



## **TOWN OF AJAX REPORT OF THE GENERAL GOVERNMENT COMMITTEE**

For consideration by the Council of the Town of Ajax on December 6, 2012

The General Government Committee met at 1:30 p.m. on December 6, 2012

Present: Councillor J. Dies, Chair  
Regional Councillor S. Collier  
Regional Councillor C. Jordan  
Councillor M. Crawford  
Councillor R. Ashby  
Councillor P. Brown  
Mayor Parish

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### **1. Call to Order (1:30 p.m.)**

Chair Dies called the meeting to order.

### **2. Disclosure of Pecuniary Interest**

None

The General Government Committee recommends as follows:

### **In-Camera**

### **3. Confidential Personnel Matter**

Moved by: S. Parish

That the Committee convene In-Camera pursuant to Section 239 (2) (b) of the *Municipal Act, 2001*, as amended, to discuss matters pertaining to a personal matter about an identifiable individual, including municipal or local board employees.

CARRIED

#### **3.1 Confidential Personnel Matter**

**Open Meeting****Ratify Actions Taken In-Camera**

Moved by: P. Brown

That all actions approved in the In-Camera Session be ratified

CARRIED

**4. Consent Agenda**

*Members separated items 4.2 , 4.12 and 4.14 for discussion.*

**4.1 Completed Capital Accounts, October 31, 2012**

Moved by: S. Parish

That in accordance with the requirements of the Capital Fund By-law 110-2005, the following transfers to reserves be made from capital accounts closed as of October 31, 2012.

	Transfer To
Capital Projects Reserve	(90,330.86)
Building Repair Reserve	(21,985.70)
Total	(112,316.56)

CARRIED

**4.2 Status Update – Environmental Assessment Carruthers Creek Flood Management and Analysis**

Moved by: P. Brown

1. That the report entitled “Status Update – Environmental Assessment Carruthers Creek Flood Management and Analysis”, dated December 6, 2012 be received for information.
2. That this report, on the potential over-expenditure on Capital Project Number 914211 Environmental Assessment Carruthers Creek Flood Management and Analysis, previously awarded to Cole Engineering on June 24, 2010 be received for information.

CARRIED

#### **4.3 Pre-budget Approval 2013 Capital Equipment Acquisitions**

Moved by: S. Parish

That Council provide pre-budget approval for staff to proceed with the tender of selected replacement and growth related equipment at an estimated combined cost of \$705,000.00.

CARRIED

#### **4.4 Contract Award - Global Positioning System**

Moved by: S. Parish

1. That Council award the contract for the supply of Global Positioning System equipment to Bell Mobility Inc. in the amount of \$ 63,553.97 (inclusive of all taxes).
2. That Council approve funding of \$57,232.32 to be allocated to Capital Account No. 941011, from the Capital Projects Reserve.
3. That Council approve the transfer to Capital Projects Reserve the amount of \$25,000.00 from the closing of Capital Account 935411 ACC Upper Lobby Renovations.
4. That Council approve the transfer to Capital Projects Reserve the amount of \$25,000.00 from the closing of Capital Account 938311 Kingston Road Sidewalk Lighting.
5. That Council award the contract for the monthly monitoring fees for the Global Positioning System to Bell Mobility Inc. in the amount \$48,816.00 (inclusive of all taxes) for a period of three years.
6. That Council authorize staff to renew the contract for an additional two year period, pending an analysis and satisfactory performance review at the anniversary date of the contract, in an estimated amount of \$32,544.00 (inclusive of all taxes)

CARRIED

#### **4.5 Contract Award – ACC Exterior Lighting Retrofit**

Moved by: S. Parish

That Council award the contract for ACC Exterior Lighting Retrofit, to Beacon Utility Contractors Limited in the amount of \$119,205.97 (inclusive of all taxes).

CARRIED

**4.6 Contract Award – Sportsfield Light Re-lamping**

Moved by: S. Parish

That Council award the contract for Sportsfield Light Relamping, to Langley Utilities Contracting Limited in the amount of \$43,346.80 (inclusive of all taxes).

CARRIED

**4.7 Volunteer Recognition Awards Program**

Moved by: S. Parish

That Council approves the recommended amendments to the Town Volunteer Recognition Awards program.

CARRIED

**4.8 Contract Award – Specialized Recreation Program Delivery**

Moved by: S. Parish

1. That Council award the contract for specialized recreation program delivery of Children's Non-Competitive Multisport programs, to Sportball Canada in the estimated amount of \$ 218,000.00 (inclusive of all taxes), for a period of three years.
2. That Council award the contract for specialized recreation program delivery of Children and Adult Fencing programs and camps, to Ajax Fencing Club - Bob Weese in the estimated amount of \$69,000.00 (inclusive of all taxes), for a period of three years.
3. That Council award the contract for specialized recreation program delivery of Children's Science and Technology programs and camps, to Mad Science of Toronto in the estimated amount of \$139,000.00 (inclusive of all taxes), for a period of three years.
4. That Council award the contract for specialized recreation program delivery of Children and Youth Skateboarding lessons and camps, to Switch Skate & Snow in the estimated amount of \$35,000.00 (inclusive of all taxes), for a period of three years.
5. That Council award the contract for specialized recreation program delivery of Multimedia and Digital Arts programs and camps, to The Director's Cut – Take 2 in the estimated amount of \$26,000.00 (inclusive of all taxes), for a period of one year.

CARRIED

#### **4.9 Contract Award - Municipal Facility User Group Insurance**

Moved by: S. Parish

1. That Council award the contract to provide insurance coverage for facility user groups to BFL Canada Risk and Insurance Services Inc. in the estimated amount of \$55,311.97 (inclusive of all taxes) for a three year term.
2. That Council authorize staff to renew the contract with BFL Canada Risk and Insurance Services Inc. for an additional two, one year terms, pending analysis and satisfactory performance review at the anniversary date of the contract.

CARRIED

#### **4.10 Contract Award – Concession Operations**

Moved by: S. Parish

- (1) That Council authorize the Mayor and Clerk, or their designates, to execute an agreement for concession operations at Rotary Park Pavilion, Sportsplex Park and Carruthers Marsh Pavilion to Sam and Sabrina Rezaei, operating as Ontario Concessions. The Agreement provides for revenue to the Town of Ajax in the estimated amount of \$17,900.00 (inclusive of all taxes) in 2013, and an estimated amount of \$53,700.00 (inclusive of all taxes) over the 35 month term. The agreement will commence on June 1, 2013 and be in effect until April 30, 2016.
- (2) That Council authorize staff to renew the agreement with Ontario Concessions for an additional two year term pending an analysis and satisfactory performance review at the anniversary date of the contract in the estimated revenue amount of \$37,200.00 (inclusive of all taxes).
- (3) That Council authorize the Mayor and Clerk, or their designates, to execute an agreement for concession operations at the Ajax Community Centre to Global Brand Foods Inc. The Agreement provides for revenue to the Town of Ajax in the estimated amount of \$36,900.00 (inclusive of all taxes) in 2013, and an estimated amount of \$117,600.00 (inclusive of all taxes) over the 39 month term. The agreement will commence on January 21, 2013 and be in effect until April 30, 2016.
- (4) That Council authorize staff to renew the agreement with Global Brand Foods Inc. for an additional two year term pending an analysis and satisfactory performance review at the anniversary date of the contract in the estimated revenue amount of \$80,600.00 (inclusive of all taxes).

CARRIED

#### **4.11 Municipally Significant Public Events**

Moved by: S. Parish

1. That requests for the Town to declare a "Municipally Significant Event" in order to obtain a Special Occasion Permit issued by the Alcohol and Gaming Commission of Ontario be approved based on the guidelines contained within this report.
2. That Council delegates authority to the Town Clerk, the Manager of By-law Services and their designates to declare special events as a "Municipally Significant Event".

CARRIED

#### **4.12 Special Council Meeting re: Mid-term Community Action Plan (2011-2014) Information Session**

Moved by: P. Brown

That a Special Meeting of Council be held to conduct a Mid-term Community Action Plan Information Session, including the current status of the Town's Community Action Plan (2011-2014) and to re-confirm priorities to be addressed for the remaining two year term of office - 2013 & 2014;

That this Special Meeting of Council be held on Thursday, January 17, 2013, at 12:30 p.m. in the River Plate Room, Ajax Town Hall;

That the draft Agenda for this meeting be posted on the Town's web site no later than January 10, 2013;

That the Mayor and the Chief Administrative Officer be authorized to finalize the Agenda no later than January 10, 2013;

That the meeting be open to the public but that no delegations and/or presentations be permitted.

CARRIED

#### **4.13 Pre-Budget Approval – Electronic Document and Records Management System**

Moved by: S. Parish

That pre-budget approval in the amount of \$245,000 be provided for the acquisition and implementation of Electronic Document and Records Management System software.

CARRIED

**4.14 Public Nuisance and Safety By-law and Traffic By-law Amendments  
Residential Parking of Tow Trucks and Sump Pumps**

Moved by: M. Crawford

That the recommended Public Nuisance and Safety By-law and Traffic By-law Amendment be approved.

CARRIED

**4.15 Contract Award -Storage Area Network**

Moved by: S. Parish

That Council award the contract for the supply and delivery of storage area network hardware and implementation services to Zycom Technologies in the amount of \$66,677.91 (inclusive of all taxes).

CARRIED

**5. Presentations/Discussion**

**5.1 Site Plan Application SPA12/12, Rogers Communications Inc. (Rogers)  
140 Kingston Road East**

Moved by: S. Collier

That Site Plan Amendment SPA12/12, submitted by Rogers Communications Inc. proposing to erect a 35 metre high monopole telecommunications tower and associated equipment compound be supported, subject to the proponent finalizing all required drawings to the satisfaction of the Town of Ajax.

CARRIED

**5.2 Emerald Ash Borer Management Plan**

Moved by: P. Brown

1. That Council endorse the Town of Ajax Emerald Ash Borer Management Plan, prepared by Kenneth R. Marchant, dated November 30, 2012.
2. That Council endorse staff's recommendation regarding the active management of 70% of the Town's ash tree population for candidate trees greater than 20cm dbh, subject to all associated costs being considered through the annual budget process.

CARRIED

**5.3 Revised Contract Award Approval Levels and Methods of Bid Solicitation,**

Moved by: P. Brown

- 1) That the approval levels for contract awards be revised as follows:

Amount	Authority	Conditions
\$0 to \$250,000	Staff	1) Within budget 2) Lowest bidder meeting specifications or single/sole source purchase
Over \$250,000	Council	None

- 2) That the threshold requiring a formal bid process be increased from \$25,000 to \$75,000.
- 3) That the authority for the CAO to approve expenditures that exceed the approved spending limit after contract award, be increased from \$25,000 to \$75,000.
- 4) That the revised Purchasing By-Law and Capital Expenditure Control Policy be presented to the General Government Committee on January 24, 2013.

CARRIED

**6. Departmental Updates**

Paul Allore, Director of Planning and Development, provided several updates related to his department.

Chair Dies spoke to the constructive relationship between members of Council and staff, and the many accomplishments of the Town over the past year, and wished everyone a happy and restful holiday.

**7. Adjournment (3:25 p.m.)**

Moved by: S. Collier

That the December 6, 2012 meeting of the General Government Committee be adjourned.

CARRIED

J. Dies, Chair