.ca/environmentalregistry) EBR Registry Number 011-8520 on August 27, 2014. The ESA permit requires that both the developer and the City of Windsor participate in the process. The ESA permit includes the following requirements:

- i. The City of Windsor to accept the gratuitous conveyance of 10.36 acres (4.19 hectares) from the developer to maintain the conveyed land as part of the Ojibway Park Prairie Complex and to not allow this land to be developed in the future.
- ii. The developer is responsible for the entire cost of dealing with the species-at-risk on the conveyed lands and the Subject Lands such as plant transplantation, habitat enhancement and restoration on the conveyed lands, snake salvage and relocation, and monitoring and annual reporting to MNRF for a five (5) year period (the Activities).
- iii. The developer is to provide the City with the necessary insurance and performance security to ensure that the work in the draft ESA permit is completed.
- iv. It is the developer's responsibility to ensure that all obligations under the ESA permit are complied with.

The City's responsibility under the ESA permit is limited to acceptance of the gratuitous conveyance of land, to ensure that this land becomes part of the Ojibway Prairie Complex and is not developed in the future. Originally By-law 232-2007 required as a condition of the "H" removal that the developer address MNR concerns about species at risk. The original proposal was that the developer would convey approximately 1.5 acres to the City as green space to address this concern.

Under the ESA permit, the required conveyance to the City has been increased to 10.36 acres with the added requirement that the conveyed lands be added to and maintained as the Ojibway Prairie Complex. The conveyed lands will add to this asset of the Windsor-Essex community.

Under the ESA permit, the developer has all the obligations and is to bear all costs to carry out the Activities on the 10.36 acres being conveyed to the City. Failure to comply with the requirements of the ESA permit could lead to prosecution and penalties. The developer has agreed to indemnify the City against such an occurrence. The City of Windsor will receive copies of the annual reports on the status of the species-at-risk transfer and condition of the conveyed lands.

Administration is recommending that the City of Windsor participate in the ESA permit with the developer to ensure that the species-at-risk are properly dealt with and that the conveyed lands become part of the Ojibway Prairie Complex.

As a result of the provisions of the ESA permit such as the conveyance of lands to the City, amendments to By-law 232-2007 and OPA 67 will be required to indicate that a larger piece of land will be rezoned to Green District, and a smaller piece to Commercial and the corresponding amendments in the OPA 67 concerning the designation of lands to Natural Heritage and Commercial.

In order to address the responsibilities of each party to the ESA permit, Administration also recommends that the City of Windsor enter into an agreement with the developer with respect to the ESA permit and that this agreement be filed with the OMB.

Servicing Issue with LaSalle:

As a result of the potential development of the subject lands, there are two servicing issues between the City of Windsor and the Town of LaSalle as follows:

1. The intersection of Matchette and Sprucewood and the roads leading up to the intersection; and
2. Storm drainage for the development of the subject lands.

With respect to the storm drainage, the proposal is that the Subject Lands will drain into the Ojibway Lakes Golf Course and be detained in the pond area on the Ojibway Golf Course and ultimately, the water will outlet to the municipal drain through the Town of LaSalle.

The Town of LaSalle's concern is that since they are downstream of the storm water outlet and can therefore be adversely affected by the storm water, they should have approval of the storm water drainage proposal for the Subject Lands.

Administration has no issues with this request since there is a protocol in place to ensure that downstream municipalities are not adversely affected.

The intersection of Sprucewood and Matchette is unique in that it is partially in the City of Windsor and partially in the Town of LaSalle with both municipalities having streets which lead to the intersection. The initial concept for intersection improvements was for signals.

After further discussions with the developer, administration from LaSalle and a review of traffic data, it was agreed that construction of a traffic circle/roundabout would be the most efficient design for that intersection. This intersection will include the approaches and a multi-use path along the Matchette frontage of the Subject Lands leading toward LaSalle and that the path will extend on Matchette Road into Morton Drive.

Furthermore, after the traffic circle/roundabout is constructed, there will have to be a maintenance protocol developed between City of Windsor and the Town of LaSalle about future maintenance responsibilities. Although there is currently no written protocol about maintenance of this intersection, there are understandings between the two municipalities to deal with this intersection for maintenance, particularly with respect to snow removal and salting.

As part of resolving the Town of LaSalle's OMB appeal and addressing the issues about the construction and maintenance of the Sprucewood/Matchette intersection Administration recommends that the City enter into the appropriate agreement with LaSalle for this purpose.

Servicing Issue with 1223244 Ontario Limited

The intersection of Sprucewood and Matchette is identified in and is included in the City of Windsor's Development Charges Bylaw 70-2010 and qualifies for a development charge credit (DCC). This intersection is noted as an important intersection between Windsor and LaSalle.

The DCC is only payable by the City upon the application for a Building Permit. For example, if the developer applies for a Building Permit for a particular square footage and owes for example, \$10,000 for development charges, the City will provide the DCC by exempting the developer from payment of all or part of this amount of the development charge owing up to the amount of the credit. The developer will continue to receive the exemption until the DCC has been used for this development.

The proposal for the Subject Lands is to have 449,558 square feet of development. The current development charges rate of \$4.61 per square foot of commercial space would amount to approximately \$1.9 million in development charges. However, the DCC that would apply to roadwork and associated services for the roadwork for this development, would amount to \$1,282,218.50 maximum. The credit would be based on the construction cost and the engineering costs.

It is further noted that Council will be considering a new Development Charges Bylaw in 2015. Depending on when the DCC are applied for, the amount of the DCC may be greater or lesser than what is quoted in this report based on the rate of development charges approved by council in the new Development Charges By-law.

The developer has indicated that they wish to construct this intersection and associated works by using Coco Paving Inc. which is owned by one of the principals of the developer, 1223244 Ontario Limited. This means that the construction of these intersection improvements would be without a public tender.

This issue has been considered by Administration and we are willing to recommend this in this particular case because of the species-at-risk issue. The species at risk are located on the lands to be conveyed to the City and on parts of the Subject Lands.

A portion of the subject lands which contain the species at risk will be included in the intersection improvements. This issue is addressed in the draft ESA permit. If the ESA permit is issued to the developer, then the developer will have the responsibility to strictly comply with the requirements of the ESA permit as it pertains to the intersection improvements.

As indicated earlier, failure to comply with the provisions of the ESA permit can lead to prosecution and stiff penalties under the Endangered Species Act. In addition, failure to comply with the ESA permit will mean that the subject lands cannot be developed. Therefore construction of the intersection improvements in accordance with the ESA permit is an important risk management issue for the developer. For this reason, City Administration is recommending that Coco Paving Inc. be allowed to do this construction without a public tender.

The City Engineer will need to certify those construction costs which will be submitted similar to a tender so that the City Engineer can verify these by comparing with other known servicing costs in the area and from past experience.

Essentially this can be viewed as a sole-source contact under the Purchasing Bylaw. This is unique in that there will be no payment by the City of Windsor to the contractor, however, the DCC given upon application of building permits can be viewed as payment by the City for the works done.

OMB Settlement Agreement

All the issues discussed in this report relate to the appeals of By-law 232-2007 and OPA 67 which are currently before the OMB. It appears that the appeals can be resolved by undertaking the various steps recommended in this report. In order to formalize this matter the City, Town of LaSalle and 1223244 Ontario Limited need to enter into a settlement agreement which would be presented to the OMB.

The settlement agreement will provide for the following:

1. Amendments to By-law 232-2007 and OPA 67 to reflect the changes as a result of the draft ESA permit and the resolution of the servicing issues with the Town of LaSalle and 1223244 Ontario Limited,
2. Servicing agreement between the City and 1223244 Ontario Limited to address the issues of Zoning By-law 232-2007 as amended by these Recommendations,
3. Servicing agreement between 1223244 Ontario Limited and the Town of LaSalle dealing with the construction of works in the Town, and
4. An agreement between the City and the Town concerning the construction and future maintenance of the Sprucewood/Matchette intersection.

Since settlement agreements are usually signed by the lawyers representing parties at a hearing, we would recommend that the City Solicitor or designate be authorized to sign the settlement agreement which is to be filed with the OMB.

East Riverside Issue with 1027458 Ontario Inc.

The principal of the developer is also a principal of East Riverside Development and owner of 1027458 Ontario Inc. At issue on the East Riverside lands are costs owing to the City resultant for development cost of Banwell Road and associated infrastructure.

The issue has taken some time as there was litigation between the two main developers over several years. The City resolved in 2013 with the other developer, but is not yet complete with 1027458 Ontario Inc. Agreement has been reached and that the amount to settle outstanding Invoices (114229, 117584, 118840, 122052, 111900, 112719, 114187, 122055), in the amount of \$75,000 to be paid/credited upon issuance of a Building Permit for the Sprucewood project.

When would the development begin?

All the issues raised in this report are recommended steps to resolving the appeals before the OMB. Final resolution of the appeals is subject to a decision by the OMB. Until the OMB makes their decision no development can occur.

4. RISK ANALYSIS:

Community Risk:

This development was approved by council in 2007. The environmental issues are proposed to be addressed through the draft ESA permit. If the OMB allows this rezoning and official plan amendment then there is a high potential for the intersection of Sprucewood and Matchette to be reconstructed with an improvement to the traffic flow and accessibility in the area. The intersection of Matchette and Sprucewood requires improvement as noted recently in the media.

Mitigation:

Implementation of the ESA permit, will address the species-at-risk issue. Development of the site will result in improvement of the intersection at Sprucewood and Matchette. To address the risks to the City in the draft ESA permit, performance securities, insurance and indemnification are to be provided by the developer to the City.

5. FINANCIAL MATTERS:

With respect to the ESA permit and the gratuitous conveyance of 10.368 acres to form part of the Ojibway Prairie Complex, there is no capital cost to the City of Windsor. All works under the ESA permit are to be done at the expense of the developer.

Since the Ojibway Prairie Complex is already several hundred acres in size and must be maintained as a natural area, there does not seem to be a major operating issue that the City will have to undertake with respect to the additional lands being added to the Prairie Complex.

There is no issue with respect to ensuring that the 10.368 acres conveyed to the City will not be developed as there are no plans for development of the Ojibway Prairie Complex as its intent was to remain natural. The rezoning of the lands will reinforce this.

With respect to the Sprucewood and Matchette intersection and the development charge credit estimated to be at \$1.28 million maximum at this point in time, this flows from the provisions of the Development Charges Act and was included in the Development Charges study which was a prerequisite to the passage of Development Charges By-law 70-210.

There is no municipal outlay of funds for the initial construction of the Sprucewood/Matchette intersection; it is simply a development charge credit. Operating costs with respect to the roundabout may incrementally increase over time. Currently the City has existing maintenance responsibilities for this intersection.

6. CONSULTATIONS:

This report was discussed with Planning, Legal, Finance and Parks and Facilities.

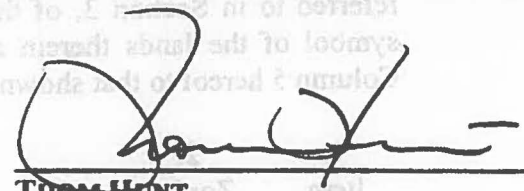
7. CONCLUSION:

In order to resolve the appeals of By-law 232-2007 and OPA 67 which are currently before the OMB, administration is recommending a series of steps to council as noted in the Recommendations at the start of this report.


MARIO SONEGO
 City Engineer and Corporate Leader
 Environmental Protection and Transportation


FOR: ONORIO COLUCCI
 Chief Financial Officer/City Treasurer and
 Corporate Leader Finance & Technology


SHELBY ASKIN-HAGER
 City Solicitor


THOM HUNT
 City Planner/Executive Director


HELGA REIDEL
 Chief Administrative Officer

MS

APPENDICES: Bylaw Number 232-2007
P&C Memo dated August 28, 2014 to Mayor and Members of Council

DEPARTMENTS/OTHERS CONSULTED:

Name:
Phone #: 519 ext.

NOTIFICATION :

Name	Address	Email Address	Telephone	FAX
Nancy Panchesan		nancypanchesan@gmail.com		
Lynn Meloche				
1223244 Ontario Limited c/o Anthony Rossi		arossi@cocogroup.com	416-633-9670	
Town of LaSalle Attention: Larry Silani		lsilani@town.lasalle.on.ca		

BY - LAW NUMBER 232-2007

A BY-LAW TO FURTHER AMEND ZONING BY-LAW NUMBER 8600

Passed the 26th day of November, 2007.

WHEREAS it is deemed expedient to further amend By-law Number 8600 of the Council of The Corporation of the City of Windsor, cited as the "Windsor Core Area Zoning By-law" passed the 31st day of March, 1986, as heretofore amended:

THEREFORE the Council of The Corporation of the City of Windsor enacts as follows:

1. By-law Number 8600 is further amended by changing the District Maps or parts thereof referred to in Section 3, of the said by-law and made part thereof, so that the zoning district symbol of the lands therein and hereinafter described shall be changed from that shown in Column 5 hereof to that shown in Column 6 hereof:

1. Item Number	2. Zoning District Map Part	3. Lands Affected	4. Official Plan Amendment Number	5. Zoning Symbol	6. New Zoning Symbol
1	5	Parts 1, 2, 11, 14, 15, 16, 17, 18, 19, 20, Plan 12R-15244, save and except the northerly 50 metres (west side of Matchette Road, north of Sprucewood Avenue)	67	RD2.3 CD2.1	H- CD3.3
2	5	The northerly 50 metres of Parts 1, 2, 11, 14, 15, 16, 17, 18, 19, and 20, Plan 12R-15244 (west side of Matchette Road, north of Sprucewood Avenue)	67	RD2.3	GD1.4

2. That the Holding Symbol **BE REMOVED** when the owner submits an application to remove the Holding symbol and when the following conditions are satisfied:

1. Execution and registration of a development or servicing agreement with the Corporation of the City of Windsor that includes, but is not limited to, the General Provisions of Council Resolution 233/98 and the following additional requirements:

a. **Ojibway Lakes Pump Station/Force Main Upgrades** – The owner agrees that permits will be issued for development of the subject lands, based on capacity of sewage pump structure. Ojibway Lakes Pump Station/Force Main will require upgrading for the completed development, at the entire expense of the applicant and subject to the approval of the City Engineer. The owner's engineer will show phasing of development and pump capacity.

- b. **Matchette/Sprucewood Road and Intersection Improvements** – The owner will complete an environmental assessment at their expense for improvements, along and at Matchette Road and Sprucewood Avenue and that the roadway and intersection improvements are completed in accordance with the Environmental Assessment Act and that the Town of LaSalle is consulted on intersection improvements.
 - c. **Town of LaSalle Consultation** – The owner or the City of Windsor shall consult with the Town of LaSalle for road and intersection improvements within the Town of LaSalle limits.
 - d. **Bonding** – The owner agrees to submit bonding (less cost sharing or Development Charge Credits) to ensure the completion of all required improvements to the satisfaction of the City Engineer and City Solicitor.
 - e. **Land Conveyances** – The owner agrees to convey for road widening purposes, necessary lands to create a 24-metre right-of-way on Matchette Road and up to a 30-metre right-of-way on Sprucewood Avenue and any other lands identified for intersection improvements at Matchette Road and Sprucewood Avenue.
 - f. **Development Charge Credits** – Improvements to the Matchette/ Sprucewood intersection are identified in the existing Development Charge By-law. Any improvements completed by the owner qualify for a Development Charge Credit, as approved by City Council.
- 2. Submission of an Urban Design Study to the satisfaction of the City Planner and inclusion of offsite improvements identified in the Urban Design Study in executed and registered servicing and/or site plan agreements.
 - 3. Revision of the Environmental Evaluation Report to include an Update Species at Risk (SAR) review per the comments of the Ministry of Natural Resources dated October 22, 2007.

EDDIE FRANCIS, MAYOR

CLERK

First Reading - November 26, 2007
Second Reading - November 26, 2007
Third Reading - November 26, 2007

Air Subcommittee September 2014

1. The subcommittee has received a copy of the draft Windsor smog action plan and is reviewing it.
2. The subcommittee will be receiving details of the CEA's current efforts on PAH releases into the Great Lakes basin. U.S. research has shown a significant release of PAHs into the environment through the use of coal-tar based pavement sealants.
3. Detroit Edison's application for a life extension for its Fermi 2 reactor in Monroe Michigan has received some public comments via several environmental groups. The public comment period closed on August 18th. Contentions against the proposal have been filed with the Nuclear Regulatory Commission regarding nuclear waste and design safety issues. Fermi 2's operating license is set to expire in 2025.

EDDIE FRANCIS, MAYOR

CLERK

First Reading - November 26, 2007
Second Reading - November 26, 2007
Third Reading - November 26, 2007

Transportation Subcommittee, July 4th, 2013

Present, Frank Butler, Bernie Drouillard, Roger Dzugan, Radwan Tamr,

Guest Fire Chief B. Montone, A. Parent, coordinator

Emergency Management and Rail Commercial Inventory Information

Discussion on access to information on load for emergency response by Windsor Fire Services (WFS). WFS is one of 3 provincial emergency response teams with train staff to respond to rail incidents. Main rail shipment control with CN and Essex Terminal Railroad in immediate Windsor-Essex area. Chief Montone^{has} equal concern about information on mixed loads of chemicals as tanker loads of volatile high grade oil.

Up to date information is vital to appropriate first responder planning. The impediment to sign a non-disclosure agreement with the rail industry is not wise nor should be required given the information being given to a reliable municipal service such as WFS.

Recommendation

That WECEC support WFS and City of Windsor decision not to sign any non-disclosure agreement and to continue to negotiate and press for a timely release of rail shipment inventory adequate for WFS purposes for emergency planning and response.

Transit Windsor Update

The following is simply an update on structural changes to Transit Windsor governing organization. The proposed advisory board will consists of 5 city councillors who will report to City Council. The present structure includes 4 councillors and one representative from both Chamber of Commerce and Labour.

This proposed restructuring will be subject to review and could be amended.

The used bus purchases from London region has increased to 16 buses rather than 14. Certainly these are good value for money though they are used buses.

Route improvements to the 1C and ²@ buses has allowed extra buses during rush hour and creation of a year round schedule. A daytime route in Lauzon Rd area will not include the WFCU seniors complex. These are good improvements that should boost ridership. The subcommittee notes that these items have been asked for the last 3 years and are very welcomed.

Submitted by the Chair

Frank Butler



Mural Committee Minutes

The Essex Mural Committee met Wednesday August 13, 2014 for the regular monthly meeting.

This meeting was called to order by the Chair, Chris Gelinas, at the Town Hall at 33 Talbot Street South, Essex at 5:20 PM in the small boardroom.

Roll Call

- a) Present
 - Chris Gelinas, Chair
 - Robert Burns
 - Evelyn Burns
 - Marilyn McLean
 - Liz Semperger
 - Doug Sweet, Director of Community Service
 - Morley Bowman, Council Representative
 - Janice Aloisio, Recording Secretary

Regrets

- None

Declarations of Conflict of Interest

- No declarations of conflict came forward.

Telephone Call to Charlie Johnson

- Committee had a conference call with Charlie Johnson to have him make the requested changes to his 'mock-up' and return a revised version prior to the meeting next month,
- Timeline from Charlie was eight weeks.



Mural Committee Minutes

Changes requested:

- During the phone call, Evelyn provided a more detailed history of the events surrounding the explosion,
- Move boy more to the back away from tracks and have him either sitting up or still lying down with his head in his hand in a propped position,
- Provide a grid perspective of his mural design so committee can better access sizes of figures,
- Possibly turn the exploding train on a better angle to provide more impact of the explosion,
- Add timber and forests of trees which was cleared to initially have the train tracks laid,
- Large pieces of lumber on train cars because it was area trees taken down that were shipped out from Essex on the trains,
- A penny could remain visible on the tracks provided it is far from the boy,
- No flying bodies from the explosion and,
- There being a mural 'description/story' done at a later date as there is additional wall space for it to be done later.

Further discussion on the mural:

- Chris will email or call Charlie and provide him with the more detail discussed by the committee prior to next meeting,
- Expectation to have a revised version for review by next meeting.

Approval of Previous Minutes

- a) July 16, 2014 regular committee meeting minutes and the July 29 meeting at the call of the chair.

Motion by Marilyn McLean

Seconded by Liz Semperger



Mural Committee Minutes

MC14-08-026 That the minutes from the July 16 and July 19, 2014 meetings be accepted as circulated. "Carried"

Sports Heroes Legend and Additional Panel

- Chris met with Fred Groves at the location of the Sports Mural,
- Fred is on a Sports Wall of Excellence and their Committee had already compiled a list of athletes and will advise the mural committee of who they wish to have painted on the additional panel the committee is planning on doing this year,
- Fred will be forwarding us the list following their committee meeting on August 21, and,
- Chris has contacted Dan Lessard and unfortunately they will not be having a site meeting until August 26, as Dan currently has a full schedule.

Next Meeting

- The next meeting will be at the call of the Chair or the next regular meeting in September.

Adjournment

Moved by Robert Burns

MC14-08-027 The meeting be adjourned at 6:00 PM "Carried"

Essex Mural Committee

Chris Gelinas, Chair

Janice Aloisio, Recording Secretary



Mural Committee Minutes

The Essex Mural Committee met Wednesday September 17, 2014 for the regular monthly meeting.

This meeting was called to order by the Chair, Chris Gelinas, at the Town Hall at 33 Talbot Street South, Essex at 5:20 PM in the large boardroom.

Roll Call

a) Present

- Chris Gelinas, Chair
- Robert Burns
- Evelyn Burns
- Marilyn McLean
- Liz Semperger
- Doug Sweet, Director of Community Service
- Morley Bowman, Council Representative
- Janice Aloisio, Recording Secretary

Regrets

- None

Declarations of Conflict of Interest

- No declarations of conflict came forward.



Mural Committee Minutes

Approval of Agenda

- a) The September 17, 2014 agenda was circulated to the committee members prior to the meeting.

Motion by Marilyn McLean

Seconded by Liz Semperger

MC14-09-027 That the agenda as circulated be accepted. "Carried"

Approval of Previous Minutes

The minutes from the August 13 meeting were circulated to the committee and reviewed with no additions, deletions or changes to be made.

Motion by Morley Bowman

Seconded by Liz Semperger

MC14-09-028 That the minutes from the August 13, 2014 meeting be accepted as circulated. "Carried"

Old Business

Update by Chris on new mural to be done by Charlie Johnston

- Chris spoke to Charlie the day after the committees last meeting and provided him with change/deletions that the committee discussed at the meeting of August 29,
- Charlie will send a revised sketch/design based on the changes the committee wanted based on the re-measured mural wall,
- Charlie just returned from Calgary and hasn't worked on any revisions as requested by the committee at the previous meeting,
- Charlie advised Chris that he will require up-front start-up money and will advise shortly as to the amount he will need,



Mural Committee Minutes

- Committee requested Chris get back to Charlie and let him know that the committee will need a revised 'draft sketch' within two weeks,
- Chris will call a meeting as soon as he receives the revisions and up-front costs from Charlie.

Update by Chris on site meetings at the Sports Heroes Mural

- Chris has met with Dan Lessard at the site of the Sports Heroes mural and had discussion of Mr. Lessard doing an additional panel based on names as provided by the Sports Wall of Excellence committee through their representative, Fred Groves,
- Dan advised that he will do a horizontal legend under the current panels and do a black and white outline of the primary artwork with the athletes name and what it was that they achieved and can provide a quote for the legend and a new panel once he is provided with the names and numbers that the committee wants on the new panel,
- Fred emailed and advised that the Sports Wall of Excellence committee has had two meetings, but no quorum however if time is of the essence, he would choose five or six athletes and send us their information if the committee wants.

New Business

a) Silo Project

- Bob presented an automotive rendering of an old time automotive assembly line as an idea for a subject to be put on the silos and provided some additional details and history that he researched for this concept,
- Committee discussion on Bob's concept
- Final suggestion was that the silo project be put on hold until the new council comes in as they may have some different views and opinions on the subject.



Mural Committee Minutes

b) 2015 Budget

- Doug advised that the 2015 budget has been submitted based on the approved 2014 budget with an increase under capital items to \$20,000.

c) Culture Days

- Doug provided some information on the 2014 Culture Days will involve a tour of the town's murals and that there will be a media release for the event.

d) Mural on Church Wall

- Evelyn advised that she was approached by Duane Horton from the United Church next to the Town Hall and asked if the mural committee is still interested in doing a mural on the church wall?
- Committee discussion was had particularly that other murals need immediate attention and there are no monies currently in the budget for such a project,
- Evelyn can advise Duane that the Mural Committee does not have any current plans to do any mural church wall at this time.

Next Meeting

- The next meeting will be at the call of the Chair or the next regular meeting in October.

Adjournment

Moved by Robert Burns

MC14-09-029 The meeting be adjourned at 5:55 PM "Carried"

Essex Mural Committee

Chris Gelinis, Chair

Janice Aloisio, Recording Secretary



The Communities in Bloom Committee met Tuesday August 26, 2014 for the regular monthly committee meeting.

This meeting was called to order by the Chair, Ron Rogers, at the Essex Town Hall large boardroom.

1. **Roll Call**

Present:

- Ron Rogers, Co-Chair
- Richard Meloche, Council Representative
- Paul Tonon, Co-Chair
- Mary-Ellen Morton-Collins
- Mary Meloche
- Brenda Dunn
- Tim O'Hagan
- Amara Chittle
- Anne Marontate
- John Olsen, Manager Parks and Facilities
- Nathan Hamilton (Landscape Technician/Groundskeeper)
- Janice Aloisio (Recording Secretary)

Regrets:

- Debbie Scholey



2. Conflicts of Interest:

- None stated

3. Agenda:

- Committee reviewed the agenda and was asked by the Chair if there were any additions, deletions, or corrections.

Moved by Amara

Seconded by Mary

CIB-2014-08-029 The agenda of the, August 26, 2014 be approved as circulated. "Carried"

4. Minutes of July 22, 2014

Moved by Brenda

Seconded by Anne

CIB-2014-08-030 The minutes of the July 22, 2014 meeting be approved as circulated. "Carried"

5. Old Business and Updates:

a. Garden and Balcony Contest

- Discussion on consistent entries and five bloom winners:

Golden or Platinum Bloomer (grandfathered-in), name to be determined, any participant from previous years who over a five year period have been consistent for three years in being awarded five blooms as automatically being 'golden/platinum winners' and they do not have to continue to be judged year after year when their name is submitted. 'Golden/platinum winners will be asked



Regular Communities in Bloom Committee Minutes

- to mentor another resident and to pick/submit two or three entries each year that they believe should be judged and send their names in,
- This will be announced at the reception in the fall and will commence effective immediately thereafter based on records currently on file.
- b. CIB Miracle Gro Program
- Doug got one week extension from the CIB Miracle Gro sponsors,
 - Each of the judging groups will determine two winners in their area they judged and the signs will be delivered to the recipients', a picture taken and all be given to Doug for him to email back to the sponsors.
- c. Bell Park Up-date
- Nathan provided a slide presentation of before and after pictures of the progress done at Bell Park,
 - Signage will be going up in the future,
 - The committee was very pleased and happy with all of Nathan and the community service employees and thanked Nathan for all his hard work performed thus far,
 - John advised Doug has an engineer who is to look at the best way to gain beach access from Bell Park and anticipates the engineers' proposal in the next few weeks.
- d. Explore the Shore Event
- Ann advised that the event (Communities in Bloom booth) was very busy and well attended,
 - The basket done for the event raffle was won by Giselle, and delivered to her, there are no bills or receipts for reimbursement because the basket was comprised of mostly town swag or items that were donated and Deb wrapped the basket up,



Regular Communities in Bloom Committee Minutes

- The 'Guess how many peas' contest winner was a girl named Shelby and Anne was given permission to pick her up a \$25.00 Cineplex gift card and deliver it to her,
 - Way to hot of a weekend for the ambassadors costumes to be worn without any cooling vests so the heads were on display waving from their car windows,
 - Mary, Deb, Tim and Mary Ellen along with Anne were in attendance at the booth for the duration of the event,
 - Many complaints came to them regarding the CWATS Bike Group and the Town's Kidz Zone booths shutting down early on both days and people were not able to get their stamp from them as expected,
 - Collection received in a donation jar for the future Peace Garden in the amount of \$92.55 and given to the secretary to be deposited in the Peace Garden reserve fund,
 - Deb had asked Anne to suggest that a motion be made as Deb met a local (Kingsville) family who grows native trees at the event and that the motion be, "that the monies donated at the event this year that it go towards purchasing tree(s) from this family",
 - Discussion on Deb's suggestion was had by the committee and it was felt that a motion was not necessary, nor could it be supported as the Town has a Procurement By-Law in place that out lined the Town's purchasing practices.
- e. Leamington Communities in Bloom Committee
- Paul presented the committee with a copy of the email he sent to Bill Sherk of the Leamington Communities in Bloom committee,
 - Email was received for committee files.
 - Paul sought permission from the committee to extend a welcome to their committee to attend any of our monthly meetings.



f. Draft Letter to the Director of Community Services

- A letter was drafted by the Co-Chairs of the Communities in Bloom Committee to the Director of Community Services for committee approval, following which, Doug is asked to forward the letter to the Town's Chief Administrative Officer, Mayor and Town Council and to Connie Gosselin, Manager of Human Resources.

Moved by Mary Ellen

Seconded by Brenda

CIB-2014-08-031 That the letter as drafted by the Communities in Bloom Committee Co-Chairs be presented as addressed. "Carried"

6. New Business

a. County Road 50 and Dunn Road

- Anne brought up that the County Road 50 and Dunn Road intersecting area/corner is very lack-luster and would recommend that five or six new planters be put in for purchase in the 2015 budget,
- Discussion concluded that the Peace Garden, right in that area will be completed in the next couple of years and that the details of the garden are being coordinated by Jeff Watson, Town of Essex Policy Planner and Nathan and therefore improvements will be made at that point.

b. Fall Mums

- Nathan has been in touch with his contact for supplying the mums in two gallon planters for the price of \$3.75 each,
- He is hoping the current flowers last until Thanksgiving and then to get out the mums to the various centres,



Regular Communities in Bloom Committee Minutes

- Garden groups are to contact or make arrangements with Nathan to discuss most suitable locations for their centres,
 - He will order approximately one hundred for the various centres to go at specific locations and gateway signs.
- c. Town Grant Applications for Garden Clubs
- Anne, Deb, Mary, Mary Ellen and Brenda were given a hard copy of the Town of Essex Grant Application and were advised they were due in September and that upon completion they are to be sent to Doug.
- d. Establish a Date for the Communities in Bloom Reception
- The committee had discussions to come up with a date for the Communities in Bloom award reception,
 - Secretary to book October 23, at the McGregor Community Centre provided confirmation of a caterer for the event,
 - Richard will contact a vineyard to find out if they would like to be the event wine supplier,
 - Further discussion at the next meeting.
- e. Habitat for Humanity
- Paul introduced the topic of the committee volunteering in projects for Habitat for Humanity,
 - Discussion was had by the committee with a determination that it was a great idea and if there were any future builds in the town, maybe the committee could get involved.
- f. Harrow Fair Parade
- Anne has volunteered to be Petunia in the fair's parade,



Regular Communities in Bloom Committee Minutes

- Nathan to drive town truck in the parade and bring the costume for Anne to Harrow,
- Brenda, Mary and Mary Ellen will be there to hand out candy and hold the Communities in Bloom banner.

7. Next Meeting:

To be held on Tuesday September 23, 2014 at 6:00 PM at the Essex town hall in the large committee room.

8. Adjournment:

Moved by Mary

CIB-2014-08-32

that the meeting be adjourn at 7:35 PM

Ron Rogers, Chair

Janice Aloisio, Recording Secretary

Essex Accessibility Advisory Committee

Meeting Minutes

March 18, 2014

The Essex Accessibility Advisory Committee meets in session this 18th day of March, 2014 at the Essex Municipal Office.

This meeting is called to order at 3:05 p.m.

1. Roll Call

Present: Peter Timmins, Chair

Earl Brownell, Vice Chair

Claudette Gauthier

Sherry Richardson

Mary Turton

Jack Brush

Susan Copeman

Councillor Sherry Bondy

Donna Hunter, Director of Corporate Services (Treasurer)

Doug Sweet, Director of Community Services

Lynn Moroz, Secretary

Absent: Rosa Amicarelli

Geraldine Dozois

2. Adoption of Published Agenda

- a) March 18, 2014 Essex Accessibility Advisory Committee Agenda

Moved by Claudette Gauthier

Seconded by Susan Copeman

(EAAC14-03-001) That the March 18, 2014 Essex Accessibility Advisory Committee Agenda be adopted. "Carried"

3. Adoption of Minutes

- a) December 17, 2014 Essex Accessibility Advisory Committee Meeting Minutes

Moved by Sherry Richardson

Seconded by Claudette Gauthier

(EAAC14-03-002) That the December 17, 2013 Essex Accessibility Advisory Committee Meeting Minutes be adopted as presented. "Carried"

4. Public Presentations

- a) Laurie Brett

Communications Manager

Laurie Brett, Communications Manager for the Town of Essex presented at the Essex Accessibility Advisory Committee Meeting to introduce the Committee to the Town of Essex Web site and Facebook. Laurie informed the Committee that the Town's Website went live June 2013 and was compliant with the standards set out by the Accessibility for Ontarians with Disabilities Act (AODOA). She walked the Committee through the website showing them the website's different features.

5. Business

- a) Update on Council' Recommendations
November 19, 2013 Accessibility Advisory Committee Minutes
- b) Update on Council Recommendations
December 17, 2013 Accessibility Advisory Committee Minutes

"Moved by Councillor Bondy

Seconded by Councillor Baker

(R14-01-010) That Resolution Number EAAC13-11-032 "That the accessible parking space in front of 132 Centre Street West in Harrow Centre – Ward 4 have the accessible parking space designation removed", contained in the November 19, 2013 minutes of the Essex Accessibility Advisory Committee, be approved as recommended. "Carried"

"Moved by Councillor Scott

Seconded by Councillor Baker

(R14-01-013) That Resolution Number EAAC13-11-036 "That the need for sidewalks to the McDonald's on Maidstone Avenue West be brought to Council for their consideration", contained in the November 19, 2013 minutes of the Essex Accessibility Advisory Committee Meeting, be approved as recommended and referred to budget deliberations. "Carried"

"Moved by Councillor Bondy

Seconded by Councillor Bowman

(R14-01-014) That the minutes of the Essex Accessibility Advisory Committee held December 17, 2013, be received and adopted and the following recommendation: EAAC13-12-045 "That a letter be sent to Premiere Kathleen Wynne, Dr. Eric Hoskins, Minister of Economic Development, Trade and Employment and Taras Natyshak, M.P.P. requesting the build environment enhancements to accessibility in buildings through the Ontario Building Code be released in a more timely manner which will result in private buildings being built barrier free and will ultimately relieve property owners the cost of updating buildings at a later date to make them accessible"; be approved as recommended. "Carried"

Moved by Councillor Bondy

Seconded by Mary Turton

(EAAC14-03- 003) That Essex Town Council's response to the recommendations from the Essex Accessibility Advisory Committee being resolutions number R14-01-010, R14-01-013, and R14-01-014 be received as information. "Carried"

- c) Update on Essex Community Services and Accessible Transportation
by Donna Hunter

Donna Hunter updated the Committee on the Essex Community Services and Accessible Transportation. An Accessible Transportation page has been added to the Town's website to promote the Care-A-Van. The Care-A-Van is door-to-door accessible transportation for persons 55 and over, and people of any age with a disability in our community offered by Essex Community Services. Transportation is provided to local and long distance medical appointments and regular activities such as grocery shopping and banking. Pre-booking is a requirement. Funding is a problem for this program.

Moved by Sherry Richardson

Seconded by Mary Turton

(EAAC14-03-004) That the verbal report given by Donna Hunter on the Accessible Transportation provided by Essex Community Services be received. "Carried"

- d) 2014 International Summit on Accessibility – July 12 to July 15, 2014
Ottawa Convention Centre

The Committee reviewed the material on the 2014 International Summit on Accessibility to be held Saturday, July 13 to Tuesday, July 15, 2014 in Ottawa at the Ottawa Convention Centre. No Committee members are able to attend the Summit.

Moved by Sherry Richardson

Seconded by Councillor Bondy

(EAAC14-03-005) That the information on the 2014 International Summit on Accessibility to be held Saturday, July 13 to Tuesday, July 15, 2014 in Ottawa be received and that a copy of the presentations for the Summit be requested. "Carried"

6. Site Plan/Zoning By-law Amendment Notices

- a) Zoning By-law Amendment No. ZBA-05-13
220 Jackson Street

Moved by Susan Copeman

Seconded by Mary Turton

(EAAC14-03-006) That a notation be made that the Zoning By-law Amendment notice for lands known as 220 Jackson Street was received on February 19, 2014, comments were received by Susan Copeman expressing concern for the small size of the dwelling.

“Carried”

7. Next Meeting

The next meeting has been scheduled for Tuesday, May 20, 2014 at 3 p.m.

8. Adjournment

Moved by Earl Brownell

Seconded by Mary Turton

(EAAC14-03-007) That this meeting adjourn at 4:00 p.m. “Carried”

Peter Timmins, Chair

Lynn Moroz, Secretary

Essex Accessibility Advisory Committee

Meeting Minutes

May 20, 2014

The Essex Accessibility Advisory Committee meets in session this 20th day of May, 2014 at the Essex Municipal Office.

This meeting is called to order at 3:00 p.m.

1. Roll Call

Present: Peter Timmins, Chair

Earl Brownell, Vice Chair

Claudette Gauthier

Mary Turton

Rosa Amicarelli

Geraldine Dozois

Councillor Sherry Bondy

Donna Hunter, Director of Corporate Services (Treasurer)

Doug Sweet, Director of Community Services

Lynn Moroz, Secretary

Absent: Susan Copeman

Jack Brush

Sherry Richardson

2. Adoption of Published Agenda

a) Essex Accessibility Advisory Committee Agenda

Moved by Earl Brownell

Seconded by Claudette Gauthier

(EAAC14-05-001) That the May 20, 2014 Essex Accessibility Advisory Committee Agenda be adopted as amended. "Carried"

3. Adoption of Minutes

- a) Essex Accessibility Advisory Committee Meeting Minutes

Moved by Councillor Bondy

Seconded by Mary Turton

(EAAC14-05-002) That the March 18, 2014 Essex Accessibility Advisory Committee Meeting Minutes be adopted as presented. "Carried"

4. Public Presentations

- a) There were no public presentations.

5. Business

- a) Multi-Year Accessibility Plan 2013 – 2017

Donna presented the Multi-Year Accessibility Plan 2013 – 2017 and went through the document with the Committee. The Committee asked for amendments to be made to the Plan. Donna will make the amendments and will then have the plan posted on the Town's website for comments from the public for a three week period. If there are no major changes to be made it will be forwarded to Council, if there are it will be returned to the Committee.

Moved by Rosa Amicarelli

Seconded by Mary Turton

(EAAC14-05-003) The Essex Accessibility Advisory Committee acknowledges they have reviewed the Multi-Year Accessibility Plan 2013 to 2017 with amendments and that it be posted to the Town's website for public input. "Carried"

- b) Update on the Parks Tour (Ward 1)

Doug went over the list of recommendations the Committee had made on the Parks Tour in Ward 1 on October 8, 2013. There were as follows:

Essex Twin Pad Arena – 60 Fairview Avenue West

Shaheen Room

At the time of the tour the Committee was concerned about the width of the doors to the men's and women's washroom. He had discussed the width of the doors with the Building Inspectors and they had assured him they were to code. Two of the paper towel dispensers have been lowered allowing access from a wheelchair. Two more need to be done.

All pipes under the sinks have been insulated and protected. The counters are to code.

Companion Seating

Chairs have been hung up and a sign made indicating that companion seating is available upon request from an arena attendant. It appears to be working well.

Washroom inside the arena pad

Two doors have been added to the 2015 capital budget for the washroom inside the arena pad.

Automatic Door into the Large Ice Pad

In response to the automatic door not working to access the large ice pad, Doug reported that it was because the power was turned off. Doug advised that it is now turned on.

Bridlewood Park and Stanton Park

Doug noted that both Bridlewood and Stanton Park are older parks and not accessible. He is hoping to replace the pea stone under the saucer swing with the rubberized mat when the park is upgraded.

The cost for a walk around Stanton Park has been added to the 2015 budget.

Claudette brought up the problems with the washrooms at the baseball diamond. Doug advised they will look at the issues with accessibility for the washroom in 2015.

Earl brought up accessibility problems he had found at the soccer field in Essex. He reported that he had found the fields inaccessible if you want to watch the soccer games and an individual in a wheelchair would not be able to use the sidewalk as there are cars parking over it.

Doug advised the committee that a master plan we being done as the whole area needed to be looked at, not just the soccer field. He is confident that issues like the soccer field will be taken care of when it is completed.

Moved by Councillor Bondy

Seconded by Geraldine Dozois

(EAAC14-05-004) That the verbal update on the Parks Tour in Ward 1 given by Doug Sweet Director of Community Services be received. "Carried"

c) Snow Removal on Residential Sidewalks – Councillor Bondy

Councillor Bondy explained to the Committee that residents that had not cleaned their sidewalks during the past winter in the time allotted by the snow removal by-law had had their sidewalks cleaned for them and then been billed for them. Some of these people were disabled and Council had discussed giving these individuals extra time for snow removal. There had been some discussion in how it could be done and it had been brought up that the people could register at the town and then a sign would be issued that they would put in their window. The Committee did not like the idea of a sign in a person's window that would identify them as being disabled. Peter Timmins felt that the Town should clean all residential sidewalks. Doug advised the Committee that the Town was looking to find a group to help such as the "Snow Angels". Peter suggested that we

look at how other Town's are managing snow removal in residential areas. Doug advised that Council had asked for a report from Administration on the matter and he would recommend that the report come to the Committee first.

Moved by Rosa Amicarelli

Seconded by Claudette Gauthier

(EAAC-05-005) Recommendation to Council: That the Essex Accessibility Advisory Committee supports snow removal, but does not support a registry and designation at this time. "Carried"

d) LaSalle Accessibility Advisory Committee

Canada Post Community Mail Boxes & End of Door-to-Door Delivery.

The Committee reviewed correspondence from the LaSalle Accessibility Advisory Committee regarding accessibility and the Canada Post plan to replace door-to-door delivery with community mail boxes. Councillor Bondy advised the Committee of resolution number R14-04-186 that was passed at Council on April 22, 2014 regarding this same matter and read it to the Committee,

"Moved by Councillor Bondy

Seconded by Councillor Voakes

(R14-04-186) That the Notice of Motion brought forward by Councillor Bondy concerning the announcement by Canada Post that urban and home delivery will be phased out over the next five years, be received and that

"Where Canada Post and the Conservatives are taking an axe to long-treasured postal services – killing good jobs, eliminating door-to-door delivery, closing post offices and drastically increasing postage rates; and

Whereas 6,000 to 8,000 postal jobs will be destroyed and five million households will lose door-to-door delivery over the next five years; and

Whereas these cuts will hurt seniors and people with disabilities in particular; and

Whereas Canada Post barely held any consultations, effectively eliminating any opportunity for input from the people who will be affected; and

Whereas Canada Post offers a public service that needs to be protected;

Be It Resolved that the Town of Essex write a letter to the Minister Responsible for Canada Post, Lisa Raitt, Minister of Transport that calls on the government to reverse the changes to services announced by Canada Post; and to look instead for ways to increase service and revenues in areas such as postal banking; and that this letter be forwarded to local MP's and MPP's. "Carried"

Moved by Councillor Bondy

Seconded by Earl Brownell

(EAAC-05-006) That the Secretary forward the motion passed by the Essex Town Council regarding the Canada Post community mail boxes and the end of door-to-door delivery to the LaSalle Accessibility Advisory Committee. "Carried"

6. Site Plan/Zoning By-law Amendment Notices

- a) Site Plan Control Application Number SPC-01-14
111 Bell Avenue, Essex Centre

Moved by Councillor Bondy

Seconded by Claudette Gauthier

(EAAC-05-007) That a notation be made that the Site Plan Control Application Number SPC-01-14 submitted by Essex Office Facilities Limited (Agent: D.C. McCloskey Engineering Limited) for property known as 111 Bell Avenue, Essex Centre was received for comments on April 2, 2014, no objections noted. "Carried"

7. Next Meeting

The next meeting has been scheduled for Tuesday, June 17, 2014 at 3 p.m.

8. Adjournment

Moved by Earl Brownell

Seconded by Mary Turton

(EAAC14-05-008) That this meeting adjourn at 4:00 p.m. "Carried"

Peter Timmins, Chair

Lynn Moroz, Secretary

The Corporation of the Town of Essex

By-Law Number 1359

Being a By-Law to provide for the Essex Outlet Drain (Bridge for Arthur Bennett)

Whereas Arthur Bennett has submitted a written request for the construction of a replacement access bridge over the Essex Outlet Drain;

And whereas Section 78 of the Drainage Act, R.S.O. 1990, Chapter D. 17, as amended 2010, states that the Council of any municipality whose duty it is to maintain and repair the drainage works or any part thereof, may on the report of an Engineer appointed by it, complete the drainage works as set forth in such report;

And whereas a drainage report dated July 22, 2014 has been procured and made by Gerard Rood, Professional Engineer, Rood Engineering Inc. and the report is attached hereto and forms part of this By-Law;

And Whereas the Council of The Corporation of the Town of Essex is of the opinion that the construction of a replacement access bridge on the Essex Outlet Drain (for Arthur Bennett) is warranted and desirable;

Now therefore the Council of The Corporation of the Town of Essex pursuant to the Drainage Act enacts as follows:

1. The report dated July 22, 2014 attached hereto is hereby adopted and the improvements as therein indicated and set forth is hereby authorized and shall be completed in accordance therewith.
2. The Corporation of the Town of Essex may borrow on the credit of the Corporation the amount of \$125,500.00, the amount necessary for the construction of the said drainage works.
3. The Corporation may issue debentures for the amount borrowed less the total amount of:
 - Grants received under Section 85 of the Drainage Act, R.S.O. 1990, Chapter D. 17, as amended, 2010;
 - Commuted payments made in respect of lands and roads assessed within the Municipality;
 - Money paid under Section 61(3) of the Drainage Act, R.S.O. 1990, Chapter D. 17, as amended 2010;

and such debentures shall be made payable within five years from the date of the debenture and shall bear interest at a rate not higher than the lending rates published by Infrastructure Ontario for municipalities.

4. A special equal annual rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as set forth in the Schedule, to be collected in the same manner as other taxes collected in each year for five years after the passing of this By-Law.
5. For paying the amount of \$39,651.00, being the amount assessed upon the lands and roads belonging to or controlled by the Municipality, a special rate sufficient to pay the amount assessed plus interest thereon, shall be levied upon the whole rateable property in the Town of Essex, in each year for five years after the passing of this By-Law to be collected in the same manner and at the same time as other taxes are collected.
6. All assessments of \$500.00 or less are payable in the first year in which the assessment is imposed.
7. The By-Law comes into force on the passing thereof and may be cited as "Essex Outlet Drain (Bridge for Arthur Bennett) Report".

Read a first and a second time and provisionally adopted on October 6, 2014.

Mayor

Clerk

Read a third time and finally passed on

Mayor

Clerk

The Corporation of the Town of Essex

By-Law Number 1360

**Being a By-Law to provide for the Old
Malden Road Drain (Bridge for Drouillard
Farms Ltd.)**

Whereas Ernie Drouillard has submitted a written request for the construction of a new farm access bridge over the Old Malden Road Drain;

And whereas Section 78 of the Drainage Act, R.S.O. 1990, Chapter D. 17, as amended 2010, states that the Council of any municipality whose duty it is to maintain and repair the drainage works or any part thereof, may on the report of an Engineer appointed by it, complete the drainage works as set forth in such report;

And whereas a drainage report dated August 11, 2014 has been procured and made by Gerard Rood, Professional Engineer, Rood Engineering Inc. and the report is attached hereto and forms part of this By-Law;

And Whereas the Council of The Corporation of the Town of Essex is of the opinion that the installation of a new farm access bridge over the Old Malden Road Drain is warranted and desirable;

Now therefore the Council of The Corporation of the Town of Essex pursuant to the Drainage Act enacts as follows:

1. The report dated August 11, 2014 attached hereto is hereby adopted and the improvements as therein indicated and set forth is hereby authorized and shall be completed in accordance therewith.
2. The Corporation of the Town of Essex may borrow on the credit of the Corporation the amount of \$41,000.00, the amount necessary for the construction of the said drainage works.
3. The Corporation may issue debentures for the amount borrowed less the total amount of:
 - Grants received under Section 85 of the Drainage Act, R.S.O. 1990, Chapter D. 17, as amended, 2010;
 - Commuted payments made in respect of lands and roads assessed within the Municipality;
 - Money paid under Section 61(3) of the Drainage Act, R.S.O. 1990, Chapter D. 17, as amended 2010;

and such debentures shall be made payable within five years from the date of the debenture and shall bear interest at a rate not higher than the lending rates published by Infrastructure Ontario for municipalities.

4. A special equal annual rate sufficient to redeem the principal and interest on the debentures shall be levied upon the lands and roads as set forth in the Schedule, to be collected in the same manner as other taxes collected in each year for five years after the passing of this By-Law.
5. For paying the amount of \$0.00, being the amount assessed upon the lands and roads belonging to or controlled by the Municipality, a special rate sufficient to pay the amount assessed plus interest thereon, shall be levied upon the whole rateable property in the Town of Essex, in each year for five years after the passing of this By-Law to be collected in the same manner and at the same time as other taxes are collected.
6. All assessments of \$500.00 or less are payable in the first year in which the assessment is imposed.
7. The By-Law comes into force on the passing thereof and may be cited as "Old Malden Road Drain (Bridge for Drouillard Farms Ltd.) Report".

Read a first and a second time and provisionally adopted on October 6, 2014.

Mayor

Clerk

Read a third time and finally passed on

Mayor

Clerk

The Corporation of the Town of Essex

By-Law Number 1364

Being a by-law to confirm the proceedings of the October 6, 2014 Regular Meeting of Council of The Corporation of the Town of Essex

Whereas pursuant to Section 5(1) of The Municipal Act, 2001, S.O. 2001, c.25 as amended, the powers of a municipality shall be exercised by its Council;

And Whereas pursuant to Section 5(3) of The Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25, as amended, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And Whereas it is deemed expedient that a by-law be passed to authorize the execution of Agreements and other documents and that the proceedings of the Council of The Corporation of the Town of Essex at its meetings be confirmed and adopted by by-law.

Now therefore be it resolved that the Council of The Corporation of the Town of Essex enacts as follows:

1. That the actions of the Council of The Corporation of the Town of Essex in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all other actions passed and taken by the Council of The Corporation of the Town of Essex, documents and transactions entered into during the October 6, 2014 meeting of Council, are hereby adopted and confirmed as if the same were expressly contained in this by-law.
2. That the Mayor and proper officials of The Corporation of the Town of Essex are hereby authorized and directed to do all the things necessary to give effect to the actions of the Council of The Corporation of the Town of Essex during the said October 6, 2014 meeting referred to in paragraph 1 of this by-law.
3. That the Mayor and the Clerk are hereby authorized and directed to execute all documents necessary to the actions taken by this Council as described in Section 1 of this by-law and to affix the Corporate Seal of The Corporation of the Town of Essex to all documents referred to in said paragraph 1.

Read a first, a second and a third time and finally passed on October 6, 2014.

Mayor

Clerk



2014 Capital Report

For the month ending August 31, 2014

Please note that this Capital Report is reflective of only invoices processed to date.



2014 Capital Project Report - Summary

Revenue and Expenses as of August 31, 2014

Department	Actual to Date	Budget	Variance	Variance %
General Government				
Council	\$174,043	\$184,333	\$10,290	6%
Corporate Services	\$77,480	\$155,656	\$78,176	50%
Sub-Total	\$251,523	\$339,989	\$88,466	26%
Protection to Persons and Property				
Police	\$21,587	\$68,416	\$46,829	68%
Fire	\$516,913	\$1,091,521	\$574,608	53%
Emergency Operations	\$0	\$858	\$858	100%
Building Department	\$18,192	\$29,500	\$11,308	38%
Bylaw Enforcement	\$4,552	\$6,000	\$1,448	24%
Sub-Total	\$561,244	\$1,196,295	\$635,051	53%
Public Works				
Administration	\$0	\$11,702	\$11,702	100%
Equipment	\$335,319	\$401,591	\$66,272	17%
Paved Roads	\$776,288	\$2,162,602	\$1,386,314	64%
Unpaved Roads	\$192,172	\$194,000	\$1,828	1%
Sidewalks	\$71,686	\$477,000	\$405,314	85%
Bridges and Culverts	\$19,021	\$690,000	\$670,979	97%
Storm Sewers	\$16,066	\$110,150	\$94,085	85%
Municipal Drainage	\$407,987	\$599,935	\$191,948	32%
Streetlighting	\$16,578	\$20,000	\$3,422	17%
Sub-Total	\$1,835,117	\$4,666,980	\$2,831,864	61%
Health Services				
Cemeteries	\$0	\$2,850	\$2,850	100%
Sub-Total	\$0	\$2,850	\$2,850	100%
Community Services				
Parks	\$123,280	\$349,690	\$226,410	65%
Fieldhouse	\$6,248	\$6,249	\$1	0%
Essex Community Centre	\$19,080	\$45,977	\$26,897	59%
Colchester Community Centre	\$8,035	\$194,378	\$186,343	96%
Memorial Arena	\$0	\$15,000	\$15,000	100%
Essex Centre Sports Complex	\$2,949	\$25,714	\$22,765	89%



2014 Capital Project Report - Summary

Revenue and Expenses as of August 31, 2014

Department	Actual to Date	Budget	Variance	Variance %
Harrow Colchester South Arena	\$162,913	\$564,846	\$401,933	71%
Essex Recreation Complex	\$0	\$378,939	\$378,939	100%
Harbour	\$6,578	\$347,079	\$340,501	98%
Essex Library	\$176,249	\$0	(\$176,249)	#DIV/0!
Downtown Beautification	\$3,701	\$40,000	\$36,299	91%
Murals	\$0	\$15,285	\$15,285	100%
Sub-Total	\$509,033	\$1,983,158	\$1,474,124	74%
Planning and Development				
Agriculture and Reforestation	\$0	\$28,493	\$28,493	100%
Drains	\$2,045,491	\$0	(\$2,045,491)	#DIV/0!
Sub-Total	\$2,045,491	\$28,493	(\$2,016,998)	-7079%
Environmental Services				
Water				
Wards 1/2 Distribution and Transmission	\$76,946	\$74,118	(\$2,828)	-4%
Wards 1/2 Treatment	\$1,894	\$2,400	\$506	21%
Wards 3/4 Distribution and Transmission	\$7,267	\$15,000	\$7,733	52%
Wards 3/4 Treatment	\$23,686	\$562,400	\$538,714	96%
Sub-Total	\$109,794	\$653,918	\$544,125	83%
Sanitary Sewer				
Ward 1 Collection and Conveyance	\$13,175	\$18,800	\$5,625	30%
Ward 1 Treatment	\$12,066	\$147,600	\$135,534	92%
Ward 3 Collection and Conveyance	\$1,421	\$26,800	\$25,379	95%
Ward 3 Treatment	\$1,817	\$22,600	\$20,783	92%
Ward 4 Collection and Conveyance	\$410,594	\$22,300	(\$388,294)	-1741%
Ward 4 Treatment	\$4,373	\$38,600	\$34,227	89%
Sub-Total	\$443,444	\$276,700	(\$166,744)	-60%
Total	\$5,755,645	\$9,148,383	\$3,389,888	37%



2014 Capital Project Report
Department: General Government
Division: Council (2-1-10-100)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
GG-14-0003	Banner Posts	\$0	\$6,900	\$6,900
GG-14-0011	49 Talbot Street	\$174,043	\$177,433	\$3,390
Total		\$174,043	\$184,333	\$10,290

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
GG-14-0011	49 Talbot Street			
	2013 Unfinanced Carry Forward	\$174,043	January 1, 2014	2-1-10-100-50000
		\$174,043		



2014 Capital Project Report
Department: General Government
Division: Corporate Services (2-1-12-120/121/123/127)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
GG-14-0001	Replace Roof Top Unit at Town Hall	\$12,905	\$12,822	(\$83)
GG-14-0004	Team Budget Additional Licenses	\$6,360	\$6,360	\$0
GG-14-0005	Town Hall Roof Repairs and Replacement	\$24,779	\$30,740	\$5,961
GG-14-0006	Voice Over Internet Protocol	\$22,513	\$53,974	\$31,462
GG-14-0007	Wireless Upgrades for Wide Area Network	\$0	\$6,199	\$6,199
GG-14-0009	Chairs for Meeting Rooms	\$2,674	\$2,673	(\$1)
GG-14-0010	Transfer of Vehicle from Environmental Services	\$0	\$7,480	\$7,480
GG-14-0013	Renovations to Remove Door and Install Window	\$0	\$4,702	\$4,702
GG-14-0014	Office Renovations	\$0	\$30,706	\$30,706
GG-14-0015	Diamond Software - Human Resources Module	\$8,249	\$0	(\$8,249)
Total		\$77,480	\$155,656	\$78,176

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
GG-14-0001	Replace Roof Top Unit at Town Hall			
263	Munger Plumbing and Electric	\$12,905	March 14, 2014	2-1-12-120-55450
		\$12,905		
GG-14-0004	Team Budget Additional Licenses			
	2013 Unfinanced Carry Forward	\$6,360	January 1, 2014	2-1-12-120-50000
		\$6,360		
GG-14-0005	Town Hall Roof Repairs and Replacement			
R4243-I	Gillett Roofing Incorporated	\$24,779	June 11, 2014	2-1-12-120-55450
		\$24,779		
GG-14-0006	Voice Over Internet Protocol			
EMACC-330	Empire Communications	\$21,526	May 7, 2014	2-1-12-120-51105
11073	Empire Communications	\$100	August 7, 2014	2-1-12-120-55450
11070	Empire Communications	\$483	August 7, 2014	2-1-12-120-55450
11071	Empire Communications	\$403	August 7, 2014	2-1-12-120-55450



2014 Capital Project Report
Department: General Government
Division: Corporate Services (2-1-12-120/121/123/127)
Revenue and Expenses as of August 31, 2014

			\$22,513		
GG-14-0009	Chairs for Meeting Rooms				
5920-Jan/14	Monarch Office Supply		\$2,674	February 28, 2014	2-1-12-120-51800
			\$2,674		
GG-14-0015	Diamond Software - Human Resources Module				
D16231	Diamond Software Incorporated		\$4,834	August 22, 2014	2-1-12-121-51105
D15927	Diamond Software Incorporated		\$2,284	August 22, 2014	2-1-12-121-51105
D16621	Diamond Software Incorporated		\$1,132	August 22, 2014	2-1-12-121-51105
			\$8,249		



2014 Capital Project Report
Department: Protection to Persons and Property
Division: Police (2-2-20-200)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
PD-14-0001	Replace Double Glass Door	\$0	\$4,000	\$4,000
PD-14-0003	Radar Speed Sign	\$12,581	\$13,790	\$1,209
PD-14-0004	Roof Replacement and Repair	\$0	\$39,512	\$39,512
PD-14-0005	Keypad Lock for Back Entrance	\$0	\$500	\$500
PD-14-0006	Replace Heating Ventilation Air Conditioning Unit	\$9,005	\$10,614	\$1,609
Total		\$21,587	\$68,416	\$46,829

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
PD-14-0003	Radar Speed Sign			
SI-69992	Davtech	\$12,581	28-Aug	2-2-20-200-51870
		\$12,581		
PD-14-0006	Replace Heating Ventilation Air Conditioning Unit			
11704	Policella Plumbing, Heating	\$9,005	28-Aug	2-2-20-200-55450
		\$9,005		



2014 Capital Project Report
Department: Protection to Persons and Property
Division: Fire (2-2-22-220)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
FD-14-0001	Self Contained Breathing Apparatus Replacement - Station 1	\$0	\$152,640	\$152,640
FD-14-0002	Fire Hose	\$0	\$5,000	\$5,000
FD-14-0003	Firefighter Personal Protective Equipment	\$5,450	\$19,400	\$13,950
FD-14-0004	Pagers	\$474	\$5,000	\$4,526
FD-14-0005	Station Two Rescue Truck Replacement	\$220,970	\$230,000	\$9,030
FD-14-0006	Self Contained Breathing Apparatus Replacement - Station 2	\$559	\$152,640	\$152,081
FD-14-0007	Self Contained Breathing Apparatus Replacement - Station 3	\$0	\$152,640	\$152,640
FD-14-0008	Station One Replacement	\$123,230	\$149,201	\$25,971
FD-14-0009	Seventy Foot Platform Truck	\$166,231	\$225,000	\$58,769
Total		\$516,913	\$1,091,521	\$574,608

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
FD-14-0003	Firefighter Personal Protective Equipment			
241683	Safedesign Apparel Limited	\$409	June 30, 2014	2-2-22-220-51330
0323 0254008	Acklands-Grainger Incorporated	\$398	June 30, 2014	2-2-22-220-51330
88812953	Interstate Battery System	\$427	July 22, 2014	2-2-22-220-51330
134538	M and L Supply	\$325	July 22, 2014	2-2-22-220-51330
242078	Safedesign Apparel Limited	\$1,958	August 22, 2014	2-2-22-220-51330
242081	Safedesign Apparel Limited	\$1,932	August 22, 2014	2-2-22-220-51330
		\$5,450		
FD-14-0004	Pagers			
102002486-1	Kelcom	\$474	July 22, 2014	2-2-22-220-54210
		\$474		
FD-14-0005	Station Two Rescue Truck Replacement			
81273D	Eastway Emergency Vehicles	\$43,909	June 11, 2014	2-2-22-220-51860
81273C	Eastway Emergency Vehicles	\$57,494	June 11, 2014	2-2-22-220-51860
81273F	Eastway Emergency Vehicles	\$118,142	June 20, 2014	2-2-22-220-51860



2014 Capital Project Report
Department: Protection to Persons and Property
Division: Fire (2-2-22-220)
Revenue and Expenses as of August 31, 2014

15378813	Canadian Tire	\$621	June 20, 2014 2-2-22-220-51860
104580	Shock Pros (Propower Production Incorporated)	\$488	August 28, 2014 2-2-22-220-51860
85388	Ken Lapain and Sons Limited	\$316	August 7, 2014 2-2-22-220-51860
		\$220,970	
FD-14-0006	Self Contained Breathing Apparatus Replacement - Station 2		
117274	A.J. Stone Company Limited	\$559	July 9, 2014 2-2-22-220-51860
		\$559	
FD-14-0008	Station One Replacement		
	2013 Unfinanced Carry Forward	\$97,257	January 1, 2014 2-2-22-220-50000
	Construction Loan Interest	\$18,749	June 18, 2014 2-2-22-220-56500
Certificate #4	PCR Contractors	\$6,502	April 9, 2014 2-2-22-220-55450
Certificate #4HB	PCR Contractors	\$723	April 9, 2014 2-2-22-220-55450
		\$123,230	
FD-14-0009	Seventy Foot Platform Truck		
34-14	City of Windsor	\$31,250	March 14, 2014 2-2-22-220-51860
36-14	City of Windsor	\$0	March 14, 2014 2-2-22-220-51860
Ladder Truck	City of Windsor	\$93,750	April 3, 2014 2-2-22-220-51860
54701	Zone Technologies	\$752	July 22, 2014 2-2-22-220-51860
1549407.003	Witmer Public Safety Group	\$221	July 22, 2014 2-2-22-220-51860
1549407.002	Witmer Public Safety Group	\$567	July 22, 2014 2-2-22-220-51860
134617	M and L Supply	\$158	July 22, 2014 2-2-22-220-51860
134927	M and L Supply	\$634	August 15, 2014 2-2-22-220-51860
85626	Ken Lapain and Sons Limited	\$898	August 22, 2014 2-2-22-220-51860
85625	Ken Lapain and Sons Limited	\$745	August 22, 2014 2-2-22-220-51860
85614	Ken Lapain and Sons Limited	\$29,068	August 22, 2014 2-2-22-220-51860
85620	Ken Lapain and Sons Limited	\$1,403	August 22, 2014 2-2-22-220-51860
85619	Ken Lapain and Sons Limited	\$2,030	August 22, 2014 2-2-22-220-51860
85621	Ken Lapain and Sons Limited	\$1,863	August 22, 2014 2-2-22-220-51860
85618	Ken Lapain and Sons Limited	\$310	August 22, 2014 2-2-22-220-51860
135107	M and L Supply	\$1,257	August 28, 2014 2-2-22-220-51860
52772	Darch Fire	\$743	August 28, 2014 2-2-22-220-51860



2014 Capital Project Report

Department: Protection to Persons and Property

Division: Fire (2-2-22-220)

Revenue and Expenses as of August 31, 2014

5604	D and S Custom Covers	\$455	August 22, 2014 2-2-22-220-51860
54574	Parline	\$40	August 22, 2014 2-2-22-220-51860
54567	Parline	\$87	August 22, 2014 2-2-22-220-51860
		\$166,231	



2014 Capital Project Report
Department: Protection to Persons and Property
Division: Emergency Operations (2-2-25-250)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
EO-14-0001	Emergency Operations Centre Equipment	\$0	\$858	\$858
Total		\$0	\$858	\$858



2014 Capital Project Report
Department: Protection to Persons and Property
Division: Building (2-2-27-270)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
BD-14-0002	New Pickup (Vehicle 282-05)	\$18,192	\$24,000	\$5,808
BD-14-0003	File Storage Renovations	\$0	\$5,500	\$5,500
Total		\$18,192	\$29,500	\$11,308

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
BD-14-0002	New Pickup (Vehicle 282-05)			
5388	Carstar Essex	\$366	July 15, 2014	2-2-27-270-55450
58467	Oxford Dodge Chrysler	\$17,517	July 15, 2014	2-2-27-270-55450
July Petty Cash	Province of Ontario (License Plates)	\$5	August 7, 2014	2-2-27-270-55450
790052	Maximum Exposure	\$304	August 22, 2014	2-2-27-270-55450
		\$18,192		



2014 Capital Project Report
Department: Protection to Persons and Property
Division: Bylaw Enforcement (2-2-27-272)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
BD-14-0001	New Pickup (Vehicle 282-05)	\$4,552	\$6,000	\$1,448
Total		\$4,552	\$6,000	\$1,448

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
BD-14-0001	New Pickup (Vehicle 282-05)			
5388	Carstar Essex	\$92	July 15, 2014	2-2-27-270-55450
58467	Oxford Dodge Chrysler	\$4,379	July 15, 2014	2-2-27-270-55450
790052	Maximum Exposure	\$76	August 22, 2014	2-2-27-270-55450
July Petty Cash	Province of Ontario (License Plates)	\$5	August 7, 2014	2-2-27-270-55450
		\$4,552		



2014 Capital Project Report
Department: Public Works
Division: Administration (2-3-30-300)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
PW-14-0021	Road Inspection Software	\$0	\$11,702	\$11,702
Total		\$0	\$11,702	\$11,702



2014 Capital Project Report
Department: Public Works
Division: Equipment (2-3-30-305)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
PW-14-0001	Replacement of 1998 Backhoe Tractor Unit 527-98	\$111,725	\$115,000	\$3,275
PW-14-0024	Portable Column Lift	\$0	\$61,591	\$61,591
PW-14-0025	Sweeper	\$223,593	\$225,000	\$1,407
Total		\$335,319	\$401,591	\$66,272

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
PW-14-0001	Replacement of 1998 Backhoe Tractor Unit 527-98			
26-84112	Nortrax Canada Incorporated	\$111,696	August 7, 2014	2-3-30-305-51820
790053	Maximum Exposure	\$30	August 22, 2014	2-3-30-305-55450
PW-14-0025	Sweeper			
P18120	Amaco Equipment	\$222,482	April 15, 2014	2-3-30-305-51820
1189	Impact Graphics and Signs	\$1,111	May 30, 2014	2-3-30-305-55450
		\$223,593		



2014 Capital Project Report

Department: Public Works

Division: Paved Roads (2-3-31-310)

Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
PW-14-0008	Dunn Road Phase 2 Ogden Road to County Road 50	\$328,770	\$1,115,000	\$786,230
PW-14-0009	Brush Sideroad between North Malden and South Malden	\$64,447	\$72,000	\$7,553
PW-14-0010	Pinkerton Sideroad between 14 Concession and North Malden	\$19,420	\$30,000	\$10,580
PW-14-0011	5 Concession between McCormick and Ferris Road	\$40,130	\$41,000	\$870
PW-14-0012	Fairview Avenue Reconstruction	\$1,016	\$518,000	\$516,984
PW-14-0014	Parkside Street (McGregor Centre)	\$0	\$46,000	\$46,000
PW-14-0015	5 Concession between County Road 15 and Ferris Road	\$198,590	\$173,000	(\$25,590)
PW-14-0026	Jenner between Laird Avenue and Brien Avenue	\$122,816	\$116,502	(\$6,314)
PW-14-0027	Erie Street North between County Road 20 and Clark Street	\$1,100	\$1,100	\$0
PW-14-0028	Reconstruction of Jackson and Richardson Lane	\$0	\$50,000	\$50,000
Total		\$776,288	\$2,162,602	\$1,386,314

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
PW-14-0008	Dunn Road Phase 2 Ogden Road to County Road 50			
2978	Essex Region Conservation Authority	\$500	March 3, 2014	2-3-31-310-53190
Cert#1	Jeff Shepley Excavating	\$159,123	August 15, 2014	2-3-31-310-55450
Cert#1 Holdback	Jeff Shepley Excavating	\$17,680	August 15, 2014	2-3-31-310-55450
14-017	N.J. Peralta Engineering	\$45,117	May 7, 2014	2-3-31-310-53140
14-033	N.J. Peralta Engineering	\$3,950	May 7, 2014	2-3-31-310-53140
14-034	N.J. Peralta Engineering	\$1,738	May 7, 2014	2-3-31-310-53140
14-086	N.J. Peralta Engineering	\$10,152	June 30, 2014	2-3-31-310-53140
14-128	N.J. Peralta Engineering	\$11,447	August 7, 2014	2-3-31-310-53140
210015	Owl-Lite Rentals	\$184	May 7, 2014	2-3-31-310-55450
Dunn Road	Pearsall, Marshall, Seaton and Neufeld	\$13,000	June 26, 2014	2-3-31-310-51895
Dunn Road	Pearsall, Marshall, Seaton and Neufeld	\$834	June 26, 2014	2-3-31-310-53100
Dunn Road	Pearsall, Marshall, Seaton and Neufeld	\$585	July 14, 2014	2-3-31-310-51895



2014 Capital Project Report
Department: Public Works
Division: Paved Roads (2-3-31-310)
Revenue and Expenses as of August 31, 2014

Dunn Road	Pearsall, Marshall, Seaton and Neufeld	\$60	July 14, 2014	2-3-31-310-51895
Dunn Road	Pearsall, Marshall, Seaton and Neufeld	\$2,785	July 22, 2014	2-3-31-310-51895
Cert#3(Final)	Quinlan Inc.	\$9,225	March 3, 2014	2-3-31-310-55450
Cert#4(Final)	Quinlan Inc.	\$46,939	May 16, 2014	2-3-31-310-55450
3337	Superior Environmental Services	\$875	August 22, 2014	2-3-31-310-55450
5-11836X02	Verhaegen Stubberfield	\$1,728	June 30, 2014	2-3-31-310-55450
5-11836X03	Verhaegen Stubberfield	\$2,848	July 9, 2014	2-3-31-310-53100
		\$328,770		
PW-14-0009	Brush Sideroad between North Malden and South Malden			
210015	Owl-Lite Rentals	\$153	May 7, 2014	2-3-31-310-53140
2036	Shepley Road Maintenance Limited	\$64,294	August 22, 2014	2-3-31-310-55450
		\$64,447		
PW-14-0010	Pinkerton Sideroad between 14 Concession and North Malden			
210015	Owl-Lite Rentals	\$92	May 7, 2014	2-3-31-310-53140
2036	Shepley Road Maintenance Limited	\$19,328	August 22, 2014	2-3-31-310-55450
		\$19,420		
PW-14-0011	5 Concession between McCormick and Ferris Road			
210015	Owl-Lite Rentals	\$92	May 7, 2014	2-3-31-310-53140
2036	Shepley Road Maintenance Limited	\$40,038	August 22, 2014	2-3-31-310-55450
		\$40,130		
PW-14-0012	Fairview Avenue Reconstruction			
PL13-1628	G-Tel	\$1,016	August 7, 2014	2-3-31-310-55450
		\$1,016		
PW-14-0015	5 Concession between County Road 15 and Ferris Road			
9435	Jeff Shepley Excavating	\$110,035	August 15, 2014	2-3-31-310-55450
2036	Shepley Road Maintenance Limited	\$88,555	August 22, 2014	2-3-31-310-55450
		\$198,590		
PW-14-0026	Jenner between Laird Avenue and Brien Avenue			
596663	Golder Associates	\$214	March 14, 2014	2-3-31-310-53140
613901	Golder Associates	\$1,585	June 11, 2014	2-3-31-310-53140
617983	Golder Associates	\$243	June 30, 2014	2-3-31-310-53140



2014 Capital Project Report

Department: Public Works

Division: Paved Roads (2-3-31-310)

Revenue and Expenses as of August 31, 2014

12-035-11	Crozier Baird Associates	\$522	March 14, 2014	2-3-31-310-53140
12-035-12	Crozier Baird Associates	\$5,948	May 29, 2014	2-3-31-310-53140
12-035-13	Crozier Baird Associates	\$6,593	June 30, 2014	2-3-31-310-53140
12-035-14	Crozier Baird Associates	\$676	July 22, 2014	2-3-31-310-53140
2978	ELK Energy	\$6,301	February 27, 2014	2-3-31-310-55450
210015	Owl-Lite Rentals	\$92	May 7, 2014	2-3-31-310-55450
Cert#5	Jeff Shepley Excavating	\$53,058	May 29, 2014	2-3-31-310-55450
Cert#5 Holdback	Jeff Shepley Excavating	\$5,895	May 29, 2014	2-3-31-310-55450
Cert#6	Jeff Shepley Excavating	\$6,464	July 25, 2014	2-3-31-310-55450
Cert#6 Holdback	Jeff Shepley Excavating	\$718	July 25, 2014	2-3-31-310-55450
Cert#7	Jeff Shepley Excavating	\$30,841	August 7, 2014	2-3-31-310-55450
Cert#7 Holdback	Jeff Shepley Excavating	\$3,666	August 7, 2014	2-3-31-310-55450
		\$122,816		
PW-14-0027	Erie Street North between County Road 20 and Clark Street			
	2013 Unfinanced Carry Forward	\$1,100	January 1, 2014	2-3-31-310-50000
		\$1,100		



2014 Capital Project Report
Department: Public Works
Division: Unpaved Roads (2-3-31-315)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
PW-14-0013	14 Concession between County Road 15 and Pinkerton	\$192,172	\$194,000	\$1,828
Total		\$192,172	\$194,000	\$1,828

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
PW-14-0013	14 Concession between County Road 15 and Pinkerton			
2036	Shepley Road Maintenance Limited	\$192,172	August 22, 2014	2-3-31-315-55450
		\$192,172		



2014 Capital Project Report
Department: Public Works
Division: Sidewalks (2-3-34-344)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
PW-14-0002	Sidewalk Replacement Program	\$69,009	\$70,000	\$991
PW-14-0016	County Wide Active Transportation System - County Road 50	\$723	\$230,000	\$229,277
PW-14-0017	County Wide Active Transportation System - County Road 13	\$0	\$50,000	\$50,000
PW-14-0018	County Wide Active Transportation System - County Road 13	\$0	\$87,000	\$87,000
PW-14-0031	Pedestrian Trail - Ogden Right of Way	\$0	\$15,000	\$15,000
PW-14-0045	County Wide Active Transportation System - Sinasac to Greenway	\$0	\$25,000	\$25,000
PW-14-0050	County Wide Active Transportation System - Harrow High School Trail	\$1,954	\$0	(\$1,954)
Total		\$71,686	\$477,000	\$405,314

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
PW-14-0002	Sidewalk Replacement Program			
7928	Pierascenzi Construction Limited	\$14,869	June 30, 2014	2-3-34-344-55450
7959	Pierascenzi Construction Limited	\$51,935	July 22, 2014	2-3-34-344-55450
7984	Pierascenzi Construction Limited	\$1,412	August 22, 2014	2-3-34-344-55450
Sales19789	Sanford and Son's Supermarket	-\$199	July 23, 2014	2-3-34-344-55450
2000	Shepley Road Maintenance Limited	\$992	July 22, 2014	2-3-34-344-55450
		\$69,009		
PW-14-0016	County Wide Active Transportation System - County Road 50			
472020	Underground Specialties	\$723	June 20, 2014	2-3-34-344-55450
		\$723		



2014 Capital Project Report
Department: Public Works
Division: Sidewalks (2-3-34-344)
Revenue and Expenses as of August 31, 2014

County Wide Active Transportation System - Harrow			
PW-14-0050	High School Trail		
5-12794	Verhaegen Stubberfield	\$1,954	June 5, 2014 2-3-34-344-55450
		\$1,954	



2014 Capital Project Report
Department: Public Works
Division: Bridges and Culverts (2-3-36-362)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
PW-14-0004	Engineering Culvert 101502 on Brush Road	\$0	\$20,000	\$20,000
PW-14-0005	Engineering Culvert 101501 on Brush Road	\$0	\$20,000	\$20,000
PW-14-0006	Replacement Culvert 100403 on 13 Concession	\$6,845	\$310,000	\$303,155
PW-14-0007	Replacement Culvert 104902 on Old Malden Road	\$6,798	\$310,000	\$303,202
PW-14-0033	Replacement Culvert 100101 on 10 Concession	\$1,136	\$15,000	\$13,864
PW-14-0034	Replacement Culvert 103804 on North Malden	\$4,242	\$15,000	\$10,758
Total		\$19,021	\$690,000	\$670,979

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
PW-14-0006	Replacement Culvert 100403 on 13 Concession			
C455412	Kimball Lumber	\$69	April 9, 2014	2-3-36-362-55450
13-117-01	Crozier Baird Engineers	\$1,970	May 7, 2014	2-3-36-362-53140
13-117-03	Crozier Baird Engineers	\$1,029	May 30, 2014	2-3-36-362-53140
13-117-01	Crozier Baird Engineers	\$2,524	March 14, 2014	2-3-36-362-53140
5-12804	Verhaegen Stubberfield	\$661	May 7, 2014	2-3-36-362-53140
210015	Owl-Lite Rentals	\$92	May 7, 2014	2-3-36-362-55450
Concrete Culvert	Essex Region Conservation Authority	\$500	June 5, 2014	2-3-36-362-53140
		\$6,845		
PW-14-0007	Replacement Culvert 104902 on Old Malden Road			
13-117-01	Crozier Baird Engineers	\$1,970	May 7, 2014	2-3-36-362-53140
13-117-03	Crozier Baird Engineers	\$1,029	May 30, 2014	2-3-36-362-53140
13-117-01	Crozier Baird Engineers	\$2,524	March 14, 2014	2-3-36-362-53140
5-12804	Verhaegen Stubberfield	\$661	May 7, 2014	2-3-36-362-53140
210015	Owl-Lite Rentals	\$92	May 7, 2014	2-3-36-362-55450
14046859	Sewer Maintenance Services	\$522	May 29, 2014	2-3-36-362-53140
		\$6,798		



2014 Capital Project Report

Department: Public Works

Division: Bridges and Culverts (2-3-36-362)

Revenue and Expenses as of August 31, 2014

PW-14-0033 Replacement Culvert 100101 on 10 Concession			
12-239-02A	RC Spensor Associates	\$256	February 28, 2014 2-3-36-362-53140
210015	Owl-Lite Rentals	\$92	May 7, 2014 2-3-36-362-55450
Cert#6-Final	Goodreau Excavating Limited	\$789	June 30, 2014 2-3-36-362-55450
		\$1,136	
PW-14-0034 Replacement Culvert 103804 on North Malden			
12-239-02A	RC Spensor Associates	\$256	February 28, 2014 2-3-36-362-53140
210015	Owl-Lite Rentals	\$92	May 7, 2014 2-3-36-362-55450
Cert#5(Holdback)	Goodreau Excavating Limited	\$1,236	June 5, 2014 2-3-36-362-55450
Cert#5(Holdback)	Goodreau Excavating Limited	\$2,658	June 5, 2014 2-3-36-362-55450
		\$4,242	



2014 Capital Project Report
Department: Public Works
Division: Storm Sewers (2-3-36-366)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
PW-14-0035	Jenner between Laird and Brien Avenue	\$16,066	\$100,150	\$84,085
PW-14-0036	Intensity Duration Frequency Curves	\$0	\$10,000	\$10,000
Total		\$16,066	\$110,150	\$94,085

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
PW-14-0035	Jenner between Laird and Brien Avenue			
Cert#5	Jeff Shepley Excavating	\$7,995	May 29, 2014	2-3-36-366-55450
Cert#5 Holdback	Jeff Shepley Excavating	\$888	May 29, 2014	2-3-36-366-55450
Cert#6	Jeff Shepley Excavating	\$6,464	July 25, 2014	2-3-36-366-55450
Cert#6 Holdback	Jeff Shepley Excavating	\$718	July 25, 2014	2-3-36-366-55450
		\$16,066		



2014 Capital Project Report
Department: Public Works
Division: Municipal Drainage (2-3-36-367)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
PW-14-0037	6 Concession Drainage	\$0	\$15,000	\$15,000
PW-14-0038	Gore Road Drainage	\$0	\$15,000	\$15,000
PW-14-0039	William Cornwall Pump Drain	\$0	\$16,703	\$16,703
PW-14-0040	Bellcreft Beach Pumps Drainage	\$0	\$13,350	\$13,350
PW-14-0041	Philip Ferris Drain (Harrow Block Assessment)	\$0	\$51,000	\$51,000
PW-14-0042	Philip Ferris Drain (Road Assessment)	\$0	\$81,900	\$81,900
PW-14-0043	South Malden Road	\$407,987	\$406,982	(\$1,005)
Total		\$407,987	\$599,935	\$191,948

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
PW-14-0043	South Malden Road			
	2013 Unfinanced Carry Forward	\$407,987	January 1, 2014	2-3-36-367-50000
		\$407,987		



2014 Capital Project Report
Department: Public Works
Division: Streetlighting (2-3-39-390)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
PW-14-0003	Rural Streetlight Installations	\$16,578	\$20,000	\$3,422
Total		\$16,578	\$20,000	\$3,422

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
PW-14-0003	Rural Streetlight Installations			
Rural St Light	Hydro One Networks Incorporated	\$2,859	April 15, 2014	2-3-39-390-55450
799	ELK Solutions Incorporated	\$13,719	June 30, 2014	2-3-39-390-55450
		\$16,578		



2014 Capital Project Report
Department: Health Services
Division: Cemeteries (2-4-45-450)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
HS-14-0001	Fencing at Hutchins Cemetery	\$0	\$2,850	\$2,850
Total		\$0	\$2,850	\$2,850



2014 Capital Project Report
Department: Community Services
Division: Parks (2-5-52-520)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
CS-14-0003	Essex Soccer Park Upgrades	\$10,364	\$23,709	\$13,345
CS-14-0007	Low Boy Dump Trailer	\$8,507	\$8,579	\$71
CS-14-0016	Precast Concrete Sidewalk Planters	\$0	\$27,000	\$27,000
CS-14-0017	Jakana Park Land Drainage	\$38,482	\$6,003	(\$32,479)
CS-14-0018	Jakana Park Sidewalk	\$12,581	\$13,959	\$1,378
CS-14-0019	Dog Park	\$1,898	\$44,832	\$42,934
CS-14-0021	Demolition of Metal Buildings on Silo Site	\$22,285	\$25,000	\$2,715
CS-14-0023	Jackson Park Sidewalk to Play Structure	\$3,114	\$4,700	\$1,586
CS-14-0024	Colchester Peace Garden	\$0	\$115,000	\$115,000
CS-14-0025	Co-An Park Capital Projects	\$1,845	\$20,000	\$18,155
CS-14-0029	Heating Units for Essex Parks Storage Shed	\$0	\$3,695	\$3,695
CS-14-0034	Player's Bench Canopies at Diamond 3	\$10,671	\$10,767	\$96
CS-14-0035	Essex Soccer Park Player's Benches	\$0	\$687	\$687
CS-14-0037	Colchester Beach Stairs to Beach	\$0	\$11,194	\$11,194
CS-14-0038	Upgrades to Municipal Ball Fields in Harrow	\$10,220	\$18,613	\$8,393
CS-14-0040	Replace Roof at Harrow Fairground Pavillion	\$464	\$5,953	\$5,489
CS-14-0055	Harrow Legion Cenotaph	\$0	\$10,000	\$10,000
CS-14-xxxx	Washroom Upgrades at Co-An Park (2013 Unfinanced)	\$2,847	\$0	(\$2,847)
Total		\$123,280	\$349,690	\$226,410

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
CS-14-0003	Essex Soccer Park Upgrades			
1356	Ferriss Contracting	\$778	August 28, 2014	2-5-52-520-55450
6599	Guardian Fence	\$5,953	May 29, 2014	2-5-52-520-55450
86352	Harrow Home Hardware	\$14	May 30, 2014	2-5-52-520-55450
13589	Sportsystems Canada	\$2,371	May 30, 2014	2-5-52-520-55450
477271	Underground Specialties	\$624	August 28, 2014	2-5-52-520-55450



2014 Capital Project Report
Department: Community Services
Division: Parks (2-5-52-520)
Revenue and Expenses as of August 31, 2014

477126	Underground Specialties	\$624	August 28, 2014	2-5-52-520-55450
		\$10,364		
CS-14-0007	Low Boy Dump Trailer			
May5/14 Petty Cash	Petty Cash	\$46	July 5, 2014	2-5-52-520-55450
270656	Cottam Radiator	\$194	May 30, 2014	2-5-52-520-55450
167978	PJ Trailers Canada	\$8,161	May 30, 2014	2-5-52-520-55450
RK80079	Ken Knapp Ford Sales	\$106	May 30, 2014	2-5-52-520-55450
		\$8,507		
CS-14-0017	Jakana Park Land Drainage			
R4262-l	Gillett Roofing Incorporated	\$33,163	June 30, 2014	2-5-52-520-55450
1348	Ferriss Contracting	\$5,319	June 20, 2014	2-5-52-520-55450
		\$38,482		
CS-14-0018	Jakana Park Sidewalk			
7959	Pierascenzi Construction Limited	\$12,581	July 22, 2014	2-5-52-520-55450
		\$12,581		
CS-14-0019	Dog Park			
6714	Guardian Fence	\$1,898	August 28, 2014	2-5-52-520-55450
		\$1,898		
CS-14-0021	Demolition of Metal Buildings on Silo Site			
GDI 3503	Gagnon Demolition	\$22,285	May 30, 2014	2-5-52-520-55450
		\$22,285		
CS-14-0023	Jackson Park Sidewalk to Play Structure			
7921	Pierascenzi Construction Limited	\$3,114	June 30, 2014	2-5-52-520-55450
		\$3,114		
CS-14-0025	Co-An Park Capital Projects			
791	ELK Solutions	\$1,377	May 16, 2014	2-5-52-520-55450
9430	Mills Woodworking	\$468	May 29, 2014	2-5-52-520-55450
		\$1,845		
CS-14-0034	Player's Bench Canopies at Diamond 3			
272	Panjer Metal Works	\$10,671	July 25, 2014	2-5-52-520-55450
		\$10,671		



2014 Capital Project Report
Department: Community Services
Division: Parks (2-5-52-520)
Revenue and Expenses as of August 31, 2014

CS-14-0038	Upgrades to Municipal Ball Fields in Harrow			
20822	Everplay International Incorporated	\$774	June 11, 2014	2-5-52-520-55450
3988	Gyori Farms, Incorporated	\$187	August 7, 2014	2-5-52-520-51190
61752	Mar-Co Clay Products	\$2,439	May 29, 2014	2-5-52-520-55450
61900	Mar-Co Clay Products	\$2,038	May 29, 2014	2-5-52-520-55450
62083	Mar-Co Clay Products	\$682	June 11, 2014	2-5-52-520-55450
62371	Mar-Co Clay Products	\$238	June 30, 2014	2-5-52-520-51190
272	Panjer Metal Works	\$3,862	August 22, 2014	2-5-52-520-55450
		\$10,220		
CS-14-0040	Replace Roof at Harrow Fairground Pavillion			
88443	Harrow Home Hardware	\$17	August 29, 2014	2-5-52-520-51190
88440	Harrow Home Hardware	\$114	August 29, 2014	2-5-52-520-51190
88526	Harrow Home Hardware	\$11	August 29, 2014	2-5-52-520-51190
88453	Harrow Home Hardware	-\$29	August 29, 2014	2-5-52-520-51190
88448	Harrow Home Hardware	\$13	August 29, 2014	2-5-52-520-51190
88576	Harrow Home Hardware	\$7	August 29, 2014	2-5-52-520-51190
88573	Harrow Home Hardware	\$36	August 29, 2014	2-5-52-520-51190
88566	Harrow Home Hardware	\$47	August 29, 2014	2-5-52-520-51190
Acct#8-July/14	Harrow Home Hardware	\$17	August 29, 2014	2-5-52-520-51190
A463250	L Kimball Lumber and Building Supplies Limited	\$33	August 15, 2014	2-5-52-520-55450
A462955	L Kimball Lumber and Building Supplies Limited	\$198	August 15, 2014	2-5-52-520-55450
		\$464		
CS-14-xxxx	Washroom Upgrades at Co-An Park (2013 Unfinanced)			
	2013 Unfinanced Carry Forward	\$2,847	January 1, 2014	2-5-52-520-50000
		\$2,847		



2014 Capital Project Report
Department: Community Services
Division: Fieldhouse (2-5-52-525)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
CS-14-0001	New Rooftop Heating, Ventilation, Air Conditioning Unit	\$6,248	\$6,249	\$1
Total		\$6,248	\$6,249	\$1

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
CS-14-0001	New Rooftop Heating, Ventilation, Air Conditioning Unit			
	2013 Unfinanced Carry Forward	\$6,248	January 1, 2014	2-5-52-525-50000
		\$6,248		



2014 Capital Project Report
Department: Community Services
Division: Essex Community Centre (2-5-53-534)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
CS-14-0005	Replace 2 Units Heaters in Gym	\$0	\$8,210	\$8,210
CS-14-0008	Part Roof Replacement and Restoration	\$19,080	\$37,767	\$18,687
Total		\$19,080	\$45,977	\$26,897

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
CS-14-0008	Part Roof Replacement and Restoration			
R4243-I	Gillett Roofing Incorporated	\$19,080	June 11, 2014	2-5-52-520-55450
		\$19,080		



2014 Capital Project Report
Department: Community Services
Division: Essex Community Centre (2-5-53-534)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
CS-14-0028	Outside Wall Repairs	\$8,035	\$17,239	\$9,204
CS-14-0041	Building Supplies	\$0	\$10,000	\$10,000
CS-14-0042	Renovations	\$0	\$167,139	\$167,139
Total		\$8,035	\$194,378	\$186,343

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
CS-14-0028	Outside Wall Repairs			
10898	Horizon Roofing	\$8,035	August 22, 2014	2-5-53-536-55450
		\$8,035		



2014 Capital Project Report
Department: Community Services
Division: Memorial Arena (2-5-54-540)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
CS-14-0020	Decommission Refrigeration System	\$0	\$15,000	\$15,000
Total		\$0	\$15,000	\$15,000



2014 Capital Project Report
Department: Community Services
Division: Essex Centre Sports Complex (2-5-54-541)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
CS-14-0004	Dressing Room Shower Upgrades	\$0	\$21,065	\$21,065
CS-14-0026	Paint Storage Cabinets	\$2,949	\$4,649	\$1,700
Total		\$2,949	\$25,714	\$22,765

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
CS-14-0026	Paint Storage Cabinets			
90273704	Checker Industrial	\$2,949	May 16, 2014	2-5-54-541-51190
		\$2,949		



2014 Capital Project Report
Department: Community Services
Division: Harrow Colchester South Arena (2-5-54-542)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
CS-14-0053	Miscellaneous Upgrades from 2013	\$162,913	\$564,846	\$401,933
Total		\$162,913	\$564,846	\$401,933

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
CS-14-0053	Miscellaneous Upgrades from 2013			
CS-13-0120	John Olsen Visa Charge	\$560	January 1, 2014	2-5-54-542-55450
	2013 Unfinanced Carry Forward	\$157,041	January 1, 2014	2-5-54-542-50000
	Construction Loan Interest	\$5,312	June 30, 2014	2-5-54-542-56500
		\$162,913		



2014 Capital Project Report
Department: Community Services
Division: Essex Recreation Complex (2-5-55-550)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
CS-14-0013	Lighting Upgrades from 2013	\$0	\$61,056	\$61,056
CS-14-0032	Automatic Sliding Doors	\$0	\$72,500	\$72,500
CS-14-0033	Capital Costs for New High School	\$0	\$239,643	\$239,643
CS-14-0045	Voice Over Internet Protocol from 2013	\$0	\$5,740	\$5,740
Total		\$0	\$378,939	\$378,939



2014 Capital Project Report
Department: Community Services
Division: Harbour (2-5-57-570)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
CS-14-0006	Asphalt Repairs to Paved Hill	\$0	\$17,197	\$17,197
CS-14-0043	Repair Interlock Brick along Breakwall	\$1,060	\$8,446	\$7,386
CS-14-0044	Divestiture of Harbour	\$0	\$110,000	\$110,000
CS-14-0046	Harbour Kiosk Addition	\$1,690	\$20,000	\$18,310
CS-14-0047	Sewage Pump Upgrades	\$613	\$1,589	\$976
CS-14-0048	Signage Upgrades	\$0	\$2,000	\$2,000
CS-14-0049	Docks A Replacement	\$0	\$182,962	\$182,962
CS-14-0050	Upgrades to Boaters' Lounge	\$3,215	\$4,885	\$1,670
Total		\$6,578	\$347,079	\$340,501

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
CS-14-0043	Repair Interlock Brick along Breakwall			
A461744	L Kimball Lumber and Building Supplies Limited	\$150	July 22, 2014	2-5-57-570-55450
A461687	L Kimball Lumber and Building Supplies Limited	\$388	July 22, 2014	2-5-57-570-55450
26840	Essex Ready Mix	\$522	July 22, 2014	2-5-57-570-55450
		\$1,060		
CS-14-0046	Harbour Kiosk Addition			
01-MAR31/14	Archon Architect	\$1,690	May 30, 2014	2-5-57-570-55450
		\$1,690		
CS-14-0047	Sewage Pump Upgrades			
1908	Wilf Shepley Electrical	\$140	May 7, 2014	2-5-57-570-55450
1848	Wilf Shepley Electrical	\$473	May 7, 2014	2-5-57-570-55450
		\$613		
CS-14-0050	Upgrades to Boaters' Lounge			
1971	Wilf Shepley Electrical	\$978	July 22, 2014	2-5-57-570-55450
1984	Wilf Shepley Electrical	\$2,237	August 28, 2014	2-5-57-570-55450
		\$3,215		



2014 Capital Project Report
Department: Community Services
Division: Essex Library (2-5-58-580)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
CS-14-00xx	Unfinanced Library Renovations	\$176,249	\$0	(\$176,249)
Total		\$176,249	\$0	(\$176,249)

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
CS-14-00xx	Unfinanced Library Renovations			
	2013 Unfinanced Carry Forward	\$176,249	January 1, 2014	2-5-54-542-50000
		\$176,249		



2014 Capital Project Report
Department: Community Services
Division: Downtown Beautification (2-5-59-592)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
CS-14-0031	Bell Park	\$3,701	\$5,000	\$1,299
CS-14-0056	Streetscape Project with Business Improvement Area	\$0	\$35,000	\$35,000
Total		\$3,701	\$40,000	\$36,299

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
CS-14-0031	Bell Park			
Bell Park Holes	Beneteau Bros. Excavating Limited	\$204	August 22, 2014	2-5-59-592-51190
54259	Creative Homescapes	\$1,735	July 22, 2014	2-5-59-592-51190
53722	Essex Equipment Rentals	\$84	August 22, 2014	2-5-59-592-51190
5205	Gyori Farms Incorporated	\$47	August 22, 2014	2-5-59-592-51190
88428	Harrow Home Hardware	\$14	August 29, 2014	2-5-59-592-51190
275	Panjer Metal Works	\$315	July 22, 2014	2-5-59-592-51190
7983	Pieranscenzi Construction Limited	\$1,303	August 28, 2014	2-5-59-592-51190
		\$3,701		



2014 Captial Project Report
Department: Community Services
Division: Murals (2-5-59-595)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
CS-14-0051	New Mural located at back of Dollar Tree	\$0	\$15,285	\$15,285
Total		\$0	\$15,285	\$15,285



2014 Capital Project Report
Department: Planning and Development
Division: Agriculture and Reforestation (2-7-76-760)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
AR-14-0001	Global Positioning System Surveying Equipment	\$0	\$28,493	\$28,493
Total		\$0	\$28,493	\$28,493



2014 Capital Project Report
Department: Planning and Development
Division: Drains (2-7-76-760)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
AR-14-0002	2014 Drainage Works	\$2,045,491	\$0	(\$2,045,491)
Total		\$2,045,491	\$0	(\$2,045,491)

Details of Expenditures

Invoice Number	Vendor	Actual
AR-14-0002	2014 Drainage Works	
	Unfinanced 2013 Carry Forward	\$1,805,403
	939415 Ontario Incorporated	\$351
	Barron, Tim	\$875
	Caixeiro, Joaquim	\$220
	Cedar Manor Farms	\$1,923
	Churchill, Paul	\$72
	Elmara Construction Company Limited	\$27,255
	Erie Lawn Care	\$2,045
	Goodreau Excavating Limited	\$1,018
	Greater Essex County District School Board	\$2,016
	Green Isle Lawn Care	\$209
	Hydro One	\$1,521
	Illingworth, Kenneth	\$3,944
	Kev's Mobile Welding and Fabricating	\$3,185
	Larry Gyori Incorporated	\$6,051
	NJ Peralta Engineering	\$47,850
	Orbit Excavating and Sanitation	\$8
	Pierascenzi Construction	\$2,091
	Phasor Industrial	\$1,973
	Refac Industrial Contractors	\$146
	Reg Clark Trucking Incorporated	\$19,513
	Rood Engineering Incorporated	\$19,065
	Sewer Maintenance Services	\$426



2014 Captial Project Report
Department: Planning and Development
Division: Drains (2-7-76-760)
Revenue and Expenses as of August 31, 2014

Shep's Excavating	\$53,724
Town of Amherstburg	\$5,527
Town of Kingsville	\$4,493
TSC Stores	\$112
Underground Specialties	\$34,180
Walker Aggregates Incorporated	\$449
Essex Road Department	(\$2,786)
Bank Overdraft Interest	\$2,633
	<u>\$2,045,491</u>



2014 Capital Project Report
Department: Environmental Services
Division: Water - Wards 1/2 (2-6-60-600)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
WW-14-0003	Equipment Contingency	\$163	\$6,000	\$5,837
WW-14-0007	Maidstone Avenue Watermain Railway Property	\$62,498	\$59,118	(\$3,380)
WW-14-0008	Pickup Truck	\$7,104	\$9,000	\$1,896
WW-14-0012	Jenner between Laird and Brien	\$7,182		(\$7,182)
Total		\$76,946	\$74,118	(\$2,828)

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
WW-14-0003	Equipment Contingency			
93061-0001	BlueLine Rental	\$163	July 22, 2014	2-6-60-600-51870
		\$163		
WW-14-0007	Maidstone Avenue Watermain Railway Property			
Pipe Crossing	Canadian National Railways	\$1,883	June 5, 2014	2-6-60-600-55450
91056385	Canadian National Railways	\$967	July 25, 2014	2-6-60-600-55450
Cert#1	Jeff Shepley Excavating Limited	\$49,737	July 25, 2014	2-6-60-600-55450
Cert#1 Holdback	Jeff Shepley Excavating Limited	\$5,526	July 25, 2014	2-6-60-600-55450
13-343-03	RC Spenser Associates	\$132	April 9, 2014	2-6-60-600-53140
13-343-05	RC Spenser Associates	\$2,379	April 9, 2014	2-6-60-600-53140
13-343-07	RC Spenser Associates	\$1,852	August 7, 2014	2-6-60-600-53140
DAJ14876	Visa - R Beausoliel	\$22	March 1, 2014	2-6-60-600-55450
		\$62,498		
WW-14-0008	Pickup Truck			
5393	Carstar Essex	\$137	July 15, 2014	2-6-60-600-55450
58510	Oxford Dodge Chrysler	\$6,852	July 15, 2014	2-6-60-600-55450
790049	Maximum Exposure	\$114	August 22, 2014	2-6-60-600-55450
		\$7,104		



2014 Capital Project Report
Department: Environmental Services
Division: Water - Wards 1/2 Treatment (2-6-60-601)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
WW-14-0009	Pickup Truck	\$1,894	\$2,400	\$506
Total		\$1,894	\$2,400	\$506

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
WW-14-0009	Pickup Truck			
5393	Carstar Essex	\$37	July 15, 2014	2-6-60-601-55450
790049	Maximum Exposure	\$30	August 22, 2014	2-6-60-601-55450
58510	Oxford Dodge Chrysler	\$1,827	July 15, 2014	2-6-60-601-55450
		\$1,894		



2014 Capital Project Report

Department: Environmental Services

Division: Water - Wards 3/4 Distribution and Transmission (2-6-60-605)

Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
WW-14-0004	Equipment Contingency	\$163	\$6,000	\$5,837
WW-14-0010	Pickup Truck	\$7,104	\$9,000	\$1,896
Total		\$7,267	\$15,000	\$7,733

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
WW-14-0004	Equipment Contingency			
93061-0001	BlueLine Rental	\$163	July 22, 2014	2-6-60-605-51870
		\$163		
WW-14-0010	Pickup Truck			
5393	Carstar Essex	\$137	July 15, 2014	2-6-60-605-55450
58510	Oxford Dodge Chrysler	\$6,852	July 15, 2014	2-6-60-605-55450
790049	Maximum Exposure	\$114	22-Aug	2-6-60-605-55450
		\$7,104		



2014 Capital Project Report
Department: Environmental Services
Division: Water - Wards 3/4 Treatment (2-6-60-606)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
WW-14-0005	Harrow Colchester Water Treatment Plant Contingency	\$2,598	\$160,000	\$157,402
WW-14-0006	Harrow Colchester Water Treatment Plant Reservoir Repairs	\$19,194	\$400,000	\$380,806
WW-14-0011	Pickup Truck	\$1,894	\$2,400	\$506
Total		\$23,686	\$562,400	\$538,714

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
WW-14-0005	Harrow Colchester Water Treatment Plant Contingency			
6978, 69799	Ontario Clean Water Agency	\$2,598	August 22, 2014	2-6-60-606-51190
		\$2,598		
WW-14-0006	Harrow Colchester Water Treatment Plant Reservoir Repairs			
831120	Stantec Consulting Limited	\$2,559	February 28, 2014	2-6-60-606-53140
853100	Stantec Consulting Limited	\$2,354	May 7, 2014	2-6-60-606-53140
861690	Stantec Consulting Limited	\$6,413	June 11, 2014	2-6-60-606-53140
875605	Stantec Consulting Limited	\$5,166	August 22, 2014	2-6-60-606-53140
69240	Ontario Clean Water Agency	\$2,702	August 7, 2014	2-6-60-606-55450
		\$19,194		
WW-14-0011	Pickup Truck			
5393	Carstar Essex	\$37	July 15, 2014	2-6-60-606-55450
790049	Maximum Exposure	\$30	August 22, 2014	2-6-60-606-55450
58510	Oxford Dodge Chrysler	\$1,827	July 15, 2014	2-6-60-606-55450
		\$1,894		



2014 Capital Project Report

Department: Environmental Services

Division: Sanitary Sewer - Ward 1 Collection and Conveyance (2-6-65-650)

Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
SS-14-0004	Contingency	\$11,754	\$17,000	\$5,246
SS-14-0008	Pickup Truck	\$1,421	\$1,800	\$379
Total		\$13,175	\$18,800	\$5,625

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
SS-14-0004	Contingency			
68975	Ontario Clean Water Agency	\$11,754	July 22, 2014	2-6-65-650-51870
		\$11,754		
SS-14-0008	Pickup Truck			
5393	Carstar Essex	\$27	July 15, 2014	2-6-65-650-55450
58510	Oxford Dodge Chrysler	\$1,370	July 15, 2014	2-6-65-650-55450
790049	Maximum Exposure	\$23	August 22, 2014	2-6-65-650-55450
		\$1,421		



2014 Capital Project Report
Department: Environmental Services
Division: Sanitary Sewer - Ward 1 Treatment and Disposal (2-6-65-651)
Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
SS-14-0001	Contingency	\$3,614	\$22,000	\$18,386
SS-14-0007	North East Lagoon System Flow Optimization Study	\$7,978	\$125,000	\$117,022
SS-14-0011	Pickup Truck	\$474	\$600	\$126
Total		\$12,066	\$147,600	\$135,534

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
SS-14-0001	Contingency			
67558	Ontario Clean Water Agency	\$641	May 30, 2014	2-6-65-651-51870
67560	Ontario Clean Water Agency	\$1,561	May 30, 2014	2-6-65-651-51870
67561	Ontario Clean Water Agency	\$737	May 30, 2014	2-6-65-651-51870
67562	Ontario Clean Water Agency	\$676	May 30, 2014	2-6-65-651-51870
		\$3,614		
SS-14-0007	North East Lagoon System Flow Optimization Study			
852623	Stantec Consulting	\$1,762	May 7, 2014	2-6-65-651-53140
862113	Stantec Consulting	\$1,159	June 30, 2014	2-6-65-651-53140
874602	Stantec Consulting	\$5,057	August 7, 2014	2-6-65-651-53140
		\$7,978		
SS-14-0011	Pickup Truck			
5393	Carstar Essex	\$9	July 15, 2014	2-6-65-651-55450
58510	Oxford Dodge Chrysler	\$457	July 15, 2014	2-6-65-651-55450
790049	Maximum Exposure	\$8	August 22, 2014	2-6-65-651-55450
		\$474		



2014 Capital Project Report

Department: Environmental Services

Division: Sanitary Sewer - Ward 3 Collection and Conveyance (2-6-65-654)

Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
SS-14-0005	Contingency	\$0	\$25,000	\$25,000
SS-14-0009	Pickup Truck	\$1,421	\$1,800	\$379
Total		\$1,421	\$26,800	\$25,379

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
SS-14-0009	Pickup Truck			
5393	Carstar Essex	\$27	July 15, 2014	2-6-65-654-55450
58510	Oxford Dodge Chrysler	\$1,370	July 15, 2014	2-6-65-654-55450
790049	Maximum Exposure	\$23	August 22, 2014	2-6-65-654-55450
		\$1,421		



2014 Capital Project Report

Department: Environmental Services

Division: Sanitary Sewer - Ward 3 Treatment and Disposal(2-6-65-655)

Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
SS-14-0002	Contingency	\$1,343	\$22,000	\$20,657
SS-14-0012	Pickup Truck	\$474	\$600	\$126
Total		\$1,817	\$22,600	\$20,783

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
SS-14-0002	Contingency			
12917	Phasor Industrial	\$1,343	May 7, 2014	2-6-65-655-51870
		\$1,343		
SS-14-0012	Pickup Truck			
5393	Carstar Essex	\$9	July 15, 2014	2-6-65-655-55450
58510	Oxford Dodge Chrysler	\$457	July 15, 2014	2-6-65-655-55450
790049	Maximum Exposure	\$8	August 22, 2014	2-6-65-655-55450
		\$474		



2014 Capital Project Report

Department: Environmental Services

Division: Sanitary Sewer - Ward 4 Collection and Conveyance (2-6-65-656)

Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
SS-14-0006	Contingency	\$0	\$20,500	\$20,500
SS-14-0010	Pickup Truck	\$1,421	\$1,800	\$379
SS-14-xxxx	Shepley Drive to 1415 Erie (Unfinanced 2013)	\$409,173	\$0	(\$409,173)
Total		\$410,594	\$22,300	(\$388,294)

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
SS-14-0010	Pickup Truck			
5393	Carstar Essex	\$27	July 15, 2014	2-6-65-656-55450
58510	Oxford Dodge Chrysler	\$1,370	July 15, 2014	2-6-65-656-55450
790049	Maximum Exposure	\$23	August 22, 2014	2-6-65-656-55450
		\$1,421		
SS-14-xxxx	Shepley Drive to 1415 Erie (Unfinanced 2013)			
	2013 Unfinanced Carry Forward	\$409,173	January 1, 2014	2-6-65-656-50000
		\$409,173		



2014 Capital Project Report

Department: Environmental Services

Division: Sanitary Sewer - Ward 4 Treatment and Disposal (2-6-65-657)

Revenue and Expenses as of August 31, 2014

Summary of Expenditures

Project Number	Project Name	Actual	Budget	Variance
SS-14-0003	Contingency	\$3,899	\$38,000	\$34,101
SS-14-0013	Pickup Truck	\$474	\$600	\$126
Total		\$4,373	\$38,600	\$34,227

Details of Expenditures

Invoice Number	Vendor	Actual	Date	Account
SS-14-0003	Contingency			
68978	Ontario Clean Water Agency	\$2,900	July 22, 2014	2-6-65-657-51870
68942	Ontario Clean Water Agency	\$999	July 22, 2014	2-6-65-657-55450
		\$3,899		
SS-14-0013	Pickup Truck			
5393	Carstar Essex	\$9	July 15, 2014	2-6-65-657-55450
58510	Oxford Dodge Chrysler	\$457	July 15, 2014	2-6-65-657-55450
790049	Maximum Exposure	\$8	August 22, 2014	2-6-65-657-55450
		\$474		



August 2014 Bank Payments Report

Contents Include

General Account Cheque Register for August 2014

Pre-Authorized Payments for August 2014

Payroll for August 2014



General Account Cheque Register for July 2014

Cheque	Vendor ID	Vendor Cheque Name	Cheque Date	Amount
30801	MCD001	McDermott, Ron	August 5, 2014	\$296.40
30802	GRE013	Green Isle Lawn Care	August 6, 2014	\$1,193.28
30803	GRE013	Green Isle Lawn Care	August 6, 2014	\$1,491.60
30804	MIN001	Minister of Finance	August 6, 2014	\$371,650.00
30805	TDC001	TD Canada Trust	August 6, 2014	\$243.35
30806	AFF004	Affleck, Jay	August 6, 2014	\$121.75
30807	OCO002	O'Connor, Richard	August 6, 2014	\$180.79
30808	AGR002	Agris Co-Operative Ltd.	August 6, 2014	\$7,981.24
30809	SAN005	Sanford & Son Supermarket	August 6, 2014	\$317.66
30816	939415	939415 Ontario Inc	August 7, 2014	\$351.00
30817	BRE016	BRETT, LAURIE	August 7, 2014	\$61.52
30818	CAI005	Caixeiro, Joaquim	August 7, 2014	\$220.00
30819	CHU003	Churchill, Paul	August 7, 2014	\$72.00
30820	EMP003	EMPIRE COMMUNICATIONS	August 7, 2014	\$1,095.73
30821	ESS030	Essex Windsor Solid Waste Auth	August 7, 2014	\$20,384.55
30822	GRE003	GREATER ESSEX COUNTY DISTRICT	August 7, 2014	\$2,016.00
30823	GTE001	G-TEL	August 7, 2014	\$1,128.30
30824	GYO002	Gyori Farms, Inc	August 7, 2014	\$207.92
30825	ILL004	Illingworth, Kenneth	August 7, 2014	\$3,944.00
30826	KEL015	KELCOM	August 7, 2014	\$4,474.80
30827	KEN002	KEN LAPAIN & SONS LTD.	August 7, 2014	\$350.68
30828	MAR075	MARCHAND, SHELLEY (PETTY CASH)	August 7, 2014	\$10.00
30829	NJP001	N.J. PERALTA ENGINEERING LTD	August 7, 2014	\$12,711.37
30830	NOR008	Nortrax Canada Inc.	August 7, 2014	\$124,033.32
30831	ONT016	Ontario Clean Water Agency	August 7, 2014	\$2,702.40
30832	ORB001	ORBIT EXCAVATING & SANITATION	August 7, 2014	\$8.00
30833	RCP001	RC SPENCER ASSOCIATES INC	August 7, 2014	\$2,056.60
30834	REF001	REFAC INDUSTRIAL CONTRACTORS	August 7, 2014	\$146.00
30835	SCL001	STANTEC CONSULTING LTD	August 7, 2014	\$5,615.06
30836	SHE018	JEFF SHEPLEY EXCAVATING LTD	August 7, 2014	\$91,871.24
30837	STO009	Stomp, Joan	August 7, 2014	\$240.00
30838	TOW010	TOWN OF ESSEX	August 7, 2014	\$93,622.31
30839	UNI005	Union Water Supply System	August 7, 2014	\$53,272.95
30840	WIN010	Windsor -Essex County Humane S	August 7, 2014	\$825.00
30841	ADV001	ADVANCE BUSINESS SYSTEMS	August 7, 2014	\$352.56
30842	ANC001	ANCHEM SALES	August 7, 2014	\$570.65
30843	AUT001	AUTO BARN PARTS SUPPLY LTD	August 7, 2014	\$268.57
30844	BIG001	BIG BEAVER ICE & COFFEE CO.	August 7, 2014	\$64.00
30845	CIM001	CIMCO REFRIGERATION	August 7, 2014	\$610.20
30846	CIN001	CINTAS CANADA LIMTIED	August 7, 2014	\$218.03
30847	COT006	COTTAM RADIATOR	August 7, 2014	\$266.98
30848	CTR001	CANADIAN TIRE #172	August 7, 2014	\$162.05
30849	CUL001	CULLIGAN OF CANADA LTD	August 7, 2014	\$56.67



General Account Cheque Register for July 2014

Cheque	Vendor ID	Vendor Cheque Name	Cheque Date	Amount
30850	EMP003	EMPIRE COMMUNICATIONS	August 7, 2014	\$977.18
30851	EMP005	Empire Lanes Inc.	August 7, 2014	\$506.24
30852	ESO001	eSolutions Group	August 7, 2014	\$4,746.00
30853	ESS012	ESSEX EQUIPMENT RENTALS	August 7, 2014	\$99.44
30854	ESS017	Essex Free Press	August 7, 2014	\$475.96
30855	EVA001	EVANS SUPPLY LIMITED	August 7, 2014	\$10,983.60
30856	FEE001	The Feed Store	August 7, 2014	\$82.37
30857	GHE001	G. H. Enterprises	August 7, 2014	\$73.45
30858	GKS001	G & K SERVICES CANADA INC	August 7, 2014	\$70.51
30859	GRE003	GREATER ESSEX COUNTY DISTRICT	August 7, 2014	\$7,564.38
30860	GRE015	Green Tech Building Maintenanc	August 7, 2014	\$4,635.63
30861	HAR007	HARROW COUNTRY DEPOT	August 7, 2014	\$223.17
30862	ICI001	DULUX PAINTS	August 7, 2014	\$429.65
30863	JOE001	JOESoftware INC	August 7, 2014	\$6.16
30864	JOH017	JOHNSON CONTROLS #T6067	August 7, 2014	\$727.96
30865	KIM001	L. Kimball Lumber and Building	August 7, 2014	\$77.06
30866	LIF001	LIFESAVING SOCIETY	August 7, 2014	\$1,294.01
30867	MER001	MERCHANTS PAPER COMPANY	August 7, 2014	\$371.49
30868	NSF001	NSF International Strategic	August 7, 2014	\$1,921.00
30869	ONT009	ONTARIO ASSOCIATION OF FIRE CH	August 7, 2014	\$367.25
30870	PAN001	Panjer Metal Works	August 7, 2014	\$452.00
30871	PEA001	PEARSALL & MARSHALL	August 7, 2014	\$240.80
30872	PRA001	PRAXAIR CANADA INC	August 7, 2014	\$466.75
30873	SXH001	SX HEATING & COOLING	August 7, 2014	\$762.75
30874	TAR001	TARGET BUILDING MATERIALS LTD	August 7, 2014	\$31.82
30875	TEC007	Techno One Inc.	August 7, 2014	\$2,576.40
30876	THI010	THINKDOX INC.	August 7, 2014	\$1,610.25
30877	TSC002	TSC ESSEX	August 7, 2014	\$434.17
30878	UNI022	UNIQUE COMMUNICATIONS	August 7, 2014	\$152.55
30879	VAN007	VANDEN BUSSCHE	August 7, 2014	\$104.71
30880	VOL001	E.R. Vollans Ltd.	August 7, 2014	\$678.00
30881	WAR001	D. WARKENTIN DISTRIBUTING LTD	August 7, 2014	\$747.50
30882	WAY002	2-Way Automotive & Industrial	August 7, 2014	\$12.58
30883	TOT006	Toth, Alex	August 12, 2014	\$2,482.00
30884	CHA007	Chaney, Cheryl	August 12, 2014	\$100.00
30885	CUL001	Culligan Water	August 12, 2014	\$56.67
30886	CUL001	Culligan Water	August 12, 2014	\$131.70
30887	CUL001	Culligan Water	August 12, 2014	\$92.83
30888	BON026	Bondy, Sherry	August 12, 2014	\$157.32
30889	EDW004	Edward Jones In Trust	August 12, 2014	\$7,788.37
30890	COM028	Compugen Inc.	August 13, 2014	\$2,000.67
30891	JAC001	Jack's Auto Service	August 13, 2014	\$1,881.92
30892	PHI004	Phillips, Russ	August 13, 2014	\$131.10



General Account Cheque Register for July 2014

Cheque	Vendor ID	Vendor Cheque Name	Cheque Date	Amount
30893	KUC003	Kucharski, Brianne	August 14, 2014	\$228.00
30894	HOU001	Houf, Kevin	August 14, 2014	\$89.38
30895	BEN003	Beneteau, Raymond	August 14, 2014	\$954.00
30896	QUI003	Quinlan	August 14, 2014	\$3,599.05
30897	BEZ001	Bezaire, Mike	August 15, 2014	\$3,301.54
30898	ACC002	ACCESS FIRE	August 15, 2014	\$1,197.80
30899	ACC004	ACCESS DOORS N MORE INC	August 15, 2014	\$202.27
30900	ADA002	ADAM KELLER MOTORS	August 15, 2014	\$54.97
30901	AMA002	A.M.A. PLASTICS LTD	August 15, 2014	\$630.54
30902	AUT001	AUTO BARN PARTS SUPPLY LTD	August 15, 2014	\$17.83
30903	BIG001	BIG BEAVER ICE & COFFEE CO.	August 15, 2014	\$180.00
30904	BLA011	BLACK & MCDONALD LIMITED	August 15, 2014	\$466.92
30905	BLA016	BLASTAWAY SANDBLASTING & PAINT	August 15, 2014	\$2,486.00
30906	CDW002	CDW CANADA INC	August 15, 2014	\$213.59
30907	CKW001	CKWW	August 15, 2014	\$565.00
30908	CLA007	CLASSIC DISPLAYS	August 15, 2014	\$1,062.69
30909	COT006	COTTAM RADIATOR	August 15, 2014	\$58.76
30910	CTR001	CANADIAN TIRE #172	August 15, 2014	\$313.55
30911	CUL001	Culligan Water	August 15, 2014	\$448.05
30912	ESS004	ESSEX FOODLAND	August 15, 2014	\$7.86
30913	ESS012	ESSEX EQUIPMENT RENTALS	August 15, 2014	\$133.34
30914	ESS017	Essex Free Press	August 15, 2014	\$923.44
30915	EVA001	EVANS SUPPLY LIMITED	August 15, 2014	\$684.69
30916	FEE001	The Feed Store	August 15, 2014	\$169.39
30917	FES001	FESTIVAL TENT & PARTY RENTALS	August 15, 2014	\$56.50
30918	GKS001	G & K SERVICES CANADA INC	August 15, 2014	\$70.51
30919	GRE003	GREATER ESSEX COUNTY DISTRICT	August 15, 2014	\$7,281.23
30920	HAR007	HARROW COUNTRY DEPOT	August 15, 2014	\$37.03
30921	HOL001	HOLLAND CLEANING SOLUTIONS LTD	August 15, 2014	\$98.54
30922	ICE004	ICECO ADVANCED ARENA PRODUCTS	August 15, 2014	\$1,153.07
30923	INT012	INTERNATIONAL SUPPLY SYSTEMS I	August 15, 2014	\$544.57
30924	KEN002	KEN LAPAIN & SONS LTD.	August 15, 2014	\$1,622.22
30925	MAL005	MALDEN PEST CONTROL LTD.	August 15, 2014	\$80.00
30926	MAR077	MARGIE'S	August 15, 2014	\$141.25
30927	MER001	MERCHANTS PAPER COMPANY	August 15, 2014	\$216.21
30928	MUN012	MUNGER PLUMBING & ELECTRIC	August 15, 2014	\$3,935.74
30929	PAN001	Panjer Metal Works	August 15, 2014	\$110.18
30930	PHY002	PHYSIO-CONTROL CANADA SALES	August 15, 2014	\$124.30
30931	POO001	FRED G POOK LIMITED	August 15, 2014	\$40.34
30932	PUR001	PUROLATOR COURIER LTD.	August 15, 2014	\$22.26
30933	REF001	REFAC INDUSTRIAL CONTRACTORS	August 15, 2014	\$316.40
30934	RIV009	RIVERSIDE ELEVATORS INC	August 15, 2014	\$197.75
30935	SHA007	SHARP BUS LINES LIMITED	August 15, 2014	\$429.40



General Account Cheque Register for July 2014

Cheque	Vendor ID	Vendor Cheque Name	Cheque Date	Amount
30936	SHE018	JEFF SHEPLEY EXCAVATING LTD	August 15, 2014	\$108.91
30937	SMI004	SMITH SIGNS	August 15, 2014	\$366.12
30938	SMS001	SEWER MAINTENANCE SERVICES	August 15, 2014	\$420.93
30939	STA007	STATIONERY & STUFF	August 15, 2014	\$242.35
30940	TAY001	TAYLOR-MADE ENTERPRISES INC	August 15, 2014	\$339.00
30941	UND001	UNDERGROUND SPECIALITIES	August 15, 2014	\$65.47
30942	WIN035	WINDSOR BARREL & DRUM LTD	August 15, 2014	\$316.40
30943	XER001	XEROX CANADA LTD.	August 15, 2014	\$167.10
30944	ZON003	Zone Technologies	August 15, 2014	\$248.60
30945	158392	1583929 Ontario Limited	August 15, 2014	\$500.00
30946	206369	2063696 Ontario Inc	August 15, 2014	\$500.00
30947	ALL012	All-Wrights Renovations & Cons	August 15, 2014	\$250.00
30948	BAR019	Barnes, Karen	August 15, 2014	\$81.36
30949	BAR026	BART, RANDY	August 15, 2014	\$500.00
30950	BEL017	BELL CANADA-PUBLIC ACCESS	August 15, 2014	\$56.50
30951	BET002	Better Build	August 15, 2014	\$250.00
30952	CIB003	CIBC Mortgages Inc.	August 15, 2014	\$935.79
30953	CUP001	CANADIAN UNION OF PUBLIC	August 15, 2014	\$2,144.28
30954	DOU004	DOUGALL AVENUE VETERINARY HOSP	August 15, 2014	\$375.00
30955	EMS001	EMS Surplus Canada	August 15, 2014	\$916.00
30956	ESS026	ESSEX REGION CONSERVATION	August 15, 2014	\$240.40
30957	GYO007	LARRY GYORI INC	August 15, 2014	\$2,034.00
30958	KIM001	L. Kimball Lumber and Building	August 15, 2014	\$256.91
30959	LAW006	Lawrence, Robert William	August 15, 2014	\$250.00
30960	LEF003	Lefebvre, John	August 15, 2014	\$269.26
30961	MAR006	Marontate, Jill	August 15, 2014	\$200.00
30962	MCA008	MCAP Service Corp.	August 15, 2014	\$2,017.16
30963	MLS001	M & L Supply	August 15, 2014	\$564.76
30964	MON017	Montrose, Ian Fraser	August 15, 2014	\$200.00
30965	OME001	OMERS	August 15, 2014	\$81,880.94
30966	PES001	PESIC ANIMAL HOSPITAL	August 15, 2014	\$150.00
30967	PIG003	Pigeon Bay Home Construction	August 15, 2014	\$1,000.00
30968	POL001	Pollard Highway Products Ltd.	August 15, 2014	\$15,399.36
30969	REA015	Reaume, Jeremy	August 15, 2014	\$120.00
30970	REN029	Renaud, Ernest	August 15, 2014	\$112.00
30971	ROP001	Ropson, Neil Anthony	August 15, 2014	\$200.00
30972	ROY004	ROYAL BANK OF CANADA	August 15, 2014	\$892.42
30973	SHE018	JEFF SHEPLEY EXCAVATING LTD	August 15, 2014	\$298,887.74
30974	SIL002	Silva Homes Inc.	August 15, 2014	\$3,000.00
30975	SNG001	Stop N Go	August 15, 2014	\$747.21
30976	TOL004	Tolentino, Joanne	August 15, 2014	\$93.00
30977	TOW002	Town of Essex	August 15, 2014	\$85,223.01
30978	TRU009	Truka, Dave	August 15, 2014	\$798.72



General Account Cheque Register for July 2014

Cheque	Vendor ID	Vendor Cheque Name	Cheque Date	Amount
30979	WAD001	WADDICK FUELS	August 15, 2014	\$3,141.50
30980	WEI006	Weigt-Bienzle, Felix	August 15, 2014	\$500.00
30981	WOR002	WORKPLACE SAFETY & INSURANCE	August 15, 2014	\$11,107.49
30982	XIA001	Xiaochun Li	August 15, 2014	\$200.00
30983	XMA001	TOWN OF ESSEX EMPLOYEES CHRIST	August 15, 2014	\$5,210.00
30985	AMA003	Amaco Equipment	August 15, 2014	\$3,792.03
30986	AUT001	AUTO BARN PARTS SUPPLY LTD	August 15, 2014	\$47.02
30987	CER003	CERTIFIED LABORATORIES	August 15, 2014	\$525.39
30988	COC001	COCO PAVING INC	August 15, 2014	\$227.40
30989	COR004	Corporate Billing Inc.	August 15, 2014	\$1,597.39
30990	CWT001	COUNTY WIDE TREE SERVICE	August 15, 2014	\$3,084.90
30991	DEL013	DELTA POWER EQUIPMENT	August 15, 2014	\$270.44
30992	FEE001	The Feed Store	August 15, 2014	\$564.77
30993	HAR007	HARROW COUNTRY DEPOT	August 15, 2014	\$142.28
30994	JJT001	J J TIRES LTD	August 15, 2014	\$143.51
30995	LEA005	LEAMINGTON INTERNATIONAL TRUCKS	August 15, 2014	\$598.40
30996	MER001	MERCHANTS PAPER COMPANY	August 15, 2014	\$635.78
30997	MUN010	MUNGER LAWNSCAPE INC	August 15, 2014	\$1,073.50
30998	NEU001	NEUDORF, KARL	August 15, 2014	\$305.10
30999	NOR008	Nortrax Canada Inc.	August 15, 2014	\$708.17
31000	OAC004	OACETT	August 15, 2014	\$233.57
31001	SMS001	SEWER MAINTENANCE SERVICES	August 15, 2014	\$264.14
31002	SOU007	Southwestern Sales Corporation	August 15, 2014	\$734.20
31003	TEA001	TEAM TRUCK CENTRES	August 15, 2014	\$25.53
31004	TIM011	Tim's Tree Service	August 15, 2014	\$2,034.00
31005	TOR004	TOROMONT INDUSTRIES LTD	August 15, 2014	\$572.13
31006	TSC002	TSC ESSEX	August 15, 2014	\$38.53
31007	UND001	UNDERGROUND SPECIALITIES	August 15, 2014	\$525.15
31008	VOL001	E.R. Vollans Ltd.	August 15, 2014	\$1,123.31
31009	WAD001	WADDICK FUELS	August 15, 2014	\$104.68
31010	WAL024	Walker Aggregates Inc.	August 15, 2014	\$3,389.21
31011	WIN005	WFS LTD	August 15, 2014	\$163.87
31012	WUR001	WURTH CANADA LIMITED	August 15, 2014	\$136.22
31013	GRE005	Green Shield Canada	August 19, 2014	\$38,777.26
31014	SUN002	Sun Life Assurance Company of	August 19, 2014	\$10,202.67
31015	AIR005	AIRON HVAC & CONTROL LTD	August 20, 2014	\$1,344.70
31016	ESS044	ESSEX RECREATION COMPLEX	August 20, 2014	\$593.33
31017	HAM010	Hamilton, Nathan	August 20, 2014	\$100.00
31018	A1D001	A-1 Driveways Group	August 22, 2014	\$226.00
31019	ADA002	ADAM KELLER MOTORS	August 22, 2014	\$101.25
31020	AIR004	AIRVOIX COMMUNICATIONS INC	August 22, 2014	\$1,435.10
31021	BEL017	BELL CANADA-PUBLIC ACCESS	August 22, 2014	\$56.50
31022	BEN025	Beneteau Bros. Excavating Ltd.	August 22, 2014	\$226.00



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Cheque	Vendor ID	Vendor Cheque Name	Cheque Date	Amount
31023	BRN003	BFI CANADA INC	August 22, 2014	\$1,816.33
31024	CAR019	CARDINAL SERVICES GROUP	August 22, 2014	\$3,152.70
31025	COG001	Cogeco Payment Centre	August 22, 2014	\$229.99
31026	COM023	COMMISSIONAIRES	August 22, 2014	\$432.56
31027	CUL001	Culligan Water	August 22, 2014	\$117.66
31028	DIA003	DIAMOND SOFTWARE INC.	August 22, 2014	\$9,160.35
31029	ESS004	ESSEX FOODLAND	August 22, 2014	\$63.36
31030	ESS012	ESSEX EQUIPMENT RENTALS	August 22, 2014	\$93.79
31031	ESS017	Essex Free Press	August 22, 2014	\$589.86
31032	ESS026	ESSEX REGION CONSERVATION	August 22, 2014	\$34,429.75
31033	ESS090	Essex Waste Depot	August 22, 2014	\$63.35
31034	GHE001	G. H. Enterprises	August 22, 2014	\$73.45
31035	GYO002	Gyori Farms, Inc	August 22, 2014	\$51.98
31036	HAR001	Harrow News	August 22, 2014	\$118.65
31037	HAR007	HARROW COUNTRY DEPOT	August 22, 2014	\$197.72
31038	HOR003	HORIZON ROOFING	August 22, 2014	\$8,922.48
31039	INT016	WEBTECH WIRELESS	August 22, 2014	\$516.41
31040	JAC001	Jack's Auto Service	August 22, 2014	\$1,694.06
31041	KEN002	KEN LAPAIN & SONS LTD.	August 22, 2014	\$40,328.69
31042	KEV001	Keys Mobile Welding & Fab	August 22, 2014	\$3,536.90
31043	KEY001	Keystone Bridge Management Cor	August 22, 2014	\$14,125.00
31044	LAN010	LANDSCAPE EFFECTS GROUP	August 22, 2014	\$5,938.15
31045	MAX004	Maximum Exposure	August 22, 2014	\$876.98
31046	MIL001	ESSEX SPORTS EQUIPMENT LTD	August 22, 2014	\$325.44
31047	MLS001	M & L Supply	August 22, 2014	\$1,395.35
31048	MUL015	Norman Mulder Estate	August 22, 2014	\$100.00
31049	NAD004	NADALIN CUSTOM FLOORS LTD	August 22, 2014	\$3,164.00
31050	NJP001	N.J. PERALTA ENGINEERING LTD	August 22, 2014	\$1,946.99
31051	ONT016	Ontario Clean Water Agency	August 22, 2014	\$21,598.05
31052	OPA001	ONTARIO PARKS ASSOCIATION	August 22, 2014	\$485.90
31053	PAN001	Panjer Metal Works	August 22, 2014	\$4,288.35
31054	PIE002	Pierascenzi Construction Limit	August 22, 2014	\$2,374.36
31055	REG001	REG CLARK TRUCKING LTD	August 22, 2014	\$21,668.39
31056	ROO002	Rood Engineering	August 22, 2014	\$16,876.55
31057	SAF002	SAFEDESIGN APPAREL LTD	August 22, 2014	\$4,319.55
31058	SCL001	STANTEC CONSULTING LTD	August 22, 2014	\$5,736.19
31059	SES001	Superior Environmental Service	August 22, 2014	\$971.80
31060	SHA007	SHARP BUS LINES LIMITED	August 22, 2014	\$276.85
31061	SHE011	Shep's Excavating	August 22, 2014	\$14,783.24
31062	SHE015	Shepley Road Maintenance Ltd	August 22, 2014	\$472,785.74
31063	SHO004	SHORELINE WEEK	August 22, 2014	\$420.36
31064	SKA002	Skate Essex	August 22, 2014	\$900.00
31065	STA007	STATIONERY & STUFF	August 22, 2014	\$17.18



General Account Cheque Register for July 2014

Cheque	Vendor ID	Vendor Cheque Name	Cheque Date	Amount
31066	TOF001	TOFFLEMIRE, MILLIE	August 22, 2014	\$120.00
31067	UND001	UNDERGROUND SPECIALITIES	August 22, 2014	\$24,581.85
31068	WAD001	WADDICK FUELS	August 22, 2014	\$4,383.25
31069	WAT002	WATSON & ASSOCIATES LTD	August 22, 2014	\$5,006.86
31070	XER001	XEROX CANADA LTD.	August 22, 2014	\$442.53
31071	GRE013	Green Isle Lawn Care	August 25, 2014	\$1,107.40
31072	GRE013	Green Isle Lawn Care	August 25, 2014	\$858.80
31073	SHE005	WILFRED SHEPLEY & SON	August 26, 2014	\$455.13
31074	PAR001	PARENT, RICHARD	August 26, 2014	\$225.98
31075	WOO017	WOODBIDGE, WILLIAM JOHN	August 26, 2014	\$250.00
31076	MUN016	Municipal Property Assessment	August 26, 2014	\$284.99
31077	MIN004	Minister of Finance	August 26, 2014	\$202.58
31078	155284	1552843 Ontario Ltd.	August 28, 2014	\$1,000.00
31079	BEN017	BEN SCHINKEL BUILDING & DESIGN	August 28, 2014	\$250.00
31080	BEZ001	Bezaire, Mike	August 28, 2014	\$2,966.25
31081	CLA007	Classic Displays	August 28, 2014	\$14,350.30
31082	CRS001	CARSWELL	August 28, 2014	\$426.75
31083	DAR001	DARCH FIRE	August 28, 2014	\$825.44
31084	DAV010	DAVTECH	August 28, 2014	\$13,971.18
31085	DSC001	D & S Custom Covers	August 28, 2014	\$505.00
31086	ESS030	Essex Windsor Solid Waste Auth	August 28, 2014	\$35,431.93
31087	FER019	FERRISS CONTRACTING	August 28, 2014	\$3,802.45
31088	GRE003	GREATER ESSEX COUNTY DISTRICT	August 28, 2014	\$2,440.00
31089	GUA004	GUARDIAN FENCE	August 28, 2014	\$2,107.45
31090	HAR020	HARROW HEALTH CENTRE INC	August 28, 2014	\$9,972.74
31091	HEM001	HEMSON CONSULTING LTD	August 28, 2014	\$565.00
31092	JAB002	Jabbour, Rita	August 28, 2014	\$161.47
31093	JOL001	JOLICOEUR, JASON	August 28, 2014	\$119.99
31094	MAR080	Martin, Randy	August 28, 2014	\$250.00
31095	MCM007	McMahon, John	August 28, 2014	\$250.00
31096	MIS004	Miskovsky, Anne	August 28, 2014	\$85.50
31097	PAR029	Parrline	August 28, 2014	\$141.10
31098	PIE002	Pierascenzi Construction Limit	August 28, 2014	\$1,446.40
31099	POL010	POLICELLA PLUMBING, HEATING	August 28, 2014	\$10,000.00
31100	SHE005	WILFRED SHEPLEY & SON	August 28, 2014	\$2,483.55
31101	SHO008	Shock-Pros (Propower Prod. Inc	August 28, 2014	\$541.89
31102	SIG003	Signs & More	August 28, 2014	\$372.90
31103	STO004	STORYBOOK EARLY LEARNING CENTR	August 28, 2014	\$2,243.62
31104	SUT001	SUTTS, STROSBERG	August 28, 2014	\$17,222.45
31105	THI008	THINK WIRELESS SOLUTIONS INC.	August 28, 2014	\$787.78
31106	UND001	UNDERGROUND SPECIALITIES	August 28, 2014	\$1,385.88
31107	UPS001	UPS CANADA	August 28, 2014	\$144.32
31108	WEI006	Weigt-Bienzle, Felix	August 28, 2014	\$200.00



General Account Cheque Register for July 2014

Cheque	Vendor ID	Vendor Cheque Name	Cheque Date	Amount
31109	4IM001	4IMPRINT	August 28, 2014	\$2,374.86
31110	ADV003	ADVANCED MECHANICAL CONTRACTOR	August 28, 2014	\$99.61
31111	AIR005	AIRON HVAC & CONTROL LTD	August 28, 2014	\$838.46
31112	AQU001	AQUAM INC	August 28, 2014	\$1,106.98
31113	AUT001	AUTO BARN PARTS SUPPLY LTD	August 28, 2014	\$123.74
31114	CIN001	CINTAS CANADA LIMTIED	August 28, 2014	\$158.15
31115	COT006	COTTAM RADIATOR	August 28, 2014	\$397.96
31116	CTR001	CANADIAN TIRE #172	August 28, 2014	\$91.51
31117	CTS001	County Towing Inc.	August 28, 2014	\$120.91
31118	DAR001	DARCH FIRE	August 28, 2014	\$5,584.19
31119	DUH001	DUHOK SERVICE	August 28, 2014	\$384.20
31120	ESS017	Essex Free Press	August 28, 2014	\$101.70
31121	GKS001	G & K SERVICES CANADA INC	August 28, 2014	\$218.20
31122	GRE003	GREATER ESSEX COUNTY DISTRICT	August 28, 2014	\$8,646.23
31123	HOL001	HOLLAND CLEANING SOLUTIONS LTD	August 28, 2014	\$352.57
31124	JET001	JET ICE LIMITED	August 28, 2014	\$1,554.32
31125	JUT001	D.H. JUTZI LIMITED	August 28, 2014	\$96.05
31126	KEN002	KEN LAPAIN & SONS LTD.	August 28, 2014	\$983.10
31127	KIM001	L. Kimball Lumber and Building	August 28, 2014	\$77.06
31128	KRA004	DON KRAYNACK TRUCKING LTD	August 28, 2014	\$690.85
31129	LIF001	LIFESAVING SOCIETY	August 28, 2014	\$1,157.75
31130	MAN004	MANAGED NETWORK SYSTEM INC	August 28, 2014	\$287.98
31131	MER001	MERCHANTS PAPER COMPANY	August 28, 2014	\$249.70
31132	MUN012	MUNGER PLUMBING & ELECTRIC	August 28, 2014	\$399.46
31133	PEN002	PENGUIN MANAGEMENT, INC	August 28, 2014	\$948.00
31134	POO001	FRED G POOK LIMITED	August 28, 2014	\$31.41
31135	QUA006	QUALITY TURF	August 28, 2014	\$4,062.35
31136	RIV009	RIVERSIDE ELEVATORS INC	August 28, 2014	\$135.60
31137	SEC002	SECURITY ONE ALARM SYSTEMS LTD	August 28, 2014	\$370.19
31138	TUC002	TUC Managed IT Solutions	August 28, 2014	\$280.24
31139	WIN007	WINDSOR FIRE EQUIPMENT LTD	August 28, 2014	\$346.91
31140	WIN035	WINDSOR BARREL & DRUM LTD	August 28, 2014	\$593.25
31141	BEZ001	Bezair, Mike	August 28, 2014	\$3,301.54
31142	ESS019	ESSEX HOME HARDWARE	August 28, 2014	\$308.04
31143	MON001	MONARCH OFFICE SUPPLY INC.	August 28, 2014	\$3,484.00
31144	HHH001	HARROW HOME HARDWARE	August 28, 2014	\$1,107.04
REMIT00000 0000000032	MIN001	Minister of Finance	August 7, 2014	\$0.00
Total Cheques			338	\$2,406,660.46



Pre-Authorized Payments for August 2014

Date	Vendor	Description	Amount
August 1, 2014	1690112 Ontario Limited	Miscellaneous Payment	\$64.35
August 18, 2014	Allstream	Bill Payment	\$62.30
August 18, 2014	Allstream	Bill Payment	\$62.30
August 18, 2014	Allstream	Bill Payment	\$63.94
August 18, 2014	Allstream	Bill Payment	\$222.29
August 21, 2014	Allstream	Bill Payment	\$103.94
August 21, 2014	Allstream	Bill Payment	\$123.92
August 21, 2014	Allstream	Bill Payment	\$222.24
August 21, 2014	Allstream	Bill Payment	\$240.31
August 21, 2014	Allstream	Bill Payment	\$318.78
August 21, 2014	Allstream	Bill Payment	\$550.84
August 25, 2014	Allstream	Bill Payment	\$67.78
August 25, 2014	Allstream	Bill Payment	\$69.95
August 25, 2014	Allstream	Bill Payment	\$78.93
August 25, 2014	Allstream	Bill Payment	\$117.53
August 25, 2014	Allstream	Bill Payment	\$118.66
August 25, 2014	Allstream	Bill Payment	\$187.75
August 1, 2014	Bell Canada	Bill Payment	\$89.84
August 1, 2014	Bell Canada	Bill Payment	\$95.49
August 1, 2014	Bell Canada	Bill Payment	\$206.17
August 12, 2014	Bell Canada	Bill Payment	\$259.99
August 19, 2014	Bell Canada	Bill Payment	\$68.03
August 19, 2014	Bell Canada	Bill Payment	\$97.04
August 25, 2014	Bell Canada	Bill Payment	\$68.03
August 25, 2014	Bell Canada	Bill Payment	\$89.84
August 25, 2014	Bell Canada	Bill Payment	\$89.84
August 25, 2014	Bell Canada	Bill Payment	\$89.84
August 25, 2014	Bell Canada	Bill Payment	\$89.84
August 25, 2014	Bell Canada	Bill Payment	\$89.84
August 25, 2014	Bell Canada	Bill Payment	\$166.51
August 27, 2014	Bell Canada	Bill Payment	\$145.71
August 13, 2014	Bell Mobility	Bill Payment	\$383.82
August 13, 2014	Dell Finance	Lease Payment	\$203.39
August 26, 2014	Dell Finance	Lease Payment	\$1,757.82
August 18, 2014	ELK Energy	Bill Payment	\$13.35
August 18, 2014	ELK Energy	Bill Payment	\$16.27
August 18, 2014	ELK Energy	Bill Payment	\$16.57
August 18, 2014	ELK Energy	Bill Payment	\$17.41
August 18, 2014	ELK Energy	Bill Payment	\$18.37
August 18, 2014	ELK Energy	Bill Payment	\$19.87
August 18, 2014	ELK Energy	Bill Payment	\$19.87
August 18, 2014	ELK Energy	Bill Payment	\$19.95
August 18, 2014	ELK Energy	Bill Payment	\$21.12



Pre-Authorized Payments for August 2014

Date	Vendor	Description	Amount
August 18, 2014	ELK Energy	Bill Payment	\$25.10
August 18, 2014	ELK Energy	Bill Payment	\$30.33
August 18, 2014	ELK Energy	Bill Payment	\$32.14
August 18, 2014	ELK Energy	Bill Payment	\$33.36
August 18, 2014	ELK Energy	Bill Payment	\$33.84
August 18, 2014	ELK Energy	Bill Payment	\$34.55
August 18, 2014	ELK Energy	Bill Payment	\$47.85
August 18, 2014	ELK Energy	Bill Payment	\$59.16
August 18, 2014	ELK Energy	Bill Payment	\$61.12
August 18, 2014	ELK Energy	Bill Payment	\$62.82
August 18, 2014	ELK Energy	Bill Payment	\$74.23
August 18, 2014	ELK Energy	Bill Payment	\$75.27
August 18, 2014	ELK Energy	Bill Payment	\$75.44
August 18, 2014	ELK Energy	Bill Payment	\$88.24
August 18, 2014	ELK Energy	Bill Payment	\$112.27
August 18, 2014	ELK Energy	Bill Payment	\$112.40
August 18, 2014	ELK Energy	Bill Payment	\$125.35
August 18, 2014	ELK Energy	Bill Payment	\$139.76
August 18, 2014	ELK Energy	Bill Payment	\$143.34
August 18, 2014	ELK Energy	Bill Payment	\$143.34
August 18, 2014	ELK Energy	Bill Payment	\$188.23
August 18, 2014	ELK Energy	Bill Payment	\$199.56
August 18, 2014	ELK Energy	Bill Payment	\$234.50
August 18, 2014	ELK Energy	Bill Payment	\$245.55
August 18, 2014	ELK Energy	Bill Payment	\$264.06
August 18, 2014	ELK Energy	Bill Payment	\$275.96
August 18, 2014	ELK Energy	Bill Payment	\$282.33
August 18, 2014	ELK Energy	Bill Payment	\$286.37
August 18, 2014	ELK Energy	Bill Payment	\$330.68
August 18, 2014	ELK Energy	Bill Payment	\$442.00
August 18, 2014	ELK Energy	Bill Payment	\$471.42
August 18, 2014	ELK Energy	Bill Payment	\$538.70
August 18, 2014	ELK Energy	Bill Payment	\$642.00
August 18, 2014	ELK Energy	Bill Payment	\$671.51
August 18, 2014	ELK Energy	Bill Payment	\$1,318.88
August 18, 2014	ELK Energy	Bill Payment	\$1,489.21
August 18, 2014	ELK Energy	Bill Payment	\$1,608.62
August 18, 2014	ELK Energy	Bill Payment	\$2,779.69
August 18, 2014	ELK Energy	Bill Payment	\$5,167.57
August 18, 2014	ELK Energy	Bill Payment	\$6,596.93
August 18, 2014	ELK Energy	Bill Payment	\$6,719.40
August 5, 2014	Hydro One	Bill Payment	\$114.29
August 11, 2014	Hydro One	Bill Payment	\$20.14



Pre-Authorized Payments for August 2014

Date	Vendor	Description	Amount
August 11, 2014	Hydro One	Bill Payment	\$20.14
August 11, 2014	Hydro One	Bill Payment	\$28.43
August 11, 2014	Hydro One	Bill Payment	\$58.66
August 11, 2014	Hydro One	Bill Payment	\$103.46
August 11, 2014	Hydro One	Bill Payment	\$110.04
August 11, 2014	Hydro One	Bill Payment	\$122.13
August 11, 2014	Hydro One	Bill Payment	\$122.85
August 11, 2014	Hydro One	Bill Payment	\$227.68
August 11, 2014	Hydro One	Bill Payment	\$280.01
August 11, 2014	Hydro One	Bill Payment	\$317.98
August 11, 2014	Hydro One	Bill Payment	\$359.14
August 11, 2014	Hydro One	Bill Payment	\$403.56
August 11, 2014	Hydro One	Bill Payment	\$510.11
August 11, 2014	Hydro One	Bill Payment	\$1,645.65
August 12, 2014	Hydro One	Bill Payment	\$408.30
August 15, 2014	Hydro One	Bill Payment	\$3,230.37
August 18, 2014	Hydro One	Bill Payment	\$8.85
August 18, 2014	Hydro One	Bill Payment	\$41.67
August 18, 2014	Hydro One	Bill Payment	\$41.69
August 18, 2014	Hydro One	Bill Payment	\$42.82
August 18, 2014	Hydro One	Bill Payment	\$474.41
August 18, 2014	Hydro One	Bill Payment	\$6,190.27
August 19, 2014	Hydro One	Bill Payment	\$21.17
August 19, 2014	Hydro One	Bill Payment	\$29.62
August 19, 2014	Hydro One	Bill Payment	\$41.67
August 19, 2014	Hydro One	Bill Payment	\$42.43
August 19, 2014	Hydro One	Bill Payment	\$95.68
August 20, 2014	Hydro One	Bill Payment	\$1.75
August 20, 2014	Hydro One	Bill Payment	\$8.85
August 20, 2014	Hydro One	Bill Payment	\$10.04
August 20, 2014	Hydro One	Bill Payment	\$10.04
August 20, 2014	Hydro One	Bill Payment	\$10.04
August 20, 2014	Hydro One	Bill Payment	\$10.04
August 20, 2014	Hydro One	Bill Payment	\$10.04
August 20, 2014	Hydro One	Bill Payment	\$10.04
August 20, 2014	Hydro One	Bill Payment	\$10.04
August 20, 2014	Hydro One	Bill Payment	\$10.79
August 20, 2014	Hydro One	Bill Payment	\$10.79
August 20, 2014	Hydro One	Bill Payment	\$10.98
August 20, 2014	Hydro One	Bill Payment	\$27.99
August 20, 2014	Hydro One	Bill Payment	\$241.35
August 25, 2014	Hydro One	Bill Payment	\$25.53
August 25, 2014	Hydro One	Bill Payment	\$36.37
August 25, 2014	Hydro One	Bill Payment	\$339.32



Pre-Authorized Payments for August 2014

Date	Vendor	Description	Amount
August 25, 2014	Hydro One	Bill Payment	\$431.54
August 27, 2014	Hydro One	Bill Payment	\$41.69
August 27, 2014	Hydro One	Bill Payment	\$51.11
August 27, 2014	Hydro One	Bill Payment	\$70.14
August 27, 2014	Hydro One	Bill Payment	\$103.72
August 27, 2014	Hydro One	Bill Payment	\$107.09
August 27, 2014	Hydro One	Bill Payment	\$108.45
August 27, 2014	Hydro One	Bill Payment	\$113.43
August 27, 2014	Hydro One	Bill Payment	\$1,848.72
August 18, 2014	Neopost Canada	Lease Payment	\$434.01
August 11, 2014	Ontario Clean Water	Miscellaneous Payment	\$68,242.27
August 13, 2014	Reliance Comfort	Bill Payment	\$62.15
August 13, 2014	Reliance Comfort	Bill Payment	\$169.92
August 20, 2014	Reliance Comfort	Bill Payment	\$22.60
August 26, 2014	Reliance Comfort	Bill Payment	\$22.60
August 26, 2014	Reliance Comfort	Bill Payment	\$61.02
August 28, 2014	Reliance Comfort	Bill Payment	\$22.60
August 29, 2014	Reliance Comfort	Bill Payment	\$16.95
August 29, 2014	Reliance Comfort	Bill Payment	\$22.60
August 29, 2014	Reliance Comfort	Bill Payment	\$159.10
August 28, 2014	Sepp Superpass	Bill Payment	\$1,962.80
August 5, 2014	Telus Mobility	Bill Payment	\$399.69
August 26, 2014	Telus Mobility	Bill Payment	\$1,990.42
August 11, 2014	US Bank	Bill Payment	\$8,565.82
August 5, 2014	Union Gas Limited	Bill Payment	\$23.73
August 5, 2014	Union Gas Limited	Bill Payment	\$30.96
August 5, 2014	Union Gas Limited	Bill Payment	\$31.77
August 5, 2014	Union Gas Limited	Bill Payment	\$85.47
August 5, 2014	Union Gas Limited	Bill Payment	\$187.96
August 6, 2014	Union Gas Limited	Bill Payment	\$34.50
August 6, 2014	Union Gas Limited	Bill Payment	\$41.36
August 11, 2014	Union Gas Limited	Bill Payment	\$23.73
August 11, 2014	Union Gas Limited	Bill Payment	\$236.69
August 25, 2014	Union Gas Limited	Bill Payment	\$23.73
August 25, 2014	Union Gas Limited	Bill Payment	\$23.73
August 25, 2014	Union Gas Limited	Bill Payment	\$29.40
August 25, 2014	Union Gas Limited	Bill Payment	\$31.64
August 26, 2014	Union Gas Limited	Bill Payment	\$28.68
August 27, 2014	Union Gas Limited	Bill Payment	\$40.85
August 28, 2014	Union Gas Limited	Bill Payment	\$23.73
August 28, 2014	Union Gas Limited	Bill Payment	\$35.08
August 28, 2014	Union Gas Limited	Bill Payment	\$108.40
August 28, 2014	Union Gas Limited	Bill Payment	\$259.36



Pre-Authorized Payments for August 2014

Date	Vendor	Description	Amount
August 15, 2014	Windsor Disposal Services Group	Miscellaneous Payment	\$477.22
August 15, 2014	Windsor Disposal Services Group	Miscellaneous Payment	\$44,758.77
Total Pre-Authorized Payments			\$186,547.09



Payroll for August 2014

Pay Week Ending	Pay Date	Amount
August 2, 2014	August 7, 2014	\$ 74,915.40
August 9, 2014	August 14, 2014	\$ 77,037.99
August 16, 2014	August 21, 2014	\$ 73,237.44
August 23, 2014	August 29, 2014	\$ 72,728.80
August Council Remuneration	August 29, 2014	\$ 10,306.72
TOTAL		\$ 308,226.35

No advanced correspondence available for discussion.